

WEBSTER PARISH SHERIFF
Minden, Louisiana

Annual Financial Statements
With Independent Auditor's Report
As of and for the Year Ended
June 30, 2020
With Supplemental Information Schedules

WEBSTER PARISH SHERIFF
Minden, Louisiana

Annual Financial Statements
As of and for the Year Ended June 30, 2020
With Supplemental Information Schedules

C O N T E N T S

		<u>Page No.</u>
Independent Auditor's Report		3
Required Supplemental Information (Part I)		
Management's Discussion and Analysis		7
Basic Financial Statements		
	<u>Statement</u>	<u>Page No.</u>
Government-Wide Financial Statements:		
Statement of Net Position	A	12
Statement of Activities	B	13
Fund Financial Statements:		
Governmental Funds:		
Balance Sheet	C	14
Reconciliation of the Governmental Funds Balance Sheet to The Statement of Net Position		15
Statement of Revenues, Expenditures, and Changes in Fund Balances	D	16
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, And Changes in Fund Balances to the Statement of Activities		18
Fiduciary - Agency Funds:		
Statement of Fiduciary Net Position	E	19
Statement of Changes in Fiduciary Net Position	F	20

C O N T E N T S (CONTD.)

	<u>Schedule</u>	<u>Page No.</u>
Required Supplemental Information (Part II):		
Notes to the Financial Statements		22
Budgetary Comparison Schedules	1	48
Notes to Budgetary Comparison Schedule		51
Schedule of Changes in Net OPEB Liability and Related Ratios	2	52
Employer's Share of Net Pension Liability	3	53
Employer Contributions to Pension	4	54
Other Supplemental Schedules (Part III):		
Affidavit		56
Schedule of Compensation, Benefits and Other Payments to Agency Head	5	57
Independent Auditor's Report Required by Government Auditing Standards (Part IV):		
Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance <i>Government Auditing Standards</i>		60
Schedule of Audit Results	6	62
Summary Schedule of Prior Audit Findings	7	63

Member:
American Institute of
Certified Public Accountants
Society of Louisiana Certified
Public Accountants

MARY JO FINLEY, CPA, INC.

A PROFESSIONAL ACCOUNTING CORPORATION
116 Professional Drive - West Monroe, LA 71291
Phone (318) 329-8880 - Fax (318) 329-8883

Practice Limited to
Governmental Accounting,
Auditing and
Financial Reporting

Independent Auditor's Report

WEBSTER PARISH SHERIFF
Minden, Louisiana

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, the major funds, and fiduciary funds of the Webster Parish Sheriff, a component unit of the Webster Parish Police Jury, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Webster Parish Sheriff's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Webster Parish Sheriff's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the government activities, major fund information, and fiduciary fund information of the Webster Parish Sheriff as of June 30, 2020, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

WEBSTER PARISH SHERIFF
Minden, Louisiana
Independent Auditor's Report,
June 30, 2020

Emphasis of a Matter

As described in Note 16 to the financial statements, operations of the Webster Parish Sheriff are impacted by the pandemic caused by the Coronavirus/COVID-19. The Webster Parish Sheriff is uncertain how and to what extent the pandemic will negatively affect operations, financial position, cash flows, and the ability to provide services. My opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedules and notes to required supplementary information, the Schedule of Changes in Net OPEB Liability and Related Ratios, the Schedule of Employer's share of the Net Pension Liability, and the Schedule of Employer Contributions, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Webster Parish Sheriff's office basic financial statements. The accompanying schedule of compensation, benefits and other payments to agency head on page 57 and the Sheriff's sworn affidavit presented on page 56 are presented for the purpose of additional analysis and are not a required part of the financial statements.

These schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the schedule of compensation, benefits and other payments and the Sheriff's sworn affidavit are fairly stated, in all material respects, in relation to the basic financial statements.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued a report dated December 18, 2020, on my consideration of the Webster Parish Sheriff's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and

WEBSTER PARISH SHERIFF
Minden, Louisiana
Independent Auditor's Report,
June 30, 2020

compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Webster Parish Sheriff's internal control over financial reporting and compliance.



West Monroe, Louisiana
December 18, 2020

**REQUIRED SUPPLEMENTARY INFORMATION
PART I**

WEBSTER PARISH SHERIFF
Minden, Louisiana

Management's Discussion and Analysis
June 30, 2020

As management of the Webster Parish Sheriff, I offer readers of the Webster Parish Sheriff's financial statements this narrative overview and analysis of the financial activities of the Webster Parish Sheriff for the fiscal year ended June 30, 2020. Please read it in conjunction with the basic financial statements and the accompanying notes to the financial statements.

Overview of the Financial Statements

This Management Discussion and Analysis document introduces the Sheriff's basic financial statements. The annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (Government-wide Financial Statements) provide information about the financial activities as a whole and illustrate a longer-term view of the Sheriff's finances. The Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Fund (Fund Financial Statements) tell how these services were financed in the short term as well as what remains for future spending. Fund Financial Statements also report the operations in more detail than the Government-Wide Financial Statements by providing information about the most significant funds. This report also contains other supplementary information in addition to the basic financial statements themselves.

Our auditor has provided assurance in her independent auditor's report that the Basic Financial Statements are fairly stated. The auditor, regarding the Required Supplemental Information and the Supplemental Information is providing varying degrees of assurance. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each of the other parts in the Financial Section.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Webster Parish Sheriff's finances, in a manner similar to a private-sector business.

The *statement of Net Position* presents information on all of the Webster Parish Sheriff's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Webster Parish Sheriff is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (for example, earned, but unused, sick leave).

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Webster Parish Sheriff, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Webster Parish Sheriff can be divided into two categories: governmental funds and fiduciary (agency) funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Webster Parish Sheriff adopts an annual appropriated budget for the general fund and the special revenue funds. A budgetary comparison statement is provided for the major funds to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary (agency) funds are used to account for resources held for the benefit of parties outside the government. Since these resources are not available to support the Webster Parish Sheriff's programs, Fiduciary (agency) funds are not reflected in the government-wide financial statement.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information in addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the Webster Parish Sheriff's performance.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, assets of the Webster Parish Sheriff exceeded liabilities by \$32,499,609. Approximately 8% of the Webster Parish Sheriff's net position reflects its investment in capital assets.

The balance in unrestricted net position is affected by two factors: 1) resources expended, over time, by the Webster Parish Sheriff to acquire capital assets from sources other than internally generated funds (i.e., debt), and 2) required depreciation on assets.

STATEMENT OF NET POSITION

	2020	2019
ASSETS		
Cash and cash equivalents	\$37,116,687	\$32,512,342
Investments	5,000,000	5,000,000
Receivables	609,268	667,340
Food Inventory	52,087	38,177
Capital assets (net of accumulated depreciation)	<u>2,706,044</u>	<u>2,884,411</u>
TOTAL ASSETS	<u>45,484,086</u>	<u>41,102,270</u>
DEFERRED OUTFLOWS OF RESOURCES		
Pension and OPEB related	<u>5,547,912</u>	<u>2,029,431</u>
LIABILITIES		
Accounts payable	116,819	124,093
Salaries payable	269,100	220,875
Payroll deducts payable	4,848	8,932
Long term liabilities:		
Compensated absences payable	741,184	691,529
Net pension liability	3,816,103	3,076,611
Net OPEB obligation	<u>8,823,375</u>	<u>9,285,059</u>
TOTAL LIABILITIES	<u>13,771,429</u>	<u>13,407,099</u>
DEFERRED INFLOWS OF RESOURCES		
Pension and OPEB related	4,760,960	1,270,856
NET POSITION		
Invested in capital assets, net of related debt	2,706,044	2,884,411
Unrestricted	<u>\$29,793,565</u>	<u>\$25,569,335</u>

STATEMENT OF ACTIVITIES

	2020	2019
Public Safety:		
Personal services	\$9,842,002	\$8,458,909
Operating services	2,141,699	1,984,015
Materials and supplies	628,887	733,354
Travel	45,932	33,871
Depreciation expense	<u>359,639</u>	<u>355,988</u>
Total Program Expenses	<u>13,018,159</u>	<u>11,566,137</u>
Program revenues:		
Charges for services:		
Commissions on licenses and taxes	35,059	54,987
Civil and criminal fees	364,035	416,437
Feeding and keeping prisoners	5,585,864	4,545,777
Other	<u>89,973</u>	<u>83,285</u>
Total program revenues	<u>6,074,931</u>	<u>5,100,486</u>
Net Program Expenses	<u>(6,943,228)</u>	<u>(6,465,651)</u>
General revenues:		
Taxes		
Ad valorem	\$3,767,566	\$3,765,135
Sales tax	3,143,447	3,023,251
Grants and contributions not restricted to specific programs:		
Federal sources	26,343	15,049
State sources:		
State supplemental pay	346,082	331,131
State revenue sharing (net)	103,829	103,801
Video poker	317,112	345,854
Other	<u>10,187</u>	<u>11,855</u>

Interest earned	\$680,189	\$499,259
Other	2,596,602	2,059,282
Special items:		
Gain/Loss on asset disposal	(2,267)	23,711
Change in Net Position	<u>4,045,862</u>	<u>3,712,677</u>
NET POSITION		
Beginning of year	<u>28,453,747</u>	<u>24,741,069</u>
End of year	<u><u>\$32,499,609</u></u>	<u><u>\$28,453,746</u></u>

Financial Analysis of the Government's Funds

As noted earlier, the Webster Parish Sheriff uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of June 30, 2020, combined governmental fund balances of \$42,387,275 shows an increase of \$4,523,316 over June 30, 2019. The General Fund's portion of the unreserved, undesignated fund balance of \$14,995,326 shows an increase (of approximately \$1,054,284) from the prior year amount. The Detention Center portion of the unreserved, undesignated fund balance of \$16,299,674 shows an increase (of approximately \$3,396,579) from the prior year amount.

