

LIVINGSTON Parish Constable

Ward/District 1

Denham Springs (City, Parish) Louisiana

LEGISLATIVE AUDITOR
2024 FEB 8 PM 12:30

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

(Date) February 5, 2024

Ms. Suzanne Elliott
Engagement Manager
Office of Legislative Auditor
1600 North Third Street (70802)
P.O. Box 94397
Baton Rouge, LA 70804-9397

Dear Ms. Elliott:

In accordance with Louisiana Revised Statute 24:513, enclosed are my notarized affidavit, and financial statements as of and for the year ended December 31, 2023, or for the partial year beginning on _____ and ending on _____. The financial statements include all funds under the control and oversight of the court and have been prepared on the cash basis of accounting.

Sincerely,

John Elliott
Constable

Enclosures

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS

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LIVINGSTON Parish Constable
of Ward/District 1
Denham Springs (City) Louisiana

Financial Statements
As of and for the Year December 31, _____

Required by Louisiana Revised Statutes 24:513 and 24:514 to
be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable (your name) Robert Everett, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of LIVINGSTON Parish, Louisiana, as of December 31, 2023, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Robert Everett, who duly sworn, deposes, and says that the Constable of Ward/District 1 and LIVINGSTON Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2023, and accordingly, *is required to provide a sworn financial statement and affidavit* and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

Robert Everett
Signature of Constable

Sworn to and subscribed before me, this 3rd day of January, 2024.

[Signature]
NOTARY PUBLIC Signature



State of Louisiana
Parish of Livingston
James D. Riddle
Notary Public #27863
Commission Expires @ Death

Please Complete this Section:

Constable's Name Robert Everett
Street/P.O.Box Address 35742 Bend Rd.
City/Zip Code Denham Springs LA. 70706
Telephone Number 225-936-5027
Fax Number _____
Email Address reverettconstable@gmail.com

Robert Everett (Constable Name)
LIVINGSTON Parish Constable
of Ward / District 1
Denham Springs (City) Louisiana

Statement of Cash Receipts and Disbursements
For the Year Ended December 31, 2023

CASH RECEIPTS:

1. State & Parish salary (required, from W-2 Form)
2. Fees collected (As constable, if any were collected)
3. Garnishments collected (If applicable)
4. Other Fee on serving papers
5. Total cash receipts. Add lines 1 through 4

General Fund	Garnishment Fund Activity
1. <u>6,939.76</u>	
2. <u>0</u>	
	3. <u>0</u>
4. <u>5,900.00</u>	
5. <u>12,839.76</u>	

CASH DISBURSEMENTS:

6. Cost of equipment purchased (fax machine, etc.)
7. Materials and supplies (stationery, postage, etc.)
8. Travel and other charges
 - 8a. For yourself
 - 8b. For employees (If applicable)
9. Other operating expenses (rent, utilities, phone/fax line, etc.)
10. Garnishments paid to others [From total collections on Line 3]
11. Total disbursements (add lines 6-10)
12. Balance Available (loss) for payment of salaries
(General Fund: Line 5 less Line 11; Garnishment Fund Activity: Line 3 less Line 10)

6. <u>0</u>	
7. <u>549.58</u>	
8. <u>0</u>	
8a. <u>0</u>	
8b. <u>0</u>	
9. <u>1,311.00</u>	
	10. <u>0</u>
11. <u>1,860.58</u>	
12. <u>12,839.76</u>	12. <u>0</u>

Salary and related benefits:

13. Amount retained by yourself from line 12 as salary
14. Amount paid to employees (if applicable)
15. Total salaries paid (add lines 13 and 14)

13. <u>6,939.76</u>	13. _____
14. <u>0</u>	14. _____
15. <u>6,939.76</u>	15. _____

FUND BALANCE

16. Increase (decrease) in fund balance, may be \$0
(line 12 less line 15)
17. Fund Balance at beginning of the year, may be \$0
(Ending Fund balance from last year's report)
18. Fund balance (deficit) at end of the year, may be \$0
(Add lines 16 and 17)

16. <u>0</u>	16. _____
17. <u>0</u>	17. _____
18. <u>0</u>	18. _____

Robert Everett (Constable Name)
LIVINGSTON Parish Constable
 of Ward/District 1
 _____ (City) **Louisiana**

Balance Sheet, on December 31, 2023

	General Fund	Garnishment Fund (if applicable)	Total
<u>ASSETS:</u>			
1. Cash	<u>0</u>		<u>1.</u>
2. Investments	<u>0</u>		<u>2.</u>
3. Office furnishings (Cost of desks, etc.)	<u>0</u>		<u>3.</u>
4. Equipment (Cost of fax machine, etc.)	<u>0</u>		<u>4.</u>
5. Total Assets (add lines 1 - 4)	<u>0</u>	<u>5.</u>	<u>5.</u>
<u>LIABILITIES AND FUND BALANCE:</u>			
Liabilities:			
6. Cash overdraft	<u>0</u>		<u>6.</u>
7. Garnishments due to others	<u>0</u>		<u>7.</u>
8. Other liabilities	<u>0</u>		<u>8.</u>
9. Total Liabilities (add lines 6 - 8)	<u>0</u>		<u>9.</u>
Fund Balances:			
10. Ending Fund balance (from line 18, Statement A)	<u>0</u>		<u>10.</u>
11. Other -	<u>0</u>		<u>11.</u>
12. Total Liabilities and Fund Balance (add lines 9 - 11)	<u>0</u>	<u>12.</u>	<u>12.</u>

Note: Line 5 (Total Assets) should equal Line 12 (Total Liabilities and Fund Balance)

Robert Everett (Constable Name)
LIVINGSTON Parish Constable
of Ward/District 1

(City) Louisiana

Schedule of Compensation, Benefits and Other Payments to the Constable

Purpose	Amount
Salary	6,939.76
Benefits-insurance	0
Benefits-retirement	0
Benefits-other (describe)	0
Benefits-other (describe)	0
Benefits-other (describe)	0
Car allowance	0
Vehicle provided by government (enter amount reported on W-2)	0
Per diem	0
Reimbursements	0
Travel	0
Registration fees	0
Conference travel	0
Housing	0
Unvouchered expenses (example: travel advances, etc.)	0
Special meals	0
Other	0