

# CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE

LOUISIANA COMMUNITY AND  
TECHNICAL COLLEGE SYSTEM

A COMPONENT UNIT OF THE  
STATE OF LOUISIANA

FINANCIAL AUDIT SERVICES

**Financial Statement Audit for the  
Year Ended June 30, 2022  
Issued October 31, 2022**

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October 28, 2022

Independent Auditor's Report

**CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE  
LOUISIANA COMMUNITY AND  
TECHNICAL COLLEGE SYSTEM  
STATE OF LOUISIANA**  
Alexandria, Louisiana

**Report on the Audit of the Financial Statements**

**Opinion**

We have audited the financial statements of the business-type activities of Central Louisiana Technical Community College (College), a college within the Louisiana Community and Technical College System (System), a component unit of the state of Louisiana, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the College's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the College as of June 30, 2022, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the College and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Emphasis of Matter**

As discussed in note 1-B to the financial statements, the accompanying financial statements of the College are intended to present the financial position, the changes in financial position, and cash flows of only that portion of the business-type activities of the System that is attributable to the transactions of the College. They do not purport to, and do not, present fairly the financial position of the System as of June 30, 2022, the changes in its financial position, or its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the College's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit

procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the College's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 6 through 12, the Schedule of the College's Proportionate Share of the Net Pension Liability on page 47, the Schedule of the College's Contributions on page 47, and the Schedule of the College's Proportionate Share of the Total Collective OPEB Liability on page 49 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2022, on our consideration of the College's internal control over

financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the College's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the College's internal control over financial reporting and compliance.

Respectfully submitted,



Michael J. "Mike" Waguespack, CPA  
Legislative Auditor

WW:RW:BH:EFS:aa

CLTCC 2022



# MANAGEMENT'S DISCUSSION AND ANALYSIS

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The Management's Discussion and Analysis of Central Louisiana Technical Community College's (College) financial performance presents a narrative overview and analysis of the College's financial activities for the year ended June 30, 2022. This document focuses on the current-year's activities, resulting changes, and currently known facts in comparison with the prior-year's information. Please read this document in conjunction with the College's financial statements. **Amounts are presented in thousands unless otherwise noted.**

## FINANCIAL HIGHLIGHTS

The College's net position, as restated increased from (\$23,104) to (\$17,387), or 24.7%, from July 1, 2021, to June 30, 2022. The overall reasons for this change included:

- Increase in non-credit training activities
- Increase in state appropriations, and lost revenue recovery from COVID-19 funds
- Receipt of funds to support the College's efforts for accreditation
- Decrease in expenses related to the changes in the net pension liability

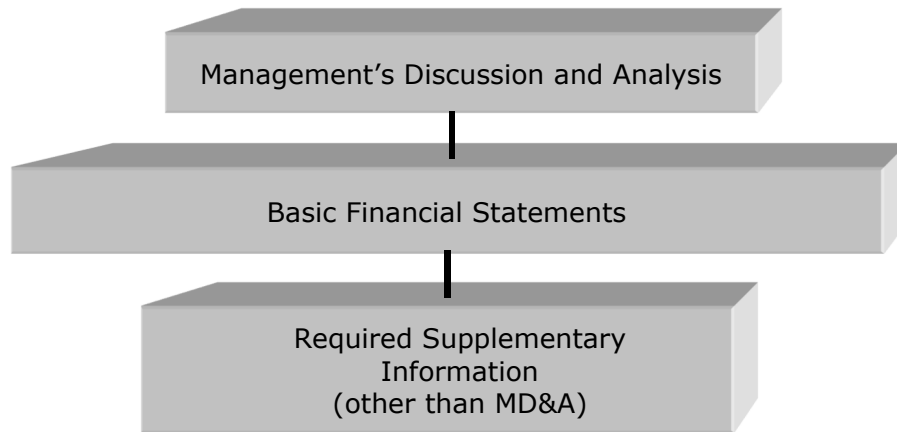
Enrollment changed from 4,468 to 4,282 from July 1, 2021, to June 30, 2022, a decrease of 4%. The reason for this change is decrease in the numbers of regular and dual enrolled students.

The College's operating revenues increased from \$6,435 to \$8,009, or 24.5%, from July 1, 2021, to June 30, 2022 primarily due to an increase in on-line and non-credit tuition, and federal, state, and private grants in support of education.

Nonoperating revenues (expenses) fluctuate depending upon levels of state appropriations, capital appropriations, and federal nonoperating revenue. The increase to \$16,843 in 2022 from \$15,040 in 2021 is attributed to an increase in state appropriations, state non-operating Rapid Response Training Awards, and a decrease in federal nonoperating revenue related to COVID-19 HEERF funds.

## OVERVIEW OF THE FINANCIAL STATEMENTS

The following graphic illustrates the minimum requirements for special purpose governments engaged in business-type activities established by Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*.



These financial statements consist of three sections – Management's Discussion and Analysis (this section), the basic financial statements (including the Notes to the Financial Statements), and Required Supplementary Information.

### **Basic Financial Statements**

The basic financial statements present information for the College as a whole, in a format designed to make the statements easier for the reader to understand. The statements in this section include the Statement of Net Position; the Statement of Revenues, Expenses, and Changes in Net Position; and the Statement of Cash Flows.

The Statement of Net Position (page 13) presents assets, deferred outflows of resources, liabilities, and deferred inflows of resources separately. The difference between assets plus deferred outflows and liabilities plus deferred inflows is net position and may provide a useful indicator of whether the financial position of the College is improving or deteriorating.

The Statement of Revenues, Expenses, and Changes in Net Position (pages 14-15) presents information showing how the College's net position changed as a result of current-year operations. Regardless of when cash is affected, all changes in net position are reported when the underlying transactions occur. As a result, there are transactions included that will not affect cash until future fiscal periods.

The Statement of Cash Flows (pages 16-18) presents information showing how the College's cash changed as a result of current year operations. The Statement of Cash Flows is prepared using the direct method and includes the reconciliation of operating income (loss) to net cash provided (used) by operating activities (indirect method) as required by GASB Statement No. 34.

The financial statements provide both long-term and short-term information about the College's overall financial status. The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

The College's financial statements are prepared on an accrual basis in conformity with accounting principles generally accepted in the United States of America as applied to government units. Under this basis of accounting, revenues are recognized in the period in which they are earned, expenses are recognized in the period in which they are incurred, and depreciation of assets is recognized in the Statement of Revenues, Expenses, and Changes in Net Position. All assets, liabilities, and deferred inflows/outflows of resources associated with the operation of the College are included in the Statement of Net Position.

## FINANCIAL ANALYSIS

**Table A-1**  
**Central Louisiana Technical Community College**  
**Comparative Statement of Net Position**  
**(in thousands of dollars)**  
**For the Fiscal Years Ended June 30, 2022 and 2021**

	2022	2021 (restated)	Variance	Percentage Change
<b>Assets:</b>				
Current and other assets	\$8,139	\$5,358	\$2,781	51.9%
Capital assets	7,448	7,629	(181)	(2.4%)
Total assets	<u>15,587</u>	<u>12,987</u>	<u>2,600</u>	20.0%
Total deferred outflow of resources	<u>7,584</u>	<u>10,017</u>	<u>(2,433)</u>	(24.3%)
Total assets and deferred outflow of resources	<u><u>\$23,171</u></u>	<u><u>\$23,004</u></u>	<u><u>\$167</u></u>	0.7%
<b>Liabilities:</b>				
Current liabilities	\$2,345	\$2,856	(\$511)	(17.9%)
Long-term liabilities	26,837	39,308	(12,471)	(31.7%)
Total liabilities	<u>29,182</u>	<u>42,164</u>	<u>(12,982)</u>	(30.8%)
Total deferred inflows of resources	<u>11,376</u>	<u>3,944</u>	<u>7,432</u>	188.4%
Total liabilities and deferred inflow of resources	<u><u>\$40,558</u></u>	<u><u>\$46,108</u></u>	<u><u>(\$5,550)</u></u>	(12.0%)
<b>Net Position:</b>				
Investment in capital assets	\$7,448	\$7,628	(\$180)	(2.4%)
Restricted	5,106	4,415	691	15.7%
Unrestricted	<u>(29,941)</u>	<u>(35,147)</u>	<u>5,206</u>	14.8%
Total net position	<u><u>(\$17,387)</u></u>	<u><u>(\$23,104)</u></u>	<u><u>\$5,717</u></u>	24.7%

This schedule is prepared from the College's Statement of Net Position as shown on page 13, which is presented on an accrual basis of accounting. Significant Statement of Net Position changes for 2022 include:

- Increase in non-credit training activities
- Increase in state appropriations, and lost revenue recovery from COVID-19 funds

- Receipt of funds to support the Institute's efforts for accreditation
- Decrease in expenses related to the decrease in the net position liability

The net position restricted for grants and other purposes increased 16%.

Investment in capital assets consists of capital assets net of accumulated depreciation. Restricted net position represents those assets that are only available for spending on certain activities as a result of legislative requirements, donor agreements, or grant requirements. Conversely, unrestricted net position is the portion of net position that has no limitations on how these amounts may be spent.

**Table A-2**  
**Central Louisiana Technical Community College**  
**Comparative Statement of Revenues, Expenses,**  
**and Changes in Net Position**  
**(in thousands of dollars)**  
**For the Fiscal Years Ended June 30, 2022 and 2021**

	<u>2022</u>	<u>2021</u> (restated)	<u>Variance</u>	<u>Percentage</u> <u>Change</u>
Operating revenues:				
Student tuition and fees, net	\$4,455	\$3,819	\$636	16.7%
Grants and contracts	3,324	2,499	825	33.0%
Auxiliary enterprises, net	0	109	(109)	(100.0%)
Other	230	8	222	2775.0%
Total operating revenues	<u>8,009</u>	<u>6,435</u>	<u>1,574</u>	24.5%
Operating expenses:				
Education and general:				
Instruction	6,917	7,709	(792)	(10.3%)
Academic support	1,612	1,156	456	39.4%
Student services	1,060	1,375	(315)	(22.9%)
Institutional support	2,992	3,044	(52)	(1.7%)
Operations and maintenance of plant	1,625	1,504	121	8.0%
Depreciation	723	688	35	5.1%
Scholarships and fellowships	3,857	3,250	607	18.7%
Auxiliary enterprises	0	98	(98)	(100.0%)
Other operating expenses	349	327	22	6.7%
Total operating expenses	<u>19,135</u>	<u>19,151</u>	<u>(16)</u>	(0.1%)
Operating loss	<u>(11,126)</u>	<u>(12,716)</u>	<u>1,590</u>	(12.5%)
Nonoperating revenues:				
State appropriations	6,775	5,101	1,674	32.8%
Gifts	73	135	(62)	(45.9%)
Federal nonoperating revenues	8,161	9,084	(923)	(10.2%)
Other nonoperating revenues	1,834	720	1,114	154.7%
Net nonoperating revenues	<u>16,843</u>	<u>15,040</u>	<u>1,803</u>	12.0%
Gain before other revenues	5,717	2,324	3,393	146.0%
Change in net position	<u>5,717</u>	<u>2,324</u>	<u>3,393</u>	146.0%
Net position, beginning of year, restated	<u>(23,104)</u>	<u>(25,428)</u>	<u>2,324</u>	9.1%
Net position, end of year	<u>(\$17,387)</u>	<u>(\$23,104)</u>	<u>\$5,717</u>	24.7%

Nonoperating revenues increased by 12% to \$16,843, primarily attributable to an increase in state appropriations, and state nonoperating Rapid Response Training Awards.