General Fund and Major Fund Budgetary Highlights

There were no budget amendments for the general fund, BDCC operating fund or the salary fund.

Capital Asset and Debt Administration

Capital assets. The Webster Parish Sheriff's investment in capital assets for its governmental activities as of June 30, 2020, amounts to \$2,706,044 (net of accumulated depreciation). This investment includes land, buildings, furniture, and equipment. The increase in capital assets for the year was \$183,539. There were deletions of \$64,974 for the year.

Long-term debt. At the end of the fiscal year, Webster Parish Sheriff had \$13,380,662 debt outstanding. Debt is made up of \$741,184 compensated absences, and \$8,823,375 net OPEB obligation. Net Pension liability obligation associated with the Pension Plan at June 30, 2020 is \$3,816,103.

Requests for Information

This financial report is designed to provide a general overview of the Webster Parish Sheriff's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Webster Parish Sheriff, 410 Main Street, Minden LA 71055.

BASIC FINANCIAL STATEMENTS

WEBSTER PARISH SHERIFF
Minden, Louisiana

STATEMENT OF NET POSITION
June 30, 2020

ASSETS	
Cash and cash equivalents	\$37,116,687
Investments	5,000,000
Receivables	609,268
Food Inventory	52,087
Capital assets (net of accumulated depreciation)	<u>2,706,044</u>
TOTAL ASSETS	<u>45,484,086</u>
 DEFERRED OUTFLOWS OF RESOURCES	
Pension and OPEB related	<u>5,547,912</u>
 LIABILITIES	
Accounts payable	116,819
Salaries payable	269,100
Payroll deducts payable	4,848
Long term liabilities:	
Compensated absences payable	741,184
Net pension liability	3,816,103
Net OPEB obligation	<u>8,823,375</u>
TOTAL LIABILITIES	<u>13,771,429</u>
 DEFERRED INFLOWS OF RESOURCES	
Pension and OPEB related	<u>4,760,960</u>
 NET POSITION	
Invested in capital assets, net of related debt	2,706,044
Unrestricted	<u>29,793,565</u>
TOTAL NET POSITION	<u><u>\$32,499,609</u></u>

See independent auditor's report and the related notes to the financial statements.

WEBSTER PARISH SHERIFF
Minden, Louisiana
STATEMENT OF ACTIVITIES
June 30, 2020

Public Safety:	
Personal services	\$9,842,002
Operating services	2,141,699
Materials and supplies	628,887
Travel	45,932
Depreciation expense	359,639
Total Program Expenses	<u>13,018,159</u>
Program revenues:	
Charges for services:	
Commissions on licenses and taxes	35,059
Civil and criminal fees	364,035
Feeding and keeping prisoners	5,585,864
Other	89,973
Total program revenues	<u>6,074,931</u>
Net Program Expenses	<u>(6,943,228)</u>
General revenues:	
Taxes	
Ad valorem	3,767,566
Sales tax	3,143,447
Grants and contributions not restricted to specific programs:	
Federal sources	26,343
State sources:	
State supplemental pay	346,082
State revenue sharing (net)	103,829
Video poker	317,112
Other	10,187
Interest earned	680,189
Other	2,596,602
Special items:	
Gain (loss) on asset disposal	<u>(2,267)</u>
Change in Net Position	4,045,862
NET POSITION	
Beginning of year as restated	<u>28,453,747</u>
End of year	<u><u>\$32,499,609</u></u>

See independent auditor's report and the related notes to the financial statements.

WEBSTER PARISH SHERIFF
Minden, Louisiana
GOVERNMENTAL FUNDS

Balance Sheet, June 30, 2020

MAJOR FUNDS.....			
	GENERAL FUND	DETENTION CENTER	SALARY FUND	TOTAL
ASSETS				
Cash and cash equivalents	\$15,051,836	\$15,973,250	\$6,091,601	\$37,116,687
Investments			5,000,000	5,000,000
Receivables	106,247	502,347	674	609,268
Inventory		52,087		52,087
TOTAL ASSETS	<u>\$15,158,083</u>	<u>\$16,527,684</u>	<u>\$11,092,275</u>	<u>\$42,778,042</u>
LIABILITIES AND FUND EQUITY				
Liabilities:				
Accounts payable	\$20,665	\$96,154		\$116,819
Salaries payable	137,593	131,507		269,100
Payroll deducts payable	4,499	349		4,848
Total Liabilities	<u>162,757</u>	<u>228,010</u>	<u>NONE</u>	<u>390,767</u>
Fund Equity:				
Restricted		16,247,587	\$11,092,275	27,339,862
Committed - inventory		52,087		52,087
Unassigned	14,995,326			14,995,326
Total Fund Equity	<u>14,995,326</u>	<u>16,299,674</u>	<u>11,092,275</u>	<u>42,387,275</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$15,158,083</u>	<u>\$16,527,684</u>	<u>\$11,092,275</u>	<u>\$42,778,042</u>

See independent auditor's report and the related notes to the financial statements.

WEBSTER PARISH SHERIFF
Minden, Louisiana

Reconciliation of Governmental Funds
Balance Sheet to the Statement of Net Position

For the Year Ended June 30, 2020

Total Fund Balances at June 30, 2020 - Governmental Funds (Statement C)		<u>\$42,387,275</u>
Deferred outflows - pension related		5,547,912
Cost of capital assets at June 30, 2020	\$8,381,295	
Less: Accumulated depreciation as of June 30, 2020	<u>(5,675,251)</u>	2,706,044
Long term liabilities at June 30, 2020:		
Net OPEB obligation	8,823,375	
Compensated absences payable	741,184	
Net pension liability	<u>3,816,103</u>	(13,380,662)
Deferred inflows of resources		<u>(4,760,960)</u>
Net Position at June 30, 2020 (Statement A)		<u>\$32,499,609</u>

See independent auditor's report and the related notes to the financial statements.

WEBSTER PARISH SHERIFF
Minden, Louisiana
GOVERNMENTAL FUND TYPES

Statement of Revenues, Expenditures, and
Changes in Fund Balance

For the Year Ended June 30, 2020

MAJOR FUNDS.....			
	GENERAL FUND	DETENTION CENTER	SALARY	TOTAL
REVENUES				
Taxes:				
Ad valorem	\$3,767,566			\$3,767,566
Sales tax			\$3,143,447	3,143,447
Intergovernmental revenues:				
Federal grants	26,343			26,343
State grants:				
State supplemental pay	220,087	\$125,995		346,082
State revenue sharing (net)	103,829			103,829
Video poker	317,112			317,112
Other	10,187			10,187
Fees, charges, and commissions for services:				
Commissions on licenses and taxes	35,059			35,059
Civil and criminal fees	363,925	110		364,035
Feeding and keeping of prisoners		5,585,864		5,585,864
Other	61,647	28,326		89,973
Use of money and property	162,461	457,772	59,956	680,189
Miscellaneous	18,669	2,236,191		2,254,860
Total revenues	<u>5,086,885</u>	<u>8,434,258</u>	<u>3,203,403</u>	<u>16,724,546</u>
EXPENDITURES				
Public safety:				
Current:				
Personal services and related benefits	5,709,947	3,491,226		9,201,173
Operating services	767,931	1,373,768		2,141,699
Materials and supplies	191,152	437,735		628,887
Travel and other charges	39,770	6,162		45,932
Capital outlay	136,470	47,069		183,539
Total expenditures	<u>6,845,270</u>	<u>5,355,960</u>	<u>NONE</u>	<u>12,201,230</u>

(Continued)

Statement D

WEBSTER PARISH SHERIFF
 Minden, Louisiana
 GOVERNMENTAL FUND TYPES
 Statement of Revenues, Expenditures, and
 Changes in Fund Balance

	GENERAL FUNDMAJOR FUNDS..... DETENTION CENTER	SALARY	TOTAL
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	(\$1,758,385)	\$3,078,298	\$3,203,403	\$4,523,316
OTHER FINANCING SOURCES (Use):				
Operating transfer in	2,812,669	318,281		3,130,950
Operating transfers out			(3,130,950)	(3,130,950)
Total Other Financing Sources (Use)	2,812,669	318,281	(3,130,950)	NONE
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USE	1,054,284	3,396,579	72,453	4,523,316
FUND BALANCE AT BEGINNING OF YEAR	<u>13,941,042</u>	<u>12,903,095</u>	<u>11,019,822</u>	<u>37,863,959</u>
FUND BALANCE AT END OF YEAR	<u><u>\$14,995,326</u></u>	<u><u>\$16,299,674</u></u>	<u><u>\$11,092,275</u></u>	<u><u>\$42,387,275</u></u>

(Concluded)

See independent auditor's report and the related notes to the financial statements.

