REDDELL-VIDRINE WATER DISTRICT VILLE PLATTE, LOUISIANA ANNUAL FINANCIAL REPORTS DECEMBER 31, 2022 AND 2021

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James L. Nicholson, Jr., CPA Michael A. Roy, CPA Lisa Trouille Manuel, CPA Dana D. Quebedeaux, CPA

Van L. Auld, CPA Molly Fontenot Duplechain, CPA



JOHN S. DOWLING & COMPANY A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS www.jsdc-cpas.com John S. Dowling, CPA - 1904-1984 John Newton Stout, CPA - 1936-2005 Chizal S. Fontenot, CPA - 1955-2012 Russell J. Stelly, CPA - 1942 - 2019 Harold Dupre, CPA - 1931-2019

Retired Dwight Ledoux, CPA - 1998 Joel Lanclos, Jr., CPA - 2003 G. Kenneth Pavy, II, CPA - 2020

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

The Board of Commissioners Reddell-Vidrine Water District Ville Platte, Louisiana

We have reviewed the accompanying financial statements of the business-type activity of the Reddell-Vidrine Water District, a component unit of the Evangeline Parish Police Jury, as of and for the years ended December 31, 2022 and 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management of the Reddell-Vidrine Water District. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Service Committee of the AICPA, and the standards applicable to review engagements contained in the <u>Government Auditing Standards</u>, issued by the United States Comptroller General. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Reddell-Vidrine Water District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

In accordance with the <u>Louisiana Governmental Audit Guide</u> and the provisions of state law, we have issued a report, dated April 12, 2023, on the results of our agreed-upon procedures.

P. O. Box 1549 4766 I-49 North Service Road Opelousas, Louisiana 70570 Phone: 337-948-4848 Fax: 337-948-6109 The Board of Commissioners Reddell-Vidrine Water District Ville Platte, Louisiana

Required Supplementary Information

Management has omitted management's discussion and analysis, that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

Other Supplementary Information

The other supplementary information on pages 24 and 26 is presented for purposes of additional analysis and is not a required part of the basic financial statements and has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements but has been compiled. Such information is the responsibility of management. We have not audited or reviewed the other supplementary information and accordingly, we do not express an opinion, a conclusion, nor provide any assurance on such supplementary information.

The accompanying schedule of compensation, benefits, and other payments to the agency head, or chief executive officer on page 25 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the supplementary information and, accordingly, do not express an opinion on such information.

Dowling & Company Opelousas, Louisiana

April 12, 2023

BASIC FINANCIAL STATEMENTS

REDDELL-VIDRINE WATER DISTRICT VILLE PLATTE, LOUISIANA STATEMENTS OF NET POSITION DECEMBER 31, 2022 AND 2021

	BUSINESS-TYPE ACTIVITIES PROPRIETARY FUND		
	2022	2021	
<u>ASSETS</u>			
CURRENT ASSETS			
Checking	\$ 10,672	\$ 25,386	
Savings	174,611	180,133	
Accounts receivable, net	36,503	33,503	
NSF receivable	8,463	6,767	
Due from restricted assets	3,958	3,745	
Total current assets	234,207	249,534	
RESTRICTED ASSETS			
Bond Reserve Fund	13,403	13,391	
Security deposits	55,011	54,608	
Contingency	16,871	14,194	
Total restricted assets	85,285	82,193	
PROPERTY, PLANT, AND EQUIPMENT			
Buildings and equipment	339,762	338,968	
Water system	866,809	852,215	
· · · · · · · · · · · · · · · · · · ·	1,206,571	1,191,183	
Less: accumulated depreciation	(769,437)	(741,785)	
Land	24,500	24,500	
Total property,plant, and			
equipment	461,634	473,898	
OTHER ASSETS			
Security deposits	· 10	10	
<u>Total other assets</u>	10	10	
<u>Total assets</u>	781,136	805,635	

Continued on next page.

See accompanying notes and independent accountant's review report.