State appropriations changed from \$5,101 to \$6,775 due to additional funds received from the State from the change in the state's funding formula.

The College's operating revenues increased by \$1,574 or 24.5% mainly due to an increase of student tuition and fees and grants and contracts. Operating expenses decreased by \$16 primarily due to a decrease in instructional expenses.

## **CAPITAL ASSET AND DEBT ADMINISTRATION**

### **Capital Assets**

As of June 30, 2022, the College had invested approximately \$7,448 in capital assets, net of accumulated depreciation. This amount represents a net decrease (including additions and disposals, net of depreciation) of approximately \$181 or 2.4% over the previous fiscal year.

More detailed information about the College's capital assets is presented in note 5 to the financial statements.

This year's major additions included equipment acquisitions of \$557. The College recorded \$723 in depreciation expense during the current fiscal year.

**Table A-3**  
**Central Louisiana Technical Community College**  
**Capital Assets, Net of Depreciation**  
**(in thousands of dollars)**  
**As of June 30, 2022 and 2021**

	<u>2022</u>	<u>2021</u> <u>(restated)</u>	<u>Variance</u>	<u>Percentage</u> <u>Change</u>
Land and improvements	\$3,658	\$3,658	\$0	0.0%
Buildings	1,501	1,592	(\$91)	(5.7%)
Equipment	<u>2,289</u>	<u>2,379</u>	<u>(\$90)</u>	<u>(3.8%)</u>
Total	<u>\$7,448</u>	<u>\$7,629</u>	<u>(\$181)</u>	<u>(2.4%)</u>

### **Debt**

The College had no bonds or notes outstanding at year-end. See note 12 for details relating to changes in and the composition of long-term liabilities.

## **ECONOMIC FACTORS THAT WILL AFFECT THE FUTURE**

The following currently known facts, decisions, or conditions are expected to have a significant effect on financial position or results of operations:

- Changes in enrollment as it relates to COVID-19 pandemic
- COVID-19 pandemic and its effects on federal, state, and local economy
- Reduction in state appropriations as it relates to current state budget projections
- Mid-year budget reductions
- Realignment of three CLTCC campuses to other LCTCS colleges

### **CONTACTING THE CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE'S MANAGEMENT**

This financial report is designed to provide our residents, taxpayers, customers, investors, and creditors with a general overview of the College's finances and show the College's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Amanda Cain, Vice Chancellor of Finance & Administration, by email at [amandacain@cltcc.edu](mailto:amandacain@cltcc.edu).





**CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE  
LOUISIANA COMMUNITY AND  
TECHNICAL COLLEGE SYSTEM  
STATE OF LOUISIANA**

**Statement of Net Position  
June 30, 2022**

**ASSETS**

Current assets:

Cash and cash equivalents (note 2)	\$4,951,478
Receivables, net (note 4)	1,136,239
Due from federal government (note 4)	1,203,466
Due from Louisiana Community and Technical College System (LCTCS)	523,449
Prepaid expenses and advances	24,671
Total current assets	<u>7,839,303</u>

Noncurrent assets:

Restricted assets:

Cash and cash equivalents (note 2)	9,230
Investments (note 3)	290,536
Capital assets, net (note 5)	<u>7,448,380</u>
Total noncurrent assets	<u>7,748,146</u>

**Total assets** 15,587,449

**DEFERRED OUTFLOWS OF RESOURCES**

Deferred outflows related to pensions (note 6)	4,304,754
Deferred outflows related to other postemployment benefits (OPEB) (note 8)	<u>3,278,854</u>
<b>Total deferred outflows of resources</b>	<u>7,583,608</u>

**LIABILITIES**

Current liabilities:

Accounts payable and accruals (note 9)	743,919
Due to federal government	7,215
Due to LCTCS	102,626
Unearned revenues (note 10)	424,692
Amounts held in custody for others	75,207
Compensated absences payable (notes 11 and 12)	64,132
OPEB liability (note 8)	<u>927,072</u>
Total current liabilities	<u>2,344,863</u>

Noncurrent liabilities:

Compensated absences payable (notes 11 and 12)	685,747
Net pension liability (note 6)	8,641,793
OPEB liability (note 8)	<u>17,509,963</u>
Total noncurrent liabilities	<u>26,837,503</u>
<b>Total liabilities</b>	<u>29,182,366</u>

**DEFERRED INFLOWS OF RESOURCES**

Deferred inflows related to pensions (note 6)	7,186,307
Deferred inflows related to OPEB (note 8)	<u>4,189,591</u>
<b>Total deferred inflows of resources</b>	<u>11,375,898</u>

**NET POSITION**

Investment in capital assets	7,448,380
Restricted - nonexpendable (note 13)	290,536
Restricted - expendable (note 13)	4,814,946
Unrestricted	<u>(29,941,069)</u>
<b>Total Net Position</b>	<u>(\$17,387,207)</u>

The accompanying notes are an integral part of this statement.



**CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE  
LOUISIANA COMMUNITY AND  
TECHNICAL COLLEGE SYSTEM  
STATE OF LOUISIANA**

**Statement of Revenues, Expenses, and  
Changes in Net Position  
For the Year Ended June 30, 2022**

**OPERATING REVENUES**

Student tuition and fees	\$8,187,821
Less scholarship allowances	<u>(3,732,913)</u>
Net student tuition and fees	4,454,908
Federal grants and contracts	2,136,236
State and local grants and contracts	689,204
Nongovernmental grants and contracts	498,996
Sales and services of educational departments	8,300
Interagency revenue	199,650
Net auxiliary revenue	130
Other operating revenues	<u>21,687</u>
<b>Total operating revenues</b>	<b><u>8,009,111</u></b>

**OPERATING EXPENSES**

Educational and general:	
Instruction	6,917,343
Academic support	1,612,229
Student services	1,059,905
Institutional support	2,992,238
Operations and maintenance of plant	1,624,265
Depreciation (note 5)	722,538
Scholarships and fellowships	3,857,283
Interagency expenses	<u>349,313</u>
<b>Total operating expenses</b>	<b><u>19,135,114</u></b>

**OPERATING LOSS** **(11,126,003)**

(Continued)

The accompanying notes are an integral part of this statement.

**CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE  
LOUISIANA COMMUNITY AND  
TECHNICAL COLLEGE SYSTEM  
STATE OF LOUISIANA  
Statement of Revenues, Expenses, and  
Changes in Net Position  
For the Year Ended June 30, 2022**

**NONOPERATING REVENUES**

State appropriations	\$6,774,588
Gifts	73,395
Federal nonoperating revenues	4,576,543
COVID-19 federal funding	3,584,786
Net investment income	922
Other nonoperating revenues	<u>1,832,545</u>
<b>Net nonoperating revenues</b>	<u><u>16,842,779</u></u>
<b>INCOME BEFORE OTHER REVENUES AND ADDITIONS</b>	<u><u>5,716,776</u></u>
Addition to permanent endowments	<u>400</u>
<b>INCREASE IN NET POSITION</b>	5,717,176
<b>NET POSITION AT BEGINNING OF YEAR, Restated (note 14)</b>	<u>(23,104,383)</u>
<b>NET POSITION AT END OF YEAR</b>	<u><u>(\$17,387,207)</u></u>

(Concluded)

The accompanying notes are an integral part of this statement.

**CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE  
LOUISIANA COMMUNITY AND  
TECHNICAL COLLEGE SYSTEM  
STATE OF LOUISIANA**

**Statement of Cash Flows  
For the Year Ended June 30, 2022**

**CASH FLOWS FROM OPERATING ACTIVITIES:**

Tuition and fees	\$4,140,820
Grants and contracts	3,122,200
Sales and services of educational departments	8,300
Auxiliary enterprise receipts	130
Payments for employee compensation	(8,810,557)
Payments for benefits	(3,963,765)
Payments for utilities	(514,359)
Payments for supplies and services	(3,710,301)
Payments for scholarships and fellowships	(3,857,283)
Other payments	(299,134)
<b>Net cash used by operating activities</b>	<u>(13,883,949)</u>

**CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:**

State appropriations	6,819,606
Gifts and grants for other than capital purposes	5,799,107
Private gifts for endowment purposes	400
COVID-19 federal funding receipts	3,716,938
Taylor Opportunity Program for Students (TOPS) receipts	339,536
TOPS disbursements	(339,536)
Direct lending receipts	3,717,885
Direct lending disbursements	(3,717,885)
Other receipts	138,850
<b>Net cash provided by noncapital financing activities</b>	<u>16,474,901</u>

**CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES:**

Purchases of capital assets	(556,924)
<b>Net cash used by capital financing activities</b>	<u>(556,924)</u>

**CASH FLOWS FROM INVESTING ACTIVITIES:**

Interest received on investments	922
Purchase of investments	(400)
<b>Net cash provided by investing activities</b>	<u>522</u>

(Continued)

The accompanying notes are an integral part of this statement.

**CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE  
LOUISIANA COMMUNITY AND  
TECHNICAL COLLEGE SYSTEM  
STATE OF LOUISIANA  
Statement of Cash Flows  
For the Year Ended June 30, 2022**

<b>NET INCREASE IN CASH</b>	\$2,034,550
<b>CASH AT BEGINNING OF YEAR</b>	<u>2,926,158</u>
<b>CASH AT END OF YEAR</b>	<u><u>\$4,960,708</u></u>
<b>RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES:</b>	
Operating loss	(\$11,126,003)
Adjustments to reconcile operating loss to net cash used by operating activities:	
Depreciation expense	722,538
Nonemployer contributing entity revenue	56,355
Changes in assets, deferred outflow, liabilities, and deferred inflows:	
(Increase) in accounts receivables, net	(426,731)
Decrease in prepaid expenses	5,760
Decrease in deferred outflows related to pensions	3,208,416
(Increase) in deferred outflows related to OPEB	(774,578)
(Decrease) in accounts payable and accrued liabilities	(469,961)
Increase in unearned revenue	1,585
Increase in amounts held in custody for others	20,629
(Decrease) in compensated absences	(74,226)
(Decrease) in net pension liability	(11,147,481)
(Decrease) in total OPEB liability	(1,312,282)
Increase in deferred inflows related to pensions	6,857,708
Increase in deferred inflows related to OPEB	<u>574,322</u>
<b>Net cash used by operating activities</b>	<u><u>(\$13,883,949)</u></u>
<b>NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES:</b>	
(Loss) on disposal of capital assets	(\$14,019)
Federal nonoperating receivables	\$587,246
COVID-19 Receivables	\$76,173
South Louisiana Community College interagency receivable	\$198,960

(Continued)

The accompanying notes are an integral part of this statement.

**CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE  
LOUISIANA COMMUNITY AND  
TECHNICAL COLLEGE SYSTEM  
STATE OF LOUISIANA  
Statement of Cash Flows  
For the Year Ended June 30, 2022**

**Reconciliation of Cash and Cash Equivalents to the Statement  
of Net Position**

Cash and cash equivalents classified as current assets	\$4,951,478
Cash and cash equivalents classified as noncurrent assets	<u>9,230</u>

**Total cash and cash equivalents per Statement of Net Position** \$4,960,708

(Concluded)

The accompanying notes are an integral part of this statement.





# NOTES TO THE FINANCIAL STATEMENTS

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## INTRODUCTION

Central Louisiana Technical Community College (College) is a publicly-supported institution of higher education. The College is a part of the Louisiana Community and Technical College System (System), which is a component unit of the state of Louisiana within the executive branch of government. The College is under the management and supervision of the System Board of Supervisors; however, certain items, such as the annual budget of the College and changes to the degree programs and departments of instruction, require the approval of the Louisiana Board of Regents of Higher Education. As a state college, operations of the College's instructional programs are funded through annual lapsing appropriations made by the Louisiana Legislature.

The College is comprised of campuses located in Alexandria, Cottonport, Ferriday, Jena, Leesville, Natchitoches, Many, and Winnfield.

The College offers associate of applied science degrees, associate of general studies degrees, technical competency areas, technical diplomas, and certificate of technical studies.

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A. BASIS OF PRESENTATION

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting principles and reporting standards. These principles are found in the *Codification of Governmental Accounting and Financial Reporting Standards*, published by GASB. The accompanying financial statements have been prepared on the full accrual basis in accordance with accounting principles generally accepted in the United States of America as applied to governmental units.

### B. REPORTING ENTITY

Using the criteria in GASB Statement 61, the Division of Administration, Office of Statewide Reporting and Accounting Policy has defined the governmental reporting entity to be the state of Louisiana. The College is part of the System, which is considered a component unit blended as an enterprise fund of the state of Louisiana because the state exercises oversight responsibility and has accountability for fiscal matters as follows: (1) a majority of the members of the governing board are appointed by the governor; and (2) the state has

control and exercises authority over budget matters. The accompanying financial statements present information only as to the transactions of the programs of the College.

Annually, the state of Louisiana issues an Annual Comprehensive Financial Report, which includes the activity contained in the accompanying financial statements within the System amounts. The Louisiana Legislative Auditor audits the basic financial statements of the System and the state of Louisiana.

### **C. BASIS OF ACCOUNTING**

For financial reporting purposes, the College is considered a special-purpose government engaged only in business-type activities. Accordingly, the College's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred. All significant intra-college transactions have been eliminated.

### **D. CASH AND CASH EQUIVALENTS**

Cash includes cash on hand and interest and noninterest-bearing demand deposits. Under state law, the College may deposit funds within a fiscal agent bank organized under the laws of the state of Louisiana, the laws of any other state in the Union, or the laws of the United States.

The College may also invest in certificates of deposit of state banks organized under Louisiana law and national banks having their principal offices in Louisiana. The College considers certificates of deposit and all highly-liquid investments with an original maturity of three months or less to be cash equivalents.

Restricted cash and cash equivalents consist of assets that are restricted by a donor.

### **E. INVENTORIES**

Inventories are valued at the lower of cost or market on the weighted-average basis. The College accounts for its inventories using the consumption method.

### **F. RESTRICTED INVESTMENTS**

Restricted investments consist of a trust for which donors or other outside sources have stipulated that, as a condition of the gift instrument, the principal is to be maintained inviolate and in perpetuity.

**G. CAPITAL ASSETS**

The College follows the capitalization policies established by the Louisiana Division of Administration, Office of Statewide Reporting and Accounting Policy. Capital assets are reported at cost at the date of acquisition. In accordance with the GASB 72, *Fair Value Measurement and Application*, donated capital assets are valued at acquisition value at the time of donation. For movable property, the College's capitalization policy includes all items with a unit cost of \$5,000 or more and an estimated useful life greater than one year. Renovations to buildings and land improvements that significantly increase the value or extend the useful life of the structure are capitalized if they exceed \$100,000. Routine repairs and maintenance are charged to operating expense in the year in which the expense is incurred. Depreciation is computed using the straight-line method over the estimated useful life of the assets, generally 40 years for buildings and three to 10 years for most movable property.

**H. UNEARNED REVENUES**

Unearned revenues include amounts received for tuition and fees and certain auxiliary activities prior to the end of the fiscal year, but are related to the subsequent accounting period. Unearned revenues also include amounts received from grant and contract sponsors that have not yet been earned.

**I. NONCURRENT LIABILITIES**

Noncurrent liabilities include amounts for accrued compensated absences, the College's proportionate shares of the Louisiana State Employees' Retirement System's (LASERS) and Teachers' Retirement System of Louisiana (TRSL) actuarially accrued net pension liability, the actuarially accrued liability for Other Postemployment Benefits, and other liabilities that will not be paid within the next fiscal year.

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the LASERS and TRSL and additions to/deductions from each retirement system's fiduciary net position have been determined on the same basis as they are reported by the retirement system. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Synthetic guaranteed investment contracts are reported at contract value. All other investments are reported at fair value.

**J. COMPENSATED ABSENCES**

Employees accrue and accumulate annual and sick leave in accordance with state law and administrative regulations. The leave is accumulated without limitation; however, nine-month faculty members do not accrue annual leave but are granted faculty leave during holiday periods when students are not in

classes. Employees who are considered having nonexempt status according to the guidelines contained in the Fair Labor Standards Act may be paid for compensatory leave earned.

Upon separation of employment, both classified and non-classified personnel or their heirs are compensated for accumulated annual leave not to exceed 300 hours. In addition, academic and non-classified personnel or their heirs are compensated for accumulated sick leave not to exceed 25 days upon retirement or death. Act 343 of 1993 allows members of LASERS, upon application for retirement, the option of receiving an actuarially-determined lump sum payment for annual and sick leave which would otherwise have been used to compute years of service for retirement. Unused annual leave in excess of 300 hours plus unused sick leave are used to compute retirement benefits for TRSL and LASERS but not for the Optional Retirement System.

Upon termination or transfer, a classified employee will be paid for any time and one-half hour compensatory leave earned and may or may not be paid for any straight hour-for-hour compensatory leave earned. Compensation paid will be based on the classified employee's hourly rate of pay at termination or transfer.

#### **K. NET POSITION**

Net position comprises the various net earnings from operations, nonoperating revenues, expenses, and contributions of capital. The College's net position is classified in the following components:

- (a) *Investment in capital assets* consists of the College's total investment in capital assets, net of accumulated depreciation. The College does not have any outstanding debt obligations related to capital assets.
- (b) *Restricted net position - nonexpendable* consists of endowments and similar-type funds for which donors or other outside sources have stipulated that, as a condition of the gift instrument, the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to principal.
- (c) *Restricted net position - expendable* consists of resources that the College is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties.
- (d) *Unrestricted net position* consists of resources derived from student tuition and fees, state appropriations, and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the College and may

be used at the discretion of the governing board to meet current expenses and for any purpose.

When an expense is incurred that can be paid using either restricted or unrestricted resources, the College's policy is to first apply the expense toward unrestricted resources, then toward restricted resources.

#### **L. CLASSIFICATION OF REVENUES AND EXPENSES**

The College has classified its revenues and expenses as either operating or nonoperating according to the following criteria:

Operating revenue includes activities that have the characteristics of exchange transactions, such as student tuition and fees, net of scholarship discounts and allowances; and most federal, state, and local grants and contracts.

Nonoperating revenue includes activities that have the characteristics of nonexchange transactions, such as state appropriations, certain federal revenues [Pell and COVID-19 revenues], gifts and contributions, investment income, and grants that do not have the characteristics of exchange transactions.

Operating expenses generally include transactions resulting from providing goods or services, such as (1) payments to vendors for goods or services; (2) payments to employees for services; and (3) payments for employee benefits.

Nonoperating expenses include transactions resulting from financing activities, capital acquisitions, and investing activities.

#### **M. SCHOLARSHIP DISCOUNTS AND ALLOWANCES**

Student tuition and fee revenues and certain other revenues from students are reported net of scholarship discounts and allowances in the Statement of Revenues, Expenses, and Changes in Net Position. Scholarship discounts and allowances are the difference between the stated charge for services (tuition and fees) provided by the College and the amount that is paid by students and/or third parties making payments on the students' behalf.

#### **N. ADOPTION OF NEW ACCOUNTING PRINCIPLES**

The College implemented Statement No. 87 – *Leases*, issued by the Government Accounting Standards Board. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and the lessor is required to recognize a lease

receivable and a deferred inflow of resources. The adoption of this standard had no impact on the College's financial statements or notes to the financial statements.

The College implemented Statement No. 89 – *Accounting for Interest cost Incurred before end of the Construction Period*, issued by the Government Accounting Standards Board. This statement requires interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. The adoption of this standard had no impact on the College's financial statements or notes to the financial statements.

The College implemented Statement No. 92 – *Omnibus 2020*, issued by the Government Accounting Standards Board. The objectives of this statement are to enhance comparability in accounting and financial reporting and to improve consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB statements. This Statement addresses a variety of topics. The adoption of this standard had no impact on the College's financial statements or notes to the financial statements.

The College implemented Statement No. 93 – *Replacement of Interbank Offered Rates*, issued by the Government Accounting Standards Board. Some Governments have entered into agreements in which variable payments made or received depend on an interbank offered rate (IBOR) – most notably, the London Interbank Offered Rate (LIBOR). As a result of global reference rate reform, LIBOR is expected to cease to exist in its current form at the end of 2021, prompting governments to amend or replace financial instruments for the purpose of replacing LIBOR with other referenced rates, by either changing the reference rate or adding or changing fallback provision related to the reference rate. The objective of this standard is to address those and other accounting financial reporting implications that result from the replacement of an IBOR. The adoption of this standard had no impact on the College's financial statements or notes to the financial statements.

The College implemented Statement No. 97 – *Certain Component Unit Criteria, and Accounting for Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*, issued by the Government Accounting Standards Board. The adoption of this standard had no impact on the College's financial statements or notes to the financial statements.

## **O. USE OF ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires

management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ significantly from those estimates.

## 2. CASH AND CASH EQUIVALENTS

At June 30, 2022, the College has cash (book balance) of \$4,960,708 as follows:

Petty cash	\$1,250
Demand deposits	4,958,891
Cash held in Foundations	<u>567</u>
Total	<u><u>\$4,960,708</u></u>

Cash is reported as follows on the Statement of Net Position:

Current assets	\$4,951,478
Non current assets	<u>9,230</u>
Total	<u><u>\$4,960,708</u></u>

Custodial credit risk is the risk that, in the event of a bank failure, the College's deposits may not be recovered. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the College or the pledging bank by a holding or custodial bank that is mutually acceptable to both parties. As of June 30, 2022, the College has \$5,178,848 in deposits (collective bank balances) that are secured from risk by federal deposit insurance plus pledged securities.

