

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana
Financial Report
Year Ended June 30, 2021

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INDEPENDENT AUDITORS' REPORT

The Honorable Becket Breaux
St. Martin Parish Sheriff
St. Martinville, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, of the St. Martin Parish Sheriff, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the St. Martin Parish Sheriff's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of

accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the St. Martin Parish Sheriff, as of June 30, 2021, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 18 to the financial statements, in 2021, the St. Martin Parish Sheriff adopted new accounting guidance, GASB No. 84, *Fiduciary Activities*. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, the schedule of employer's share of net pension liability, the schedule of employer contributions, the schedule of changes in the Sheriff's total OPEB liability and related ratios, and the notes to required supplementary information on pages 48 through 53 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the St. Martin Parish Sheriff's basic financial statements. The budgetary comparison

information for the General Fund revenue and expenses and affidavit are presented for purposes of additional analysis and is not a required part of the basic financial statements. The Justice System Funding Reporting Schedule (reporting schedule) was created by Act 87 of the Louisiana 2020 Regular Legislative Session. This reporting schedule is presented for purposes of additional analysis and are also not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The reporting schedule and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the reporting schedule and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The budgetary comparison information for the General Fund revenue and expenses and affidavit have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2021, on our consideration of the St. Martin Parish Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the St. Martin Parish Sheriff's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the St. Martin Parish Sheriff's internal control over financial reporting and compliance.

Champagne & Company, LLC
Certified Public Accountants

Breaux Bridge, Louisiana
December 10, 2021

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Statement of Net Position
June 30, 2021

ASSETS	
<i>Current assets:</i>	
Cash and interest-bearing deposits	\$ 13,684,457
Inventory	19,142
Receivables	557,071
Due from other governmental units	617,092
Prepaid items	<u>205,350</u>
Total current assets	<u>15,083,112</u>
<i>Noncurrent assets:</i>	
<i>Capital assets:</i>	
Non-depreciable	1,483,334
Depreciable, net	<u>10,297,379</u>
Total noncurrent assets	<u>11,780,713</u>
Total assets	<u>26,863,825</u>
DEFERRED OUTFLOWS OF RESOURCES:	
Deferred amount on pension	4,805,893
Deferred amount on post employment benefit plan	<u>4,817,834</u>
Total deferred outflows of resources	<u>9,623,727</u>
LIABILITIES	
<i>Current liabilities:</i>	
Accounts payable	98,252
Due to others	85,387
Other accrued liabilities	753,795
Capital lease payable	<u>81,461</u>
Total current liabilities	<u>1,018,895</u>
<i>Noncurrent liabilities:</i>	
Capital lease payable	158,001
Postemployment benefit obligation payable	14,900,549
Net pension liability	<u>7,375,665</u>
Total noncurrent liabilities	<u>22,434,215</u>
Total liabilities	<u>23,453,110</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred amount on pension	1,157,678
Deferred amount on post employment benefit plan	<u>245,364</u>
Total deferred outflows of resources	<u>1,403,042</u>
NET POSITION	
Net investment in capital assets	11,541,251
Unrestricted	<u>90,149</u>
Total net position	<u>\$ 11,631,400</u>

The accompanying notes are an integral part of the basic financial statements.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Statement of Activities
For the Year Ended June 30, 2021

Expenses:	
Public safety:	
Personal services and related benefits	\$ 12,125,654
Operating services	2,877,571
Operations and maintenance	4,322,754
Interest expense	<u>1,627</u>
Total expenses	<u>19,327,606</u>
Program revenues:	
Public safety:	
Fees, fines, and charges for services	3,857,574
Operating grants and contributions:	
Federal sources	2,661,280
State sources	<u>635,675</u>
Total program revenues	<u>7,154,529</u>
Net program expense	<u>(12,173,077)</u>
General revenues:	
Property taxes, levied for general purposes	7,288,888
Sales tax	4,233,380
State revenue sharing	110,066
Video poker	1,970,692
Nonemployer pension contributions	476,632
Interest and investment earnings	65,151
Miscellaneous	<u>481,043</u>
Total general revenues	<u>14,625,852</u>
Change in net position	2,452,775
Beginning net position	<u>9,178,625</u>
Ending net position	<u>\$ 11,631,400</u>

The accompanying notes are an integral part of the basic financial statements.

FUND FINANCIAL STATEMENTS (FFS)

FUND DESCRIPTIONS - GOVERNMENTAL FUNDS

MAJOR FUNDS

General Fund

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Fund

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

911 Communications District -

To account for the operation of the communications district which was established to implement and administer the 911 emergency telephone system. The system is financed by user fees assessed on customer's telephone service. Expenditures for this system are paid from this fund.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Balance Sheet
Governmental Funds
June 30, 2021

	<u>General</u>	911 Communications <u>District</u>	<u>Total</u>
ASSETS			
Cash and interest-bearing deposits	\$ 12,248,569	\$ 1,435,888	\$ 13,684,457
Receivables:			
Due from other governmental units	578,478	-	578,478
Due from other funds	28,516	-	28,516
Sales tax receivable	447,528	-	447,528
Other receivables	5,039	104,504	109,543
Inventory	19,142	-	19,142
Prepaid items	199,864	5,486	205,350
Total assets	<u>\$ 13,527,136</u>	<u>\$ 1,545,878</u>	<u>\$ 15,073,014</u>
LIABILITIES AND FUND BALANCE			
Liabilities:			
Accounts payable	\$ 98,252	\$ -	\$ 98,252
Due to others	85,387	-	85,387
Other accrued liabilities	481,007	26,495	507,502
Due to other funds	-	28,516	28,516
Total liabilities	<u>664,646</u>	<u>55,011</u>	<u>719,657</u>
Fund balances -			
Nonspendable	219,006	5,486	224,492
Restricted	-	-	-
Committed	-	-	-
Assigned	-	1,485,381	1,485,381
Unassigned	12,643,484	-	12,643,484
Total fund balances	<u>12,862,490</u>	<u>1,490,867</u>	<u>14,353,357</u>
Total liabilities and fund balances	<u>\$ 13,527,136</u>	<u>\$ 1,545,878</u>	<u>\$ 15,073,014</u>

The accompanying notes are an integral part of the basic financial statements.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Position
June 30, 2021

Total fund balance for governmental funds at June 30, 2021 \$ 14,353,357

Total net position reported for governmental activities in the statement of net position is different because:

Receivables for revenues which are not available soon enough to pay for current period expenditures are not reported in the governmental funds. 38,614

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:

Land	\$ 1,153,593	
Construction in progress	329,741	
Buildings and improvements, net of \$3,689,820 accumulated depreciation	6,627,493	
Equipment and vehicles, net of \$5,895,819 accumulated depreciation	3,032,044	
Equipment and vehicles - capital lease, net of \$1,063,609 accumulated depreciation	<u>637,842</u>	11,780,713

The deferred outflows of expenditures are not a use of current resources, and are therefore not reported in the funds:

Pension plan	4,805,893	
Post employment benefit obligation	<u>4,817,834</u>	9,623,727

General long-term debt of governmental activities is not payable from current resources and, therefore, not reported in the funds. This debt is:

Capital lease payable	(239,462)	
Accrued compensated absences	(246,293)	
Net OPEB obligation payable	(14,900,549)	
Net pension liability	<u>(7,375,665)</u>	(22,761,969)

The deferred inflows of contributions are not available resources, and therefore, are not reported in the funds:

Pension plan	(1,157,678)	
Post employment benefit obligation	<u>(245,364)</u>	(1,403,042)

Total net position of governmental activities at June 30, 2021 \$ 11,631,400

The accompanying notes are an integral part of the basic financial statements.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balances-
Governmental Funds
For the Year Ended June 30, 2021

	General	911 Communications District	Totals
Revenues:			
Taxes	\$ 11,522,268	\$ -	\$ 11,522,268
Intergovernmental	5,377,713	-	5,377,713
Fees, charges, and commissions for services	2,682,500	1,136,460	3,818,960
Interest income	58,466	6,685	65,151
Miscellaneous	528,522	-	528,522
Total revenues	<u>20,169,469</u>	<u>1,143,145</u>	<u>21,312,614</u>
Expenditures:			
Current -			
Public safety:			
Personal services and related benefits	9,494,097	720,114	10,214,211
Operating services	2,734,382	143,189	2,877,571
Operations and maintenance	3,016,212	104,289	3,120,501
Debt service - principal	159,507	-	159,507
Debt service - interest	5,690	-	5,690
Capital outlay	1,353,484	29,676	1,383,160
Total expenditures	<u>16,763,372</u>	<u>997,268</u>	<u>17,760,640</u>
Excess of revenues over expenditures	<u>3,406,097</u>	<u>145,877</u>	<u>3,551,974</u>
Other financing sources:			
Proceeds from capital lease	234,079	-	234,079
Total other financing sources	<u>234,079</u>	<u>-</u>	<u>234,079</u>
Net change in fund balance	3,640,176	145,877	3,786,053
Fund balances, beginning	<u>9,222,314</u>	<u>1,344,990</u>	<u>10,567,304</u>
Fund balances, ending	<u>\$ 12,862,490</u>	<u>\$ 1,490,867</u>	<u>\$ 14,353,357</u>

The accompanying notes are an integral part of the basic financial statements.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the Year Ended June 30, 2021

Total net change in fund balances for the year ended June 30, 2021 per
Statement of Revenues, Expenditures and Changes in Fund Balances \$ 3,786,053

The change in net position reported for governmental activities in the
statement of activities is different because:

Revenues which are not available soon enough to pay for current period
expenditures are not reported in the governmental funds. 38,614

Governmental funds report capital outlays as expenditures. However,
in the statement of activities, the cost of those assets is allocated over
their estimated useful lives and reported as depreciation expense.

Capital outlay which is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balances	\$ 1,383,160	
Depreciation expense for the year ended June 30, 2021	<u>(1,182,004)</u>	201,156

Because governmental funds do not record fixed assets and accumulated
depreciation, any assets disposed of with no selling price does not affect
the statement of revenues, expenditures, and changes in fund balances.
However, in the statement of activities, a gain or loss is shown on assets
that are not fully depreciated.

Net loss on disposal of assets	(10,668)	
Proceeds from disposal of assets	<u>(47,479)</u>	(58,147)

Expenses not requiring the use of current financial resources and
therefore are not reported as expenditures in the governmental funds:

Net change in capital lease payable	(70,509)	
Net change in compensated absences payable	(16,442)	
Net change in post employment benefit obligation payable and related deferrals	(1,056,727)	
Net change in net pension liability and related deferrals	<u>(371,223)</u>	<u>(1,514,901)</u>

Total change in net position for the year ended June 30, 2021 per Statement
of activities \$ 2,452,775

The accompanying notes are an integral part of the basic financial statements.

FUND DESCRIPTIONS - FIDUCIARY FUNDS

CUSTODIAL FUNDS

All of these funds are reflected in the totals of the custodial funds presented in the statement of fiduciary net position and statement of changes in fiduciary net position.

Civil Fund

The Civil Fund was established to account for funds held in connection with civil suits, Sheriff's sales, and garnishments and payment of these collections to the Sheriff's General Fund and other recipients in accordance with applicable laws.

Tax Collector Fund

The Tax Collector Fund was established per Article V, Section 27 of the Louisiana Constitution of 1974, which provides that the Sheriff will serve as the collector of state and parish taxes and fees. The Fund is used to collect and distribute these taxes and fees to appropriate taxing bodies.

Bonds and Fines Fund

The Bonds and Fines Fund is used to account for the collection of bonds, fines, installment fines, and costs and payment of these collections to the Sheriff's General Fund and other recipients in accordance with applicable laws.

