WARD ONE CITY MARSHAL

Leesville, Louisiana

Financial Report

Year Ended June 30, 2024

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KOLDER, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

Brad E. Kolder, CPA, JD* Robert S. Carter, CPA* Arthur R. Mixon, CPA* Stephen J. Anderson, CPA* Matthew E. Margaglio, CPA* Casey L. Ardoin, CPA, CFE* Wanda F. Arcement, CPA Bryan K. Joubert, CPA Nicholas Fowlkes, CPA Deidre L. Stock, CPA

Of Counsel
C. Burton Kolder, CPA*

Victor R. Slaven, CPA* - retired 2020 Christine C. Doucet, CPA - retired 2022 Gerald A. Thibodeaux, Jr., CPA* - retired 2024

* A Professional Accounting Corporation

183 S. Beadle Rd. Lafayette, LA 70508 Phone (337) 232-4141

1428 Metro Dr. Alexandria, LA 71301 Phone (318) 442-4421 450 E. Main St. New Iberia, LA 70560 Phone (337) 367-9204

200 S. Main St. Abbeville, LA 70510 Phone (337) 893-7944

1201 David Dr. Morgan City, LA 70380 Phone (985) 384-2020

434 E. Main St. Ville Platte, LA 70586 Phone (337) 363-2792

11929 Bricksome Ave. Baton Rouge, LA 70816 Phone (225) 293-8300

WWW.KCSRCPAS.COM

ACCOUNTANT'S COMPILATION REPORT

Mr. Robert Pynes Ward One City Marshal Leesville, Louisiana

Management is responsible for the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Ward One City Marshal (Marshal) as of and for the year ended June 30, 2024, and related notes to the financial statements, which collectively comprise the Marshal's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedule on pages 21-22 be presented to supplement the basic financial statements. Such information is presented for purposes of additional analysis and, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. The required supplementary information was subject to our compilation engagement. We have not audited or reviewed the required supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

The Marshal has omitted the management's discussion and analysis information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

The justice system funding schedule included in supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to the Ward One City Marshal.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Ville Platte, Louisiana November 25, 2024 BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

Statement of Net Position June 30, 2024

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 5,041
Accounts receivable	3,889
Total assets	8,930
NET POSITION	
Unrestricted	8,930
Total net position	\$ 8,930

Statement of Activities For the Year Ended June 30, 2024

		Program Revenues			Net (Expense) Revenues and
			Operating	Capital	Changes in Net Position
		Fees, Fines, and	Grants and	Grants and	Governmental
Activities	Expenses	Charges for Services	Contributions	Contributions	Activities
Governmental activities:					
Public safety	<u>\$ 68,685</u>	\$ 20,971	\$ 63,600	<u>\$ - </u>	\$ 15,886
Interest on long-term debt		<u> </u>			
Total governmental activities	<u>\$ 68,685</u>	<u>\$ 20,971</u>	<u>\$ 63,600</u>	<u>\$ - </u>	15,886
	General reve	enues:			
	Miscelland	eous			26,377
	Char	nge in net position			42,263
	Net position	- beginning			(33,333)
	Net position	- ending			\$ 8,930

FUND FINANCIAL STATEMENTS (FFS)

Balance Sheet Governmental Fund - General Fund June 30, 2024

ASSETS

Cash and cash equivalents Accounts receivable	\$ 5,041 3,889
Total assets	\$ 8,930
LIABILITIES AND FUND BALANCI	E
Fund balance:	
Unassigned	8,930
Total fund balances	8,930
Total liabilities and fund balance	\$ 8,930

Statement of Revenues, Expenditures, and Changes in Fund Balances-Governmental Fund - General Fund For the Year Ended June 30, 2024

Revenues:	
Fines, commissions and fees	\$ 20,971
Intergovernmental	36,000
On-behalf payments	27,600
Other	26,377
Total revenues	_110,948
Expenditures:	
Current -	
Public safety:	
Salaries and benefits	56,985
Auto expense	660
Telephone and internet	1,279
Professional fees	6,657
Insurance	2,126
Miscellaneous	336
Office	642
Total expenditures	68,685
Net change in fund balance	42,263
Fund balance (deficit), beginning	(33,333)
Fund balance, ending	\$ 8,930