## 3. INVESTMENTS:

At June 30, 2022, the College has restricted investments totaling \$290,536 as follows:

<u>Type of Investment</u>	<u>Percentage of Investments</u>	<u>Credit Quality Rating</u>	<u>Fair Value June 30, 2022</u>
Nonnegotiable certificate of deposit	100.00%	Not Applicable	\$290,536

**INVESTMENTS - FAIR VALUE MEASUREMENT**

GASB Statement No. 72, *Fair Value Measurement and Application*, requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels.

- Level 1 inputs – the valuation is based on quoted market prices for identical assets or liabilities traded in active markets;
- Level 2 inputs – the valuation is based on quoted market prices for similar instruments traded in active markets, quoted prices for identical or similar instruments in markets that are not active, and inputs other than quoted prices that are observable for the asset or liability;
- Level 3 inputs – the valuation is determined by using the best information available under the circumstances and might include the government’s own data. In developing unobservable inputs, a government may begin with its own data but should adjust those data if (a) reasonably available information indicates that other market participants would use different data or (b) there is something particular to the government that is not available to other market participants.

Fair values of assets and liabilities measured on a recurring basis at June 30, 2022, are as follows:

Fair Value	Quoted Prices in Active Markets for Identical Assets Level 1	Other Observable Inputs Level 2	Significant Unobservable Inputs Level 3
Nonnegotiable certificate of deposit	\$290,536	NONE	NONE



#### 4. RECEIVABLES

Receivables are shown on the Statement of Net Position, net of an allowance for doubtful accounts, at June 30, 2022. These receivables are composed of the following:

	Receivables	Allowance for Doubtful Accounts	Receivables, Net
Student tuition and fees	\$976,831	\$505,209	\$471,622
State and private grants and contracts	349,799		349,799
Other	314,818		314,818
Total	<u>\$1,641,448</u>	<u>\$505,209</u>	<u>\$1,136,239</u>
Due from Federal Government	<u>\$1,203,466</u>		<u>\$1,203,466</u>

There is no noncurrent portion of receivables.

#### 5. CAPITAL ASSETS

A summary of changes in capital assets for the fiscal year ended June 30, 2022, follows:

	Balance June 30, 2021	Prior Period Adjustments	Adjusted Balance June 30, 2021	Additions	Retirements	Balance June 30, 2022
Capital assets not being depreciated:						
Land	\$3,657,854		\$3,657,854			\$3,657,854
Total capital assets not being depreciated	<u>\$3,657,854</u>		<u>\$3,657,854</u>			<u>\$3,657,854</u>
Other capital assets:						
Buildings	\$12,072,535		\$12,072,535			\$12,072,535
Accumulated depreciation	(10,480,834)		(10,480,834)	(\$90,785)		(10,571,619)
Total buildings	<u>1,591,701</u>		<u>1,591,701</u>	<u>(90,785)</u>		<u>1,500,916</u>
Equipment	7,452,502	\$61,282	7,513,784	556,924	(\$144,481)	7,926,227
Accumulated depreciation	(5,113,884)	(21,352)	(5,135,236)	(631,753)	130,372	(5,636,617)
Total equipment	<u>2,338,618</u>	<u>39,930</u>	<u>2,378,548</u>	<u>(74,829)</u>	<u>(14,109)</u>	<u>2,289,610</u>
Total other capital assets, net	<u>\$3,930,319</u>	<u>\$39,930</u>	<u>\$3,970,249</u>	<u>(\$165,614)</u>	<u>(\$14,109)</u>	<u>\$3,790,526</u>
Capital assets, net	<u>\$7,588,173</u>	<u>\$39,930</u>	<u>\$7,628,103</u>	<u>(\$165,614)</u>	<u>(\$14,109)</u>	<u>\$7,448,380</u>

## 6. PENSION PLANS

### General Information about the Pension Plans

#### Plan Descriptions

The College is a participating employer in two state public employee retirement systems, Louisiana State Employees' Retirement System (LASERS) and Teachers' Retirement System of Louisiana (TRSL). Both systems have separate boards of trustees and administer cost-sharing, multiple-employer defined benefit pension plans, including classes of employees with different benefits and contribution rates (sub-plans). Article X, Section 29(F) of the Louisiana Constitution of 1974 assigns the authority to establish and amend benefit provisions of all sub-plans administered by these systems to the State Legislature. Each system issues a public report that includes financial statements and required supplementary information. Copies of these reports for LASERS and TRSL may be obtained at [www.lasersonline.org](http://www.lasersonline.org) and [www.trsl.org](http://www.trsl.org), respectively.

TRSL also administers an optional retirement plan (ORP), which was created by Louisiana Revised Statute (R.S.) 11:921-931 for academic and administrative employees of public institutions of higher education and is considered a defined contribution plan (see note 7 below). A portion of the employer contributions for ORP plan members is dedicated to the unfunded accrued liability of the TRSL defined benefit plan.

#### LASERS Retirement Benefits

LASERS administers a plan to provide retirement, disability, and survivor benefits to eligible state employees and their beneficiaries as defined in R.S. 11:411-417. Act 992 of the 2010 Regular Legislative Session closed existing sub-plans for members hired before January 1, 2011, and created new sub-plans for regular members, hazardous duty members, and judges. Act 226 of the 2014 Regular Legislative Session established new retirement eligibility for members of LASERS hired on or after July 1, 2015, excluding hazardous duty plan members. The age and years of creditable service required for a member to receive retirement benefits are established by R.S. 11:441 and vary depending on the member's hire date, employer and job classification. The computation of retirement benefits is defined in R.S. 11:444.

The substantial majority of the College's members are regular plan members. Regular plan members hired prior to July 1, 2006, may retire with full benefits at any age upon completing 30 years of creditable service, at age 55 upon completing 25 years of creditable service, or at age 60 upon completing ten years of creditable service. Regular plan members hired from July 1, 2006, through June 30, 2015, may retire with full benefits at age 60 upon completing five years of creditable service. Regular plan members hired on or after July 1, 2015, may retire with full benefits at age 62 upon completing five years of creditable service. Additionally, all regular plan members may choose to retire with 20 years of creditable service at any age, with

an actuarially reduced benefit. The basic annual retirement benefit for regular plan members is equal to 2.5% of average compensation multiplied by the number of years of creditable service, generally not to exceed 100% of average compensation. Average compensation for regular plan members is defined in R.S. 11:403 as the member's average annual earned compensation for the highest 36 consecutive months of employment for members employed prior to July 1, 2006, or highest 60 consecutive months of employment for members employed on or after that date. A member leaving service before attaining minimum retirement age but after completing certain minimum service requirements, generally 10 years, becomes eligible for a benefit provided the member lives to the minimum service retirement age and does not withdraw the accumulated contributions. The minimum service requirement for benefits varies depending upon the member's employer and service classification.

Eligibility requirements and benefit computations for disability benefits are provided for in R.S. 11:461. Generally, active regular plan members with ten or more years of credited service who become disabled may receive a maximum disability retirement benefit equivalent to the regular retirement formula without reduction by reason of age. Upon reaching retirement age, the disability retiree may receive a regular retirement benefit by making application to the LASERS Board of Trustees.

Provisions for survivor benefits are provided for in R.S. 11:471-478. Under these statutes, the deceased regular plan member, hired before January 1, 2011, who was in state service at the time of death must have a minimum of five years of service, at least two of which were earned immediately prior to death, or who had a minimum of 20 years of service regardless of when earned in order for a benefit to be paid to a minor or handicapped child. Benefits are payable to an unmarried child until age 18 or age 23 if the child remains a full-time student. The minimum service requirement is ten years for a surviving spouse with no minor children, and benefits are to be paid for life to the spouse or qualified handicapped child. The deceased regular plan member, hired on or after January 1, 2011, must have a minimum of five years of service credit regardless of when earned in order for a benefit to be paid to a minor child. The minimum service credits for a surviving spouse include active service at the time of death and a minimum of ten years of service credit with two years being earned immediately prior to death, or a minimum of 20 years regardless of when earned. In addition, the deceased regular plan member's spouse must have been married for at least one year before death.

### TRSL Retirement Benefits

TRSL administers a plan to provide retirement, disability, and survivor benefits to employees who meet the legal definition of a "teacher" as provided for in R.S 11:701. Statutory changes closed existing, and created new sub-plans for members hired on or after January 1, 2011. The age and years of creditable service required for a member to receive retirement benefits are established by R.S. 11:761 and vary depending on the member's hire date. The computation for retirement benefits is defined in R.S. 11:768.

Most of the TRSL members at the College are participants in the Regular Plan. In the regular plan, eligibility for retirement is determined by the date the member joined TRSL. Members hired prior to January 1, 2011, are eligible to receive retirement benefits (1) at the age of 60 with five years of service, (2) at the age of 55 with at least 25 years of service, or (3) at any age with at least 30 years of service. Members hired between January 1, 2011, and June 30, 2015, are eligible to retire at age 60 with five years of service. Members hired on or after July 1, 2015, are eligible to retire at age 62 with five years of service. All regular plan members are eligible to retire at any age with 20 years of service but the benefit is actuarially-reduced if the member is hired on or after July 1, 1999. Retirement benefits for regular plan members are calculated by applying a percentage ranging from 2% to 2.5% of final average compensation multiplied by years of creditable service. Average compensation is defined in R.S. 11:701 as the member's average annual earned compensation for the highest 36 consecutive months of employment for members employed prior to January 1, 2011, or highest 60 consecutive months of employment for members employed on or after that date.

Under R.S. 11:778 and 11:779, members who have suffered a qualified disability are eligible for disability benefits if employed prior to January 1, 2011, and attained at least five years of service or if employed on or after January 1, 2011, and attained at least ten years of service. Members employed prior to January 1, 2011, receive disability benefits equal to 2.5% of average compensation multiplied by the years of service but not more than 50% of average compensation subject to statutory minimums. Members employed on or after January 1, 2011, receive disability benefits equivalent to the regular retirement formula without reduction by reason of age.

Survivor benefits are provided for in R.S. 11:762. In order for survivor benefits to be paid, the deceased member must have been in state service at the time of death and must have a minimum of five years of service, at least two of which were earned immediately prior to death, or must have had a minimum of 20 years of service regardless of when earned in order for a benefit to be paid to a minor or handicapped child. The minimum service credit requirement is ten years for a surviving spouse with no minor children. Surviving spouse benefits are equal to 50% of the benefit to which the member would have been entitled if retired on the date of death using a factor of 2.5% regardless of years of service or age, or \$600 per month, whichever is greater. Benefits are payable to an unmarried child until age 21, or age 23 if the child remains a full-time student. Benefits are paid for life to a qualified handicapped child. Benefits are paid for life to a surviving spouse unless the deceased active member has less than 20 years of creditable service and the surviving spouse remarries before the age of 55.

#### Deferred Retirement Option Plan

Both LASERS and TRSL have established a Deferred Retirement Option Plan (DROP). When a member enters DROP, their status changes from active member to retiree even though they continue to work and draw their salary for a period up to three years. The election is irrevocable once participation begins. During participation,

benefits otherwise payable are fixed and deposited in an individual DROP account. Upon leaving DROP and terminating employment, members must choose among available alternatives for the distribution of benefits that have accumulated in their DROP accounts.

