
ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED
JUNE 30, 2020

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INDEPENDENT AUDITORS' REPORT

Honorable Mike Tregre, Sheriff
St. John the Baptist Parish Sheriffs Office
Laplace, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the St. John the Baptist Parish Sheriffs Office (the "Sheriff"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Sheriffs basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Sheriffs preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Sheriffs internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the St. John the Baptist Parish Sheriff's Office, as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule - General Fund, and other required supplementary schedules as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not modified with respect to this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Sheriff's basic financial statements. The Sheriff's sworn statement, the schedule of compensation, benefits and other payments to agency head, fiduciary funds: description of funds, and combining statement of changes in assets and liabilities - agency funds are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements/or Federal Awards*, and is also not a required part of the basic financial statements.

The Sheriff's sworn statement, the schedule of compensation, benefits and other payments to agency head, fiduciary funds: description of funds, and combining statement of changes in assets and liabilities - agency funds and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare



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the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated January 14, 2021, on our consideration of the St. John the Baptist Parish Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Sheriff's internal control over financial reporting and compliance.

Postlethwaite & Netterville

Metairie, Louisiana
January 14, 2021

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
STATEMENT OF NET POSITION
JUNE 30, 2020

	<u>Governmental Activities</u>
<u>ASSETS</u>	
CURRENT ASSETS	
Cash and cash equivalents	\$ 6,374,289
Accounts receivable	213,821
Due from other governments	3,191,617
Inventory	1,997
Prepaid expenses	<u>790,811</u>
Total current assets	10,572,535
NONCURRENT ASSETS	
Capital assets, net	<u>15,084,587</u>
Total assets	<u>25,657,122</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Pension deferrals	4,641,030
OPEB deferrals	<u>7,949,991</u>
Total deferred outflows of resources	<u>12,591,021</u>
<u>LIABILITIES</u>	
CURRENT LIABILITIES	
Accounts payable	893,918
Accrued liabilities:	
Salaries, wages, payroll taxes, and retirement contributions	<u>870,775</u>
Total current liabilities	<u>1,764,693</u>
NONCURRENT LIABILITIES	
Long term liabilities, net of current portion	36,122,212
Due within one year	<u>1,750,032</u>
Total liabilities	<u>39,636,937</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>	
Unavailable revenue	5,251,930
Pension deferrals	1,855,356
OPEB deferrals	<u>139,734</u>
Total deferred inflows of resources	<u>7,247,020</u>
<u>NET POSITION</u>	
Net investment in capital assets	6,843,822
Restricted for capital projects	2,552,023
Unrestricted (deficit)	<u>(18,031,659)</u>
Total net position (deficit)	<u>\$ (8,635,814)</u>

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
GOVERNMENTAL FUND BALANCE SHEET
JUNE 30, 2020

	General Fund	Bond Construction Fund	Total Governmental Funds
<u>ASSETS</u>			
Cash and cash equivalents	\$ 3,822,266	\$ 2,552,023	\$ 6,374,289
Accounts receivable	213,821	-	213,821
Due from other governmental units	3,191,617	-	3,191,617
Inventory	1,997	-	1,997
Prepaid expenses	790,811	-	790,811
	<u>8,020,512</u>	<u>2,552,023</u>	<u>10,572,535</u>
TOTAL ASSETS	\$ 8,020,512	\$ 2,552,023	\$ 10,572,535
<u>LIABILITIES</u>			
Accounts payable	\$ 893,918	\$ -	\$ 893,918
Accrued liabilities	870,775	-	870,775
	<u>1,764,693</u>	<u>-</u>	<u>1,764,693</u>
TOTAL LIABILITIES	1,764,693	-	1,764,693
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Unavailable revenue	5,251,930	-	5,251,930
	<u>5,251,930</u>	<u>-</u>	<u>5,251,930</u>
TOTAL DEFERRED INFLOWS	5,251,930	-	5,251,930
<u>FUND BALANCE</u>			
Nonspendable	792,808	-	792,808
Restricted	-	2,552,023	2,552,023
Unassigned	211,081	-	211,081
	<u>1,003,889</u>	<u>2,552,023</u>	<u>3,555,912</u>
TOTAL FUND BALANCE	1,003,889	2,552,023	3,555,912
TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE	\$ 8,020,512	\$ 2,552,023	\$ 10,572,535

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2020

Total fund balance at June 30, 2020 - Governmental Fund		\$ 3,555,912
Cost of capital assets at June 30, 2020	29,544,983	
Less: Accumulated Depreciation as of June 30, 2020	<u>(14,460,396)</u>	15,084,587
Deferred outflows of resources - OPEB deferrals		7,949,991
Deferred outflows of resources - pension deferrals		4,641,030
Deferred inflows of resources - OPEB deferrals		(139,734)
Deferred inflows of resources - pension deferrals		(1,855,356)
Long-term non-current liabilities at June 30, 2020		
Compensated Absences	(561,639)	
Capital lease payable	(1,390,964)	
Claims and Judgements	(406,038)	
Bonds Payable	(7,585,000)	
Bond Premium	(655,765)	
Net Pension Liability	(8,383,257)	
Total OPEB liability	<u>(18,889,581)</u>	<u>(37,872,244)</u>
Total net position - Governmental Activities		<u>\$ (8,635,814)</u>

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
YEAR ENDED JUNE 30, 2020

	General Fund	Bond Construction Fund	Total Governmental Funds
REVENUES			
Taxes	\$ 21,845,279	\$ -	\$ 21,845,279
Intergovernmental revenues	4,640,873	-	4,640,873
Fees, charges and commissions for services	4,209,828	-	4,209,828
Interest income	101,392	81,280	182,672
Miscellaneous	117,153	-	117,153
TOTAL REVENUES	30,914,525	81,280	30,995,805
EXPENDITURES			
Current:			
Public safety			
Personnel services and related benefits	20,657,911	-	20,657,911
Operating services	1,733,173	-	1,733,173
Operating and maintenance	4,908,941	-	4,908,941
Travel	6,541	-	6,541
Capital outlay	1,864,611	4,606,288	6,470,899
Debt service:			
Principal	765,728	-	765,728
Interest and fiscal charges	406,326	7,358	413,684
TOTAL EXPENDITURES	30,343,231	4,613,646	34,956,877
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	571,294	(4,532,366)	(3,961,072)
OTHER FINANCING SOURCES (USES)			
Transfer in / (out)	93,948	(93,948)	-
NET CHANGE IN FUND BALANCE	665,242	(4,626,314)	(3,961,072)
FUND BALANCE AT BEGINNING OF YEAR	338,647	7,178,337	7,516,984
FUND BALANCE AT END OF YEAR	\$ 1,003,889	\$ 2,552,023	\$ 3,555,912

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
RECONCILIATION OF GOVERNMENTAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2020

Total net change in fund balance - Governmental Fund		\$ (3,961,072)
Capital Assets:		
Capital outlays capitalized	6,470,899	
Depreciation expense	(1,254,839)	
Net book value of capital assets disposed	<u>(3,951)</u>	5,212,109
Change in deferred outflows of resources - pension deferrals		742,882
Change in deferred outflows of resources - OPEB deferrals		3,241,036
Change in unavailable revenue		(690,571)
Change in deferred inflows of resources - pension deferrals		715,369
Change in deferred inflows of resources - OPEB deferrals		11,644
Long-term liabilities		
Change in claims and judgements payable	(4,652)	
Payments on capital lease payable	425,728	
Increase in liabilities for compensated absences	(51,397)	
Principal payments on long-term debt	340,000	
Amortization of bond premiums	98,364	
Increase in net pension liability	(1,500,684)	
Decrease in total OPEB liability	<u>651,177</u>	<u>(41,464)</u>
Total changes in net position for year ended June 30, 2020		<u>\$ 5,229,933</u>

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
FIDUCIARY FUNDS
JUNE 30, 2020

	Agency Funds
ASSETS	
Cash and cash equivalents	\$ 1,883,032
Investments	311,187
Total Assets	\$ 2,194,219
 LIABILITIES	
Funds held in custody for other parties	\$ 2,014,883
Funds held in custody for the St. John Sheriff General Fund	108,621
Funds held in custody for inmates	70,715
Total Liabilities	\$ 2,194,219

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the St. John the Baptist Parish Sheriff (the "Sheriff") serves a four-year term as the Chief Executive Officer of the law enforcement district and ex-officio tax collector of the St. John the Baptist Parish (the "Parish"). The Sheriff administers the Parish jail system and exercises duties required by the Parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas.

As the Chief Law Enforcement Officer of the Parish, the Sheriff is responsible for enforcing state and local laws and ordinances within the territorial boundaries of the Parish. The Sheriff provides protection to the residents of the Parish through on-site patrols and investigations, and serves the residents of the Parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, the Sheriff, when requested, provides assistance to other law enforcement agencies within the Parish.

As the ex-officio tax collector of the Parish, the Sheriff is responsible for collecting and distributing ad valorem property taxes, Parish occupational licenses, State revenue sharing funds, and fines, costs, and bond forfeitures imposed by the District Court.

