

**RAPIDES COUNCIL ON AGING, INC.
ALEXANDRIA, LOUISIANA**

**FINANCIAL STATEMENTS
AND
AUDITORS' REPORTS**

June 30, 2021

TABLE OF CONTENTS

Financial Report

RAPIDES COUNCIL ON AGING, INC. Alexandria, Louisiana

June 30, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS	1
INDEPENDENT AUDITOR'S REPORT	7
BASIC FINANCIAL STATEMENTS	
A. GOVERNMENT WIDE FINANCIAL STATEMENTS:	
Statement of Net Position	10
Statement of Activities	11
Reconciliation of the Balance Sheet-Governmental Fund to the Statement of Net Position	12
B. FUND FINANCIAL STATEMENTS:	
Balance Sheet	14
Statement of Revenues, Expenditures, and changes in Fund Balances	15
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Fund to the Statement of Activities	17
C. NOTES TO THE FINANCIAL STATEMENTS	18
REQUIRED SUPPLEMENTAL INFORMATION	
Budgetary Comparison Schedule - General Fund	30
Budgetary Comparison Schedule - Title III B Fund	31
Budgetary Comparison Schedule - Title III C-2 Fund	32
Budgetary Comparison Schedule - Title III E Fund	33
Budgetary Comparison Schedule- Cares Act	34

SUPPLEMENTARY FINANCIAL INFORMATION REQUIRED BY GOEA:

- Schedule of Non-Major Special Revenue 36
- Comparative Schedule of General Fixed Assets
and Changes in General Fixed Assets 37

OTHER REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT
AUDITING STANDARDS 39

SCHEDULE OF AUDIT FINDINGS 41

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS 44

SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO
AGENCY HEAD OR CHIEF EXECUTIVE OFFICER. 45

REPORTING FRAUD AND MISAPPROPRIATIONS 46

RESPONSE TO FINDINGS 47

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD &A)

The following discussion and analysis of Rapides Council on Aging's financial performance provides an overview of the Council's financial activities for the year ended June 30, 2021. Please read it in conjunction with the financial statements, which begin on page 9.

FINANCIAL HIGHLIGHTS

- > The Council showed a net increase in overall net position of \$ 216,560 or 72% this year.
- > Net Capital Assets of the Council decreased by \$ 2,061 or 1.5%.
- > No deficit fund balances exist at year-end.
- > The unassigned fund balance for the Council's General Fund was \$ 389,513 at year-end, which is a \$ 218,261 increase from the prior year.

HOW TO USE THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of net position and the Statement of Activities (on pages 9 and 10) provide information about the activities of the Council as a whole and present a longer-term view of the Council's finances. Fund financial statements begin on page 13. For governmental activities, these statements tell how services were financed in the short-term as well as what remains for future spending. Fund financial statements also report the Council's operations in more detail than the government-wide statements by providing information about the Council's most significant funds.

Our auditor has provided assurance in his independent auditor's report, located immediately after this Management's Discussion and Analysis, that the Basic Financial Statements are fairly stated. The auditor is providing varying degrees of assurance about Supplementary Financial Information Required by GASB Statement 34 and Supplementary Financial Information Required by GOEA that follow later in the reporting package. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each part of the financial section of the report.

Reporting the Council as a Whole Using Government-Wide Statements

Our analysis of the Council as a whole begins on page 9. An important question to ask about the Council's finances is, "Is the Council as a whole better off or worse off as a result of the year's activities?" The Statement of net position and the Statement of Activities (referred to collectively as the Government-Wide financial Statements) report information about the Council as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting method used by most private-sector companies. All current year revenues and expenses are taken into account regardless of when cash is received or paid.

The Government-Wide statements can be found on pages 10 and 11 and report the council's net assets and changes in them. Some of the net position are restricted which means they can only be used for a specific purpose. The Statement of net position is designed to present the financial position of the Council as of year-end. Over time, increases or decreases in the Council's net position are one indicator of whether its financial position is improving or deteriorating. However, to assess the overall financial position of the Council, you will need to consider other non-financial factors, such as the condition of the Council's capital assets and facilities, the addition or termination of grants and other revenue sources, and the expansion or contraction of programs and services.

The statement of activities provides information that show how the Council's net position changed as a result of this year's activities. All of the Council's significant activities are reported in the Statement of Activities. These activities include a Health, Welfare, and Social Services function. The Health, Welfare, and Social Services function is comprised of various programs that include various supportive social services, nutritional services, and utility assistance. All activities of the Council are considered to be governmental activities. A governmental activity is one where the Council uses money it received from government grants and contracts, along with donations from the general public, or a segment of the general public, such as the elderly. In other words, the people benefiting from the services are not required to pay for what they receive. If the Council charged fees to cover all or most of the cost of providing a service, that activity would be classified as a business-type activity. The Council does not have any business-type activities.

Reporting the Council's Most Significant Funds Using Fund Financial Statements

Our analysis of the Council's governmental funds begins on page 14. The Fund Financial Statements can be found on pages 14 to 16 and provide detailed information about the most significant funds-not the Council as a whole. In the Fund Financial Statements you will see a General Fund and a variety of Special Revenue Funds. The General Fund is used to account for proceeds that are not legally restricted to expenditure for specified purposes. By using separate funds to track revenues and expenditures, we can control and manage funds for particular purposes or we can show that the fund is meeting legal responsibilities for using certain grants and other money.

The General Fund and Special Revenue Funds are considered governmental funds. Governmental funds focus on how money flows into and out of funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called the *modified* accrual accounting, which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the Council's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Council's programs. We have presented the difference between the net position of governmental activities and the fund balances of the governmental funds in a reconciliation at the bottom of the Balance Sheet for Governmental Funds. In addition, the difference between the change in net position for the governmental funds and the change in net position for the governmental activities has been presented in a reconciliation on a separate page that follows the statement of Revenues, Expenditures, and Changes in Fund Balances for the Governmental Funds.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be

found on pages 18 to 28. You should read the notes before making assumptions or drawing conclusions about the Council's financial condition.

Supplementary Financial Information Required by GASB Statement 34

The Governmental Accounting Standards Board (GASB) Statement 34 requires budgetary comparison schedules for the General Fund and each major Special Revenue Fund that has a legally adopted annual budget. The schedules compare the original and final appropriated budgets to actual budget results for the Council's fiscal year. We have also opted to present positive and negative variances between the final budget and actual amounts.

Major funds are those funds whose revenues, expenditures, assets, or liabilities are at least 10% of corresponding totals for all governmental funds. In addition, a major fund could be a fund that does not meet these criteria but which we believe is important to present for the Council's financial statement users.

Management's Discussion and Analysis is also required supplementary information (RSI) by GASB Statement 34. However, it is presented as the first item in this reporting package and not with the other required supplemental information.

Other Supplementary Financial Information Required by GOEA

The Council has also presented other required supplemental information in this report package.

The Governor's Office of Elderly Affairs (GOEA) has required the Council to present as schedules the information on pages 35 and 36. This information will be used by GOEA to verify the accuracy of information the Council submitted to it during the year and to help GOEA monitor certain compliance requirements set forth in the grants that it has with the Council.

