

**NICHOLLS STATE UNIVERSITY
ALUMNI FEDERATION**

Financial Report

For the Year Ended June 30, 2023

NICHOLLS STATE UNIVERSITY ALUMNI FEDERATION
Financial Report
For the Year Ended June 30, 2023

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STAGNI & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Nicholls State University Alumni Federation

Opinion

We have audited the accompanying financial statements of the Nicholls State University Alumni Federation (a nonprofit organization) as of June 30, 2023, which comprise the Statement of Financial Position and the related statement of Activities, Functional Expenses, and the Statement of Cash Flows for the year then ended and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Nicholls State University Alumni Federation as of June 30, 2023, and its changes in net assets and its cash flows for the year ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Nicholls State University Alumni Federation and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



Other Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of compensation, benefits and other payments to agency head, listed as other supplementary information in the table of contents, is presented for purposes of additional analysis and are not a required part of the above financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

Stagni & Company

Thibodaux, Louisiana
December 11, 2023



STAGNI & COMPANY, LLC

Nicholls State University Alumni Federation

Statement of Financial Position

June 30, 2023

ASSETS

CURRENT ASSETS

Cash & cash equivalents	\$	291,974
Cash & cash equivalents - designated		<u>77,929</u>
Total Current Assets		<u>369,903</u>

NON-CURRENT ASSETS

Furniture, equipment, & improvements, net of accumulated depreciation of \$47,086		<u>5,361</u>
Total Non-Current Assets		<u>5,361</u>

TOTAL ASSETS

\$ 375,264

NET ASSETS

Without donor restrictions	\$	297,335
With donor restrictions		<u>77,929</u>

TOTAL NET ASSETS

\$ 375,264

See Notes to the Financial Statements.

Nicholls State University Alumni Federation

Statement of Activities

For the Year Ending June 30, 2023

CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS

Revenues

Member & Chapter dues	\$	79,453
Donations - general		5,224
Special Events		48,623
Commissions		1,556
Donated services		162,290
Donated occupancy		11,000
Donations for scholarships		150
Student assessments		29,218
Interest		1,041
Miscellaneous		1,726
Satisfaction of Program Restrictions		19,855
Total revenue without donor restrictions		<u>360,136</u>

Expenses

Program Services		254,534
SUPPORTING SERVICES		
General & Administrative		51,118
Membership Development		4,517
Total Supporting Services		<u>55,635</u>
Total expenses		<u>310,169</u>

Increase in Net Assets without donor restrictions		49,967
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CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS

Contributions for Student Assessments	(19,152)
Chapter dues	407
Disaster assistance	(1,110)
Net Assets Released from Restrictions	<u>(19,855)</u>

Increase in Net Assets	30,112
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NET ASSETS, BEGINNING OF YEAR	<u>345,152</u>
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NET ASSETS, END OF YEAR	<u><u>\$ 375,264</u></u>
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See Notes to the Financial Statements.

Nicholls State University Alumni Federation

Statement of Functional Expenses

For the Year Ending June 30, 2023

	PROGRAM SERVICES	SUPPORT SERVICES			Total Expenses
		General & Administrative	Membership Development	Total Support	
Director expenses	\$ 2,281	\$ -	\$ -	\$ -	\$ 2,281
Salaries	162,909	-	-	-	162,909
Public relations	4,303	-	-	-	4,303
Disaster assistance	1,110	-	-	-	1,110
Fund Raising events	33,301	-	-	-	33,301
Scholarships	1,525	-	-	-	1,525
Student Assessment	48,370	-	-	-	48,370
Office supplies & maintenance	148	1,254	-	1,254	1,402
Board & Committee	-	1,033	-	1,033	1,033
Postage	587	2,985	-	2,985	3,572
Dues & subscriptions	-	10,132	-	10,132	10,132
Professional Fees	-	6,750	-	6,750	6,750
Insurance	-	9,930	-	9,930	9,930
Bank & VISA fees	-	1,258	-	1,258	1,258
Travel & Training	-	341	-	341	341
Miscellaneous	-	3,124	-	3,124	3,124
Depreciation	-	1,062	-	1,062	1,062
Occupancy	-	11,000	-	11,000	11,000
Equipment Expense	-	2,249	-	2,249	2,249
Dues expenses - mailing/other	-	-	2,224	2,224	2,224
Chapter expenses	-	-	2,293	2,293	2,293
	<u>\$ 254,534</u>	<u>\$ 51,118</u>	<u>\$ 4,517</u>	<u>\$ 55,635</u>	<u>\$ 310,169</u>

See Notes to the Financial Statements.

Nicholls State University Alumni Federation

Statement of Cash Flows
For the Year Ended June 30, 2023

Cash flows from operating activities:	
Change in net assets	\$ 30,112
Adjustments to reconcile increase in net assets to net cash provided by operating activities	
Depreciation	1,062
(Increase) decrease in operating assets:	
Prepaid expenses	-
Increase (decrease) in operating liabilities	
Accounts payable	-
Accrued payroll & payroll taxes payable	-
Total Adjustments	1,062
Net cash flow provided (used) by operating activities	\$ 31,174
Cash flows from investing activities:	
Purchases (adjustment) of property and equipment	(1)
Net cash provided (used) by investing activities	(1)
Cash flows from financing activities:	
Payments on long-term debt	-
Net cash provided (used) by financing activities	-
Net increase in cash and cash equivalents	31,173
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	338,730
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 369,903

NICHOLLS STATE UNIVERSITY ALUMNI FEDERATION
Notes to the Financial Statements
For the Year Ended June 30, 2023

Note 1. NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

Nature of organization:

The Nicholls State University Alumni Federation (the Alumni Federation) was organized as a non-profit corporation as defined by Revised Statutes of Louisiana Title 12, Section 101 and is duly inscribed in Book of Charters and Articles of Incorporation No. 4, Page 539, Entry No. 185698. Its object and purpose is to foster, protect, and promote the welfare of Nicholls State University and its alumni.

The significant accounting policies are as follows:

Basis of accounting:

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported on the financial statements. The financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America and are prepared on the accrual basis.

Classification of Net Assets

The Federation presents the financial statements following the recommendations of the Financial Accounting Standards Board (FASB). Under FASB, the Federation is required to report information regarding its financial position and activities according to two classes of net assets:

- Net Assets without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Federation. These net assets may be used at the discretion of management and the board of directors.
- Net Assets with Donor Restriction – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Federation or by the passage of time. Other donor restrictions are perpetual in nature, were by the donor has stipulated the funds be maintained in perpetuity.

Contributions:

The Alumni Federation records contributions when they are received.

NICHOLLS STATE UNIVERSITY ALUMNI FEDERATION
Notes to the Financial Statements
For the Year Ended June 30, 2023

**Note 1. NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES,
continued**

Cash and Cash Equivalents

For purposes of reporting cash flows, the Federation considers all highly liquid investments purchased with a maturity of three months or less to be cash equivalents.

Furniture, equipment, & improvements:

Furniture, equipment, & improvements are carried at historical cost. Donated assets are valued at estimated market value at the time of donation. Depreciation is calculated on the straight-line method over the estimated useful lives of the assets. Assets costing more than \$1,000 are capitalized.

Income tax status:

No provision has been made for income taxes in the financial statements. The Alumni Federation is exempt from income tax under section 501(c) (3) of the Internal Revenue Code. This code section enables the Organization to accept donations, which qualify as charitable contributions to the donor.

Use of estimates:

The preparation of financial statements on the accrual basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Functional allocation of expenses:

Expenses are charged directly to program services, general and administrative, or membership development categories based on specific identification. There are no indirect expenses to be allocated.

Revenue Recognition

Effective July 1, 2019, the Federation adopted the requirements of the Financial Accounting Standards Board's (FASB) Accounting Standards Update (ASU) No. 2014-09, "Revenue from Contracts with Customers (Topic 606)". This ASU and all subsequently issued clarifying ASUs replaced most revenue recognition guidance in US GAAP and addresses how an entity should recognize revenue derived from various contracts with customers that generate revenue, along with requiring additional disclosures related to the nature, amount, and timing of revenue and cash flows arising from contracts with customers.

NICHOLLS STATE UNIVERSITY ALUMNI FEDERATION
Notes to the Financial Statements
For the Year Ended June 30, 2023

NOTE 2. CASH AND CASH EQUIVALENTS

In addition to bank accounts, this classification includes all short-term investments such as savings accounts, certificates of deposit maturing in one year or less, and money market accounts. These investments are stated at cost which approximates market.

