

SAFE HAVYNN EDUCATION CENTER

Lafayette, Louisiana

Financial Statements  
Year Ended September 30, 2021

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OTHER LOCATIONS:

Eunice    Morgan City    Abbeville

## INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors  
Safe Havynn Education Center  
Lafayette, Louisiana

We have reviewed the accompanying financial statements of Safe Havynn Education Center (a nonprofit organization), which comprise the statement of financial position as of September 30, 2021, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Accountant's Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require me us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

### **Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

*Darnall, Sikes & Frederick*  
A Corporation of Certified Public Accountants

Lafayette, Louisiana  
January 11, 2022

SAFE HAVYNN EDUCATION CENTER

Statement of Financial Position  
September 30, 2021

ASSETS

CURRENT ASSETS

Cash and cash equivalents \$ 20,037

Total current assets 20,037

TOTAL ASSETS \$ 20,037

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accrued expenses \$ 10,691

Deferred revenue 9,342

Total current liabilities 20,033

NET ASSETS

Without donor restrictions 4

TOTAL LIABILITIES AND NET ASSETS \$ 20,037

See independent accountant's report and notes to financial statements.

SAFE HAVYNN EDUCATION CENTER

Statement of Activities  
Year Ended September 30, 2021

	<u>Without Donor Restrictions</u>
Revenue:	
Grants:	
Government grants	\$ <u>406,373</u>
Total grants	406,373
Contributions and support:	
Interest income	<u>4</u>
Total contributions and support	<u>4</u>
Total revenue	406,377
Expenses:	
Program services	389,987
Administrative	<u>16,386</u>
Total expenses	<u>406,373</u>
INCREASE IN NET ASSETS	4
NET ASSETS, beginning	<u>-</u>
NET ASSETS, ending	<u>\$ 4</u>

See independent accountant's report and notes to financial statements.

SAFE HAVYNN EDUCATION CENTER

Statement of Functional Expenses  
Year Ended September 30, 2021

	<u>Program Services</u>	<u>General and Admin</u>	<u>Total</u>
Advertising	\$ 26,225	\$ -	\$ 26,225
Bank Charges	-	159	159
Contract Labor	10,355	-	10,355
Education and Training	13,327	-	13,327
Employee Benefits	-	8,183	8,183
Interest	-	116	116
Insurance	26,756	-	26,756
Management and Admin	1,070	-	1,070
Meals	2,538	-	2,538
Miscellaneous	6,279	-	6,279
Office Expenses	-	7,928	7,928
Legal and Professional	1,017	-	1,017
Rent	29,207	-	29,207
Repairs and Maintenance	10,300	-	10,300
Salaries, benefits and payroll taxes	176,852	-	176,852
Small Equipment	8,902	-	8,902
Supplies	35,870	-	35,870
Taxes	15,333	-	15,333
Travel and Mileage	23,577	-	23,577
Utilities	2,379	-	2,379
	<u>\$ 389,987</u>	<u>\$ 16,386</u>	<u>\$ 406,373</u>

See independent accountant's report and notes to financial statements.

SAFE HAVYNN EDUCATION CENTER

Statement of Cash Flows  
Year Ended September 30, 2021

CASH FLOWS FROM OPERATING ACTIVITIES

Increase in net assets	\$	4
Adjustments to reconcile change in net assets to net cash provided in operating activities:		
Increase (decrease) in:		
Accrued expenses		<u>10,691</u>
Net cash provided by operating activities		<u>20,037</u>
Net increase in cash		<u>20,037</u>
CASH, beginning of year		<u>-</u>
CASH, end of year	\$	<u>20,037</u>
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION:		
Interest paid	\$	<u>116</u>

See independent accountant's report and notes to financial statements.

## SAFE HAVYNN EDUCATION CENTER

### Notes to Financial Statements

#### NOTE 1 NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### Nature of Activities

The Safe Havynn Education Center (the Organization) is a non-profit corporation that serves an eight-parish region of Southwestern Louisiana, known collectively as Acadiana. The Organization serves a pivotal role in educating and providing tools and skills necessary in order to help teens to thrive. Much of the Organization's work is accomplished through life skill camps and a variety of sexuality/abstinence programs.

##### Basis of Presentation

The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets with donor restrictions and net assets without donor restrictions.

*Net assets without donor restrictions* – Net assets that are not subject to donor-imposed stipulations or grantor-imposed restrictions.