Inmate Trust Fund

The Prison Inmate Fund is used to account for the deposits made by, and for, inmates to their individual accounts and the appropriate disbursements to these inmates.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Statement of Fiduciary Net Position - Custodial Funds
June 30, 2021

ASSETS	
Cash and cash equivalents	\$ 963,862
Receivables	<u>77,132</u>
Total assets	<u>1,040,994</u>
LIABILITIES	
Accounts payable	\$ 18,921
Due to local governments	<u>581,622</u>
Total liabilities	<u>600,543</u>
NET POSITION	
Restricted for:	
Individuals, organizations, and other governments	<u>\$ 440,451</u>

The accompanying notes are an integral part of the basic financial statements.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Statement of Changes in Fiduciary Net Position
Custodial Funds
For the Year Ended June 30, 2021

Additions:	
Sheriff's sales, suits, and seizures	\$ 1,110,159
Garnishments	155,498
Bonds	216,880
Fines and costs	1,431,033
Inmate deposits	490,268
Taxes, fees, etc., paid to tax collector	43,955,896
Interest earned	<u>153,147</u>
Total additions	<u>47,512,881</u>
Deductions:	
Taxes, fees, etc., distributed to taxing bodies and others	44,108,839
Payments to Sheriff's General Fund	281,478
Payments to local government	1,492,540
Payments to other	1,419,278
Payments to inmates	<u>84,958</u>
Total deductions	<u>47,387,093</u>
Net increase/decrease in net position	125,788
Net position, beginning, as restated	<u>314,663</u>
Net position, ending	<u>\$ 440,451</u>

The accompanying notes are an integral part of the basic financial statements.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements

(1) Summary of Significant Accounting Policies

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the Sheriff serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, serving subpoenas, et cetera.

As the chief law enforcement officer of the parish, the Sheriff is responsible for enforcing state and local laws, ordinances, et cetera, within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols, investigations, et cetera, and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, the Sheriff, when requested, provides assistance to other law enforcement agencies within the parish.

As the ex-officio tax collector of the parish, the Sheriff is responsible for collecting and distributing ad valorem property taxes, parish occupational licenses, state revenue sharing funds, and fines, costs, and bond forfeitures imposed by the district court.

The accompanying financial statements of the St. Martin Parish Sheriff (Sheriff) have been prepared in conformity with generally accepted accounting principles (GAAP) generally accepted in the United States of America as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this note.

The accounting and reporting policies of the St. Martin Parish Sheriff (Sheriff) conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of the industry audit guide, *Audits of State and Local Governmental Units*.

The following is a summary of certain significant accounting policies:

A. Financial Reporting Entity

For financial reporting purposes, the Sheriff includes all funds, account groups, activities, et cetera, that are controlled by the Sheriff as an independently elected parish official. As an independently elected parish official, the Sheriff is solely responsible for the operations of his office, which include the hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds. Other than certain operating expenditures of the Sheriff's office that are paid or provided by the parish government as required by Louisiana law, the Sheriff is financially independent. Accordingly, the Sheriff is a separate governmental reporting entity. Certain units of local government, over which the Sheriff exercises no oversight responsibility, such as the parish government, parish school board, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

considered separate reporting entities and issue financial statements separate from those of the parish Sheriff.

In determining the financial reporting entity, the Sheriff complies with the provisions of GASB Statement 14, "The Financial Reporting Entity," and includes all component units of which the Sheriff appointed a voting majority of the units' board; the Sheriff is either able to impose its will on the unit or a financial benefit or burden relationship exists. Blended component units are separate legal entities that meet the criteria described above and whose governing body is the same or substantially the same as the Sheriff or the component unit provides services entirely to the Sheriff. These component units' funds are blended into those of the Sheriff's by appropriate activity type to compose the primary government presentation. The component unit that is blended into the reporting activity of the Sheriff's report is described below:

The 911 Communications District was created in 1988 to implement and administer the 911 emergency telephone system. The Sheriff is financially accountable for the District as a result of fiscal dependency. The District is reported as a special revenue fund.

B. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity, except the fiduciary funds. The Sheriff has no business-type activities.

The statement of activities presents a comparison between program revenues of the Sheriff and the cost of the function. Program revenues are derived directly from Sheriff users as a fee for services. Revenues that are not classified as program revenues, including taxes, are presented as general revenues.

Fund Financial Statements

The accounts of the Sheriff are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistently with legal and managerial requirements.

The various funds of the Sheriff are all classified as governmental. The emphasis on fund financial statements is on major governmental funds. A fund is considered major if it is the primary operating fund of the Sheriff, if management chooses to define a particular fund as major, or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

percent of the corresponding total for all funds of that category or type; and

- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The funds of the Sheriff considered to be major funds are described below:

Governmental Funds –

General Fund

The General Fund, as provided by Louisiana Revised Statute 33:1422, is the principal fund of the Sheriff's office and accounts for and reports all operations of the Sheriff's office not accounted for and reported in another fund. The Sheriff's primary sources of revenue are an ad valorem tax levied by the law enforcement district, sales and use tax of one-half percent (.5%), and fees for feeding and keeping prisoners. Other sources of revenue include video poker revenue, state revenue sharing, state supplemental pay for deputies, civil and criminal fees, and fees for court attendance and maintenance of prisoners. General operating expenditures are paid from this fund.

911 Communications District Special Revenue Fund

This special revenue fund accounts for the operation of the communications district which was established to implement and administer the conventional and wireless 911 emergency telephone system. The system is financed by user fees assessed on customers' telephone service. Expenditures for this system are paid from this fund.

The Sheriff also reports the following:

Fiduciary Funds –

Fiduciary funds are used to report assets held in a trustee or custodial capacity for others and therefore are not available to support the Sheriff programs. The Sheriff has adopted GASBS No. 84 for the reporting and classification of its fiduciary activities. Fiduciary reporting focus is on net position and changes in net position.

The Sheriff's fiduciary funds are presented in the fiduciary fund financial statements by type (custodial). Because by definition these assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements. The individual custodial funds used by the Sheriff for the year ended June 30, 2021 are as follows:

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Civil Fund – To account for funds held in connection with civil suits, Sheriff’s sales and garnishments and payment of these collections to the Sheriff’s General Fund and other recipients in accordance with applicable laws.

Tax Collector Fund – Article V, Section 27 of the Louisiana Constitution of 1974, provides that the Sheriff will serve as the collector of state and parish taxes and fees. The Tax Collector Fund is used to collect and distribute these taxes and fees to the appropriate taxing bodies.

Bonds and Fines Fund – To account for the collection of bonds, fines, installment fines, and costs and payment of these collections to the Sheriff’s General Fund and other recipients in accordance with applicable laws.

Inmate Trust Fund – To account for the deposits made by, and for, inmates to their individual accounts and the appropriate disbursements to these inmates.

Inmate Welfare Fund – To account for funds confiscated from inmates and used for the general welfare of the inmates as a whole.

C. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

In the government-wide statement of net position and the statement of activities, governmental activities are presented using the economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported.

In the fund financial statements, the current financial resources measurement focus is used. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Basis of Accounting

In the government-wide statement of net position and statement of activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities and deferred inflows of resources resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Nonexchange Transactions."

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within 60 days of the end of the fiscal year. For revenue recognition as it relates to federal awards, available means collectible within 12 months of the end of the fiscal year. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due. When both restricted and unrestricted resources are available for use, it is the Sheriff's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Equity

Cash, interest-bearing deposits, and investments

For purposes of the Statement of Net Position, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposits of the Sheriff.

Interfund receivables and payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term interfund loans are reported as "interfund receivables and payables." Long-term interfund loans (noncurrent portion) are reported as "advances from and to other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position.

Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Capital Assets

The accounting treatment for buildings, improvements and equipment (capital assets) depends on whether they are reported in the government-wide or fund financial statements.

In the government-wide financial statements, capital assets are capitalized at historical cost, or estimated historical cost if actual is unavailable, except for donated fixed assets, which are recorded at their estimated fair value at the date of donation. Interest costs are not capitalized as they relate to fixed assets. The Sheriff's threshold for capitalization is \$5,000.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings and improvements	20-40 years
Equipment and vehicles	3-10 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

Compensated Absences

Employees of the Sheriff's office earn from 96 hours to 120 hours per calendar year of vacation leave depending on total years of service and number of hours worked. A maximum of 48 hours of unused accrued vacation time is allowed to be carried over to subsequent years. An amount in excess of 48 hours per employee can be carried over only at the discretion of the Sheriff. Full-time employees earn 96 hours per year of sick leave. Sick leave may be accumulated; however, if an employee resigns or is terminated, the accumulated sick leave is forfeited. Upon retirement, accumulated sick leave in excess of 320 hours shall be paid in biweekly installments. A lump sum payment may be requested barring any budgetary constraints. Should budgetary constraints prohibit lump sum payment, severance pay will be distributed in bi-weekly installments. At June 30, 2021 the Sheriff has \$246,293 of leave benefits required to be accrued and reported.

Deferred Outflows of Resources and Deferred Inflows of Resources

In some instances, the GASB requires a government to delay recognition of decreases in net position as expenditures until a future period. In other instances, governments are required to delay recognition of increases in net position as revenues until a future period. In these circumstances, deferred outflows of resources and

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

deferred inflows of resources result from the delayed recognition of expenditures or revenues, respectively.

Equity Classifications

In the government-wide statements, net position is classified as net assets and displayed in three components:

- a. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position – Consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Constraints may be placed on the use, either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – Net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in either of the other two categories of net position.

In the fund statements, governmental fund equity is classified as fund balance. Fund balances of the governmental funds are classified as follows:

Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – amounts that can be used only for specific purposes determined by a formal action of the Sheriff. The Sheriff is the highest level of decision-making authority for the Sheriff's Office. Commitments may be established, modified, or rescinded only through resolutions approved by the Sheriff.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the Sheriff's adopted policy, only he may assign amounts for specific purposes.

Unassigned – all other spendable amounts.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

As of June 30, 2021, fund balances are composed of the following:

	General Fund	911 Communications District	Total Governmental Funds
Nonspendable:			
Prepaid items	\$ 199,864	\$ 5,486	\$ 205,350
Inventory	19,142	-	19,142
Assigned:			
911 services	-	1,485,381	1,485,381
Unassigned	12,643,484	-	12,643,484
Total fund balances	\$ 12,862,490	\$ 1,490,867	\$ 14,353,357

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Sheriff considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Sheriff considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Sheriff has provided otherwise in his commitment or assignment actions.

E. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2021 are recorded as prepaid items. The prepaid items that existed at June 30, 2021 were prepaid insurance and prepaid software and maintenance agreements.

F. Inventory

The inventory is stated at cost, which is determined by the first-in, first-out method.

G. Revenues and Expenditures

Program Revenues

Program revenues included in the Statement of Activities are derived directly from the program itself or from parties outside the Sheriff's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Sheriff's general revenues.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Revenues

- Ad valorem taxes and the related state revenue sharing are recorded in the year taxes are due and payable. See Note (3) which discusses how these taxes are levied and the process of billing taxing bodies.
- Sales taxes are considered as “measurable” when in the hands of the sales tax collector and are recognized as revenue at that time.
- Intergovernmental revenues and fees, charges and commissions for services are recorded when the Sheriff is entitled to the funds.
- Interest on interest-bearing deposits is recorded or accrued as revenue when earned.
- Substantially all other revenues are recorded when received.

Grant Revenue

In general, grants received by the Sheriff are reimbursable type grants, and revenues are recognized as earned only when the expenditures to be reimbursed have been incurred.

Other Financing Sources

Transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses) when the transfer is authorized by the Sheriff.

Expenditures

The Sheriff’s primary expenditures include salaries and related benefits, which are recorded when the liability is incurred. Capital expenditures and purchases of various operating supplies are recorded as expenditures at the time purchased.

H. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America (generally accepted accounting principles) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(2) Cash and Interest-Bearing Deposits

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Under state law, the Sheriff may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Sheriff may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2021, the Sheriff has cash and interest-bearing deposits (book balances) totaling \$14,648,319 of which \$963,862 is attributable to fiduciary funds, which is not presented in the statement of net position.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Sheriff's deposits may not be recovered, or the Sheriff will not be able to recover the collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the pledging financial institution. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the financial institution. These securities are held in the name of the pledging financial institution in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at June 30, 2021 are secured as follows:

Bank balances	<u>\$ 15,375,449</u>
At June 30, 2021 the deposits are secured as follows:	
Federal deposit insurance	\$ 2,404,556
Pledged securities	<u>12,970,893</u>
Total	<u>\$ 15,375,449</u>

Deposits in the amount of \$12,970,893 were exposed to custodial credit risk. These deposits are uninsured and collateralized with securities held by the pledging institution's trust department, but not in the Sheriff's name. The Sheriff does not have a policy for custodial credit risk.

(3) Ad Valorem Taxes

The Sheriff is the ex-officio tax collector of the parish and is responsible for the collection and distribution of ad valorem property taxes. Ad valorem taxes attach as an enforceable lien on property as of January 1, of each year. Taxes are levied by the taxing bodies in June and are actually billed to the taxpayers by the Sheriff in October. Billed taxes are due by December 31, becoming delinquent on January 1 of the following year. The taxes are based on assessed values determined by the Tax Assessor of St. Martin Parish and are collected by the Sheriff. The taxes are remitted to the appropriate taxing bodies net of deductions for pension fund contributions.

Ad valorem taxes are budgeted and recorded in the year levied and billed. For the year ended June 30, 2021, law enforcement taxes applicable to the Sheriff's General Fund, were levied at the rate of 17.91 mills on property with assessed valuations totaling \$410,928,069.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Total law enforcement taxes levied during 2021 were \$7,359,732.

(4) Due from Other Governmental Units and Others

Amounts due from other governmental units at June 30, 2021, consist of the following:

Maintenance of prisoners	\$ 221,914
Federal grants	247,393
State and parish contracts	47,326
Video poker revenue	51,378
Court attendance, civil fees, bond fees, etc.	19,060
Salary reimbursements	10,226
Pay telephone commissions	14,556
Other sources	<u>5,239</u>
Totals	<u>\$ 617,092</u>

(5) Capital Assets

Capital asset activity for the year ended June 30, 2021 was as follows:

	Balance 07/01/20	Additions	Deletions	Balance 06/30/21
Governmental activities:				
Land	\$ 1,153,593	\$ -	\$ -	\$ 1,153,593
Construction in progress	60,505	269,236	-	329,741
Buildings and improvements	10,314,611	29,250	(26,548)	10,317,313
Equipment and vehicles	8,129,759	850,595	(52,491)	8,927,863
Equipment and vehicles-capital leases	<u>1,645,495</u>	<u>234,079</u>	<u>(178,123)</u>	<u>1,701,451</u>
Totals	<u>21,303,963</u>	<u>1,383,160</u>	<u>(257,162)</u>	<u>22,429,961</u>
Less accumulated depreciation				
Buildings and improvements	(3,424,952)	(272,943)	8,075	(3,689,820)
Equipment and vehicles	(5,249,239)	(686,278)	39,698	(5,895,819)
Equipment and vehicles-capital leases	<u>(949,717)</u>	<u>(222,783)</u>	<u>108,891</u>	<u>(1,063,609)</u>
Total accumulated depreciation	<u>(9,623,908)</u>	<u>(1,182,004)</u>	<u>156,664</u>	<u>(10,649,248)</u>
Governmental activities, capital assets, net	<u>\$ 11,680,055</u>	<u>\$ 201,156</u>	<u>\$ (100,498)</u>	<u>\$ 11,780,713</u>

Depreciation expense was charged to governmental activities as operations and maintenance in the amount of \$1,182,004.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

(6) Operating Leases

A. As Lessee:

Rental expense for the year ended June 30, 2021 was \$34,163. The Sheriff had the following lease agreements in effect during the year ended June 30, 2021:

<u>Description</u>	<u>Balance Term</u>	<u>Expiration Date</u>	<u>Payment Frequency</u>	<u>Lease Amount</u>
Mail machine	4 Years	06/2021	quarterly	\$ 1,277
Mail machine	4 Years	02/2025	quarterly	1,252
Copiers (12)	3 Years	11/2023	monthly	2,453
Copiers (1)	5 Years	09/2025	monthly	269

The lease payments for the remaining years are as follows:

<u>Year Ending June 30</u>	
2022	\$ 37,673
2023	37,673
2024	20,502
2025	6,985
2026	808
	<u>\$ 103,641</u>

B. As Lessor:

In the year ended June 30, 2019, the Sheriff entered into a lease agreement with the Louisiana State Police which allowed the Louisiana State Police to occupy Jail II and related Substation facility for a period of five years from March 21, 2019 through March 30, 2024. The lease agreement calls for total payments to be \$861,577, which includes: an initial payment of \$4,787 in March 2019, fifty-nine monthly payments of \$14,360 per month beginning April 2019, and a final payment of \$9,573 in March 2024. Total lease payments received by the Sheriff for the year ended June 30, 2021 totaled \$172,315. The facility has a cost of \$990,711, accumulated depreciation of \$639,623, and a carrying value of \$351,088.

(7) Pension Plan / GASB 68

For purposes of measuring the net pension liability, deferred outflows of resources and

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Sheriffs' Pension and Relief Fund (Fund) and additions to/deductions from the Fund's fiduciary net position have been determined on the same basis as they are reported by the Fund. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The Sheriffs' Pension and Relief Fund is a cost-sharing, multiple-employer defined benefit pension plan established in accordance with the provisions of Louisiana Revised Statute 11:2171 to provide retirement, disability, and survivor benefits to employees of sheriff's offices throughout the State of Louisiana, employees of the Louisiana Sheriffs' Association, and the Sheriffs' Pension and Relief Fund's office.

Summary of Significant Accounting Policies:

The Sheriff's Pension and Relief Fund prepares its employer schedules in accordance with Governmental Accounting Statement No. 68 – *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*. GASB Statement No. 68 established standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources and expenses/expenditures. It provides methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. It also provides methods to calculate participating employer's proportionate share of net pension liability, deferred inflows, deferred outflows, pension expense, and amortization periods for deferred inflows and deferred outflows.

Basis of Accounting:

The Sheriff's Pension and Relief Fund's employer schedules were prepared using the accrual basis of accounting. Employer contributions, for which the employer allocations are based, are recognized in the period in which the employee is compensated for services performed.

Fund Employees:

The Fund is not allocated a proportionate share of the net pension liability related to its employees. The net pension liability attributed to the Fund's employees is allocated to the remaining employers based on their respective employer allocation percentage.

Plan Fiduciary Net Position:

Plan fiduciary net position is a significant component of the Fund's collective net pension liability. The Fund's plan fiduciary net position was determined using the accrual basis of accounting. The Fund's assets, liabilities, revenues, and expenses were recorded with the use of estimates and assumptions in conformity with accounting principles generally accepted in the United States of America. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements and estimates over determination of the fair market value of the Fund's investments. Accordingly, actual results may differ from estimated amounts.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Plan Description:

The Fund was established for the purpose of providing retirement benefits for employees of sheriffs' offices throughout the State of Louisiana, employees of the Louisiana Sheriffs' Association, and the employees of the Fund. The projection of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the Fund in accordance with the benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

Retirement Benefits

For members who become eligible for membership on or before December 31, 2011, members with twelve years of creditable service may retire at age fifty-five; members with thirty years of service may retire regardless of age. The retirement allowance is equal to three and one-third percent of the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Active, contributing members with at least ten years of creditable service may retire at age sixty. The accrued normal retirement benefit is reduced actuarially for each month or fraction thereof that retirement begins prior to the member's earliest normal retirement date assuming continuous service.

For members whose first employment making them eligible for membership in the system began on or after January 1, 2012, members with twelve years of creditable service may retire at age sixty-two; members with twenty years of service may retire at age sixty; members with thirty years of creditable service may retire at age fifty-five. The benefit accrual rate for such members with less than thirty years of service is three percent; for members with thirty or more years of service the accrual rate is three and one-third percent. The retirement allowance is equal to the benefit accrual rate times the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Members with twenty or more years of service may retire with a reduced retirement at age fifty.

For a member whose first employment making him eligible for membership in the system began on or before June 30, 2006, final average compensation is based on the average monthly earnings during the highest thirty-six consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the thirty-six month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began after June 30, 2006 and before July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty-month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began on or after July 1, 2013, final average compensation is based on the average

ST. MARTIN PARISH SHERIFF
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Notes to Basic Financial Statements (continued)

monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty-month period shall not exceed 115% of the preceding twelve-month period.

Disability Benefits

A member is eligible to receive disability benefits if he has at least ten years of creditable service when a non-service related disability is incurred; there are no service requirements for a service related disability. Disability benefits shall be the lesser of 1) a sum equal to the greatest of 45% of final average compensation or the member's accrued retirement benefit at the time of termination of employment due to disability, or 2) the retirement benefit which would be payable assuming continued service to the earliest normal retirement age. Members who become partially disabled receive 75% of the amount payable for total disability.

Survivor Benefits

Survivor benefits for death solely as a result of injuries received in the line of duty are based on the following. For a spouse alone, a sum equal to 50% of the member's final average compensation with a minimum of \$150 per month. If a spouse is entitled to benefits and has a child or children under eighteen years of age (or over said age if physically or mentally incapacitated and dependent upon the member at the time of his death), an additional sum of 15% of the member's final average compensation is paid to each child with total benefits paid to spouse and children not to exceed 100%. If a member dies with no surviving spouse, surviving children under age eighteen will receive monthly benefits of 15% of the member's final average compensation up to a maximum of 60% of final average compensation if there are more than four children. If a member is eligible for normal retirement at the time of death, the surviving spouse receives an automatic Option 2 benefit. The additional benefit payable to children shall be the same as those available for members who die in the line of duty. In lieu of receiving Option 2 benefit, the surviving spouse may receive a refund of the member's accumulated contributions. All benefits payable to surviving children shall be extended through age twenty-three, if the child is a full-time student in good standing enrolled at a board approved or accredited school, college, or university.

Deferred Benefits

The Fund does provide for deferred benefits for vested members who terminate before being eligible for retirement. Benefits become payable once the member reaches the appropriate age for retirement.

Deferred Retirement Option Plan (DROP) / Back Deferred Retirement Option Plan (Back-DROP):

For members retiring before July 1, 2001 in lieu of terminating employment and accepting a service retirement, members could elect to participate in the Deferred Retirement Option Plan (DROP). Upon entering the DROP employee and employer contributions cease. The monthly retirement contribution that would have been paid if the member retired is deposited into the DROP account for up to three years. Funds held in the DROP account earn interest and can be disbursed to the member upon request. Effective July 1, 2001, the Back-DROP program replaced the DROP program. In lieu of receiving a service retirement

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

allowance, any member of the Fund who has more than sufficient service for a regular service retirement may elect to receive a "Back-DROP" benefit. A member elects to "take" Back-DROP at the time of separation from employment to retire. The Back-DROP benefit is based upon the Back-DROP period selected and the final average compensation prior to the period selected. The Back-DROP period is the lesser of three years or the service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. For those individuals with thirty or more years, the Back-DROP period is the lesser of four years or service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. A member's Back-DROP benefit is the maximum monthly retirement benefit multiplied by the number of months in the Back-DROP period. In addition, the member's Back-DROP account will be credited with employee contributions received by the Fund during the Back-DROP period. The member's DROP and Back-DROP balances left on deposit are managed by a third party, fixed income investment manager. Participants have the option to opt out of this program and take a distribution, if eligible, or to rollover the assets to another qualified plan.

Permanent Benefit Increases / Cost-of-Living Adjustments

As fully described in Title 11 of the Louisiana Revised Statutes, the Fund allows for the payment of permanent benefit increases, also known as cost-of-living adjustments (COLAs), which are funded through investment earnings when recommended by the Board of Trustees and approved by the State Legislature. Cost-of-living provisions for the Fund allows the board of trustees to provide an annual cost of living increase of 2.5% of the eligible retiree's original benefit if certain funding criteria are met. Members are eligible to receive a cost-of-living adjustment once they have attained the age of sixty and have been retired at least one year. Funding criteria for granting cost-of-living adjustments is dependent on the funded ratio.

Employer Contributions:

According to state statute, contribution requirements for all employers are actuarially determined each fiscal year. For the year ending June 30, 2020, the actual employer contribution rate was 12.25% with an additional 0% allocated from the Funding Deposit Account.

In accordance with state statute, the Fund also receives ad valorem taxes, insurance premium taxes, and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities but are not considered special funding situations. Non-employer contributions are recognized as revenue and excluded from pension expense. Non-employer contributions for the year ended June 30, 2021, were \$476,362.

Schedule of Employer Allocations:

The schedule of employer allocations reports the historical employer contributions in addition to the employer allocation percentages for each participating employer. The historical employer contributions are used to determine the proportionate relationship of each employer to all employers of Sheriffs' Pension and Relief Fund. The employer's proportion was determined on a basis that is consistent with the manner in which contributions to the pension plan are determined. The allocation percentages were used in calculating each employer's proportionate share of the pension amounts.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

The allocation method used in determining each employer's proportion was based on each employer's contributions to the Fund during the fiscal year ended June 30, 2020 as compared to the total of all employers' contributions received by the Fund during the fiscal year ended June 30, 2020.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions:

At June 30, 2021, the Sheriff reported a liability of \$7,375,665 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Sheriff's proportion of the net pension liability was based on a projection of the Sheriff's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the Sheriff's proportion was 1.065670%, which was a decrease of 0.047829% from its proportion measured as of June 30, 2019.

For the year ended June 30, 2021, the Sheriff recognized pension expense of \$1,867,798 plus employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, \$1,124.

At June 30, 2021, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experiences	\$ -	\$ 862,066
Changes of assumptions	1,812,867	-
Net difference between projected and actual earnings on pension plan investments	1,774,539	-
Change in proportion and differences between employer contributions and proportionate share of contributions	197,420	295,612
Employer contributions subsequent to the measurement date	<u>1,021,067</u>	<u>-</u>
Total	<u>\$ 4,805,893</u>	<u>\$ 1,157,678</u>

Deferred outflows of resources of \$1,021,067 related to pensions resulting from the Sheriff's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

ST. MARTIN PARISH SHERIFF
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Notes to Basic Financial Statements (continued)

Fiscal Year Ended	
2022	\$ 382,738
2023	764,100
2024	789,480
2025	628,534
2026	62,296

Actuarial Assumptions:

The net pension liability was measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service, less the amount of the pension plan's fiduciary net position.

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2020 are as follows:

Valuation Date	June 30, 2020
Actuarial Cost Method	Individual Age Normal Method
Actuarial Assumptions:	
Investment Rate of Return	7.00%, net of pension plan investment expense, including inflation
Discount Rate	7.00%
Projected Salary Increases	5.00% (2.50% inflation, 2.50% merit)
Mortality Rates	<p>Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Employees multiplied by 120% for males and 115% for females for active members, each with full generational projection using the appropriate MP2019 scale.</p> <p>Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Healthy Retirees multiplied by 120% for males and 115% for females for annuitants and beneficiaries, each with full generational projection using the appropriate MP2019 scale.</p> <p>Pub-2010 Public Retirement Plans Mortality Table for Safety Disabled Retirees multiplied by 120% for males and 115% for females for disabled annuitants, each with full generational projection using the appropriate MP2019 scale.</p>

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Expected Remaining Service Lives	2020 - 6 years
	2019 - 6 years
	2018 - 6 years
	2017 - 7 years
	2016 - 7 years
	2015 - 6 years

Cost of Living Adjustments

The present value of future retirement benefits is based on benefits currently being paid by the Fund and includes previously granted cost-of-living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.

The mortality rate assumptions were set after reviewing an experience study performed over the period July 1, 2014 through June 30, 2019. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the Fund's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that these tables would produce liability values approximating the appropriate generational mortality tables used.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Estimates of arithmetic real rates of return for each major asset class based on the Fund's target asset allocation as on June 30, 2020 were as follows:

Asset Class	Expected Rate of Return		
	Target Asset Allocation	Real Return Arithmetic Basis	Long-term Expected Portfolio Real Rate of Return
Equity Securities	62%	6.8%	4.2%
Fixed Income	23%	2.4%	0.6%
Alternative Investments	15%	4.7%	0.7%
Totals	100%		5.5%
Inflation			<u>2.4%</u>
Expected Arithmetic Nominal Return			<u>7.9%</u>

The discount rate used to measure the total pension liability was 7.0%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the Fund's actuary. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the employer's proportionate share of the net pension liability to changes in the discount rate:

The following presents the employer's proportionate share of the net pension liability using the discount rate of 7.00%, as well as what the employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower (6.00%) or one percentage-point higher (8.00%) than the current rate as of June 30, 2020:

	Changes in Discount Rate		
	1.0% Decrease 6.00%	Current Discount Rate 7.00%	1.0% Increase 8.00%
Employer's proportionate share of the net pension liability	\$ 13,396,770	\$ 7,375,665	\$ 2,354,359

Change in net pension liability:

The changes in the net pension liability for the year ended June 30, 2020 were recognized in the current reporting period except as follows:

- a. Differences between expected and actual experience: The differences between expected and actual experience with regard to economic or demographic factors in the measurement of the total pension liability were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. The difference between expected and actual experience resulted in deferred inflows of resources in the amount of \$862,066 for the year ended June 30, 2021.
- b. Changes of assumptions: The changes of assumptions about future economic or demographic factors or of other inputs were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. The changes of assumptions or other inputs resulted in a deferred outflow of resources in the amount of \$1,812,867 for the year ended June 30, 2021.
- c. Differences between projected and actual investment earnings: Differences between projected and actual investment earnings on pension plan investments were recognized in pension expense using the straight-line amortization method over a closed five-year period. The differences between projected and actual investment earnings resulted in a deferred outflow of resources in the amount of \$1,774,539 for the year ended June 30, 2021.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

- d. Change in proportion: Changes in the employer's proportionate shares of the collective net pension liability and collective deferred outflows of resources and deferred inflows of resources since the prior measurement date were recognized in the employer's pension expense (benefit) using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided pensions through the pension plan. The change in proportion resulted in a deferred outflow of resources in the amount of \$197,420 and in a deferred inflow of resources in the amount of \$295,612 for the year ended June 30, 2021.

Contributions - Proportionate Share:

Differences between contributions remitted to the Fund and the employer's proportionate share are recognized in pension expense (benefit) using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with a pension through the pension plan. The resulting deferred inflow/outflow and amortization is not reflected in the schedule of employer amounts due to differences that could arise between contributions reported by the Fund and contributions reported by the participating employer.

Estimates:

The process of preparing the schedule of employer allocations and schedule of pension amounts in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Accordingly, actual results may differ from estimated amounts.

Retirement Fund Audit Report:

The Sheriffs' Pension and Relief Fund has issued a stand-alone audit report on their financial statements for the year ended June 30, 2020. Access to the report can be found on the Louisiana Legislative Auditor's website, www.la.la.gov.

(8) Changes in Long-Term Debt

The following is a summary of long-term debt transactions of the St. Martin Parish Sheriff for the year ended June 30, 2021. The capital leases relate to governmental activities, and the payments are made from the general fund. In the past, payments on long-term debt that pertained to the Sheriff's governmental activities were made by either the debt service fund or by the general fund.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

	Equipment Capital Lease	Vehicle Capital Leases	Total
Long-term debt at June 30, 2020	\$ 42,351	\$ 168,953	\$ 211,304
Debt assumed	234,079	-	234,079
Debt retired	(65,762)	(140,159)	(205,921)
Long-term debt at June 30, 2021	\$ 210,668	\$ 28,794	\$ 239,462

Long-term debt at June 30, 2021 is comprised of the following:

Vehicle Capital Leases:

\$219,878 capital lease on (7) 2019 Chevrolet Tahoes,
due in quarterly installments of \$29,183; from October 12, 2019
to October 12, 2021; interest rate of 5.000 percent \$ 28,794

Equipment Capital Leases:

\$234,079 capital lease on taser packages for police officers due in annual
installments of \$23,411 for the first payment, and \$52,667 for the remaining
four payments; from December 2, 2020 to December 2, 2024 \$ 210,668

Total debt	\$ 239,462
Less: current portion	<u>(81,461)</u>
Long-term debt	<u>\$ 158,001</u>

The annual requirements to amortize all debt outstanding at June 30, 2021 are as follows:

Year Ending June 30	Principal	Interest	Total
2022	\$ 81,461	\$ 389	\$ 81,850
2023	52,667	-	52,667
2024	52,667	-	52,667
2025	52,667	-	52,667
Totals	\$ 239,462	\$ 389	\$ 239,851

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

(9) Litigation and Claims

At June 30, 2021, the Sheriff is involved in several lawsuits claiming damages. Management is of the opinion that insurance coverage should be adequate to cover most monetary damages. A liability has been accrued at June 30, 2021 in the amount of \$40,967 (included in other accrued liabilities balance), which represents additional anticipated out-of-pocket costs.

(10) Expenditures of the Sheriff's Office Paid by the Parish Council

The cost of maintaining and operating the Sheriff's office building, as required by statute, is paid by the St. Martin Parish Government. These expenditures are not included in the accompanying financial statements.

(11) Risk Management

The Sheriff is exposed to risks of loss in the areas of general and auto liability, property hazards, and workers' compensation. Those risks, with the exception of workers' compensation, are handled by purchasing commercial insurance. The Sheriff is liable for claims up to \$25,000 per incident. The Sheriff's office is considered to be self-insured for workers' compensation. There have been no significant reductions in insurance coverage during the current fiscal year nor have settlements exceeded coverage during the preceding two years. There was one settlement during the year ended June 30, 2021.

(12) Health Care Liability

The Sheriff established a limited risk management program for group hospitalization insurance, effective July 1, 2011. The Sheriff hired UMR as administrator for this program.

The General Fund of the Sheriff recognizes the assets, liabilities, revenues and expenditures of the group hospitalization insurance plan. The claims liability of \$177,538 (included in other accrued liabilities balance) reported in the general fund at June 30, 2021, is based on the loss that is probable to have existed at the date of the financial statements and the amount of the loss that can be reasonably reduced by estimated insurance reimbursements. The Sheriff currently does not discount its claims liabilities.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

A reconciliation of changes in liabilities is as follows:

	Balance at Beginning of Fiscal Year	Claims and Changes in Estimates	Benefit Payments and Claims	Balance at Fiscal Year-End
Group hospitalization				
2018-2019	\$ 282,711	2,195,989	(2,390,276)	\$ 88,424
2019-2020	\$ 88,424	2,456,535	(2,511,414)	\$ 33,545
2020-2021	\$ 33,545	2,691,498	(2,547,505)	\$ 177,538

(13) Interfund Transactions

A. Receivables and Payables

Interfund receivables and payables consisted of the following at June 30, 2021:

Major Funds:	<u>Receivables</u>	<u>Payables</u>
Governmental Funds:		
General Fund	\$ 28,516	\$ -
911 Communications District	-	28,516
Total	<u>\$ 28,516</u>	<u>\$ 28,516</u>

Several months of operating expenses had not yet been reimbursed at year-end, causing the balances noted above. These reimbursements are expected to be made within the next fiscal year.

(14) Other Post-Retirement Health Care and Life Insurance Benefits / GASB 75

Plan Description –The St. Martin Parish Sheriff’s Office (the Sheriff) provides certain continuing health care and life insurance benefits for its retired employees. The St. Martin Parish Sheriff’s OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the Sheriff. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the Sheriff. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Governmental Accounting Standards Board (GASB) Statement No. 75. The Sheriff does not issue a separate financial report.

Benefits Provided – Medical and life insurance benefits are provided through comprehensive plans and are made available to employees upon actual retirement. Employees retirement eligibility (D.R.O.P. entry) provisions are as follows: attainment of 30 years of service at any age, or age 55 and 12 years of service if earlier; or, for employees hired after January 1st, 2012, the earliest of age 55 and 30 years of service, age 60 and 20 years of service, and age 62 with 12 years of service. Notwithstanding this there is a minimum service requirement of 15 years for benefits for employees

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

hired prior to July 1, 2009, otherwise for a minimum of 20 years.

The amount of life insurance on the last day of active employment shall continue upon retirement up to a maximum benefit of \$180,000 with no age reduction in benefit for those employees hired on or before June 1, 2013. For those employees hired after June 1, 2013 the amount of life insurance on the last day of active employment shall continue upon retirement up to a maximum benefit of \$180,000, with insurance coverage amounts reducing to 75% of the original amount at age 65 and to 50% of the original amount at age 70.

Employees covered by benefit terms – At July 1, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	58
Inactive members entitled to but not yet receiving benefit payments	-
Active employees	186
	244

Total OPEB Liability

The Sheriff's total OPEB liability of \$14,900,549 was measured as of July 1, 2020 and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and Other Inputs – The total OPEB liability in the July 1, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.0% annually
Salary increases	3.0% annually
Discount rate	2.16% annually
Healthcare cost trend rates	5.5% annually for 10 years, 4.5% after
Mortality	SOA RP-2014 Combined Mortality Table

The discount rate was based on the Bond Buyers' 20 Year General Obligation municipal bond index on the measurement date.

The actuarial assumptions used in the July 1, 2020 valuation were based on the results of ongoing evaluations of the assumptions from July 1, 2009 to June 30, 2021.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

Changes in the Total OPEB Liability

Balance at June 30, 2020	<u>\$ 12,733,861</u>
Changes for the year:	
Service cost	269,925
Interest	284,401
Differences between expected and actual experience	(280,416)
Changes in assumptions	2,045,748
Benefit payments, net transfers, and direct expenses	<u>(152,970)</u>
Net changes	<u>2,166,688</u>
 Balance at June 30, 2021	 <u>\$ 14,900,549</u>

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate – The following presents the total OPEB liability of the Sheriff, as well as what the Sheriff’s total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.16%) or 1-percentage-point higher (3.16%) than the current discount rate:

	<u>1.0% Decrease</u>	<u>Current Discount Rate</u>	<u>1.0% Increase</u>
	1.16%	2.16%	3.16%
Total OPEB liability	<u>\$ 18,043,901</u>	<u>\$ 14,900,549</u>	<u>\$ 12,490,341</u>

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates – The following presents the total OPEB liability of the Sheriff, as well as what the Sheriff’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.5%) or 1-percentage-point higher (6.5%) than the current healthcare trend rates:

	<u>1.0% Decrease</u>	<u>Current Trend Rate</u>	<u>1.0% Increase</u>
	4.5%	5.5%	6.5%
Total OPEB liability	<u>\$ 13,196,506</u>	<u>\$ 14,900,549</u>	<u>\$ 17,085,280</u>

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2021, the Sheriff recognized OPEB expense of \$1,239,700. At June 30, 2021, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experiences	\$ 583,110	\$ 245,364
Changes of assumptions	4,234,724	-
Net difference between projected and actual earnings on OPEB plan investments	-	-
Total	\$ 4,817,834	\$ 245,364

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year Ending June 30			
2022	\$	685,374	
2023		685,374	
2024		685,374	
2025		685,374	
2026		352,036	
Thereafter		1,478,938	
		\$ 4,572,470	

Contribution Rates

Employees do not contribute to their post-employment benefits cost until they become retirees and begin receiving those benefits. Employers pay 100% of the premium for medical cost for employee retirement coverage for employees hired prior to July 1, 2009, otherwise 50%; and 0% for dependents. The plan provisions and contribution rates are contained in the official plan documents.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

(15) Ex-officio Tax Collector

The amount of cash on hand at year-end was \$506,032. The amount of ad valorem taxes collected by taxing authority was:

St. Martin Parish Government	\$ 13,067,957
St. Martin Parish School Board	13,415,517
St. Martin Parish Assessor	1,353,192
St. Martin Parish Water & Sewer Districts	511,534
St. Martin Parish Law Enforcement	7,191,590
St. Martin Parish Library	2,995,510
Teche-Vermillion Freshwater District	566,170
Atchafalaya Basin Levee District	526,575
Municipalities	535,557
Department of Agriculture and Forestry	20,372
Louisiana Tax Commission	23,666
St. Martin Parish Hospital District	958,189
	<u>\$ 41,165,829</u>

The amount of taxes assessed and uncollected, and the reason for failure to do so is as follows:

	<u>LTC</u> <u>Decreases</u>	<u>FDIC</u> <u>Property</u>	<u>Bank-</u> <u>ruptcy</u>	<u>Adjudi-</u> <u>cations</u>	<u>Unpaid</u>
St. Martin Parish Government	\$ 202,987	\$ 30	\$ 136	\$ 6,468	\$ 120,789
St. Martin Parish School Board	214,155	35	160	7,388	115,874
St. Martin Parish Assessor	21,601	4	16	745	11,688
St. Martin Parish Water & Sewer Districts	2,185	-	-	114	663
St. Martin Parish Law Enforcement	114,801	19	86	3,960	62,116
St. Martin Parish Library	47,818	8	36	1,650	25,873
Teche-Vermillion Freshwater District	9,038	1	7	312	4,890
Atchafalaya Basin Levee District	10,542	4	3	391	1,876
Municipalities	4,826	-	39	551	787
Department of Agriculture and Forestry	1	-	-	2	-
Louisiana Tax Commission	-	-	-	-	-
St. Martin Parish Hospital District	10,698	9	35	690	1,156
	<u>\$ 638,652</u>	<u>\$ 110</u>	<u>\$ 518</u>	<u>\$ 22,271</u>	<u>\$ 345,712</u>

The amount of occupational licenses collected by taxing authority was:

St. Martin Parish Government	\$ 685,485
St. Martin Parish Law Enforcement	120,968
	<u>\$ 806,453</u>

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

(16) Tax Abatements

The Sheriff is subject to certain property tax abatements granted by the Louisiana State Board of Commerce and Industry (the “State Board”), a state entity governed by board members representing major economic groups and gubernatorial appointees. Abatements to which the Sheriff is subject includes those issued for property taxes under the Industrial Tax Exemption Program (“ITEP”).

Under the ITEP, as authorized by *Article 7, Section 21(F) of the Louisiana Constitution and Executive Number JBE 2016-73*, companies that qualify as manufacturers can apply to the State Board for a property tax exemption on all new property, as defined, used in the manufacturing process. Under the ITEP, companies are required to promise to expand or build manufacturing facilities in Louisiana, with a minimum investment of \$5 million. The exemptions are granted for a 5-year term and are renewable for an additional 5-year term upon approval by the State Board. In the case of the local government, these state-granted abatements have resulted in reductions of property taxes, which the Assessor administers as a temporary reduction in the assessed value of the property involved. The abatement agreements stipulate a percentage reduction of property taxes, which can be as much as 100%. The Assessor may recapture abated taxes if a company fails to expand facilities or otherwise fails to fulfill its commitments under the agreement. At June 30, 2021, the Sheriff’s ad valorem taxes were reduced by \$64,144 for the industrial exemptions in effect.

(17) Act 706 – Schedule of Compensation, Reimbursements, Benefits, and Other Payments to Entity Head

Under Act 706, the St. Martin Parish Sheriff’s Office is required to disclose the compensation, reimbursements, benefits, and other payments made to the Sheriff, in which the payments are related to the position. The following is a schedule of payments made to the Sheriff for the year ended June 30, 2021.

Entity head: Becket Breaux, Sheriff

Salary and allowance	\$ 178,163
Benefits - insurance	14,167
Benefits - retirement	<u>21,825</u>
Total	<u>\$ 214,155</u>

(18) Restatement of Net Position

In January of 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The St. Martin Parish Sheriff adopted this standard in the year ended June 30, 2021.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Basic Financial Statements (continued)

As a result of implementation, net position was restated as follows:

Net position at June 30, 2020	\$	-
Restatement due to implementation of GASB 84		<u>314,663</u>
Net position at June 30, 2020, restated	\$	<u>314,663</u>

(19) Risks and Uncertainties

The COVID-19 outbreak in the United States has caused business disruption through mandated closings, reduction of operating hours, or operational restrictions for nonessential businesses, including retail stores, restaurants, personal service businesses and all entertainment venues. While the disruption is expected to be temporary, there is still uncertainty around the duration of and the implications of the closings. The St. Martin Parish Sheriff expects this matter to negatively impact the availability of resources and operating results. The financial impact cannot be reasonably estimated at this time.

**REQUIRED
SUPPLEMENTARY INFORMATION**

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana
General Fund

Budgetary Comparison Schedule
For the Year Ended June 30, 2021

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
Revenues:				
Taxes	\$ 10,163,000	\$ 11,149,189	\$ 11,522,268	\$ 373,079
Intergovernmental	2,183,370	4,845,959	5,377,713	531,754
Fees, charges, and commissions for services	2,146,747	2,646,633	2,682,500	35,867
Interest Income	50,000	56,938	58,466	1,528
Miscellaneous	<u>534,416</u>	<u>496,463</u>	<u>528,522</u>	<u>32,059</u>
Total revenues	<u>15,077,533</u>	<u>19,195,182</u>	<u>20,169,469</u>	<u>974,287</u>
Expenditures:				
Current:				
Public safety:				
Personal services and related benefits	9,456,393	9,799,907	9,494,097	305,810
Operating services	2,734,000	2,928,264	2,734,382	193,882
Operations and maintenance	2,502,606	2,746,127	3,016,212	(270,085)
Debt service	141,786	141,786	165,197	(23,411)
Capital outlay	<u>204,168</u>	<u>1,416,388</u>	<u>1,353,484</u>	<u>62,904</u>
Total expenditures	<u>15,038,953</u>	<u>17,032,472</u>	<u>16,763,372</u>	<u>269,100</u>
Excess of revenues over expenditures	<u>38,580</u>	<u>2,162,710</u>	<u>3,406,097</u>	<u>1,243,387</u>
Other financing sources:				
Proceeds from capital lease	<u>-</u>	<u>-</u>	<u>234,079</u>	<u>234,079</u>
Total other financing sources	<u>-</u>	<u>-</u>	<u>234,079</u>	<u>234,079</u>
Excess of revenues over expenditures and other financing sources	38,580	2,162,710	3,640,176	1,477,466
Fund balance, beginning	<u>8,737,616</u>	<u>9,222,314</u>	<u>9,222,314</u>	<u>-</u>
Fund balance, ending	<u>\$ 8,776,196</u>	<u>\$ 11,385,024</u>	<u>\$ 12,862,490</u>	<u>\$ 1,477,466</u>

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana
Special Revenue Fund - 911 Communications District

Budgetary Comparison Schedule
For the Year Ended June 30, 2021

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Revenue				
Fees, charges, and commissions for services				
911 fees	\$ 1,096,800	\$ 1,148,800	\$ 1,136,460	\$ (12,340)
Interest income	<u>16,700</u>	<u>7,600</u>	<u>6,685</u>	<u>(915)</u>
Total revenues	<u>1,113,500</u>	<u>1,156,400</u>	<u>1,143,145</u>	<u>(13,255)</u>
Expenditures				
Current:				
Public Safety				
Personal services and related benefits:				
Salaries	664,654	644,864	637,440	7,424
Pension and payroll taxes	<u>89,688</u>	<u>89,347</u>	<u>82,674</u>	<u>6,673</u>
Total personnel service and related benefits	<u>754,342</u>	<u>734,211</u>	<u>720,114</u>	<u>14,097</u>
Operating services:				
Hospitalization insurance	165,000	152,500	137,883	14,617
Other liability insurance	<u>5,650</u>	<u>5,650</u>	<u>5,306</u>	<u>344</u>
Total operating services	<u>170,650</u>	<u>158,150</u>	<u>143,189</u>	<u>14,961</u>
Operations and maintenance:				
Leases and rents	-	-	1,136	(1,136)
Office supplies and expense	1,500	1,050	27,721	(26,671)
E-911 implement	33,970	30,970	22,786	8,184
Other	<u>77,450</u>	<u>85,358</u>	<u>52,646</u>	<u>32,712</u>
Total operations and maintenance	<u>112,920</u>	<u>117,378</u>	<u>104,289</u>	<u>13,089</u>
Capital outlay				
Equipment and vehicles	<u>-</u>	<u>84,600</u>	<u>29,676</u>	<u>54,924</u>
Total capital outlay	<u>-</u>	<u>84,600</u>	<u>29,676</u>	<u>54,924</u>
Total expenditures	<u>1,037,912</u>	<u>1,094,339</u>	<u>997,268</u>	<u>97,071</u>
Excess of revenues over expenditures	75,588	62,061	145,877	83,816
Fund balance, beginning	<u>1,132,204</u>	<u>1,344,990</u>	<u>1,344,990</u>	<u>-</u>
Fund balance, ending	<u>\$ 1,207,792</u>	<u>\$ 1,407,051</u>	<u>\$ 1,490,867</u>	<u>\$ 83,816</u>

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Schedule of Employer's Share of Net Pension Liability
For the Year Ended June 30, 2021

Year ended June 30,	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	1.008367%	\$ 3,993,139	\$ 6,535,128	61.10%	87.34%
2016	1.074946%	4,791,590	7,127,064	67.23%	86.61%
2017	1.130292%	7,173,845	7,712,873	93.01%	82.10%
2018	1.146044%	4,962,684	7,938,059	62.52%	88.49%
2019	1.084296%	4,157,894	7,462,568	55.72%	90.41%
2020	1.113499%	5,267,105	7,785,756	67.65%	88.91%
2021	1.065670%	7,375,665	7,867,776	93.75%	84.73%

* The amounts presented have a measurement date of the previous fiscal year end.

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Schedule of Employer Contributions
For the Year Ended June 30, 2021

Year ended June 30,	Contractually Required Contribution	Contributions in Relation to Contractual Required Contribution	Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributions as a % of Covered Employee Payroll
2015	\$ 1,015,606	\$ 1,015,606	\$ -	\$ 7,127,064	14.25%
2016	1,061,242	1,061,242	-	7,712,873	13.75%
2017	1,051,793	1,051,793	-	7,938,059	13.25%
2018	951,521	951,521	-	7,462,568	12.75%
2019	956,822	956,822	-	7,785,756	12.29%
2020	969,590	969,590	-	7,867,776	12.32%
2021	1,021,067	1,021,067	-	8,280,734	12.33%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Schedule of Changes in the Sheriff's Total OPEB Liability and Related Ratios
For the Year Ended June 30, 2021

	2018	2019	2020	2021
Total OPEB Liability				
Service cost	\$ 143,077	\$ 149,686	\$ 241,559	\$ 269,925
Interest	270,964	288,136	359,698	284,401
Changes of benefit terms	-	-	-	-
Differences between expected and actual experience	213,560	272,993	301,699	(280,416)
Changes of assumptions	-	1,615,352	1,698,331	2,045,748
Benefit payments	-	(273,981)	(289,050)	(152,970)
Net change in total OPEB liability	<u>627,601</u>	<u>2,052,186</u>	<u>2,312,237</u>	<u>2,166,688</u>
Total OPEB liability - beginning	<u>7,741,837</u>	<u>8,369,438</u>	<u>10,421,624</u>	<u>12,733,861</u>
Total OPEB liability - ending	<u>\$ 8,369,438</u>	<u>\$ 10,421,624</u>	<u>\$ 12,733,861</u>	<u>\$ 14,900,549</u>
Covered-employee payroll	\$ 7,284,679	\$ 7,695,491	\$ 7,695,491	\$ 8,206,999
Sheriff's net OPEB liability as a percentage of covered-employee payroll	114.89%	135.43%	165.47%	181.56%

Notes to Schedule:

Benefit changes:	None	None	None	None
Changes of assumptions:				
Discount rate:	3.50%	3.50%	2.21%	2.16%
Mortality:	RP-2000	RP-2000	RP-2000	RP-2014
Trend:	5.50%	5.50%	Variable	Variable

This schedule is intended to cover 10 fiscal years. As each year ensues in the future, the information will be added until the schedule covers 10 years.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to the Required Supplementary Information
For the Year Ended June 30, 2021

(1) Budget and Budgetary Accounting

The Sheriff follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The chief financial officer prepares a proposed budget and submits it to the Sheriff for the fiscal year no later than fifteen days prior to the beginning of each fiscal year.
2. A summary of the proposed budget is published, and the public is notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
3. A public hearing is held on the proposed budget at least ten days after publication of the call for a hearing.
4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is legally adopted prior to the commencement of the fiscal year for which the budget is being adopted.
5. All budgetary appropriations lapse at the end of each fiscal year.
6. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts included in the accompanying financial statements are as originally adopted and as finally amended by the Sheriff. Such amendments were not material in relation to the original appropriations.

(2) Pension Plan

Changes of Assumptions – Changes of assumptions about future economic or demographic factors or of other inputs were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan.

OTHER SUPPLEMENTARY INFORMATION

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana
General Fund

Budgetary Comparison Schedule - Revenues
For the Year Ended June 30, 2021

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
Taxes:				
Ad valorem	\$ 7,063,000	\$ 7,299,189	\$ 7,288,888	\$ (10,301)
Sales tax	<u>3,100,000</u>	<u>3,850,000</u>	<u>4,233,380</u>	<u>383,380</u>
Total taxes	<u>10,163,000</u>	<u>11,149,189</u>	<u>11,522,268</u>	<u>373,079</u>
Intergovernmental:				
Federal grants	94,820	2,701,309	2,661,280	(40,029)
State of Louisiana -				
State grants	24,569	20,669	23,920	3,251
Revenue sharing	108,981	108,981	110,066	1,085
Video poker	1,325,000	1,400,000	1,970,692	570,692
Supplemental pay	<u>630,000</u>	<u>615,000</u>	<u>611,755</u>	<u>(3,245)</u>
Total intergovernmental	<u>2,183,370</u>	<u>4,845,959</u>	<u>5,377,713</u>	<u>531,754</u>
Fees, charges, and commissions for services				
Taxes and licenses	190,000	190,000	221,230	31,230
Civil and criminal fees	571,600	483,000	487,884	4,884
Court attendance	35,000	16,000	13,668	(2,332)
Feeding and keeping prisoners	850,000	1,350,000	1,353,063	3,063
State and parish contracts	370,147	382,633	343,519	(39,114)
Commissary sales	50,000	75,000	95,126	20,126
Telephone commissions	<u>80,000</u>	<u>150,000</u>	<u>168,010</u>	<u>18,010</u>
Total fees, charges, and commissions for services	<u>2,146,747</u>	<u>2,646,633</u>	<u>2,682,500</u>	<u>35,867</u>
Interest income	<u>50,000</u>	<u>56,938</u>	<u>58,466</u>	<u>1,528</u>
Miscellaneous	<u>534,416</u>	<u>496,463</u>	<u>528,522</u>	<u>32,059</u>
Total revenues	<u>\$ 15,077,533</u>	<u>\$ 19,195,182</u>	<u>\$ 20,169,469</u>	<u>\$ 974,287</u>

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana
General Fund

Budgetary Comparison Schedule - Expenditures
For the Year Ended June 30, 2021

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Current:				
Public Safety				
Personal services and related benefits:				
Sheriff's salary	\$ 161,636	\$ 161,636	\$ 161,966	\$ (330)
Deputies' salaries	7,843,182	8,028,054	7,707,983	320,071
Other salaries	281,100	401,100	477,921	(76,821)
Pension and payroll taxes	1,087,278	1,103,120	1,064,685	38,435
Sheriff's expense allowance	16,197	16,197	16,197	-
Other related benefits	<u>67,000</u>	<u>89,800</u>	<u>65,345</u>	<u>24,455</u>
Total personnel service and related benefits	<u>9,456,393</u>	<u>9,799,907</u>	<u>9,494,097</u>	<u>305,810</u>
Operating services:				
Hospitalization insurance	2,315,000	2,508,264	2,333,602	174,662
Auto insurance	185,000	165,000	159,483	5,517
Other liability insurance	<u>234,000</u>	<u>255,000</u>	<u>241,297</u>	<u>13,703</u>
Total operating services	<u>2,734,000</u>	<u>2,928,264</u>	<u>2,734,382</u>	<u>193,882</u>
Operations and maintenance				
Auto fuel and oil	320,000	310,000	326,332	(16,332)
Auto maintenance	143,375	153,375	158,998	(5,623)
Deputy uniforms, supplies, etc.	197,973	217,973	315,325	(97,352)
Training	49,213	54,817	64,839	(10,022)
Office supplies and expenses	241,537	235,033	243,569	(8,536)
Small equipment	60,845	62,147	208,393	(146,246)
Telephone and utilities	277,500	300,000	313,986	(13,986)
Radio	500	500	2,203	(1,703)
Prisoner feeding and maintenance	307,614	307,618	306,831	787
Legal and professional fees	75,500	162,462	218,521	(56,059)
Criminal investigation expense	-	-	25,672	(25,672)
Leases and rents	32,700	32,700	33,027	(327)
Commissary expense	185	185	-	185
Other	<u>795,664</u>	<u>909,317</u>	<u>798,516</u>	<u>110,801</u>
Total operations and maintenance	<u>2,502,606</u>	<u>2,746,127</u>	<u>3,016,212</u>	<u>(270,085)</u>

(continued)

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana
General Fund

Budgetary Comparison Schedule - Expenditures (Continued)
For the Year Ended June 30, 2021

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
Debt service:				
Principal payments	134,697	134,697	159,507	(24,810)
Interest	<u>7,089</u>	<u>7,089</u>	<u>5,690</u>	<u>1,399</u>
Total debt service	<u>141,786</u>	<u>141,786</u>	<u>165,197</u>	<u>(23,411)</u>
Capital outlay:				
Autos	160,000	644,206	690,893	(46,687)
Buildings	254	196,942	108,318	88,624
Other equipment	<u>43,914</u>	<u>575,240</u>	<u>554,273</u>	<u>20,967</u>
Total capital outlay	<u>204,168</u>	<u>1,416,388</u>	<u>1,353,484</u>	<u>62,904</u>
Total expenditures	<u>\$ 15,038,953</u>	<u>\$ 17,032,472</u>	<u>\$ 16,763,372</u>	<u>\$ 269,100</u>

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Justice System Funding Schedule - Collecting/Disbursing Schedule
As Required by Act 87 of the 2020 Regular Legislative Session
Cash Basis Presentation
June 30, 2021