The accompanying financial statements of the Sheriff have been prepared in conformity with generally accepted accounting principles ("GAAP") generally accepted in the United States of America as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board ("GASB") pronouncements. GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this note.

The accounting and reporting policies of the Sheriff conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of the AICPA industry audit guide, Audits of State and Local Governmental Units.

A. BASIS OF PRESENTATION

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS):

The statement of net position and the statement of activities display information about the primary government (the Sheriff). These statements include the financial activities of the overall government, except for fiduciary activities, displayed for governmental activities.

- *Governmental Activities* represent programs which normally are supported by taxes and intergovernmental revenues.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Sheriff's governmental activities. Program revenues are derived directly from Sheriff users as a fee for services. Revenues that are not classified as program revenues, including taxes, are presented as general revenues. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

A. BASIS OF PRESENTATION (continued)

Information contained in these statements reflects the economic resources measurement focus and the accrual basis of accounting.

FUND FINANCIAL STATEMENTS (FFS):

The fund financial statements provide information about the Sheriff's funds, including its fiduciary funds. Separate statements for each fund category- governmental and fiduciary- are presented. The emphasis of fund financial statements is on major governmental funds.

The Sheriff reports the following major governmental fund:

General Fund

The General Fund, as provided by Louisiana Revised Statute 33:1422, is the principal fund of the Sheriff's office and accounts for and reports all operations of the Sheriff's office not accounted for and reported in another fund. The Sheriff's primary source of revenue is an ad valorem tax levied by the law enforcement district. Other sources of revenue include one fourth (1/4) cent sales tax, state revenue sharing, state supplemental pay for deputies, civil and criminal fees, and fees for court attendance and maintenance of prisoners. General operating expenditures are paid from this fund.

Bond Construction Fund

The Bond Construction Fund was created by a 2016 bond issuance for the purpose of construction on various capital projects.

The Sheriff reports the following fiduciary type:

Agency Funds

The agency funds are used as depositories for civil suits, cash bonds, taxes, and fees. Disbursements from these funds are made to various parish agencies and litigants in suits in the manner prescribed by law. The agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

The individual agency funds used by the Sheriff for the year ended June 30, 2020 are as follows:

Civil Fund - To account for funds held in connection with civil suits, Sheriff's sales and garnishments and payment of these collections to the Sheriff's General Fund and other recipients in accordance with applicable laws.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

A. BASIS OF PRESENTATION (continued)

Tax Collector Fund - Article V, Section 27 of the Louisiana Constitution of 1974, provides that the Sheriff will serve as the collector of state and parish taxes and fees. The Tax Collector Fund is used to collect and distribute these taxes and fees to the appropriate taxing bodies.

Prison Inmate Fund - To account for the deposits made by, and for, inmates to their individual accounts and the appropriate disbursements to these inmates.

Bond Fund -To account for the collection of bonds, fines, and costs and payment of these collections to the Sheriff's General Fund and other recipients in accordance with applicable laws.

B. REPORTING ENTITY

The Sheriff is considered a primary government since it is a special purpose government. The Sheriff is elected, is legally separate, and is fiscally independent of other state or local governments. The Sheriff has no component units as defined by GASB Statement No. 61 as other legally separate organizations for which the Sheriff is financially accountable. There are no other primary governments with which the Sheriff has a significant relationship.

C. BASIS OF ACCOUNTING/MEASUREMENT FOCUS

The Governmental Wide Financial Statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the Sheriff gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The Sheriff considers tax revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Property taxes, sales taxes, franchise taxes, and interest are considered to be susceptible to accrual. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source. Other revenues susceptible to accrual are intergovernmental revenues and grants. Fines and charges for services are not susceptible to accrual because generally they are not measurable until received in cash. Expenditures are recorded when the related fund liability is incurred, except for claims and judgments and compensated absences, which are recognized when the obligations are expected to be liquidated with expendable, available financial resources. General capital asset acquisitions are reported as expenditures in governmental funds.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

D. **BUDGET PRACTICES**

The proposed budget for the year ended June 30, 2020, was made available for public inspection and comments from taxpayers at the sheriff's office during June 2019. The proposed budget, prepared on the modified accrual basis of accounting, was published in the official journal 10 days prior to the public hearing, which was held at the sheriff's office, for comments from taxpayers. The budget is legally adopted and amended, as necessary, by the Sheriff.

All expenditure appropriations lapse at year end. Unexpended appropriations and any excess of revenues over expenditures are carried forward to the subsequent year as beginning fund balance.

Formal budget integration (within the accounting records) is employed as a management control device. Budget amounts included in the accompanying required supplemental information include the original adopted budget and all subsequent amendments.

E. **INTERFUND ACTIVITY**

Interfund activities between governmental funds and fiduciary funds remain as due to/due from on the government wide financial statements. Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. Interfund transactions are reported as transfers.

F. **CASH AND CASH EQUIVALENTS**

Cash includes amounts in demand deposit accounts, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and other investments with original maturities of 90 days or less. Under state law, the Sheriff may deposit funds in demand deposit accounts, interest-bearing demand deposit accounts, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. Tax collections must be deposited in a bank domiciled in the parish where the funds are collected.

G. **RESTRICTED ASSETS**

Certain funds are restricted for use by the Sheriff. These funds include inmate trust accounts and proceeds from a capital lease that is to be spent on specific property to be purchased by the Sheriff.

H. **INVESTMENTS**

Investments are limited by Louisiana Revised Statute and the Sheriff's investment policy which allows for investment in obligations of the U. S. Treasury and U. S. Agencies, certificates of deposit, and investment grade commercial paper of domestic United States corporations and other allowable investments. Investments are carried at fair market value as of the balance sheet date.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

I. RECEIVABLES AND ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS

All receivables are reported at their gross value and, where applicable, are reduced by the estimated portion that is expected to be uncollectible.

Uncollectible accounts receivable are recognized as bad debts through the establishment of an allowance account at the time information becomes available, which would indicate the uncertainty associated with collectability of the particular receivable. At June 30, 2020, none of the Governmental Activities receivables were considered to be uncollectible.

J. CAPITAL ASSETS

The accounting treatment for building, improvements and equipment (capital assets) depends on whether they are reported in the government-wide or fund financial statements. In the government-wide financial statements, capital assets are capitalized at historical cost, or estimated historical cost if actual is unavailable, except for donated capital assets, which are recorded at their estimated fair value at the date of donation. Interest costs are not capitalized as they relate to capital assets. The Sheriff's threshold for capitalization is \$5,000.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation.

The range of estimated useful lives by type of asset is as follows:

Buildings and improvements	20 - 40 years
Equipment and vehicles	3 - 10 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

K. COMPENSATED ABSENCES

Employees of the Sheriff's office who are employed from zero to 6 years are eligible to receive 6 to 12 days of vacation leave each year. In addition to receiving the 6 to 12 days of vacation leave for each year, employees can earn an additional 8 bonus hours of vacation leave for each year of employment in excess of 6 years. Also, employees can earn from 6 to 9 days of sick leave each year. Vacation and sick leave in excess of 25 and 20 days, respectively, is forfeited on June 30 of each year. Vacation leave (up to 25 days of carryover plus amounts earned in current year plus any additional bonus hours) earned by employees is paid upon retirement or termination. Sick leave earned by employees accumulates as noted above, but does not vest, and is forfeited upon retirement or termination.

At June 30, 2020, the Sheriff has accumulated and vested \$561,639 in vacation leave privileges required to be accrued in accordance with GASB Codification Section C60.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

L. **RISK MANAGEMENT**

The Sheriff is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; error, and omissions. To handle such risk of loss, the Sheriff maintains commercial insurance policies, workers' compensation insurance, and surety bond coverage. There were no significant reductions in insurance coverage during the year ended June 30, 2020.

M. **ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

N. **RESTRICTED NET POSITION**

For the government-wide statement of net position, net position is reported as restricted when constraints placed on net position are either:

Externally imposed by creditors (such as debt covenants), grants, contributors, laws, or regulations of other governments; or

Imposed by law through constitutional provisions or enabling legislation.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

O. **FUND EQUITY OF FUND FINANCIAL STATEMENTS**

Accounting standards require governmental fund balances to be reported in as many as five classifications as listed below:

Nonspendable – represents amounts that are not expected to be converted to cash because they are either not in spendable form or legally or contractually required to be maintained intact.

Restricted – represents balances where constraints have been established by parties outside the Sheriff's office or imposed by law through constitutional provisions or enabling legislation.

Committed – represents balances that can only be used for specific purposes pursuant to constraints imposed by formal action of the Sheriff's highest level of decision-making authority.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

O. **FUND EQUITY OF FUND FINANCIAL STATEMENTS** (continued)

Assigned – represents balances that are constrained by the government's intent to be used for specific purposes, but are not restricted nor committed.

Unassigned – represents balances that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the general fund.