*Net assets with donor restrictions* – Net assets with donor restrictions or resources that are subject to donor-imposed restrictions. Some restrictions are temporary in nature, such as those that are restricted by a donor for use for a particular purpose or in a particular future period. Other restrictions may be perpetual in nature, such as those that are restricted by a donor that the resources be maintained in perpetuity.

##### Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables and other liabilities.

##### Public Support and Revenue

Grants and other contributions of cash and other assets are reported as net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions is reclassified to net assets without donor restrictions and reported in the Statement of Activities as "Net Assets Released from Restrictions." Restricted contributions whose restrictions are met in the same reporting period are reported as net assets without donor restrictions.

##### Revenue Recognition

The Organization recognizes revenue when reimbursement deposits are received. After expenses are incurred or once the grant stipulations are fulfilled, the Organization submits request for reimbursement. As per the award letter, deposits are received the next business day via ACH. At that time, revenue is recognized. In the event that any of the budgeted revenue is not requested as reimbursement for expenses, it is not deposited nor is it recognized.



## SAFE HAVYNN EDUCATION CENTER

### Notes to Financial Statements

#### NOTE 1 NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

As per the matching principle, any budgeted amount not received and not requested within 60 days of period end, is not considered deferred. At September 30, 2021, the Organization had deferred revenue of \$0.

##### Change in Accounting Principle

FASB issued ASU No. 2016-14, "Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities" in 2016. The ASU addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The Organization adopted ASU 2016-14 during the fiscal year ended September 30, 2021. The adoption of ASU 2016-14 had no impact on the Organization's total net assets.

##### Cash and Cash Equivalents

For the purposes of the statements of cash flows, the Organization considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents. Cash and cash equivalents exclude permanently restricted cash and cash equivalents.

##### Advertising

Advertising costs are expensed as incurred. Advertising expense was \$26,225 for the year ended September 30, 2021.

##### Compensated Absences

Employees of the Organization are entitled to paid time off, depending on job classification, length of service, and other factors. The annual leave varies from 40 to 80 hours per calendar year, based on the employee's length of service. Unused vacation days at the end of a benefit year are lost. Upon separation, employees are paid for any unused paid time off at the employee's current rate of pay as it has been earned through the last day of work. Compensated absences payable was \$0 for the year ended September 30, 2021.

##### Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

##### Subsequent Events

Management has evaluated subsequent events through January 11, 2022, the date the financial statements were available to be issued.

SAFE HAVYNN EDUCATION CENTER

Notes to Financial Statements

NOTE 1 NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Uses of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 AVAILABILITY AND LIQUIDITY

The following represents the Organization's financial assets available for general expenditures, that is, without donor or other restrictions limiting their use as of September 30, 2021:

Cash and cash equivalents	\$ <u>20,037</u>
Total financial assets available to meet general expenditures over the next twelve months	\$ <u><u>20,037</u></u>

NOTE 3 COMPENSATION OF BOARD OF DIRECTORS

Directors do not receive any compensation for their services as Directors of the Organization. Directors may be reimbursed for their expenses, if any, incurred in carrying out the purposes of the Organization, provided that such reimbursement does not adversely affect the Organization's qualification under Section 501(c)(3) of the Internal Revenue Code.

NOTE 4 CONCENTRATIONS

The Organization received a substantial portion of its revenues from City, Parish and State grants and contracts. Any substantial change in any of these components could have adverse effects on the Organization's financial condition.

NOTE 5 CONCENTRATION OF CREDIT RISK

The Organization maintains cash balances at one financial institution which may, at times, exceed Federal Deposit Insurance Corporation insurance limits of \$250,000. There is no credit risk associated with these deposits.

NOTE 6 OPERATING LEASES

The Company leases a building in Lafayette, Louisiana under a non-cancelable operating lease with a 2 year term from September 1, 2021 through August 31, 2023. The monthly rental payments are equivalent to \$3,000 a month. Future minimum lease payments are \$36,000 and \$33,000 for the years ended September 30, 2022 and 2023, respectively.

SAFE HAVYNN EDUCATION CENTER

Notes to Financial Statements

NOTE 7 CONTINGENCIES – GRANT PROGRAMS

The Organization participates in federal, state and local grant programs, which are governed by various rules and regulations. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Organization has not complied with the rules and regulations governing the grants, refunds of any money received and the collectability of any related receivable at year end may be impaired. In management’s opinion, there are no significant contingent liabilities relating to compliance with the rules and regulations governing state and local grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies. Any costs that would be disallowed would be recognized in the period agreed upon by the grantor agency and the Organization.

NOTE 8 COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO DIRECTOR

A detail of compensation, benefits, and other payments made to the executive director Elizabeth Moore for the year ended September 30, 2021.