WEBSTER PARISH SHERIFF
Minden, Louisiana

Reconciliation of Governmental Funds
Statement of Revenue, Expenditures, and Changes
in Fund Balances to the Statement of Activities

For the Year Ended June 30, 2020

Total net change in fund balances - governmental funds (Statement D)	\$4,523,316
Amounts reported for governmental activities in the Statement of Activities are different	
Capital outlays are reported in governmental funds as expenditures. However, in the statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeds capital outlay in the period.	(176,100)
Governmental funds do not report gain or loss on disposition of assets. In the Statement of Activities, gain on disposition of assets increased when the asset is disposed.	(2,267)
In the Statement of Activities, certain operating expenses - compensated absences - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid).	(49,655)
Payments of long-term debt, including contributions to OPEB obligation, are reported as expenditures in governmental funds. However, those amounts are a reduction of long-term liabilities in the Statement of Net Position and are not reflected in the Statement of Activities.	(372,002)
Non-employer contributions to cost-sharing pension plan.	341,742
Pension expense	<u>(219,172)</u>
Change in Net Position of governmental activities (Statement B)	<u>\$4,045,862</u>

See independent auditor's report and the related notes to the financial statements.

WEBSTER PARISH SHERIFF
Minden, Louisiana
Statement of Fiduciary Net Position - Agency Funds

June 30, 2020

	TAX COLLECTOR FUND	CIVIL FUND	CRIMINAL FUND	INMATE FUNDS	TOTAL
ASSETS					
Cash and cash equivalents	<u>\$169,044</u>	<u>\$1,149</u>	<u>\$126,550</u>	<u>\$335,117</u>	<u>\$631,860</u>
LIABILITIES					
Unsettled deposits due to others	<u>\$169,044</u>	<u>\$1,149</u>	<u>\$126,550</u>	<u>\$335,117</u>	<u>\$631,860</u>

See independent auditor's report and the related notes to the financial statements.

WEBSTER PARISH SHERIFF
Minden, Louisiana
Statement of Changes in Fiduciary Net Position
For the Year Ended June 30, 2020

	TAX COLLECTOR FUND	CIVIL FUND	CRIMINAL FUND	INMATE FUNDS	TOTAL
UNSETTLED BALANCES					
AT BEGINNING OF YEAR	\$11,606	\$97,183	\$115,138	\$252,197	\$476,124
ADDITIONS					
Deposits :					
Civil suits, sales, and seizures		516,449			516,449
Fines and forfeitures			721,254		721,254
Ad valorem taxes	26,743,260				26,743,260
State Revenue Sharing	786,118				786,118
Interest on -					
NOW account	3,501				3,501
Delinquent taxes	81,262				81,262
Protested taxes held in escrow	647				647
Redemptions	86,851				86,851
Tax notices	85,832				85,832
Other additions		38	26	3,120,620	3,120,684
Total additions	<u>27,787,471</u>	<u>516,487</u>	<u>721,280</u>	<u>3,120,620</u>	<u>32,145,858</u>
Total	<u>27,799,077</u>	<u>613,670</u>	<u>836,418</u>	<u>3,372,817</u>	<u>32,621,982</u>
REDUCTIONS					
Deposits, taxes, fees, etc. settled to:					
Louisiana Department of Agriculture	16,103				16,103
Louisiana Tax Commission	16,856				16,856
Webster Parish:					
Assessor	1,573,007				1,573,007
Clerk of Court	11,760	57,191	31,119		100,070
Police Jury	5,564,646		193,564		5,758,210
School Board	12,302,185				12,302,185
Sheriff	3,866,689	125,926	162,244		4,154,859
Industrial District	498,812				498,812
Fire protection districts	2,214,607				2,214,607

WEBSTER PARISH SHERIFF
Minden, Louisiana
Statement of Changes in Fiduciary Net Position
For the Year Ended June 30, 2020

	TAX COLLECTOR FUND	CIVIL FUND	CRIMINAL FUND	INMATE FUNDS	TOTAL
Pension funds	\$765,304				\$765,304
City of Minden	482,177				482,177
Village of Doyline	13,572				13,572
City of Sarepta	125,508				125,508
City of Cullen	21,156				21,156
City of Cotton Valley	17,020				17,020
District attorney			\$78,116		78,116
Judicial expense fund			39,594		39,594
Refunds	54,222				54,222
Redemptions	86,409	\$6,747			93,156
Indigent defender board			49,888		49,888
Northwest Louisiana Crime Laboratory			59,327		59,327
Litigants		140,467			140,467
Attorneys, appraisers, etc.		13,340			13,340
Other reductions		268,850	96,016	\$3,037,700	3,402,566
Total reductions	<u>27,630,033</u>	<u>612,521</u>	<u>709,868</u>	<u>3,037,700</u>	<u>31,990,122</u>
UNSETTLED BALANCES AT END OF YEAR	<u>\$169,044</u>	<u>\$1,149</u>	<u>\$126,550</u>	<u>\$335,117</u>	<u>\$631,860</u>

See independent auditor's report and the related notes to the financial statements.

WEBSTER PARISH SHERIFF
Minden, Louisiana

Notes to the Financial Statements
As of and For the Year Ended June 30, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the sheriff serves a four year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The sheriff also administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, serving subpoenas, et cetera. As the ex-officio tax collector of the parish, the sheriff is responsible for the collection and distribution of ad valorem property taxes, parish occupational licenses, state revenue sharing funds, sportsmen licenses, and fines, costs, and bond forfeitures imposed by the district court.

The sheriff has the responsibility for enforcing state and local laws, ordinances, et cetera, within the territorial boundaries of the parish. The sheriff provides protection to the residents of the parish through on-site patrols, investigations, et cetera, and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. Additionally, the sheriff, when requested, provides assistance to other law enforcement agencies within the parish.

The accompanying financial statements of the Webster Parish Sheriff have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, *Basic Financial Statements-and Management's Discussion and Analysis -for State and Local Governments*, issued in June 1999.

A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Webster Parish Police Jury is the financial reporting entity for Webster Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the Webster Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial responsibility. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

WEBSTER PARISH SHERIFF

Minden, Louisiana

Notes to the Financial Statements (Continued)

1. Appointing a voting majority of an organization's governing body, and:
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury maintains and operates the parish courthouse in which the sheriff's office is located and provides partial funding for equipment, furniture and supplies of the sheriff's office, the sheriff was determined to be a component unit of the Webster Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the sheriff and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the Webster Parish financial reporting entity.

B. BASIC FINANCIAL STATEMENTS - GOVERNMENT-WIDE STATEMENTS

The sheriff's basic financial statements include both government-wide (reporting the sheriff as a whole) and fund financial statements (reporting the sheriff's funds). Both government-wide and fund financial statements categorize primary activities as either governmental or business type. All activities of the sheriff are classified as governmental.

The Statement of Net Position (Statement A) and the Statement of Activities (Statement B) display information about the reporting government as a whole. These statements include all the financial activities of the sheriff, except for fiduciary funds. Fiduciary funds are reported in the Statement of Fiduciary Net Position and the Statement of Changes in Fiduciary Net Position at the fund financial level.

In the Statement of Net Position, governmental activities are presented on a consolidated basis and are presented on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term obligations. Net Position is reported in three parts; invested in capital assets, net of any related debt; restricted net position; and unrestricted net position.

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses,

WEBSTER PARISH SHERIFF

Minden, Louisiana

Notes to the Financial Statements (Continued)

assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

Program Revenues - Program revenues included in the Statement of Activities (Statement B) are derived directly from parties outside the sheriff's taxpayers or citizenry. Program revenues reduce the cost of the function to be financed from the sheriff's general revenues.

Allocation of Indirect Expenses - The sheriff reports all direct expenses by function in the Statement of Activities (Statement B). Direct expenses are those that are clearly identifiable with a function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense, which can be specifically identified by function, is included in the direct expenses of each function.

C. BASIC FINANCIAL STATEMENTS - FUND FINANCIAL STATEMENTS

The financial transactions of the sheriff are reported in individual funds in the fund financial statements. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. Fund financial statements report detailed information about the sheriff. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column.