When expenditures are incurred for the purposes for which both restricted and unrestricted amounts are available, the Sheriff reduces restricted amounts first, followed by unrestricted amounts. When expenditures are incurred for purposes for which committed, assigned, and unassigned amounts are available, the Sheriff reduces committed amounts first, followed by assigned amounts and then unassigned amounts.

P. **PENSION PLAN**

The Sheriff is a participating employer in the Louisiana Sheriffs' Pension and Relief Fund (the "Fund") as described in Note 10. For purposes of measuring the Net Pension Liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Fund, and additions to/deductions from the Fund's fiduciary net position have been determined on the same basis as they are reported by the Fund. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments have been reported at fair value within the Fund.

Q. **DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. See Note 10 for additional information on deferred outflows of resources related to defined benefit pension plans, and Note 11 for additional information on deferred outflows of resources related to other post-employment benefits.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenues) until that time. See Note 10 for additional information on deferred inflows of resources related to defined benefit pension plans, and Note 11 for additional information on deferred inflows of resources related to other post-employment benefits.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

R. **CURRENT ACCOUNTING STANDARDS SCHEDULED TO BE IMPLEMENTED**

Following is a summary of accounting standards adopted by the Governmental Accounting Standards Board that are scheduled to be implemented in the future that may affect the Sheriff's financial report:

GASB Statement 84, *Fiduciary Activities*. This standard defines and establishes criteria for identifying and reporting fiduciary activities. The focus of the criteria is on (1) whether the Sheriff controls the assets in a fiduciary activity and (2) there are separate identifiable beneficiaries with whom a fiduciary relationship exists. The standard is effective for annual reporting periods beginning after December 15, 2019. The Sheriff will include the requirements of this standard, as applicable, in its June 30, 2021 financial statements. The effect of this standard or its applicability to the Sheriff are unknown at this time.

GASB Statement 87, *Leases*. This standard will require all leases to be reported on the statement of net position under a single accounting model for both lessors and lessees. The statement will require the recognition of lease assets or liabilities for leases previously reported as operating leases. Both operating and capital leases will be reported under this single accounting method and reported by lessees as an intangible right to use asset and by lessors as a receivable with both reporting a deferred inflow of resources. The standard is effective for annual reporting periods beginning after June 15, 2021. The Sheriff will include the requirements of this standard, as applicable, in its June 30, 2022 financial statements. All of the Sheriff's lease agreements will need to be evaluated to determine the impact of implementing this standard; however, the effect of this standard or its applicability to the Sheriff are unknown at this time.

2. **LEVIED TAXES**

The Sheriff is the ex-officio tax collector of the Parish and is responsible for the collection and distribution of ad valorem taxes. Ad valorem taxes attach as an enforceable lien on property as of January 1, of each year. Taxes are levied by the Parish government in June and are actually billed to the taxpayers by the Sheriff in October. Billed taxes are due by December 31, becoming delinquent on January 1 of the following year. The taxes are based on assessed values determined by the Tax Assessor of St. John the Baptist Parish and are collected by the Sheriff. The taxes are remitted to the appropriate taxing bodies net of deductions for assessor's compensation and pension fund contributions.

Ad valorem taxes are budgeted and recorded in the year levied and billed. For the year ended June 30, 2020, law enforcement taxes applicable to the Sheriff's General Fund, were levied at the rate of 32.99 mills on property with assessed valuations totaling \$454,640,068.

Total law enforcement taxes levied during 2020 were \$14,998,584. There were no taxes receivable in the General Fund at June 30, 2020.

The unsettled balance due to taxing bodies and others at June 30, 2020 totaled \$349,501.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

3. CASH AND CASH EQUIVALENTS

Under state law, the Sheriff may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Sheriff may invest in certificates and time deposits of state banks organized under Louisiana Law and national banks having principal offices in Louisiana. At June 30, 2020, the Sheriff has cash and cash equivalents (book balances) totaling \$8,257,321, of which \$1,883,032 is attributable to fiduciary funds, which is not presented in the statement of net position.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Sheriff's deposits may not be recovered or will not be able to recover the collateral securities that are in the possession of an outside party. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Deposit balances (bank balances) at June 30, 2020, are secured as follows:

Total bank balance	\$ 8,501,005
Insured	\$ 797,313
Collateralized by pledging bank in Sheriff's name	5,994,700
Invested in governmental money market securities	1,708,992
Total insured and collateralized balance	\$ 8,501,005

As of June 30, 2020, the Sheriff's total bank balances were fully insured and collateralized with the securities held in the name of the Sheriff by the pledging financial institution's agent and, therefore, the Sheriff was not exposed to custodial credit risk.

4. INVESTMENTS

The Sheriff categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

At June 30, 2020, the Sheriff does not have any Level 1, 2, or 3 investments.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

4. **INVESTMENTS** (continued)

The Sheriff invests monies with the Louisiana Asset Management Pool ("LAMP"). LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with Louisiana R.S. 33:2955. As of June 30, 2020, the Sheriff has \$311,187 in the Tax Collector agency funds.

GASB Statement No. 40 Deposit and Investment Risk Disclosure, requires disclosure of credit risk, custodial credit risk, concentration of credit risk interest rate risk, and foreign currency risk for all public entity investments.

- LAMP is an investment pool that, to the extent practical, invests in a manner consistent with GASB Statement No. 79. The following facts are relevant for investment pools:
- Credit risk: LAMP is rated AAAM by Standard & Poor's.
- Custodial credit risk: LAMP participants' investments in the pool are evidenced by shares of the pool. Investments in pools should be disclosed but not categorized because they are not evidenced by securities that exist in physical or book-entry form. The public entity's investment is with the pool, not the securities that make up the pool; therefore, no disclosure is required.
- Concentration of credit risk: Pooled investments are excluded from the 5 percent disclosure requirement.
- Interest rate risk: LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP prepares its own interest rate risk disclosure using the weighted average maturity ("WAM") method. The WAM of LAMP assets is restricted to not more than 90 days and consists of no securities with a maturity in excess of 397 days or 762 days for U.S. Government floating/variable rate investments. The WAM for LAMP's total investments is 100 days as of June 30, 2020.
- Foreign currency risk: Not applicable to investment pools.

The investments in LAMP are stated at fair value. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the net asset value of the pool shares.

LAMP, Inc. is subject to the regulatory oversight of the State Treasurer and its board of directors. LAMP is not registered with the SEC as an investment company.

LAMP issues financial reports which can be obtained by writing: LAMP, Inc., 228 St. Charles Avenue, Suite 1123, New Orleans, LA 70130.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

5. ACCOUNTS RECEIVABLE

Amounts due from other governments at June 30, 2020, consist of the following:

Maintenance of prisoners	\$ 115,767
Federal and state grants	2,019,213
Reimbursement for salaries	97,537
Reimbursement of expenses	517
Commissions on video poker	101,624
Sales tax revenue	837,496
Miscellaneous receivable	<u>19,463</u>
 Total amounts due	 <u>\$ 3,191,617</u>

Amounts due from non-governmental entities at June 30, 2020, consist of the following:

Court system receivable	\$ 20,323
Bond fees receivable	3,921
Tax collector	69,895
Commissary, etc.	14,482
Reimbursement for salaries	88,157
Reimbursement for expenses	16,682
Miscellaneous receivable	<u>361</u>
 Total amounts due	 <u>\$ 213,821</u>

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

6. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2020, was as follows:

	Balance June 30, 2019	Additions	Deletions	Balance June 30, 2020
Governmental activities				
Cost of capital assets				
Assets not being depreciated				
Land	\$ 158,500	\$ -	\$ -	\$ 158,500
Construction in progress	1,777,273	4,613,646	(15,500)	6,375,419
Assets being depreciated				
Buildings	6,628,088	1,071,672	-	7,699,760
Radios	4,644,372	283,169	-	4,927,541
Equipment and vehicles	10,610,282	517,912	(744,431)	10,383,763
Total assets	<u>23,818,515</u>	<u>6,486,399</u>	<u>(759,931)</u>	<u>29,544,983</u>
Less accumulated depreciation				
Buildings	2,722,927	236,027	-	2,958,954
Radios	2,384,136	289,138	-	2,673,274
Equipment and vehicles	8,838,974	729,674	(740,480)	8,828,168
Total accumulated depreciation	<u>13,946,037</u>	<u>1,254,839</u>	<u>(740,480)</u>	<u>14,460,396</u>
Total governmental activities, capital assets, net	<u>\$ 9,872,478</u>	<u>\$ 5,231,560</u>	<u>\$ (19,451)</u>	<u>\$ 15,084,587</u>

so Depreciation expense of \$1,254,839 was charged to the public safety function.