Members eligible to retire and who do not choose to participate in DROP may elect to receive at the time of retirement an initial lump-sum benefit option in an amount up to 36 months of benefits, with an actuarial reduction of their future benefits.

#### Cost of Living Adjustments

As fully described in Title 11 of the Louisiana Revised Statutes, LASERS and TRSL allow for the payment of ad hoc permanent benefit increases, also known as cost of living adjustments (COLAs), which are funded through investment earnings when recommended by the retirement system board of trustees and approved by the Legislature. Both LASERS and TRSL have established an Experience Account to fund permanent benefit increases for retirees. These ad hoc COLAs are not considered substantively automatic.

#### Contributions

Employee contribution rates are established by R.S. 11:62. Employer contribution rates are established annually under R.S. 11:101-11:104 by the Public Retirement Systems' Actuarial Committee (PRSAC), taking into consideration the recommendation of the respective pension system actuary. Employer contribution rates are constitutionally required to cover the employer's portion of the normal cost and provide for the amortization of the unfunded accrued liability. Each LASERS and TRSL sub-plan pays a separate actuarially-determined employer contribution rate. However, all assets of the pension plan are used for the payment of benefits for all classes of members, regardless of their sub-plan membership. For those members participating in the TRSL defined contribution ORP, a portion of the employer contributions is used to fund the TRSL defined benefit plan's unfunded accrued liability.

Employer contributions to LASERS for fiscal year 2022 were \$242,693, with regular plan active member contributions ranging from 7.5% to 8%, and employer contributions of 39.5% of covered payroll. Employer defined benefit plan contributions to TRSL for fiscal year 2022 were \$1,724,805, with regular plan active member contributions of 8% and employer contributions of 21.47% for ORP members, and 24.5% to 25.2% for defined benefit plan members. The proportionate share of non-employer contributing entity contributions to TRSL, which are comprised of ad valorem tax revenue and state revenue sharing funds, totaled \$56,355 for fiscal year 2022, and were recognized as revenue in fiscal year 2022 by the College.

### Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2022, the College reported liabilities of \$1,669,411 and \$6,972,382 under LASERS and TRSL, respectively, for its proportionate share of the collective Net Pension Liability (NPL). The NPL for LASERS and TRSL was measured as of June 30, 2021, and the total pension liabilities used to calculate the NPL were determined by actuarial valuations as of that date. The College's proportions of the NPL were based on projections of the College's long-term share of contributions to the pension plans relative to the projected contribution of all participating employers, actuarially determined. The College's projected contribution effort was calculated by multiplying the eligible annual compensation of active members in the Plan as of June 30, 2021, by the fiscal year 2022 actuarially required contribution rates. As of June 30, 2021, the most recent measurement date, the College's proportions and the changes in proportion from the prior measurement date were 0.03033%, or an increase of 0.00078% for LASERS and 0.13060%, or a decrease of 0.02534% for TRSL.

For the year ended June 30, 2022, the College recognized a total pension expense of \$942,497, for defined benefit plans, or \$161,889 and \$780,608 for LASERS and TRSL, respectively.

At June 30, 2022, the College reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources			Deferred Inflows of Resources		
	LASERS	TRSL	Total	LASERS	TRSL	Total
Differences between expected and actual experience	\$1,649	\$35,611	\$37,260	\$0	\$105,427	\$105,427
Changes of assumptions	40,891	678,709	719,600	0	0	0
Net difference between projected and actual earnings on pension plan investments	0	0	0	389,313	4,706,560	5,095,873
Changes in proportion and differences between employer contributions and proportionate share of contributions	27,890	1,552,506	1,580,396	2,372	1,982,635	1,985,007
Employer contributions subsequent to the measurement date	242,693	1,724,805	1,967,498	0	0	0
Total	<u>\$313,123</u>	<u>\$3,991,631</u>	<u>\$4,304,754</u>	<u>\$391,685</u>	<u>\$6,794,622</u>	<u>\$7,186,307</u>

Deferred outflows of resources related to pensions resulting from the College's contributions subsequent to the measurement date will be recognized as a reduction of the LASERS and TRSL NPL in the year ended June 30, 2023.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year</u>	<u>LASERS</u>	<u>TRSL</u>	<u>Total</u>
2023	\$495	(\$590,927)	(\$590,432)
2024	(\$59,991)	(\$910,535)	(\$970,526)
2025	(\$88,448)	(\$1,116,881)	(\$1,205,329)
2026	<u>(\$173,311)</u>	<u>(\$1,909,453)</u>	<u>(\$2,082,764)</u>
	(\$321,255)	(\$4,527,796)	(\$4,849,051)

*Actuarial Assumptions and Methodologies*

The total pension liabilities for LASERS and TRSL in the June 30, 2021, actuarial valuations were determined using the following actuarial assumptions and methodologies, applied to all periods included in the measurements:

	LASERS	TRSL
Valuation Date	June 30, 2021	June 30, 2021
Actuarial Cost Method	Entry Age Normal	Entry Age Normal
Amortization Approach	Closed	Closed
Expected Remaining Service Lives	2 years	5 years
Investment Rate of Return (discount rate)	7.40%, net of investment expense	7.40%, net of investment expense
Inflation Rate	2.3% per annum	2.3% per annum
Mortality Rates	<p>General active members: RP-2014 Blue Collar Employee tables, adjusted by 0.978 for males and 1.144 for females</p> <p>General retiree/inactive members (males): RP-2014 Blue Collar Healthy Annuitant table, adjusted by 1.280</p> <p>General retiree/inactive members (females): RP-2014 White Collar Healthy Annuitant table, adjusted by 1.417</p> <p>Mortality assumptions for non-disabled members include improvement projected using the MP-2018 Mortality Improvement Scale, applied on a fully generational basis.</p> <p>Disabled retiree members: RP-2000 Disabled Retiree Mortality Table, adjusted by 1.009 for males and 1.043 for females, with no projection for improvement</p>	<p>Active members: RP-2014 White Collar Employee tables, adjusted by 1.010 for males and by 0.997 for females.</p> <p>Non-disabled retiree/inactive members: RP-2014 White Collar Healthy Annuitant tables, adjusted by 1.366 for males and by 1.189 for females</p> <p>Disabled retiree members: RP-2014 Disability tables, adjusted by 1.111 for males and by 1.134 for females</p> <p>Mortality base tables were adjusted from 2014 to 2018 using the MP-2017 generational improvement table, with continued future mortality improvement projected using the MP-2017 generational mortality improvement tables.</p>
Termination, Disability, Retirement	Termination, disability, and retirement assumptions were projected based on a five year (2014-2018) experience study of the plan's members.	Termination, disability, and retirement assumptions were projected based on a five year (2013-2017) experience study of the plan's members
Projected Salary Increases	Salary increases were projected based on a 2014-2018 experience study of the plan's members. The projected salary increase for regular plan members ranges from 3.0% to 12.8% depending on duration of service.	Salary increases were projected based on a 2013-2017 experience study of the System's members. The projected salary increase for regular plan members ranges from 3.1% to 4.6% depending on duration of service.
Cost of Living Adjustments	Not substantively automatic	Not substantively automatic

The projected benefit payments do not include provisions for potential future increases not yet authorized by the LASERS and TRSL Boards of Trustees as these ad-hoc COLAs were deemed not to be substantively automatic. However, the LASERS and TRSL assumptions include an adjustment to recognize that investment earnings will be allocated to the experience account to fund potential future increases.

The June 30, 2021, valuations include the following change in assumptions:

- The discount rate was reduced from 7.55% to 7.40% for the LASERS June 30, 2021, valuation and from 7.45% to 7.40% for the TRSL June 30, 2021, valuation. In fiscal year 2022, the LASERS and TRSL Boards adopted additional reductions to the discount rate and a 7.25% rate was used to determine the projected actuarially required contribution rates for the 2022/2023 fiscal year.



For LASERS and TRSL, the long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.3% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term nominal rate of return is 7.61%, and 7.87%, for LASERS and TRSL, respectively. The target allocation and best estimates of geometric/arithmetical real rates of return for each major asset class as of June 30, 2021, are summarized for each plan in the following table:

	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
LASERS (geometric)		
Cash	1.00%	-0.29%
Domestic equity	31.00%	4.09%
International equity	23.00%	5.12%
Domestic fixed income	3.00%	0.49%
International fixed income	18.00%	3.94%
Alternative investments	24.00%	6.93%
Total	<u>100.00%</u>	5.81%
TRSL (arithmetic)		
Domestic equity	27.00%	4.21%
International equity	19.00%	5.23%
Domestic fixed income	13.00%	0.44%
International fixed income	5.50%	0.56%
Private Equity	25.50%	8.48%
Other Private Assets	10.00%	4.27%
Total	<u>100.00%</u>	

### Discount Rate

The discount rate used to measure the total pension liability was 7.40% for LASERS and TRSL. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from participating employers will be made at the actuarially-determined rates approved by PRSAC, taking into consideration the recommendation of the respective pension system's actuary. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the proportionate share of the NPL to changes in the discount rate.*

The following presents the College's proportionate share of the NPL for LASERS and TRSL using the current discount rate as well as what the College's proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

	<u>1.0% Decrease</u>	<u>Current Discount Rate</u>	<u>1.0% Increase</u>
	(6.40%) LASERS	(7.40%) LASERS	(8.40%) LASERS
	<u>(6.40%) TRSL</u>	<u>(7.40%) TRSL</u>	<u>(8.40%) TRSL</u>
LASERS	\$2,261,926	\$1,669,411	\$1,165,255
TRSL	\$11,538,585	\$6,972,382	\$3,131,725

*Pension plan fiduciary net position.*

Detailed information about LASERS and TRSL fiduciary net position is available in the separately-issued Annual Comprehensive Financial Reports at [www.lasersonline.org](http://www.lasersonline.org) and [www.trsl.org](http://www.trsl.org), respectively.

*Payables to the Pension Plan.*

At June 30, 2022, the College had \$22,132 and \$124,868 in payables to LASERS and TRSL, respectively, for the June 2022 employee and employer legally-required contributions.

**7. OPTIONAL RETIREMENT PLAN**

TRSL administers an optional retirement plan (ORP), which was created by R.S. 11:921-931 for academic and administrative employees of public institutions of higher education. The purpose of the optional retirement plan is to provide retirement and death benefits to the participants while affording the maximum portability of these benefits to the participants. The optional retirement plan is a defined contribution plan that provides for full and immediate vesting of all contributions remitted to the participating companies on behalf of the participants. Eligible employees make an irrevocable election to participate in the optional retirement plan rather than TRSL and purchase retirement and death benefits through fixed and/or variable annuity contracts provided by designated companies. Benefits payable to participants are not the obligation of the State of Louisiana or TRSL. Such benefits and other rights of the ORP are the liability and responsibility solely of the designated company or companies to whom contributions have been made.

