Consolidated Financial Report

Year Ended August 31, 2022

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# **KOLDER, SLAVEN & COMPANY, LLC**

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

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C. Burton Kolder, CPA\* Of Counsel

Victor R. Slaven, CPA\* - retired 2020 Christine C. Doucet, CPA – retired 2022

\* A Professional Accounting Corporation

To the Board of Directors Festival International de Louisiane, Inc. Lafayette, Louisiana

### **Report on the Audit of the Financial Statements**

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*Opinion* We have audited the accompanying consolidated financial statements of Festival International de Louisiane, Inc. (a nonprofit organization) and affiliate, which comprise the consolidated statement of financial position as of August 31, 2022, and the related consolidated statements of activities, functional expenses, and

cash flows for the year then ended, and the related notes to the consolidated financial statements.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Festival International de Louisiane, Inc. and affiliate as of August 31, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Festival International de Louisiane, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Festival International de Louisiane, Inc. and affiliate's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government* Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Festival International de Louisiane, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Festival International de Louisiane, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying consolidating statement of financial position and consolidating statement of activities included in supplemental information are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the consolidating statement of financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated February 17, 2023, on our consideration of Festival International de Louisiane, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Festival International de Louisiane, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Festival International de Louisiane, Inc.'s internal control over financial reporting and compliance.

# Kolder, Slaven & Company, LLC

Certified Public Accountants

Lafayette, Louisiana February 17, 2023

# FINANCIAL STATEMENTS

# Consolidated Statement of Financial Position August 31, 2022

# ASSETS

Current assets:	
Cash and cash equivalents	\$1,670,182
Receivables -	
Other	10,000
Inventory	13,300
Total current assets	1,693,482
Property and equipment, net	572,574
Other assets:	
Prepaid items	3,475
Trademark	590
Total other assets	4,065
Total assets	\$2,270,121
LIABILITIES AND NET ASSETS	
Current liabilities:	
Accrued liabilities	\$ 38,738
Current maturities of long-term debt	25,094
Total current liabilities	63,832
Noncurrent liabilities:	
Long-term debt, less current maturities	404,075
Total liabilities	467,907
Net assets:	
Without donor restrictions	1,802,214
Total liabilities and net assets	\$2,270,121

# Consolidated Statement of Activities Year Ended August 31, 2022

	Without Donor Restrictions
Support-	
Contributions	\$ 790,801
Grants	517,220
Fundraising	39,860
In-kind contributions	560,747
Total support	1,908,628
Revenue-	
Sales, net of direct expenses	537,859
Interest	538
Miscellaneous	74,476
Total revenue	612,873
Total support and revenue	2,521,501
Expenses-	
Program services:	
Programming	437,553
Production	538,709
Marketing and promotion	609,550
Total program services	1,585,812
Supporting services:	
Management and general	235,973
Fundraising	194,150
Total supporting services	430,123
Total expenses	2,015,935
Change in net assets	505,566
Net assets, beginning of year	1,296,648
Net assets, end of year	\$1,802,214