Construction in progress is comprised of the following:

Governmental Activities:	Expended to June 30, 2020
Shooting range	\$ 6,202,076
Miscellaneous buildings	103,912
Westbank substation	69,431
Total	<u>\$ 6,375,419</u>

7. LONG-TERM LIABILITIES

On August 11, 2016, the Sheriff issued \$8,885,000 of Limited Tax Revenue Bonds, Series 2016. The Bonds were issued for the purpose of acquiring, constructing, improving and renovating law enforcement buildings and other facilities, acquiring land, equipment and furnishings thereof, and paying the costs of the issuance of the Bonds. The Bonds are secured by and payable from an irrevocable pledge and dedication of the funds to be derived by the Issuer from the levy and collection of:

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

7. **LONG-TERM LIABILITIES** (continued)

- (i) a special tax of 16.00 mills (such rate being subject to adjustment from time to time due to reassessment) which the Issuer is authorized to impose and collect each year within the boundaries of the District, pursuant to Section 13:5903A of the Louisiana Revised Statutes of 1950, as amended, and
- (ii) a special tax of 16.99 mills (such rate being subject to adjustment from time to time due to reassessment) which the Issuer is authorized to impose and collect each year within the corporate boundaries of the Issuer pursuant to an election held on July 18, 1998.

The following schedule shows the amount issued for the limited tax revenue tax bonds, the outstanding balance on the bonds at June 30, 2020, and the total future interest on the bonds:

Direct Borrowings and Placements				
	Interest Rates	Maturity Date	Amount Issued	Outstanding
Series 2016	2.00 - 4.00%	3/1/2027	\$ 8,885,000	\$ 7,585,000
Total			\$ 8,885,000	\$ 7,585,000

Annual debt service to maturity is as follows:

Year ending June 30,	Principal Payments	Interest Payments	Total
2021	\$ 350,000	\$ 275,500	\$ 625,500
2022	365,000	261,200	626,200
2023	380,000	246,300	626,300
2024	395,000	230,800	625,800
2025	410,000	214,700	624,700
2026 - 2030	2,325,000	809,700	3,134,700
2031 - 2035	2,745,000	380,750	3,125,750
2036	615,000	12,300	627,300
	\$ 7,585,000	\$ 2,431,250	\$ 10,016,250

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

7. LONG-TERM LIABILITIES (continued)

The following is a summary of changes in long-term liabilities for the year ended June 30, 2020:

Governmental Activities, net	July 1, 2019	Additions	Reductions	June 30, 2020	Due within one year
Capital Leases	\$ 1,816,692	\$ -	\$ (425,728)	\$ 1,390,964	\$ 332,528
Claims and judgments	401,386	126,721	(122,069)	406,038	114,327
Compensated absences	510,242	511,240	(459,843)	561,639	63,475
Revenue Bonds, Series 2016	7,925,000	-	(340,000)	7,585,000	350,000
Bond Premium	754,129	-	(98,364)	655,765	-
Net pension liability	6,882,573	1,500,684	-	8,383,257	-
Total OPEB liability	19,540,758	196,158	(847,335)	18,889,581	889,702
Total long-term liabilities	\$ 37,830,780	\$ 2,334,803	\$ (2,293,339)	\$ 37,872,244	\$ 1,750,032

Capital Leases

During the year ended June 30, 2018, the Sheriff entered into a six-year capital lease for police equipment due in annual installments of \$374,117 with an interest rate of 2.99%. The net book value of the asset is \$1,600,765, and there is \$487,190 of accumulated depreciation at June 30, 2020.

The annual requirements to amortize all lease obligations outstanding at June 30, 2020 are as follows:

Year ending June 30,	Principal Payments	Interest Payments	Total
2021	\$ 332,528	\$ 41,589	\$ 374,117
2022	342,470	31,647	374,117
2023	352,710	21,407	374,117
2024	363,256	10,861	374,117
	\$ 1,390,964	\$ 105,504	\$ 1,496,468

The general fund has historically funded the long-term debt. Total interest incurred on long-term debt for the year ended June 30, 2020 was \$413,684, all of which was expensed.

Risk Management

The Sheriff is exposed to risks of loss in the areas of health care, property hazards and workers' compensation. These risks are handled by purchasing commercial insurance. There have been no significant reductions in insurance coverage during the current fiscal year, nor have settlements exceeded coverage for the past three years.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

7. LONG-TERM LIABILITIES (continued)

Risk Management (continued)

Effective November 1, 1997, the Sheriff established a self-insurance plan, which is administered by F.A. Richard and Associates, Inc. ("FARA"), to account for and finance its risk of loss for auto and professional liability. The administrator calculates the estimated amount of the liability on each claim based on facts and circumstances of said claim. Under this plan, the Sheriff has a claims made policy with St. Paul Insurance Company. The Sheriff is liable for claims up to \$50,000 per covered employee or dependent. The aggregate annual maximum that the Sheriff is liable for is \$450,000. FARA handles professional liability claims made prior to November 1, 2014. All claims have been paid and closed during the year ended and as of June 30, 2020.

Effective September 1, 2014, the Sheriff joined the Louisiana Sheriffs' Law Enforcement Program ("LSLEP") to cover the Law Enforcement Professional Liability and placed the Automobile Liability and Physical Damage with American Alternative Insurance Corporation through the Louisiana Sheriffs' Risk Purchasing Group, Inc. The Professional Liability policy's covers \$100,000 per occurrence with a \$300,000 annual policy period aggregate limit. The Automobile liability policy has a \$1,000,000 combined single limit with a \$50,000 deductible per claim. The Automobile physical damage policy has a \$1,500,000 combined single limit with a \$2,500 deductible per claim. All professional liability claims made November 1, 2014 and thereafter are covered through LSLEP. Auto claims beginning August 1, 2016 are covered under the Louisiana Sheriff's Risk Purchase Group, Inc. The amount of liability recorded at June 30, 2020 (for all open years) is \$406,038.

A reconciliation of changes in liabilities for the year ending June 30, 2020 is as follows:

Balance at Beginning of Fiscal Year	Claims and Changes in Estimates	Benefit Payments and Claims	Balance at Fiscal Year-End
\$ 401,386	\$ 126,721	\$ (122,069)	\$ 406,038

Commitments and Contingencies

At June 30, 2020, the Sheriff is involved in several lawsuits claiming damages. Management is of the opinion that the liability recorded of \$406,038 should be adequate to cover any monetary damages and, therefore, no additional liability has been accrued at June 30, 2020 as it relates to the lawsuits.

8. SHORT-TERM DEBT

Short-term debt provides financing for the Sheriff's governmental activities. On May 21, 2019, the Sheriff issued a Revenue Anticipation Note in the amount of \$6,500,000. This debt was issued for interim financing of general fund operations. On January 10, 2020, the Sheriff repaid the note plus \$61,586 in interest at a rate of 2.55%.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

8. SHORT-TERM DEBT (continued)

The following is a summary of changes in short-term debt for the year ended June 30, 2020:

Short-term debt, June 30, 2019	\$ -
Debt assumed	6,500,000
Debt retired	<u>(6,500,000)</u>
Short-term debt, June 30, 2020	<u>\$ -</u>

9. OPERATING LEASES

Sheriff is obligated under operating leases for vehicles. The leases expire between 2021 and 2024. The minimum future lease payments for the lease of vehicles are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2021	\$ 663,770
2022	348,899
2023	217,105
2024	<u>39,342</u>
	<u>\$ 1,269,116</u>

The total payments for the leases for the year ended June 30, 2020 was \$702,579.

10. PENSION PLAN

The Sheriff is a participating employer in the Louisiana Sheriffs' Pension and Relief Fund (the "Fund"), which is a cost-sharing defined benefit pension plan. The Fund is a public corporation created in accordance with the provision of Louisiana Revised Statute 11:2171 to provide retirement, disability, and survivor benefits to employees of sheriffs' offices throughout the State of Louisiana, employees of Louisiana Sheriffs' Association ("LSA") and Sheriffs' Pension and Relief Fund's office. The Fund is governed by a Board of Trustees composed of 14 elected members and two legislators who serve as ex-officio members, all of whom are voting members.

The Fund issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. The report may be obtained by writing to the Louisiana Sheriff's Pension and Relief Fund, 1225 Nicholson Drive, Baton Rouge, Louisiana 70802, or by calling (225) 219-0500.

Plan Description

The Louisiana Sheriffs' Pension and Relief Fund is the administrator of a cost-sharing defined benefit pension plan. The plan provides retirement, disability, and survivor benefits to employees of sheriff's offices throughout the State of Louisiana, employees of the Louisiana Sheriff's Association and the Sheriff's Pension and Relief Fund's office as defined in LRS 11:2171. Eligibility for retirement benefits and the computation of retirement benefits are provided for in LRS 11:2178.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

10. PENSION PLAN (continued)

Cost of Living Adjustments

Cost of living provisions for the Fund allows the board of trustees to provide an annual cost of living increase of 2.5% of the eligible retiree's original benefit if certain funding criteria are met. Members are eligible to receive a cost of living adjustment once they have attained the age of sixty and have been retired at least one year. Funding criteria for granting cost of living adjustments is dependent on the funded ratio.

