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**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT**

**Year Ended December 31, 2004**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7-13-05

**Submitted by:  
Department of Finance**

**Jeffrey Clement, CPA  
Chief Financial Officer**

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
As of and for the year ended December 31, 2004**

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## **INTRODUCTORY SECTION**

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# ST. JOHN THE BAPTIST PARISH

*Office of the Parish President*

**Nickie Monica**  
Parish President

May 16, 2005

To the Honorable Parish President,  
Council Members, and the Citizens of St. John the Baptist Parish:

The comprehensive annual financial report of St. John the Baptist Parish Council (the "Parish") for the year ended December 31, 2004, is hereby submitted as mandated by the St. John the Baptist Parish Home Rule Charter and state statutes. The Home Rule Charter and the state statutes require that the Parish issue annually a report on its financial position and activity, and that an independent firm of certified public accountants audit this report.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements. To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and operating activities of the Parish. All disclosures necessary to enable the reader to gain an understanding of the Parish's financial activities have been included.

The Comprehensive Annual Financial Report is presented in four sections: introductory, financial, statistical, and reports required by *Government Auditing Standards*. The introductory section includes this transmittal letter, the most recent GFOA Certificate, an organizational chart and a list of the Parish's principal elected and appointed officials. The financial section includes management's discussion and analysis (MD&A), basic financial statements, required supplemental information and other supplemental information, as well as the independent auditor's report. The MD&A immediately follows the independent auditor's report and provides a narrative introduction, overview and analysis of the basic financial statements. MD&A complement this transmittal letter and should be read in conjunction with it. The statistical section includes selected financial and demographic information, generally presented on a ten-year basis.

For the year ended December 31, 2004, St. John the Baptist Parish was not required to undergo a single audit in conformity with the provisions of the Single Audit Act of 1996 and U.S. Office of Management and Budget Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations". However, information and reports required by *Government Auditing Standards* are included.

1801 W. Airline Hwy. LaPlace, LA 70068

(985) 652-9569 (985) 536-7643 (985) 497-3431 FAX (985) 652-4131

[www.sjbparish.com](http://www.sjbparish.com)

## **ST. JOHN THE BAPTIST PARISH**

St. John the Baptist Parish is located in southeast Louisiana, part of the industrial corridor that stretches along the Mississippi River between Baton Rouge and New Orleans. Its proximity to the largest cities of south Louisiana provides ample opportunity to take advantage of the commercial, industrial, and recreational resources available in both directions. St. John Parish has an estimated population of 46,050 and covers a 219 square mile area. It is one of three river parishes that comprise the Port of South Louisiana, which is the nation's largest tonnage port.

The economic base of St. John the Baptist Parish is dominated by the petrochemical, grain, and steel industries, which flourish along the Mississippi River from Baton Rouge to the Gulf of Mexico. Its hard working labor force, excellent transportation network, abundant raw materials, and land for commercial and industrial development make St. John the Baptist Parish an ideal prospect for business investment.

### **REPORTING ENTITY**

A Home Rule Charter, which was approved on November 4, 1980, established the Parish's current system of government. The Parish operates under a president-council form of government with the Parish President, seven district Council Members and two at-large Council Members, each elected for a four-year concurrent term.

The Parish President is the chief executive officer of the Parish responsible for carrying out the policies adopted by the St. John the Baptist Parish Council and for the administration, direction, and supervision of all Parish departments, employees, agencies, and special districts. The Parish President submits an operating and capital outlay budget to the Council for adoption at least sixty days before the beginning of each fiscal year.

The St. John the Baptist Parish Council (the Council) is the governing authority for St. John the Baptist Parish. The Council consists of nine members of which seven members are elected to represent each of the Parish's seven districts. Two members are elected from single member divisions with each division representing approximately fifty percent of the Parish population. The Council elects a chairman and vice-chairman from among its nine members. The Council may levy and collect taxes, special assessments, service charges, license charges, fees and other revenues, and borrow funds in such a manner and subject to limitations provided by law.

The financial statements of the reporting entity present the primary government (the Parish) and its component units as required by generally accepted accounting principles. The basic criterion for determining whether a governmental department, agency, institution, commission, public authority, or other governmental organization should be included in a primary governmental unit's financial statements is financial accountability. Financial accountability includes the appointment of a voting majority of the organization's governing body and the ability of the primary government to impose its will on the organization or if there is a financial benefit/burden relationship. In addition, an organization which is fiscally dependent on the primary government should be included in the reporting entity.

The component units noted below are included in the Parish's reporting entity either as blended component units or as discretely presented component units because of the significance of their operational or financial relationship with the Parish.

Blended Component Units

Criminal Court Fund

Discretely Presented Component Units

Community Action Agency

Library

**YEARLY REVIEW**

**RECREATION**

The Parks and Recreation Department strives to provide the best recreational resources for the youths and adults of St. John the Baptist Parish. In 2004 we had over 1,100 participants in the various sports sponsored by the Parks and Recreation Department. In addition the parish is in the construction phase of recreational park improvements totaling over \$2,500,000.

The Parks and Recreation Department's 8-year-old boys biddy basketball team finished third in the nation, and the 14-year-old boys were crowned Pre-Prep National Champions.

In baseball, the 10-year-olds, 11-year-olds, and 12-year-olds advanced to the Dizzy Dean World Series. All three teams placed in the top five in the nation.

**PLANNING AND ZONING**

Growth in St. John the Baptist Parish remains steady. One subdivision was given final acceptance bringing another 25 lots into commerce. Before the year ended, two new subdivisions began construction totalling 133 new lots. In addition, three subdivisions were granted conditional approval to begin construction. These three new subdivisions total 367 new lots on the west bank of the Parish. The following compares 2004 residential, commercial, and industrial permits to 2003:

Permits	2004		2003	
	Number	Value	Number	Value
Residential	233	\$ 29,183,996	256	\$ 30,393,126
Commercial	14	5,739,500	10	6,104,800
Industrial	4	1,155,000	4	932,000
Totals	252	\$ 36,078,496	270	\$ 37,429,926

In 2004, construction development in St. John the Baptist Parish remained steady and consistent with the construction in 2003.

### **INFRA-STRUCTURE IMPROVEMENTS**

The Parish completed numerous capital projects in 2004, which ranged from recreational facilities, road improvements, and drainage improvements. The Parish still has many other capital projects ongoing. These ongoing capital projects include \$1,500,000 in drainage projects, \$1,500,000 in road rehabilitations, \$2,200,000 in recreational facilities, \$9,300,000 in water system improvements, and \$4,600,000 in building constructions and renovations. These capital projects are a result of two separate general obligation bond elections, in which the residents of St. John the Baptist Parish voted for a total of \$27,500,000 in capital improvements. These bond issues did not require a tax increase on the residents of the Parish. The paying off of old bond issues, as well as the growth in assessed valuation, made these bond issues possible.

### **FUTURE INITIATIVES**

In February 2005, the Parish issued \$1,300,000 of Sales Tax Bonds, Series 2005 for the purpose of constructing and improving fire stations for the Reserve Volunteer and the Garyville Volunteer Fire Departments.

In February 2005, the Parish also issued \$1,200,000 of General Obligation Bonds, Series 2005, which was the second and final calling of the \$9,500,000 in General Obligation Bonds that was voted by the Parish residents in a special election held on July 17, 2004 for construction additions and improvements to the waterworks system of the Parish.

These bond issues will not require a tax increase on the residents of St. John the Baptist Parish.

### **INTERNAL AND BUDGETARY CONTROLS**

The Finance Department is responsible for the establishment and maintenance of an internal control structure designed to provide reasonable, but not absolute, assurance that the assets of the Parish are safeguarded from loss, theft, or misuse and to ensure the reliability of financial records for preparing financial statements in conformity with generally accepted accounting principles. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and that the valuation of costs and benefits requires estimates and judgements by management.

Formal budgetary accounting is employed as a management control device and budgets are legally adopted for the general, special revenue and enterprise funds. The level of budgetary control is at the department/fund level. Appropriations that are not expended or encumbered lapse at year-end.

Budgets for the general and special revenue funds are adopted on a modified accrual basis of accounting. Budgets for the enterprise funds are adopted on an accrual basis. Budgetary data for the capital projects funds are not presented since these funds are budgeted over the life of the respective project and not on an annual basis.

## **CASH MANAGEMENT**

St. John the Baptist Parish established an investment policy by local ordinance in 1988. The Parish's primary objectives, in order, of investment activities are: safeguarding of principal investment, liquidity, and return on investment. The Parish's portfolio as of December 31, 2004 consists of interest bearing checking accounts with the local fiscal agent bank based upon competitive bid, United States Government Agency securities, and investments with the Louisiana Asset Management Pool (LAMP).

## **CAPITAL ASSETS**

The capital assets of St. John the Baptist Parish are those capital assets used in the performance of primary general government and business-type functions. As of December 31, 2004, the Parish's capital assets amounted to \$105,529,427, net of accumulated depreciation.

## **RISK MANAGEMENT**

The Parish is insured for general liability, automobile liability, property, unemployment, and worker's compensation. In addition, various control techniques, including pre-employment physicals and drug screening and an employee safety program, have been implemented to minimize accident-related losses.

## **LOCAL ECONOMY**

St. John the Baptist Parish continues to attract new businesses and the Parish's sales tax is growing, and is expected to continue growing in the coming year. Property taxes also continue to grow as several subdivisions continue to be developed.

St. John the Baptist Parish continues numerous capital projects ranging from recreational facilities, road improvements and drainage improvements as a result of various bond issues. The Parish has also begun the construction of a Convention Center scheduled for completion in December 2005, which is expected to generate economic activity for the Parish.

## **INDEPENDENT AUDIT**

As required by Louisiana State Statute, the Parish has had an annual audit performed by independent certified public accountants, Rebowe & Company, CPAs and Consultants. The independent auditor's report on the financial statements has an unqualified opinion for the year ended December 31, 2004. The independent auditor's report is located at the front of the financial section of this report. The audit meets the requirements of Louisiana State Law; however, a single audit under the Single Audit Act of 1996 and related OMB Circular A-133 was not required for the year ended December 31, 2004.

## **AWARDS**

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Parish for its comprehensive annual financial report for the year ended December 31, 2003. This was the second year that the Parish has received this prestigious award. In order to be awarded a Certificate of Achievement, the Parish published an easily readable and efficiently organized comprehensive annual financial report. This report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

## **ACKNOWLEDGEMENT**

I would like to take this opportunity to express my appreciation to all members of the finance department and other participating employees who contributed to the timely preparation of this report. Additionally, I would like to thank the Parish President and Parish Council for their continued interest and support in planning and conducting the operations of the Parish in a responsible and progressive manner.

Respectfully submitted,



Jeffrey P. Clement, CPA  
Chief Financial Officer

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

St. John the Baptist  
Parish Council, Louisiana

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
December 31, 2003

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Nancy L. Zielle*

President

*Jeffrey R. Emer*

Executive Director

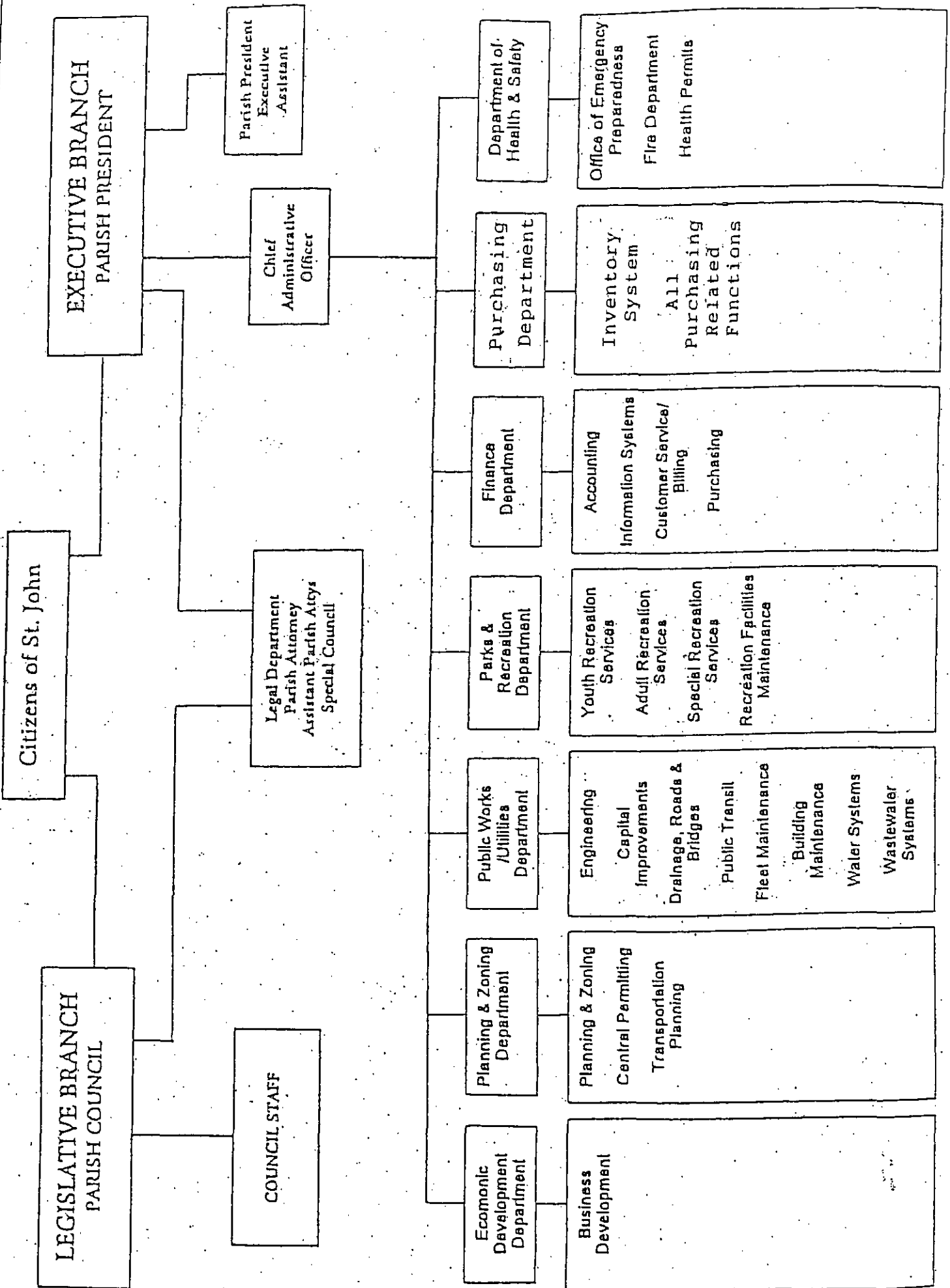
**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
PRINCIPAL OFFICIALS**

<b>JOEL McTOPY</b>	<b>Chairperson</b>
<b>CLEVELAND FARLOUGH</b>	<b>Vice-Chairperson</b>
<b>NICKIE MONICA</b>	<b>Parish President</b>
<b>JEFFREY CLEMENT</b>	<b>Chief Financial Officer</b>

**COUNCIL MEMBERS**

<b>CLEVELAND FARLOUGH</b>	<b>Division A</b>
<b>JOEL McTOPY</b>	<b>Division B</b>
<b>LESTER RAINEY</b>	<b>District I</b>
<b>ALLEN ST. PIERRE</b>	<b>District II</b>
<b>RICHARD DALE WOLFE</b>	<b>District III</b>
<b>JACLYN HOTARD</b>	<b>District IV</b>
<b>SEAN ROUSSEL</b>	<b>District V</b>
<b>RONNIE SMITH</b>	<b>District VI</b>
<b>STEVE LEE</b>	<b>District VII</b>

# St. John the Baptist Parish Government



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## **FINANCIAL SECTION**

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# REBOWE & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS  
CONSULTANTS

A PROFESSIONAL CORPORATION

3501 N. Causeway Blvd. • Suite 810 • P.O. Box 6952 • Metairie, LA 70009  
Phone (504) 837-9116 • Fax (504) 837-0123 • E-mail rebowe@rebowe.com

## INDEPENDENT AUDITOR'S REPORT

To the Honorable President  
and Members of the Council  
**St. John the Baptist Parish Council**  
LaPlace, Louisiana

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of St. John the Baptist Parish Council (the "Parish"), as of and for the year ended December 31, 2004, which collectively comprise the Parish's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the management of the Parish. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the financial statements of the discretely presented governmental component unit St. John the Baptist Parish Library, which represent 8%, 35%, and 9%, respectively, of the assets, net assets, and revenues of the governmental activities of the St. John the Baptist Parish Council. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the St. John the Baptist Parish Library, is based on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of other auditors provide a reasonable basis for our opinions.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of St. John the Baptist Parish Council, as of December 31, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 16, 2005, on our consideration of the St. John the Baptist Parish Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis and budgetary comparison information on pages 3 through 12 and 68 through 73, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Parish's basic financial statements. The introductory section, combining nonmajor fund financial statements, and the statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund financial statements have been subjected to the auditing procedures applied by us and the other auditors in the audit of the basic financial statements and, in our opinion, based on our audit and the report of the other auditors, are fairly stated, in all material respects in relation to the basic financial statements taken as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied by us and the other auditors in the audit of the basic financial statements and, accordingly, we express no opinion on them.