A fund is a separate accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Funds are classified into three categories; governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types". Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The sheriff's current operations require the use of only governmental and fiduciary funds. The governmental and fiduciary fund types used by the sheriff are described as follows:

Governmental Fund Types

General Fund - The General Fund, as provided by Louisiana Revised Statute 13:781, is the principal fund of the sheriff and is used to account for the operations of the sheriff's office. The various fees and charges due to the sheriff's office are accounted for in this fund. General operating expenditures are paid from this fund.

Special Revenue Funds - The Special Revenue Funds are used to account for the proceeds of specific revenue sources such as grants and state and parish funds for maintaining state and parish prisoners. Those revenues are restricted to expenditures for specified purposes.

Fiduciary Fund Type - Agency Funds

The agency funds are used as depositories for civil suits, cash bonds, taxes, fees, et cetera. Disbursements from the funds are made to various parish agencies, litigants in suits, et cetera, in the manner prescribed by law. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus, but use the accrual basis of accounting.

D. BASIS OF ACCOUNTING

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurement made regardless of the measurement focus applied.

1. Accrual:

Both governmental and fiduciary type activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

2. Modified Accrual:

The governmental funds financial statements are presented on the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Governmental funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The sheriff considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related

WEBSTER PARISH SHERIFF

Minden, Louisiana

Notes to the Financial Statements (Continued)

fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes and the related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December, January, and February of the fiscal year.

Intergovernmental revenues and fees, charges, and commissions for services are recorded when the sheriff is entitled to the funds.

Interest income on time deposits is recorded when the time deposits have matured and the income is available.

Substantially all other revenues are recognized when received by the sheriff.

Based on the above criteria, intergovernmental revenue and fees, charges, and commissions for services are treated as susceptible to accrual.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

The sheriff's office current year financial statements include the following major governmental funds:

The General Fund is the sheriff's primary operating fund. It accounts for all financial resources of the general government, except for the detention center and those required to be accounted for in another fund.

The Bayou Dorcheat Detention Center Fund accounts for the cost of housing prisoners convicted of state and federal offenses at the parish prison. Financing is provided by fees charged by the federal, state and local governments

WEBSTER PARISH SHERIFF
 Minden, Louisiana
 Notes to the Financial Statements (Continued)

The Salary Fund is for salaries for the sheriff's department and detention center employees. It is funded by a sales tax dedicated to salaries.

E. CASH AND CASH EQUIVALENTS

Under state law, the sheriff may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2020, the sheriff has cash and equivalents (book balances) totaling \$37,748,547 as follows:

Demand deposits	\$37,146,427
Time deposits	600,000
Petty cash	<u>2,120</u>
Total	<u>\$37,748,547</u>

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the government will not be able to recover its deposits. Under state law, the deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal or exceed the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Sheriff that the fiscal agent bank has failed to pay deposited funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Sheriff's name. The Sheriff does not have a policy concerning custodial risk.

Cash and cash equivalents (bank balances) at June 30, 2020, are secured as follows:

Bank balances	<u>\$38,307,577</u>
Federal deposit insurance	\$1,007,473
Pledged securities (uncollateralized)	<u>37,738,062</u>
Total	<u>\$38,745,535</u>

F. INVESTMENTS

Under state law, the sheriff may invest funds in obligations of the United States, in federally insured investments, investment grade (A-1/P-1) commercial paper of domestic corporations or

WEBSTER PARISH SHERIFF
Minden, Louisiana
Notes to the Financial Statements (Continued)

in time deposits with state banks organized under Louisiana law and national banks having principal offices in Louisiana. Investments are grouped into three categories of credit risk:

1. Insured or registered, or for which the securities held by the sheriff or its agent in the sheriff's name.
2. Uninsured and unregistered, with securities held by the bank's trust department or agent in the sheriff's name.
3. Uninsured and unregistered, with securities held by the bank, or by its trust department or agent but not in the sheriff's name.

Investments in marketable securities (United States Treasury Bonds) of \$5,000,000 are reported at their cost on Statement A. There is an unrealized gain of \$415,878.

G. CAPITAL ASSETS

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The sheriff maintains a threshold level of \$500 for capitalizing capital assets.

Capital assets are recorded in the GWFS, but are not reported in the FFS. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes by the sheriff, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings	20 - 40 years
Furniture and fixtures	5 - 10 years
Vehicles	5 - 15 years
Equipment	5 - 20 years

H. RISK MANAGEMENT

The sheriff is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets and errors and omissions. To handle such risk of loss, the sheriff maintains commercial insurance policies covering his automobiles and surety bond coverage. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended June 30, 2020.

WEBSTER PARISH SHERIFF

Minden, Louisiana

Notes to the Financial Statements (Continued)

I. SALES TAX

On January 15, 2005, voters of the parish approved a one-half of one per cent (½%) sales tax dedicated for the purpose of payment of salaries and benefits of deputies. The sheriff's office has entered into an agreement with the Webster Parish Sales Tax Commission for collection of the tax.

J. VACATION AND SICK LEAVE

After one year of service, all employees are granted 14 days of vacation leave each year. Vacation leave must be taken in the year granted and may not be accumulated and carried forward to succeeding years. Upon termination, unused vacation leave is paid to employees at the rate of their present salary. Vacation leave cannot be accumulated past the year it is earned. Sick leave is granted as needed and justified. Employees earn compensatory time, which can be carried forward. Upon termination, unused compensatory time is paid to employees at their current rate of pay.

The cost of leave privileges, computed in accordance with GASB Codification Section C60, is recognized as a current-year expenditure in the General Fund when leave is actually taken. At June 30, 2020, employees of the sheriff's office have \$741,184 of accumulated compensatory time.

K. PENSION PLANS

The Webster Parish Sheriff's Office is a participating employer in a cost-sharing, multiple-employer defined benefit pension plan as described in Note 4. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of each of the plans, and additions to/deductions for the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

L. EQUITY CLASSIFICATIONS

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding

WEBSTER PARISH SHERIFF

Minden, Louisiana

Notes to the Financial Statements (Continued)

balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.

- b. Restricted net position - Consists of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position - All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

When an expense is incurred for the purposes for which both restricted and unrestricted net position is available, management applies unrestricted resources first, unless a determination is made to use restricted resources. The policy concerning which to apply first varies with the intended use and legal requirements. This decision is typically made by management at the incurrence of the expense.

In the fund financial statements, governmental fund equity is classified as fund balance and displayed in five components. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

Nonspendable - represents amounts that are not expected to be converted to cash because they are either not in spendable form or legally or contractually required to be maintained intact.

Restricted - represents balances where constraints have been established by parties outside the Sheriff's office or imposed by law through constitutional provisions or enabling legislation.

Committed - represents balances that can only be used for specific purposes pursuant to constraints imposed by formal action of the Sheriff's highest level of decision-making authority.

Assigned - represents balances that are constrained by the government's intent to be used for specific purposes, but are not restricted nor committed.

Unassigned - represents balances that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the general fund.

The General Fund has an unassigned fund balance of \$14,995,326. If applicable, the Sheriff would typically use restricted fund balances first, followed by committed resources and assigned resources as appropriate opportunities arise, but

reserves the right to selectively spend unassigned resources first and to defer the use of these other classified funds. The Sheriff considers restricted amounts have been spent when an expenditure has been incurred for the purpose for which both restricted and unrestricted fund balance is available.

M. INTERFUND TRANSACTIONS

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other interfund transactions are reported as transfers.

N. ELIMINATION AND RECLASSIFICATIONS

In the process of aggregating data for the Statement of Net Position and the Statement of Activities some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

O. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

The Statement of Net Position reports a separate section for deferred outflows and (or) deferred inflows of financial resources. Deferred outflows of resources represent a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense/expenditure) until the applicable period. Deferred inflows of resources represent an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources until that time.

P. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

Q. TOTAL COLUMN ON THE BALANCE SHEET

The total column on the balance sheet is captioned Memorandum Only (overview) to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position in conformity with U.S. generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

2. LEVIED TAXES

The Sheriff levied the following millages for ad valorem taxes for 2019:

Constitutional	14.66	indefinite
----------------	-------	------------

The taxes are normally collected in December of the current year and January and February of the ensuing year. Property taxes are recorded as receivables and revenues in the year assessed. The property tax calendar is as follows:

Assessment date	January 1
Levy date	June 30
Tax bills mailed	November 20
Total taxes due	December 31
Penalties & interest added	January 4 of ensuing year
Tax Sale	August 5 of ensuing year *

* Tax sale was postponed due to Governors order concerning COVID.