	First Six Month Period Ended 12/31/20	Second Six Month Period Ended 6/30/21
Beginning Balance of Amounts Collected (i.e. cash on hand)	292,615	376,865
Add: Collections		
Civil Fees <i>(including refundable amounts such as garnishments or advance deposits)</i>	80,181	75,318
Bond Fees	126,794	140,391
Asset Forfeiture/Sale	816,380	293,779
Pre-Trial Diversion Program Fees	-	-
Criminal Court Costs/Fees	446,410	620,113
Criminal Fines - Contempt	16,500	26,800
Criminal Fines - Other	114,744	154,211
Restitution	-	-
Probation/Parole/Supervision Fees	-	-
Service/Collection Fees (e.g. credit card fees, report fees, 3rd party service fees)	-	-
Interest Earnings on Collected Balances	155	50
Other <i>(do not include collections that fit into more specific categories above)</i>	21,680	4,250
Subtotal Collections	1,622,844	1,314,912
Less: Disbursements To Governments & Nonprofits: <i>(Must include one agency name and one collection type on each line and may require multiple lines for the same agency if more than one collection type is applicable. Additional rows may be added as necessary.)</i>		
ACADIANA CRIME LAB/BOND FEES	944	1,006
ACADIANA CRIME LAB/CRIMINAL COURT COSTS/FEES	44,485	72,895
CRIME STOPPERS/CRIMINAL COURT COSTS/FEES	2,796	4,586
16TH JUDICIAL DISTRICT ATTORNEY/CRIMINAL FINES-CONTEMPT	18,500	21,650
DEPARTMENT OF SOCIAL SERVICES/OTHER	2,500	7,700
16TH JUDICIAL DISTRICT ATTORNEY/BOND FEES	60,360	66,606
16TH JUDICIAL DISTRICT ATTORNEY/CRIMINAL COURT COSTS/FEES	112,369	178,574
16TH JUDICIAL DISTRICT ATTORNEY/CRIMINAL FINES-OTHER	88,471	140,764
16TH JUDICIAL DISTRICT ATTORNEY/INTEREST EARNINGS ON COLLECTED BALANCES	3,343	-
16TH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD/BOND FEES	26,640	29,530
16TH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD/CRIMINAL COURT COSTS/FEES	62,884	103,797
LA DEPT OF PUBLIC SAFETY/CRIMINAL COURT COSTS/FEES	1,812	2,043
LDHH TRAUMATIC HEAD & SPNIAL CORD INJURY TRUST/ CIMINAL COURT COSTS/FEES	5,595	9,129
LOUISIANA COMMISSION ON LAW ENFORCEMENT/CRIMINAL COURT COSTS/FEES	4,631	7,469
LOUISIANA DEPARTMENT OF WILDLIFE & FISHERIES/CRIMINAL COURT COSTS/FEES	30	20
LOUISIANA SUPREME COURT/CRIMINAL COURT COSTS/FEES	699	1,146
ST MARTIN PARISH CLERK OF COURT/ASSET FORFEITURE FEES	84,029	48,131
ST MARTIN PARISH CLERK OF COURT/BOND FEES	944	1,006
ST MARTIN PARISH CLERK OF COURT/CRIMINAL COURT COSTS/FEES	23,190	37,496
ST MARTIN PARISH GOVERNMENT/CRIMINAL COURT COSTS/FEES	104,841	172,426
STATE OF LOUISIANA, TREASURER/CRIMINAL COURT COSTS/FEES	4,199	6,907

(continued)

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Justice System Funding Schedule - Collecting/Disbursing Schedule (continued)
As Required by Act 87 of the 2020 Regular Legislative Session
Cash Basis Presentation
June 30, 2021

	First Six Month Period Ended 12/31/20	Second Six Month Period Ended 6/30/21
Less: Amounts Retained by Collecting Agency		
Collection Fee for Collecting/Disbursing to Others Based on Percentage of Collection	61,809	71,213
Collection Fee for Collecting/Disbursing to Others Based on Fixed Amount	-	300
Bond Fees	37,907	42,243
Criminal Court Costs/Fees	23,420	36,817
Criminal Fines - Other	12,064	19,195
Interest Earnings on Collected Balances	456	-
Less: Disbursements to Individuals/3rd Party Collection or Processing Agencies		
Civil Fee Refunds	-	-
Bond Fee Refunds	-	-
Restitution Payments to Individuals (additional detail is not required)	-	-
Other Disbursements to Individuals (additional detail is not required)	749,677	255,517
Payments to 3rd Party Collection/Processing Agencies	-	-
Subtotal Disbursements/Retainage	1,538,593	1,338,166
Total: Ending Balance of Amounts Collected but not Disbursed/Retained (i.e. cash on hand)	376,865	353,612
Ending Balance of "Partial Payments" Collected but not Disbursed <i>(only applies if collecting agency does not disburse partial payments until fully collected) - This balance is included in the Ending Balance of Amounts Collected but not Disbursed/Retained above.</i>	-	-
Other Information:		
Ending Balance of Total Amounts Assessed but not yet Collected <i>(i.e. receivable balance)</i>	-	-
Total Waivers During the Fiscal Period <i>(i.e. non-cash reduction of receivable balances, such as time served or community service)</i>	-	-

ST. MARTIN PARISH SHERIFF

St. Martinville, Louisiana

Justice System Funding Schedule - Receiving Schedule
As Required by Act 87 of the 2020 Regular Legislative Session

Cash Basis Presentation

June 30, 2021

	First Six Month Period Ended 12/31/20	Second Six Month Period Ended 6/30/21
Receipts From: <i>(Must include one agency name and one collection type - see below - on each line and may require multiple lines for the same agency. Additional rows may be added as necessary.)</i>		
<i>16th Judicial District Attorney /Asset Forfeiture/Sale</i>	4,949	9,551
<i>19th Judicial District Clerk of Court / Civil Fees</i>	554	583
<i>2nd Constable City Court / Civil Fees</i>	40	-
<i>3rd Justice Court / Civil Fees</i>	32	-
<i>Abbeville City Court / Civil Fees</i>	10	-
<i>Acadia Parish Clerk of Court / Civil Fees</i>	462	95
<i>Alexandria City Court / Civil Fees</i>	53	-
<i>Ascension Parish Clerk of Court / Civil Fees</i>	25	-
<i>Assumption Parish Clerk of Court / Civil Fees</i>	-	108
<i>Avoyelles Parish Clerk of Court / Civil Fees</i>	9	-
<i>Bossier Parish Clerk of Court / Civil Fees</i>	-	83
<i>Bossier Parish District Court / Civil Fees</i>	-	11
<i>Breaux Bridge City Court / Civil Fees</i>	53	417
<i>Caddo Parish Clerk of Court / Civil Fees</i>	-	48
<i>Calcasieu Parish Clerk of Court / Civil Fees</i>	16	339
<i>Calcasieu Parish District Court / Civil Fees</i>	43	-
<i>Cameron Parish Clerk of Court / Civil Fees</i>	-	183
<i>City of Baton Rouge / Civil Fees</i>	37	294
<i>Concordia Parish Clerk of Court / Civil Fees</i>	-	35
<i>Crowley City Court / Civil Fees</i>	122	14
<i>Denham Springs City Court / Civil Fees</i>	-	96
<i>Evangeline Parish Clerk of Court / Civil Fees</i>	-	41
<i>Franklin City Court / Civil Fees</i>	-	297
<i>Franklin Parish Clerk of Court / Civil Fees</i>	60	41
<i>Houma City Court / Civil Fees</i>	448	49
<i>Iberia Parish Clerk of Court / Civil Fees</i>	1,126	1,326
<i>Iberville Parish Clerk of Court / Civil Fees</i>	35	124
<i>Jefferson Davis Parish Clerk of Court / Civil Fees</i>	309	258
<i>Lafayette City Court / Civil Fees</i>	894	2,673
<i>Lafayette Parish Clerk of Court / Civil Fees</i>	4,068	7,540
<i>Lafayette Parish Sheriff's Office / Civil Fees</i>	-	178
<i>Lafourche Parish Clerk of Court / Civil Fees</i>	83	250
<i>Lake Charles City Court / Civil Fees</i>	-	29

(continued)

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Justice System Funding Schedule - Receiving Schedule (continued)
As Required by Act 87 of the 2020 Regular Legislative Session
Cash Basis Presentation
June 30, 2021

	First Six Month Period Ended 12/31/20	Second Six Month Period Ended 6/30/21
<i>LaSalle Parish Clerk of Court / Civil Fees</i>	47	-
<i>Livingston Parish / Civil Fees</i>	50	-
<i>Livingston Parish Clerk of Court / Civil Fees</i>	30	14
<i>Monroe City Court / Civil Fees</i>	66	41
<i>Morgan City City Court / Civil Fees</i>	180	30
<i>New Iberia City Court / Civil Fees</i>	679	862
<i>Opelousas City Court / Civil Fees</i>	136	143
<i>Orleans Parish Sheriff's Office / Civil Fees</i>	90	-
<i>Plaquemines Parish Clerk of Court / Civil Fees</i>	-	111
<i>Point Coupee Parish Clerk of Court / Civil Fees</i>	51	-
<i>Rapides Parish Clerk of Court / Civil Fees</i>	-	88
<i>Richland County Clerk of Court / Civil Fees</i>	31	-
<i>St. Bernard Clerk of Court / Civil Fees</i>	-	55
<i>St. Charles Parish Clerk of Court / Civil Fees</i>	51	83
<i>St. John the Baptist Parish Clerk of Court / Civil Fees</i>	46	-
<i>St. Landry Parish Clerk of Court / Civil Fees</i>	611	2,541
<i>St. Martin Parish Clerk of Court / Civil Fees</i>	45,820	58,938
<i>St. Mary Parish Clerk of Court / Civil Fees</i>	952	579
<i>St. Mary Parish Sheriff's Office / Civil Fees</i>	-	93
<i>St. Tammany City Court / Civil Fees</i>	-	25
<i>St. Tammany Parish Clerk of Court / Civil Fees</i>	-	154
<i>Terrebonne Parish Clerk of Court / Civil Fees</i>	66	74
<i>Thibodaux City Court / Civil Fees</i>	-	41
<i>Vermilion Parish Clerk of Court / Civil Fees</i>	652	275
<i>West Baton Rouge Parish Clerk of Court / Civil Fees</i>	171	158
<i>West Feliciana Parish Clerk of Court / Civil Fees</i>	-	130
Subtotal Receipts	63,155	89,098
Ending Balance of Amounts Assessed but Not Received (only applies to those agencies that assess on behalf of themselves, such as courts)	-	-
Collection Types to be used in the "Receipts From:" section above		
Civil Fees		
Bond Fees		
Asset Forfeiture/Sale		
Pre-Trial Diversion Program Fees		
Criminal Court Costs/Fees		
Criminal Fines - Contempt		
Criminal Fines - Other		
Restitution		
Probation/Parole/Supervision Fees		
Service/Collection Fees (e.g. credit card fees, report fees, 3rd party service fees)		
Interest Earnings on Collected Balances		
Other (do not include collections that fit into more specific categories above)		

STATE OF LOUISIANA, PARISH OF ST. MARTIN

AFFIDAVIT

The Honorable Becket Breaux, Sheriff of St. Martin Parish

BEFORE ME, the undersigned authority, personally came and appeared, Becket Breaux, the sheriff of St. Martin Parish, State of Louisiana, who after being duly sworn, deposed and said:

The following information is true and correct:

\$506,032 is the amount of cash on hand in the tax collector account on June 30, 2021;

He further deposed and said:

All itemized statements of the amount of taxes collected for tax year 2020, by taxing authority, are true and correct.

All itemized statements of all taxes assessed and uncollected, which indicate the reasons for the failure to collect, by taxing authority, are true and correct.