Funding Policy

According to state statute, contribution requirements for all employers are actuarially determined each year. For the year ending June 30, 2020, the actual employer contribution rate was 12.25%. Employer contributions for the year ended June 30, 2020 were \$1,555,602. In accordance with state statute, the Fund receives ad valorem taxes, insurance premium taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities, but are not considered special funding situations. Non-employer contributions are recognized as revenue and excluded from pension expense. Non-employer contributions recognized for the year ended June 30, 2020, were \$750,743.

Plan members are required by state statute to contribute 10.25 percent of their annual covered salary.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the Sheriff reported a liability of \$8,383,257 for its proportionate share of the net pension liability. The net pension liability was measured as of the measurement date of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Sheriff's proportion of the net pension liability was based on the Sheriff's share of contributions to the pension plan relative to the contributions of all participating employers, during the measurement period. At June 30, 2019, the Sheriff's proportion was 1.77227%, which was a decrease of 0.02257% from its proportion measured as of June 30, 2018.

For the year ended June 30, 2020, the Sheriff recognized pension expense of \$2,348,778 including employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

10. PENSION PLAN (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

At June 30, 2020, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 1,606,061
Net difference between projected and actual earnings on pension plan investments	301,675	-
Changes in assumptions	2,562,041	-
Changes in proportionate share	218,828	240,506
Differences between the Sheriff's contributions and its proportionate share of contributions	2,419	8,789
Employer contributions subsequent to the measurement date	1,556,067	-
Total	<u>\$ 4,641,030</u>	<u>\$ 1,855,356</u>

The Sheriff reported a total of \$1,556,067 as deferred outflow of resources related to pension contributions made subsequent to the measurement period of June 30, 2019, which will be recognized as a reduction in net pension liability in the year ended June 30, 2021.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as an increase (decrease) in pension expense as follows:

Year ending June 30,	Amount
2021	\$ 550,157
2022	(298,526)
2023	336,427
2024	497,040
2025	144,509
	<u>\$ 1,229,607</u>

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

10. PENSION PLAN (continued)

Actuarial Assumptions

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2019, is as follows:

Valuation Date	June 30, 2019
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Expected Remaining Service Lives	6 years
Investment Rate of Return	7.10%, net of investment expense
Projected salary increases	5.5%
Mortality	RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Table for active members, healthy annuitants and beneficiaries RP-2000 Disabled Lives Mortality Table for disabled annuitants
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the Fund and includes previously granted cost-of-living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.
Changes in Valuation Methods and Assumptions	The valuation interest rate and inflation rate were lowered from 7.25% to 7.10%, 2.6% to 2.5%, respectively, for the year ended June 30, 2019. The merit rate was increased from 2.9% to 3.0% for the year ended June 30, 2019.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2019, are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Equity Securities	62%	4.40%
Fixed Income	23%	0.70%
Alternative Investments	15%	0.60%
Total	100%	5.70%
Inflation		2.40%
Expected Arithmetic Nominal Return		8.10%

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

10. PENSION PLAN (continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.10%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by the Louisiana Public Retirement Systems' Actuarial Committee taking into consideration the recommendation of the pension plan's actuary. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following table presents the Sheriff's proportionate share of the net pension liability using the discount rate of each Retirement System as well as what the Sheriff's proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate used by each of the Retirement Systems:

	1.0% Decrease	Current Discount Rate	1.0% Increase
Rates	6.10%	7.10%	8.10%
Sheriff's Share of Net Pension Liability	\$ 17,530,672	\$ 8,383,257	\$ 684,873

11. OTHER POST-EMPLOYMENT BENEFITS

General Information about the OPEB Plan

Plan description – The Sheriff provides certain continuing health care and life insurance benefits for its retired employees. The St. John the Baptist Parish Sheriff's OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the Sheriff. The authority to establish and/or amend the obligation of the employer, employees, and retirees, rests with the Sheriff. No assets are accumulated in a trust that meets the criteria in GASB Codification Section P52 *Postemployment Benefits Other Than Pensions—Reporting For Benefits Not Provided Through Trusts That Meet Specified Criteria—Defined Benefit*.

Benefits Provided – Medical and life insurance benefits are provided to employees upon actual retirement. The employer pays 100% of the medical coverage for the retiree only (not dependents). Employees are covered by a retirement system if they meet the following retirement eligibility (D.R.O.P. entry) criteria: For employees hired on or before December 31, 2011, attainment of 30 years of creditable service at any age, or attainment of age 55 with at least 12 years of creditable service. Employees who were hired on or after January 1, 2012, attainment of age 62 with at least 12 years of creditable service, age 60 with at least 20 years of creditable service, or attainment of age 55 with at least 30 years of creditable service.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

11. OTHER POST-EMPLOYMENT BENEFITS (continued)

Life insurance coverage is continued to retirees by election. The employer pays for life insurance after retirement for retirees and pays up to \$10,000 to the retiree. Insurance coverage amounts are reduced to 75% of the original amount at age 65 and to 50% of the original amount at age 70.

Employees covered by benefit terms – At June 30, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	97
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	242
	339

Total OPEB Liability

The Sheriff's total OPEB liability of \$18,889,581 was measured as of June 30, 2020 and was determined by an actuarial valuation as of July 1, 2019.

Actuarial Assumptions and other inputs – The following actuarial assumptions and other inputs were applied to all periods included in the measurement unless otherwise specified:

Inflation	2.5% annually
Salary increases	3.0%, including inflation
Prior Discount rate	3.50%
Discount rate	2.21% annually
Healthcare cost trend rates	Flat 5.5% annually

The discount rate was based on the Bond Buyers' 20 Year General Obligation municipal bond index as of June 30, 2020, the end of the applicable measurement period.

Mortality rates were based on the RP-2000 combined Mortality Table.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of ongoing evaluations of the assumptions from July 1, 2009 to June 30, 2020.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

11. OTHER POST-EMPLOYMENT BENEFITS (continued)

Changes in the Total OPEB Liability

Balance at June 30, 2019	\$ 19,540,758
Changes for the year:	
Service cost	312,424
Interest	689,394
Difference between expected and actual experience	158,277
Changes in assumptions	3,841,060
Changes in benefit terms	(4,804,997)
Benefit payments and net transfers	(847,335)
Net changes	<u>(651,177)</u>
Balance at June 30, 2020	<u>\$ 18,889,581</u>

The amount of total OPEB liability estimated to be due and payable within one year is \$889,702.

Sensitivity of the total OPEB liability to changes in the discount rate – The following presents the total OPEB liability of the Sheriff, as well as what the Sheriff's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.21%) or 1-percentage-point higher (3.21%) than the current discount rate:

	1.0% Decrease (1.21%)	Current Discount Rate (2.21%)	1.0% Increase (3.21%)
Total OPEB Liability	<u>\$ 21,829,745</u>	<u>\$ 18,889,581</u>	<u>\$ 16,524,947</u>

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates – The following presents the total OPEB liability of the Sheriff, as well as what the Sheriff's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.50%) or 1-percentage-point higher (6.50%) than the current healthcare trend rates:

	1.0% Decrease (4.50%)	Current Healthcare Cost Trend Rate (5.50%)	1.0% Increase (6.50%)
Total OPEB Liability	<u>\$ 16,743,912</u>	<u>\$ 18,889,581</u>	<u>\$ 21,541,376</u>

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

11. OTHER POST-EMPLOYMENT BENEFITS (continued)

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, the Sheriff recognized OPEB expense/(revenue) of (\$3,056,524).

At June 30, 2020, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 2,666,045	\$ 139,734
Changes in assumptions	5,283,946	-
Total	\$ 7,949,991	\$ 139,734

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2021	\$ 746,657
2022	746,657
2023	746,657
2024	746,657
2025	746,657
Thereafter	4,076,972
	\$ 7,810,257

12. EX-OFFICIO TAX COLLECTOR

The amount of taxes collected by taxing authority is listed below. Of the \$14,772,830 collected for St. John Parish Law Enforcement, \$18,950 is related to commissions and fees on tax collections.

	<u>Collected and Distributed</u>	<u>Unpaid</u>
St. John Parish Council	\$ 16,615,968	\$ 147,186
School Board	18,611,345	146,583
Assessor	1,459,341	11,055
Sheriff's General Fund	15,882,904	119,965
Library	4,595,292	36,146
Lafourche Basin Levee Board	31,313	576
Pontchartrain Levee District	1,597,572	12,314
	\$ 58,793,735	\$ 473,825

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

13. ADVANCE TAX PAYMENTS

The Sheriff and other taxing districts in the St. John the Baptist Parish entered into an agreement with Marathon Petroleum Company LP ("Marathon") whereas in exchange for advance payments made on December 19, 2019 and January 13, 2020 totaling \$20,000,000 in ad valorem taxes, Marathon receives credit against future ad valorem tax liabilities as set forth in Louisiana R.S.47:2138(B). The Sheriff's portion of the advance tax payments totaled \$5,251,930 which is recorded as unavailable revenue on the Governmental Fund Balance Sheet and will be recognized as revenue as the credits are utilized. For the year ended June 30, 2020, \$0- was recognized a revenue.