*Rebowe & Company*

Metairie, Louisiana  
May 16, 2005

**REQUIRED SUPPLEMENTARY INFORMATION**

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## MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the St. John the Baptist Parish Council's financial report presents our discussion and analysis of the Parish's financial performance during the year that ended on December 31, 2004. Please read it in conjunction with the transmittal letter at the front of this report and the Parish's financial statements, which follow this section.

### FINANCIAL HIGHLIGHTS

The assets of St. John the Baptist Parish Council exceeded its liabilities by approximately \$81 million at December 31, 2004. Of this amount approximately \$42 million is in capital assets net of related debt. The Parish's unrestricted net assets of approximately \$12 million in governmental activities and approximately \$300,000 in business-type activities may be used to meet the Parish's ongoing obligations.

The total net assets of the Parish increased in 2004 by approximately \$2 million. Net assets of governmental activities increased by approximately \$6 million while the net assets of business-type activities decreased by approximately \$5 million. This decrease in business-type net assets was due primarily to depreciation of approximately \$5.6 million.

As of the close of the current year, the Parish's governmental funds reported combined ending fund balances of approximately \$38 million, an increase of approximately \$6 million in comparison with the prior year. At the end of the current year unreserved, undesignated fund balance for the general fund was \$120,131, or 2.4% of the total general fund expenditures.

The Parish's total debt increased by approximately \$7 million during the current year. The key factor in this increase was the issuance of \$8.3 million general obligation bonds.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of four parts: management's discussion and analysis (this section), the basic financial statements, required supplementary information, and an optional section that presents combining statements for non-major governmental funds. The basic financial statements include two kinds of statements that present different views of the Parish.

The first two statements are government-wide financial statements that provide both long-term and short-term information about the Parish's overall financial status.

The remaining statements are fund financial statements that focus on individual parts of the Parish government, reporting the Parish's operations in more detail than the government-wide statements.

•

## Government-Wide Financial Statements

The government-wide financial statements report information about the Parish as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the Parish's net assets and how they have changed. The government-wide financial statements are divided into three categories:

- **Governmental activities** – This category includes most of the Parish's basic services such as public safety, public works, transportation, and general government. Sales taxes and property taxes finance most of this activity.
- **Business-type activities** – This category reflects operations that are financed and operated in a manner similar to private businesses where the Parish charges a fee for services it provides. The Parish's water, sewer, solid waste, and mosquito abatement systems are included here.
- **Component Units** – This category includes the St. John Community Action Agency and the St. John Parish Library. These entities are legally separate from the Parish, but the Parish is financially accountable for them.

## Fund Financial Statements

The fund financial statements provide more detailed information about the Parish's most significant funds – not the Parish as a whole. Funds are accounting devices that the Parish uses to keep track of specific sources of funding and spending for particular purposes. The Parish has many funds to account for the numerous funding sources provided annually. However, the fund financial statements look at the Parish's major funds with all non-major funds presented in total in one column. These statements report governmental activities on a more current basis rather than a long-term basis, indicating sources and uses of funding and resources available for spending in future periods.

The Parish has two types of funds:

*Governmental funds* – Most of the Parish's activities are reported in governmental funds, which focus on how money flows in and out of those funds, the balances that are left at year-end, and the amount available for spending in future periods. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can be readily converted to cash.

The relationship between governmental activities reported in the government-wide financial statements and the governmental funds reported in the fund financial statements are reconciled in the fund financial statements.

*Proprietary funds* – Services for which the Parish charges customers a fee are generally reported in proprietary funds. Proprietary funds, like government-wide statements, provide both long and short-term financial information.

The business-type activities reported in the government-wide financial statements are the same as the proprietary funds reported in the fund financial statements, but the latter provide more detail and additional information, such as cash flows.

#### Notes to Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### Other information

In addition to the basis financial statements and accompanying notes, this report also presents certain required supplementary information. The combining statements referred to in connection with nonmajor governmental funds and enterprise funds are presented immediately following the required supplementary information.

### GOVERNMENT-WIDE FINANCIAL ANALYSIS

As mentioned earlier, the assets of St. John the Baptist Parish Council exceeded its liabilities by approximately \$81 million at December 31, 2004. The largest portion (51 percent) of the net assets reflects investment in capital assets net of any related outstanding debt associated with the acquisition of those assets. The Parish uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Parish' investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The following table reflects condensed information on the Parish's net assets:

Statement of Net Assets  
(in thousands)

	Governmental Activities		Business-type Activities		Total	
	2004	2003	2004	2003	2004	2003
Current and other assets	\$ 41,490	\$ 34,394	\$ 4,007	\$ 4,704	\$ 45,497	\$ 39,098
Capital assets	29,448	22,447	76,081	81,121	105,529	103,568
<b>Total assets</b>	<b>70,938</b>	<b>56,841</b>	<b>80,088</b>	<b>85,825</b>	<b>151,026</b>	<b>142,666</b>
Long-term debt outstanding	52,155	46,752	7,801	8,076	59,956	54,828
Other liabilities	7,848	6,400	2,625	2,779	10,473	9,179
<b>Total liabilities</b>	<b>60,003</b>	<b>53,152</b>	<b>10,426</b>	<b>10,855</b>	<b>70,429</b>	<b>64,007</b>
<b>Net assets</b>						
Invested in capital assets, net of related debt	(26,390)	(11,632)	67,997	72,777	41,607	61,145
Restricted	25,487	20,964	1,354	1,354	26,841	22,318
Unrestricted	11,838	(5,643)	311	839	12,149	(4,804)
<b>Total net assets</b>	<b>\$ 10,935</b>	<b>\$ 3,689</b>	<b>\$ 69,662</b>	<b>\$ 74,970</b>	<b>\$ 80,597</b>	<b>\$ 78,659</b>

Another portion of St. John the Baptist Parish's net assets (33 percent) represents resources that are subject to restrictions on how they may be used. The majority of these restricted assets are the result of recent bond callings to provide capital improvements to roads, drainage, buildings, and water system. The remaining balance of unrestricted net assets (approximately \$12 million) may be used to meet the Parish's ongoing obligations.

St. John the Baptist Parish's business-type activities net assets decreased approximately \$5 million due primarily to depreciation and the increase in the allowance for estimated uncollectible receivables for the Utilities System. The Parish's governmental activities net assets increased approximately \$7 million. This increase is attributed to the restricted resources associated with the previously mentioned ongoing capital bond projects.

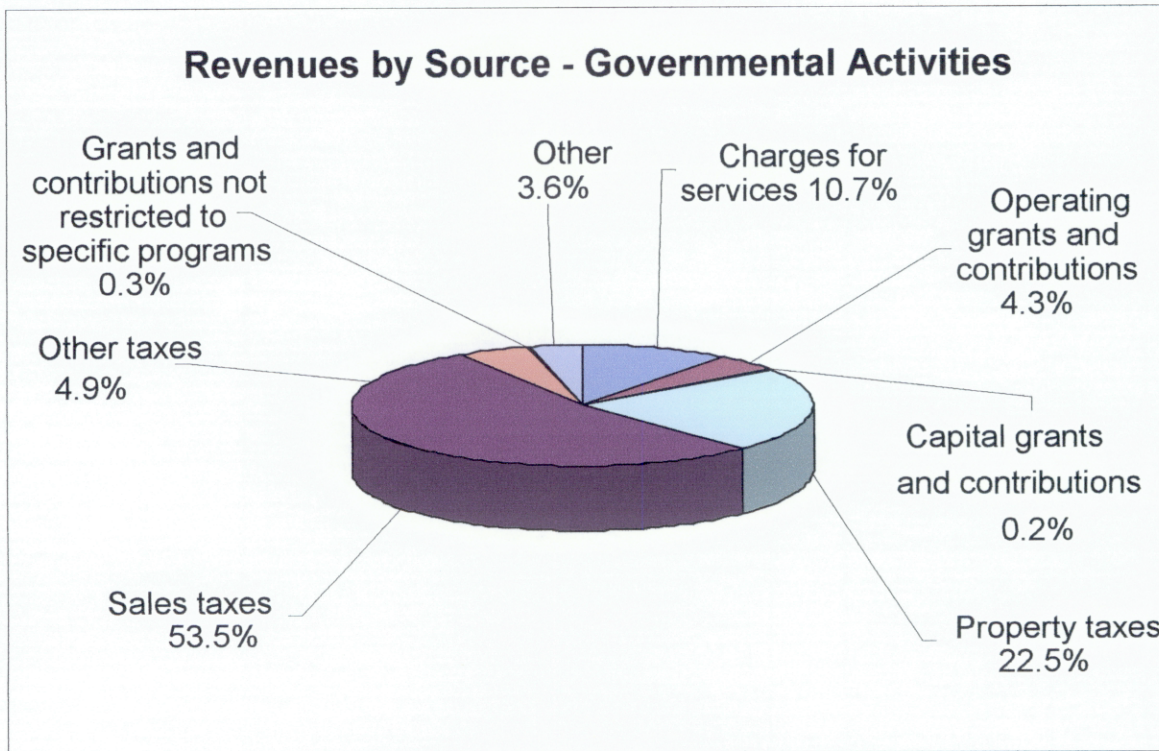
Governmental activities increased St. John the Baptist Parish's net assets by \$5.6 million while the business-type activities decreased net assets by \$5.3 million. A comparative view of the Parish's total revenues and total expenses for governmental and business-type activities are reflected in the following chart.

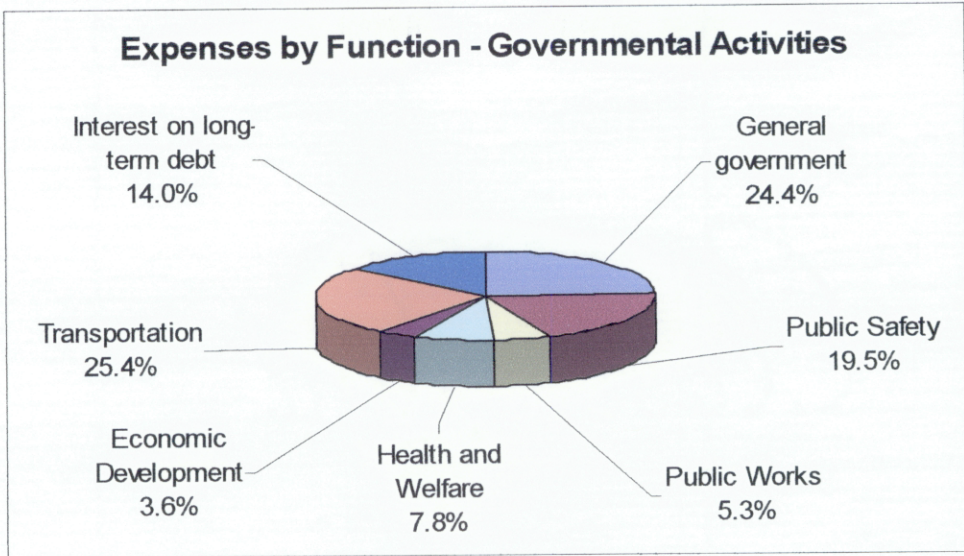
Changes in Net Assets  
(in thousands)

	Governmental Activities		Business-type Activities		Total	
	2004	2003	2004	2003	2004	2003
<b>Revenues</b>						
<b>Program revenues</b>						
Charges for services	\$ 2,614	\$ 2,686	\$11,728	\$11,238	\$14,342	\$ 13,924
Operating grants and contributions	1,057	749	-	-	1,057	749
Capital grant and contributions	50	1,274	-	-	50	1,274
<b>General revenues</b>						
Property taxes	5,517	4,925	88	82	5,605	5,007
Sales taxes	13,111	9,940	-	-	13,111	9,940
Other taxes	1,200	1,132	-	-	1,200	1,132
Grants and contributions not restricted to specific programs	72	77	48	13	120	90
Other	878	1,741	127	150	1,005	1,891
<b>Total revenues</b>	<b>24,499</b>	<b>22,524</b>	<b>11,991</b>	<b>11,483</b>	<b>36,490</b>	<b>34,007</b>
<b>Expenses</b>						
General government	4,198	4,217	-	-	4,198	4,217
Public Safety	3,355	2,372	-	-	3,355	2,372
Public Works	917	6,642	-	-	917	6,642
Health and Welfare	1,337	994	-	-	1,337	994
Economic Development	619	1,090	-	-	619	1,090
Transportation	4,380	4,953	-	-	4,380	4,953
Interest on long-term debt	2,415	2,945	-	-	2,415	2,945
Water	-	-	6,349	6,176	6,349	6,176
Sewer	-	-	9,302	9,389	9,302	9,389
Solid Waste	-	-	2,907	2,618	2,907	2,618
Mosquito abatement	-	-	367	391	367	391
<b>Total Expenses</b>	<b>17,221</b>	<b>23,213</b>	<b>18,925</b>	<b>18,574</b>	<b>36,146</b>	<b>41,787</b>
Excess (deficiency) before transfers	7,278	(689)	(6,934)	(7,091)	344	(7,780)
Transfers	(1,626)	(1,168)	1,626	1,168	-	-
<b>Increase(decrease) in Net Assets</b>	<b>5,652</b>	<b>(1,857)</b>	<b>(5,308)</b>	<b>(5,923)</b>	<b>344</b>	<b>(7,780)</b>
<b>Net Assets - beginning of year,</b>						
as previously reported	3,689	5,546	74,970	80,893	78,659	86,439
Prior period adjustment	1,594	-	-	-	1,594	-
<b>Net Assets -beginning of year, as restated</b>	<b>5,283</b>	<b>5,546</b>	<b>74,970</b>	<b>80,893</b>	<b>80,253</b>	<b>86,439</b>
<b>Net Assets - end of year</b>	<b>\$10,935</b>	<b>\$ 3,689</b>	<b>\$69,662</b>	<b>\$74,970</b>	<b>\$80,597</b>	<b>\$ 78,659</b>

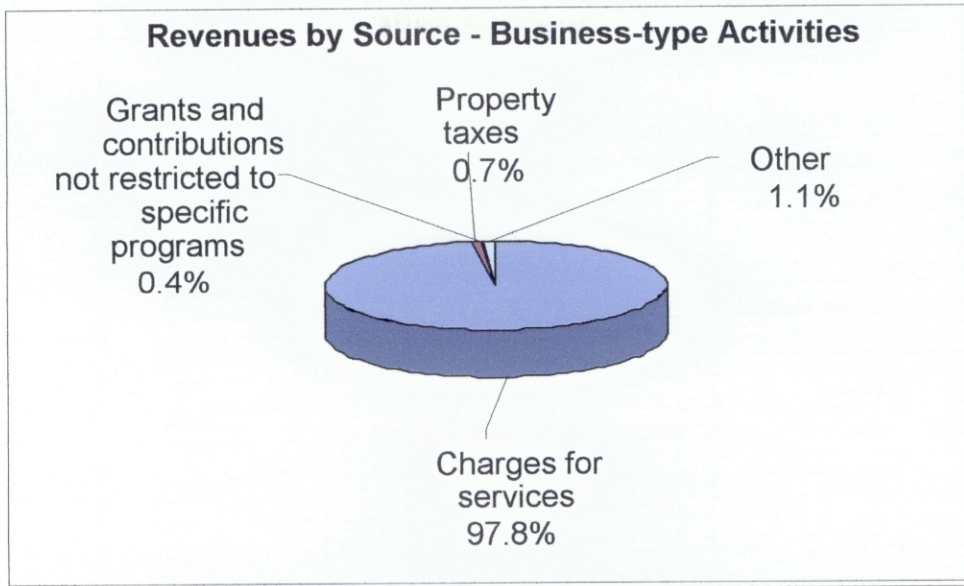
The 32 percent increase in sales taxes was due to a new quarter cent tax for paid fire personnel which the Parish began collecting in January 2004. In addition to the new tax, sales tax audits were also performed, which brought in additional sales taxes in December 2004. Property taxes increased by 12 percent in 2004 due to a property value reassessment by the St. John the Baptist Parish Assessor's Office. The decrease of \$1,224,000 in capital grants is primarily due to various federal and state grants received in 2003 for improvements to the St. John the Baptist Parish Airport.