Statement of Fiduciary Net Position June 30, 2021

		Custodial Funds
Cash	ASSETS	\$ 15,237
Total assets		<u>\$ 15,237</u>
	NET POSITION	
Restricted for individuals, organizations, other governments		\$ 15,237
Total liabilities		\$ 15,237

Statement of Changes in Fiduciary Net Position Fiduciary Funds Year Ended June 30, 2024

	Custodial
	Funds
Additions:	
Fines and court costs	\$ 63,779
Cash bonds	6,627
Total additions	70,406
Deductions:	
Deposits settled to -	
State agencies	4,785
City Court	2,055
Indigent defender board	1,575
Other	64,684
Total deductions	73,099
Net change in fiduciary net position	(2,693)
Net position - beginning	17,930
Net position - ending	\$ 15,237

Notes to Basic Financial Statements

(1) Summary of Significant Accounting Policies

The Ward One City Marshal (hereinafter "the Marshal") is an elected official who serves sixyear terms. The Marshal is charged with the responsibility of conducting policing and security functions for the Vernon Parish Ward One Court in Leesville, Louisiana. Operations of the Marshal's office are funded by the Vernon Parish Police Jury, the City of Leesville, Louisiana, the State of Louisiana, and court costs charged by the Ward One court attributable to the performance of the Marshal's duties.

These financial statements only include funds, activities, et cetera, that are controlled by the Marshal as an independently elected official.

The accompanying financial statements of the Marshal have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in the subsequent subsections of this note.

A. Financial Reporting Entity

For financial reporting purposes, the Marshal includes all funds that are controlled by the Marshal as an independently elected parish official. The Marshal is solely responsible for the operations of his office, which include hiring or retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds. Accordingly, the Marshal is a separate governmental reporting entity.

B. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The government-wide financial statements provide operational accountability information for the Marshal as an economic unit. The government-wide financial statements report the Marshal's ability to maintain service levels and continue to meet its obligations as they come due. The statements include all governmental activities of the Marshal. Fiduciary funds are omitted from the government-wide financial statements.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Marshal's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods and services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as programs revenues, including all taxes, are presented as general revenues.

Notes to Basic Financial Statements (Continued)

Fund Financial Statements

The accounts of the Marshal are organized on the basis of funds, each of which is considered to be an independent fiscal and accounting entity. The operations of each fund are accounted for within separate sets of self-balancing accounts, which comprise its assets, liabilities, fund balance/net position, revenues, expenditures/expenses, and transfers. The minimum number of funds is maintained consistent with legal and managerial requirements. Fund financial statements report detailed information about the Marshal. The emphasis of the fund financial statements is on major funds, each displayed in a separate column. The General Fund is always a major governmental fund. Other individual governmental and enterprise major funds are determined as funds whose revenues, expenditures/expenses, assets and deferred outflows of resources or liabilities and deferred inflows of resources are at least ten percent of the corresponding totals for all funds of that category or type (total governmental or total enterprise funds) and at least five percent of the corresponding total for all governmental and enterprise funds combined for funds designated as major at the discretion of the Marshal. Funds not classified as a major fund are aggregated and presented in a single column in the fund financial statements. The Marshal uses the following funds, grouped by fund type.

Governmental Fund -

Governmental funds are those through which most governmental functions are financed. The acquisition, use, and balances of the Marshal's expendable financial resources and the related liabilities are accounted for through governmental funds.

General Fund

The General Fund is the general operating fund of the Marshal. It is used to account for all financial resources except those required to be accounted for in another fund.

Fiduciary Funds -

Custodial funds account for assets held by the Mashal for various local governments and others. Fiduciary fund statements are prepared using the economic resources measurement focus and full accrual basis of accounting. Custodial funds of the Marshal are as follows:

Bond Fund

The Bond Fund is used to account for assets held by the Marshal as custodian. This fund is used for the collection of deposits pending court action.

Notes to Basic Financial Statements (Continued)

Civil Fund

The Civil Fund is used to account for assets held by the Marshal as custodian. This fund is used for the collection of court-ordered garnishment judgments. The Marshall charges an administrative fee and remits all other funds to the respective creditors.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The measurement focus determines the accounting and financial reporting treatment applied to a fund. The governmental activities within the government-wide statement of net position and statement of activities are presented using the economic resources measurement focus. The economic resources measurement focus meets the accounting objectives of determining net income, net position, and cash flows.