REDDELL-VIDRINE WATER DISTRICT VILLE PLATTE, LOUISIANA STATEMENTS OF NET POSITION (CONTINUED) DECEMBER 31, 2022 AND 2021

	BUSINESS-TYPE ACTIVITIES PROPRIETARY FUND		
	2022	2021	
LIABILITIES			
CURRENT LIABILITIES (from current assets)			
Accounts payable	\$ 15,268	\$ 7,164	
Safe drinking water payable	2,844		
Payroll taxes payable	3,898	4,216	
FHA note-current portion	8,450	8,059	
Accrued interest payable	242	263	
<u>Total current liabilities</u>	30,702	19,702	
<u>CURRENT LIABILITIES</u> (from restricted assets)			
Security deposits payable	51,053	50,863	
Due to operating	3,958	3,745	
	55,011	54,608	
NON-CURRENT LIABILITIES			
FHA note	84,654	93,104	
Total non-current liabilities	84,654	93,104	
<u>Total liabilities</u>	170,367	167,414	
NET POSITION			
Net investment in capital assets	461,634	473,898	
Net position - restricted	30,274	27,585	
Net position - unrestricted	118,861	136,738	
Total net position	610,769	638,221	
Total liabilities and net position	781,136	805,635	

See accompanying notes and independent accountant's review report.

REDDELL-VIDRINE WATER DISTRICT VILLE PLATTE, LOUISIANA STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION FOR THE YEARS ENDED DECEMBER 31, 2022 AND 2021

	BUSINESS-TYPE ACTIVITIES PROPRIETARY FUND			
		2022	ARTFUND	2021
OPERATING REVENUES				2021
Water sales and late fees	\$	351,493	\$	342,991
Connection, installations and miscellaneous		10,051		8,407
Total operating revenues		361,544		351,398
OPERATING EXPENSES				_
Accounting		6,800		6,755
Advertising		565		600
Bad debt expense	·	9,340		15,945
Bank service charge		812		540
Depreciation		27,651		27,820
Meals and entertainment		2,000		1,440
Fees and permits		19,878		3,116
Fuel and truck expense		16,277		14,082
Insurance		21,979		22,570
Legal		(225)		75
Office expense and postage	. ^	11,572		13,956
Refunds		1,761		306
Repairs		16,336		11,033
Salaries and wages		147,772		147,397
Supplies		26,119		50,830
Per diem paid board members		5,625		5,625
Payroll taxes		11,912		11,723
Pension plan expense		1,883		2,081
Rent expense		4,200		2,612
Seminars		1,085		375
Telephone		7,231		7,498
Uniforms				125
Utilities		44,334		31,138
<u>Total operating expenses</u>		384,907		377,642
Totar operating expenses				377,042
Operating income (loss)		(23,363)		(26,244)
NON-OPERATING REVENUES (EXPENSES)				-
Interest revenue		521		448
Interest expense		(4,610)		(4,984)
Total non-operating revenues (expenses)		(4,089)		(4,536)
Total non-operating revenues (expenses)	·	(4,000)	·	(4,000)
CHANGE IN NET POSITION		(27,452)		(30,780)
NET POSITION, beginning of year		638,221		669,001
NET POSITION, end of year		610,769		638,221
·				

See accompanying notes and independent accountant's review report.

REDDELL-VIDRINE WATER DISTRICT VILLE PLATTE, LOUISIANA STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2022 AND 2021

	BUSINESS-TYPE ACTIVITIES PROPRIETARY FUND	
	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES	·	
Receipts from customers and users	\$ 357,038	\$ 354,315
Payments to suppliers for goods and services	(198,854)	(202,730)
Payments to employees for services	(147,772)	(147,397)
Net cash provided by operating activities	10,412	4,188
CASH FLOWS FROM CAPITAL AND	· · · ·	
RELATED FINANCING ACTIVITIES		
Purchase of capital assets	(15,388)	_
Principal payment on loans	(8,059)	(7,686)
Interest paid on loans	(4,630)	(5,004)
Net cash used by capital and related		
financing activities	(28,077)	(12,690)
CASH FLOWS FROM INVESTING ACTIVITIES	<u>,</u>	
Interest earned	521	0 4 4
Net cash provided by investing activies	521	448
Net cash provided by investing activies		440
NET INCREASE (DECREASE) IN CASH, CASH EQUIVALENTS		
AND RESTRICTED CASH	(17,144)	(8,054)
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH,		
beginning of year	287,712	<u> </u>
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH,	·	
end of <u>year</u>	270,568	287,712
	······································	<u></u>
RECONCILIATION OF OPERATING INCOME TO NET		
CASH PROVIDED BY OPERATING ACTIVITIES		
Operating income (loss)	\$ (23,363)	\$ (26,244)
Adjustments to reconcile operating income to		
net cash provided by operating activities	•	
Depreciation expense	27,651	27,820
(Increase) decrease in receivables	(4,696)	1,437
Increase (decrease) in payables	10,630	(305)
Increase (decrease) in meter deposits	· 190	1,480
Total adjustments	33,775	30,432
NET CASH PROVIDED BY OPERATING ACTIVITIES	10,412	4,188
	<u> </u>	

See accompanying notes and independent accountant's review report.

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NOTE (1) - <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>

A. SCOPE OF ENTITY

The Reddell-Vidrine Water District of Evangeline Parish, Louisiana was created by the Evangeline Parish Police Jury on July 14, 1967, and is governed by five board members appointed by the Evangeline Parish Police Jury. The Water District was created to provide water within the District. The Water District is a component unit of the Evangeline Parish Police Jury. It is economically dependent upon the District it serves.

As the governing authority of the parish, for reporting purposes, the Evangeline Parish Police Jury is the financial reporting entity for Evangeline Parish.

The financial reporting entity consists of (a) the primary government (Parish Police Jury) (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Evangeline Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

- 1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the Parish Police Jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Parish Police Jury.
- 2. Organizations for which the Parish Police Jury does not appoint a voting majority but are fiscally dependent on the Parish Police Jury.
- 3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the Parish Police Jury appoints a voting majority of the Water District's governing body and the Parish Police Jury has the ability to impose its will on the Water District, the Water District was determined to be a component unit of the Evangeline Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the Water District and do not present information on the Parish Police Jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

B. BASIS OF PRESENTATION

The accounts of Reddell-Vidrine Water District are organized in one fund, which is considered a separate accounting entity. The operations of the fund are accounted for by self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenses. The fund presented in the financial statements is described as follows:

NOTE (1) - <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> - Continued

B. BASIS OF PRESENTATION - Continued

Proprietary Fund

Proprietary funds account for activities for which a fee is charged to external users for goods and services.

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

The Proprietary Fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or non-current) associated with their activities are reported. Proprietary fund equity is classified as net assets.

Basis of Accounting

Business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Billed and unbilled utility receivables are recorded at year-end.

Basis of Accounting

Purchases of operating supplies are regarded as expenditures at the time purchased and inventories of such supplies (if any) are not recorded as assets at the close of the fiscal year, unless material.

Operating income reported in proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principle operating revenues for proprietary funds are charges to customers for sales or services. Principle operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

D. <u>INVESTMENTS</u>

Investments are recorded at cost, which approximates market. Reddell-Vidrine Water District did not have investments in certificates of deposit at December 31, 2022 and 2021.

Louisiana statutes authorize Reddell-Vidrine Water District to invest in United States bonds, treasury notes or certificates, time certificates of deposit in state and national banks, the Louisiana Asset Management Pool, or any other federally insured investment.

NOTE (1) - <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> - Continued

E. <u>CAPITAL ASSETS</u>

Capital assets (including infrastructure assets), which constitute assets of the Proprietary Fund, are recorded at cost and depreciation is computed under the straight-line method and the modified accelerated cost recovery method. The service lives by type of asset are as follows:

Water system Building and equipment 50 years 5-50 years

F. <u>BUDGET</u>

Reddell-Vidrine Water District submits a yearly budget to the United States Department of Agriculture – Rural Development for approval. The Water District is not required to adopt a budget under state law.

G. STATEMENT OF CASH FLOWS

For purposes of reporting cash flows, all highly liquid investments with an initial maturity of three months or less are considered to be cash equivalents.

H. ENCUMBRANCES

Reddell-Vidrine Water District does not employ the encumbrance system of accounting.

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I. COMPENSATED ABSENCES

Vacation and sick leave cannot be accumulated. Employees do not get paid for unused vacation or sick leave.

J. <u>RETIREMENT</u>

The employees of the District contribute to a Simple Plan. See NOTE (7).

K. <u>BAD DEBTS</u>

Uncollectable amounts due for customers receivables are recognized as bad debts through the adjustment of an allowance account to the balance of the individual accounts over 90 days old and deemed uncollectable at the end of the fiscal year.

L. ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

M. EQUITY CLASSIFICATION

Equity is classified as net position and displayed in three components:

1. <u>Net investment in capital assets</u> - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.

NOTE (1) - <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> - Continued

M. EQUITY CLASSIFICATION - Continued

- 2. <u>Restricted net position</u> Consist of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- <u>Unrestricted net position</u> All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for use, it is the Water District's policy to use restricted resources first, then unrestricted resources as they are needed.

NOTE (2) - CASH

At December 31, 2022 and 2021 the bank balances of cash in checking accounts and savings accounts were \$296,958 and \$317,564, respectively. As of December 31, 2022, the District's total bank balances were fully insured and therefore not exposed to custodial credit risk.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the District's deposits may not be recovered or will not be able to recover the collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting balances) must be secured by federal deposit insurance or similar federal securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank.

The District does not have a policy for custodial credit risk.

NOTE (3) - ACCOUNTS RECEIVABLE

Reddell-Vidrine Water District's accounts receivable consist of uncollected billed utility services. An accounts receivable aging schedule is as follows:

	December 31, 2022			December 3	1, 2021	
Days	A	mounts	Number of Accounts	A	mounts	Number of Accounts
Unbilled receivables 0-30 days 31-60 days 61-90 days Over 90 days <u>Total accounts receivable</u> Less: allowance	\$	26,790 5,070 2,223 2,431 12,462 48,976 (12,473)	988	\$	27,768 4,904 (694) 1,525 3,133 36,636 (3,133)	987
		36,503	988		33,503	987

NOTE (3) - ACCOUNTS RECEIVABLE - Continued

The present water rates are as follows:

Commercial and Residential Rates

Flat rate for 3/4 inch:	·· \$	15.00	
Flat rate for 1 inch:		23.00	
Flat rate for 1 1/2 inch:		33.00	
Flat rate for 2 inch:		43.00	
0-2000 Gallons:		15.00	Flat Rate
Over 2000 Gallons:		2.50	per 1000 gallons

The District has 946 residential and 42 commercial customers.

NOTE (4) - CAPITAL ASSETS

The following is a summary of the capital assets at December 31, 2022:

	Balance 1/1/2022	Additions	Retirements	Balance 12/31/2022
Business-type activities:	- <u>-</u>			<u></u>
Capital assets not being depreciated				
Land	\$ 24,500	<u>\$</u>	<u>\$</u>	\$ 24,500
Capital assets being depreciated				
Buiding and equipment	366,993	794	-	367,787
Water system	824,190	14,594	-	838,784
Total capital assets	1,191,183	15,388		1,206,571
Less: accumulated depreciation:				
Building and equipment	(224,951)	(14,964)	-	(239,915)
Water system	(516,834)	(12,688)		(529,522)
Total accumulated depreciation	(741,785)	(27,652)		(769,437)
Business-type activities capital assets, net	473,898	(12,264)	-	461,634

NOTE (4) - CAPITAL ASSETS - Continued

The following is a summary of the capital assets at December 31, 2021:

Business-type activities	Balance 1/1/2021	Additions	Retirements	Balance 12/31/2021
Capital assets not being depreciated				
Land	\$ 24,500	<u> </u>	\$ -	\$ 24,500
Capital assets being depreciated				
Buiding and equipment	366,993	-	-	366,993
Water system	824,190			824,190
Total capital assets	1,191,183			1,191,183
Less: accumulated depreciation				
Building and equipment	(209,678)	(15,273)	-	(224,951)
Water system	(504,287)	(12,547)		(516,834)
Total accumulated depreciation	(713,965)	(27,820)		(741,785)
Business-type activities capital assets, net	501,718	(27,820)		473,898

Depreciation expense amounted to \$27,651 and \$27,820 for the years ended December 31, 2022 and 2021, respectively.

NOTE (5) - LONG-TERM LIABILITIES

The following is a summary of long-term debt transactions as of December 31, 2022:

Description of Debt	Balance January 1, 2022	Issued	Retired	Balance December 31, 2022	Due Within One Year
\$225,000 of Water Revenue Bonds dated May 11, 1998	\$ 101,163	<u>\$ </u>	\$ 8,059	\$ 93,104	\$ 8,450
	101,163		8,059	93,104	8,450

NOTE (5) - LONG-TERM LIABILITIES - Continued

The following is a summary of long-term debt transactions as of December 31, 2021:

Description of Debt	Balance January 1, 2021	Issued	Retired	Balance December 31, 2021	Due Within One Year
\$225,000 of Water Revenue Bonds dated May 11, 1998	\$ 108,849	<u>\$ -</u>	\$ 7,686	\$ 101,163	\$ 8,059
	108,849	-	7,686	101,163	8,059

FHA Note:

\$225,000 Water Revenue Bonds, series 1998, bearing interest at the rate of 4.75% per annum with monthly payments of \$1,057.50 due on the 11th day of each month beginning June 11, 1999.

An amount of \$53 per month will be taken from the District's revenues and deposited in the reserve account until fully funded. As of December 31, 2022 and 2021 the reserve account had \$13,403 and \$13,391 respectively which was fully funded. Monthly deposits of at least \$53 are required for the contingency and depreciation account as of December 31, 2022 and 2021 respectively; all deposits for the contingency and depreciation account were made.

The annual requirements to amortize revenue bonds are as follows:

Year Ending December 31,	Principạl Amount	Interest Amount		
2023	\$ 8,450	\$ 4,240		
2024	8,860	3,830		
2025	9,290	3,400		
2026	9,741	2,949		
2027	10,214	2,476		
2028-2031	46,549	4,698		
Total	93,104	21,593		

NOTE (6) - CASH AND CASH EQUIVALENTS

Cash and cash equivalents are made up of the following accounts:

	2022	2021
Checking	\$ 10,672	\$ 25,386
Savings	174,611	180,133
Bond Reserve Fund	13,403	13,391
Contingency	16,871	14,194
Security deposits	55,011	54,608
	270,568	287,712

NOTE (7) – <u>RETIREMENT PLAN</u>

The Water District has adopted a Simple Plan for employees who have earned at least \$5,000 in any prior two (2) years and have been actively employed by the Water District in at least one (1) year. All contributions made under this plan are fully vested and non-forfeitable. The plan may not be amended except to modify entries inserted in blanks or boxes provided in general requirements, timing of salary reductions elections, procedures for withdrawals and transfers by the designated financial institution, and the plan effective date. The Water District matches employee elected deferrals dollar for dollar up to three percent (3%) of wages. The Water District has contributed \$1,883 and \$2,081 as of December 31, 2022 and 2021, respectively.

NOTE (8) – <u>OTHER POST-EMPLOYMENT BENEFITS (OPEB)</u>

The Reddell-Vidrine Water District does not provide any post-employment benefits to retirees and therefore is not required to report under GASB Statement No. 75, <u>Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions</u>.

NOTE (9) - SUBSEQUENT EVENTS

Subsequent events were evaluated through April 12, 2023, which is the date the financial statements were available to be issued. As of April 12, 2023, there were no subsequent events noted.

NOTE (10) – UNCERTANTIES

In March 2020, the World Health Organization declared the outbreak of novel coronavirus disease (Covid-19) as a pandemic. This matter may negatively impact the results of Reddell-Vidrine Water District's operations and financial position, but the related financial impact cannot be reasonably estimated at this time.

OTHER SUPPLEMENTARY INFORMATION

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James L. Nicholson, Jr., CPA Michael A. Roy, CPA Lisa Trouille Manuel, CPA Dana D. Quebedeaux, CPA

Molly Fontenot Duplechain, CPA

Van L. Auld, CPA



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Retired

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Commissioners Reddell-Vidrine Water District Ville Platte, Louisiana

We have performed the procedures enumerated below, on Reddell-Vidrine Water District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2022, as required by the Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide. Management of Reddell-Vidrine Water District is responsible for its financial records and compliance with applicable laws and regulations.

The District has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the District's compliance with the laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2022. Additionally, the Louisiana Legislative Auditor has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Public Bid Law

 Obtain documentation for all expenditures made during the year for material and supplies exceeding \$30,000 and public works exceeding \$250,000. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

The District had no expenditures for material and supplies exceeding \$30,000 or public works exceeding \$250,000.