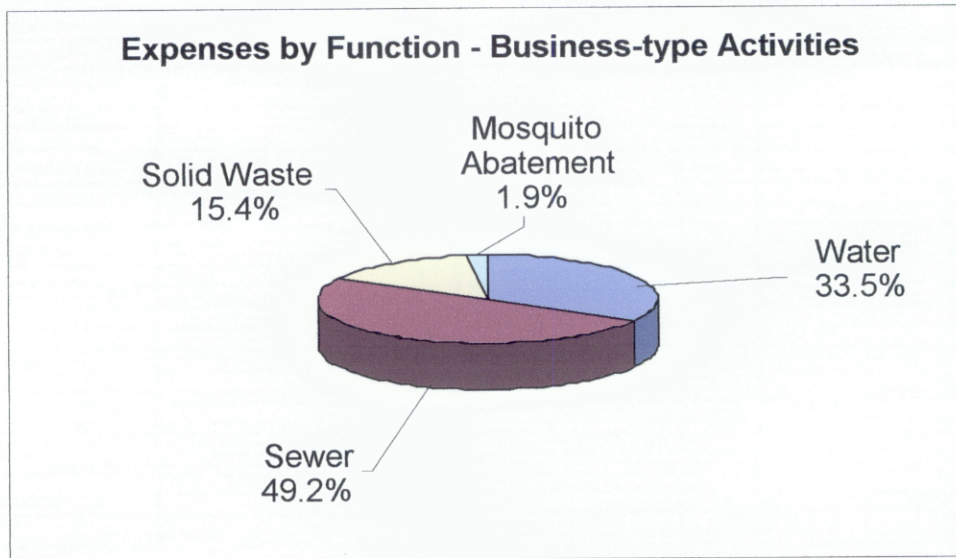
St. John the Baptist Parish's public works expenses decreased approximately \$5.7 million as there was numerous capital projects in progress during 2003 that were completed in 2004. The increase in public safety expenditures was due primarily to the new fire personnel paid by the new sales tax. The following charts illustrate the revenues and expense for governmental activities for 2004:





The Parish's business-type revenues increased 4% from previous year due primarily to CPI and rate adjustments on charges for services. Charges for services accounts for nearly 98 percent of revenues for business-type activities. The total expenses associated with business-type activities remained consistent in 2004 as compared to 2003. The following charts illustrate the revenues and expense for business-type activities for 2004:





### BUDGETARY HIGHLIGHTS

Over the course of the year, the Parish revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. (A schedule showing the Parish's original and final budget amounts compared with actual amounts is provided later in this report.)

There were significant revisions made to the original budgets of the General, Economic Development, Sales Tax District, and Roads and Bridges Funds. The General Fund budgeted revenues were increased by approximately \$150,000 due primarily to additional ad valorem tax revenues as a result of the reassessment of property values in 2004. The expenditures were increased approximately \$370,000 due to increases in recreational grant related expenses and increases in property and casualty insurances.

Revenues for the Economic Development, Sales Tax District, and the Roads and Bridges Funds were increased by approximately \$300,000, \$445,000, and \$300,000, respectively. These increases were due primarily to increases in sales tax revenues.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

The Parish's investment in capital assets as of December 31, 2004 for its governmental and business-type activities were approximately \$106 million, net of depreciation as reflected in the schedule below:

	Capital Assets (in thousands)					
	Governmental Activities		Business-type Activities		Total	
	2004	2003	2004	2003	2004	2003
Land	\$ 3,207	\$ 2,915	\$ 1,678	\$ 1,678	\$ 4,885	\$ 4,593
Buildings	3,571	3,163	5,479	5,592	9,050	8,755
Equipment and fixtures	1,402	1,597	469	680	1,871	2,277
Infrastructure	8,901	10,926	68,455	73,171	77,356	84,097
Construction in progress	12,367	3,846	-	-	12,367	3,846
<b>Total</b>	<b>\$29,448</b>	<b>\$22,447</b>	<b>\$76,081</b>	<b>\$81,121</b>	<b>\$105,529</b>	<b>\$103,568</b>

The 31 percent increase in governmental activities capital assets is due to construction in progress. This construction in progress is directly related to the \$18 million and \$9.5 million general obligation bond callings in 2002 and 2004, respectively. These two bond callings are funding capital improvements to streets, drainage, recreational facilities, buildings, and the water system. The capital assets for business-type activities decreased approximately \$4 million or 6 percent due primarily to depreciation.

## LONG-TERM DEBT

The Parish had approximately \$60 million in long-term debt as shown in the table below:

	Outstanding long-term debt (in thousands)					
	Governmental Activities		Business-type Activities		Total	
	2004	2003	2004	2003	2004	2003
General Obligation Bonds	\$31,065	\$24,290	\$ -	\$ -	\$31,065	\$24,290
Certificates of Indebtedness	1,728	1,225	-	-	1,728	1,225
Public improvement Bonds	18,579	20,207	-	-	18,579	20,207
Sales Tax Bonds	275	305	-	-	275	305
Capital Lease Obligations	508	725	-	-	508	725
Promissory Notes	-	-	-	-	-	-
Revenue Bonds	-	-	7,801	8,076	7,801	8,076
<b>Total</b>	<b>\$52,155</b>	<b>\$46,752</b>	<b>\$ 7,801</b>	<b>\$ 8,076</b>	<b>\$59,956</b>	<b>\$54,828</b>

The Parish's long-term debt increased approximately \$5 million primarily due to the issuance of \$8.3 million in general obligation bonds during the current year. This was the first portion of general obligation bonds sold in connection with the \$9.5 million capital improvement general obligation bond issue approved by the voters on July 17, 2004.

In 2004 St. John the Baptist Parish maintained its bond rating from Moody's and Standard & Poor's. The bond rating with Moody's is an A3 rating while the rating from Standard & Poor's is an A- rating. The A3 and A- ratings of the respective agencies represent equivalent ratings.

### ECONOMIC FACTORS

The Parish's property tax base continues to grow, and sales taxes are expected to continue to increase due to the opening of a Home Depot and the expansion of the Super Wal-mart. However, health care costs and the costs associated with providing services continue to increase at a rate greater than revenues, which will continue to put a strain on the Parish's resources. These factors were taken into consideration during the budget process for St. John the Baptist Parish's 2005 budget year.

### REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Parish's finances and to demonstrate the Parish's accountability for the money it receives. If you have questions about this report or need additional information, contact the Parish's Finance Director at 1801 W. Airline Hwy., LaPlace, LA 70068.

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## **BASIC FINANCIAL STATEMENTS**

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**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN (CONTINUED)  
December 31, 2004**

Corrective Action Plan:

The Parish Administration will establish a detailed travel policy. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**STATEMENT OF NET ASSETS**  
**December 31, 2004**

	PRIMARY GOVERNMENT			COMPONENT UNITS	
	GOVERNMENTAL BUSINESS-TYPE		TOTAL	COMMUNITY	
	ACTIVITIES	ACTIVITIES		ACTION AGENCY	LIBRARY
<b>ASSETS</b>					
Cash and cash equivalents	\$ 21,968,844	\$ 545,195	\$ 22,514,039	\$ 8,449	\$ 430,889
Investments	8,503,261	799,364	9,302,625	-	-
Receivables (net of allowances)					
Accounts	3,252,433	1,611,715	4,864,148	-	-
Ad valorem taxes	5,395,556	88,948	5,484,504	-	1,851,743
State Revenue Sharing	38,907	-	38,907	-	-
Other	924,900	-	924,900	-	56,245
Inventory, at cost	-	154,541	154,541	-	-
Prepaid Items	133,670	68,551	202,221	-	-
Due from component units	24,094	-	24,094	-	-
Due from primary government	-	-	-	2,122	-
Due from other governments	278,725	48,031	326,756	22,734	-
Restricted assets	-	1,453,878	1,453,878	-	-
Other assets	206,186	-	206,186	-	-
Internal balances	763,533	(763,533)	-	-	-
Capital assets (net of accumulated depreciation)	29,448,135	76,081,292	105,529,427	-	3,138,985
<b>TOTAL ASSETS</b>	<b>70,938,244</b>	<b>80,087,982</b>	<b>151,026,226</b>	<b>33,305</b>	<b>5,477,862</b>
<b>LIABILITIES</b>					
Accounts, salaries, and other payables	2,351,766	908,417	3,260,183	2,122	95,353
Contracts payable	300,910	-	300,910	-	-
Due to component units	2,122	-	2,122	-	-
Due to primary government	-	-	-	24,094	-
Due to other governments	141,706	-	141,706	-	-
Deposits due others	-	1,125,283	1,125,283	-	-
Other liabilities	16,953	189,678	206,631	-	-
Interest payable	551,790	118,883	670,673	-	-
Loan Payable	800,000	-	800,000	-	-
Noncurrent liabilities					
Due within one year	3,682,741	282,915	3,965,656	-	496,923
Due in more than one year	52,155,295	7,801,258	59,956,553	-	1,101,839
<b>TOTAL LIABILITIES</b>	<b>60,003,283</b>	<b>10,426,434</b>	<b>70,429,717</b>	<b>26,216</b>	<b>1,694,115</b>
<b>NET ASSETS</b>					
Invested in capital assets, net of related debt	(26,389,901)	67,997,119	41,607,218	-	1,674,095
Restricted for:					
Capital projects	18,778,688	-	18,778,688	-	-
Debt service	6,708,269	-	6,708,269	-	1,464,891
Other purposes	-	1,353,728	1,353,728	493	5,000
Unrestricted	11,837,905	310,701	12,148,606	6,596	639,761
<b>TOTAL NET ASSETS</b>	<b>\$ 10,934,961</b>	<b>\$ 69,661,548</b>	<b>\$ 80,596,509</b>	<b>\$ 7,089</b>	<b>\$ 3,783,747</b>

The accompanying notes are an integral part of this statement.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
STATEMENT OF ACTIVITIES  
For the Year Ended December 31, 2004**

Functions/Programs	Program Revenues					Net (Expense) Revenue and Changes in Net Assets						
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions		Primary Government			Component Units			
				Governmental Activities	Business-type Activities	Total	Community Action Agency	Library				
<b>Primary government:</b>												
<b>Governmental activities:</b>												
General government	\$ 4,197,867	\$ 1,069,621	\$ -	\$ -	\$ (3,128,246)	\$ -	\$ -	\$ (3,128,246)	\$ -	\$ -	\$ -	\$ -
Public safety	3,355,043	847,737	145,176	-	(2,362,130)	-	-	(2,362,130)	-	-	-	-
Public works	916,549	87,593	-	50,000	(778,956)	-	-	(778,956)	-	-	-	-
Health and welfare	1,337,699	250,036	-	-	(1,087,663)	-	-	(1,087,663)	-	-	-	-
Economic development	618,765	120,843	164,223	-	(333,699)	-	-	(333,699)	-	-	-	-
Transportation	4,380,063	238,451	747,320	-	(3,394,292)	-	-	(3,394,292)	-	-	-	-
Interest on long-term debt	2,414,976	-	-	-	(2,414,976)	-	-	(2,414,976)	-	-	-	-
Total Governmental Activities	17,220,762	2,614,281	1,056,719	50,000	(13,499,762)	-	-	(13,499,762)	-	-	-	-
<b>Business-type Activities:</b>												
Utilities	6,349,354	4,643,114	-	-	(1,706,240)	(1,706,240)	-	(1,706,240)	-	-	-	-
Sewer	9,301,417	4,005,890	-	-	(5,295,527)	(5,295,527)	-	(5,295,527)	-	-	-	-
Solid Waste	2,907,349	2,821,582	-	-	(85,767)	(85,767)	-	(85,767)	-	-	-	-
Mosquito	366,701	256,963	-	-	(109,738)	(109,738)	-	(109,738)	-	-	-	-
Total Business-type Activities	18,924,821	11,727,549	-	-	(7,197,272)	(7,197,272)	-	(7,197,272)	-	-	-	-
<b>Total Primary Government</b>	<b>\$ 36,145,583</b>	<b>\$ 14,341,830</b>	<b>\$ 1,056,719</b>	<b>\$ 50,000</b>	<b>(13,499,762)</b>	<b>(7,197,272)</b>	<b>-</b>	<b>(20,697,034)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Component Units:</b>												
Library	\$ 1,668,999	\$ 50,894	\$ 84,368	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,533,797)
Community Action	334,048	-	326,320	-	-	-	-	-	-	-	-	(7,728)
Total Component Units	\$ 2,003,047	\$ 50,894	\$ 410,688	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(7,728)
<b>General Revenues:</b>												
Ad valorem					5,516,443	88,487		5,604,930				1,863,933
Sales taxes					13,110,732	-		13,110,732				-
Franchise taxes					646,171	-		646,171				-
Beer Taxes					47,266	-		47,266				-
Severance Taxes					67,993	-		67,993				-
Video Poker Taxes					397,944	-		397,944				-
State Revenue Sharing					40,774	-		40,774				-
Grants and contributions not restricted to specific programs					72,256	48,031		120,287				-
Investment earnings					542,382	44,856		587,238				7,698
Other general revenues					335,850	81,761		417,611		11,794		108,534
Gain on Sales					-	-		-		-		-
Transfers					(1,625,915)	1,625,915		-				-
Total general revenues and transfers					19,151,896	1,889,050		21,040,946		11,794		1,980,165
<b>Change in Net Assets</b>					5,652,134	(5,308,222)		343,912		4,066		446,428
<b>Net assets-beginning of year, as previously reported</b>					3,689,079	74,969,770		78,658,849		3,023		3,337,319
<b>Prior period adjustment</b>					1,593,748	-		1,593,748		-		-
<b>Net assets-beginning of year, as restated</b>					5,282,827	74,969,770		80,252,597		3,023		3,337,319
<b>Net assets-end of year</b>					\$ 10,934,961	\$ 69,661,548		\$ 80,596,509		\$ 7,089		\$ 3,783,747

The accompanying notes are an integral part of this statement.

