

KAPLAN CITY MARSHAL (Entity Name)
KAPLAN, Vermilion, LOUISIANA (City, Parish/State)

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

(Date) 9/30/2021

Ms. Gayle Fransen
Engagement Manager
Louisiana Legislative Auditor
1600 North Third Street
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended 2021 (entity's year-end). The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,



Officer's Signature

KAPLAN City Marshal

Officer's Name, Title

Enclosures

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Kaplan City Marshal

Address: 907 N. Guidry Ave

Telephone: 337-643-6663 Email: KaplanCitymarshal@yahoo.com

This annual sworn financial statement is required to be filed with the Legislative Auditor within 90 days of the end of the entity's fiscal year by sending a pdf copy by email to ereports@lla.la.gov, faxing to 225-339-3986, or mailing to Louisiana Legislative Auditor – Local Government Services, P.O. Box 94397, Baton Rouge, LA 70804-9397.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Ruby Thibeaux (officer's name), who, duly sworn, deposes and says that the financial statements herewith given present fairly, in all material respects, the financial position of Kaplan City Marshal (entity's name) as of June 30, 2021 (entity's year-end) and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements; that the entity has maintained a system of internal control structure sufficient to safeguard assets and comply with laws and regulations; and that the entity has complied with all laws and regulations, except as follows: _____

Complete if Applicable: In addition, Ruby Thibeaux (officer's name), who duly sworn, deposes, and says that Kaplan City Marshal (entity's name) received \$75,000 or less in revenues and other sources for the year ended 2021 (entity's year-end), and accordingly, is not required to have an audit for the previously mentioned fiscal year.

Ruby Thibeaux
OFFICER'S SIGNATURE

marshal
OFFICER'S TITLE

Sworn to and subscribed before me, this 28th day of September, 2021

Marcus Lee Grant
NOTARY PUBLIC SIGNATURE & SEAL #008077

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Statement of Receipts and Disbursements

Statement A

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
RECEIPTS (Provide Brief Description):			
1. <u>City, State, criminal fee civil fees</u>	\$ 18,010.86	\$	\$ 18,010.86
2. <u>Garnishment</u>		12,671.14	12,671.14
3. <u>Seizure</u>		31.37	31.37
4.			
5.			
6. Total receipts (add lines 1 - 5)	<u>\$ 18,010.86</u>	<u>\$ 12,702.51</u>	<u>\$ 30,713.37</u>
DISBURSEMENTS (Provide Brief Description):			
7. <u>City & State Criminal fee, Civil fees</u>	\$ 23,987.49	\$	\$ 23,987.49
8. <u>Garnishment</u>		10,904.48	10,904.48
9. <u>Seizure</u>		31.37	31.37
10.			
11.			
12.			
13. Total Disbursements (add lines 7 - 12)	<u>\$ 23,987.49</u>	<u>\$ 10,935.85</u>	<u>\$ 34,923.34</u>
14. Change in fund balance (Lines 6 minus 13)	\$ -5,976.63	\$ 1,766.66	\$ -4,209.97
15. Fund Balance at beginning of year	\$ 61,690.67	\$ -357.44	\$ 58,113.33
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	<u>\$ 55,713.98</u>	<u>\$ -1810.78</u>	<u>\$ 53,903.20</u>

Identify the Basis of Accounting, if not using Cash-Basis: Civil fees & Criminal Court fees

NOTE: If the entity receives any funds from pre- or post-adjudication court costs, fines, and/or fees, the entity must use one or more of the following categories in the receipts description fields: *Civil Fees; Bond Fees; Asset Forfeiture/Sale; Pre-Trial Diversion Program; Criminal Court Costs/Fees; Criminal Contempt Fines; Other Criminal Fines; Restitution; and Probation/Parole/Supervision Fees.*

Kaplan City Marshal
 (Agency Name)

Balance Sheet, on June 2021
 (Year-End)

	General Fund	Other Fund	Total
ASSETS (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 55,713.98	\$ -1810.78	\$ 53,903.20
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description)			
6. Total Assets (add lines 1 - 5)	<u>\$ 55,713.98</u>	<u>\$ -1810.78</u>	<u>\$ 53,903.20</u>
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (give brief description):			
8.	\$	\$	\$
9.			
10.			
11. Total Liabilities (add lines 7 - 10)			
12. Fund balance (amount from Line 16 on Statement A)			
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	<u>\$ 55,713.98</u>	<u>\$ -1810.78</u>	<u>\$ 53,903.20</u>

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Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Statement C

Schedule of Compensation, Benefits and Other Payments to Entity Head

Agency Head Name and Title: Ruby Thibeaux - Marshal

Purpose	Dollar Amount
1. Salary	1. -0-
2. Benefits-insurance	2. -0-
3. Benefits-retirement	3. -0-
4. Benefits-other (describe)	4. -0-
5. Benefits-other (describe)	5. -0-
6. Benefits-other (describe)	6. -0-
7. Car allowance	7. -0-
8. Vehicle provided by government (if reported on your W-2)	8. -0-
9. Per diem	9. -0-
10. Reimbursements	10. -0-
11. Travel	11. -0-
12. Registration fees	12. -0-
13. Conference travel	13. -0-
14. Housing	14. -0-
15. Unvouchered expenses (example: travel advances, etc.)	15. -0-
16. Special meals	16. -0-
17. Other	17. -0-
18. TOTAL (enter total of line 1-17)	18. 0-

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)