Consolidated Statement of Functional Expenses Year Ended August 31, 2022

	Program Services			Supporting Services				
			Marketing	Total	Management		Total	
			and	Program	and		Supporting	Total
	Programming	Production	Promotion	Services	General	Fundraising	Services	Expenses
Salaries and benefits	\$ 66,070	\$ 77,143	\$ 41,262	\$ 184,475	\$ 109,090	\$ 101,219	\$ 210,309	\$ 394,784
Professional fees	262,075	46,631	-	308,706	3,573	2,382	5,955	314,661
Outside services and fees	7,000	18,949	15,025	40,974	1,246	830	2,076	43,050
Supplies	-	1,370	-	1,370	27,557	18,371	45,928	47,298
Telephone and utilities	-	-	-	-	3,868	2,579	6,447	6,447
Postage and shipping	-	-	-	-	261	174	435	435
Payroll taxes	4,524	5,390	3,214	13,128	8,033	7,243	15,276	28,404
Rental of property and equipment	-	164,094	-	164,094	3,178	2,118	5,296	169,390
Printing and publications	-	-	-	-	1,251	834	2,085	2,085
Transportation and other services	17,293	-	-	17,293	-	-	-	17,293
Hospitality	40,031	58,033	-	98,064	-	-	-	98,064
Meals and lodging	33,850	10,036	-	43,886	2,525	1,683	4,208	48,094
Advertising and promotion	-	-	524,362	524,362	-	_	-	524,362
Research	-	-	_	_	1,271	847	2,118	2,118
Sound and lighting	-	111,753	-	111,753	-	-	-	111,753
Licenses	3,000	-	-	3,000	-	-	-	3,000
Electrical	-	20,356	-	20,356	-	-	-	20,356
Insurance	-	20,012	-	20,012	14,739	9,826	24,565	44,577
Decorations and signage	-	2,576	-	2,576	-	-	-	2,576
Photography	-	-	5,950	5,950	-	-	-	5,950
Depreciation	-	-	-	-	22,251	-	22,251	22,251
Special events	-	-	-	-	-	21,288	21,288	21,288
Other	3,710	2,366	19,737	25,813	37,132	24,754	61,886	87,699
	\$ 437,553	\$ 538,709	\$ 609,550	\$1,585,812	\$235,973	\$ 194,150	\$ 430,123	\$2,015,935

# Consolidated Statement of Cash Flows Year Ended August 31, 2022

Cash flows from operating activities:	
Increase in net assets	\$ 505,566
Adjustments to reconcile change in net assets to	
net cash provided by operating activities:	
Depreciation	22,251
Changes in current assets and liabilities -	
Decrease in receivables	103,000
Decrease in prepaid items	60,483
Decrease in inventory	21,892
Decrease in accrued liabilities	(198,735)
Net cash provided by operating activities	514,457
Cash flows from capital and related financing activities:	
Principal paid on note payable	(95,841)
Purchase of property and equipment	(34,789)
Net cash used by capital and related financing activities	(130,630)
Net increase in cash and cash equivalents	383,827
Cash and cash equivalents, beginning of year	1,286,355
Cash and cash equivalents, end of year	\$1,670,182
Supplemental information:	
Interest paid	<u>\$ 8,948</u>

#### Notes to Consolidated Financial Statements

## (1) <u>Summary of Significant Accounting Policies</u>

#### A. Organization and Purpose

Festival International de Louisiane, Inc. (Organization) is a nonprofit corporation organized under the laws of the State of Louisiana on September 2, 1986, for the purpose of producing a Francophone festival of performing and visual arts.

Festival International de Louisiane Land Holdings, LLC, a sole member limited liability company, was created by Festival International de Louisiane, Inc. in fiscal year 2017 as a separate entity for acquiring a commercial real estate building to facilitate operations. Festival International de Louisiane Land Holdings, LLC is wholly owned by Festival International de Louisiane, Inc. and, as such, is consolidated in these financial statements.

#### B. Basis of Accounting

The consolidated financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the organization and changes therein are classified and reported as net assets without donor restrictions or net assets with donor restrictions.

## C. Cash and Cash Equivalents

The Organization considers all highly liquid investments with a maturity of three months or less at the date of acquisition to be cash equivalents.

## D. Grants Receivable

Grants receivable are recognized only to the extent that related expenses have been incurred.

## E. <u>Property and Equipment</u>

The Organization's capitalization policy is \$2,500 for property and equipment recorded at cost, if purchased, or at estimated fair value if donated. Donations of property and equipment are recorded as contributions at their estimated fair value. In the absence of donor stipulations regarding how long the contributed asset must be used, the Organization has adopted a policy of implying a time restriction on contributions of such assets that expires over the useful lives of the assets. Depreciation is computed by the straight-line method at rates based the following estimated useful lives:

	Years
Furniture	3-5
Equipment	3-7
Buildings	40

#### Notes to Consolidated Financial Statements

#### F. <u>Revenue and Expense Recognition</u>

The Organization's main source of revenue is from contributions and proceeds from the festival. Contributions are recognized when the donor makes a commitment to give to the Organization. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as restricted support that increases net assets with donor restrictions. Expenses are recognized in the period incurred in accordance with the accrual basis of accounting. When a restriction expires, that is when a stipulated time restriction ends or purpose restrictions are accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restriction.

