

Lasalle Parish Constable (Entity Name) District 1
Jena, La. 71342 (City, Parish/State)

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LEGISLATIVE AUDITOR

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

(Date) January 29, 2021

Ms. Gayle Fransen
Engagement Manager
Louisiana Legislative Auditor
1600 North Third Street
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended Dec 31, 2020 (entity's year-end). The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,

Leroy Westbrooks
Officer's Signature

Leroy Westbrooks
Officer's Name

Enclosures

Please retain a copy of the completed financial statement for your records

Affidavit and Revenue Certification

Lasalle Parish Constable Dist-1 ENTITY NAME
Lasalle Parish
Tena La (City), State

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Leroy Westbrooks (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Lasalle Parish Constable (enter entity name) as of Dec. 31, 2020 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Leroy Westbrooks, (officer name), who, duly sworn, deposes and says that Lasalle Parish Constable (entity name) received \$75,000 or less in revenues and other sources for the year ended 2020-Dec.31., and accordingly, is not required to have an audit for the previously mentioned year.

Leroy Westbrooks

Officer's Signature

Sworn to and subscribed before me this 29 day of January 2021

Shana DeVille JP-30-01

NOTARY PUBLIC SIGNATURE & SEAL

For Office Use Only

Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Please Complete This Section

Officer's Name Leroy Westbrook
 Officer's Title Constable
 Address 3503 Old Harrisonburg Rd
 City, Zip Tena 71342
 Ph: Cell/Land 318-312-0955 318-992-4776
 E-mail leroywestbrooks@yahoo.com

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

Statement A

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Lasalle Parish Constable
 (Agency Name)

Statement of Cash Receipts and Disbursements
 For the Year Ended 2020 Dec 31,
 (Year-End)

	General Other	
	Fund	Fund Total
RECEIPTS (Provide Brief Description):		
1.	\$ 2400 ⁰⁰	\$ 2400 ⁰⁰
2. <u>Eviction papers</u>	50 ⁰⁰	50 ⁰⁰
3.		
4.		
5.		
6. Total receipts (add lines 1 - 5)	\$ 2450	\$ 2450 ⁰⁰
DISBURSEMENTS (Provide Brief Description):		
7. <u>Retained for self</u>	\$ 2450 ⁰⁰	\$ 2450 ⁰⁰
8.		
9.		
10.		
11.		
12.		
13. Total Disbursements (add lines 7 - 12)	\$ 2450	\$ 2450 ⁰⁰
14. Change in fund balance (Lines 6 minus 13)	\$	\$ 0 ⁰⁰
15. Fund Balance at beginning of year	\$	\$ 0
16. Fund balance (deficit) at end of year (Add lines 14-15) –This amount also goes on line 12, Statement B	\$	\$ 0

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Statement B

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LaSalle Parish Constable Dist. #1
 (Agency Name)

Balance Sheet, on Dec. 31, 2020
 (Year-End)

	General	Other	
	Fund	Fund	Total
ASSETS (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$	\$	\$ 0
2. Investments (fair value) on hand			0
3. Office furnishings (Cost of desks, etc)			0
4. Equipment (Cost of fax machine, etc)			0
5. Other (brief description)			
6. Total Assets (add lines 1 - 5)	\$	\$	\$ 0
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (give brief description):			
8.	\$	\$	\$ 0
9.			0
10.			0
11. Total Liabilities (add lines 7 - 10)			0
12. Fund balance (amount from Line 16 on Statement A)			0
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	\$	\$	\$ 0

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Statement C
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Leroy Westbrooks

Lasalle Parish Constable Dist #1 (Agency Name)

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)

For the Year Ended Dec 31, 2020 (Year-End)

Agency Head Name and Title: Lasalle Parish Constable Dist #1

Purpose	Dollar Amount
1. Salary	1. 2400
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18. 2400

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS
Instructions to Prepare Sworn Financial Statements for the Louisiana Legislative Auditor

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The enclosed financial statement has five pages:

The first page is a transmittal letter that tells the Legislative Auditor which entity you are.

The second page is the affidavit in which you will affirm that your revenues are in line with reporting requirement for a sworn financial statement:

Governmental agencies: Affirm that you received \$75,000 or less in total revenues during the year.

Non-profit entities: Affirm that you received \$75,000 or less in public funds during the year.

--Public funds are those received from a state or local governmental entity, or federal funds passed from a state or local governmental entity.

--PLEASE NOTE: Non-profit entities are not required to submit a financial report to the Legislative Auditor during any year in which they did not receive any public funds. Please notify us in writing that your entity did not receive any public funds during the year under consideration. Please inform us prior to the due date of your report to stay in compliant with the state law.

The third page is Statement A. This statement tells the Legislative Auditor how much money your agency took in and paid out during the year. . See instructions below.

The fourth page is Statement B. This statement tells the Legislative Auditor what your ending balances are in the various accounts as listed on the form. See instructions below.

The fifth page is Statement C. This statement is the schedule of compensation, benefits, and other payments made to the head of your agency or the chief executive officer. It is **required** to be completed by Act 706 of the 2014 Legislative Session. See instructions below.

Instructions to Prepare Statement A: