

Affidavit and Revenue Certification

Village of Jamestown ENTITY NAME  
Bienville Parish  
Louisiana (City), State

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, James Ralph Todd (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Mayor (enter entity name) as of 2021-2024 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, \_\_\_\_\_, (officer name), who, duly sworn, deposes and says that \_\_\_\_\_ (entity name) received \$75,000 or less in revenues and other sources for the year ended \_\_\_\_\_, and accordingly, is not required to have an audit for the previously mentioned year.

James Ralph Todd Mayor  
Officer's Signature

Sworn to and subscribed before me this 24th day of MARCH, 2022

Ryanie O. Evans  
NOTARY PUBLIC SIGNATURE & SEAL

Justice of the Peace  
**Ryanie O. Evans**  
Ward 4 JP-07-4  
Bienville Parish, LA

**For Office Use Only**  
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.  
Release Date: 06-28-2023

**Please Complete This Section**  
Officer's Name \_\_\_\_\_  
Officer's Title \_\_\_\_\_  
Address \_\_\_\_\_  
City, Zip \_\_\_\_\_  
Ph: Cell/Land \_\_\_\_\_  
E-mail \_\_\_\_\_

Village of Jamestown  
P.O. Box 5128  
Jamestown, LA 71045  
February 21, 2022

Ms. Gayle Fransen  
Engagement Manager  
Louisiana Legislative Auditor  
1600 North Third Street  
Baton Rouge, LA 70802

Dear Ms. Gayle Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended 2021. The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,

Glenda W. Bare  
Officer's Signature

Glenda W. Bare  
Officer's Name

Entity Name: Village of Jamestown

Fiscal Year End: 2021

**Statement of Receipts and Disbursements**

**Statement A**

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>RECEIPTS (Provide Brief Description):</b>			
1. Occupational License	\$ 7,106.50		\$ 7,106.50
2. Franchise Tax	\$ 3,404.19		\$ 3,404.19
3. Rent - Fire District	\$ 1,400.00		\$ 1,400.00
4. Rent - Town Hall	\$ 112.00		\$ 112.00
5. Interest - Savings Account		\$ 54.16	\$ 54.16
<b>6. Total receipts</b> (add lines 1 - 5)	<u>\$ 12,022.69</u>	<u>\$ 54.16</u>	<u>\$ 12,076.85</u>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. Salary	\$ 800.00		\$ 800.00
8. Per diem	\$ 3,820.00		\$ 3,820.00
9. Utilities	\$ 3,357.75		\$ 3,357.75
10. Insurance	\$ 1,062.67		\$ 1,062.67
11. Reimbursement	\$ 40.00		\$ 40.00
12. Office supply - Maintenance - Sundry [326.80 +11.37 + 965.90]	\$ 1,304.07		\$ 1,304.07
<b>13. Total Disbursements</b> (add lines 7 - 12)	<u>\$ 10,384.49</u>	<u>\$ 0.00</u>	<u>\$ 10,384.49</u>
14. Change in fund balance ( Lines 6 minus 13)	\$ 1,638.20	\$ 54.16	\$ 1,692.36
15. Fund Balance at beginning of year	\$ 10,122.52	\$ 15,454.17	\$ 25,576.69
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 11,760.72	\$ 15,508.33	\$ 27,269.05

Identify the Basis of Accounting, if not using Cash-Basis: \_\_\_\_\_

**NOTE: If the entity receives any funds from pre- or post-adjudication court costs, fines, and/or fees, the entity must use one or more of the following categories in the receipts description fields: Civil Fees; Bond Fees; Asset Forfeiture/Sale; Pre-Trial Diversion Program; Criminal Court Costs/Fees; Criminal Contempt Fines; Other Criminal Fines; Restitution; and Probation/Parole/Supervision Fees.**

Entity Name: Village of Jamestown

Fiscal Year End: 2021

**Balance Sheet**

**Statement B**

	<b>General Fund</b>	<b>Other Fund</b>	<b>Total</b>
<b>ASSETS</b> (balances at year-end)			
1. Cash and cash equivalents			\$ 0.00
2. Investments (fair value)			\$ 0.00
3. Office furnishings (Cost of desks, etc)			\$ 0.00
4. Equipment (Cost of fax machine, etc)			\$ 0.00
5. Other (brief description)			\$ 0.00
<b>6. Total Assets</b> (add lines 1 - 5)	\$ 0.00	\$ 0.00	\$ 0.00
<b>LIABILITIES AND FUND BALANCE</b> (at year-end):			
7. Liabilities (brief description):			\$ 0.00
8.			\$ 0.00
9.			\$ 0.00
10.			\$ 0.00
<b>11. Total Liabilities</b> (add lines 7 - 10)	\$ 0.00	\$ 0.00	\$ 0.00
12. Fund balance (amount from Line 16 on Statement A)	\$ 11,760.72	\$ 15,508.33	\$ 27,269.05
13. Other			\$ 0.00
<b>14. Total Liabilities and Fund Balance</b> (add lines 11 - 13)	\$ 11,760.72	\$ 15,508.33	\$ 27,269.05

Village of Jamestown (Agency Name)

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)**

For the Year Ended 2021 (Year-End)