The assessed value was \$310,981,140 in 2019. Louisiana state law exempts the first \$75,000 of assessed value of a taxpayer's primary residence from parish property tax. In 2019, this homestead exemption was \$55,269,138 of the total assessed value. The following are the principal taxpayers for the parish:

	2019 Assessed Valuation	% of Total Assessed Valuation
XTO Energy	\$14,490,350	4.66%
ETC Field Services - Minden	9,738,070	3.13%
Fibrebond Corp	6,733,080	2.17%
Entergy Louisiana LLC	6,629,110	2.13%
Gulf Crossing Pipeline Co	6,066,480	1.95%
Total	<u>\$43,659,109</u>	<u>14.04%</u>

WEBSTER PARISH SHERIFF
Minden, Louisiana
Notes to the Financial Statements (Continued)

3. RECEIVABLES

The receivables of \$609,268 at June 30, 2020, are as follows:

<u>Class of receivables:</u>	<u>General Fund</u>	<u>Detention Center</u>	<u>Salary</u>	<u>Total</u>
Ad valorem taxes	\$14,005			\$14,005
Intergovernmental revenues:				
Federal grants	2,337			2,337
State grants	63,967			63,967
Feeding and housing prisoners		\$352,048		352,048
Fees, charges, and commissions for services:				
Civil and criminal fees	20,526			20,526
Other fees, charges and commissions	5,412	146,110		151,522
Miscellaneous		4,188	\$675	4,863
Total	<u>\$106,247</u>	<u>\$502,346</u>	<u>\$675</u>	<u>\$609,268</u>

4. ON-BEHALF PAYMENTS

Certain employees of the Webster Parish Sheriff receive supplemental pay from the State. In accordance with GASB Statement No. 24, the Sheriff has recorded revenues and expenditures for these payments in the General Fund and the Bayou Dorcheat Correctional Center Fund. Revenues and expenditures under this arrangement totaled \$346,082.

5. CHANGES IN CAPITAL ASSETS

A summary of changes in office furnishings and equipment for the year ended June 30, 2020, follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
General Fund				
Buildings	\$6,035,028			\$6,035,028
Vehicles	1,559,704	\$183,539		1,743,243
Equipment	660,025		(\$64,974)	595,051
DARE Equipment	7,973			7,973
Total assets	<u>\$8,262,730</u>	<u>\$183,539</u>	<u>(\$64,974)</u>	<u>\$8,381,295</u>

A summary of assets net of accumulated depreciation follows:

Total assets	<u>\$8,381,295</u>
Prior year accumulated depreciation	(5,378,319)
Current year depreciation	(359,639)
Deletions	62,707
Net capital assets	<u>\$2,706,044</u>

6. NOTE DISCLOSURES AND REQUIRED SUPPLEMENTARY INFORMATION FOR A COST-SHARING EMPLOYER

The Sheriff contributes to the Sheriffs' Pension and Relief Fund (Fund) which is a cost-sharing multiple-employer defined benefit pension plan established in accordance with the provisions of Louisiana Revised Statute 11:2171 to provide retirement, disability and survivor benefits to employees of the sheriff's offices throughout the State of Louisiana, employees of the Louisiana Sheriffs' Association and the Sheriff's Pension and Relief Fund's office. Membership in the Fund is required for all eligible sheriffs and deputies. The Fund issues an annual publicly available financial report that includes financial statements and required supplementary information for the Fund, which can be obtained at www.la.state.la.gov.

Summary of Significant Accounting Policies.

The Sheriffs' Pension and Relief Fund prepares its employer schedules in accordance with Governmental Accounting Statement No. 68 - *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27*. GASB Statement No. 68 established standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources and expenses/expenditures. It provides methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value and attribute that present value to periods of employee service. It also provides methods to calculate participating employer's proportionate share of net pension liability, deferred inflows, deferred outflows, pension expense and amortization periods for deferred inflows and deferred outflows.

The Sheriffs' Pension and Relief Fund's employer schedules were prepared using the accrual basis of accounting. Employer contributions, for which the employer allocations are based, are recognized in the period in which the employee is compensated for services performed.

Plan Fiduciary Net Position.

Plan fiduciary net position is a significant component of the Fund's collective net pension liability. The Fund's plan fiduciary net position was determined using the accrual basis of accounting. The Fund's assets, liabilities, revenues, and expenses were recorded with the use of estimates and assumptions in conformity with accounting principles generally accepted in the United States of America. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements and estimates over the determination of the fair market value of the Fund's investments. Accordingly, actual results may differ from estimated amounts.

Pension Amount Netting.

The deferred outflows and deferred inflows of resources attributable to differences between projected and actual earnings on pension plan investments recorded in different years are netted to report only a deferred outflow or a deferred inflow on the schedule of pension amounts. The remaining categories of deferred outflows and deferred inflows are not presented on a net basis.

Plan Description.

The Fund was established for the purpose of providing retirement benefits for employees of sheriffs' offices throughout the State of Louisiana, employees of Louisiana Sheriffs' Association and the employees of the Fund. The projection of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the Fund in accordance with the benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

Substantially all employees of the Webster Parish Sheriff's office are members of the Louisiana Sheriff's Pension and Relief Fund (Fund), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

Plan Benefits

Retirement Benefits

For members who become eligible for membership on or before December 31, 2011: Members with twelve years of creditable service may retire at age fifty-five; members with thirty years of service may retire regardless of age. The retirement allowance is equal to 3.33 percent of their final-average compensation multiplied by his years of creditable service, not to exceed 100% of average final compensation. Active, contributing members with at least ten years of creditable service may retire at age sixty. The accrued normal retirement benefit is reduced actuarially for each month or fraction thereof that retirement begins prior to the member's earliest normal retirement date assuming continuous service.

For a member whose first employment making him eligible for membership in the system began on or after January 1, 2012: Members with twelve years of creditable service may retire at age sixty-two; members with twenty years of service may retire at age sixty; members with thirty years of creditable service may retire at age fifty-five. The benefit accrual rate for such members with less than thirty years of service is three percent; for members with thirty or more years of service; the accrual rate is 3.33 percent. The retirement allowance is equal to the benefit accrual rate times the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Members with twenty or more years of service may retire with a reduced retirement at age fifty.

For a member whose first employment making him eligible for membership in the system began on or before June 30, 2006, final average compensation is based on the average monthly earnings during the highest thirty-six consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the thirty-six month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began after June 30, 2006 and before July 1, 2013, final average compensation is based on the average monthly earnings

WEBSTER PARISH SHERIFF
Minden, Louisiana
Notes to the Financial Statements (Continued)

during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began on or after July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty month period shall not exceed 115% of the preceding twelve-month period.

Disability Benefits

A member is eligible to receive disability benefits if he has at least ten years of creditable service when a non-service related disability is incurred; there are no service requirements for a service related disability. Disability benefits shall be the lesser of 1) a sum equal to the greatest of 45% of final average compensation or the members' accrued retirement benefit at the time of termination of employment due to disability or 2) the retirement benefit which would be payable assuming continued service to the earliest normal retirement age. Members who become partially disabled receive 75% of the amount payable for total disability.

Survivor Benefits

Survivor benefits for death solely as a result of injuries received in the line of duty are based on the following. For a spouse alone, a sum equal to 50% of the members' final average compensation with a minimum of \$150 per month. If a spouse is entitled to benefits and has a child or children under eighteen years of age (or over said age if physically or mentally incapacitated and dependent upon the member at the time of his death), an additional sum of 15% of the member's final average compensation is paid to each child with total benefits paid to spouse and children to exceed 100%. If a member dies with no surviving spouse, surviving children under age eighteen will receive monthly benefits of 15% of the member's final average compensation up to a maximum of 60% of final average compensation if there are more than four children. If a member is eligible for normal retirement at the time of death, the surviving spouse receives an automatic option 2 benefit. The additional benefit payable to children shall be the same as those available for members who die in the line of duty. In lieu of receiving option 2 benefit, the surviving spouse may receive a refund of the member's accumulated contributions. All benefits payable to surviving children shall be extended through age twenty-three, if the child is a full time student in good standing enrolled at a board approved or accredited school, college, or university.

Deferred Benefits:

The Fund does provide for deferred benefits for vested members who terminate before being eligible for retirement. Benefits become payable once the member reaches the appropriate age for retirement.

Back Deferred Retirement Option Plan (Back-DROP)

In lieu of receiving a service retirement allowance, any member of the Fund who has more than sufficient service for a regular service retirement may elect to receive a "Back-DROP" benefit. The Back-DROP benefit is based upon the Back-DROP period selected and the final average compensation prior to the period selected. The Back-DROP period is the lesser of three years or the service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. For those individuals with thirty or more years, the Back-DROP period is the lesser of four years or service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. At retirement the member's maximum monthly retirement benefit is based upon his service, final average compensation and plan provisions in effect on the last day of creditable service immediately prior to the commencement of the Back-DROP period. In addition to the monthly benefit at retirement, the member receives a lump-sum payment equal to the maximum monthly benefit as calculated above multiplied by the number of months in the Back-DROP period. In addition, the member's Back-DROP account will be credited with employee contributions received by the retirement fund during the Back-DROP period. Participants have the option to opt out of this program and take a distribution, if eligible or to rollover the assets to another qualified plan.