## G. <u>Functional Allocation of Expenses</u>

The costs of providing the various programs and services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

## H. Income Taxes

The Organization qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service (IRS) as other than a private foundation. The Organization's Forms 990, *Return of Organization Exempt from Income Tax*, for the years ending 2018, 2019, and 2020 are subject to examination by the IRS, generally for three years after they were filed.

## I. <u>Compensated Absences</u>

The Organization allows employees annual leave based on years of service. Annual leave must be taken during the year and is not cumulative.

#### J. Advertising Costs

Advertising costs are expensed in the year in which they are incurred. Advertising expense for the year ended August 31, 2022 was \$524,362.

#### Notes to Consolidated Financial Statements

#### K. Donated Materials and Services

The Organization receives a significant amount of donated services from unpaid volunteers who assist in program services during the year. These donated services are not reflected in the statement of activities because the criteria for recognition under professional standards have not been satisfied. Donations meeting the criteria are recorded at estimated fair value as follows:

Program Services:

Production-	
Rental of property and equipment	\$251,589
Hospitality and other	122,983
	374,572
Marketing and Promotion:	
Advertising	186,175
Total donated materials and services	\$560,747

## L. <u>Use of Estimates</u>

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from these estimates.

#### (2) <u>Subsequent Events</u>

Subsequent events have been evaluated through February 17, 2023, the date which the financial statements were available to be issued.

#### (3) Liquidity and Availability of Financial Assets

The following reflects the Organization's financial assts as of August 31, 2022, reduced by amounts not available for general use because of contractual restrictions or Board designations within one year of the statement of financial position date.

Financial assets at August 31, 2022:	\$ 1,680,182
Less those unavailable for general expenditures within one year,	
due to contractual or donor-imposed restrictions	-
Financial assets available to meet cash needs for general	
expenditures within one year	\$ 1,680,182

#### Notes to Consolidated Financial Statements

## (4) <u>Property and Equipment</u>

Property and equipment consist of the following as of August 31, 2022:

Land	\$ 169,009
Buildings	422,582
Furniture and equipment	84,007
Total	675,598
Less: Accumulated depreciation	(103,024)
Property and equipment, net	<u>\$ 572,574</u>

Depreciation expense for the year ended August 31, 2022 was \$22,251.

## (5) <u>Long-Term Debt</u>

At August 31, 2022 long-term debt was comprised of the following:

Lafayette Public Trust Financing Authority \$550,000 note payable dated February 23, 2017, maturing May 2032. The terms of the loan include principal of \$400,000 bearing interest of 3% per annum and shall be payable in equal monthly installments of principal and interest in the amount of \$2,762 for a term of 180 months. Provided that all loan terms are met, beginning on the eleventh anniversary date of the note, \$30,000 shall be converted to a grant for each of the remaining years, for a total of \$150,000.

#### \$429,169

The maturities of long-term debt are as follows:

Year ending	
August 31,	Principal
2023	\$ 25,094
2024	25,857
2025	26,643
2026	27,454
2027	28,289
Thereafter	295,832
Total	\$429,169

### (6) <u>Litigation and Claims</u>

There was no pending litigation against the Organization at August 31, 2022.

#### Notes to Consolidated Financial Statements

## (7) <u>Sales (Net of Direct Expenses)</u>

The following is a schedule of the gross sales revenues and the related cost of revenues for the year ended August 31, 2022.

Gross sales revenue	\$1,054,158
Cost of revenues	(516,299)
Net sales revenue	<u>\$ 537,859</u>

### (8) <u>Related Party Transaction</u>

During the fiscal year, the Organization purchased merchandise inventory in the amount of \$46,934 from Parish Ink, LLC, which is owned by a Board Member.

