

(Circle One) Constable/Justice of The Peace
Of Ward/District 7
Vacherie, Louisiana


Financial Statements
As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 24:513 and 24:514 to
Be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, (Circle One) Constable or Justice of the Peace (your name) Brad J. Steib, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of St. James Parish, Louisiana, as of December 31, 2003, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Brad J. Steib, who duly sworn, deposes, and says that the (Circle One) Constable/Justice of the Peace of Ward/District 7 and St. James Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2003, and accordingly, is not required to have an audit or a compilation and attestation for the previously mentioned fiscal year.


Signature

Sworn to and subscribed before me, this 10th day of March, 2004.


NOTARY PUBLIC

Please Complete this Section:

Constable/Justice Name	<u>Brad J. Steib</u>
Street or P.O. Box	<u>13881 Clifford St</u>
City	<u>Vacherie La</u>
Zip Code	<u>70090</u>
Telephone Number	<u>225-265-5003</u>
FAX Number	<u>225-265-9398</u>

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3-17-04

Statement B

(Your Name) Brad J. Steib
 (Circle One) Constable Justice of the Peace
 of Ward/District 7
Vacherie, Louisiana

**Statement of Cash Receipts and Disbursements
 For the Year Ended December 31, 2003**

	General Fund	Garnishment Fund
<u>CASH RECEIPTS:</u>		
* State salary supplement received	<u>900.00</u>	
* Parish salary received	<u>3000.00</u>	
Garnishments collected		
Total Fees collected		
 Total cash receipts	A <u>3900.00</u>	
 <u>OFFICE DISBURSEMENTS:</u>		
Fees paid to constable (may apply to Justice of Peace)		
Other operating services (cost of fax line, etc)		
Materials and supplies (stationery, postage, etc)		
Travel and other charges		
Constable/Justice of the peace		
Others		
Capital outlay (cost of purchases of equipment, etc)		
Garnishments paid to others		
Total office disbursements	B _____	
Available for salaries (A less B)		
Salary and related benefits:		
Amount retained by justice of the peace or constable		
Amount paid to other employees, if applicable		
Total salaries paid	C <u>3900.00</u>	
Increase or (decrease) in fund balance (A less B less C)	D <u>0</u>	
Fund Balance at the beginning of the year	E _____	
Fund balance (deficit) at end of the year (D plus E)	F _____	

* Required Information, please provide the total annual amount

E This is the amount of the fund balance at the end of the prior year

Statement A

(Your Name) Brad J. Steib
 (Circle One) Constable/Justice of the Peace
of Ward/District 7
Vacherie, Louisiana

Balance Sheet, December 31, 2003

ASSETS:

Cash and cash equivalents on hand
 Investments (fair value) on hand
 Office furnishings (Cost of desks, etc)
 Equipment (Cost of fax machine, etc)

Total Assets

LIABILITIES AND FUND BALANCE:

Liabilities:

Cash overdraft
 Garnishments due to others
 Other liabilities
 Total Liabilities

**Fund balance

Total Liabilities and Fund Balance

General Fund	Garnishment Fund	Total
0		0
0		0
0		0

**This amount should agree with the fund balance at the end of the year on Statement B (F from Statement B)