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**December 31, 2004**

	2004							TOTAL GOVERNMENTAL FUNDS	
	General	Roads and Bridges	Sales Tax District	Economic Development	2002 General Obligation Board Construction	General Obligation Construction	1992 General Obligation Sinking		OTHER GOVERNMENTAL FUNDS
<b>ASSETS</b>									
Cash and cash equivalents	\$ 30,979	\$ 163,074	\$ 2,032,553	\$ 526,377	\$ 8,095,392	\$ 4,155,458	\$ 1,974,879	\$ 4,990,131	\$ 21,968,843
Investments	-	-	-	-	3,000,540	4,000,720	-	1,502,001	8,503,261
Prepaid items	43,634	58,467	-	-	-	-	-	31,569	133,670
Receivables (net of allowances for uncollectible)									
Accounts									
Ad valorem taxes	198,896	500,874	1,222,810	572,268	-	-	-	757,585	3,252,433
State revenue sharing	923,738	-	-	-	-	-	2,875,603	1,596,215	5,395,556
Other	38,907	-	-	815,000	-	-	-	-	38,907
Due from other funds	109,900	-	-	-	26,308	-	-	95,537	924,900
Due from component units	128,462	45,051	883,000	-	-	-	-	-	1,178,358
Due from other governments	24,094	-	-	-	-	-	-	-	24,094
Other assets	102,252	73,720	-	-	-	-	-	102,753	278,725
<b>TOTAL ASSETS</b>	\$ 1,600,862	\$ 841,186	\$ 4,138,363	\$ 1,913,645	\$ 11,122,240	\$ 8,156,178	\$ 4,850,482	\$ 9,175,791	\$ 41,798,747

	2004							TOTAL GOVERNMENTAL FUNDS	
	General	Roads and Bridges	Sales Tax District	Economic Development	2002 General Obligation Board Construction	General Obligation Construction	1992 General Obligation Sinking		OTHER GOVERNMENTAL FUNDS
<b>LIABILITIES AND FUND BALANCES</b>									
Liabilities:									
Accounts, salaries, and other payables	\$ 303,079	\$ 236,306	\$ 250	\$ 18,592	\$ 881,371	\$ 44,690	\$ -	\$ 867,478	\$ 2,351,766
Contracts payable	12,825	-	-	-	215,484	-	-	72,601	300,910
Due to other funds	273,449	11,641	-	14,357	-	15,300	-	100,078	414,825
Due to component units	2,122	-	-	-	-	-	-	-	2,122
Due to other governments	41,669	75,037	-	-	-	-	-	25,000	141,706
Other liabilities	3,953	-	-	-	-	-	-	13,000	16,953
Loans Payable	800,000	-	-	-	-	-	-	-	800,000
<b>Total Liabilities</b>	\$ 1,437,097	\$ 322,984	\$ 250	\$ 32,949	\$ 1,096,855	\$ 59,990	\$ -	\$ 1,078,157	\$ 4,028,282
Fund balances:									
Reserved for:									
Capital projects	-	-	-	-	10,025,385	8,096,188	-	657,115	18,778,688
Debt service	-	-	-	-	-	-	4,850,482	1,857,787	6,708,269
Prepaid items	43,634	58,467	-	-	-	-	-	31,569	133,670
Unreserved, reported in:									
General fund	120,131	-	-	-	-	-	-	-	120,131
Special revenue funds	459,735	459,735	4,138,113	1,880,696	-	-	-	5,551,163	12,029,707
Total fund balances	163,765	518,202	4,138,113	1,880,696	10,025,385	8,096,188	4,850,482	8,097,634	37,770,465
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	\$ 1,600,862	\$ 841,186	\$ 4,138,363	\$ 1,913,645	\$ 11,122,240	\$ 8,156,178	\$ 4,850,482	\$ 9,175,791	\$ 41,798,747

The notes to the financial statements are an integral part of this statement.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
RECONCILIATION OF THE GOVERNMENTAL FUNDS  
BALANCE SHEET TO THE STATEMENT OF NET ASSETS  
December 31, 2004**

Amounts reported for governmental activities in the Statement of Net Assets  
are different because:

Fund Balances, Total Governmental Funds	\$	37,770,465
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.		29,448,135
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds:		
Accrued interest payable		(551,792)
Bonds, notes, and loans payable (net of premiums, discounts, and deferred charges)		<u>(55,731,847)</u>
Net Assets of Governmental Activities	\$	<u>10,934,961</u>

The accompanying notes are an integral part of this statement.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
For The Year Ended December 31, 2004**

	2004							TOTAL GOVERNMENTAL FUNDS
	General	Roads and Bridges	Sales Tax District	Economic Development	2002 General Obligation Bond Construction	Water General Obligation Construction	1992 General Obligation Sinking	
<b>REVENUES</b>								
Taxes:								
Ad valorem	\$ 964,521	-	\$ -	\$ -	\$ -	\$ -	\$ 2,940,514	\$ 1,611,408
Sales and use	-	2,295,739	5,541,425	2,295,739	-	-	-	2,977,829
Licenses and permits	1,010,209	-	-	-	-	-	-	-
Intergovernmental revenues:								
Federal grants	86,560	4,150	-	-	50,000	-	-	383,776
State funds:								
Parish transportation funds	-	427,411	-	-	-	-	-	-
State revenue sharing	58,361	-	-	-	-	-	-	63,572
Other	587,908	18,000	-	-	-	-	-	245,955
Fees, charges, and commissions for services	223,653	157,679	-	-	-	-	-	743,506
Fines and forfeitures	30,000	-	-	-	-	-	-	848,707
Investment earnings	4,368	2,729	40,242	77,883	227,774	19,457	55,250	113,709
Other revenues	54,340	28,901	-	100,469	-	-	-	207,067
<b>Total Revenues</b>	<b>3,019,920</b>	<b>2,934,609</b>	<b>5,581,667</b>	<b>2,474,091</b>	<b>277,774</b>	<b>19,457</b>	<b>2,995,764</b>	<b>7,195,529</b>
<b>EXPENDITURES</b>								
Current:								
General government	364,888	-	-	-	-	-	-	-
Legislative	688,437	-	-	-	-	-	-	-
Judicial	459,862	-	-	-	-	-	-	1,049,559
Executive	42,564	-	-	-	-	-	-	-
Elections	138,628	-	501	-	-	-	-	-
Finance and administration	44,885	-	-	-	-	-	-	-
Building and plant	1,446,260	-	-	-	-	-	-	-
Civil service	233,721	-	-	-	-	-	-	-
Planning and zoning	-	3,557,934	-	-	-	-	-	-
Transportation	485,086	-	-	-	-	-	-	1,233,067
Public safety	-	-	-	-	-	-	-	4,791,001
Public works	-	-	-	-	4,861,697	223,269	-	2,920,109
Health and welfare	806,759	-	-	573,430	-	-	-	661,547
Economic development	-	-	-	-	-	-	-	530,739
Debt service	309,081	126,816	-	-	-	-	2,321,986	1,743
<b>Total Expenditures</b>	<b>5,020,171</b>	<b>3,684,750</b>	<b>501</b>	<b>573,430</b>	<b>4,861,697</b>	<b>223,269</b>	<b>2,321,986</b>	<b>9,384,733</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(2,000,251)</b>	<b>(750,141)</b>	<b>5,581,166</b>	<b>1,900,661</b>	<b>(4,583,923)</b>	<b>(203,812)</b>	<b>673,778</b>	<b>(2,189,204)</b>
								<b>(1,571,726)</b>

(Continued)

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES (CONTINUED)  
GOVERNMENTAL FUNDS**

For The Year Ended December 31, 2004

	2004 Water	2002 General Obligation Bond Construction	Economic Development	Sales Tax District	Roads and Bridges	General Obligation Construction	1992 General Obligation Sinking	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>OTHER FINANCING SOURCES (USES)</b>									
Issuance of debt	78,194	-	-	-	-	8,300,000	-	723,000	9,101,194
Transfers in	1,100,000	-	-	-	-	-	-	3,200,508	6,305,581
Transfers out	(166,825)	(55,295)	(1,982,230)	(5,468,268)	-	-	-	(238,878)	(7,931,496)
<b>Total Other Financing Sources (Uses)</b>	<b>2,005,073</b>	<b>(55,295)</b>	<b>(1,982,230)</b>	<b>(5,468,268)</b>	<b>1,011,369</b>	<b>8,300,000</b>	<b>-</b>	<b>3,664,630</b>	<b>7,475,279</b>
<b>Net Change in Fund Balances</b>	<b>4,822</b>	<b>(4,639,218)</b>	<b>(81,569)</b>	<b>112,898</b>	<b>261,228</b>	<b>8,096,188</b>	<b>673,778</b>	<b>1,475,426</b>	<b>5,903,553</b>
<b>Fund balances -- beginning of year</b>	<b>158,943</b>	<b>14,664,603</b>	<b>1,962,265</b>	<b>4,025,215</b>	<b>256,974</b>	<b>-</b>	<b>4,176,704</b>	<b>6,622,208</b>	<b>31,866,912</b>
<b>Fund balances -- end of year</b>	<b>\$ 163,765</b>	<b>\$ 10,025,385</b>	<b>\$ 1,880,696</b>	<b>\$ 4,138,113</b>	<b>\$ 518,202</b>	<b>\$ 8,096,188</b>	<b>\$ 4,850,482</b>	<b>\$ 8,097,634</b>	<b>\$ 37,770,465</b>

The notes to the financial statements are an integral part of this statement.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
RECONCILIATION OF THE GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES  
For the Year Ended December 31, 2004**

Amounts reported for governmental activities in the Statement of Activities are different because:

Net Change in Fund Balances, Total Governmental Funds	\$ 5,903,553
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.	5,407,666
The issuance of long-term debt (bonds, leases, etc.) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.	<u>(5,659,085)</u>
Change in Net Assets of Governmental Activities	<u>\$ 5,652,134</u>

The accompanying notes are an integral part of this statement.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
STATEMENT OF NET ASSETS  
PROPRIETARY FUNDS  
December 31, 2004**

	BUSINESS-TYPE ACTIVITIES-ENTERPRISE FUNDS				
	Utilities System	Sewerage	Solid Waste	OTHER ENTERPRISE FUNDS	TOTAL ENTERPRISE FUNDS
<b>ASSETS</b>					
<b>Current Assets:</b>					
Cash and cash equivalents	\$ 373,073	\$ 144,756	\$ 15,498	\$ 11,868	\$ 545,195
Investments	799,364	-	-	-	799,364
Prepaid items	36,039	32,312	-	-	68,351
Receivables (net of allowances for uncollectibles)	1,377,485	145,900	79,698	97,580	1,700,663
Due from other funds	77,860	1,005,979	764,369	97,369	1,945,577
Due from other governments	6,113	41,918	-	-	48,031
Inventory	154,541	-	-	-	154,541
<b>Total Current Assets</b>	<b>2,824,475</b>	<b>1,371,065</b>	<b>859,565</b>	<b>206,817</b>	<b>5,261,922</b>
<b>Noncurrent Assets:</b>					
Restricted assets - cash and cash equivalents	1,453,878	-	-	-	1,453,878
Capital assets (net of accumulated depreciation)	26,324,730	49,686,601	7,874	62,087	76,081,292
<b>Total Noncurrent Assets</b>	<b>27,778,608</b>	<b>49,686,601</b>	<b>7,874</b>	<b>62,087</b>	<b>77,535,170</b>
<b>TOTAL ASSETS</b>	<b>\$ 30,603,083</b>	<b>\$ 51,057,666</b>	<b>\$ 867,439</b>	<b>\$ 268,904</b>	<b>\$ 82,797,092</b>
<b>LIABILITIES</b>					
<b>Current Liabilities:</b>					
Accounts, salaries, and other payables	306,842	314,905	260,087	26,583	908,417
Due to other funds	1,964,476	362,634	382,000	-	2,709,110
Other liabilities	189,678	-	-	-	189,678
<b>Total Current Liabilities</b>	<b>2,460,996</b>	<b>677,539</b>	<b>642,087</b>	<b>26,583</b>	<b>3,807,205</b>
<b>Current Liabilities Payable from Restricted Assets:</b>					
Customer deposits	1,125,283	-	-	-	1,125,283
Bonds payable, current portion	282,915	-	-	-	282,915
Capital leases	-	-	-	-	-
Accrued interest payable	118,883	-	-	-	118,883
<b>Total Current Liabilities Payable from Restricted Assets</b>	<b>1,527,081</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,527,081</b>
<b>Noncurrent Liabilities:</b>					
Revenue bonds (net of unamortized discounts)	7,801,258	-	-	-	7,801,258
<b>Total Noncurrent Liabilities</b>	<b>7,801,258</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,801,258</b>
<b>TOTAL LIABILITIES</b>	<b>11,789,335</b>	<b>677,539</b>	<b>642,087</b>	<b>26,583</b>	<b>13,135,544</b>
<b>NET ASSETS</b>					
Invested in capital assets, net of related debt	18,240,557	49,686,601	7,874	62,087	67,997,119
Restricted for capital outlay	1,089,005	264,723	-	-	1,353,728
Unrestricted	(515,814)	428,803	217,478	180,234	310,701
<b>TOTAL NET ASSETS</b>	<b>\$ 18,813,748</b>	<b>\$ 50,380,127</b>	<b>\$ 225,352</b>	<b>\$ 242,321</b>	<b>\$ 69,661,548</b>

The notes to the financial statements are an integral part of this statement.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
STATEMENTS OF REVENUES, EXPENSES, AND  
CHANGES IN FUND NET ASSETS  
PROPRIETARY FUNDS  
For the Year Ended December 31, 2004**

	BUSINESS-TYPE ACTIVITIES-ENTERPRISE FUNDS				
	Utilities		Solid	OTHER	TOTAL
	System	Sewerage	Waste	ENTERPRISE FUNDS	ENTERPRISE FUNDS
<b>Operating Revenues</b>					
Charges for services:					
Water sales	\$ 4,309,639	\$ -	\$ -	\$ -	\$ 4,309,639
Sewer charges	-	3,871,005	-	-	3,871,005
Mosquito Abatement	-	-	-	256,963	256,963
Other fees, charges, and commissions	333,475	134,885	2,821,417	-	3,289,777
Other income	79,161	2,600	165	-	81,926
Total Operating Revenues	<u>4,722,275</u>	<u>4,008,490</u>	<u>2,821,582</u>	<u>256,963</u>	<u>11,809,310</u>
<b>Operating Expenses</b>					
General Administration	989,435	1,910,321	180,422	20,563	3,100,741
Purification	986,634	-	-	-	986,634
Distribution	241,170	-	-	-	241,170
Salaries, operations	1,920,566	1,861,320	-	-	3,781,886
Plant	-	1,597,378	-	-	1,597,378
Vehicles	-	56,491	-	-	56,491
Contract services	-	1	26,743	313,895	340,639
Professional Services	-	-	2,689,807	-	2,689,807
Miscellaneous	-	-	-	502	502
Depreciation	1,705,745	3,875,899	10,377	31,741	5,623,762
Total Operating Expenses	<u>5,843,550</u>	<u>9,301,410</u>	<u>2,907,349</u>	<u>366,701</u>	<u>18,419,010</u>
<b>Operating Income (Loss)</b>	<u>(1,121,275)</u>	<u>(5,292,920)</u>	<u>(85,767)</u>	<u>(109,738)</u>	<u>(6,609,700)</u>
<b>Nonoperating Revenues (Expenses)</b>					
Ad valorem taxes	-	-	-	88,487	88,487
Grant revenue	6,113	41,918	-	-	48,031
Interest income	41,437	1,546	987	886	44,856
Interest expense	(505,804)	(7)	-	-	(505,811)
Gain on sale of fixed assets	-	-	-	-	-
Total Nonoperating Revenues (Expenses)	<u>(458,254)</u>	<u>43,457</u>	<u>987</u>	<u>89,373</u>	<u>(324,437)</u>
<b>Income (Loss) Before Transfers</b>	<u>(1,579,529)</u>	<u>(5,249,463)</u>	<u>(84,780)</u>	<u>(20,365)</u>	<u>(6,934,137)</u>
Transfers In	-	1,716,000	-	-	1,716,000
Transfer Out	(75,085)	-	-	(15,000)	(90,085)
<b>Change in Net Assets</b>	<u>(1,654,614)</u>	<u>(3,533,463)</u>	<u>(84,780)</u>	<u>(35,365)</u>	<u>(5,308,222)</u>
<b>Net Assets-Beginning of Year</b>	<u>20,468,362</u>	<u>53,913,590</u>	<u>310,132</u>	<u>277,686</u>	<u>74,969,770</u>
<b>Net Assets-End of Year</b>	<u>\$ 18,813,748</u>	<u>\$ 50,380,127</u>	<u>\$ 225,352</u>	<u>\$ 242,321</u>	<u>\$ 69,661,548</u>

The notes to the financial statements are an integral part of this statement.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS**

**For the Year Ended December 31, 2004**

	Utilities System	Sewerage	Solid Waste	OTHER ENTERPRISE FUNDS	TOTAL ENTERPRISE FUNDS
<b>Cash Flows From Operating Activities:</b>					
Receipts from customers and users	\$ 4,313,723	\$ 4,047,543	\$ 2,847,547	\$ 257,097	\$ 11,465,910
Receipts from interfund services provided	-	-	-	-	-
Other Receipts	79,161	2,600	165	-	81,926
Payments to suppliers	(1,603,348)	(3,711,549)	(364,535)	(11,900)	(5,691,332)
Payments to employees	(1,792,172)	(1,856,708)	(2,689,807)	(367,114)	(6,705,801)
Payments for interfund services used	350,620	30,194	90,372	-	471,186
Net Cash Provided (Used) by Operating Activities	<u>1,347,984</u>	<u>(1,487,920)</u>	<u>(116,258)</u>	<u>(121,917)</u>	<u>(378,111)</u>
<b>Cash Flows From NonCapital Financing Activities:</b>					
Transfer to other funds	(75,085)	-	-	(15,000)	(90,085)
Advances from other funds	-	1,716,000	-	-	1,716,000
Ad valorem taxes	-	-	-	88,487	88,487
Subsidy from federal grants	6,113	41,918	-	-	48,031
Net Cash Provided (Used) by Noncapital Financing Activities	<u>(68,972)</u>	<u>1,757,918</u>	<u>-</u>	<u>73,487</u>	<u>1,762,433</u>
<b>Cash Flows From Capital and Related Financing Activities:</b>					
Proceeds from capital debt	-	-	-	-	-
Capital contributions	-	-	-	-	-
Purchases of capital assets	(403,250)	(181,203)	-	-	(584,453)
Principal paid on capital debt	(258,977)	-	-	-	(258,977)
Interest paid on capital debt	(505,804)	(7)	-	-	(505,811)
Capital lease down payment	(1,107)	-	-	-	(1,107)
Proceeds from sales of capital assets	-	-	-	-	-
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(1,169,138)</u>	<u>(181,210)</u>	<u>-</u>	<u>-</u>	<u>(1,350,348)</u>
<b>Cash Flows From Investing Activities:</b>					
Proceeds from sales and maturities of investments	(799,364)	-	-	-	(799,364)
Interest and dividends received	41,437	1,546	987	908	44,878
Net Cash Provided (Used) by Investing Activities	<u>(757,927)</u>	<u>1,546</u>	<u>987</u>	<u>908</u>	<u>(754,486)</u>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<u>(648,053)</u>	<u>90,334</u>	<u>(115,271)</u>	<u>(47,522)</u>	<u>(720,512)</u>
<b>Cash and Cash Equivalents, Beginning of Year</b>	<u>2,475,004</u>	<u>54,422</u>	<u>130,769</u>	<u>59,390</u>	<u>2,719,585</u>
<b>Cash and Cash Equivalents, End of Year</b>	<u>\$ 1,826,951</u>	<u>\$ 144,756</u>	<u>\$ 15,498</u>	<u>\$ 11,868</u>	<u>\$ 1,995,073</u>

(Continued)

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS  
For the Year Ended December 31, 2004**

	Utilities System	Sewerage	Solid Waste	OTHER ENTERPRISE FUNDS	TOTAL ENTERPRISE FUNDS
<b>Reconciliation to Statement of Net Assets:</b>					
Cash and cash equivalents	373,073	144,756	15,498	11,868	545,195
Restricted assets - cash and cash equivalents	1,453,878	-	-	-	1,453,878
<b>Cash and Cash Equivalents, End of Year</b>	<b>\$ 1,826,951</b>	<b>\$ 144,756</b>	<b>\$ 15,498</b>	<b>\$ 11,868</b>	<b>\$ 1,999,073</b>
<b>Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:</b>					
Operating income (loss)	\$ (1,121,275)	\$ (5,292,920)	\$ (85,767)	\$ (109,738)	\$ (6,609,700)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:					
Depreciation expense	1,705,745	3,875,899	10,377	31,741	5,623,762
(Increase) decrease in accounts receivable	368,744	41,653	(595)	(6,756)	403,046
(Increase) decrease in intergovernmental receivables	(6,113)	(41,918)	-	-	(48,031)
(Increase) decrease in due from other funds	18,803	295,733	(134,885)	(25,264)	154,387
(Increase) decrease in allowance for uncollectible accounts	-	-	-	-	-
(Increase) decrease in inventories	17,430	-	-	-	17,430
(Increase) decrease in other assets	-	-	-	-	-
(Increase) decrease in prepaid items	(36,039)	(32,512)	-	-	(68,551)
Increase (decrease) in customer deposits	68,065	-	-	-	68,065
Increase (decrease) in accounts payable	3,300	(68,317)	(157,388)	(11,900)	(234,305)
Increase (decrease) in other liabilities	(2,493)	-	-	-	(2,493)
Increase (decrease) in due to other funds	331,817	(265,538)	252,000	-	318,279
Total Adjustments	2,469,259	3,805,000	(30,491)	(12,179)	6,231,589
<b>Net Cash Provided (Used) by Operating Activities</b>	<b>\$ 1,347,984</b>	<b>\$ (1,487,920)</b>	<b>\$ (116,258)</b>	<b>\$ (121,917)</b>	<b>\$ (378,111)</b>
<b>Noncash Investing, Capital, and Financing Activities</b>					
(Loss) on fair market value of investments	\$ -	\$ -	\$ (2,447)	\$ -	\$ -
Increase in fair value of investments	-	-	2,447	-	-
<b>Net Effect of Noncash Activities</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The notes to the financial statements are an integral part of this statement.

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**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICES**

The financial statements of the Parish of St. John the Baptist have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Parish's accounting policies are described below.

**A. REPORTING ENTITY**

The St. John the Baptist Parish Council (the Council) is the governing authority for the Parish of St. John the Baptist, a political subdivision of the State of Louisiana as authorized by the State Constitution. The Council consists of nine members, two of whom are elected from two divisions of the Parish consisting of 50% of the Parish's population and seven members elected to represent each of the seven districts. The Parish President, elected by the voters of the Parish, is the chief executive officer of the Parish and is responsible for carrying out the policies adopted by the Council and for the administration of all Parish departments, offices, agencies and special districts.

Louisiana Revised Statutes, at LSA-R.S. 33:1236, give the Council various powers in regulating and directing the affairs of the Parish and its inhabitants. The more notable of these are the power to make regulations for its own government; to regulate the construction and maintenance of roads, bridges, and its drainage system; to regulate the sale of alcoholic beverages; and to provide for the health and welfare of the poor, disadvantaged, and unemployed in the Parish. Funding to accomplish these tasks is provided by ad valorem taxes, sales taxes, beer and alcoholic beverage permits, state revenue sharing, and various state and federal grants.

St. John the Baptist Parish occupies 219 square miles with a population of approximately 45,000. Council offices are located in the Parish office building at 1801 West Airline Highway, LaPlace.

As the governing authority of the Parish, for financial reporting purposes, the St. John the Baptist Parish Council is the reporting entity for St. John the Baptist Parish. Generally accepted accounting principles require the financial statements of the reporting entity to present the primary government (the Council) and its component units. Component units are defined as legally separate organizations for which the elected officials of the primary government (the Council) are financially accountable. The criteria used in determining

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICES (CONTINUED)**

whether financial accountability exists include the appointment of a voting majority of an organization's governing board, the ability of the primary government to impose its will on that organization or whether there is a potential for the organization to provide specific financial benefits or burdens to the primary government. Fiscal dependency may also play a part in determining financial accountability.

In addition, a component unit can be another organization for which the nature and significance of its relationship with a primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The component units discussed below are included in the Council's basic financial statements either as blended component units or as discretely presented component units because of the significance of its operational or financial relationship with the Council.

a. Blended Component Units

Criminal Court Fund: The Criminal Court Fund accounts for a portion of the annual cost of the courts. The annual revenues are derived from fines, forfeitures, court fees, etc. The Criminal Court Fund is a legally separate entity from the Council. However, the nature and significance of the relationship between the Council and the Criminal Court Fund is such that exclusion would cause the Council's financial statements to be misleading or incomplete. For this reason, this entity is reported as if it were part of the Parish's operations.

b. Discretely Presented Component Units

1. Community Action Agency: St. John Community Action Agency was established by the Council in 1980 to provide services to the elderly, handicapped, and economically disadvantaged citizens of St. John the Baptist Parish. These services include emergency food and shelter assistance, food distribution, utility assistance, and weatherization of qualified residences. St. John Community Action Agency is governed by a 15 member board. The Agency is considered to be fiscally dependent on the Council because its budget must be approved by the Parish Council, and it can not levy taxes or issue bonded debt without approval by the Parish Council. St. John Community Action Agency issues separate financial statements and has a year end of December 31. Complete financial statements may be obtained directly from the administrative office of St. John Community Action Agency, 128 Central Avenue- P.O. Box 2108, Reserve, Louisiana 70084.

2. Library: St. John the Baptist Parish Library was established by the parish governing authority under the provisions of the Louisiana Revised Statute (LSA-

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

R.S.) 25:211. The library provides citizens of the parish access to library materials, books, magazines, records and films. The library is governed by a board of control that is appointed by the Council. *The Library is considered to be fiscally dependent on the Council because it can not levy taxes or issue bonded debt without approval by the Parish Council.* St. John the Baptist Parish Library issues separate financial statements and has a year end of December 31. Complete financial statements may be obtained directly from the administrative office of St. John the Baptist Parish Library, 1334 West Airline Highway, LaPlace, Louisiana 70068.

**B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

The government-wide financial statements (i.e. the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.* Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION**

The government-wide financial statements are reported using the *economic measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Parish considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

Those revenues considered susceptible to accrual include sales and use tax revenues, federal and state grants and certain franchise fees. Sales taxes are recognized when collected by vendors. Interest on time deposits is recorded when earned. Substantially all other revenues are recorded when received.

Transfers between funds which are not expected to be repaid are accounted for as other financing sources (uses) and are recorded at the time of transfer. Bank loans are recognized when the loan is authorized. Indirect cost reimbursements are the amounts the General Fund charges to several other funds based on the level of services provided to these funds by the General Fund.

The Parish reports deferred revenue on its nonmajor governmental funds' combining balance sheet. Deferred revenues arise when a potential revenue does not meet both the *measurable and available criteria for recognition in the current period*. Deferred revenues also arise when resources are received by the Parish before it has a legal claim to them, as when grant moneys are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Parish has a legal claim to the resources, the liability for deferred revenue is removed from the governmental fund balance sheet and revenue is recognized.

The Parish reports the following major governmental funds:

The *General Fund* is the Parish's primary operating fund. It accounts for all financial resources and expenditures of the general government, except those required to be accounted for in another fund.

The *Roads and Bridges Fund* accounts for revenues generated from a 3/8% sales tax and some state-generated revenues, such as Parish Transportation and Department of Public

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Safety fees. There is also a \$.25 user fee charged on the utility bill to assist in the funding of animal control. In addition, other revenues are generated from the operations of this department, such as animal fees, grass cutting, etc.

The *Economic Development Fund* accounts for the promotion of economic growth in St. John the Baptist Parish. Revenue is generated from a 3/8% sales tax.

The *Sales Tax District Fund* accounts for the revenues derived from the 1% sales tax passed by the residents of St. John Parish for capital sewer improvements. The revenue is used to repay the annual principal and interest payments for sewer improvement bonds.

The *1992 General Obligation Sinking Fund* accounts for the payment of principal and interest on the general obligation debt of the Parish. The general obligation debt is secured by property tax levies.

The *2002 General Obligation Bond Construction Fund* was created by a 2002 bond calling to fund various capital improvements throughout the Parish.

The *2004 Water General Obligation Construction Fund* was created by a 2004 bond calling to fund additions and improvements the waterworks systems throughout the Parish

The City reports the following major proprietary funds:

The *Utilities System Fund* accounts for the annual operations of the water services supplied to the residents of St. John Parish. Revenue is generated from user fees for services provided.

The *Sewerage Fund* accounts for the annual operation of the Wastewater Department. Revenue is generated from water consumption user charges on the utility bill along with charges for permits. The expenditures are the cost for the annual operations of the wastewater plants along with other costs associated with operations of this department. This department is currently being subsidized with a transfer from the Sales Tax District to meet its annual operating responsibilities.

The *Solid Waste Fund* accounts for the annual cost to provide solid waste collection services to the residents of St. John Parish. Annual revenues are generated by a user charge on the monthly utility bill.

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The Parish has elected not to follow subsequent private-sector guidance.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Utilities System, Sewerage, Solid Waste and Mosquito Abatement Funds are charges to customers for services. Operating expenses for the enterprise funds include the cost of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Parish's policy to use restricted resources first, then unrestricted resources as they are needed.

**D. BUDGETARY ACCOUNTING**

Formal budgetary accounting is employed as a management control device and budgets are legally adopted for the General Fund, Special Revenue and Enterprise Funds. Budgets for the General and Special Revenue Funds are adopted on the modified accrual basis of accounting. Enterprise Fund budgets are adopted on the accrual basis of accounting. Budgetary data for the Capital Project funds are not presented since these funds are budgeted over the life of the respective project and not on an annual basis. Other funds are administratively budgeted for management use only.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The level of budgetary control is at the fund/department level and expenditures may not exceed budgeted appropriations. Appropriations which are not expended lapse at year end.

Once a budget is approved by the Parish Council, management is authorized to transfer amounts between line items within a department. However, management cannot transfer appropriations between departments without the approval of the Parish Council. If it becomes evident that receipts or disbursements will vary substantially from those budgeted, then the Council shall prepare and adopt an amended budget. During the year, several discretionary amendments were necessary. Generally, such discretionary amendments were of an insignificant nature.

Additional details on the budgetary process may be found at Note 2.

**E. ENCUMBRANCES**

The Council does not use an encumbrance accounting system.

**F. CASH AND CASH EQUIVALENTS AND INVESTMENTS**

Cash includes cash on hand, demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. For purposes of the statement of cash flows, the Enterprise Funds consider these same items to be cash.

Louisiana Revised Statutes, at LSA-R.S. 33:2955, authorize the Council to invest in (1) direct obligations of the United States Treasury, the principal and interest of which are fully guaranteed by the federal government; (2) bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies or U.S. Government instrumentalities; (3) direct security repurchase agreements of any federal book-entry-only securities; (4) time certificates of deposit of state banks organized under the laws of Louisiana and national banks having their principal offices in the State of Louisiana, savings accounts or shares of savings and loan associations; (5) in mutual or trust fund institutions which are registered with the Securities and Exchange Commission under the Securities Act of 1933 and the Investment Act of 1940, and which have underlying investments consisting solely of and limited to securities of the U.S. Government or its agencies; or (6) guaranteed investment contracts issued by a bank, financial institution, insurance company, or other entity having one of the two highest short-term rating categories of either Standard & Poor's Corporation or Moody's Investors Service, provided that no such investment may be made except in connection with a financing program approved by the State Bond Commission.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

In addition, local governments in Louisiana are authorized to invest in the Louisiana Asset Management Pool, Inc. (LAMP), a non-profit corporation organized under the laws of the State of Louisiana.

These investments are reported at fair value in accordance with Government Accounting Standards Board ("GASB") Statement No. 31. Fair value is based on quoted market prices. If quoted prices are not available, fair value is estimated based on similar securities.

Cash and cash equivalents are stated at cost, which approximates market. State Law R.S. 39:1225 provides that the amount of the pledged securities shall at all times be equal to 100% of the amount on deposit to the credit of each depositing authority, except that portion of the deposits insured by any governmental agency insuring bank deposits, which is organized under the laws of the United States.

Investments consist of LAMP with original maturities of one year or less, and are stated at amortized cost, which approximates fair value.

**G. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES**

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables. Interfund receivables and payables between funds within governmental activities are eliminated in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

**H. ADVANCES TO OTHER FUNDS**

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

**I. INVENTORIES**

The cost of materials and supplies acquired by the governmental funds are recorded as expenditures at the time of consumption. Proprietary fund type inventories are stated at the lower of cost or market, determined by the first-in, first-out method.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**J. PREPAID ITEMS**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

**K. RESTRICTED ASSETS**

Certain proceeds of enterprise fund revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by the governing bond covenants. Additionally, customer deposits held by the Utilities System Enterprise Fund are restricted for use in paying outstanding bills when customers discontinue service.

**L. CAPITAL ASSETS**

Capital assets, which include land, buildings, and building improvements, vehicles, furniture fixtures and equipment, and infrastructure assets (streets, roads, canals, water and sewer systems and drainage systems), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Parish as assets with an initial, individual cost of more than \$100 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Major additions are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same as in the government-wide financial statements.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets lives are not capitalized.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Depreciation on all capital assets, excluding land and construction in progress, is calculated on the straight-line method over the following estimated useful lives:

<u>Asset Description</u>	<u>Asset Life</u>
Buildings and Building Improvements	40
Street System	20 to 40
Drainage System	25
Office Equipment	5 to 12
Machinery and Equipment	10
Vehicles	5
Systems - Water and Sewer	10 to 50

**M. COMPENSATED ABSENCES**

The Council has the following policy relating to vacation and sick leave:

Employees earn from 5 to 30 days of vacation leave each year, depending on their length of service. Vacation leave must be taken in the year earned and cannot be accumulated. Also, employees earn 6 to 18 days of sick leave per year which can be accumulated and is paid only upon retirement. Upon retirement, all employees are paid for the total unused sick days at the regular hourly rate up to a maximum of 90 days. All accumulated unused and unpaid sick leave days in excess of 90 days are forwarded to the retirement system for conversion upon application for normal retirement.

All sick leave is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

The accumulation of sick leave is nominal at December 31, 2004, therefore, a liability for compensated absences due employees has not been included in the basic financial statements.

**N. LONG-TERM OBLIGATIONS**

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

*Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.*

*In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuance are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.*

**O. FUND EQUITY**

*In the government-wide financial statements, equity is classified as net assets and displayed in three components:*

- a. *Invested in capital assets, net of related debt - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.*
- b. *Restricted net assets - consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.*
- c. *Unrestricted net assets - all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".*

*In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a special purpose. Designations of fund balance represent tentative management plans that are subject to change.*

**P. BOND ISSUANCE COSTS**

*Bond issuance expense and bond discounts incurred as a result of the issuance of revenue bonds are amortized in proportion to the debt service on the revenue bonds. Bond issuance costs are capitalized and amortized over the lives of the underlying bond issues at a rate corresponding to the percentage of current year debt service to total debt service. At December 31, 2004, the Utilities Fund had \$134,404 of unamortized bond issuance costs. Amortization expense for the year ended December 31, 2004 was \$9,307.*

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Q. INTERFUND TRANSACTIONS**

Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute *reimbursements to a fund for expenditures/expenses initially made from it* that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers.

For the purposes of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

**R. SALES TAXES**

The St. John the Baptist Parish School Board, a separate entity, collects four and three-fourths percent in sales and use tax. The sales and use tax is collected by the Sales Tax Department of the School Board. Two and one-quarter percent of the taxes collected are remitted to the Parish Council. One-quarter percent of the taxes collected are remitted to the Sheriff's Department. The School Board's costs of collecting the funds are shared proportionally by the Parish Council, Sheriff's Department and the School Board.

**S. ACCOUNTING ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make certain estimates and assumptions. Those estimates affect the reported amounts of assets and liabilities and disclosure of assets and liabilities at the date of the financial statements. They may also affect the reported amounts of revenues and expenses of proprietary funds and the government-wide financial statements during the reporting period. Actual results could differ from these estimates.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

Budget

The procedures used by the Parish in establishing the budgetary data reflected in the financial statements are as follows:

- (1) At least sixty (60) days before the beginning of the fiscal year, the President submits a line item operating budget and a capital budget in accordance with accepted accounting procedure in a format established by the Parish Council. The budget submitted shall be balanced. The President submits with the budget a message *containing recommendations concerning the fiscal policy of the Parish, a description of the important features of the budget, and an explanation of all major increases or decreases in budget recommendations as compared with expenditures of the prior year.*
- (2) The Parish Council publishes the proposed budget in the official journal two (2) weeks before the meeting at which the budget is to be adopted. The budget as adopted constitutes an appropriation of funds for all purposes contained therein. A budget ordinance becomes effective the first day of the fiscal year, unless otherwise provided therein.
- (3) The Parish Council may amend the budgets before adoption except that no items for debt service may be reduced below the amount certified by the President as necessary. *In no event should the Parish Council cause the total expenditures to exceed anticipated revenue. If the Parish Council fails to act on either budget within the time limit provided, it shall be adopted as submitted by the President.*
- (4) The Parish President is authorized to transfer budgeted amounts between departments; however, any revisions that alter the total expenditures/revenues of a fund must be approved by the Parish Council.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)**

Expenditures In Excess of Appropriations

The following funds had expenditures in excess of appropriations for the year ended December 31, 2004:

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Excess</u>
<b>Special Revenue Funds</b>			
Criminal Court	\$ 991,660	\$1,049,559	\$ (57,899)
Fire Services	761,535	787,783	(26,248)
Street Lightning	737,328	785,301	(47,973)
Health Unit Tax	202,815	202,928	(113)
Ambulance	236,200	236,296	(96)
ARC Maintenance	144,773	144,812	(39)

Expenditures exceeded appropriations due to the accrual of expenditures subsequent to year end for each of the above funds.

Deficit Fund Balances /Net Assets

The following funds had deficits in fund balance /net assets at December 31, 2004:

<u>Special Revenue Fund</u>	
Criminal Court Fund	<u>\$(379,742)</u>
 <u>Capital Project Fund</u>	
Fire Department Bond Construction	<u>\$ (6)</u>

The deficit fund balance in the Criminal Court Fund is the result of increasing mandated court costs. The Parish is consulting with the 40<sup>th</sup> Judicial District Judges and the District Attorney to review this fund.

**NOTE 3 - AD VALOREM TAX**

Ad valorem tax on real property is levied as of November 15<sup>th</sup> of each year. The tax becomes an enforceable lien on the property on the first day of the month following the filing of the tax rolls by the Assessor with the Louisiana Tax Commission (usually December 1<sup>st</sup>). The tax bills are mailed by the Sheriff's Office in early December and are due upon receipt. The taxes become delinquent on January 1<sup>st</sup> in the year after levy. The property taxes are levied on property values determined by the St. John the Baptist Parish Assessor's Office.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 3 - AD VALOREM TAX (CONTINUED)**

The following is a summary of authorized and levied ad valorem taxes for the year:

<u>Parishwide Taxes</u>	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Parishwide	4.13	4.13	Permanent
Courthouse and Jail	1.01	1.01	12/31/05
Library	9.74	9.74	12/31/07
Public Health	0.97	0.97	12/31/07
Buildings, Drainage and Roads	8.00	8.00	03/01/22
Buildings, Drainage and Roads	5.50	5.50	03/01/22
Road Lighting District No.1	4.86	4.86	12/31/07
2002 Refunding Bonds	1.20	1.20	03/01/08
Mosquito Abatement District	0.48	0.48	12/31/08
Juvenile Detention Center	0.98	0.98	12/31/09
Public Buildings	0.50	0.50	12/31/07
Public Buildings ARC Maintenance	0.98	0.98	12/31/12
Senior Citizen Center	1.00	1.00	12/31/13
Drainage Works and Building Improvements	0.60	0.60	12/31/18
Public Buildings, ARC Center	0.20	0.20	12/31/08

**NOTE 4 - SALES AND USE TAX**

The Parish levies a 4.75 % sales and use tax. The Parish and the St. John the Baptist Parish School Board have entered into an agreement under which the School Board collects the Parish's sales and use taxes for a stipulated fee. The School Board remits two and one-quarter percent of the taxes collected to the Parish on a monthly basis. Sales and use tax revenue recognized in 2004 totaled \$13,110,732.

**NOTE 5 - CASH AND CASH EQUIVALENTS**

At December 31, 2004, the Council has cash and cash equivalents (book balances) totaling \$23,967,917 of which \$22,514,039 is unrestricted and \$1,453,878 is restricted. Restricted cash is included with restricted assets on the combined balance sheet. In the enterprise funds, restricted cash equals \$1,453,878 and unrestricted cash equals \$545,195 for total cash of \$1,999,073, which is presented as total cash in the statement of cash flows.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in joint custody in a federal reserve bank.

At December 31, 2004, the Council has \$24,147,232 in deposits (collected bank balances) which is secured from risk by \$138,612 of federal deposit insurance and \$24,008,620 of pledged securities held by the federal reserve bank in the name of the fiscal agent bank and the Parish (GASB Category 1).

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 6 - INVESTMENTS**

Investments consist of obligations of the United States Treasury, all of which were purchased with original maturities of one year or less. These investments are stated at amortized cost, which approximates fair value net of unrealized gain/loss in accordance with Government Accounting Standards Board Statement (GASBS) No 31, "Accounting and Financial Reporting For Certain Investments and For External Investment Pools."

Investments at year end are categorized below to give an indication of the level of risk assumed by the Parish. The categories of credit risk are as follows:

Category 1 - Insured or registered, or securities held by the Parish or its agent in the Parish's name.

Category 2 - Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Parish's name.

Category 3 - Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the Parish's name.

Investments held at December 31, 2004 consist of \$107,011 in the Louisiana Asset Management Pool (LAMP), a local government investment pool. In accordance with GASB Codification Section I50.126, the investment in LAMP at December 31, 2004 is not categorized in the three risk categories provided by GASB Codification Section I50.125 because the investment is in the pool of funds and therefore not evidenced by securities that exist in physical or book entry form.

LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LSA - R.S. 33:2955. Accordingly, LAMP investments are restricted to securities issued, guaranteed, or backed by the U.S. Treasury, the U.S. Government, or one of its agencies, enterprises, or instrumentalities, as well as repurchase agreements collateralized by those securities.

Effective August 1, 2001, LAMP's investment guidelines were amended to permit the investment in government-only money market funds. In its 2001 Regular Session, the Louisiana Legislature (Senate Bill No. 512, Act 701) enacted LSA-R.S. 33:2955(A)(1)(h) which allows all municipalities, parishes, school boards, and any other political subdivisions of the State to invest in "Investment grade (A-1/P-1) commercial paper of domestic United States corporations." Effective October 1, 2001, LAMP's Investment Guidelines were amended to allow the limited investment in A-1 or A-1+ commercial paper.

The dollar weighted average portfolio maturity of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days. LAMP is designed to

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
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**NOTE 6 - INVESTMENTS (CONTINUED)**

be highly liquid to give its participants immediate access to their account balances. The investments in LAMP are stated at fair value based on quoted market rates. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the value of the pool shares.

LAMP, Inc. is subject to the regulatory oversight of the state treasurer and the board of directors. LAMP is not registered with the SEC as an investment company.

At year end, the Parish's investment balances were as follows:

	Category			Fair Value
	1	2	3	
U.S. Instrumentality Securities	<u>\$9,195,614</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,195,614</u>
Total Investments	<u>\$9,195,614</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,195,614</u>
Investments not subject to categorization:				
Louisiana Asset Management Pool				<u>107,011</u>
Total Investments				<u>\$ 9,302,625</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 7 - RECEIVABLES**

Receivables at December 31, 2004 for the Parish's individual major funds and nonmajor funds, including the applicable allowances for uncollectible accounts, are as follows:

	General Fund	Sales Tax District	Economic Development	Roads and Bridges	1992 G.O. Sinking	2004 Water G.O. Construction	Utilities System	Sewerage	Solid Waste	Nonmajor Funds	Total
Taxes:											
Ad Valorem	\$ 952,382	\$ -	\$ -	\$ -	\$ 2,964,773	\$ -	\$ -	\$ -	\$ -	\$ 1,712,078	\$ 5,629,233
Sales & Use	-	1,222,810	496,881	496,881	-	-	-	-	-	601,003	2,817,575
Intergovernmental:											
Federal	102,252	-	-	4,150	-	-	6,113	41,918	-	15,515	169,948
State	38,907	-	-	69,570	-	-	-	-	-	87,238	195,715
Accounts receivable	198,896	-	75,387	-	-	-	2,098,357	174,634	82,163	165,773	2,795,210
Other receivables	109,900	-	815,000	3,993	-	-	-	-	-	-	928,893
Gross receivables	1,402,337	1,222,810	1,387,268	574,594	2,964,773	-	2,104,470	216,552	82,163	2,581,607	12,536,574
Less: Allowance for estimated uncollectibles	(28,644)	-	-	-	(89,170)	-	(720,872)	(28,734)	(2,465)	(27,474)	(897,359)
Net receivables	\$ 1,373,693	\$ 1,222,810	\$ 1,387,268	\$ 574,594	\$ 2,875,603	\$ -	\$ 1,383,598	\$ 187,818	\$ 79,698	\$ 2,554,133	\$ 11,639,215

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 7 - RECEIVABLES (CONTINUED)**

An allowance for estimated uncollectible receivables is established based on historical collection experience and other relevant circumstances. The allowance for estimated uncollectibles at December 31, 2004, consists of the following:

General Fund	<u>\$ 28,644</u>
Special Revenue Funds:	
Street Lights	\$ 26,915
Ambulance Fund	<u>253</u>
	<u>\$ 27,168</u>
Debt Service Fund:	
General Obligation Bond Series 1992	<u>\$ 89,170</u>
Enterprise Funds:	
Sewer District 1B	\$ 28,734
Solid Waste	2,465
Utilities System	720,872
Mosquito Abatement	<u>306</u>
	<u>\$ 752,377</u>
Total allowance for uncollectible accounts	<u>\$897,359</u>

Upon further analysis of the Utilities System accounts receivable at December 31, 2004, a full allowance was established for all inactive account balances. An allowance for estimated uncollectibles on the remaining active account balances is based on historical collection experience.

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

**NOTE 8 - CAPITAL ASSETS**

Capital asset activity for the year ended December 31, 2004 was as follows:

	December 31, 2003			Completed	December 31,
	<u>As Restated</u>	<u>Additions</u>	<u>Reductions</u>	<u>Construction</u>	<u>2004</u>
<b>Governmental Activities</b>					
Capital assets not being depreciated:					
Land	\$ 2,914,679	\$ 292,333	\$ -	\$ -	\$ 3,207,012
Construction-in-progress	<u>9,353,564</u>	<u>6,117,625</u>	<u>(53,192)</u>	<u>(3,051,223)</u>	<u>12,366,774</u>
Total capital assets not being depreciated	<u>12,268,243</u>	<u>6,409,958</u>	<u>(53,192)</u>	<u>(3,051,223)</u>	<u>15,573,786</u>
Capital assets being depreciated:					
Buildings and building improvements	5,951,899	565,501	-	-	6,517,400
Street system	24,335,579	1,079,348	-	-	25,414,927
Drainage system	4,967,637	1,675,201	-	-	6,642,838
Furniture, Fixtures and Equipment	4,138,335	145,612	-	-	4,283,947
Vehicles	<u>4,822,986</u>	<u>130,312</u>	<u>-</u>	<u>-</u>	<u>4,953,298</u>
Total capital assets being depreciated	<u>44,216,436</u>	<u>3,595,974</u>	<u>-</u>	<u>-</u>	<u>47,812,410</u>
Less accumulated depreciation for:					
Buildings and building improvements	2,789,409	156,426	-	-	2,945,835
Street system	17,683,298	658,453	-	-	18,341,751
Drainage system	4,607,696	206,281	-	-	4,813,977
Furniture, fixtures and equipment	3,293,065	274,213	-	-	3,567,278
Vehicles	<u>4,070,742</u>	<u>198,478</u>	<u>-</u>	<u>-</u>	<u>4,269,220</u>
Total accumulated depreciation	<u>32,444,210</u>	<u>1,493,851</u>	<u>-</u>	<u>-</u>	<u>33,938,061</u>
Total capital assets being depreciated, net	<u>11,772,226</u>	<u>2,102,123</u>	<u>-</u>	<u>-</u>	<u>13,874,349</u>
Total governmental activities capital assets, net	<u>\$ 24,040,469</u>	<u>\$ 8,512,081</u>	<u>\$ (53,192)</u>	<u>\$ (3,051,223)</u>	<u>\$ 29,448,135</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

**NOTE 8 - CAPITAL ASSETS (CONTINUED)**

	<u>December 31,</u> <u>2003</u>	<u>Additions</u>	<u>Reductions</u>	<u>Completed</u> <u>Construction</u>	<u>December 31,</u> <u>2004</u>
<b>Business-Type Activities</b>					
Capital assets not being depreciated:					
Land	\$ 1,678,616	\$ -	\$ -	\$ -	\$ 1,678,616
Construction-in-progress	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total capital assets not being depreciated	<u>1,678,616</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,678,616</u>
Capital assets being depreciated:					
Buildings and building improvements	6,035,037	9,000	-	-	6,044,037
Systems - water and sewer	150,246,970	555,494	-	-	150,802,464
Furniture, fixtures and equipment	1,586,810	19,959	-	-	1,606,769
Vehicles	<u>916,069</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>916,069</u>
Total capital assets being depreciated	<u>158,784,886</u>	<u>584,453</u>	<u>-</u>	<u>-</u>	<u>159,369,339</u>
Less accumulated depreciation for:					
Buildings and building Improvements	443,485	121,741	-	-	565,226
Systems - water and sewer	77,075,960	5,271,054	-	-	82,347,014
Furniture, fixtures and equipment	1,040,437	181,351	-	-	1,221,788
Vehicles	<u>783,019</u>	<u>49,616</u>	<u>-</u>	<u>-</u>	<u>832,635</u>
Total accumulated depreciation	<u>79,342,901</u>	<u>5,623,762</u>	<u>-</u>	<u>-</u>	<u>84,966,663</u>
Total capital assets being depreciated, net	<u>79,441,985</u>	<u>(5,039,309)</u>	<u>-</u>	<u>-</u>	<u>74,402,676</u>
Total business-type activities capital assets, net	<u>\$ 81,120,601</u>	<u>\$ (5,039,309)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 76,081,292</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 8 - CAPITAL ASSETS (CONTINUED)**

Depreciation expense was charged to functions/programs of the Parish as follows:

Governmental activities:	
General government	\$ 230,871
Public Safety	352,874
Public works	864,734
Economic Development	<u>45,372</u>
Total depreciation expense - governmental activities	<u>\$ 1,493,851</u>

Business-type activities:	
Solid Waste	\$ 10,377
Utilities Operations	1,705,745
Mosquito Operations	31,741
Sewerage Operations	<u>3,875,899</u>
Total depreciation expense - business-type activities	<u>\$ 5,623,762</u>

Construction in progress is comprised of the following:

	<u>Project Contract Authorization</u>	<u>Expended to Dec. 31, 2004</u>	<u>Committed Financing</u>	<u>Required Financing</u>
<b>Governmental Activities:</b>				
Castle Dr. Sewer Evaluation	\$ 200,000	\$ 23,665	\$ 176,335	\$ 176,335
Reserve Relief Construction	400,000	153,980	246,020	246,020
Drainage Construction	1,374,488	1,265,984	108,504	108,504
LaPlace Park Construction	1,130,000	896,762	233,238	233,238
Construction Skips PH II	500,000	308,100	191,900	191,900
Sewer Regionalization	1,500,000	1,399,860	100,140	100,140
Water Bond Construction	9,500,000	125,304	9,374,696	9,374,696
Division A Roads	3,100,000	673,675	2,426,325	2,426,325
Division A Drainage	1,300,000	50,731	1,249,269	1,249,269
Division B Drainage	1,200,000	406,870	793,130	793,130
Division A Park	2,900,000	879,851	2,020,149	2,020,149
Division B Park	1,050,000	262,688	787,332	787,332
Division A Building	1,700,000	459,882	1,240,118	1,240,118
Division B Building	8,010,000	3,260,004	4,749,996	4,749,996
Reserve SSES	500,000	11,974	488,026	488,026
Lift Station Upgrades	200,000	119,020	80,980	80,980

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 8 - CAPITAL ASSETS (CONTINUED)**

	Project Contract <u>Authorization</u>	Expended to Dec. 31, 2004	Committed <u>Financing</u>	Required <u>Financing</u>
Convention Center	\$ 1,500,000	\$ 967,542	\$ 532,458	\$ 532,458
Airport	325,000	316,717	8,283	8,283
LaPlace Volunteer Fire Dept.	100,000	94,496	5,504	5,504
Westbank Volunteer Fire Dept.	500,000	477,651	22,349	22,349
Energy Construction Project	<u>723,000</u>	<u>212,038</u>	<u>510,962</u>	<u>510,962</u>
<b>TOTAL CONSTRUCTION IN PROGRESS</b>	<b><u>\$ 37,712,488</u></b>	<b><u>\$ 12,366,774</u></b>	<b><u>\$25,345,714</u></b>	<b><u>\$ 25,345,714</u></b>

**NOTE 9 - PENSION PLAN**

Parochial Employees' Retirement System of Louisiana

*Plan Description*

The Parochial Employees' Retirement System Board of Trustees (the "Board") administers the Parochial Employees' Retirement System (the "State Plan"), a cost-sharing multiple-employer defined benefit plan established by the Louisiana Legislature as of January 1, 1953 by Act 205 of 1952. The State Plan is operating pursuant to LSA-R.S. 11:1901 through 11:2015. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the Council are members of Plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the system. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 per cent of their final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only prior to January 1, 1980, the benefit is equal to one per cent of final average salary plus \$24 for each year of supplemental-plan-only service earned prior to January 1, 1980, plus 3 per cent of final-average salary for each year of service credited after the revision date. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The State Plan issues an annual publicly available financial report that includes financial statements and required supplementary information. The financial report may be obtained by writing to the

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 9 - PENSION PLAN (CONTINUED)**

Parochial Employees' Retirement System, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (225) 928-1361.

*Funding Policy*

Under Plan A, Members are required by statute to contribute 9.5 percent of their annual covered salary and the St. John the Baptist Parish Council is required to contribute at an actuarially determined rate. Effective January 1, 1997, the current employer contribution rate is 11.75 percent of annual covered payroll. Contributions to the System also include one-fourth of one per cent of the taxes shown to be collectible by the tax rolls of each parish (except Orleans and East Baton Rouge Parishes). These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the St. John the Baptist Parish Council are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation of the prior fiscal year.

Firefighters' Retirement System

*Plan Description*

The Firefighters' Retirement System Board of Trustees administers the Firefighters' Retirement System, a cost-sharing multiple-employer, defined benefit pension plan covering firefighters employed by a municipality, parish, or fire protection district of the State of Louisiana. The plan was created under the provisions of LRS 11:2251 through 11:2269.

Employees with 20 or more years of service who have attained age 50 or employees who have 12 years of service who have attained age 55 or 25 years of service at any age, are entitled to annual pension benefits equal to 3 <sup>1</sup>/<sub>3</sub>% of their average final compensation based on the 36 consecutive months of highest pay multiplied by their total years of service, not to exceed 100 percent. Employees may elect to receive their pension benefits in the form of a joint and survivor annuity. Employees terminating before rendering 12 years of service forfeit the right to receive accumulated plan benefits attributable to their employer's contributions. Benefits are payable over the employees' lives in the form of a monthly annuity.

The Firefighters' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information. The financial report may be obtained by writing to the Firefighters' Retirement System, 3100 Brentwood Dr., Baton Rouge, LA 70809 or by calling 225-925-4060.

*Funding Policy*

Contributions for all members are established by statute at 8.0% of earnable compensation. The contributions are deducted from the member's salary and remitted by the participating agency. According to state statute, contributions for all employers are actuarially determined each year. The

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 9 - PENSION PLAN (CONTINUED)**

employer's contribution rate was 21% through June 30, 2004. Effective July 1, 2004, the employer's contribution rate increased to 24%.

**BASIS OF ACCOUNTING**

The Parish's financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions to each plan are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan.

**METHOD USED TO VALUE INVESTMENTS**

As required by Governmental Accounting Standards Board Statement no. 25, "*Financial Reporting for Defined Benefit Pension Plans and Note Disclosure for Defined Contribution Plans*", investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on national or international exchanges are valued at the last reported sales price at current exchange rates. Corporate bonds are valued based on yields currently available on comparable securities from issuers of similar credit ratings. Investments that do not have an established market are reported at estimated fair value.

The following provides certain disclosures for the Parish's contributions to the Parochial Employees' Retirement System of Louisiana under Plan A.

	<u>December 31</u>		
	<u>2002</u>	<u>2003</u>	<u>2004</u>
Employer required contribution rate	7.75%	7.75%	11.75%
Covered payroll	\$ 5,981,890	\$ 6,269,576	\$ 6,095,672
Required employer contributions	\$ 384,575	\$ 411,119	\$ 716,241
Actual Parish contributions	\$ 384,575	\$ 411,119	\$ 716,241

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 9 - PENSION PLAN (CONTINUED)**

The following provides certain disclosures for the Parish's contributions to the Firefighters' Retirement System, which commenced in January 2004.

	<u>December 31, 2004</u>
Employer required contribution rate	21%/24%
Covered payroll	329,750
Required employer contributions	76,670
Actual Parish contributions	69,127

The Parish continued calculating their contribution amount at 21% through December 31, 2004. In March 2005, the Parish remitted additional contributions for the difference of \$7,543, upon their notification of the increase to 24% effective July 1, 2004.

**NOTE 10 - OTHER POST-EMPLOYMENT BENEFITS**

The St. John the Baptist Parish Council provides certain continuing health care and life insurance benefits for its employees. Substantially all of the Council's employees become eligible for these benefits if they reach normal retirement age while working for the Council. Life insurance benefits for retirees and similar benefits for active employees are provided through an insurance company whose monthly premiums are paid jointly by the Council. Health care benefits for retirees and employees were provided through the Parish's self-insured health care program for the period June 1, 1999 through May 31, 2000. Beginning June 1, 2000, health care benefits are provided through an insurance company. The Council pays benefits for retirees in full. The Council recognizes the cost of providing these benefits as expenditures when paid during the year. At December 31, 2004, sixty-two retirees were eligible and receiving such health care benefits. Total premiums paid by the Parish on behalf of retirees for health care and life insurance benefits amounted to approximately \$423,618 for the year ended December 31, 2004.

ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004

**NOTE 11 - ACCOUNTS, SALARIES, AND OTHER PAYABLES**

The following is a summary of accounts, contracts, salaries, and other payables as of December 31, 2004.

Class of Payable	General Fund	Economic Development	Sales Tax District	Roads and Bridges	2004		Utilities System	Sewerage	Solid Waste	Nonmajor Funds	Total
					Water General Obligation Construction	2002 General Obligation Bond Construction					
Salaries	\$ 35,322	\$ 2,926	\$ -	\$ 61,714	\$ -	\$ -	\$ 57,135	\$ 76,653	\$ -	\$ 11,756	\$ 245,506
Withholdings	88,904	1,811	-	64,211	-	-	56,111	76,776	-	5,079	292,892
Contracts	12,825	-	-	-	-	215,484	-	-	-	72,601	300,910
Accounts	178,853	13,855	250	110,381	44,690	881,371	193,596	161,476	260,087	877,226	2,721,785
Other	3,953	-	-	-	-	-	189,678	-	-	13,000	206,631
<b>Total</b>	<b>\$ 319,857</b>	<b>\$ 18,592</b>	<b>\$ 250</b>	<b>\$ 236,306</b>	<b>\$ 44,690</b>	<b>\$ 1,096,855</b>	<b>\$ 496,520</b>	<b>\$ 314,905</b>	<b>\$ 260,087</b>	<b>\$ 979,662</b>	<b>\$3,767,724</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 12 - CAPITAL LEASES**

Leases are accounted for in accordance with GASB Codification Section L20-Leases, which requires classification of leases as capital or operating leases. Governmental fund assets under capital leases are recorded in the government-wide financial statements.

The following is a schedule of capital lease obligations at December 31, 2004:

<u>Description</u>	<u>Capitalizable Amount</u>	<u>Interest Rate</u>	<u>Termination Date</u>	<u>Principal Balance</u>	<u>Interest to Maturity</u>
<b>Governmental Funds:</b>					
Motorola Radios	\$ 202,420	6.45%	01/01/07	\$ 70,025	\$ 4,998
LaPlace Rescue Pumpers	529,996	6.79	02/22/08	332,245	58,249
Reserve Pumper Truck	229,448	5.55	02/11/08	101,207	14,344
Garyville Emergency Truck	229,240	5.52	04/01/07	76,372	8,582
Westbank Rescue Truck	190,665	6.00	11/15/06	47,746	3,276
<b>Public Works</b>					
Caterpillar	192,019	4.55	07/23/05	45,223	962
Street Sweeper	154,265	4.90	02/21/06	47,794	1,310
Front in Load	<u>78,194</u>		07/01/08	<u>70,537</u>	<u>7,944</u>
Total Leases Payable	<u>\$ 1,806,247</u>			<u>\$ 791,149</u>	<u>\$ 99,665</u>

The following is a schedule of future minimum lease payments under capital leases and the present value of the net minimum lease payments as of December 31, 2004:

<u>Year Ended</u>	<u>Governmental Funds</u>
2005	\$ 326,953
2006	245,115
2007	179,594
2008	<u>139,152</u>
Total Minimum Lease Payments	890,814
Less: Amounts Representing Interest	<u>(99,665)</u>
Present Value of Net Minimum Lease Payments	<u>\$791,149</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 13 - LONG-TERM DEBT**

The following is a summary of long-term debt transactions of the Parish for the year ended December 31, 2004:

	<u>Balance 1/1/2004</u>	<u>Issues or Additions</u>	<u>Payments or Expenditures</u>	<u>Discount/ (Premium)</u>	<u>Balance 12/31/2004</u>	<u>Due Within One Year</u>
<b>Governmental Activities</b>						
General Obligation Bonds	\$25,455,000	\$ 8,300,000	\$ 1,165,000	\$ -	\$ 32,590,000	\$ 1,525,000
Certificates of Indebtedness	1,480,000	723,000	255,000	-	1,948,000	220,000
Public Improvement Bonds	21,757,055	-	1,550,000	(3,368)	20,203,687	1,625,000
Sales Tax Bonds	330,000	-	25,000	-	305,000	30,000
Capital Lease Obligations	1,023,723	78,194	310,768	-	791,149	282,741
Revenues Anticipation Note	-	800,000	-	-	800,000	800,000
Promissory Notes	<u>200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>200</u>	<u>-</u>
Total Governmental Activities	<u>50,045,978</u>	<u>9,901,194</u>	<u>3,305,768</u>	<u>(3,368)</u>	<u>56,638,036</u>	<u>4,482,741</u>
<b>Business-Type Activities</b>						
Revenue Bonds	8,343,150	-	268,284	9,307	8,084,173	282,915
Capital Lease Obligations	<u>2,367</u>	<u>-</u>	<u>2,367</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Business-Type Activities	<u>8,345,517</u>	<u>-</u>	<u>270,651</u>	<u>9,307</u>	<u>8,084,173</u>	<u>282,915</u>
<b>Total Governmental and Business-Type Activities</b>	<u>\$ 58,391,495</u>	<u>\$ 9,901,194</u>	<u>\$ 3,576,419</u>	<u>\$ 5,939</u>	<u>\$ 64,722,209</u>	<u>\$ 4,765,656</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
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**NOTE 13 - LONG-TERM DEBT (CONTINUED)**

General Obligation Bonds, Revenue Bonds, Certificates of Indebtedness, Revenue Anticipation Note and other long-term debt are comprised of the following individual issues:

Bond Type	Date of Issuance	Authorized and Issued	Interest Rate %	Maturity Date	Principal Outstanding	Interest to Maturity
<b>Government Activities:</b>						
<u>Public Improvement Bonds</u>						
Public Improvement Bonds, Series ST-1993	04/01/93	\$ 1,400,000	7.0-10.0	01/01/13	\$ 805,000	\$ 315,180
Public Improvement Bonds, Series ST-1994	10/01/94	500,000	5.5-10.0	01/01/14	315,000	103,445
Public Improvement Bonds, Series ST-1995	07/01/95	800,000	5.3-10.0	01/01/15	660,000	281,554
Public Improvement Refunding Bonds-1996	12/01/96	6,800,000	3.9-5.6	12/01/14	4,690,000	1,451,706
Public Improvement Bonds ST-1996	10/01/96	2,700,000	5.1-5.5	12/01/14	1,820,000	589,570
Public Improvement Refunding Bonds, Series ST-1999	12/01/99	14,925,000	4.375-5.5	01/01/14	11,190,000	3,431,823
Public Improvement Refunding Bonds, Series ST-1999 (Economic Development)	04/01/99	805,000	3.75-4.5	01/01/10	445,000	50,864
Public Improvement Bonds ST-2002 (Economic Development)	03/01/02	330,000	2.50-8.0	01/01/12	245,000	81,308
Total Public Improvement Bonds					<u>\$ 20,170,000</u>	<u>\$ 6,305,450</u>
<u>General Obligation Bonds</u>						
General Obligation Bonds - Series 1993 [1]	08/01/93	500,000	3.95-9.0	08/01/08	\$ 185,000	\$ 24,920
General Obligation Bonds - Series 1998A [1]	03/01/98	6,000,000	5.0	03/01/18	4,775,000	1,776,544
General Obligation Bonds - Series 1998B [1]	03/01/98	1,200,000	5.0	03/01/18	960,000	375,035
General Obligation Refunding Bonds - Series 2002 [1]	02/28/02	1,525,000	0.10-6.0	03/01/08	1,125,000	101,827
General Obligation Bonds - Series 2002 [1]	06/01/02	6,635,000	4.20-7.0	03/01/12	6,230,000	3,026,768
General Obligation Bonds - Series 2003 [1]	02/01/03	11,365,000	5.0	02/01/13	11,015,000	5,477,615
General Obligation Bonds - Series 2004 [1]	11/16/04	8,300,000	3.5-5.0	03/01/24	8,300,000	3,830,796
Total General Obligation Bonds					<u>\$ 32,590,000</u>	<u>\$ 14,613,505</u>
<u>Certificates of Indebtedness</u>						
Certificate of Indebtedness-2002	01/09/02	1,840,000	3.65	04/01/09	\$ 1,225,000	\$ 116,163
Certificate of Indebtedness-2004	10/20/04	723,000	4.78	04/01/20	723,000	278,915
Total Certificates of Indebtedness					<u>\$ 1,948,000</u>	<u>\$ 395,078</u>
<u>Sales Tax Bonds</u>						
Series 2003	02/01/03	330,000	4.0	02/01/13	\$ 305,000	\$ 64,576
<u>Revenue Anticipation Note</u>						
Series 2004	10/27/04	800,000	1.81	03/01/05	\$ 800,000	\$ 14,480
Total Bonds, Certificates of Indebtedness and Revenue Anticipation Note					<u>\$ 55,813,000</u>	<u>\$ 21,393,082</u>
<b>Business-type Activities:</b>						
<u>Revenue Bonds</u>						
Water Revenue Refunding Series 1997A Tax-exempt bonds	10/01/97	356,000	5.75	12/01/14	\$ 251,000	\$ 86,481
Water Revenue Refunding Series 1997B Taxable bonds	10/01/97	2,445,000	8.00	12/01/11	1,550,000	534,400
Water Revenue Utility Bonds Series 1998	6/1/98	3,500,000	5.125	06/01/28	2,987,577	2,047,455
Water Revenue Utility Bonds Series 1999	11/1/99	3,500,000	4.20-5.75	12/01/19	3,430,000	2,229,880
Total Revenue Bonds					<u>\$ 8,218,577</u>	<u>\$ 4,898,216</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
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NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
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**NOTE 13 - LONG-TERM DEBT (CONTINUED)**