R.S. 11:927 sets the contribution requirements of the ORP plan members and the employer. Each plan member shall contribute monthly to the ORP an amount equal to the contribution rates established for the regular retirement plan of TRSL as disclosed in Note 6. Effective July 1, 2018, the portion of the employer contribution to be transferred to the ORP participants' accounts (transfer amount) for employers

at higher education institutions is established by board resolution at an amount equal to or greater than 6.2%. The transfer amount for employers at non-higher education institutions is the greater of: (1) the employer normal cost contribution for the TRSL Regular Plan; or (2) 6.2%. The amount must be set as a percentage of pay.

Employer ORP contributions to TRSL for fiscal year 2022 totaled \$25,897, which represents pension expense for the College. Employee contributions totaled \$7,493. The fiscal year 2022 employee and employer contribution rates were 8% and 6.2%, respectively, with an additional employer contribution of 21.5% (shared UAL) made to the TRSL defined benefit plan described in Note 6 above.

## **8. OTHER POSTEMPLOYMENT BENEFITS (OPEB)**

### **Plan Description and Benefits Provided**

The Office of Group Benefits (OGB) administers the State of Louisiana Post-Retirement Benefits Plan – a multiple-employer defined-benefit other post-employment benefit plan that is not administered as a formal trust. The plan provides medical, prescription drug, and life insurance benefits to retirees, disabled retirees, and their eligible beneficiaries through premium subsidies. Current employees, who participate in an OGB health plan while active, are eligible for plan benefits if they are enrolled in the OGB health plan immediately before the date of retirement and retire under one of the state sponsored retirement systems (Louisiana State Employees' Retirement System, Teachers' Retirement System of Louisiana, Louisiana School Employees' Retirement System, or Louisiana State Police Retirement System) or they retire from a participating employer that meets the qualifications in the Louisiana Administrative Code 32:3.303. Benefit provisions are established under R.S. 42:851 for health insurance benefits and R.S. 42:821 for life insurance benefits. The obligations of the plan members, employers, and other contributing entities to contribute to the plan are established or may be amended under the authority of R.S. 42:802.

Premium amounts vary depending on the health plan selected and if the retired member has Medicare coverage. OGB offers several different plan options for both active and retired employees. OGB offers retirees four self-insured healthcare plans and one fully insured plan. In addition, retired employees who have Medicare Part A and Part B coverage also have access to six fully-insured Medicare Advantage plans and an Individual Medicare Market Exchange plan that provides monthly health reimbursement arrangement credits.

Employer contributions are based on plan premiums and the employer contribution percentage. This percentage is based on the date of participation in an OGB plan (before or after January 1, 2002) and employee years of service at retirement. Employees who began participation or rejoined the plan before January 1, 2002, pay approximately 25% of the cost of coverage (except single retirees under age 65 who pay approximately 25% of the active employee cost). For employees who began participation or rejoined on or after January 1, 2002, the percentage of premiums contributed by the employer and retiree is based on the following schedule:

OGB Participation	Employer Contribution Percentage	Retiree Contribution Percentage
Under 10 years	19%	81%
10-14 years	38%	62%
15-19 years	56%	44%
20+ years	75%	25%

In addition to healthcare benefits, retirees may elect to receive life insurance benefits. Basic and supplemental life insurance is available for the individual retirees and spouses of retirees, subject to maximum values. Employers pay approximately 50% of monthly premiums for individual retirees. Life insurance amounts are reduced to 75% of the initial value at age 65 and to 50% of the original amount at age 70. The retiree is responsible for 100% of the premium for dependents and spousal coverage. Effective January 1, 2018, the total monthly premium for retirees varies according to age group.

Employer contributions for health premiums of retired employees for the fiscal year ended June 30, 2022, totaled \$927,072.

OGB does not issue a publicly-available financial report. However, the entity is included in the State of Louisiana's Annual Comprehensive Financial Report. You may obtain a copy of the Report on the Office of Statewide Reporting and Accounting Policy's website at [www.doa.la.gov/osrap](http://www.doa.la.gov/osrap).

### **Funding Policy**

During fiscal year 2022, neither the College nor the state of Louisiana made contributions to a postemployment benefits plan trust. A trust was established but was not funded and has no accumulated assets that meet the criteria of paragraph 4 of GASB Statement 75. The plan is currently financed on a pay-as-you-go basis under which the contributions to the plan are generally made at about the same time and in about the same amount as benefit payments are due.

### **Total Collective OPEB Liability, OPEB Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

At June 30, 2022, the College reported a liability of \$18,437,035 for its proportionate share of the total collective OPEB liability, of which \$927,072 is current and the remaining \$17,509,963 is noncurrent. The total collective OPEB liability was measured as of July 1, 2021, and was determined by an actuarial valuation as of that date.

The College's proportionate share percentage is based on the employer's individual OPEB actuarial accrued liability (AAL) in relation to the total OPEB AAL liability for all participating entities included in the state of Louisiana reporting entity. As of July 1, 2021, the most recent measurement date, the College's current year proportion and

the change in proportion from the prior measurement date was 0.2014%, or a decrease of 0.0370%.

For the year ended June 30, 2022, the College recognized total OPEB expense of \$585,465 and reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$370,307	\$10,702
Changes of assumptions or other inputs	1,354,573	824,210
Changes in proportion and differences between benefit payments and proportionate share of benefit payments	626,902	3,354,679
Amounts paid by the employer for OPEB subsequent to the measurement date	<u>927,072</u>	
Total	<u>\$3,278,854</u>	<u>\$4,189,591</u>

Deferred outflows of resources related to OPEB resulting from the College's benefit payments subsequent to the measurement date will be recognized as a reduction of the total collective OPEB liability in the year ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ended June 30:</u>	<u>Net Amount Recognized in OPEB Expense</u>
2023	(\$981,321)
2024	(\$442,360)
2025	(\$266,526)
2026	(\$147,602)

### **Actuarial Assumptions**

The total collective OPEB liability in the July 1, 2021, actuarial valuation was determined using the following actuarial methods, assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Valuation Date	July 1, 2021
Actuarial Cost Method	Entry Age Normal, level percent of pay. Service costs are attributed through all assumed ages of exit from active service. For current DROP participants, assumed exit from active service is the date at which DROP ends.
Inflation Rate	Consumer Price Index (CPI) 2.40%
Salary Increase Rate	For LASERS: Consistent with the pension plans disclosed in note 6. For TRSL: 3.20% - 4.60%
Discount Rate	2.18% based on the June 30, 2021 S&P 20-year municipal bond index rate
Healthcare cost trend rates	7.00% for pre-Medicare eligible employees for 2021-2022 and 2022-2023, then decreasing by .25% each year, to an ultimate rate of 4.5% in 2033-2034 and thereafter; 5.50% for post-Medicare eligible employees for 2021-2022 and 2022-2023, then decreasing each year, to an ultimate rate of 4.5% in 2033-2034 and thereafter. The initial trend was developed using the National Health Care Trend Survey; the ultimate trend was developed using a building block approach which considers Consumer Price Index, Gross Domestic Product, and technology growth. This assumption has been revised since the prior year on updated National Health Care Trend Survey information. The prior pre-65 trend decreased from an initial rate of 6.50% in FYE 2022 to an ultimate trend of 4.50% in FY 2030. The prior post-65 trend decreased from an initial rate of 5.00% in FYE 2022 to an ultimate rate of 4.50% in FYE 2024.
Health Care Claim Cost	<p>Per capita costs for the self-insured plans were based on prescription drug claims for retired participants for the period January 1, 2020, through December 31, 2021 and medical claims for retired participants for the period January 1, 2019, through December 31, 2019 and from January 1, 2021 through December 31, 2021. The claims experience was trended to the valuation date.</p> <p>Per capita costs for the fully insured HMO and Medicare Advantage plans were based on calendar year 2022 premiums adjusted to the valuation date using the trend assumptions above.</p> <p>Per capita costs were adjusted for expected age-related differences in morbidity applicable to retirees, except for costs for the Via Benefits HRA plan, which provides a flat monthly subsidy.</p>

Age Related Morbidity	Per capita costs (PCCs) were adjusted to reflect expected cost differences due to age and gender.
Mortality rates	Assumptions are consistent with the pension plans disclosed in note 6.

The average of the expected remaining service lives of all employees that are provided with benefits through the plan (active and inactive employees) determined July 1, 2021, is 4.5 years.

The actuarial assumptions used by the pension plans disclosed in note 6 covering the same participants were used for the retirement, termination, disability, and salary scale assumptions. The actuarial assumption for plan election coverage is based on a review of experience for the period July 1, 2018, through June 30, 2021. Other actuarial assumptions are based on an experience study of OPEB plan experience for the period July 1, 2017, through June 30, 2020.

**Changes of assumptions and other inputs from prior valuation include the following:**

- The discount rate decreased from 2.66% to 2.18%.
- Baseline per capita costs (PCCs) were updated to reflect 2021 claims and enrollment. Plan claims and premiums increased less than had been expected, which decreased the Plan’s liability. In addition, the estimate of future EGWP savings was increased, based on analysis of recent EGWP experience. This further reduced the Plan’s liability.
- Medical plan election percentages were updated based on the coverage elections of recent retirees.
- The healthcare cost trend rate assumption was revised based on updated National Health Care Trend Survey information.

**Sensitivity of the proportionate share of the total collective OPEB liability to changes in the discount rate**

The following chart presents the College’s proportionate share of the total collective OPEB liability using the current discount rate, as well as what the College’s proportionate share of the total collective OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

	<u>1.0% Decrease</u>	<u>Current Discount Rate</u>	<u>1.0% Increase</u>
	<u>(1.18%)</u>	<u>(2.18%)</u>	<u>(3.18%)</u>
Proportionate Share of Total Collective OPEB Liability	<u>\$21,378,493</u>	<u>\$18,437,035</u>	<u>\$16,091,075</u>

**Sensitivity of the proportionate share of the total collective OPEB liability to changes in the healthcare cost trend rates**

The following chart presents the College’s proportionate share of the total collective OPEB liability using the current healthcare cost trend rates, as well as what the College’s proportionate share of the total collective OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current rates:

	1.0% Decrease	Current Healthcare Cost Trend Rates	1.0% Increase
Pre-65 Rates	(6.00% decreasing to 3.5%)	(7.00% decreasing to 4.5%)	(8.00% decreasing to 5.5%)
Post-65 Rates	(4.50% decreasing to 3.5%)	(5.50% decreasing to 4.5%)	(6.50% decreasing to 5.5%)
Proportionate Share of Total Collective OPEB Liability	\$16,070,704	\$18,437,035	\$21,432,354

**Participation**

Active employees who do not have current medical coverage are assumed not to participate in the medical plan as retirees. The percentage of employees and their dependents who currently covered for medical coverage that are assumed to participate in the retiree medical plan is outlined in the table below. Active participants who have been covered continuously under the OGB medical plan since before January 1, 2002, are assumed to participate at a rate of 88%. This rate assumes that a one-time irrevocable election to participate is made at retirement.

Years of Service	Participation Percentage
< 10	33%
10 - 14	60%
15 - 19	80%
20+	88%

Future retirees are assumed to participate in the life insurance benefit at a 36% rate and elect a total of \$45,000 in basic and supplemental life insurance coverage, before any age reductions. Spouses are assumed to elect \$2,000 of coverage.

The Schedule of the College’s Proportionate Share of the Total Collective OPEB Liability is presented as required supplementary information following the Notes to the Financial Statements.

**9. ACCOUNTS PAYABLE AND ACCRUALS**

The following is a summary of accounts payable and accruals at June 30, 2022:



Accrued salaries and related benefits	\$447,440
Travel and training	4,319
Operating services	181,443
Professional services	15,529
Supplies	44,614
Grants and public assistance	25,600
Other charges	24,974
Total	<u>\$743,919</u>

## 10. UNEARNED REVENUES

The following is a summary of unearned revenues at June 30, 2022:

Prepaid tuition and fees	<u>\$424,692</u>
Total	<u>\$424,692</u>

## 11. COMPENSATED ABSENCES

At June 30, 2022, employees of the College have accumulated and vested annual, sick, and compensatory leave of \$396,530; \$353,349; and \$0, respectively. These balances were computed in accordance with GASB Codification Section C60. The leave payable is recorded in the accompanying financial statements.

## 12. LONG-TERM LIABILITIES

The following is a summary of long-term liabilities of the College for the year ended June 30, 2022:

	Balance			Balance	Portion
	June 30, 2021	Additions	Reductions	June 30, 2022	Due Within
					One Year
Compensated absences payable (note 11)	<u>\$824,105</u>	<u>\$188,398</u>	<u>(\$262,624)</u>	<u>\$749,879</u>	<u>\$64,132</u>
Total**	<u>\$824,105</u>	<u>\$188,398</u>	<u>(\$262,624)</u>	<u>\$749,879</u>	<u>\$64,132</u>

\*\*Information about changes in the net pension liability and the total OPEB liability are contained in notes 6 and 8, respectively.

## 13. RESTRICTED NET POSITION

The College has the following restricted net position at June 30, 2022:

Nonexpendable:	
Phoebe Jackson Trust	\$290,536
Total nonexpendable	<u>\$290,536</u>
Expendable:	
Student technology fee	\$208,186
Building use fee	295,233
Vehicle Registration fee	292,784
Academic Excellence fee	286,382
Higher Education Initiatives Fund	165,709
Capital Improvements for Lamar Salter, Natchitoches, Avoyelles and Sabine Valley Campuses	198,960
Restricted Grants and Contracts	2,030,570
Restricted Endowments	9,230
Student Government Association	327,892
Board of Regents - SACS Accreditation	<u>1,000,000</u>
Total expendable	<u>\$4,814,946</u>

Of the total net position reported in the Statement of Net Position for the year ended June 30, 2022, \$1,447,254 is restricted by enabling legislation (which also includes a legally-enforceable requirement that the resources be used only for the specific purposes stipulated in the legislation).

#### **14. RESTATEMENT OF BEGINNING NET POSITION**

The beginning net position as reflected on Statement B has been restated to reflect the following adjustments:

Net position at June 30, 2021	(\$23,053,380)
Adjustment for prior-year errors:	
Due from LCTCS adjustment	(\$145,500)
Bookstore payable adjustment	43,941
Adjustment to correct capital assets	39,930
Correction of due from federal government	<u>10,626</u>
Net position at June 30, 2021, as restated	<u><u>(\$23,104,383)</u></u>

The restatements decreased the College's beginning net position by \$51,003. The restatement was due to the correction of errors. Had the error corrections affecting fiscal year 2021 been included in the June 30, 2021, Statement of Revenues, Expenses, and Changes in Net Position, the previously reported change in net position of \$2,425,761 would have been \$2,324,202.

#### **15. CONTINGENT LIABILITIES AND RISK MANAGEMENT**

Losses arising from judgments, claims, and similar contingencies are paid through the state's self-insurance fund operated by the Office of Risk Management (ORM), the agency responsible for the state's risk management program, or by appropriation

from the state's General Fund. The College is not involved in any lawsuits at June 30, 2022, that are handled by contract attorneys. All lawsuits are handled by either ORM or the Attorney General's office.

## **16. DEFERRED COMPENSATION PLAN**

Certain employees of the College participate in the Louisiana Public Employees Deferred Compensation Plan adopted under the provisions of the Internal Revenue Code Section 457. Complete disclosures relating to the plan are included in the separately-issued audit report for the Plan, available on the Louisiana Legislative Auditor's website at [www.la.gov](http://www.la.gov).

## **17. DONOR RESTRICTED ENDOWMENTS**

The College has donor-restricted trust funds. If a donor has not provided specific instructions, state law permits the System Board of Supervisors to authorize expenditure of the net appreciation (realized and unrealized) of the investments of trust funds. Any net appreciation that is spent is required to be spent for the purposes for which the trust was established.

At June 30, 2022, net appreciation of \$9,230 is available to be spent, of which \$9,230 is restricted to specific purposes (net appreciation increased \$306 during the fiscal year). The authorization for spending investment income is established in the Phoebe Jackson Trust policies which limits spending to the income earned in a given year for purposes specified by donors.

The donated portion of the trust is reported in "restricted net position - nonexpendable" in the Statement of Net Position; the trust income is reported in "restricted net position - expendable."

## **18. SUBSEQUENT EVENTS**

In April 2021, the Board of Supervisors of the System approved the realignment of several of the College's campuses and instructional sites effective July 1, 2021, or as soon as possible thereafter, with all funds, obligations, property, personnel, programs, facilities, and functions. In its December 2, 2021 meeting, the Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges accepted the prospectuses for realignments/acquisitions and authorized a substantial change committee visits. At July 1, 2022, the Central Louisiana Technical Community College's Lamar Salter Campus realigned with SOWELA Technical Community College and its Natchitoches Campus and Sabine Valley Campus realigned with Bossier Parish Community College.



## **REQUIRED SUPPLEMENTARY INFORMATION**

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### **Schedule of the College's Proportionate Share of the Net Pension Liability**

Schedule 1 presents the College's Net Pension Liability.

### **Schedule of the College's Contributions**

Schedule 2 presents the amount of contributions the College made to pension systems.

### **Schedule of the College's Proportionate Share of the Total Collective OPEB Liability**

Schedule 3 presents the College's Other Postemployment Benefits Plan.



**CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE  
LOUISIANA COMMUNITY AND  
TECHNICAL COLLEGE SYSTEM  
STATE OF LOUISIANA**

**Schedules of Required Supplementary Information  
Fiscal Year Ended June 30, 2022**

**Schedule of the College's Proportionate Share of the Net Pension Liability** **Schedule 1**

Fiscal Year*	College's proportion of the net pension liability (asset)	College's proportionate share of the net pension liability (asset)	College's covered payroll	College's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	Plan fiduciary net position as a percentage of the total pension liability
Louisiana State Employees' Retirement System					
2015	0.03183%	\$1,990,179	\$669,356	297%	65.0%
2016	0.03123%	\$2,124,124	\$516,702	411%	62.7%
2017	0.03137%	\$2,463,299	\$444,201	555%	57.7%
2018	0.02585%	\$1,819,186	\$445,065	409%	62.5%
2019	0.03311%	\$2,258,078	\$601,065	376%	64.3%
2020	0.02872%	\$2,080,812	\$565,271	368%	62.9%
2021	0.02955%	\$2,443,734	\$580,258	421%	58.0%
2022	0.03033%	\$1,669,411	\$662,699	252%	72.8%
Teachers' Retirement System of Louisiana					
2015	0.11189%	\$11,436,865	\$4,920,429	232%	63.7%
2016	0.11101%	\$11,936,103	\$4,925,135	242%	62.5%
2017	0.09492%	\$11,140,513	\$4,437,860	251%	59.9%
2018	0.11982%	\$12,283,594	\$4,988,125	246%	65.6%
2019	0.13514%	\$13,281,684	\$6,437,513	206%	68.2%
2020	0.13806%	\$13,701,475	\$6,407,169	214%	68.6%
2021	0.15594%	\$17,345,540	\$7,368,354	235%	65.6%
2022	0.13060%	\$6,972,382	\$6,534,542	107%	83.9%

\*Amounts presented were determined as of the measurement date (previous fiscal year-end).

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

**Schedule of the College's Contributions** **Schedule 2**

Fiscal Year*	(a) Statutorily-Required Contribution	(b) Contributions in relation to the statutorily required contribution	(a-b) Contribution Deficiency (Excess)	College's covered payroll	Contributions as a percentage of covered payroll
Louisiana State Employees' Retirement System					
2015	\$203,595	\$203,595		\$516,702	39.4%
2016	\$166,020	\$166,020		\$444,201	37.4%
2017	\$160,871	\$160,871		\$445,065	36.1%
2018	\$228,106	\$228,106		\$601,065	38.0%
2019	\$214,971	\$214,971		\$565,271	38.0%
2020	\$234,018	\$234,018		\$580,258	40.3%
2021	\$254,043	\$254,043		\$662,699	38.3%
2022	\$242,693	\$242,693		\$621,492	39.1%
Teachers' Retirement System of Louisiana					
2015	\$1,289,025	\$1,289,025		\$4,925,135	26.2%
2016	\$1,140,840	\$1,140,840		\$4,437,860	25.7%
2017	\$1,257,083	\$1,257,083		\$4,988,125	25.2%
2018	\$1,708,873	\$1,708,873		\$6,437,513	26.5%
2019	\$1,707,237	\$1,707,237		\$6,407,169	26.6%
2020	\$1,928,716	\$1,928,716		\$7,368,354	26.2%
2021	\$1,621,921	\$1,621,921		\$6,534,542	24.8%
2022	\$1,724,805	\$1,724,805		\$7,002,204	24.6%

\*Amounts presented were determined as of the end of the fiscal year.

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

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**Notes to Required Supplementary Information****Changes of Benefit Terms include:****LASERS**

- 2015 (1) A 1.5% COLA, effective July 1, 2014, provided by Act 102 of the 2014 Louisiana Regular Legislative Session.  
2017 (2) A 1.5% COLA, effective July 1, 2016, provided by Acts 93 and 512 of the 2016 Louisiana Regular Legislative Session.

**TRSL**

- 2015 (1) A 1.5% COLA, effective July 1, 2014, provided by Act 204 of the 2014 Louisiana Regular Legislative Session.  
2016 (2) Regular plan members whose first employment makes them eligible for membership in a Louisiana state retirement system on or after July 1, 2015 may retire with a 2.5% benefit factor after attaining age 62 with at least 5 years of service credit and are eligible for an actuarially reduced benefit with 20 years of service at any age.  
2017 (3) A 1.5% COLA, effective July 1, 2016, provided by Acts 93 and 512 of the 2016 Louisiana Regular Legislative Session.