14. TAXES PAID UNDER PROTEST

Louisiana Revised Statute 47:1576 provides that taxpayers, at the time of payment of all taxes due, may give notice to the tax collector of their intention to file suit for recovery of all or a portion of the total taxes paid. Upon receipt of a notice, the amount paid shall be segregated and held by the tax collector for a period of thirty days. If a suit is filed within 30 days, the segregated funds shall be held pending outcome of the suit. If the taxpayer prevails, the Tax Collector shall refund the amount due with interest from the date the funds were received by the Tax Collector. As of June 30, 2020, there were no amounts paid under protest and escrowed.

15. DEFERRED COMPENSATION

Certain employees of the Sheriff participate in the Louisiana Public Employees' Deferred Compensation Plan (the "Plan") qualified under Section 457 of the Internal Revenue Code. The Plan covers fulltime employees who have elected to participate in the Plan. The Sheriff matches up to 10% of the employee's contributions based on years of continuous service. Employees may contribute to the Plan up to the maximum amount allowed by the Internal Revenue Code.

The Sheriff's contributions to the Plan were \$255,837 for the year ended June 30, 2020. Complete disclosures relating to the Plan are included in the separately issued audit report for the plan, available from the Louisiana Legislative Auditor, Post Office Box 94397, Baton Rouge, Louisiana 70804-9397.

16. TAX ABATEMENT

Louisiana Economic Development ("LED") is a Department of the State of Louisiana and administers many development oriented incentives, including the Industrial Tax Exemption Program ("ITEP"). Under the ITEP, the LED negotiates property tax ("Ad Valorem") abatement agreements on an individualized basis. The process involves submitting advance notification including a fee, completion of an initial application along with submission of any required documentation, review of application and submission to the Louisiana Board of Commerce and Industry for consideration. If final approval is granted, the Board issues a contract through LED. Each agreement is negotiated for a variety of economic development purposes, including job creation, business relocation, retention, and expansion.

As of June 30, 2020, eight industrial companies located in the Parish are currently under the Industrial Tax Exemption program. The typical term of these agreements are for ten years and provided Ad valorem tax abatements, pertaining to the law enforcement district millages of the 2019 tax roll, totaled approximately \$4,500,000.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE FINANCIAL STATEMENTS

16. TAX ABATEMENT (continued)

The LED has not made any commitments as part of the agreements other than to reduce taxes. The Parish is not subject to any tax abatement agreements entered into by other governmental entities other than the LED.

17. SUBSEQUENT EVENTS

In March 2020, the World Health Organization declared the coronavirus ("COVID-19") a global pandemic. The spread of the virus has adversely affected global business activities and has resulted in significant uncertainty in the global economy. The impact of the COVID-19 continues to evolve and has been marked by rapid changes and developments. The impact of the outbreak may be short-term or may last for an extended period of time. The extent to which the COVID-19 pandemic may directly or indirectly impact the Sheriff's financial condition or results of operations cannot be reasonably estimated at this time.

On July 20, 2020, the Sheriff authorized and approved \$4 million of Limited Tax Revenue Bonds, Series 2020 for the purpose of acquiring, constructing, improving, and renovating law enforcement buildings and other facilities, acquiring vehicles, equipment, and furnishings for law enforcement purposes, and paying the costs of issuance of the Bonds. The Series 2020 Bonds were issued and delivered on August 12, 2020.

REQUIRED SUPPLEMENTARY INFORMATION

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED JUNE 30, 2020

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>
<u>REVENUES</u>			
Taxes	\$ 19,840,000	\$ 21,805,000	\$ 21,845,279
Intergovernmental revenue	3,287,448	3,907,914	4,640,873
Fees, charges, and commissions for services	3,923,600	3,281,288	4,326,981
Interest and investment income	70,000	51,000	101,392
TOTAL REVENUES	<u>27,121,048</u>	<u>29,045,202</u>	<u>30,914,525</u>
<u>EXPENDITURES</u>			
Public Safety			
Personnel services and related benefits	16,198,338	16,572,138	20,657,911
Contracted services	4,858,000	5,042,700	1,733,173
Operation and maintenance	3,905,000	4,818,367	4,915,482
Debt service:			
Principal	7,209,317	7,316,972	7,265,728
Interest	353,857	355,082	406,326
Capital outlay	1,133,854	1,801,549	1,864,611
TOTAL EXPENDITURES	<u>33,658,366</u>	<u>35,906,808</u>	<u>36,843,231</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(6,537,318)	(6,861,606)	(5,928,706)
<u>OTHER FINANCING SOURCES (USES)</u>			
Transfer in	-	-	93,948
Sale of assets	40,000	29,680	-
Revenue from anticipation notes	6,500,000	6,500,000	6,500,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>6,540,000</u>	<u>6,529,680</u>	<u>6,593,948</u>
NET CHANGE IN FUND BALANCE	2,682	(331,926)	665,242
FUND BALANCE AT BEGINNING OF YEAR	<u>337,273</u>	<u>338,647</u>	<u>338,647</u>
FUND BALANCE AT END OF YEAR	<u>\$ 339,955</u>	<u>\$ 6,721</u>	<u>\$ 1,003,889</u>

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
SCHEDULE OF CHANGES IN
OTHER POST-EMPLOYMENT BENEFIT OBLIGATION AND RELATED RATIOS

Financial statement reporting date	Measurement date	Service cost	Interest	Differences between expected and actual experience	Changes in assumptions	Benefit payments	Net change in total OPEB liability	Total OPEB liability - beginning	Total OPEB liability - ending	Covered payroll	Total OPEB liability as a percentage of covered payroll
6/30/2020	6/30/2020	\$ 312,424	\$ 689,394	\$ 158,277	\$ (963,937)	\$(847,335)	\$ (651,177)	\$ 19,540,758	\$ 18,889,581	\$ 11,100,725	170.17%
6/30/2019	6/30/2019	180,545	514,977	2,886,119	2,136,766	(801,017)	4,917,390	14,623,368	19,540,758	10,777,403	181.31%
6/30/2018	6/30/2018	147,503	506,567	(174,668)	-	(658,758)	(179,356)	14,802,724	14,623,368	9,787,290	149.41%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

There are no assets accumulated in a trust that meets the criteria of Paragraph 4 of GASB 75 for this OPEB plan.

See the accompanying notes to the Required Supplementary Information.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
SHERIFF'S PENSION AND RELIEF FUND
FOR THE YEAR ENDED JUNE 30, 2020 (*)

<u>Pension Plan</u>	<u>Year</u>	<u>Employer's Proportion of the Net Pension Liability (Asset)</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Covered Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
Sheriff's Pension and Relief Fund						
	2020	1.77%	\$ 8,383,257	\$ 12,384,376	67.69%	88.91%
	2019	1.79%	6,882,573	12,267,821	56.10%	90.41%
	2018	1.75%	7,585,137	12,161,444	62.37%	88.49%
	2017	1.76%	11,153,481	11,976,153	93.13%	82.10%
	2016	1.82%	8,128,327	12,092,300	67.22%	86.61%
	2015	1.74%	6,849,906	11,148,432	61.44%	87.34%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

(*) The amounts presented have a measurement date of June 30th of the previous year-end.

See the accompanying notes to the Required Supplementary Information.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
SCHEDULE OF THE EMPLOYER'S CONTRIBUTIONS
FOR THE YEAR ENDED JUNE 30, 2020

<u>Pension Plan</u>	<u>Year</u>	<u>Contractually Required Contribution¹</u>	<u>Contributions in Relation to Contractually Required Contribution²</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered Payroll³</u>	<u>Contributions as a % of Covered Payroll</u>
Sheriffs' Pension and Relief Fund						
	2020	\$ 1,556,067	\$ 1,556,067	\$ -	\$ 12,698,789	12.25%
	2019	1,517,086	1,517,086	-	12,384,376	12.25%
	2018	1,574,365	1,574,365	-	12,267,821	12.83%
	2017	1,611,519	1,611,519	-	12,161,444	13.25%
	2016	1,646,721	1,646,721	-	11,976,153	13.75%
	2015	1,723,153	1,723,153	-	12,092,300	14.25%
	2014	1,548,517	1,548,517	-	11,148,432	13.89%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

For reference only:

¹ *Employer contribution rate multiplied by employer's covered employee payroll*

² *Actual employer contributions remitted to the Sheriffs' Pension and Relief Fund*

³ *Employer's covered payroll amount for the fiscal year ended June 30*

See the accompanying notes to the Required Supplementary Information.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2020

CHANGES IN BENEFIT TERMS AND ASSUMPTIONS RELATED TO OTHER POST-EMPLOYMENT BENEFIT PLAN

Changes in benefit terms -

There were no changes for and during the year ended June 30, 2020.

Effective October 1, 2020 (for the year ending June 30, 2021), Life insurance premiums for which the employer pays on behalf of the retiree is limited to \$10,000 coverage.

Changes in assumptions -

The fluctuations in the changes in assumptions balance was a result of changes in the discount rate. The following are the discount rates used in each measurement of total other post-employment obligation.