Signature
Sheriff of St. Martin Parish

SWORN to and subscribed before me, Notary, this 10th day of Dec. 2021 in my office in the City of St. Martinville, Louisiana.
(City/Town)

 (Signature)

DARREN DORE (Print), # 21224

Notary Public
at death (Commission)

**INTERNAL CONTROL
COMPLIANCE
AND
OTHER MATTERS**

Champagne & Company, LLC

Certified Public Accountants

Russell F. Champagne, CPA, CGMA*
Penny Angelle Scruggins, CPA, CGMA*

Shayne M. Breaux, CPA
Kaylee Champagne Frederick, CPA

113 East Bridge Street
PO Box 250
Breaux Bridge, LA 70517
Phone: (337) 332-4020
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*A Professional Accounting Corporation

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Becket Breaux
St. Martin Parish Sheriff
St. Martinville, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the St. Martin Parish Sheriff, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the St. Martin Parish Sheriff's basic financial statements and have issued our report thereon dated December 10, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the St. Martin Parish Sheriff's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the St. Martin Parish Sheriff's internal control. Accordingly, we do not express an opinion on the effectiveness of the St. Martin Parish Sheriff's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist

that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify one deficiency in internal control, described in the accompanying schedule of findings, questioned costs and management's corrective action plan as item 2021-001 that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the St. Martin Parish Sheriff's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

St. Martin Parish Sheriff's Response to Finding

The St. Martin Parish Sheriff's response to the finding identified in our audit is described in the accompanying schedule of findings, questioned costs and management's corrective action plan. The St. Martin Parish Sheriff's response was not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Champagne & Company, LLC

Certified Public Accountants

Breaux Bridge, Louisiana
December 10, 2021

Champagne & Company, LLC

Certified Public Accountants

Russell F. Champagne, CPA, CGMA*
Penny Angelle Scruggins, CPA, CGMA*

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*A Professional Accounting Corporation

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Honorable Becket Breaux
St. Martin Parish Sheriff
St. Martinville, Louisiana

Report on Compliance for Each Major Federal Program

We have audited the St. Martin Parish Sheriff's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the St. Martin Parish Sheriff's major federal programs for the year ended June 30, 2021. St. Martin Parish Sheriff's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings, questioned costs and management's corrective action plan.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the St. Martin Parish Sheriff's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the St. Martin Parish Sheriff's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the St. Martin Parish Sheriff's compliance.

Opinion on Each Major Federal Program

In our opinion, the St. Martin Parish Sheriff complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of the St. Martin Parish Sheriff is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit compliance, we considered the St. Martin Parish Sheriff's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the St. Martin Parish Sheriff's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as discussed below, we did identify a certain deficiency in internal control over compliance that we consider to be a significant deficiency.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompany schedule of findings and questioned costs as item 2021-002 to be a significant deficiency.

St. Martin Parish Sheriff's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questions costs. St. Martin Parish Sheriff's response was not subjected to the auditing procedures applied in the audit of the compliance and, accordingly, we express no opinion on the response.

The purposes of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513 this report is distributed by the Louisiana Legislative Auditor as a public document.

Champagne & Company, LLC

Certified Public Accountants

Breaux Bridge, Louisiana

December 10, 2021

St. Martin Parish Sheriff
St. Martinville, Louisiana

Schedule of Expenditures of Federal Awards
Year Ended June 30, 2021

Federal Grantor/Pass-Through Grantor/ Program Title	Assistance Listing Number	Federal Assistance Identifying Number	State Pass-through Entity Identifying Number	Expenditures
United States Department of Justice -				
Direct Program:				
Equitable Sharing Program	16.922	N/A	N/A	<u>4,107</u>
Passed through Louisiana Commission on Law Enforcement:				
Crime Victim Assistance	16.575	N/A	2018-VA-04-5585	<u>282,470</u>
Passed through Louisiana Department of Treasury				
Bulletproof Vest Partnership Program	16.607	N/A	**	<u>18,346</u>
Total United States Department of Justice				<u>304,923</u>
United States Department of the Treasury -				
Passed through State of Louisiana Department of the Treasury:				
COVID-19 - Coronavirus Relief Fund	21.019	N/A	N/A	<u>2,296,595</u>
United States Department of Homeland Security -				
Passed through Louisiana Office of Homeland Security and Emergency Preparedness:				
COVID 19 - Disaster Grants - Public Assistance	97.036	N/A	N/A	35,823
Passed through Louisiana Office of Homeland Security and Emergency Preparedness:				
Emergency Management Performance Grants	97.042	N/A	EMT-2020-EP-001-S01	29,071
Passed through St. Martin Parish Government				
State Homeland Security Grant Program	97.067	N/A	EMW-2018-SS-00016-S01	<u>41,943</u>
Total United States Department of Homeland Security				<u>106,837</u>
Total expenditures				<u><u>\$ 2,708,355</u></u>

** - Not readily available

The accompanying notes are an integral part of this schedule.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Notes to Schedule of Expenditures of Federal Awards
Year Ended June 30, 2021

1) General

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal financial assistance programs of the St. Martin Parish Sheriff. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements

2) Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the St. Martin Parish Sheriff's basic financial statements for the year ended June 30, 2021.

3) Indirect Cost Rate

The St. Martin Parish Sheriff has elected not to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

4) Reconciliation to Financial Statements

The federal grant expenditures are reported within the various expenditure categories of the General Fund and therefore, cannot be easily agreed to the Schedule of Expenditures of Federal Awards. In addition, the Schedule of Expenditures of Federal Awards includes expenditures incurred in the prior year in the amount of \$1,444,797 as a result of the COVID-19 Coronavirus Relief Fund grant not being awarded until this fiscal year.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Schedule of Findings, Questioned Costs and
Management's Corrective Action Plan
For the Year Ended June 30, 2021

Part I: Summary of Auditors' Results:

1. An unmodified opinion was issued on the financial statements.
2. There was one significant deficiency in internal control disclosed by the audit of the financial statements.
3. There were no instances of material noncompliance disclosed.
4. There was one significant deficiency in internal control over the major program disclosed by the audit of the financial statements.
5. An unmodified opinion was issued on compliance for the major program.
6. The audit disclosed one finding required to be reported in accordance with 2 CFR Section 200.516(a) of the Uniform Guidance.
7. The major program was:

U.S. Department of Treasury: COVID-19 – Coronavirus Relief Fund – Assistance Listing number - 21.019
8. The dollar threshold used to distinguish between Type A and Type B programs was \$750,000.
9. The auditee did not qualify as a low-risk auditee.

Part II: Findings which are required to be reported in accordance with generally accepted governmental auditing standards:

2021-001 – Inadequate Controls Over Financial Statement Preparation; Year Initially Occurred – Unknown

Condition and criteria:

The Sheriff does not have a staff person who has the qualifications and training to apply generally accepted accounting principles (GAAP) in recording the entity's financial transactions or preparing its financial statements.

Effect:

This condition represents a significant deficiency in the internal control of the Sheriff.

(continued)

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Schedule of Findings, Questioned Costs and
Management's Corrective Action Plan (continued)
For the Year Ended June 30, 2021

Cause:

The condition resulted because Sheriff personnel do not have the qualifications and training to apply GAAP in recording the entity's financial transactions or preparing the financial statements.

Recommendation:

The Sheriff should consider outsourcing this task to its independent auditors and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their contents and presentation.

Management's Corrective Action Plan:

Mr. Becket Breaux, Sheriff, has evaluated the cost vs. benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP, and determined that it is in the best interest of the government to outsource this task to its independent auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their contents and presentation.

Part III:

Findings and questioned costs for Federal awards which include audit findings as defined by Uniform Guidance (2 CFR 200.516(a)):

2021-002 – Inadequate Controls over Allowable Costs; U. S. Department of Treasury; Assistance Listing #21.019 – Coronavirus Relief Fund; Passed through the State of Louisiana Department of Treasury; Year Initially Occurred – 2021

Condition:

In testing internal controls with respect to allowable costs, 40 payroll transactions were selected in order to determine whether the controls in place were operating effectively to ensure that the payroll costs submitted as allowable under the grant agreed to the documentation on file. The sample was a statistically valid sample. Based on this test, two instances were noted where the hours reported as allowable did not agree to the hours documented on the timesheet. Neither exception resulted in questioned costs.

Criteria:

Internal controls are required to be in place to ensure that amounts reported as allowable agree to the documentation on file.

Cause:

Established controls and procedures did not include a review component to ensure that hours reported as allowable agreed to the timesheet.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Schedule of Findings, Questioned Costs and
Management's Corrective Action Plan (continued)
For the Year Ended June 30, 2021

Effect:

Without proper internal controls over allowable costs, costs may be claimed that are not allowable.

Recommendation:

The Sheriff's Office should establish procedures to ensure that review procedures are included as part of their controls for allowable costs determinations.

Management's Corrective Action Plan:

Effective 12/1/2021, Accounting Director Donna Lasseigne will assign Accounting Specialist Joan Lasseigne and/or Danielle Guidry to review all supporting documentation to ensure that costs reported as allowable agree to documentation on file. All supporting documentation will be reviewed by one or both of these individuals prior to being forwarded to Support Services Administrative Assistant Stacey Blanchard for input in the State/Federal software portal for reimbursement. After input into the portal and prior to submission, data entry reports will also be reviewed by Joan Lasseigne and/or Danielle Guidry for accuracy. Accounting Director Donna Lasseigne will oversee this process and have final responsibility and accountability for accuracy of the submission.

Part IV: Management Letter Items

There are no items reported at June 30, 2021.

ST. MARTIN PARISH SHERIFF
St. Martinville, Louisiana

Summary Schedule of Prior Year Audit Findings
For the Year Ended June 30, 2021

Section I: Findings which are required to be reported in accordance with generally accepted governmental auditing standards:

2020-001 – Inadequate Controls Over Financial Statement Preparation

Finding:

The Sheriff's department does not have a staff person who has the qualifications and training to apply generally accepted accounting principles (GAAP) in recording the entity's financial transactions or preparing its financial statements, including the related notes.

Status:

Unresolved. See item 2021-001.

Section II: Findings and questioned costs for Federal awards which include audit findings as defined in Section 501(a) of Uniform Guidance:

This is not applicable since a Uniform Guidance audit was not performed in year ended June 30, 2020.

Section III: Management Letter Items

There were no items at June 30, 2020.

ST. MARTIN PARISH SHERIFF'S OFFICE

SHERIFF BECKET BREAU



400 ST. MARTIN STREET | POST OFFICE BOX 247 | ST. MARTINVILLE, LOUISIANA 70582

December 10, 2021

Champagne & Co., LLC
113 East Bridge Street
Breux Bridge, LA 70517

The St. Martin Parish Sheriff respectfully submits the following corrective action plan for the year ended June 30, 2021.

Independent public accounting firm:

Champagne & Co., LLC
113 East Bridge Street
Breux Bridge, LA 70517

Audit period: Fiscal year ended June 30, 2021

The findings from the June 30, 2021 schedule of findings and questioned costs is discussed below. The finding is numbered consistently with the number assigned in the schedule.

Finding – Financial Statement Audit: Significant Deficiency

2021-001 – Inadequate Controls Over Financial Statement Preparation; Year Initially Occurred – Unknown
Recommendation: The Sheriff should consider outsourcing this task to its independent auditors and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their contents and presentation.

Action Taken: Mr. Becket Breau, Sheriff, has evaluated the cost vs. benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP, and determined that it is in the best interest of the government to outsource this task to its independent auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their contents and presentation.

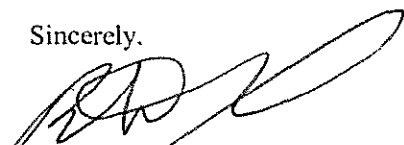
Finding – Compliance with Federal Awards: Significant Deficiency

2021-002 – Inadequate Controls over Allowable Costs; Year Initially Occurred – 2021
Recommendation: The Sheriff's Office should establish procedures to ensure that review procedures are included as part of their controls for allowable costs determinations.

Action Taken: Effective 12/1/2021, Accounting Director Donna Lasseigne will assign Accounting Specialist Joan Lasseigne and/or Danielle Guidry to review all supporting documentation to ensure that costs reported as allowable agree to documentation on file. All supporting documentation will be reviewed by one or both of these individuals prior to being forwarded to Support Services Administrative Assistant Stacey Blanchard for input in the State/Federal software portal for reimbursement. After input into the portal and prior to submission, data entry reports will also be reviewed by Joan Lasseigne and/or Danielle Guidry for accuracy. Accounting Director Donna Lasseigne will oversee this process and have final responsibility and accountability for accuracy of the submission.

If there are any questions regarding this plan, please call Darren Dore, Chief Financial Officer at 337-394-2529.

Sincerely,



Becket Breaux
Sheriff