The fund financial statements use either the current financial resources measurement focus, or the economic resources measurement focus as appropriate. Governmental funds use the current financial resources measurement focus. This measurement focus is based upon the receipt and disbursement of current available financial resources rather than upon net income.

The accrual basis of accounting is used throughout the government-wide financial statements conversely; the financial statements of the General Fund have been prepared in accordance with the modified accrual basis of accounting, whereby revenues are recognized when considered both measurable and available to finance expenditures of the current period. For this purpose, the Marshal considers revenues to be available if they are collected within sixty (60) days of the end of the current fiscal period. The Marshal accrues fees revenue based upon this concept. Interest on invested funds is recognized when earned.

Expenditures are generally recognized when the related fund liabilities are incurred and become payable in the current period. Proceeds of debt are reported as other financing sources, and principal and interest on long-term debt are recorded as expenditures when paid.

Since the fund level statements are presented using a different measurement focus and basis of accounting than the government-wide statements, a reconciliation is presented on the page following each fund level statement that summarizes the adjustments necessary to convert the fund level statements into the government-wide presentations.

Notes to Basic Financial Statements (Continued)

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity

Cash and cash equivalents

For purposes of the statement of net position, cash and cash equivalents includes all demand accounts of the Marshal.

Under state law, the Marshal may deposit funds within a fiscal agent bank organized under the laws of the state of Louisiana, the laws of any other state in the union, or the laws of the United States of America. The Marshal may invest in certificates and time deposits of state banks organized under Louisiana laws and national banks having principal offices in Louisiana.

Receivables

In the government-wide statements, receivables, including amounts due from other governments, consist of all revenues earned at year-end and not yet received. Major receivable balances include fees collected by the Vernon Parish Ward One Court.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the governmental activities column in the government-wide financial statements. The Marshal's accounting policies regarding capital assets are that these assets, with an initial cost of \$1,000 or more, are to be capitalized and depreciated over their estimated useful lives. Purchased or constructed capital assets are valued at historical cost or estimated historical cost. Donated capital assets are recorded at acquisition at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Depreciation of all exhaustible capital assets is recorded as an expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Vehicles 5 years Equipment 5 years

Notes to Basic Financial Statements (Continued)

Deferred Outflows of Resources and Deferred Inflows of Resources

In some instances, the GASB requires a government to delay recognition of decreases in net position as expenditures until a future period. In other instances, governments are required to delay recognition of increases in net position as revenues until a future period. In these circumstances, deferred outflows or resources and deferred inflows of resources result from the delayed recognition of expenditures of revenues, respectively. There were no deferred outflows of resources or deferred inflows of resources as of June 30, 2024.

Equity Classifications

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position consists of net position with constraints placed on the use either by external groups, such as grantors, creditors, contributors, or laws and regulations of other governments, or law through constitutional provisions or enabling legislation. It is the Marshal's policy to use restricted net position prior to the use of unrestricted net position when both restricted and unrestricted net position are available for an expense which has been incurred.
- c. Unrestricted net position consists of all other assets, deferred outflows of resources, liabilities, and deferred inflows of resources that do not meet the definition of "restricted" or "net investment in capital assets."

In the fund financial statements, governmental fund equity is classified as fund balance. Fund balances for governmental funds are reported in classifications that comprise a hierarchy based primarily upon the extent to which the Marshal is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The categories and their purposes are:

- a. Nonspendable includes fund balance amounts that cannot be spent either because they are in nonspendable form or because of legal or contractual constraints requiring they remain intact.
- b. Restricted includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as grantors, donors, creditors or amounts constrained due to constitutional provisions or enabling legislation.

Notes to Basic Financial Statements (Continued)

- c. Committed includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through directives of the Marshal do not lapse at year end. A committed fund balance constraint can only be established, modified, or rescinded only through formal actions of the Marshal.
- d. Assigned includes fund balance amounts that are constrained by the Marshal's intent to be used for specific purposes, that are neither restricted nor committed. The Marshal or his designee may assign amounts to this classification.
- e. Unassigned includes fund balance amounts which have not been classified within the above-mentioned categories.