Year end	Measurement Date	Rate	Change
6/30/2020	6/30/2020	2.210%	-1.290%
6/30/2019	6/30/2019	3.500%	-0.370%
6/30/2018	6/30/2018	3.870%	0.290%
6/30/2017	6/30/2017	3.580%	

CHANGES IN BENEFIT TERMS AND ASSUMPTIONS RELATED TO LOUISIANA SHERIFFS' PENSION AND RELIEF FUND

Changes in benefit terms -

There were no changes of benefit terms for the years presented.

Changes in assumptions -

The following changes in actuarial assumptions for each year are as follows:

Discount Rate:

Year End (*)	Rate	Change
6/30/2020	7.100%	-0.150%
6/30/2019	7.250%	-0.150%
6/30/2018	7.400%	-0.100%
6/30/2017	7.500%	-0.100%
6/30/2016	7.600%	-0.100%
6/30/2015	7.700%	

Merit:

Year End (*)	Rate	Change
6/30/2020	3.000%	0.100%
6/30/2019	2.900%	0.175%
6/30/2018	2.725%	0.100%
6/30/2017	2.625%	0.000%
6/30/2016	2.625%	-0.375%
6/30/2015	3.000%	

Inflation Rate:

Year End (*)	Rate	Change
6/30/2020	2.500%	-0.100%
6/30/2019	2.600%	-0.175%
6/30/2018	2.775%	-0.100%
6/30/2017	2.875%	0.000%
6/30/2016	2.875%	-0.125%
6/30/2015	3.000%	

Investment rate of return:

Year End (*)	Rate	Change
6/30/2020	7.100%	-0.150%
6/30/2019	7.250%	-0.250%
6/30/2018	7.500%	-0.100%
6/30/2017	7.600%	-0.100%
6/30/2016	7.700%	0.000%
6/30/2015	7.700%	

(*) The amounts presented have a measurement date of the previous fiscal year-end.

(continued)

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2020

(continued)

***CHANGES IN BENEFIT TERMS AND ASSUMPTIONS RELATED TO LOUISIANA SHERIFFS'
PENSION AND RELIEF FUND (continued)***

Salary Increases:

<u>Year End (*)</u>	<u>Rate</u>	<u>Change</u>
6/30/2020	5.500%	0.000%
6/30/2019	5.500%	0.000%
6/30/2018	5.500%	0.000%
6/30/2017	5.500%	0.000%
6/30/2016	5.500%	-0.500%
6/30/2015	6.000%	

(*) The amounts presented have a measurement date of the previous fiscal year-end.

OTHER SUPPLEMENTARY INFORMATION

STATE OF LOUISIANA, PARISH OF ST. JOHN THE BAPTIST

AFFIDAVIT

MICHAEL TREGRE, SHERIFF
of ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE

BEFORE ME, the undersigned authority, personally came and appeared, Mike Tregre, the Sheriff of St. John the Baptist Parish, State of Louisiana, who after being sworn, deposed and said:

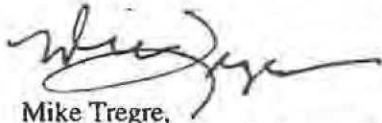
The following information is true and correct:

\$349,501 is the amount of cash on hand in the tax collector account on June 30, 2020, which does not include taxes paid under protest.

He further deposed and said:


All itemized statements of the amount of taxes collected for the tax year 2019, by taxing authority, are true and correct.

All itemized statement of all taxes assessed and uncollected, which indicated the reason for the failure to collect, by taxing authority, are true and correct.



Mike Tregre,
Sheriff of St. John the Baptist Parish

Sworn to and subscribed before me, Ex-officio Notary, this 21st day of December 2020, in my office in LaPlace, Louisiana.



Jeffrey Clement #82747
Ex-Officio Notary
St. John the Baptist Parish
Sheriff's Office

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
SCHEDULE OF COMPENSATION, BENEFITS
AND OTHER PAYMENTS TO AGENCY HEAD
FOR THE YEAR ENDED JUNE 30, 2020

Agency Head Name: Sheriff Mike Tregre

Purpose	Amount
Salary	\$ 176,234
Benefits - insurance	18,868
Benefits - retirement	28,391
Benefits - medicare	2,729
Benefits - unemployment	332
Cell phone	1,656
Per diem	377
Fuel usage	2,088
Conference travel	2,615
Special meals	1,012
	<hr/>
	\$ 234,302

COMBINING AND INDIVIDUAL FIDUCIARY FUND
FINANCIAL STATEMENTS

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE

FIDUCIARY FUNDS – DESCRIPTIONS OF FUNDS

Agency Funds

All of these funds are reflected in the totals of the agency funds presented in the Statement of Fiduciary Assets and Liabilities

Civil Fund

Established to account for funds held in connection with civil suits, Sheriff's sales and garnishments and payment of these collections to the Sheriff's General Fund and other recipients in accordance with applicable laws.

Tax Collector Fund

Established per Article V, Section 27 of the Louisiana Constitution of 1974, provides that the Sheriff will serve as the collector of state and parish taxes and fees. The Tax Collector Fund is used to collect and distribute these taxes and fees to the appropriate taxing bodies.

Prison Inmate Fund

Established to account for the deposits made by, and for, inmates to their individual accounts and the appropriate disbursements to these inmates. A separate account is used to record commissary commissions due to the Sheriff's General Fund.

Bond Fund

Established to account for the collection of bonds, fines, and costs and payment of these collections to the Sheriff's General Fund and other recipients in accordance with applicable laws.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES - AGENCY FUNDS
JUNE 30, 2020

	Balance June 30, 2019	Additions	Deductions	Balance June 30, 2020
CIVIL FUNDS				
Assets - Cash	\$ 281,984	\$ 1,337,512	\$ 1,339,284	\$ 280,212
Liabilities - Funds held in custody for other parties	\$ 278,761	\$ 1,107,748	\$ 1,106,297	\$ 280,212
Liabilities - Funds held in custody for the St. John Sheriff General Fund	3,223	229,764	232,987	-
Total	<u>\$ 281,984</u>	<u>\$ 1,337,512</u>	<u>\$ 1,339,284</u>	<u>\$ 280,212</u>
TAX COLLECTORS FUND				
Assets - Cash	\$ 113,962	\$ 85,078,231	\$ 84,842,692	\$ 349,501
Assets - LAMP	3,836,887	54,546	3,891,433	-
Total	<u>\$ 3,950,849</u>	<u>\$ 85,132,777</u>	<u>\$ 88,734,125</u>	<u>\$ 349,501</u>
Liabilities - Funds held in custody for other parties	\$ 1,642,620	\$ 64,099,185	\$ 65,462,199	\$ 279,606
Liabilities - Due to tax payers	1,749,321	-	1,749,321	-
Liabilities - Funds held in custody for the St. John Sheriff General Fund	558,908	21,033,592	21,522,605	69,895
Total	<u>\$ 3,950,849</u>	<u>\$ 85,132,777</u>	<u>\$ 88,734,125</u>	<u>\$ 349,501</u>
PRISON INMATE FUNDS				
Assets - Cash	\$ 77,664	\$ 310,072	\$ 302,539	\$ 85,197
Liabilities - Funds held in custody for inmates	\$ 67,790	\$ 256,179	\$ 253,254	\$ 70,715
Liabilities - Funds held in custody for the St. John Sheriff General Fund	9,874	53,894	49,286	14,482
Total	<u>\$ 77,664</u>	<u>\$ 310,073</u>	<u>\$ 302,540</u>	<u>\$ 85,197</u>
BOND FUNDS				
Assets - Cash	\$ 1,118,949	\$ 3,333,905	\$ 3,284,732	\$ 1,168,122
Assets - LAMP	306,269	4,918	-	311,187
Total	<u>\$ 1,425,218</u>	<u>\$ 3,338,823</u>	<u>\$ 3,284,732</u>	<u>\$ 1,479,309</u>
Liabilities - Funds held in custody for other parties	\$ 1,397,951	\$ 3,021,498	\$ 2,964,384	\$ 1,455,065
Liabilities - Funds held in custody for the St. John Sheriff General Fund	27,267	317,325	320,348	24,244
Total	<u>\$ 1,425,218</u>	<u>\$ 3,338,823</u>	<u>\$ 3,284,732</u>	<u>\$ 1,479,309</u>
TOTAL - ALL AGENCY FUNDS				
Assets - Cash	\$ 1,592,559	\$ 90,059,720	\$ 89,769,247	\$ 1,883,032
Assets - LAMP	4,143,156	59,464	3,891,433	311,187
Total	<u>\$ 5,735,715</u>	<u>\$ 90,119,184</u>	<u>\$ 93,660,680</u>	<u>\$ 2,194,219</u>
Liabilities - Funds held in custody for other parties	\$ 3,319,332	\$ 68,228,431	\$ 69,532,880	\$ 2,014,883
Liabilities - Due to tax payers	1,749,321	-	1,749,321	-
Liabilities - Funds held in custody for the St. John Sheriff General Fund	599,272	21,634,575	22,125,226	108,621
Liabilities - Funds held in custody for inmates	67,790	256,179	253,254	70,715
Total	<u>\$ 5,735,715</u>	<u>\$ 90,119,185</u>	<u>\$ 93,660,681</u>	<u>\$ 2,194,219</u>

GOVERNMENT AUDITING STANDARDS AND UNIFORM GUIDANCE REPORTS

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Honorable Mike Tregre, Sheriff
St. John the Baptist Parish Sheriff's Office
Laplace, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the St. John the Baptist Parish Sheriff's Office (the "Sheriff") as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements, and have issued our report thereon dated January 14, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Sheriff's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Sheriff's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Postlethwaite & Netterville

Metairie, Louisiana
January 14, 2021

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM
GUIDANCE AND THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

Honorable **Mike** Tregre, Sheriff
St. John the Baptist Parish Sheriffs Office
Laplace, Louisiana

Report on Compliance for Each Major Federal Program

We have audited the St. John the Baptist Parish Sheriffs Office's (the "Sheriff") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Sheriffs major federal programs for the year ended June 30, 2020. The Sheriffs major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulation, contracts and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for the Sheriffs major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Sheriffs compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the Sheriffs compliance.