AN ANALYSIS OF THE COUNCIL AS A WHOLE USING GOVERNMENT-WIDE FINANCIAL STATEMENTS

The following table reflects condensed information on the Council's net position:

	<u>2021</u>	<u>2020</u>
Current and other assets	\$457,918	\$213,158
Capital Assets, net of depreciation	128,602	130,663
Total Assets	<u>586,520</u>	<u>343,821</u>
Current Liabilities	28,444	2,305
Other Liabilities	39,018	39,018
Total Liabilities	<u>67,462</u>	<u>41,323</u>
Invested in capital assets, net of related debt	128,602	130,663
Restricted	943	583
Unrestricted	389,513	171,252
Total net position	<u>\$519,058</u>	<u>\$302,498</u>

As of June 30, 2021, the Council "as a whole" had assets greater than its liabilities by \$ 519,058. The Council's total net position increased from \$ 302,498 to \$ 519,058. This is an increase of 72%.

The Council's unrestricted net position increased by \$ 218,261 or 127% from the prior year. About 75% of the Council's net position are unrestricted as of June 30, 2021. It is important that the Council have unrestricted net position so that we will have resources available to adapt to changes in the economy, emergencies, unexpected needs, and reduction in or termination of grant revenues by government agencies.

The Council's restricted net position increased by \$ 360. Net position is reported as restricted when the constraints placed upon the asset's use are either (a) externally imposed by a grantor, contributor, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

The net position that have been invested in capital assets are presented net of any related outstanding debt incurred to acquire them.

AN ANALYSIS OF GOVERNMENTAL ACTIVITIES

Most of the Council's activities are funded by federal, state, and local monies. These amount to approximately 97% of the revenues of the Council in 2021 and 98% in 2020. Some of these grants are restricted which means that the money can only be used in certain programs. The amount of funds available from most of the grants remains rather constant from year to year, however, some grant amounts may change based upon the level of service by the Council under terms of the particular grant award.

The Council also receives donations from its clients and the general public. These revenues help to lessen the financial burden on the Council and allow it to maintain and expand services. Public support revenues represented 1% and 1% of the total revenues of 2021 and 2020 respectively.

The Council invests idle funds and is able to earn some interest on this money each year. The investment earnings are used or accumulated as necessary to meet expenses each year.

When reviewing the Government-Wide Statement of activities, there are relationships that are important to the understanding of the Council's operations. As you can see, the Council's largest activities are related to nutrition services. The Council's main focus is to meet the needs of the elderly citizens of Rapides Parish. There is a high demand for these services; therefore, resources are channeled to meeting the demand.

AN ANALYSIS OF THE COUNCIL'S FUNDS USING GOVERNMENTAL FUND FINANCIAL STATEMENTS

Fund Balances

The Council reported a combined governmental fund balance of \$ 429,474 (as shown on the Fund Financial Statement's balance sheet at page 14) at the end of this year, which is an increase of \$ 218,621. However, when you look at the funds individually you will see that the Council's General Fund increased by \$ 218,261 this year, while the Special Revenue Funds had a combined fund balance increase of \$ 360.

In addition, the General Fund also transferred funds to cover the deficits of some of the Special Revenue Funds. The transfers to the Special Revenue funds are the main reasons for the decrease in General Fund's fund balance this year.

Revenues

The combined fund revenues increased \$ 339,518 this year versus last year or 47%.

Expenditures

Total expenditures increased by \$ 76,307 this year, or 9%.

AN ANALYSIS OF THE GENERAL FUND BUDGET

The original and final budgets for the General, Title III-B, and Title III C-2 funds are located in the Supplementary Financial Information Required by GASB Statement 34 section of this report on pages 30 to 33. When you review the budget versus actual schedule, you will note that the favorable and unfavorable variances are not very large. This is a result of the budget amendment process, which allows us the opportunity to use hindsight to adjust the forecast made at the beginning of the year, if necessary.

AN ANALYSIS OF CAPITAL ASSET AND DEBT ADMINISTRATION

At the end of the year, the Council had \$ 128,602 in capital assets net of accumulated depreciation of \$ 336,277. This amounted to a net decrease of \$ 2,061 from last year.

Capital Assets, Net of Depreciation at Year End

	Governmental Activities	
	<u>2021</u>	<u>2020</u>
Furniture & Equipment	3,039	2,905
Vehicles	26,752	29,150
Building and Improvements	98,811	98,608
	<u>\$128,602</u>	<u>\$130,663</u>

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

The Council receives most of its funding from federal and state agencies passed through the Cenla Area Agency on Aging, Inc. Because of this, the source of income for the Council is rather steady. However, some of the Council's grants and contracts are contingent upon the level of service provided by the Council, and therefore, revenues may vary from year to year. In setting the budget for fiscal year 2022, it was important that we deliver at least the same level of service to our clients and the public as we did in 2021. All of the Council's grants and contracts from the usual federal and state agencies have been approved for FY 2022. There have been no significant changes to the funding levels or terms of the grants and contracts. Accordingly, we have set our initial budget to provide the same programs and levels of service next year. There are no plans to add any significant programs for the next year.

CONTACTING THE COUNCIL'S MANAGEMENT

Our financial report is designed to provide government agencies and the general public an overview of the Council's finances and to demonstrate accountability for the money that it receives. If you have any questions about this report or wish to ask for more information, you should contact Lisa LaCour, the Council's Executive Director, at the Council's main office located at 204 Chester Street, Alexandria, Louisiana, by phone at 318-445-7985.

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Rapides Council on Aging, Inc.
Alexandria, Louisiana

Report on the Financial Statements

I have audited the accompanying financial statements of Rapides Council on Aging, Inc., (a non-profit, quasi-public organization) as of and for the year ended June 30, 2021, and the related notes to the financial statements. These financial statements collectively comprise the Council's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the presentation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also involves evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities of Rapides Council on Aging, Inc., as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The Louisiana Governor's Office of Elderly Affairs require that the non-major schedule and schedule of fixed assets be presented to supplement the basic financial statements. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during by audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer is required supplemental information and is required by Louisiana Revised Statute R.S. 24:513 A (3) and is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, I have also issued my report dated March 23, 2022 on my consideration of the Council's internal control over financial reporting and my test of its compliance with certain provisions of laws, regulations, contracts and agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control over financial reporting and compliance.



Paul Dauzat, CPA
March 23, 2022

GOVERNMENT WIDE FINANCIAL STATEMENTS

RAPIDES COUNCIL ON AGING, INC.
Alexandria, Louisiana

STATEMENT OF NET POSITION
JUNE 30, 2021

	<u>Governmental Activities</u>
Assets	
Cash	\$ 213,148
Grants and Contracts Receivable	26,790
Contingent Receivable	<u>217,980</u>
Total Current Assets	457,918
Capital Assets (net of accumulated depreciation)	<u>128,602</u>
Total Assets	<u>586,520</u>
Liabilities	
Accounts Payable	15,596
Accrued Payables	<u>12,848</u>
Total Current Liabilities	28,444
Compensated Absences Payable	<u>39,018</u>
Total Liabilities	<u>67,462</u>
Net Position	
Capital Assets (net of accumulated depreciation)	128,602
Restricted for:	
Utility Assistance	943
Unrestricted	<u>389,513</u>
Total Net Position	<u><u>\$ 519,058</u></u>

RAPIDES COUNCIL ON AGING
Alexandria, Louisiana

GOVERNMENT WIDE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30,2021

Function/Programs	Direct Expenses	In-Direct Expenses	Program Revenues		Net (Expenses)
			Operating Grants and Contributions	Capital Grants and Contributions	Revenue and Increases (Decreases) in Net Position
					Total Governmental Activities
Governmental Activities					
Health, Welfare, & Social Services:					
Supportive Services:					
Other Services	\$ 35,534	\$ 66,226	\$ 46,367	\$ -	\$ (55,393)
Information and Assistance	10,407	19,395	13,579	-	(16,223)
Outreach	1,809	3,395	2,371	-	(2,833)
Transportation	49,419	92,076	64,473	-	(77,022)
Nutrition Services:					
Home Delivered Meals	96,360	179,585	13,783	-	(262,162)
Utility Assistance	1,725	-	2,085	-	360
National Family Caregiver Support:					
Respite Care	32,864	61,247	60,346	-	(33,765)
Other Services	8,313	15,494	15,266	-	(8,541)
Senior Activities	54,248	121,711	-	-	(175,959)
Total Governmental Activities	<u>\$ 290,679</u>	<u>\$ 559,129</u>	<u>\$ 218,270</u>	<u>\$ -</u>	<u>(631,538)</u>
General Revenues:					
Unrestricted Income					848,098
Unrestricted Investment Income					-
Total General Revenues					<u>848,098</u>
Increase (Decrease) in Net Position					216,560
Net Position - Beginning of the year					302,498
Net Position - End of the year					<u>\$ 519,058</u>

The accompanying notes are an integral part of this statement

**Rapides Council on Aging, Inc.
Alexandria, La.**

**Reconciliation of the Balance Sheet
Governmental Fund to the Statement of Net Position**

Year Ended June 30, 2021

Total Fund Balance - Governmental Fund \$ 429,474

Amounts reported for Governmental Activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in governmental funds.

Cost of assets	\$ 464,879	
Accumulated depreciation	<u>\$ (336,277)</u>	128,602

Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.

Compensated absences	<u>(39,018)</u>
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Total Net Position of Governmental Activities	<u><u>\$ 519,058</u></u>
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The accompanying notes are an integral part of this statement.

FUND FINANCIAL STATEMENTS

RAPIDES COUNCIL ON AGING, INC.
Alexandria, Louisiana

BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2021

	<u>General Fund</u>	<u>Title III B</u>	<u>Title III C-2</u>	<u>Title III-E</u>	<u>Cares Act</u>	<u>Non-Major Funds</u>	<u>Total</u>
Assets							
Cash	\$ 212,205	\$ -	\$ -	\$ -	\$ -	\$ 943	\$ 213,148
Grants and Contracts Receivable	-	10,531	-	6,280	9,979	-	26,790
Note Receivable	217,980	-	-	-	-	-	217,980
Due from Special Revenue Funds	26,790	-	-	-	-	-	26,790
Total Assets	<u>456,975</u>	<u>10,531</u>	<u>-</u>	<u>6,280</u>	<u>9,979</u>	<u>943</u>	<u>484,708</u>
Liabilities							
Accounts Payable	15,596	-	-	-	-	-	15,596
Accrued Payables	12,848	-	-	-	-	-	12,848
Due to General Fund	-	10,531	-	6,280	9,979	-	26,790
Total Liabilities	<u>28,444</u>	<u>10,531</u>	<u>-</u>	<u>6,280</u>	<u>9,979</u>	<u>-</u>	<u>55,234</u>
Fund Balances:							
Reserved for:							
Utility assistance	-	-	-	-	-	943	943
Unassigned	428,531	-	-	-	-	-	428,531
Total Fund Balances	<u>428,531</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>943</u>	<u>429,474</u>
Total Liabilities and Fund Balances	<u>\$ 456,975</u>	<u>\$ 10,531</u>	<u>\$ -</u>	<u>\$ 6,280</u>	<u>\$ 9,979</u>	<u>\$ 943</u>	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	128,602
Compensated absences payable is not reported in the funds	(39,018)
Net Position of Governmental Activities	<u>\$ 519,058</u>

The accompanying notes are an integral part of this statement.

RAPIDES COUNCIL ON AGING, INC.

Alexandria, Louisiana

**STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES-GOVERNMENTAL FUNDS**

FOR THE YEAR ENDED JUNE 30, 2021

	<u>General Fund</u>	<u>Title III-B</u>	<u>Title III C-2</u>	<u>Title III 3-E</u>	<u>Cares Act</u>	<u>Non-Major Funds</u>	<u>Totals</u>
Revenues							
Intergovernmental:							
Governor's Office of Elderly Affairs Passed through Cenla Area Agency on Aging, Inc.	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Police Jury	602,669	-	-	-	119,739	-	602,669
Public Support:							
City of Pineville	-	-	1,100	-	-	-	1,100
Client Contributions	-	416	4,775	250	-	-	5,441
CLECO	-	-	-	-	-	2,085	2,085
Dividends	4,500	-	-	-	-	-	4,500
Other	21,190	-	-	-	-	-	21,190
Total Revenues	<u>728,359</u>	<u>126,790</u>	<u>13,783</u>	<u>75,612</u>	<u>119,739</u>	<u>2,085</u>	<u>1,066,368</u>
Expenditures							
Health, Welfare & Social Services							
Current:							
Salaries	80,683	192,803	147,525	89,416	-	-	510,427
Fringe	9,540	18,937	5,056	8,237	-	-	41,770
Travel	-	-	-	6,055	-	-	6,055
Operating Services	34,922	47,404	103,456	8,236	-	-	194,018
Operating Supplies	19,915	16,656	17,525	5,306	-	-	59,402
Other Costs	9,088	2,459	2,383	669	-	-	14,599
Utility Assistance	-	-	-	-	-	1,725	1,725
Capital Outlays	-	19,751	-	-	-	-	19,751
Total Expenditures	<u>154,148</u>	<u>298,010</u>	<u>275,945</u>	<u>117,919</u>	<u>-</u>	<u>1,725</u>	<u>847,747</u>

Excess (Deficiency) of Revenues Over Expenditures	574,211	(171,220)	(262,162)	(42,307)	119,739	360	218,621
Other Financing Sources (Uses)							
Operating Transfers In	199,050	171,220	262,162	42,307	-	-	674,739
Operating Transfers Out	<u>(555,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(119,739)</u>	<u>-</u>	<u>(674,739)</u>
Total Other Financing Sources (Uses)	<u>(355,950)</u>	<u>171,220</u>	<u>262,162</u>	<u>42,307</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Fund Balances	218,261	-	-	-	-	360	218,621
Fund Balance, Beginning of Year	<u>210,270</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>583</u>	<u>210,853</u>
Fund Balance, End of Year	<u>\$ 428,531</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 943</u>	<u>\$ 429,474</u>

The accompanying notes are an integral part of this statement.

RAPIDES COUNCIL ON AGING, INC.
Alexandria, Louisiana

**Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balances of Governmental
Funds to the Statement of Activities**

Year Ended June 30, 2021

Net Increase (Decrease) in fund balances - total governmental funds \$ 218,621

Governmental funds report capital outlays as expenditures.
However, in the Statement of Activities the cost of these assets is
allocated over their estimated useful lives and reported as depreciation
expense. This is the amount that depreciation exceeded capital outlays. (2,061)

Net Increase (Decrease) in net position \$ 216,560

The accompanying notes are an integral part of this statement.

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE 1 Purpose of the Council on Aging and Summary of Significant Accounting Policies

A. Purpose of the Council on Aging

The purpose of the Council is to collect facts and statistics and make special studies of conditions pertaining to the employment, financial status, recreation, social adjustment, mental and physical health or other conditions affecting the welfare of the aging people in the parish; to keep abreast of the latest developments in these fields of activity throughout Louisiana and the United States; to interpret its findings to the citizens of the parish and state level; to conduct public meetings to make recommendations for needed improvements and additional resources; to promote the welfare of aging people when requested to do so; to coordinate and monitor services of other local agencies serving the aging people of the parish; and to assist and cooperate with the Governor's Office of Elderly Affairs (GOEA) and other departments of state and local governments serving the elderly; and to make recommendations relevant to the planning and delivery of services to the elderly of the parish.

Specific services provided by the Council to the elderly residents of the parish include providing home delivered meals, nutritional education, wellness, information and assistance, outreach, chore, telephoning, medication management, utility assistance, recreation, transportation, sitter and in-home respite.

B. Reporting Entity

In 1964, the State of Louisiana passed Act 456 authorizing the charter of a voluntary council on aging for the welfare of the aging people in each parish of Louisiana. However, before the council on aging can begin operations in a specific parish, its application for a charter must receive approval from the Governor's Office of Elderly Affairs pursuant to LA R.S. 46:1602. The functions of each council on aging in Louisiana must comply with the GOEA.

The Organization is a legally separate, non-profit, quasi-public corporation. It received its charter and began operations on July 8, 1969. A board of directors, consisting of 15 voluntary members, who serve three year terms, governs the Council. The board of directors is comprised of, but not limited to representatives of the Parish's elderly population, general public, private businesses and elected public officials. Board members are elected annually.

Membership in the Council is open at all times, without restriction, to all residents of the parish who have reached the age of majority and who express an interest in the Council and wish to contribute to or share in its programs. Membership fees are not charged.

Based on the criteria set forth in GASB Statement 14, the Council on Aging is not a component unit of another primary government nor does it have any component units that are related to it. In addition, based on the criteria set forth in GASB Codification Section 2100, the Council has presented its financial statements as a primary government, because it is a special-purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state and local governments. As previously

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

mentioned, GOEA establishes the policies and regulations that all councils must follow. Included in its policies is a provision that the Council's budget be approved by GOEA. However, this approval process is part of GOEA's general oversight responsibility for the Council and is more ministerial or compliance oriented than substantive.

Accordingly, the Council is viewed as being fiscally independent for purposes of applying the reporting entity criteria of GASB Statement 14.

C. Presentation of Statements

The Council's statements are prepared in accordance with accounting principles generally accepted (GAAP) in the United States of America as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements.

The Council has the option to apply FASB pronouncements issued after that date to its business-type activities and enterprise funds; however, the Council has chosen not to do so because it does not have any business-type activities or enterprise funds. The more significant accounting policies established in GAAP and used by the Council are discussed below.

The Council's financial statements are presented in accordance with Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments* which include the following:

- * A Management Discussion and Analysis (MD & A) section providing an analysis of the Council's overall financial position and results of operations.
- * Government-Wide Financial statements prepared using full accrual accounting for all of the Council's activities.
- * A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements). The Council was required to implement the general provisions of GASB Statement No. 34 in the fiscal year ended June 30, 2004.

D. Government-Wide Financial Statements

The Council's basic financial statements include both Government-Wide (reporting the Council as a whole) and fund financial statements (reporting the Council's major funds). Both the Government-Wide and Fund Financial Statements categorize primary activities as either governmental or business type. The Council's functions and programs have been

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

classified as governmental activities. The Council does not have any business-type activities, fiduciary funds, or any component units that are fiduciary in nature. Accordingly, the Government-Wide financial statements do not include any of these activities or funds.

In the Government-Wide Statement of net position, the governmental type activities Column is presented on a consolidated basis by column, and is reported on a full accrual, economic basis which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Council's net position are reported in three parts; invested in capital assets, net of related debt; restricted net position; and unrestricted net position. Invested in capital assets, net of related debt, consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those capital assets. Restricted net position consist of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation. Unrestricted net position include all other net position that do not meet the definition of " restricted " or " invested in capital assets, net of related debt ".

The Council's policy is to use restricted resources first to finance its activities. Quite often unrestricted resources are available for use that must be consumed or they will have to be returned to GOEA. In such cases it is better for management to elect to apply and consume the unrestricted resources before using the restricted resources. As a result, the Council will depart from its usual policy of using restricted resources first.

The Government-Wide Statement of Activities reports both the gross and net cost of each of the Council's functions and significant programs. Many functions and programs are supported by general government revenues like intergovernmental revenues and unrestricted investment income, particularly if the function or program has a net cost. The Statement of Activities begins by presenting gross direct and indirect expenses that include depreciation, and then reduces the expenses by related program revenues such as operating and capital grants and contributions, to derive the net cost of each function or program. Program revenues must be directly associated with the function or program to be used to directly offset its cost. Operating grants include operating-specific and discretionary (either operating or capital) grants, while the capital grants column reflects capital-specific grants.

The Council allocates its indirect costs among various functions and programs in accordance with Circular A-87. The Statement of Activities presents this allocation in a separate column labeled indirect expenses. In addition, GOEA provides grant funds to help the Council pay for a portion of its indirect costs. As a result, only the indirect costs in excess of the GOEA funds are allocated to the Council's other functions and programs.

The Government-Wide Statements focus on the Council's ability to sustain operations and the change in its net position resulting from the current year's activities.

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

E. Fund Financial Statements

The financial transactions of the Council are reported in individual funds in the Fund Financial Statements. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are reported by generic classification within the financial statements.

The Council uses governmental fund types. The focus of the governmental fund measurement (in the fund statements) is on the determination of financial position and changes in financial position (sources, uses and balances of financial resources) rather than on net income. An additional emphasis is placed on major funds within the governmental fund types. A fund is considered major if it is the primary operating fund of the Council or if its total assets, liabilities, revenues or expenditures are at least 10 % of the corresponding total for all funds of that category or type.

Governmental fund equity is classified as fund balance. Fund balance is further classified on a hierarchy that shows, from the highest to the lowest, the level or form of constraints on fund balance and accordingly, the extent to which the Council is bound to honor them: nonspendable, restricted, committed, assigned and unassigned.

Nonspendable: This classification includes amounts that cannot be spent because they are either in spendable form or they are legally or contractually required to be maintained intact.

Restricted: This classification includes amounts for which constraints have been placed on the use of resources either externally or imposed by law.

Committed: This classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Council's board of directors.

Assigned: This classification includes amounts that are constrained by the Council's intent to be used for a specific purpose but are neither restricted nor committed.

Unassigned: This classification is the residual fund balance for the General Fund. It also represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund.

The following is a description of the governmental funds of the Council:

- * *The General Fund* is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund. The following is a brief description of the programs that comprise the General Fund:

Local Fund

This fund is used to account for revenues that are not required to be accounted for in a specific program or fund. These funds are mostly unrestricted and can be used at management's discretion. Local funds are often transferred to other programs to eliminate deficits.

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

PCOA Funding

PCOA funds are appropriated annually for the Council by the Louisiana Legislature and remitted to the Council through the Governor's Office of Elderly Affairs (GOEA). The Council's management may use these "Act 735" funds at its discretion to fund any of its programs provided the program is benefiting the elderly people of at least 60 years of age.

- * *Special Revenue Funds* are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. A large percentage of the Council's special revenue funds are Title III funds. These funds are provided by the United States Department of Health and Human Services-Administration on Aging to the Governor's Office of Elderly Affairs, which in turn passes through the funds to the Cenla Area Agency on Aging, which passes through the funds to the Council on a predetermined unit cost reimbursement basis.

The Council has established several special revenue funds. The following is a brief description of each special revenue fund's purpose:

Major Special Revenue Funds

The Title III B Fund is used to account for funds which are used to provide various units of supportive social services to the elderly. GOEA has established the criteria for defining a qualifying unit of service for each Title III B program. Specific services are information and assistance, outreach, chore, telephoning, transportation, and utility assistance.

The Title III C-2 Fund is used to account for funds that are used to provide nutritional meals to homebound older persons. The Council served 76,241 meals during the year to people eligible to participate in this program.

The Title III E Fund accounts for the resources and activities of the National Family Caregiver Support Program. The purpose of the program is to provide multifaceted systems of support services for the family caregivers and of older individuals who are relative caregivers.

Non-Major Special Revenue Funds

The Utility Assistance Fund is used to account for the administration of utility assistance that is sponsored by local utility companies. The companies collect contributions from service customers and remit the funds to the Parish Councils on aging to provide assistance to the elderly for the payment of utility bills. The Council receives its donations directly from Cleco Corporation.

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

F. Measurement Focus and Basis of Accounting

Basis of accounting refers to when revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

*** Accrual Basis-Government-Wide Financial Statements (GWFS)**

The Statement of net position and the Statement of Activities display information about the Council as a whole. Both of these statements have been prepared using the economic measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange like transactions are recognized when the exchange takes place.

*** Modified Accrual Basis-Fund Financial Statements (FFS)**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Government fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., when they are both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Council considers all revenues available if they are collected within 60 days after year end. Expenditures are generally recorded under the modified accrual basis of accounting when the related liability is incurred. The exceptions to this general rule are that un-matured principle and interest on long-term debt, if any, are recorded when due, and claims and judgments and compensated absences are recorded as expenditures when paid with expendable available financial resources.

G. Interfund Activity

Interfund activity is reported as either loans or transfers. Loans between funds are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. All other interfund transactions are treated as transfers. Transfers represent a permanent reallocation of resources between funds. Transfers between funds are netted against one another as part of the reconciliation of the change in fund balances in the fund financial statements to the change in net position in the Government-Wide Financial Statements.

H. Cash and Cash Equivalents

Cash includes amounts in demand deposits, interest-bearing demand deposits, and petty cash. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Cash and cash equivalents are reported at their carrying amounts that equal their fair values.

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

I. Investments

GASB Statement No. 31 requires the Council to report its investments at fair value, except for investments in non-participating interest earning contracts, such as non-negotiable certificates of deposit with redemption terms that do not consider market rates. This type of investment is reported using a cost based measure, provided that the fair market value of the contract is not significantly affected by the impairment of the credit standing of the issuer or other factors.

Investments that include securities traded on a national or international exchange are valued based on their last reported sales price. Investments that do not have an established market are reported at estimated fair value.

J. Capital Assets

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. Capital assets are long lived assets that have been purchased or acquired with an original cost of at least \$ 1,000 and that have an estimated useful life of greater than one year. When purchased or acquired, these assets are recorded as capital assets in the Government-Wide Statement of net position. In contrast, in the Fund Financial Statements, capital assets are recorded as expenditures of the fund that provided the resources to acquire the asset. If the asset was purchased, it is recorded in the books at its cost. If the asset was donated, then it is recorded at its estimated fair market value at the date of donation.

Capital assets recorded in the Government-Wide Financial Statements are depreciated using the straight-line method for the assets estimated useful lives. The estimated useful lives of the various classes of capital assets are as follows:

Buildings	30 years
Building Improvements	20 years
Equipment	5-10 years
Furniture	10 years
Vehicles	5 years
Computers	3 years

Salvage values have not been estimated by management when calculating how much of an asset's cost needs to be depreciated except for vehicles. For that category of capital assets, management has used 10 % of the vehicle's initial cost as a salvage value estimate.

Depreciation is not computed or recorded on capital assets for purposes of the Fund Financial Statements.

K. Compensated Absences

Annual leave is earned by full time employees and may be carried over into the next year at a rate of no more than 30 days accumulation. Part time employees earn and vest at a pro-rata accumulation. Annual leave vests upon termination with six months of service. Regular full time and regular part time employees accrue sick leave at a rate of one day per month. Sick leave does not vests upon termination.

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

L. Management's Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

M. Elimination and Reclassifications

In the process of aggregating data for the Statement of net position and the Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

NOTE 2 Revenue Recognition

Revenues are recorded in the Government-Wide Statements when they are earned under the accrual basis of accounting. In applying the susceptible to accrual concept, intergovernmental grant revenues, program service fees, and interest income are usually both measurable and available. However, the timing and amounts of the receipts are often difficult to measure; therefore, they are recorded as revenue in the period received.

NOTE 3 Cash

The Council maintains a checking account at JP Morgan Chase Bank. The consolidated bank account is available for use by all funds. The purpose of this account is to reduce administration costs and facilitate cash balances to cover any negative cash balances in other funds at year end. At June 30, 2021, the balance of the Council's bank account totaled \$ 213,148. GASB Statement No. 3, as amended by GASB Statement No. 40 categorized the credit risk of these deposits as Category 1 and Category 2. The collected bank balance totaled \$ 230,967. At June 30, 2021, the Council's bank balance is federally insured by FDIC for up to \$250,000.

NOTE 4 Contracts Receivable

Government grants and contracts receivable represent amounts owed to the Council under a grant award or contract with a provider of Federal, State, or local funds; such amounts being measurable and collected within 60 days of year end.

Government grants and contracts receivable at year end consist of the following:

<u>Program</u>	<u>Fund</u>	<u>Funding Agency</u>	<u>Amount</u>
Title III-E	Special Revenue	Cenla AAA	\$ 6,280
Title III-B	Special Revenue	Cenla AAA	10,531
Cares Act	Special Revenue	Cenla AAA	9,979
		Total	<u>\$ 26,790</u>

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS
June 30, 2021

NOTE 5 Changes In Property and Equipment

A summary of changes in property and equipment follows:

	Balance 6/30/2020	Additions	Deletions	Balance 6/30/2021
Leasehold Improvements	\$ 9,595	\$ -	\$ -	\$ 9,595
Buildings	221,909	-	-	224,909
Furniture and Equipment	51,362	-	(1,200)	50,162
Computer Software	4,874	-	-	4,874
Vehicles	183,453	19,751	(24,865)	178,339
Totals	\$ 471,193	\$ 19,751	\$ (26,065)	\$ 464,879

Depreciation was charged to governmental activities as follows:

Transportation	\$ 11,053
Senior Activities	9,559
	<u>\$ 20,612</u>

Accumulated Depreciation at year end: \$ 336,277

NOTE 6 Board of Directors' Compensation

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for any out of pocket costs that they might incur on behalf of the Council in accordance with the Council's applicable reimbursement policy.

NOTE 7 Income Tax Status

The Council is a non-profit corporation and is exempt from Federal income taxation under Section 501 (c) (3) of the Internal Revenue Code, and as an organization that is not a private foundation as defined in Section 509 (a) of the code. The Council's tax returns remain subject to audit by the IRS for three years after filing. At June 30, 2021, the returns for tax years 2018, 2019, 2020 and 2021 remain open.

NOTE 8 Judgments, Claims and Similar Contingencies

There is no litigation pending against the Council as of year end. The Council's management believes that any potential lawsuits would be adequately covered by insurance or resolved without any material impact upon the Council's financial statements.

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

NOTE 9 Contingencies-Grant Programs

The Council participates in a number of State and Federal grant programs, which are governed by various rules and regulations. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Council has not complied with the rules and regulations governing the grants, refunds of any money received and the collection of any related receivable at year end may be impaired. In management's opinion, there are no significant contingent liabilities relating to compliance with the rules and regulations governing State and Federal grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies. Audits of prior years have not resulted in any significant disallowed costs or refunds. Any costs that would be disallowed would be recognized in the period agreed upon by the grantor agency and the Council.

NOTE 10 Economic Dependency

The Council receives the majority of its revenue through grants from the Louisiana Governor's Office of Elderly Affairs (GOEA) and awarded to the Cenla Area Agency on Aging, Inc. who awards these grants to the Council on a per unit of service provided. The grant amounts are appropriated each year by Federal and State governments. If significant budget cuts are made at the Federal and/or State level, the amount of funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Council will receive in the next fiscal year.

NOTE 11 Risk Management

The Council is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; and natural disasters. The Council has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. There have been no significant reductions in coverage from the prior year. No settlements have been made.

NOTE 12 Inter-fund Transfers

Operating transfers in and out are listed by fund for fiscal year ended 2021:

Transferred In	Transferred Out						TOTAL IN
	Title III		Cares	PCOA	POLICE JURY	LOCAL	
	B	C-2					
Title III B	\$ -	\$ -	\$ 70,790	\$ 100,000	\$ 431	\$ -	\$ 171,221
Title III C-2	-	-	19,039	-	243,123	-	262,162
Energy	-	-	-	-	-	-	-
Title III 3-E	-	-	29,910	-	12,396	-	42,306
GENERAL	-	-	-	-	199,050	-	199,050
Total Out	\$ -	\$ -	\$ 119,739	\$ 100,000	\$ 455,000	\$ -	\$ 674,739

RAPIDES COUNCIL ON AGING, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

Transfers are used to move revenues from the fund that statute or budget requires to expend them, and to use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

These transfers were eliminated as a part of the consolidation process in preparing the Government Wide Financial Statements.

NOTE 13 Related Party Transactions

There were no related party transactions during the year.

NOTE 14 Subsequent Events

Management has evaluated subsequent events through March 23, 2022 which is the date the financial statements were available to be issued. There were no events that required disclosure.

NOTE 15 Liquidity and Availability of Financial Assets

The following reflects the Council's financial assets at June 30, 2021, reduced by amounts not available for general use within one year of the statement of net position date because of restrictions.

Financial Assets:

Cash and Cash Equivalents	\$ 213,148
Grants and Contracts Receivable	26,790
Note Receivable	217,980
	<u>457,918</u>
Less amount unavailable within one year	<u>(218,923)</u>
Total financial assets available to meet cash needs for general expenses	<u>\$ 238,995</u>

NOTE 16 Contingent Receivable

An employee of the Rapides Council on Aging, Inc. misappropriated funds for their personal benefit, (see Schedule Of Audit Findings, page 41). The amounts of misappropriations were identified in the records and adjusted accordingly. An amount of \$ 217,980 is recorded as a receivable in the financial statements. The case is still under investigation and it is not certain what amount, if any, is recoverable (see Reporting Fraud and Misappropriations, page 46) as of the date of this report.

REQUIRED SUPPLEMENTAL INFORMATION

RAPIDES COUNCIL ON AGING, INC.
Alexandria, Louisiana

Budgetary Comparison Schedule-General Fund
For The Year Ended June 30, 2021

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final</u>
	<u>Original</u>	<u>Final</u>	<u>GAAP</u> <u>Basis</u>	<u>Budget</u> <u>Favorable</u> <u>(Unfavorable)</u>
REVENUES				
Intergovernmental:				
Governor's Office of Elderly Affairs	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
Police Jury	350,000	350,000	602,669	252,669
Other	3,000	3,000	25,690	22,690
Interest Income	-	-	-	-
Total Revenues	<u>453,000</u>	<u>453,000</u>	<u>728,359</u>	<u>275,359</u>
EXPENDITURES				
Current:				
Salaries	55,088	80,683	80,683	-
Fringe	4,581	9,540	9,540	-
Operating Services	14,512	34,922	34,922	-
Operating Supplies	4,789	19,915	19,915	-
Other Costs	743	9,088	9,088	-
Total Expenditures	<u>79,713</u>	<u>154,148</u>	<u>154,148</u>	<u>-</u>
Excess(Deficiency) of Revenues Over Expenditures	<u>373,287</u>	<u>298,852</u>	<u>574,211</u>	<u>275,359</u>
OTHER FINANCING SOURCES(USES)				
Transfers In	76,713	100,768	199,050	98,282
Transfers Out	(450,000)	(450,000)	(555,000)	(105,000)
Total Other Financing Sources and Uses	<u>(373,287)</u>	<u>(349,232)</u>	<u>(355,950)</u>	<u>(6,718)</u>
Net Increase(Decrease) in Fund Balances	-	(50,380)	218,261	268,641
FUND BALANCES				
Beginning of Year	<u>210,270</u>	<u>210,270</u>	<u>210,270</u>	<u>-</u>
End of Year	<u>\$ 210,270</u>	<u>\$ 159,890</u>	<u>\$ 428,531</u>	<u>\$ 268,641</u>

The accompanying notes are an integral part of this statement.

RAPIDES COUNCIL ON AGING, INC.
Alexandria, Louisiana

Budgetary Comparison Schedule-Title III B Fund
For The Year Ended June 30, 2021

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u> <u>GAAP</u> <u>Basis</u>	<u>with Final</u> <u>Budget</u> <u>Favorable</u> <u>(Unfavorable)</u>
REVENUES				
Intergovernmental:				
Governor's Office of Elderly Affairs				
Passed through Cenla Area Agency on Aging	\$ 126,374	\$ 126,374	126,374	\$ -
Public Support	200	200	416	216
Total Revenues	<u>126,574</u>	<u>126,574</u>	<u>126,790</u>	<u>216</u>
EXPENDITURES				
Current:				
Salaries	160,646	146,111	192,803	(46,692)
Fringe	14,152	12,802	18,937	(6,135)
Operating Services	27,810	37,328	47,404	(10,076)
Operating Supplies	2,208	1,989	16,656	(14,667)
Other Cost	2,968	2,609	2,459	150
Capital Outlays	-	19,751	19,751	-
Total Expenditures	<u>207,784</u>	<u>220,590</u>	<u>298,010</u>	<u>(77,420)</u>
Excess(Deficiency) of Revenues				
Over Expenditures	<u>(81,210)</u>	<u>(94,016)</u>	<u>(171,220)</u>	<u>(77,204)</u>
OTHER FINANCING SOURCES(USES)				
Transfers In	81,210	94,016	171,220	77,204
Transfers Out	-	-	-	-
Total Other Financing Sources and Uses	<u>81,210</u>	<u>94,016</u>	<u>171,220</u>	<u>77,204</u>
Net Increase(Decrease) in Fund Balances	-	-	-	-
FUND BALANCES				
Beginning of Year	-	-	-	-
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

RAPIDES COUNCIL ON AGING, INC.
Alexandria, Louisiana

Budgetary Comparison Schedule-Title III C-2 Fund
For The Year Ended June 30, 2021

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u> <u>GAAP</u> <u>Basis</u>	<u>with Final</u> <u>Budget</u> <u>Favorable</u> <u>(Unfavorable)</u>
REVENUES				
Intergovernmental				
Governor's Office of Elderly Affairs				
Passed through Cenla Area Agency on Aging	\$ -	\$ -	\$ 7,908	\$ 7,908
City of Pineville	1,200	1,200	1,100	(100)
Public Support	4,000	4,000	4,775	775
Total Revenues	<u>5,200</u>	<u>5,200</u>	<u>13,783</u>	<u>8,583</u>
EXPENDITURES				
Current:				
Salaries	129,156	139,879	147,525	(7,646)
Fringe	11,378	12,256	5,056	7,200
Operating Services	33,613	46,750	103,456	(56,706)
Operating Supplies	2,156	2,212	17,525	(15,313)
Other Cost	2,554	2,646	2,383	263
Total Expenditures	<u>178,857</u>	<u>203,743</u>	<u>275,945</u>	<u>(72,202)</u>
Excess(Deficiency) of Revenues				
Over Expenditures	<u>(173,657)</u>	<u>(198,543)</u>	<u>(262,162)</u>	<u>(63,619)</u>
OTHER FINANCING SOURCES(USES)				
Transfers In	173,657	198,543	262,162	63,619
Transfers Out	-	-	-	-
Total Other Financing Sources and Uses	<u>173,657</u>	<u>198,543</u>	<u>262,162</u>	<u>63,619</u>
Net Increase(Decrease) in Fund Balances	-	-	-	-
FUND BALANCES				
Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

RAPIDES COUNCIL ON AGING, INC.
Alexandria, Louisiana

Budgetary Comparison Schedule-Title III E Fund
For The Year Ended June 30, 2021

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u> <u>GAAP</u> <u>Basis</u>	<u>with Final</u> <u>Budget</u> <u>Favorable</u> <u>(Unfavorable)</u>
REVENUES				
Intergovernmental				
Governor's Office of Elderly Affairs				
Passed through Cenla Area Agency on Aging	\$ 75,362	\$ 75,362	\$ 75,362	\$ -
Public Support	-	-	250	250
Total Revenues	<u>75,362</u>	<u>75,362</u>	<u>75,612</u>	<u>250</u>
EXPENDITURES				
Current:				
Salaries	77,380	89,697	89,416	281
Fringe	6,817	7,859	8,237	(378)
Travel	1,800	2,500	6,055	(3,555)
Operating Services	9,822	18,007	8,236	9,771
Operating Supplies	853	954	5,306	(4,352)
Other Cost	1,401	1,566	669	897
Total Expenditures	<u>98,073</u>	<u>120,583</u>	<u>117,919</u>	<u>2,664</u>
Excess(Deficiency) of Revenues				
Over Expenditures	<u>(22,711)</u>	<u>(45,221)</u>	<u>(42,307)</u>	<u>2,914</u>
OTHER FINANCING SOURCES(USES)				
Transfers In	22,711	45,221	42,307	(2,914)
Transfers Out	-	-	-	-
Total Other Financing Sources and Uses	<u>22,711</u>	<u>45,221</u>	<u>42,307</u>	<u>(2,914)</u>
Net Increase(Decrease) in Fund Balances	-	-	-	-
FUND BALANCES				
Beginning of Year	-	-	-	-
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

RAPIDES COUNCIL ON AGING, INC.
Alexandria, Louisiana

Budgetary Comparison Schedule-Cares Act
For The Year Ended June 30, 2021

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u> <u>GAAP</u> <u>Basis</u>	<u>with Final</u> <u>Budget</u> <u>Favorable</u> <u>(Unfavorable)</u>
REVENUES				
Intergovernmental				
Governor's Office of Elderly Affairs				
Passed through Cenla Area Agency on Aging	\$ -	\$ 119,739	\$ 119,739	\$ -
Public Support	-	-	-	-
Total Revenues	<u>-</u>	<u>119,739</u>	<u>119,739</u>	<u>-</u>
EXPENDITURES				
Current:				
Salaries	-	-	-	-
Fringe	-	-	-	-
Travel	-	-	-	-
Operating Services	-	-	-	-
Operating Supplies	-	-	-	-
Other Cost	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess(Deficiency) of Revenues				
Over Expenditures	<u>-</u>	<u>119,739</u>	<u>119,739</u>	<u>-</u>
OTHER FINANCING SOURCES(USES)				
Transfers In	-	-	-	-
Transfers Out	-	(119,739)	(119,739)	-
Total Other Financing Sources and Uses	<u>-</u>	<u>(119,739)</u>	<u>(119,739)</u>	<u>-</u>
Net Increase(Decrease) in Fund Balances	-	-	-	-
FUND BALANCES				
Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

SUPPLEMENTARY FINANCIAL INFORMATION REQUIRED BY GOEA

RAPIDES COUNCIL ON AGING, INC.
Alexandria, Louisiana

SCHEDULE OF NON-MAJOR SPECIAL REVENUE FUNDS
For the Year Ended June 30, 2021

	Utility Assistance
REVENUES	
Intergovernmental	
Passed through Centa Area Agency on Aging	\$ -
Public Support:	
CLECO	2,085
Other	-
Total Revenues	2,085
EXPENDITURES	
Current:	
Salaries	-
Fringe	-
Travel	-
Operating Services	-
Operating Supplies	-
Utility Assistance	1,725
Total Expenditures	1,725
Excess(Deficiency) of Revenues Over Expenditures	360
OTHER FINANCING SOURCES(USES)	
Transfers In	-
Transfers Out	-
Total Other Financing Sources and Uses	-
Net Increase(Decrease) in Fund Balances	360
FUND BALANCES	
Beginning of Year	583
End of Year	\$ 943

The accompanying notes are an integral part of this statement.

RAPIDES COUNCIL ON AGING, INC.

Alexandria, Louisiana

COMPARATIVE SCHEDULE OF GENERAL FIXED ASSETS AND CHANGES IN GENERAL FIXED ASSETS For the Year Ended June 30, 2021

	Balance June 30, 2020	Additions	Deletions	Balance June 30, 2021
GENERAL FIXED ASSETS, AT COST				
Vehicles	\$ 183,453	\$ 19,751	\$ (24,865)	\$ 178,339
Buildings	221,909	-	-	221,909
Furniture & Equipment	51,362	-	(1,200)	50,162
Computer Software	4,874	-	-	4,874
Leasehold Equipment	9,595	-	-	9,595
	<u>\$ 471,193</u>	<u>\$ 19,751</u>	<u>\$ (26,065)</u>	<u>\$ 464,879</u>
INVESTMENT IN GENERAL FIXED ASSETS				
PCOA	\$ 75,323	\$ -	\$ (24,865)	\$ 50,458
Title 3 B	-	19,751	-	19,751
General	395,870	-	(1,200)	394,670
	<u>\$ 471,193</u>	<u>\$ 19,751</u>	<u>\$ (26,065)</u>	<u>\$ 464,879</u>
Total Investment In General Fixed Assets	<u>\$ 471,193</u>	<u>\$ 19,751</u>	<u>\$ (26,065)</u>	<u>\$ 464,879</u>

The accompanying notes are an integral part of this statement.

**OTHER REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Rapides Council on Aging, Inc.
Alexandria, Louisiana

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Rapides Parish Council on Aging, Inc.'s basic financial statements and have issued my report thereon dated March 23, 2022.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Council's internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Rapides Council on Aging, Inc.'s internal control. Accordingly, I do not express an opinion on the effectiveness of the Rapides Council on Aging, Inc.'s internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings, I did identify certain deficiencies in internal control described in the accompanying schedule of audit findings that I consider to be material weaknesses listed as items 2021-01 and 2021-02.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Rapides Council on Aging, Inc.'s financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of audit findings as items 2021-3.