### (9) <u>Risk Management</u>

The Organization is exposed to risks of loss in the areas of health care, general liability, and workers' compensation. All of these risks are handled by purchasing commercial insurance coverage. There have been no significant reductions in the insurance coverage during the year. Insurance settlements have not exceeded insurance coverage the past three years.

#### (10) <u>Concentration of Credit Risk</u>

The Organization maintains cash account balances at multiple financial institutions which at times may exceed federally insured limits. Accounts are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each financial institution. At August 31, 2022, the Organization's cash balances (bank balances) exceeded the federally insured limit by approximately \$109,336. The Organization has not experienced any loss on such deposits.

## (11) Schedule of Compensation, Benefits, and Other Payments to Agency Head

The Organization's agency head did not receive any compensation, benefits, or other payments from public funds.

#### (12) <u>Fair Value Measurements</u>

Generally accepted accounting principles require disclosure of an estimate of fair value of certain financial instruments. The Organization's significant financial instruments are cash and cash equivalents, long-term debt, and other short-term assets and liabilities. For these financial instruments, carrying values approximate fair value.

# SUPPLEMENTAL INFORMATION

# Consolidating Statement of Financial Position August 31, 2022

	Festival International de Louisiane, Inc.	Festival International de Louisiane Land Holdings, LLC	Eliminations	Consolidated
ASSETS				
Current assets:				
Cash and cash equivalents	\$1,670,182	\$ -	\$ -	\$1,670,182
Receivables-				
Other	10,000	-	-	10,000
Inventory	13,300			13,300
Total current assets	1,693,482			1,693,482
Property and equipment, net	78,038	494,536		572,574
Other assets:				
Prepaid items	3,475	-	-	3,475
Trademark	590	-		590
Total other assets	4,065			4,065
Total assets	\$1,775,585	\$ 494,536	<u>\$ -</u>	\$2,270,121
LIABILITIES AND NET ASSETS				
Current liabilities:				
Accrued liabilities	\$ 38,738	\$ -	\$ -	\$ 38,738
Current maturities of long-term debt		25,094		25,094
Total current liabilities	38,738	25,094	-	63,832
Noncurrent liabilities:				
Long-term debt, less current maturities		404,075		404,075
Total liabilities	38,738	429,169	-	467,907
Net assets:				
Without donor restrictions	1,736,847	65,367		1,802,214
Total liabilities and net assets	<u>\$1,775,585</u>	<u>\$494,536</u>	<u>\$ -</u>	\$2,270,121

# Consolidating Statement of Activities Year Ended August 31, 2022

	Without Donor Restrictions			
		Festival		
	Festival	International de		
	International de	Louisiane Land		
	Louisiane, Inc.	Holdings, LLC	Eliminations	Consolidated
Support-	<b>• 7</b> 00.001	¢	¢	<b>A 7</b> 00.001
Contributions	\$ 790,801	\$ -	\$ -	\$ 790,801
Grants	517,220	-	-	517,220
Fundraising	39,860	-	-	39,860
In-kind contributions	560,747			560,747
Total unrestricted support	1,908,628			1,908,628
Revenue-				
Sales, net of direct expenses	537,859	-	-	537,859
Interest	538	-	-	538
Rental income	-	34,047	(34,047)	-
Miscellaneous	74,476	-	-	74,476
Total unrestricted revenue	612,873	34,047	(34,047)	612,873
Total support and revenue	2,521,501	34,047	(34,047)	2,521,501
Expenses-				
Program services:				
Programming	437,553	-	-	437,553
Production	538,709	-	-	538,709
Marketing and promotion	609,550			609,550
Total program services	1,585,812			1,585,812
Supporting services:				
Management and general	250,507	19,513	(34,047)	235,973
Fundraising	194,150			194,150
Total supporting services	444,657	19,513	(34,047)	430,123
Total expenses	2,030,469	19,513	(34,047)	2,015,935
Change in net assets	491,032	14,534	-	505,566
Net assets, beginning of year	1,245,815	50,833		1,296,648
Net assets, end of year	<u>\$1,736,847</u>	\$ 65,367	<u>\$ -</u>	\$ 1,802,214