A schedule of cash and cash equivalents (book balances) follows:

<u>Synergy Bank</u>	
Scholarship Checking (interest bearing)	\$24,599
Nicholls Student Alumni Association (non-interest bearing)	1,363
Alumni Lifetime Membership Savings (interest bearing)	132,307
General Checking (non-interest bearing)	63,516
Student Assessment Account (non-interest bearing)	36,151
Money Market (interest bearing)	96,092
Disaster Assistance (non-interest bearing)	9,656
Cheer Chapter	685
Black Alumni Chapter	3,018
Veterans Alumni Chapter	455
<u>Hancock Whitney Bank</u>	
S Knobloch (interest bearing)	2,003
<u>Paypal</u>	
Paypal account	59
	\$369,903

NICHOLLS STATE UNIVERSITY ALUMNI FEDERATION
Notes to the Financial Statements
For the Year Ended June 30, 2023

NOTE 2. CASH AND CASH EQUIVALENTS (continued)

These deposits are stated at cost, which approximates market.

Statement of Financial Accounting Standards No. 105 identifies deposits maintained at financial institutions more than federally insured limits as a concentration of credit risk requiring disclosure, regardless of the degree of risk. On June 30, 2023, the Alumni had \$278,177 in deposits (collected bank balance), \$26,174 of which is not secured from risk by FDIC federal deposit insurance. This amount includes the \$348 which is on deposit with Pay Pal. There are no securities pledged on these accounts by the fiscal agent bank.

The cash & cash equivalents – designated as shown on the Balance Sheet are for accounts set up for a specific purpose. Further description for these designations can be found in Note 5.

NOTE 3. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Federation’s financial assets as of the statement of assets and net assets date, reduced by amounts not available for general use because of a contractual or donor-imposed restriction within one year of the statement of financial position date.

Financial assets at June 30, 2023	
Cash and cash equivalents	\$369,903
Unavailable for General Expenditures	
Net Assets with donor restrictions	<u>77,929</u>
Financial Assets Available for General Expenditures	\$291,974

NOTE 4. FURNITURE, EQUIPMENT, & IMPROVEMENTS

Capital assets purchased or acquired with an original cost of \$1,000 or more are reported at cost. Donated assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance is expenses as incurred. Depreciation is recorded using the straight-line method over the useful lives of the assets as follows:

<u>Description</u>	<u>Estimated Lives</u>
Buildings	40 years
Building improvements	10-40 years
Equipment	5-15 years

NICHOLLS STATE UNIVERSITY ALUMNI FEDERATION
Notes to the Financial Statements
For the Year Ended June 30, 2023

NOTE 4. FURNITURE, EQUIPMENT, & IMPROVEMENTS (continued)

Furniture, equipment and improvements consist of the following:

	Balance 6/30/2022	Additions	Deletions/ Adjustment	Balance 6/30/2023
Furniture & Equipment	\$ 18,378	\$ -	\$ 1	\$ 18,379
Leasehold Improvements	34,068	-	-	34,068
	<u>52,446</u>	<u>-</u>	<u>1</u>	<u>52,447</u>
Less: Accumulated Depreciation	(46,024)	(1,062)	-	(47,086)
Totals	<u>\$ 6,422</u>	<u>\$ (1,062)</u>	<u>\$ 1</u>	<u>\$5,361</u>

During the year, there were no asset purchases. Depreciation Expense for the year was \$1,062.

NOTE 5. UNRESTRICTED NET ASSETS DESIGNATED FOR A SPECIFIC PURPOSE

Net assets include \$77,929 in net assets with donor restrictions, which have been designated by the board or donor for a specific purpose.

The Alumni Federation receives student assessment revenue from Nicholls State University. The Board has designated these funds for activities that will benefit the student body such as scholarships and other activities that the Alumni Federation sponsors. These assets have been obtained through student self-assessment, and by donors, and are to be used exclusively for scholarships (\$24,599); student activities (\$36,151); and educational purposes (\$2,002)

Funds were donated for special purposes and are restricted to be spent for a specific purpose – Nicholls Student Alumni Association (NSAA) (\$1,363) and disaster assistance (\$9,656) as denoted by the donor.