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 64,334
Benefits - insurance and retirement	<u>17,695</u>
Total	<u>\$ 82,029</u>

NOTE 9 COVID-19 PANDEMIC

In December 2019, a novel strain of coronavirus (COVID-19) was reported to have surfaced in China. The World Health Organization has characterized COVID-19 as a pandemic. The COVID-19 outbreak is disrupting supply chains and affecting production and sales across a range of industries. The extent of the impact of COVID-19 on the Organization’s operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, and the impact on the Organization’s donors, employees, and vendors, all of which are uncertain and cannot be predicted. At this point, the extent to which COVID-19 may impact the Organization’s financial position or results of operations is uncertain.

NOTE 10 RETIREMENT PLAN

The employees of the Organization are allowed to participate in the profit sharing 401(k) plan. The Plan covers all full-time employees of the Company who have one year of service and are age twenty-one or older. It is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

Each year, the employer may make contributions at the option of the Company’s management. Participants may contribute up to the amount required by law. The Company’s match was \$8,044 for the year ended September 30, 2021.

AGREED-UPON PROCEDURES  
REQUIRED BY STATE LAW (R.S. 24:513)

## INDEPENDENT ACCOUNTANT’S RPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors  
Safe Javynn Education Center  
Lafayette, Louisiana

We have performed the procedures enumerated below, which were agreed to by the management of Safe Havynn Education Center and the Louisiana Legislative Auditor (the specified parties), on the Organization's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended September 30, 2021, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide. The Organization's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

### Federal, State, and Local Awards

1. Obtain the list of federal, state, and local government grant award expenditures for the fiscal year, by grant and grant year, from the Organization's management.

Safe Havynn Health Education Center provided us with the following list of expenditures made for federal grant awards received during the fiscal year ended September 30, 2021:

<u>Federal, State, or Local Grant Name</u>	<u>Grant Year</u>	<u>Amount</u>
US Department of Health & Human Services	2021	\$406,373

2. For each federal, state, and local grant award, randomly select six disbursements from each grant administered during the fiscal year, provided that no more than 30 disbursements are selected.
3. Obtain documentation for the disbursements selected in Procedure 2. Compare the selected disbursements to supporting documentation, and report whether the disbursements agree to the amount and payee in the supporting documentation.

We examined supporting documentation for each selected disbursement and found that payment was for the proper amount and made to the correct payee.

4. Report whether the selected disbursements were coded to the correct fund and general ledger account.

All of the disbursements were coded to the correct fund and general ledger account.

5. Report whether the selected disbursements were approved in accordance with the Organization's policies and procedures.

The Organization's policies and procedures state that the executive director must approve all disbursements. Documentation supporting each of the selected disbursements included the signature of the executive director.

6. For each selected disbursement made for a federal grant awards, obtain the Compliance Supplement for the applicable federal program. For each disbursement made for a state or local grant award, or for a federal program not included in the Compliance Supplement, obtain the grant agreement. Compare the documentation for each disbursement to the program compliance requirements or the requirements of the grant agreement relating to activities allowed or unallowed, eligibility, and reporting; and report whether the disbursements comply with these requirements.

*Activities allowed or unallowed*

We compared documentation for each of the selected disbursements with program compliance requirements related to services allowed or not allowed. No exceptions were noted.

*Eligibility*

We compared documentation for each of the selected disbursements with program compliance requirements related to eligibility. No exceptions were noted.

*Reporting*

We compared documentation for each of the selected disbursements with program compliance requirements related to reporting. No exceptions were noted.

7. Obtain the close-cut reports, if required, for any program selected in Procedure 2 that was closed cut during the fiscal year. Compare the close-cut reports, if applicable, with the Organization's financial records; and report whether the amounts in the close-out reports agree with the Organization's financial records.

Not applicable; reports do not apply to grant tested.

#### Open Meetings

8. Obtain evidence from management that agendas for meetings recorded in the minute book were posted as required by Louisiana Revised Statute 42:11 through 42:28 (the open meetings law), and report whether there are any exceptions.

Not applicable; not required to follow the open meetings law.

#### Budget

9. For each grant exceeding five thousand dollars, obtain the comprehensive grant budgets that the Organization provided to the applicable federal, state or local grantor Organization. Report whether the budgets for federal, state and local grants included the purpose and duration of the grants; and whether budgets for state grants also included specific goals, objectives, and measures of performance.

The Organization provided documentation that comprehensive budgets were submitted to the applicable federal and state grantor Organization for the grants exceeding five thousand dollars. These budgets included the purpose and duration of the grant program.