According to state statute, contribution requirements for all employers are actuarially determined each fiscal year. For the year ending June 30, 2019, the actual employer contribution rate was 12.25%.

In accordance with state statute, the Fund also receives ad valorem taxes, insurance premium taxes, and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities, but are not considered special funding situations. Non-employer contribution revenue for the year ended June 30, 2020 was \$311,758.

The Sheriff's contractually required composite contribution rate for the year ended June 30, 2019 was 12.25% of annual payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any Unfunded Actuarial Accrued Liability. The Webster Parish Sheriff's contributions to the Fund for the years ended June 30, 2020 and 2019 were \$747,596 and \$692,351, respectively, equal to the required contributions for each year.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the years ending June 30, 2020 and 2019, the Sheriff reported a liability of \$3,816,103 and \$3,076,611, respectively, for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019 and 2018, respectively, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Sheriffs' proportion of the net pension liability was based on a projection of the Sheriffs' long-term share of contributions to the pension plan relative to the projected contributions of all participating sheriffs', actuarially determined.

WEBSTER PARISH SHERIFF
Minden, Louisiana
Notes to the Financial Statements (Continued)

At June 30, 2019, the Sheriffs' proportion was .8067 percent, which was an increase of .004 from its proportion measured as of June 30, 2018.

For the year ended June 30, 2019, the Sheriff recognized pension expense of \$1,047,752. At June 30, 2019, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience		\$731,088
Changes in assumptions	\$1,166,255	
Net difference between projected and actual earnings on pension plan	137,324	
Changes in employer's proportion of beginning NPL	87,416	117,686
Differences between employer and proportionate share of contributions	589	2,364
Sheriff contributions subsequent to the measurement date	747,594	
Total	\$2,139,178	\$851,138

\$747,594 reported as deferred outflows of resources related to pensions resulting from the Webster Parish Sheriffs' contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2020	\$199,732
2021	(126,950)
2022	161,753
2023	229,832
2024	76,079
Total	540,446

Actuarial assumptions. The total pension liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Valuation Date	June 30, 2019
Actuarial cost Method	Entry Age Normal Method
Actuarial Assumptions:	
Investment Rate of Return	7.10%, net of investment expense
Discount Rate	7.10%
Projected salary increases	5.5% (2.50% inflation, 3.00% merit)

WEBSTER PARISH SHERIFF
Minden, Louisiana
Notes to the Financial Statements (Continued)

Mortality rates	RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Table for active members, healthy annuitants and beneficiaries RP-2000 Disabled Lives Mortality Table
Expected remaining service lives	6 years
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the Fund and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.

The mortality rate assumptions were set after reviewing an experience study performed over the period July 1, 2009 through June 30, 2014. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the Fund’s liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that these tables would produce liability values approximating the appropriate generational mortality tables used.

The discounted rate used to measure the total pension liability was 7.10%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the Fund’s actuary. Based on those assumptions, the Fund’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Asset Class	Expected Rate of Return		
	Target Asset Allocation	Real Return Arithmetic Basis	Long-term Expected Portfolio Real Rate of Return
Equity Securities	62%	7.1%	4.4%
Fixed Income	23	3.0	0.7

WEBSTER PARISH SHERIFF
Minden, Louisiana
Notes to the Financial Statements (Continued)

Alternative Investments	15	4.6	0.6
Totals	100%		5.7
Inflation			2.4
Expected Arithmetic Nominal Return			8.1%

The long-term expected rate of return on pension plan investments was determined using a building block method.

Sensitivity of the Sheriffs' proportionate share of the net pension liability to changes in the discount rate. The following presents the net pension liability of the participating employers calculated using the discount rate of 7.10%, as well as what the employers' net pension liability would be if it were calculated using a discount rate that is one percentage point lower, or one percentage point higher than the current rate.

	1% Decrease (6.10%)	Current Discount Rate (7.10%)	1% Increase (8.10%)
Sheriffs' proportionate share of the net pension liability	\$7,980,054	\$3,816,103	\$311,758

7. LONG-TERM OBLIGATIONS

The following is a summary of long-term obligation transactions for the year ended June 30, 2020:

	<u>Compensated Absences</u>
Long-term obligations, June 30, 2019	\$691,529
Additions	346,040
Deletions	(296,507)
Adjustments	122
Long-term obligations, June 30, 2020	<u>\$741,184</u>

8. DEFERRED COMPENSATION

All of the employees of the Webster Parish Sheriff are eligible to participate in the State of Louisiana deferred compensation plan. Employees may contribute up to 100% of their salary (not to exceed statutory amount set by the IRS) to the plan on a pre-tax basis. The contributions are withheld from the employees' paycheck and the Sheriff matches contributions up to \$50 per pay period. The contributions are fully vested immediately and are remitted to a third-party administrator each pay period, where they are deposited to an account in the employee's name. The Webster Parish Sheriff does not assume any liability for the funds and does not have any control over the funds once they are remitted to the third-

WEBSTER PARISH SHERIFF
 Minden, Louisiana
 Notes to the Financial Statements (Continued)

party administrator. During the year ended June 30, 2020, the Sheriff's office matched \$117,420 of deferred contributions.

9. INTERFUND TRANSACTIONS (FFS LEVEL ONLY)

Transfers In/Out

	<u>Transfer In</u>	<u>Transfer Out</u>
General Fund		
Salary Fund	\$2,812,669	
BDCC Fund		
Salary Fund	318,281	
Salary Fund		
General Fund		\$2,812,669
BDCC Fund		318,281
Total	<u>\$3,130,950</u>	<u>\$3,130,950</u>

Transfers were made from the Salary Fund to the General Fund and BDCC Fund to report personal services and related expenditures in the proper funds. All payroll is paid through the Salary Fund.

10. OTHER POST EMPLOYMENT BENEFITS

Plan Description. The Webster Parish Sheriff's Office (the Sheriff) provides certain continuing health care and life insurance benefits for its retired employees. The Webster Parish Sheriff's OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the Sheriff. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the Sheriff. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Codification Section P52 *Postemployment Benefits Other Than Pensions-Reporting For Benefits Not Provided Through Trusts That Meet Specified Criteria-Defined Benefit.*

Benefits Provided - Medical, dental and life insurance benefits are provided through comprehensive plans and are made available to employees upon actual retirement. Employees retirement eligibility (D.R.O.P. entry) provisions are as follows: attainment of 30 years of service at any age or, age 55 and 12 years of service if earlier; or, for employees hired after January 1st, 2012, the earliest of age 55 and 30 years of service, age 60 and 20 years of service, and age 62 with 12 years of service. Notwithstanding this there is a minimum service requirement of 15 years for benefits..

Life insurance coverage is provided to retirees and 100% of the blended rate (active and retired) is paid by the employer for the amount \$10,000. The amount of insurance coverage while active is continued after retirement, but insurance coverage amounts are reduced to 65% of the original amount at age 65, then to 55% at age 70, then to 30% at age 75, then to 20% at age 80, and to 15% of the original amount at age 85.

WEBSTER PARISH SHERIFF
Minden, Louisiana
Notes to the Financial Statements (Continued)

Employees covered by benefit terms - At June 30, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	44
Inactive employees entitled to but not yet receiving benefit payments	0
Active employees	149
Total employees	<u>193</u>

Total OPEB Liability

The Sheriff's total OPEB liability of \$8,823,375 was measured as of June 30, 2020 and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and other inputs - The total OPEB liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	3.0%, including inflation
Prior Discount rate	3.50%
Discount rate	2.21%
Healthcare cost trend rates	5.5% annually until year 2030, then 4.5%
Mortality	SOA RP-2014 Table

The discount rate was based on the Bond Buyers' 20 Year General Obligation municipal bond index on the applicable measurement period.

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of ongoing evaluations of the assumptions from July 1, 2009 to June 30, 2020.