It is the Marshal's policy to use restricted amounts first when both restricted and unrestricted fund balance is available unless prohibited by legal or contractual provisions. Additionally, the Marshal uses committed, assigned, and lastly unassigned amounts of fund balance in that order when expenditures are made.

E. Revenue, Expenditures, Expenses

Revenues

The Marshal considers revenue to be susceptible to accrual in the governmental funds as it becomes measurable and available, as defined under the modified accrual basis of accounting. The Marshal generally defines the availability period for revenue recognition as received within the reporting period or within sixty (60) days after year end. The Marshal's major revenue source that meets this availability criterion is fees and commissions revenue.

Expenditures/Expenses

In the government-wide financial statements, expenses are classified by character and function. In the fund financial statements, expenditures are classified by character.

F. <u>Use of Estimates</u>

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and revenues and expenses during the reporting period. These estimates include assessing the collectability of accounts receivable and the useful lives and impairment of tangible and intangible assets, among others. Estimates and assumptions are reviewed periodically, and the effects of revisions are reflected in the financial statements in the period they are determined to be necessary. Actual results could differ from those estimates.

Notes to Basic Financial Statements (Continued)

(2) Cash and Cash Equivalents

Under state law, the Marshal may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Marshal may invest in direct obligations of the United States government, bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies and/or the United States government, and time certificates of deposit of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2024, the Marshal had cash and cash equivalents totaling \$20,278 as follows:

	Governmental	Fiduciary	
	Activities	Funds	Total
Demand deposits	\$ 5,041	\$ 15,237	\$ 20,278

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Marshal's deposits may not be recovered or the collateral securities that are in the possession of an outside party will not be recovered. These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting bank balances), must be secured by federal deposits insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal times the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank by a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at June 30, 2024, of \$69,433 were fully insured and therefore not exposed to custodial credit risk.

(3) Risk Management

The Marshal is exposed to various risks of loss in the areas of professional liability, auto liability, general liability, and workers' compensation. All of these risks are handled by purchasing commercial insurance coverage. The Marshal was not involved in any litigation, nor did it have any asserted claims lodged against it. There have been no significant reductions in the insurance coverage during the year, nor have settlements exceeded coverage for the past three years.

(4) Expenditures of the Marshal's Office Paid by the City of Leesville, Louisiana

The Marshal's administrative office is located in a building owned by the City of Leesville, Louisiana. The cost of maintaining and operating this building, as required by statute, is paid by the City. These expenditures are not included in the accompanying financial statements.

Salary for the Marshal is paid by the Vernon Parish Police Jury and the City of Leesville and is not reimbursed by the Marshal's office. There are no liabilities related to salary and related benefits attributable to the Marshal's office.

Notes to Basic Financial Statements (Continued)

(5) On-behalf Payments

GASB Statement No. 24, Accounting and Financial Reporting for Certain Grants and Other Financial Assistance, requires the Marshal to report in the financial statements on-behalf salary and fringe benefit payments made by the State of Louisiana and by the parish governments to certain employees of the Marshal's office.

Supplemental salary payments are made by the state and parish governments directly to the Marshal's employees. The Marshal is not legally responsible for these salaries. Therefore, the basis for recognizing the revenue and expenditure payments is the actual contributions made by the state and parish governments. On-behalf payments recorded as revenue and expenditures in the 2024 financial statements are as follows:

General Fund:

State of Louisiana	\$ 7,200
Vernon Parish Police Jury	10,200
City of Leesville	_10,200
Total	\$ 27,600

(6) Compensation, Benefits, and Other Payments to Agency Head

The schedule of compensation, benefits, and other payments to Robert Pynes, Ward One Marshal, for the year ended June 30, 2024 follows:

Purpose	Amount
On-behalf payments:	
Vernon Parish Police Jury - Salary	\$ 10,200
City of Leesville - Salary	10,200
State of Louisiana - Supplemental pay	7,200
Civil fees (paid by City Court of Leesville)	6,525
Total	\$ 34,125