Code of Ethics for Public Officials and Public Employees

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

Management provided us with the required list including the noted information.

3. Obtain a list of all employees paid during the fiscal year.

Management provided us with the required list.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

To the Board of Commissioners Reddell-Vidrine Water District Page 2

The employees included on the list of employees provided by management in agreed-upon procedure 3 did not appear on the list provided by management in agreed-upon procedure 2.

5. Obtain a list of all disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether vendors appear on both lists.

Management provided us with the required list including the noted information. No vendors appeared on both lists.

Budgeting

6. Obtain a copy of the legally adopted budget and all amendments.

Reddell-Vidrine Water District records all activities in a proprietary fund and, therefore, is not required to adopt a budget.

7. Trace documentation for the adoption of the budgets and approval of any amendments to the minute book, and report whether there are any exceptions.

Reddell-Vidrine Water District records all activities in a proprietary fund and, therefore, is not required to adopt a budget.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more and whether actual expenditures exceed budgeted amounts by 5% or more. (For agencies that must comply with the Licensing Agency Budget Act only, compare the expenditures of the final budget to actual expenditures, and report whether actual expenditures exceed budgeted amounts by 10% or more per category or 5% or more in total).

Reddell-Vidrine Water District records all activities in a proprietary fund and, therefore, is not required to adopt a budget.

Accounting and Reporting

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and (a) report whether the six disbursements agree to the amount and payee in the supporting documentation, (b) report whether the six disbursements are coded to the correct fund and general ledger account, and (c) report whether the six disbursements were approved in accordance with management's policies and procedures.

All six disbursements agreed to supporting documentation for amount and payee. All six disbursements were coded to the correct fund and general ledger account and approved by the board members.

To the Board of Commissioners Reddell-Vidrine Water District Page 3

Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

Reddell-Vidrine Water District is only required to post a notice of each meeting and the accompanying agenda on the door of the District's office building. Management has asserted that such documents were properly posted.

Debt

11. Obtain bank deposit slips for the fiscal year and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission and report any exceptions.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advance, or gifts.

A reading of the minutes of the District showed no indication of approval of bonuses, advances or gifts. We also inspected payroll records for the year and noted no instances which would constitute bonuses, advances, or gifts.

State Audit Law

13. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

The District's report was submitted in a timely manner.

14. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

The District did not enter any contracts that utilized state funds.

Prior-Year Comments

15. Obtain and report management's representation as to whether any prior year suggestions, expectations, recommendations, and/or comments have been resolved.

Our prior year report, dated March 9, 2022, included one comment which remains unresolved.

We were engaged by the District to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in <u>Government Auditing</u>

To the Board of Commissioners Reddell-Vidrine Water District Page 4

<u>Standards</u>, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the District's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Dowling & Company

Ópelousas, Louisiana April 12, 2023

LOUISIANA ATTESTATION QUESTIONNAIRE (For Attestation Engagements of Governmental Agencies) <u>28 2023</u> (Date Transmitted) <u>John S. Dowling & Company</u> (CPA Firm Name) <u>P.O.Box 1549</u> (CPA Firm Address) <u>Opelousas LA 70571-1549</u> (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of 2 + 2 + 2 + 2 + 3 - (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Public Bid Law

It is true that we have complied with the state procurement code (R.S. 39:1551 – 39:1755); the public bid law (R.S. 38:2211-2296), and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes [No [] N/A []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [] No [] N/A []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [No [] N/A []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes [No [] N/A []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [/] No [] N/A []

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes 🚺 No [] N/A []

We have had our financial statements reviewed in accordance with R.S. 24:513.

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [No [] N/A []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [] No [] N/A []

Yes 1 No [] N/A [

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We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Meetings

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes [] No [] N/A []

Yes M 1 No [] N/A []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65. Yest No [] N/A []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [] No [] N/A []

Yes 1 No [] N/A []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes [/] No [] N/A []

We acknowledge that we are responsible for determining that that the procedures performed are appropriate for the purposes of this engagement.

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes [] No [] N/A []

Yest No [] N/A []

We have provided you with all relevant information and access under the terms of our agreement.