Opinion on Each Major Federal Program

In our opinion, the Sheriff complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2020.

Report on Internal Control Over Compliance

Management of the Sheriff is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Sheriff's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we did identify certain deficiencies in internal control over compliance, described in the accompanying schedule of findings and questioned costs as items 2020-001 and 2020-002, that we consider to be significant deficiencies.



The Sheriff's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The Sheriff's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Postlethwaite & Netterville

Metairie, Louisiana
January 14, 2021

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
Laplace, Louisiana

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2020

FEDERAL DEPARTMENT/PASS-THROUGH ENTITY/PROGRAM	FEDERAL NUMBER	GRANT NUMBER	FEDERAL EXPENDITURES	AMOUNTS PROVIDED TO SUBRECIPIENTS
<u>United States Department of Justice</u>				
<i>Direct Program:</i>				
<i>Office of Justice Programs:</i>				
Bulletproof Vest Partnership	16.607		\$ 13,469	\$ -
Justice Assistance Grant CESF 2020	16.034		239,203	-
Total United States Department of Justice			252,672	-
<u>United States Department of Homeland Security</u>				
<i>Direct Program:</i>				
Port Security Grant Program 2019	97.056	EMW-2019-PU-00245-SO 1	193,200	
Port Security Grant Program 2018	97.056	EMW-2018-PU-00463-SO 1	547,000	
Total United States Department of Homeland Security			740,200	-
Total Expenditures			\$ 992,872	\$ -

See accompanying notes to this schedule.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2020

NOTE A – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the St. John the Baptist Parish Sheriff's Office (the "Sheriff") and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B – INDIRECT COST RATE

The Sheriff has not negotiated an indirect cost rate. Also, the Sheriff elected not to use the 10% de minimis cost rate as allowed by 2 CFR 200.414 Indirect (F&A) costs.

NOTE C – Reconciliation to Financial Statements

The federal grant expenditures are reported within the various expenditure categories of the general fund and are not readily distinguishable to the Schedule of Expenditures of Federal Awards. However, revenue is generally recorded for these grants in an amount equal to allowable costs incurred and therefore the following reconciliation to reported federal grant revenue is provided:

Total expenditures per SEFA	\$ 992,872
Less: costs incurred and revenue recognized for Disaster Recovery on accrual basis in prior period	(99,470)
Plus: costs incurred and revenue recognized in the current year for CARES Act Relief Funds where the eligibility requirements were met, and the funds were awarded by the grantor in the subsequent year (fiscal year 2021)	1,780,010
Collection of prior year grant costs	<u>54,409</u>
Federal grants revenue per financial statements	<u>\$ 2,727,821</u>

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

A. Summary of Auditors' Results

Financial Statements

Type of auditor's report issued: *Unmodified*

Internal Control over Financial Reporting:

- Material weakness(es) identified? yes no
- Significant deficiency(ies) identified that are
not considered to be material weaknesses? yes none reported

Noncompliance material to financial statements noted? yes no

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? yes no
- Significant deficiency(ies) identified that are
not considered to be material weaknesses? yes none reported

Type of auditor's report issued on compliance for major programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance? yes no

Identification of major programs:

CFDA Numbers
97.056

Name of Federal Program or Cluster
Port Security Grant Program

The threshold for distinguishing types A & B programs was program expenditures exceeding \$750,000.

The St. John the Baptist Parish Sheriff was not determined to be a low-risk auditee.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

B. Findings – Financial Statement Audit

None

C. Findings and Questioned Costs – Major Federal Award Programs

2020-001 Internal Control Over Compliance – Allowable Costs/Cash Management/Reporting

Department of Homeland Security

97.056 Port Security Grant

Questioned Costs: None

Criteria: Internal controls over expenditures, reimbursement request, and reporting should be in place to prevent or detect and correct timely, non-compliance with the compliance requirements of the federal program. These controls should help ensure all funds requested for reimbursement are supported with appropriate documentation, the requests are submitted timely and submitted after the actual costs were disbursed in accordance with cash management requirements.

Condition: Reimbursement requests were prepared, approved, and submitted by the Chief Civil Deputy during and for the year ended June 30, 2020, and were not reviewed and approved by a member of management who is independent of these functions.

Context/Cause: Due to limited number of personnel at the Sheriff's Office, it's difficult to segregate incompatible duties completely and provide for independent reviews.

Effect: The Sheriff's Office lacks documented internal controls over the preparation and submission of the reimbursement requests. This increases the risk that compliance violations pertaining to the federal program will not be prevented or detected and corrected timely.

Recommendations: The Sheriff's Office should develop and implement policies and procedures requiring documented evidence of review of reimbursement requests as well as segregation of duties between preparation and review/approval of reimbursement requests.

View of Responsible Official: We concur with the finding and recommendation. Controls will be implemented and documented to ensure reimbursement requests are reviewed and approved by an authorized management personnel other than the preparer.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

C. Findings and Questioned Costs – Major Federal Award Programs (continued)

2020-002 Internal Control Over Compliance - Equipment and Real Property

Department of Homeland Security

97.056 Port Security Grant

Questioned Costs: None

Criteria: Equipment and real property purchased with federal funds by a local government in an amount equal to or exceeding the local government's capitalization policy must be capitalized in the accounting records and identified as having been purchased by the applicable Federal program.

Condition: The Sheriff's Office capital assets records do not specifically identify assets purchased by the applicable Federal programs.

Context/Cause: The number of assets purchased by the applicable federal program(s) are limited. Therefore, those assets were not specifically identified or tagged as purchased by the applicable federal programs.

Effect: The Sheriff's Office may not have sufficient processes to ensure that all assets purchased from federal programs are added to the property and equipment records. The condition could lead to use of the assets other than that which was intended by the grants. Furthermore, the condition could result in failure to reimburse the grant programs should the assets be sold.

Recommendations: The process for recording property and equipment should be enhanced by ensuring that all assets purchased with federal funds are included. Such enhancements might include reconciliation for the equipment line items on the grant budget to the property and equipment records or review of property and equipment records by appropriate management personnel.

View of Responsible
Officials: We concur with the finding and recommendation. We will update our policies and procedures regarding tracking and maintaining property and equipment records to ensure compliance with applicable federal guidelines.

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
YEAR ENDED JUNE 30, 2020

Findings – Financial Statement Audit

2019-001 Significant Deficiency – Segregation of Duties

Condition: Certain reconciliations, schedules, and related journal entries were observed during the audit that did not include a review or approval by someone other than the preparer.

Status: Resolved

Findings and Questioned Costs – Major Federal Award Programs

None

ST. JOHN THE BAPTIST PARISH SHERIFF'S OFFICE
CORRECTIVE ACTION PLAN
YEAR ENDED JUNE 30, 2020

A. Findings – Financial Statement Audit

None

B. Findings – Findings and Questioned Costs – Major Federal Award Programs

2020-001 Internal Control Over Compliance – Allowable Costs/Cash Management/Reporting

Management's response and corrective action is as follows:

With limited staffing in the finance department, it's difficult to segregate incompatible duties completely. However, the Sheriff's Office will implement a process whereby an individual who is knowledgeable of the federal program, but independent of the process of preparing the reimbursement requests, will review and approve the reimbursement requests and documentation supporting the review and approval will be retained.

Expected Implementation Date: June 30, 2021

Contact Person: Jeffrey Clement, Chief Civil Deputy

2020-002 Internal Control Over Compliance – Equipment and Real Property

Management's response and corrective action is as follows:

The Sheriff's Office will begin identifying equipment and real property acquired with federal funds in the fixed asset inventory immediately. The Sheriff's Office will also begin updating those assets previously acquired with federal funds in the fixed asset inventory.

Expected Implementation Date: June 30, 2021

Contact Person: Jeffrey Clement, Chief Civil Deputy