State Audit Law

10. Report whether the Organization provided for a timely report in accordance with R.S. 24:513.

No exceptions noted.

11. Inquire of management and report whether the Organization entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the Organization was not in compliance with R.S. 24:513 (the audit law).

Not applicable; no funding was used to enter into contracts that were subject to the public bid law.

Prior-Year Comments

12. Obtain and report management's representation as to whether any prior year suggestions, exceptions, recommendations, and/or comments have been resolved.

Not applicable; no prior year testing.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in Government Auditing Standards, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Organization's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the Organization's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

*Darnall, Sikes & Frederick*

A Corporation of Certified Public Accountants

Lafayette, Louisiana

January 11, 2022

SAFE HAVYNN EDUCATION CENTER  
Schedule of Findings and Questioned Costs  
For the Year Ended September 30, 2021

Part I: Summary of Review Results

- a. The accountant's review report noted no material modifications to the financial statements of Safe Havynn Education Center.
- b. No instances of noncompliance were disclosed during the review engagement and no instances of noncompliance was disclosed during the attestation engagement.
- c. Safe Havynn Education Center is not subject to a Federal Single Audit for 2021.

Part II: Findings – Financial Statement Review

None.



**LOUISIANA ATTESTATION QUESTIONNAIRE**  
**(For Attestation Engagements of Quasi-Public Agencies)**

Dear Chief Executive Officer:

Attached is the Louisiana Attestation Questionnaire that is to be completed by you or your staff. This questionnaire is a required part of the review/attestation engagement of Louisiana quasi-public agencies. The completed and signed questionnaire must be presented to and adopted by the governing body, if any, of your organization by means of a formal resolution in an open meeting.

The completed and signed attestation questionnaire and a copy of the adoption instrument, if appropriate, **must be given to the independent certified public accountant at the beginning of the engagement.** The CPA will, during the course of his/her engagement, perform certain agreed-upon procedures to the responses in the questionnaire. It is not necessary to return the questionnaire to the Legislative Auditor's office.

Certain portions of the questionnaire may not be applicable to your organization. In such cases, it is appropriate to mark the representation "not applicable." However, you must respond to each applicable representation. A 'yes' answer indicates that you have complied with the applicable law or regulation. A 'no' answer to any representation indicates a possible violation of law or regulation and, as such, should be fully explained. These matters will be reviewed by the CPA during the course of his/her engagement. Please feel free to attach a further explanation of any representation.

Your cooperation in this matter will be greatly appreciated.

Sincerely,

Michael J. Waguespack, CPA  
Louisiana Legislative Auditor

**LOUISIANA ATTESTATION QUESTIONNAIRE**  
**(For Attestation Engagements of Quasi-public Agencies)**

\_\_\_\_\_ (Date Transmitted)

\_\_\_\_\_ (CPA Firm Name)  
Darnall, Sikes & Frederick

\_\_\_\_\_ (CPA Firm Address)  
2000 Kaliste Saloom Road, Suite 300

\_\_\_\_\_ (City, State Zip)  
Lafayette, LA 70508

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of 9/30/2021 (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

**Federal, State, and Local Awards**

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes  No  N/A

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and local grantor officials.

Yes  No  N/A

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes  No  N/A

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes  No  N/A

**Open Meetings**

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law). **Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "[Open Meeting FAQs](#)," available on the Legislative Auditor's website to determine whether a non-profit agency is subject to the open meetings law.**

Yes  No  N/A

**Budget**

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes  No  N/A

**Reporting**

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes  No  N/A

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes  No  N/A

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes  No  N/A

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes  No  N/A

### **Prior-Year Comments**

We have resolved all prior-year recommendations and/or comments.

Yes  No  N/A

### **General**

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes  No  N/A

We acknowledge that we are responsible for determining that that the procedures performed are appropriate for the purposes of this engagement.

Yes  No  N/A

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes  No  N/A

We have provided you with all relevant information and access under the terms of our agreement.

Yes  No  N/A

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes  No  N/A

We are not aware of any material misstatements in the information we have provided to you.

Yes  No  N/A

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose to you any such communication received between the end of the period under examination and the date of your report.

Yes  No  N/A

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal

controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes [X] No [ ] N/A [ ]

The previous responses have been made to the best of our belief and knowledge.

<u>Christy Todd</u>	Secretary	<u>2/13/2022</u>	Date
<u>Christy Todd</u>	Treasurer	<u>2/13/2022</u>	Date
<u>M.D.</u>	President	<u>2/14/2022</u>	Date