Dues collected for a specific chapter that will be accumulated to be spent on chapter programs totaled \$2,677 and have the following balances:

- Cheer Chapter \$ 685
- Black Alumni Chapter \$3,018
- Veterans Chapter \$ 455

NICHOLLS STATE UNIVERSITY ALUMNI FEDERATION
Notes to the Financial Statements
For the Year Ended June 30, 2023

NOTE 6. MEMBERSHIP DUES

The Alumni Federation assesses dues to be a member. Dues are determined by the Board for various levels of membership. These levels of membership are:

- single dues (\$40),
- joint dues (\$60),
- dues for a recent graduate (\$17),
- friend of the alumni (\$50),
- lifetime membership,
 - single (\$500),
 - and joint (\$750).

NOTE 7. PROGRAM SERVICES

The Alumni Federation provides program services that benefit both its alumni and current Nicholls State University students. The major program services are to foster, protect, and promote the welfare of Nicholls State University, to establish a mutually beneficial relationship between the University and its Alumni. The major focus is on scholarships, fundraising, student activities, and its annual business meeting.

The Alumni Federation awards scholarships to current or incoming Nicholls State University students. The funds for these scholarships come from donors requesting scholarships named for a specific person as well as from student assessment or general funds.

Homecoming activities are centered on the Nicholls State University's homecoming football game. Some of the activities that the Alumni Federation provides are the wear red, Get Fed, and alumni tailgating. These activities are now being charged to student support activities.

The Alumni Colonel Golf Classic engages 100+ area golfers. To participate in these activities, participants are charged fees to help offset the cost as well as corporate sponsors. The Board has also designated a percentage of the net earnings from the golf tournament to be set aside to fund scholarships.

The Alumni Federation also provides for an annual business meeting. This meeting is centered on a "crawfish boil" where the Board of Directors is sworn in. Tickets are sold to attend the crawfish boil and a silent auction is held in conjunction with this meeting to help offset the cost.

NICHOLLS STATE UNIVERSITY ALUMNI FEDERATION
Notes to the Financial Statements
For the Year Ended June 30, 2023

NOTE 8. DONATED SERVICES AND FACILITIES

The Alumni Federation receives donated services from Nicholls State University in the form of a full-time director, an assistant director of alumni engagement, a graduate assistant, and a student worker. Nicholls State University has estimated the approximate cost of providing the donated services to be \$162,290 and it is included in contributions and expenses in the statement of activities.

The Alumni Federation also occupies office space on the campus of Nicholls State University. The University does not charge the Alumni Federation for this space. Nicholls State University has estimated the approximate fair value of the annual rental and related utilities to be \$11,000 and it is included in contributions and expenses in the statement of activities.

NOTE 9. RISK MANAGEMENT

The Alumni Federation is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; and natural disasters. The Alumni Federation has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. There have been no significant reductions in coverage from the prior year. No settlements were made during the current or prior three fiscal years that exceeded the insurance coverage.

NOTE 10. ECONOMIC DEPENDENCY

The Nicholls State University Alumni Federation operates out of the Alumni House, which is owned by Nicholls State University. The University allows the Federation to occupy this building rent-free. Nicholls State University also covers 100% of the salary of the director, an assistant director of alumni engagement, a graduate assistant, and student worker of the Federation. If these expenses were not provided, the Federation would not be able to continue its operations.

NOTE 11. SUBSEQUENT EVENTS

The subsequent events of the federation were evaluated through the date of the financial statements were available to be issued (December 11, 2023).

NOTE 12. LITIGATION AND CLAIMS

At June 30, 2023, the Alumni Federation had no litigation or claims pending.

***OTHER SUPPLEMENTARY
INFORMATION***

Nicholls State University Alumni Federation
Schedule of Compensation, Benefits and Other Payments to Agency Head
For the Year Ending June 30, 2023

Agency Head Name: Monique Crochet, Executive Director of Alumni Affairs

Purpose	Amount
Salary (donated services - paid by Nicholls State University)	\$25,526
Benefits - (donated services - paid by Nicholls State University)	\$9,101
Benefits - Medicare (donated services - paid by Nicholls State University)	\$1,234
Car Allowance	\$0
Vehicle provided by government	\$0
Per Diem	\$0
Reimbursements	\$0
Travel	\$0
Registration fees	\$0
Conference travel	\$0
Continuing professional education fees	\$0
Housing	\$0
Unvouchered expenses	\$0
Special meals	\$0
Fuel	\$0
Dues - Rotary, Chamber, SMIG, BIG (includes some meals)	\$0
Cell Phone	\$0
Other - Leadership Lafourche Tuition	\$0
Total	\$35,861