Response to Findings

Rapides Parish Council on Aging, Inc.'s response to the findings identified in my audit is described in the accompanying schedule of findings. The Council's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, this report is a matter of public record and its distribution is not limited under Louisiana Revised Statute 25:13. This report is distributed by the Louisiana Legislative Auditor as a public document.



Paul Dauzat
Certified Public Accountant
March 23, 2022

RAPIDES COUNCIL ON AGING, INC.
SCHEDULE OF AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2021

I have audited the financial statements of Rapides Council on Aging, Inc. as of and for the year ended June 30, 2021, and have issued my report thereon dated March 23, 2022. I conducted the audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of June 30, 2021 resulted in an unmodified opinion.

Section 1-Summary of Auditor's Reports

Report on Internal Control and Compliance Material to the Financial Statements

Internal Control:

Material Weaknesses Yes No Reportable Conditions Yes No

Compliance:

Non Compliance Material to Financial Statements Yes No

Section 11-Financial Statement Findings

There were no financial statement findings.

Section 111-Findings in Accordance with Government Auditing Standards

Internal control

2021-01 *Control Over Financial Reporting and Reconciliations*

Criteria- Louisiana revised Statutes require governments to establish an adequate system of internal control to ensure the preparation, maintenance and reconciliation of receipts and disbursements journals, general ledgers and financial reports on a monthly basis.

Condition -For the year ended June 30, 2021, financial reports were not prepared and maintained on a monthly basis. Bank reconciliations were not prepared by a person independent from the receipts and disbursements function on a monthly basis and in some cases not prepared at all.

Cause -The Council has no effective internal control system in place to ensure preparation, maintenance and reconciliation of receipts and disbursements journals, general ledgers and financial reports.

RAPIDES COUNCIL ON AGING, INC.
SCHEDULE OF AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2021

Effect-Due to the lack of control over these transactions, there is a reasonable possibility that a material misstatement in the books of account and financial statements will not be prevented or detected and corrected on a timely basis.

Recommendation -I recommend that the Council take immediate steps to ensure that the books of account are prepared and maintained and general ledger accounts are reconciled on a monthly basis. I also recommend that the Council follow their written accounting policies and procedures and where none exist, that they develop policies and procedures to address all the areas of weaknesses.

2021-02 *Control Over Cash Disbursements*

Criteria -Louisiana revised statutes require governments to establish an adequate system of internal control to ensure preparation and reconciliation of cash disbursements journals.

Condition - For the year ended June 30, 2021, bank reconciliations were not prepared and reviewed on a monthly basis. Purchases and bank debits were not approved and reviewed by a person independent from the cash disbursements function. The Council discovered a misappropriation of disbursements by an employee for the employee's personal benefit over a year period of time. Bank statements were received and manipulated by an employee to cover the misappropriations.

Cause- The Council didn't adhere or monitor it's internal control over the cash disbursements function. The number of staff personnel was inadequate and segregation of duties were not sufficient.

Effect - Due to the lack of control over these transactions, \$ 217,980 was misappropriated and charged to various general ledger accounts incorrectly.

Recommendation - I recommend that the Council ensure that they have written accounting policies and procedures related to procurement and disbursements that require the use of a check request with necessary approvals, adequate supporting documentation and timely payment and recording of transactions.

Non Compliance

2021-03 *Late Payment of Employment Taxes*

Criteria - Federal tax laws and regulations require payroll taxes be timely filed and paid in accordance with specified rules.

Condition-Employee and Employer taxes were not timely remitted to the federal government.

Cause - The Council did not have adequate control over compliance with laws and regulations.

**RAPIDES COUNCIL ON AGING, INC.
SCHEDULE OF AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2021**

Effect - Penalties and interest accrue on the late payment of employment taxes.

Recommendation- I recommend that the Council develop policies and procedures to ensure that all employment taxes are timely filed and remitted in accordance with federal regulations.

RAPIDES COUNCIL ON AGING, INC.
SCHEDULE OF PRIOR YEAR FINDINGS
For The Year Ended June 30, 2021

Section 1-Internal Control and Compliance Material to the Financial Statements

There were no internal control or compliance findings for the year ended June 30, 2020.

RAPIDES COUNCIL ON AGING, INC.

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer

Year Ended June 30, 2021

Agency Head Name: Betty DeKeyzer, Executive Director

Purpose	Amount
Salary	\$104,769
Benefits-Insurance	None
Benefits-Retirement	None
Accrued Leave	None
Car Allowance	None
Vehicle Provided By Government	None
Per Diem	None
Reimbursements	None
Travel	None
Registration Fees	None
Conference Travel	None
Continuing Professional Education Fees	None
Housing	None
Unvouchered Expenses	None
Special Meals	None

Rapides Council on Aging, Inc.

**Reporting Fraud and Misappropriations
For the Year Ended June 30, 2021**

Element of Finding	Response	
1	A general statement describing the fraud or misappropriation that occurred.	Cash disbursements were misappropriated
2	A description of the funds or assets that were subject of the fraud or misappropriation.	Cash disbursements and withdrawals
3	The amount of funds or approximate value of assets involved.	\$217,980
4	The office in which the fraud or misappropriation occurred.	The Rapides Council on Aging, Inc. home office
5	The period of time over which the fraud or misappropriation occurred.	July 1, 2020-June 30, 2021
6	The title of the person who committed the act of fraud or misappropriation	Bookkeeper
7	Is the person who committed or is believed to have committed the act of fraud still employed by the Council?	No
8	If the person who committed or is believed to have committed the act of fraud is still employed by the Council, do they have access to assets that may be subject to fraud or misappropriation?	N/A
9	Has the Council notified the appropriate law enforcement body about the fraud or misappropriation?	Yes
10	What is the status of the investigation as of the date of the auditor's report?	Investigation Open and Pending
11	If the investigation is complete and the person believed to have committed the act of fraud or misappropriation has been identified, has the Council filed charges against the person?	N/A
12	What is the status of any related adjudication at the date of the auditor's report?	N/A
13	Has restitution been made or has an insurance claim been filed?	No
14	Has the Council notified the Louisiana Legislative Auditor and the District Attorney in writing, as required by Louisiana Revised Statute 24:5223?	Not in writing Communication has been made to the La. Legislative Auditor and Governor's Office of Elderly Affairs.
15	Did the Council's internal controls allow the detection of the fraud or misappropriation in a timely manner?	No
16	If the answer to the last question is no, describe the control deficiency/significant deficiency/material weakness that allowed the fraud or misappropriation to occur and not be detected in a timely manner.	Segregation of Duties Lack of Reconciliations Lack of Management Oversight
17	Management's plan to ensure that the fraud or misappropriation does not occur in the future.	Review and adopt new accounting policies and procedures related to reconciliations, disbursements function and financial reporting. Expand the size of staff to allow for segregation of duties.

RAPIDES COUNCIL ON AGING, INC.

ALEXANDRIA, LOUISIANA

Response to Audit Findings for the Year Ended June 30, 2021

Finding 2021-01 and 2021-02

The Council board of directors has directed the Council to ensure that an adequate system of internal controls are developed and implemented. A new director has been hired and additional staff will be added to assist in the segregation of duties. Monthly financial reports will be provided to the board on a monthly basis. Monthly reconciliations that are required will be prepared and approved. Any deviations from the controls will be investigated in a timely manner.

Finding 2021-03

Delinquent employment taxes for the year ended June 30, 2021 have been paid, including any penalties and interest thereon. All filings are up to date. A control system for timely filing and payments has been implemented.

Lisa LaCour
Executive Director

Rhonda Lisa LaCour
Interim Executive Director