**Changes of Assumptions include:****LASERS**

- 2018 (1) Effective July 1, 2017, the LASERS Board reduced the inflation assumption from 3.0% to 2.75%. Since the inflation assumption is a component of the salary increase assumption, all salary increase assumptions decreased by .25% in the June 30, 2017 valuation.  
2018 (2) Effective July 1, 2017, the projected contribution requirement includes direct funding of administrative expenses, rather than a reduction in the assumed rate of return, per Act 94 of 2016.  
2018-2021 (3) Effective July 1, 2017, the LASERS board adopted a plan to gradually reduce the discount rate from 7.75% to 7.50% in .05% annual increments. Therefore, the discount rate was reduced from 7.75% to 7.70% for the June 30, 2017 valuation, to 7.65% for the June 30, 2018 valuation, to 7.60% for the June 30, 2019 valuation, and to 7.55% for the June 30, 2020 valuation.  
2020 (4) Retirement, termination, disability, inflation, salary increase, and expected remaining service life assumptions and methods were updated with the June 30, 2019 valuation to reflect the results of the most recent experience study observed for the period July 1, 2013 - June 30, 2018.  
2021 (5) Effective July 1, 2020, the LASERS Board reduced the inflation assumption from 2.5% to 2.3%. Since the inflation assumption is a component of the salary increase assumption, all salary increase assumptions decreased by .2% in the June 30, 2020 valuation.  
2022 (6) The discount rate was reduced from 7.55% to 7.40% for the June 30, 2021 valuation.

**TRSL**

- 2018 (1) Effective July 1, 2017, the projected contribution requirement includes direct funding of administrative expenses, rather than a reduction in the assumed rate of return, per Act 94 of 2016.  
(2) Effective July 1, 2017, the TRSL board adopted a plan to gradually reduce the discount rate from 7.75% to 7.50% in .05% annual increments. Therefore, the discount rate was reduced from 7.75% to 7.70% for the June 30, 2017 valuation and to 7.65% for the June 30, 2018 valuation. The TRSL Board accelerated the plan with a .10% reduction in the discount rate for the June 30, 2019 valuation and adopted further reductions in the discount rate for the June 30, 2020 valuation. Therefore, the discount rate was reduced from 7.65% to 7.55% for the June 30, 2019 valuation and from 7.55% to 7.45% for the June 30, 2020 valuation.  
2019 (3) Demographic, mortality, and salary increase assumptions were updated with the June 30, 2018 valuation to reflect the results of the most recent experience study observed for the period July 1, 2012 - June 30, 2017.  
2021 (4) Effective July 1, 2020, the TRSL Board reduced the inflation assumption from 2.5% to 2.3%. Since the inflation assumption is a component of the salary increase assumption, all salary increase assumptions decreased by .2% in the June 30, 2020 valuation.  
2022 (5) The discount rate was reduced from 7.45% to 7.40% for the June 30, 2021 valuation.

**Changes to Covered Payroll:**

- 2017 Due to the implementation of GASBS 82 in fiscal year 2017, prior amounts presented for covered payroll were restated to reflect payroll on which contributions are based.

**Changes to Size or Composition of the Population:**

- 2020 Beginning in fiscal year 2020, the Louisiana Community and Technical College System began expensing the retirement benefits of its deferred pay employees as wages are earned versus expensing when those employees are paid over the summer months.



**Schedule of the College's Proportionate Share  
of the Total Collective OPEB Liability  
Fiscal Year Ended June 30, 2022**

Fiscal Year*	College's proportion of the total collective OPEB liability	College's proportionate share of the total collective OPEB liability	College's covered-employee payroll	College's proportionate share of the total collective OPEB liability as a percentage of the covered-employee payroll
2017	0.2793%	\$25,344,970	\$3,261,342	777%
2018	0.2793%	\$24,277,328	\$4,304,170	564%
2019	0.2503%	\$21,365,712	\$5,415,725	395%
2020	0.2486%	\$19,200,631	\$5,392,179	356%
2021	0.2384%	\$19,749,317	\$5,856,539	337%
2022	0.2014%	\$18,437,036	\$5,237,682	352%

\*Amounts presented were determined as of the measurement date (beginning of the fiscal year).

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

**Notes to Required Supplementary Information**

There were no assets accumulated in a trust that meets the criteria in GASB 75 paragraph 4 to pay related benefits.

**Changes of Assumptions include:**

The July 1, 2017 valuation reflects an increase in the discount rate from 2.71% as of July 1, 2016 to 3.13% as of July 1, 2017.

The July 1, 2018 valuation reflects the following changes of assumptions and other inputs:

- (1) decreased the discount rate from 3.13% to 2.98%,
- (2) the baseline per capita costs were adjusted to reflect 2018 claims and enrollment, retiree contributions were updated based on 2019 premiums, and the impact of the High Cost Excise Tax was revisited, reflecting updated plan premiums, and
- (3) the percentage of future retirees assumed to elect medical coverage was adjusted based on recent plan experience.

The July 1, 2019 valuation reflects the following changes of assumptions and other inputs:

- (1) decreased the discount rate from 2.98% to 2.79%.
- (2) the baseline per capita costs were adjusted to reflect 2019 claims and enrollment, retiree contributions were updated based on 2020 premiums, and life insurance contributions were updated to reflect 2020 premium schedules.
- (3) the impact of the High Cost Excise Tax was removed because the tax was repealed in December 2019.
- (4) the demographic assumptions for the LASERS plan were revised to reflect the recent experience study reflected in the June 30, 2019, pension valuation

The July 1, 2020 valuation reflects the following changes of assumptions and other inputs:

- (1) the discount rate decreased from 2.79% to 2.66%.
- (2) the baseline per capita costs were updated to reflect 2020 claims and enrollment for prescription drug costs and retiree contributions were updated based on 2021 premiums. The 2020 medical claims and enrollment experience was not included in the projection of expected 2021 plan costs due to the COVID-19 pandemic which resulted in 2020 medical claims experience which is not reflective of what is expected in future years.
- (3) the salary increase rate assumption for LASERS and TRSL pension plan members was updated consistent with the June 30, 2020, LASERS and TRSL pension valuations.
- (4) Based on a review of OPEB experience from July 1, 2017, through June 30, 2020, the percentage of future retirees assumed to be Medicare-eligible upon reaching age 65 was decreased from 100% to 99% and the percentage of current retirees under age 65 at June 30, 2017, assumed to be eligible was changed from 95% to rates ranging from 90% to 99% based on the date the retiree turns 65. Other assumptions were also updated based on the experience study, including the medical and life participation rates in the table above, the age difference between future retirees and their spouses, and medical plan election percentages.

The July 1, 2021 valuation reflects the following changes of assumptions and other inputs:

- (1) the discount rate decreased from 2.66% to 2.18%.
- (2) Baseline per capita costs (PCCs) were updated to reflect 2021 claims and enrollment. Plan claims and premiums increased less than had been expected, which decreased the Plan's liability. In addition, the estimate of future EGWP savings was increased, based on analysis of recent EGWP experience. This further reduced the liability.
- (3) Medical plan election percentages were updated based on the coverage elections of recent retirees.
- (4) The healthcare cost trend rate assumption was revised based on updated National Health Care Trend Survey information.



## **OTHER REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**

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### Exhibit A

The following pages contain our report on internal control over financial reporting and on compliance with laws, regulations, and other matters as required by *Government Auditing Standards*, issued by the Comptroller General of the United States. The report is based solely on the audit of the financial statements and includes, where appropriate, any significant deficiencies and/or material weaknesses in internal control or compliance and other matters that would be material to the presented financial statements.



October 28, 2022

Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards*

Independent Auditor's Report

**CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE  
LOUISIANA COMMUNITY AND  
TECHNICAL COLLEGE SYSTEM  
STATE OF LOUISIANA**  
Alexandria, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (Government Auditing Standards), the financial statements of the business-type activities of Central Louisiana Technical Community College (College), a college within the Louisiana Community and Technical College System (System), a component unit of the state of Louisiana, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the College's basic financial statements, and have issued our report thereon dated October 28, 2022. Our report was modified to include an emphasis of matter section regarding financial statement comparability.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the College's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. Accordingly, we do not express an opinion on the effectiveness of the College's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material

misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified certain deficiencies in internal control that we consider to be significant deficiencies.

### **Weakness in Processes Over Financial Reporting**

Central Louisiana Technical Community College (CLTCC) did not have adequate controls in place over the preparation of certain areas of the College's financial statements for fiscal year 2022. The areas identified are as follows:

- CLTCC did not include all general ledger cash balances in its reconciliations, nor did it investigate or was able to explain a difference on the reconciliation, listed as an unidentified deposit correction, totaling approximately \$17,000.
- Due from federal government was understated by approximately \$168,000 and due to federal government was overstated by approximately \$139,500 due to incorrect entries recorded and classified to each. In addition, due from federal government had amounts that CLTCC identified as being old accounts that needed reconciling and incorrect automatic entries made from its financial system, Banner.
- CLTCC did not perform a reconciliation of the Banner Finance student receivables balance to Banner Student accounts receivable subsidiary records leading them to calculate the student tuition and fee allowance for doubtful accounts on an amount that did not agree to the financial statement's student tuition and fees receivable.

These errors occurred due to lack of formal procedures and controls over reconciling cash, accounts receivable records, and due to/from federal government accounts. Management also indicated time limitations, employee turnover, and staffing challenges contributed to the errors occurring. Failure to establish adequate controls over financial processing and reconciling increases the risk material misstatements may occur and remain undetected. In addition, not investigating all unidentified differences on the bank reconciliations increases the risk that errors and/or fraud could occur and not be detected in a timely manner.

Management should strengthen controls over its financial processes and reporting by ensuring all accounts and systems are reconciled and differences are investigated.

Management should also establish and perform adequate procedures to identify uncollectible balances that need to be written off from account balances. Management concurred with the finding and outlined a plan for corrective action (see Appendix A).

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the College's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Management's Response to the Findings**

*Government Auditing Standards* requires the auditor to perform limited procedures on the College's response to the finding identified in our audit. The College's response is attached in Appendix A was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Respectfully submitted,



Michael J. "Mike" Waguespack, CPA  
Legislative Auditor

WW:RW:BH:EFS:aa

CLTCC 2022





## **APPENDIX A: MANAGEMENT'S RESPONSE**

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*Where Your Future Is Waiting*

October 28, 2022

Michael J. "Mike" Waguespack, CPA  
Louisiana Legislative Auditor  
P.O. Box 94397  
Baton Rouge, LA 70804-9397

Dear Mr. Waguespack,

Below is the response by Central Louisiana Technical Community College to one audit finding for Fiscal Year 2021-2022.

Finding: Weakness in Processes Over Financial Reporting

Central Louisiana Technical Community College concurs with this finding. CLTCC's new Vice Chancellor of Finance and Administration conveyed this deficiency to the auditors while they were auditing Fiscal Year 2021 (January 2022). Furthermore, the need for reconciliations of restricted funds was identified as noted. The college began the process of correcting the issue upon discovery yet could not complete reconciliations by June 30, 2022.

Corrective Action Plan: Ms. Amanda Cain, CPA, Vice Chancellor of Finance and Administration, has implemented timely reconciliations of the deficiency. Firstly, to accommodate the reconciliations of restricted funds, she has increased the number of staff within the finance department. Secondly, the finance department will immediately begin investigating bank reconciliation differences and reconciling the student accounts receivable subsidiary to the general ledger. With the implementation of new procedures and staff, the finance department will be more efficient and effective in timely reconciliations. The anticipated completion date is June 30, 2023.

Sincerely,

A handwritten signature in blue ink that reads 'James R. Sawtelle III' with a stylized flourish at the end.

James R Sawtelle III, Ed.D.  
Chancellor

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