Yes [] No [] N/A []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No [] N/A []

We are not aware of any material misstatements in the information we have provided to you.

Yes [No [] N/A []

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose

to you any such communication received between the end of the period under examination and the date of your report.

Yes [No [] N/A []

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes [No [] N/A []

The previous responses have been made to the be	est of our belief and knowledge
The second secon	Secretary_02-05-2023Date
- Kame Fontenat	Treasurer02:07- 2023Date
Muy Zmages	President <u>02-08-2023</u> Date

REDDELL-VIDRINE WATER DISTRICT VILLE PLATTE, LOUISIANA SCHEDULE OF CURRENT YEAR FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2022

SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

2022-1 Inadequate Segregation of Accounting Functions

Condition: Due to the small number of employees, The Reddell-Vidrine Water District does not have adequate segregation of functions within the accounting system. A system of internal control procedures contemplates a segregation of duties so that no one individual handles a transaction from its inception to its completion.

Criteria: The Reddell-Vidrine Water District should have adequate segregation of duties over accounting functions.

Cause: There are a small number of employees at Reddell-Vidrine Water District performing the daily operating activities.

Effect: Accounting functions are not segregated, and it is important that you are aware of this condition because errors or fraud could occur and not be detected.

Recommendation: A system of internal control procedures should be established in order to mitigate the problem of having such a small number of employees performing the daily operating activities.

Management's Response: Management has determined that it is not cost effective to achieve complete segregation of duties within the accounting department. No cash is collected, and a bookkeeping firm performs all bookkeeping functions. No plan is considered necessary.

Contact Person: Joseph Limoges

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

N/A

SECTION III - MANAGEMENT LETTER

No findings.

REDDELL-VIDRINE WATER DISTRICT VILLE PLATTE, LOUISIANA SCHEDULE OF PRIOR YEAR FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2022

SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

2021-1 Inadequate Segregation of Accounting Functions

Unresolved - Repeat comment.

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

N/A

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SECTION III - MANAGEMENT LETTER

No findings.

REDDELL-VIDRINE WATER DISTRICT VILLE PLATTE, LOUISIANA SCHEDULE OF DIRECTORS' AND OFFICERS' COMPENSATION AS OF DECEMBER 31, 2022

Name of Commissioner	Office Held	Term	An	nount
Joseph Limoges	President	July 2024	\$	2,400
Kane Fontenot	Vice-President	July 2024		675
Mike Triplett	Commissioner	July 2023		825
Dirk Fontenot	Commissioner	July 2023		750
Twila Trahan	Commissioner	July 2023		975
Total				5,625

See independent accountant's review report.

REDDELL-VIDRINE WATER DISTRICT VILLE PLATTE, LOUISIANA SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER AS OF DECEMBER 31, 2022

Agency Head Name: Joseph Limoges, President

Purpose	Amount
Salary	0
Benefits-insurance	0
Benefits-retirement	. 0
Benefits- <list any="" here="" other=""></list>	0
Car allowance	0
Vehicle provided by government	0
Per diem	2,400
Reimbursements	0
Travel	0
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses*	0
Special meals	0
Other	0

See independent accountant's review report.

REDDELL-VIDRINE WATER DISTRICT VILLE PLATTE, LOUISIANA SCHEDULE OF INSURANCE IN FORCE DECEMBER 31, 2022

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Insurer	Туре	Amount	Expriation Date
Allied World Specialty	Property	\$775,000 real property &	
Insurance Company		business personal property limit	
		\$500,000 extension limit	1/31/2023
	Inland Marine	\$82,000	1/31/2023
	Crime	\$100,000 per occurrence	1/31/2023
	General Liability	\$1,000,000/\$3,000,000	1/31/2023
	Public Officials &		
	Management Liability	\$1,000,000/\$3,000,000	1/31/2023
	Cyber Liability	\$1,000,000	1/31/2023
	Auto	\$1,000,000	1/31/2023
	Excess Liability	\$1,000,000	1/31/2023
Louisiana Construction & Industry Self Insurres Fund	Worker's Compensation	\$100,000/500,000/100,000	1/31/2024
CNA	Employee Bond (1 position)	\$30,000	1/1/2024

See independent accountant's review report.