Changes in the Total OPEB Liability

Balance at June 30, 2019	\$9,285,059
Changes for the year:	
Service cost	273,343
Interest	329,761
Differences between expected and actual	(4,398,550)
Changes of assumptions	3,485,598
Benefit payments and net transfers	(151,836)
Net Changes	<u>(461,684)</u>
Balance at June 30, 2020	<u>\$8,823,375</u>

WEBSTER PARISH SHERIFF
Minden, Louisiana
Notes to the Financial Statements (Continued)

Sensitivity of the total OPEB liability to changes in the discount rate - The following presents the total OPEB liability of the Sheriff, as well as what the Sheriff's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.21%) or 1-percentage-point higher (3.21%) than the current discount rate:

	1.0% Decrease (1.21%)	Current Discount Rate (2.21%)	1.0% Increase (3.21%)
<u>Total OPEB liability</u>	<u>\$10,348,879</u>	<u>\$8,823,375</u>	<u>\$7,611,095</u>

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates - The following presents the total OPEB liability of the Sheriff, as well as what the Sheriff's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.5%) or 1-percentage-point higher (6.5%) than the current discount rate:

	1.0% Decrease (4.5%)	Current Discount Rate (5.5%)	1.0% Increase (6.5%)
<u>Total OPEB liability</u>	<u>\$7,661,489</u>	<u>\$8,823,375</u>	<u>\$10,270,090</u>

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, the Sheriff recognized OPEB expense of \$523,838. At June 30, 2020, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual expenditures	\$176,035	(\$3,909,822)
Changes in assumptions	3,232,700	
Total	<u>\$3,408,734</u>	<u>(\$3,909,822)</u>

Amounts reported as deferred outflows of resources and deferred inflows resources related to OPEB will be recognized in OPEB expense as follows:

Year ended June 30:	
2021	(\$79,266)
2022	(79,266)
2023	(79,266)
2024	(79,266)
2025	(79,266)
Thereafter	(\$104,758)

WEBSTER PARISH SHERIFF
Minden, Louisiana
Notes to the Financial Statements (Continued)

11. TAX COLLECTOR ENDING CASH BALANCE

At June 30, 2020, the tax collector has cash and equivalents (book balances) totaling \$169,044 as follows:

Protest taxes	\$168,387
Interest on protest taxes	<u>657</u>
Total	<u>\$169,044</u>

12. AD VALOREM TAXES COLLECTED

The tax collector has collected and disbursed the following taxes for the year ended June 30, 2020, by taxing body as follows:

Louisiana Forestry Service	\$18,927
Louisiana Tax Commission	16,856
Webster Parish Assessor	1,435,967
Webster Parish Police Jury	5,249,276
Webster Parish School Board	11,872,205
Webster Parish Sheriff	3,642,090
N.W. Industrial District	496,675
City of Minden	469,341
Cotton Valley	16,503
Village of Doyline	13,538
City of Sarepta	125,284
City of Cullen	19,683
CVFD #8	280,412
Cullen FD #6	224,268
Sarepta FD #5	127,378
Shongaloo FD #9	315,993
Dixie Inn FD #7	250,492
Dubberly FD #4	156,306
Minden FD #10	271,800
Evergreen FD	151,276
Fire District #3	138,290
Springhill #11	131,231
Sibley FD #2	68,964
Heflin FD	<u>77,343</u>
Total	<u>\$25,570,098</u>

13. TAX UNCOLLECTED AND UNSETTLED

The tax collector has not collected and disbursed the following taxes for the year ended June 30, 2020, by taxing body as follows:

WEBSTER PARISH SHERIFF
 Minden, Louisiana
 Notes to the Financial Statements (Continued)

Louisiana Forestry Service	\$17
Webster Parish Assessor	29,146
Webster Parish Police Jury	110,897
Webster Parish School Board	223,226
Webster Parish Sheriff	73,925
N.W. Industrial District	1,495
City of Minden	1,320
Cotton Valley	49
Village of Doyline	26
City of Sarepta	44
City of Cullen	24
CVFD #8	133
Cullen FD #6	48
Sarepta FD #5	121
Shongaloo FD #9	67
Dixie Inn FD #7	2,917
Dubberly FD #4	9,219
Minden FD #10	1,312
Evergreen FD	1
Fire District #3	73
Springhill #11	1,626
Sibley FD #2	13,331
Heflin FD	20,040
	<hr/>
Total	<u>\$489,057</u>

The uncollected taxes consist of moveable property. The Sheriff has collected the outstanding taxes subsequent to year end.

14. LITIGATION AND CLAIMS

At June 30, 2020, the Webster Parish Sheriff is involved in several lawsuits. In the opinion of the sheriff's legal counsel, the outcome will not materially affect the financial statements.

**15. EXPENDITURES OF THE SHERIFF'S OFFICE
 PAID BY THE PARISH POLICE JURY**

The Webster Parish Sheriff's office is located in the parish courthouse. The cost of maintaining and operating the courthouse, as required by Louisiana Revised Statute 33:4715, is paid by the Webster Parish Police Jury.

16. SUBSEQUENT EVENTS

Subsequent events have been evaluated through December 18, 2020, which is the date the financial statements were available to be issued, and it has been determined that one significant event requires disclosure. The COVID-19 outbreak in the United States and Louisiana has caused business disruption through mandated and voluntary closings of businesses. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration of the closings and whether those closings will precipitate a wider economic recession. As a result, the related financial impact on the Webster Parish Sheriff and the duration cannot be estimated at this time.

REQUIRED SUPPLEMENTARY INFORMATION

PART II

WEBSTER PARISH SHERIFF
Minden, Louisiana

BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
For the Year Ended June 30, 2020

	ORIGINAL- FINAL BUDGET	ACTUAL (BUDGETARY BASIS)	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Ad valorem taxes	\$3,690,000	\$3,767,566	\$77,566
Intergovernmental revenues:			
Federal grants		26,343	26,343
State grants:			
State supplemental pay	203,000	220,087	17,087
State revenue sharing (net)	103,000	103,829	829
Video poker	290,000	317,112	27,112
Other	10,500	10,187	(313)
Fees, charges, and commissions for services:			
Commissions on licenses and taxes	48,000	35,059	(12,941)
Civil and criminal fees	362,800	363,925	1,125
Other	1,250	61,647	60,397
Use of money and property	90,000	162,461	72,461
Miscellaneous	42,500	18,669	(23,831)
Total revenues	<u>4,841,050</u>	<u>5,086,885</u>	<u>245,835</u>
EXPENDITURES			
Public safety:			
Current:			
Personal services and benefits	5,504,480	5,709,947	(205,467)
Operating services	912,300	767,931	144,369
Materials and supplies	449,000	191,152	257,848
Travel and other charges	25,750	39,770	(14,020)
Capital outlay	505,000	136,470	368,530
Total expenditures	<u>7,396,530</u>	<u>6,845,270</u>	<u>551,260</u>
EXCESS (Deficiency) OF REVENUES	<u>(2,555,480)</u>	<u>(1,758,385)</u>	<u>797,095</u>
OTHER FINANCING SOURCE			
Operating transfers in	<u>2,758,480</u>	<u>2,812,669</u>	<u>54,189</u>
Total other financing source	<u>2,758,480</u>	<u>2,812,669</u>	<u>54,189</u>
EXCESS OF REVENUES AND OTHER SOURCE OVER EXPENDITURES	203,000	1,054,284	851,284
FUND BALANCES AT BEGINNING OF YEAR	NONE	<u>13,941,042</u>	<u>13,941,042</u>
FUND BALANCES AT END OF YEAR	<u>\$203,000</u>	<u>\$14,995,326</u>	<u>\$14,792,326</u>

(Continued)

WEBSTER PARISH SHERIFF
Minden, Louisiana

BUDGETARY COMPARISON SCHEDULE
DETENTION CENTER
For the Year Ended June 30, 2020

	ORIGINAL- FINAL BUDGET	ACTUAL (BUDGETARY BASIS)	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
State supplemental pay	\$147,000	\$125,995	(\$21,005)
Fees, charges, and commissions for services -			
Feeding and keeping of prisoners	3,711,000	5,585,864	1,874,864
Civil and criminal fees		110	110
Other	1,279,400	28,326	(1,251,074)
Use of money and property	17,000	457,772	440,772
Other revenue	11,000	2,236,191	2,225,191
Total revenues	<u>5,165,400</u>	<u>8,434,258</u>	<u>3,268,858</u>
EXPENDITURES			
Personal services and benefits	3,299,920	3,491,226	(191,306)
Operating services	1,151,900	1,373,768	(221,868)
Materials and supplies	462,000	437,735	24,265
Travel and other charges	16,100	6,162	9,938
Capital outlay	250,000	47,069	202,931
Total expenditures	<u>5,179,920</u>	<u>5,355,960</u>	<u>(176,040)</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	(14,520)	3,078,298	3,092,818
OTHER FINANCING SOURCE (USE)			
Transfers In	14,520	318,281	(303,761)
Total Other Financing Source (Use)	<u>14,520</u>	<u>318,281</u>	<u>(303,761)</u>
EXCESS OF REVENUES AND OTHER SOURCE OVER EXPENDITURES AND OTHER USE	<u>NONE</u>	<u>3,396,579</u>	<u>2,789,057</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>NONE</u>	<u>12,903,095</u>	<u>12,903,095</u>
FUND BALANCES AT END OF YEAR	<u>NONE</u>	<u>\$16,299,674</u>	<u>\$15,692,152</u>

(Continued)

WEBSTER PARISH SHERIFF
Minden, Louisiana

BUDGETARY COMPARISON SCHEDULE
SALARY
For the Year Ended June 30, 2020

	ORIGINAL- FINAL BUDGET	ACTUAL (BUDGETARY BASIS)	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Sales tax	\$3,115,000	\$3,143,447	\$28,447
Use of money and property	8,000	59,956	51,956
Total Revenues	<u>3,123,000</u>	<u>3,203,403</u>	<u>80,403</u>
OTHER FINANCING SOURCE (USE)			
Transfer out	<u>(3,123,000)</u>	<u>(3,130,950)</u>	<u>(7,950)</u>
TOTAL OTHER FINANCING SOURCE (USE)	<u>(3,123,000)</u>	<u>(3,130,950)</u>	<u>(7,950)</u>
EXCESS OF REVENUES AND OTHER SOURCE OVER EXPENDITURES AND OTHER USE	NONE	72,453	72,453
FUND BALANCES AT BEGINNING OF YEAR	<u>NONE</u>	<u>11,019,822</u>	<u>11,019,822</u>
FUND BALANCES AT END OF YEAR	<u>NONE</u>	<u>\$11,092,275</u>	<u>\$11,019,822</u>

(Concluded)

See independent auditor's report and the related notes to the financial statements.