# INTERNAL CONTROL,

# COMPLIANCE

# **AND OTHER MATTERS**

# **KOLDER, SLAVEN & COMPANY, LLC**

CERTIFIED PUBLIC ACCOUNTANTS

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C. Burton Kolder, CPA\* Of Counsel

Victor R. Slaven, CPA\* - retired 2020 Christine C. Doucet, CPA – retired 2022

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Festival International de Louisiane, Inc. Lafayette, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Festival International de Louisiane, Inc. (a nonprofit organization) and affiliate, which comprise the consolidated statement of financial position as of August 31, 2022, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated February 17, 2023.

## **Report on Internal Control over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered the Festival International de Louisiane, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Festival International de Louisiane, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Festival International de Louisiane, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying schedule of current and prior year audit findings and management's corrective action plan as item 2022-001 that we consider to be a material weakness.

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#### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Festival International de Louisiane, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Festival International de Louisiane, Inc.'s Response to Findings

*Government Auditing Standards* requires the auditor to perform limited procedures on Festival International de Louisiane, Inc.'s response to the findings identified in our audit and described in the accompanying schedule of current and prior year audit findings and management's corrective action plan. Festival International de Louisiane, Inc.'s response was not subjected to the other auditing procedures applied in the audit of the financial statements, and, accordingly, we express no opinion on the response.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suited for any other purpose. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

# Kolder, Slaven & Company, LLC

Certified Public Accountants

Lafayette, Louisiana February 17, 2023

## Schedule of Current and Prior Year Audit Findings and Management's Corrective Action Plan Year Ended August 31, 2022

### Part I: Current Year Findings and Management's Corrective Action Plan

#### A. Internal Control Over Financial Reporting

#### 2022-001 Inadequate Segregation of Accounting Functions

Fiscal year finding initially occurred: 2013

CONDITION: The Organization did not have adequate segregation of functions within the accounting system.

CRITERIA: AU-C§315.04, Understanding the Entity and its Environment and Assessing the Risks of Material Misstatement, defines internal control as follows:

"Internal control is a process, affected by those charged with governance, management, and other personnel, designed to provide reasonable assurance about the achievement of objectives with regard to reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations."

CAUSE: The cause of the condition is the fact that the Organization does not have a sufficient number of staff performing administrative and financial duties so as to provide adequate segregation of accounting and financial duties.

EFFECT: Failure to adequately segregate accounting and financial functions increases the risk that errors and/or irregularities including fraud and/or defalcations may occur and not be prevented and/or detected.

RECOMMENDATION: Management should evaluate the cost vs. benefit of complete segregation and whenever possible, reassign incompatible duties among different employees to ensure that a single employee does not have control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) record keeping; and (4) reconciliation.

MANAGEMENT'S CORRECTIVE ACTION PLAN: The Organization has evaluated processes within the accounting system and has reassigned incompatible duties among different employees to ensure that a single employee does not have control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) record keeping; and (4) reconciliation.

## Schedule of Current and Prior Year Audit Findings and Management's Corrective Action Plan (Continued) Year Ended August 31, 2022

### B. <u>Compliance</u>

There were no compliance findings.

### Part II: Prior Year Findings:

- A. Internal Control Over Financial Reporting
  - 2021-001 Inadequate Segregation of duties

CONDITION: The Organization did not have adequate segregation of functions within the accounting system.

RECOMMENDATION: Management should evaluate the cost vs. benefit of complete segregation and whenever possible, reassign incompatible duties among different employees to ensure that a single employee does not have a control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) recording keeping; and (4) reconciliation.

CURRENT STATUS: Unresolved. See item 2022-001.