Agency Head Name and Title: James Ralph Todd

Purpose	Dollar Amount
1. Salary	1. 800.00
2. Benefits-insurance	2. -0-
3. Benefits-retirement	3. -0-
4. Benefits-other (describe)	4. -0-
5. Benefits-other (describe)	5. -0-
6. Benefits-other (describe)	6. -0-
7. Car allowance	7. -0-
8. Vehicle provided by government (if reported on your W-2)	8. -0-
9. Per diem	9. 3820.00
10. Reimbursements	10. -0-
11. Travel	11. -0-
12. Registration fees	12. -0-
13. Conference travel	13. -0-
14. Housing	14. -0-
15. Unvouchered expenses (example: travel advances, etc.)	15. -0-
16. Special meals	16. -0-
17. Other	17. -0-
18. TOTAL (enter total of line 1-17)	18. 4620.00

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor –  
Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

## ESTIMATED BUDGET FOR 2022

### Estimated Income:

Occupational Tax (Insurance and business)	\$6500.00
Franchise Tax	\$3000.00
Rent – Fire District	\$1200.00
Total	\$10,700.00

Passbook Savings as of 12-31-2021 \$15,508.33 Earned interest \$54.16

### Estimated Expense:

Salaries	\$1800.00
Per Diem	\$2400.00
Bonds	\$ 100.00
Dues	\$ 125.00
Insurance	\$1180.74
Utilities	\$3000.00
Office Expense	\$ 800.00
Travel Expense	\$ 400.00
Sundry Expense	\$ 794.26
Total	\$10,700.00

# 2021 Financial Report

Prepared By	Initials	Date
Approved By		

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	1	2	3	4	5	6	7	8	9	10	11
TOTAL	January	February	March	April	May	June	JULY	August	September	October	Nov
Cash Receipts	-0-	131658	472666	76333	10000	276358	10000	78039	10000	18000	9
Cash Disbursement	31000	93217	120251	85660	60310	81888	171968	65670	83650	66439	11
Revenue:											
pass book Savings	1550833										
Interest	5416										
Franchise Tax	-0-	94991	30000	-0-	-0-	67874	-0-	56839	-0-	-0-	8
Occupational License	-0-	36667	392666	76333	-0-	196984	-0-	-0-	-0-	8000	
* Benefic District	-0-	-0-	50000	-0-	10000	10000	10000	10000	10000	10000	1
Rent-Town Hall	-0-	-0-	-0-	-0-	-0-	-0-	-0-	11200	-0-	-0-	
Misc Revenue	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	
TOTAL Revenue	-0-	131658	472666	76333	10000	276358	10000	78039	10000	18000	9
Expenditures:											
Salary	15000	15000	5000	5000	5000	5000	5000	5000	5000	5000	
per diem	16000	16000	30000	30000	30000	30000	30000	30000	30000	30000	8
* Utilities	-0-	62217	43581	25240	25310	25288	25901	24533	25070	26439	2
Reimbursement	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	
Expense	-0-	-0-	4000	-0-	-0-	-0-	-0-	-0-	-0-	-0-	
Travel	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	
Office Supply	-0-	-0-	-0-	-0-	-0-	11600	-0-	-0-	14580	-0-	
Dues:	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	
Bld. Assets/Maintenance	-0-	-0-	-0-	-0-	-0-	-0-	-0-	1137	-0-	-0-	
Equipment Purchase	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	
Sundry Acct.	-0-	-0-	37670	24920	-0-	10000	5000	5000	9000	5000	
Insurance	-0-	-0-	-0-	-0-	-0-	-0-	106267	-0-	-0-	-0-	
TOTAL Expenditure	31000	93217	120251	85660	60310	81888	171968	65670	83650	66439	11
Year End Balance											
For 2020	1012252										
Monthly Balance	981252	1019693	1572108	1362781	1312471	1508941	1344973	1357342	1293672	125253	120
Year End Balance	1176072										
For 2021											
* Late payment Nov, Dec-2020 Jan, Feb March April											
* Jan, checks lost in mail											
Retissud in Feb,											

CLERK

MAYOR

# Final Report

Prepared By	Initials	Date
Approved By		

1 2 3 4 5 6 7 8 9 10 11 12 13

January	February	March	April	May	June	July	August	September	October	November	December	Year Ending
-0-	131658	472666	76333	10000	276358	10000	78039	10000	18000	99215	20000	1202269
31000	93217	120251	85660	60310	81888	171968	65670	83650	66439	111095	67301	1038449

1550833  
5416

-0-	94991	30000	-0-	-0-	67874	-0-	56839	-0-	-0-	89215	-0-	310419
-0-	36667	392666	76333	-0-	196984	-0-	-0-	-0-	8000	-0-	-0-	710650
-0-	-0-	50000	-0-	10000	10000	10000	10000	10000	10000	10000	20000	140000
-0-	-0-	-0-	-0-	-0-	-0-	-0-	11200	-0-	-0-	-0-	-0-	11200
-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	131658	472666	76333	10000	276358	10000	78039	10000	18000	99215	20000	1202269

15000	15000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	80000
16000	16000	30000	30000	30000	30000	30000	30000	30000	30000	30000	30000	382000
-0-	62217	43581	25740	25310	25288	25701	24533	25070	26439	26095	25801	335795
-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	4000	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	4000
-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	11600	-0-	-0-	14580	-0-	-0-	6500	32680
-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-	-0-	1137	-0-	-0-	-0-	-0-	1137
-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	37670	24920	-0-	10000	5000	5000	9000	5000	-0-	-0-	96590
-0-	-0-	-0-	-0-	-0-	-0-	106267	-0-	-0-	-0-	-0-	-0-	106267

31000	93217	120251	85660	60310	81888	171968	65670	83650	66439	111095	67301	1038449
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1012252

981252	1019693	1372108	1362781	1312471	1506941	1344973	1357342	1298692	1255253	1223373	1176072
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1176072

2020 JAN FEB March April

CLERK

MAYOR