WEBSTER PARISH SHERIFF
Minden, Louisiana

NOTE TO BUDGETARY COMPARISON SCHEDULE
For the Year Ended June 30, 2016

A proposed budget, prepared on the modified accrual basis of accounting, is published in the official journal at least ten days prior to the public hearing. A public hearing is held at the Webster Parish Sheriff's office during the month of June for comments from taxpayers. The budget is then legally adopted by the sheriff and amended during the year, as necessary. The budget is established and controlled by the sheriff at the object level of expenditure. Appropriations lapse at year-end and must be reappropriated for the following year to be expended.

Formal budgetary integration is employed as a management control device during the year. Budgeted amounts included in the accompanying budgetary comparison schedules include the original adopted budget amounts and budget amendments.

Webster Parish Sheriff
 Schedule of Changes in Net OPEB Liability and Related Ratios
 FYE June 30, 2020

Total OPEB Liability	<u>2018</u>	<u>2019</u>	<u>2020</u>
Service cost	\$238,186	\$184,271	\$273,343
Interest	315,793	321,690	329,761
Changes of benefits terms	NONE	NONE	NONE
Differences between expected and actual experience	55,858	148,611	(4,398,550)
Changes of assumptions	NONE	153,589	3,485,598
Benefit payments	<u>(300,890)</u>	<u>(317,439)</u>	<u>(151,836)</u>
Net change in total OPEB liability	308,947	490,722	(461,684)
Total OPEB liability - beginning	<u>8,485,390</u>	<u>8,794,337</u>	<u>9,285,059</u>
Total OPEB liability - ending	<u><u>\$8,794,337</u></u>	<u><u>\$9,285,059</u></u>	<u><u>\$8,823,375</u></u>
Covered employee payroll	\$5,285,305	\$5,443,864	\$5,776,559
Net OPEB liability as a percentage of covered-employee payroll	166.39%	170.56%	152.74%
<i>Benefit Changes</i>	None	None	None
<i>Changes in Assumptions</i>	None	None	None
<i>Discount Rate</i>	3.62%	3.50%	2.21%
<i>Mortality:</i>	RP-2000	RP-2000	RP-2014
<i>Trend:</i>	5.50%	5.50%	Variable

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See independent auditor's report and the related notes to the financial statements.

Webster Parish Sheriff
Schedule of Employer's Share of Net Pension Liability
June 30, 2020

Fiscal Year *	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2014	0.835715%	\$3,309,436	\$5,509,939	60.06%	87.34%
2015	0.817505%	\$3,644,043	\$5,442,230	66.96%	86.61%
2016	0.794626%	\$5,043,408	\$5,417,713	93.09%	82.09%
2017	0.777469%	\$3,366,654	\$5,377,270	62.61%	88.49%
2018	0.802319%	\$3,076,711	\$5,527,931	55.66%	90.41%
2019	0.806748%	\$3,816,103	\$5,651,829	67.52%	88.91%

* Amounts presented were determined as of the measurement date (previous year end).

Note: - Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See independent auditor's report and the related notes to the financial statements.

Webster Parish Sheriff
Schedule of Employer Contributions
June 30, 2020

Fiscal Year *	Contractually Required Contribution	Contributions in Relations to Contractual Required Contributions	Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributions as a Percentage of Covered Payroll
2014	\$765,331	\$765,331	\$0	\$5,509,939	13.89%
2015	\$775,518	\$775,518	\$0	\$5,442,230	14.25%
2016	\$744,936	\$744,936	\$0	\$5,417,713	13.75%
2017	\$712,488	\$712,488	\$0	\$5,377,270	13.25%
2018	\$704,811	\$704,811	\$0	\$5,527,931	12.75%
2019	\$692,351	\$692,351	\$0	\$5,651,829	12.25%

* Amounts presented were determined as of the end of the fiscal year.

Note: - Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See independent auditor's report and the related notes to the financial statements.

OTHER SUPPLEMENTARY INFORMATION

PART III

STATE OF LOUISIANA

PARISH OF WEBSTER

AFFIDAVIT
JASON PARKER, SHERIFF OF WEBSTER PARISH

BEFORE ME, the undersigned authority, personally came and appeared, JASON PARKER, SHERIFF OF WEBSTER PARISH, State of Louisiana, who after being duly sworn, deposed and said:

The following information is true and correct:

\$169,044 the amount of cash on hand in the tax collector account on June, 30, 2020.

He further deposed and said:

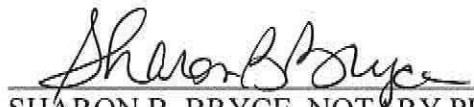
All itemized statements of the amount of taxes collected for the tax year, 2019, by taxing authority, are true and correct.

All itemized statements of all taxes assessed and uncollected, which indicate the reasons for the failure to collect, by taxing authority, are true and correct.



JASON PARKER, SHERIFF
SHERIFF & EX-OFFICIO TAX COLLECTOR

SWORN to and subscribed before me, Notary, this 18th day of December, 2020, in my office in Minden, Louisiana.



SHARON B. BRYCE, NOTARY PUBLIC #53266
WEBSTER PARISH, LOUISIANA

WEBSTER PARISH SHERIFF
Minden, LouisianaSchedule of Compensation, Benefits and Other Payments to Agency Head
For the Year Ended June 30, 2020

GARY SEXTON, SHERIFF

<u>PURPOSE</u>	<u>AMOUNT</u>
Salary	\$150,597
Expense Allowance	15,060
Benefits-insurance	12,009
Benefits-retirement	20,452
Benefits-deferred compensation	1,300
Cellphone	757
Per diem	244
Registration fees	275
Housing and lodging	783
Travel	350
Membership dues	115
Membership dues-Sheriffs Association	12,657

See independent auditor's report.

**REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS
PART IV**

**Independent Auditor's Report Required
by *Government Auditing Standards***

The following independent Auditor's report on compliance with laws, regulations and contracts, and internal control over financial reporting is presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.

**Independent Auditor's Report on Internal Control Over Financial
Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed
in Accordance With *Government Auditing Standards***

WEBSTER PARISH SHERIFF
Minden, Louisiana

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, the financial statements of the governmental activities, each major fund, and the fiduciary funds of the Webster Parish Sheriff, a component unit of the Webster Parish Police Jury, as of and for the year ended June 30, 2020 and the related notes to the financial statements, which collectively comprise the Webster Parish Sheriff's basic financial statements, and have issued my report thereon dated December 18, 2020.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Sheriff's internal control over financial reporting(internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, I do not express an opinion on the effectiveness of the Sheriff's internal control.

A deficiency in internal control exist when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

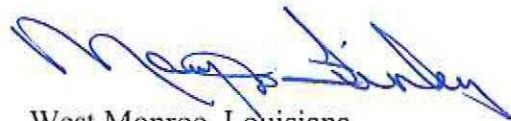
WEBSTER PARISH SHERIFF
Minden, Louisiana
Independent Auditor's Report on Compliance
And Internal Control Over Financial Reporting, etc.
June 30, 2020

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Webster Parish Sheriff's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Webster Parish Sheriff's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Webster Parish Sheriff's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



West Monroe, Louisiana
December 18, 2020

WEBSTER PARISH SHERIFF
Minden, Louisiana

Schedule of Audit Results
For the Year Ended June 30, 2020

A. SUMMARY OF AUDIT RESULTS

1. The Auditor's report expresses an unmodified opinion on the basic financial statements of the Webster Parish Sheriff.
2. No instances of noncompliance material to the financial statements of the Webster Parish Sheriff were disclosed during the audit.
3. No material weaknesses relating to the audit of the financial statements is reported in the Independent Auditor's Report on Internal Control.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None

WEBSTER PARISH SHERIFF
Minden, Louisiana

Summary Schedule of Prior Audit Findings
For the Year Ended June 30, 2020

There were no audit findings reported in the audit for the year ended June 30, 2019.