REQUIRED SUPPLEMENTARY INFORMATION

Budgetary Comparison Schedule For the Year Ended June 30, 2024

				Variance with
				Final Budget
		Budget		Positive
	<u>Original</u>	Final	Actual	(Negative)
Revenues:				
Fines, commissions and fees	\$ 20,000	\$ 20,000	\$ 20,971	\$ 971
Intergovernmental	36,000	36,000	36,000	-
On-behalf payments	27,600	27,600	27,600	-
Other	25,000	25,000	26,377	1,377
Total revenues	108,600	108,600	_110,948	
Expenditures:				
Current -				
Public safety:				
Personnel	60,000	60,000	56,985	3,015
Auto expense	750	750	660	90
Telephone and internet	1,250	1,250	1,279	(29)
Professional fees	6,500	6,500	6,657	(157)
Insurance	2,100	2,100	2,126	(26)
Miscellaneous	500	500	336	164
Office	750	750	642	<u> 108</u>
Total expenditures	<u>71,850</u>	<u>71,850</u>	68,685	3,165
Net change in fund balance	36,750	36,750	42,263	5,513
Fund balance (deficit), beginning	_(33,333)	(33,333)	(33,333)	
Fund balance, ending	\$ 3,417	\$ 3,417	\$ 8,930	\$ 5,513

Notes to Required Supplementary Information

1. Budget and Budgetary Accounting

The Marshal follows these procedures in establishing the budgetary data reflected in the financial statements:

All budgetary appropriations lapse at the end of each fiscal year.

Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted or as amended by the Marshal.

OTHER SUPPLEMENTARY INFORMATION

Justice System Funding Schedule - Collecting/Disbursing Entity As Required by Act 87 of the 2020 Regular Legislative Session

Entity Name: Ward One City Marshal LLA Entity ID#: 5989 Date that reporting period ended: 6/30/2024 Cash Basis Presentation	First Six Month Period Ended December 31, 2023	Second Six Month Period Ended June 30, 2024
Beginning balance of amounts collected	<u>\$ (8,040)</u>	\$(13,599)
Add: Collections		
Civil fees	24,827	38,952
Bond fees	2,845	4,062
Subtotal Collections	27,672	43,014
Less Disbursements to Governments & Nonprofits		
Leesville City Court - bond fees/cost	806	1,249
Central Louisiana Juvenile Detention Center - bond fees/cost	150	233
Louisiana Crime Victims Reparations Fund - bond fees/cost	150	233
Louisiana Commission on Law Enforcement - bond fees/cost	40	62
CMIS - bond fees/cost	60	93
North Louisiana Crime Lab - bond fees/cost	1,220	2,300
Louisiana Supreme Court - bond fees/cost	9	10
Louisiana Department of Health Traumatic		
Head & Spinal Cord Injury Trust - bond fees/cost	-	25
30th Judicial District Indigent Defender Fund - bond fees/cost	1,080	405
Less Amounts Retained by Collecting Agency		
Collection fee for collecting/disbursing to other based on fixed amount	280	1,260
Less Disbursements to Individuals/3rd party collection or processing agencies:		
Restitution payments to individuals	29,062	35,399
Other disbursements to individuals	<u>374</u>	50
Subtotal Disbursements/Retainage	33,231	41,319
Total: Ending Balance of Amounts Collected but not Disbursed/Retained	<u>\$ (13,599)</u>	<u>\$(11,904)</u>
Ending balance of "partial payments" collected but not disbursed	<u>s - </u>	<u>\$ - </u>
Other information:		
Ending balance of total amounts assessed but not yet collected Total waivers during the fiscal period	- -	-

COMPLIANCE

Schedule of Current and Prior Year Findings and Management's Corrective Action Plan For the Year Ended June 30, 2024

Part I. <u>Current Year Findings and Management's Corrective Action Plan</u>

Compliance -

There were no compliance findings to be reported.

Part II. Prior Year Findings:

Compliance

2023-001 Noncompliance with Budget Act

Fiscal year finding initially occurred: 2020

CONDITION: The Marshal did not comply with the provisions of LSA-RS 39:1305(E) with respect to the General Fund.

RECOMMENDATION: It is recommended that the Marshal fully comply with the provisions of LSA-RS 39:1305(E) by adopting budgets in which the proposed expenditures do not exceed the total estimated funds available for the ensuing year.

CURRENT STATUS: Resolved.