The annual requirements to maturity for water revenue bonds as of December 31, 2004 are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>
2005	\$ 282,915	\$ 485,903
2006	308,691	463,387
2007	327,878	442,175
2008	351,894	419,914
2009	372,259	394,684
2010-2028	<u>6,574,940</u>	<u>2,692,153</u>
	<u>\$ 8,218,577</u>	<u>\$4,898,216</u>

The annual requirements to maturity for general obligation bonds as of December 31, 2004 are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>
2005	\$ 1,525,000	\$ 1,390,770
2006	1,535,000	1,380,686
2007	1,605,000	1,303,240
2008	1,575,000	1,225,572
2009	1,385,000	1,152,827
2010-2024	<u>24,965,000</u>	<u>8,160,410</u>
	<u>\$ 32,590,000</u>	<u>\$ 14,613,505</u>

The annual requirements to maturity for sales tax bonds as of December 31, 2004 are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>
2005	\$ 30,000	\$ 11,986
2006	30,000	10,860
2007	30,000	9,736
2008	30,000	8,610
2009	35,000	7,456
2010-2013	<u>150,000</u>	<u>15,928</u>
	<u>\$ 305,000</u>	<u>\$ 64,576</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
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NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 13 - LONG-TERM DEBT (CONTINUED)**

The annual requirements to maturity for the revenue anticipation note as of December 31, 2004 are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>
2005	<u>\$ 800,000</u>	<u>\$ 14,480</u>

The annual requirements to maturity for certificates of indebtedness as of December 31, 2004 are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>
2005	\$ 220,000	\$ 68,543
2006	253,000	61,433
2007	280,000	51,597
2008	296,000	40,919
2009	311,000	29,665
2010-2024	<u>588,000</u>	<u>142,921</u>
	<u>\$1,948,000</u>	<u>\$ 395,078</u>

The annual requirements to maturity for public improvement bonds as of December 31, 2004 are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>
2005	\$ 1,625,000	\$ 1,068,482
2006	1,725,000	984,424
2007	1,805,000	898,519
2008	1,905,000	808,105
2009	1,995,000	711,267
2010-2024	<u>11,115,000</u>	<u>1,834,653</u>
	<u>\$ 20,170,000</u>	<u>\$ 6,305,450</u>

General Obligation Bonds, totaling \$32,590,000 are secured by an annual ad valorem tax levy. In accordance with Louisiana Revised Statute 39:562, the Council is legally restricted from incurring long-term bonded debt in excess of 35 percent of the assessed value of property in the Parish. The statute also states the Parish is restricted from incurring long-term bonded debt in excess of 10 percent of assessed value for any one purpose. The statutory debt limit for the Parish is reported in

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**December 31, 2004**

**NOTE 13 - LONG-TERM DEBT (CONTINUED)**

the Statistical Section of the Parish's comprehensive annual financial report. The total indebtedness secured by ad valorem taxes totaled \$32,590,000.

The government-wide financial statements do not include any of the Pollution Control Revenue Bonds or Industrial Revenue Bonds issued by the industrial districts of St. John the Baptist Parish. Obligations of the industrial districts are payable solely from the income and revenues derived from the industrial districts. Although the name of the Council appears on the face of the bonds, the Council has not guaranteed payment of those bonds in the event of default by the issuing authority.

According to the terms of the bond indenture agreements, the St. John the Baptist Parish Utilities System Enterprise Fund must provide net revenues in each year at least equal to 130 percent of the principal and interest requirements in that year. For the year ended December 31, 2004, the net revenues before depreciation was less than 130 percent of the debt service requirements, thus, the bond debt service coverage factor was not met.

All of the Fund's outstanding revenue bonds are subject to early redemption provisions.

There are a number of limitations and restrictions contained in the various bond indentures. The Parish is in compliance with all significant limitations and restrictions, including federal arbitrage regulations.

**Defeasance of Debts**

In 1989, the Council defeased certain 1987 Public Improvement Bonds by placing the proceeds of the new bonds in an irrevocable trust to provide for all future debt service payments on the 1987 bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Council's financial statements.

In 1992, the Council defeased \$265,000 of Series 1983 Health Unit Bonds, \$5,150,000 of Series 1984 Water Improvement Bonds, and \$2,610,000 of Series 1986 Parishwide Sewerage System Bonds by placing the proceeds of the new bonds in an irrevocable trust to provide for all future debt service payments of the defeased bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Council's financial statements.

In 1996, the Council defeased \$6,200,000 of Public Improvement Bonds, Series ST 1990, by issuing \$6,800,000 of Public Improvement Refunding Bonds, Series 1996. The Council placed the proceeds of the new bonds in an irrevocable trust to provide for all future debt service payments of the defeased bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Council's financial statements.

In February 2002, the Council defeased \$1,500,000 of General Obligation Refunding Bonds, Series 1992 by placing the proceeds of General Obligation Refunding Bonds, Series 2002 in an

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NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 13 - LONG-TERM DEBT (CONTINUED)**

irrevocable trust to provide for all future debt service payments of the defeased bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Council's financial statements.

At December 31, 2004, \$16,890,000 of bonds outstanding is considered defeased.

In December 1997, the Council defeased \$875,000 of Water and Gas Series 1971 Serial Bonds, \$70,000 of Water and Gas Series 1973 Serial Bonds, \$12,000 of Water and Gas Series 1978 Serial Bonds, and \$3,980,000 of Water and Gas Series 1993 Serial Bonds by placing the proceeds from the sale of the natural gas system along with a portion of the proceeds from the issuance of St. John Utility Revenue Bonds Series 1997A and 1997B in an irrevocable trust to provide for all future debt service payments on the defeased bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Utilities System's financial statements.

At December 31, 2004, \$2,814,000 of water and gas bonds outstanding is considered defeased.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
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NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 14 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

The composition of interfund balances as of December 31, 2004, is as follows:

Due To/From Other Funds

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Road & Bridges	\$ 7,500
	Economic Development	14,120
	Sewerage	17,167
	Utilities	21,579
	Nonmajor Governmental Funds	68,096
Sales Tax District	General Fund	200,000
	Sewerage	311,000
	Solid Waste	372,000
Roads and Bridges	General Fund	150
	Utilities	24,452
	Sewerage	11,557
	Nonmajor Governmental Funds	8,892
Utilities System	Economic Development	237
	General Fund	35,272
	Sewerage	22,910
	Roads and Bridges	4,141
	Nonmajor Governmental Funds	15,300
Sewerage	Utilities	972,319
	General Fund	7,660
	Solid Waste	10,000
	Nonmajor Governmental Funds	16,000
Solid Waste	Utilities System	764,369
Nonmajor Governmental Funds	Utilities System	84,388
	General Fund	30,367
	Nonmajor Governmental Funds	7,090
Nonmajor Proprietary Fund	Utilities System	<u>97,369</u>
		<u>\$ 3,123,935</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
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NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 14 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)**

The above due to/from other funds were short-term receivables or payables in the normal course of the Parish's operations.

A summary of interfund transfers at December 31, 2004, are as follows:

Transfer Out:	General Fund	Roads and Bridges	Sewerage	Nonmajor Funds	Total
Sales Tax District	\$ 156,635	\$ 1,000,000	\$ 1,700,000	\$ 2,611,633	\$ 5,468,268
Economic Development	1,335,000	100,000	-	547,230	1,982,230
Roads & Bridges	166,825	-	-	-	166,825
2002 GO Construction	55,295	-	-	-	55,295
Utilities System	75,085	-	-	-	75,085
Nonmajor Governmental Funds	201,233	-	16,000	41,645	258,878
Nonmajor Proprietary Funds	15,000	-	-	-	15,000
<b>Total</b>	<b>\$2,005,073</b>	<b>\$ 1,100,000</b>	<b>\$ 1,716,000</b>	<b>\$ 3,200,508</b>	<b>\$ 8,021,581</b>

Transfers are primarily used to move funds from:

- The Sales Tax District to other funds in connection with the operations, capital improvements and maintenance of the sewer district.
- The Economic Development Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

All other transfers are also in accordance with budgetary authorizations.

**NOTE 15 - CRIMINAL COURT FUND**

Louisiana Revised Statutes, at LSA-R.S. 15:571.11 requires that one-half of any surplus remaining in the Criminal Court Fund at year-end shall be transmitted to the Parish's General Fund. At December 31, 2004, there was no surplus in the Criminal Court Fund.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
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NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 16 - COMMITMENTS AND CONTINGENCIES**

Litigation

The Parish is a named defendant in a number of claims and lawsuits resulting principally from personal injury, property damage, assessments, and construction claims. The Parish Attorney has reviewed these claims and lawsuits in order to evaluate the likelihood of an unfavorable outcome to the Parish and to arrive at an estimate, if any, of the amount or range of potential loss to the Parish. As a result of such review, the various claims and lawsuits have been categorized into "probable," "reasonably possible," and "remote" contingencies as defined in GASB Codification C50. Legal counsel's opinion on the ultimate resolution of these matters is that little or no loss to the Parish Council should be incurred.

Federally Assisted Programs

The Parish receives significant financial assistance from numerous federal and state governmental agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements. The programs are audited in accordance with the Single Audit Act of 1984 and 1996 Amendments and also subject to further examination by the grantor agency. However, a single audit was not required for the year ended December 31, 2004. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements.

Debt

In March 1998, the St. John the Baptist Parish Council issued Certificates of Indebtedness, Series 1998 in the amount of \$2,925,000 for the purpose of constructing public libraries in the Parish, as set out in Proposition No. 1 approved by the voters on January 17, 1998. The Certificates are secured by and payable from an irrevocable pledge and dedication of the funds to be derived by the Parish from the levy and collection of a special ten (10) mills tax authorized to be levied each of the years 1998 through 2007, inclusive, on all the property subject to taxation within the corporate boundaries of the Parish pursuant to an election held on January 17, 1998.

The debt and related ad valorem tax revenues are recorded in the financial statements of St. John the Baptist Parish Library, a component unit of St. John the Baptist Parish Council. However, the Certificates of Indebtedness, Series 1998 is a direct obligation of the Parish Council, as issuer of the Certificates.

West Shore Feasibility Study

On February 16, 1998, an agreement was signed between the Pontchartrain Levee District (PLD), and the Department of the Army, Corps of Engineers (Corps) to perform a Hurricane Protection Feasibility Study at a cost of \$2,600,000. PLD was responsible for 50% of the total cost or \$1,350,000. On November 17, 1997, an agreement was reached by the Parish and the

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**NOTE 16 - COMMITMENTS AND CONTINGENCIES (CONTINUED)**

PLD stating that the Parish would fund 22.5% of the local share or \$293,625 to be paid in four installments. As of December 31, 2004, the Parish's total accumulated expenditures were \$293,625 of which \$75,037 is included in accounts payable.

Administrative Order

In December 2003, the Department of Health and Hospitals issued the Parish an Administrative Order for water violations associated with Water District 1. As a result, the Parish residents voted in a special election held on July 17, 2004 to allow the Council to issue \$9,500,000 of General Obligations Bonds, Water Systems Improvements Bonds. The bonds will be used to make the necessary improvements to the waterworks system and thus correct the violations cited under the Administrative Order. The Parish has resolved many of the violations and anticipates correcting all violations by June 2006. Failure to comply with the provisions of the Order could result in monetary fines or an administrative penalty.

**NOTE 17 - RESERVED FUND BALANCES AND NET ASSETS**

The nature and purpose of the reserves of fund balances and net assets as presented in the fund financial statements are as follows:

Fund balances - Reserved for debt service

Fund balance available to pay the principal balances of the Parish's general long-term obligations.

Fund balances - Reserved for capital projects

Unexpended funds remaining in a departmental budget dedicated for capital projects to be performed in future years.

Fund balances - Reserved for operations, capital improvements and maintenance of sewer district

Excess sales tax received by the sales tax district for the one-cent sewer tax.

Net assets - Reserved for bond retirement and capital additions

Net assets restricted to paying principal and interest in the Sewer Fund and Utilities System Enterprise Fund as well as expenditures for capital projects or emergency repairs performed in future years for these funds.

**NOTE 18 - PAYABLE FROM RESTRICTED ASSETS**

A summary of enterprise funds' payable from restricted assets by account follows:

	Utilities
	<u>System</u>
Customer deposits	\$1,125,283
Current portion of bonds payable	282,915
Accrued interest payable	<u>118,883</u>
Total	<u>\$1,527,081</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
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**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

**NOTE 19 - RISK MANAGEMENT**

The Parish is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. The more significant insurance coverages include water and sewerage commercial general liability, workers' compensation, business auto and commercial property.

**NOTE 20 - WIRELESS EMERGENCY 911 SERVICE CHARGE (UNAUDITED)**

Act 1029 of 1999 amends and reenacts Louisiana Revised Statutes (R.S.) 33:9101 through 9131 relative to communication districts. The act authorizes the governing authority of a communication district to levy an emergency telephone service charge on certain wireless communication systems to pay the costs of implementing FCC ordered enhancements to Emergency 911 systems.

In July 2000, the Council passed Ordinance MM-28 which authorized a levy on Commercial Mobile Radio Service ("CMRS") users of 85¢ per month per wireless CMRS service connection. As of December 31, 2004, the Parish had entered into Cooperative Endeavor Agreements or Non-Disclosure Agreements provided for by Act 1029 with five CMRS service suppliers. During the year-ended December 31, 2003, the Parish derived \$211,881 in revenues from the service charge. The Parish entered into a capital lease for equipment needed to implement the service enhancements for Phase I contemplated by the FCC. Principal and interest payments on the lease amounted to \$36,011 during the year-ended December 31, 2004. The Parish is still negotiating with other CMRS service suppliers to complete Phase I.

**NOTE 21 - SUBSEQUENT EVENTS**

In February 2005, the Parish issued \$1,300,000 of Sales Tax Bond, Series 2005, for the purpose of construction and improving fire stations for the Reserve Volunteer and the Garyville Volunteer Fire Departments.

In February 2005, the Parish issued \$1,200,000 of General Obligation Bonds, Series 2005. This is the second and final calling of the \$9,500,000 in General Obligations Bonds that was voted by the Parish residents in a special election held on July 17, 2004 for constructing additions and improvements to the waterworks system of the Parish.

In May 2005, the Parish issued a \$900,000 Revenue Anticipation Note, Series 2005 for which the anticipated 2005 ad valorem tax revenues were pledged for repayment. This note was obtained for the purpose of funding 2005 operational costs in the General Fund.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
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**NOTE 22 -SELECTED DISCLOSURES FOR DISCRETELY PRESENTED COMPONENT UNITS**

Financial reporting standards require footnote disclosure on discretely presented component units considering both the unit's significance relative to the total discretely presented component units and the nature and significance of the unit's relationship to the primary government (the Parish). As such, the following disclosures are presented.

**A. CASH**

Component units' deposits at year end are categorized below to give an indication of the level of risk assumed by the component units at their respective year ends. The categories of credit risk are as follows:

Category 1 - Insured or registered, or securities held by the component unit or its agent in the component unit's name.

Category 2 - Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the component unit's name.

Category 3 - Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the component unit's name.

Year-end bank balances and carrying amounts for component units are as follows:

	<u>Category</u>	<u>Total Bank Balance</u>	<u>Total Carrying Amount</u>
Community Action	1	\$ 8,712	\$ 8,449
Library	3	<u>485,737</u>	<u>430,889</u>
		<u>\$ 494,449</u>	<u>\$ 439,338</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The fair value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities must be held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

The \$485,737 of bank balance for the Library consisted of \$100,000 secured by federal deposit insurance and \$385,737 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3). Even though the pledged securities are considered

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**NOTE 22 -SELECTED DISCLOSURES FOR DISCRETELY PRESENTED COMPONENT UNITS (CONTINUED)**

uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Library that the fiscal agent has failed to pay deposited funds upon demand.

**B. CAPITAL ASSETS**

Capital assets for component units are as follows:

	<u>Library</u>
Equipment & furniture	\$ 1,229,847
Library books	2,891,866
Buildings	2,663,360
Land	<u>40,000</u>
Subtotal	6,825,073
Less: Accumulated Depreciation	<u>(3,686,088)</u>
Total	<u>\$ 3,138,985</u>

**C. PENSION PLAN**

Substantially all employees of the St. John the Baptist Parish Community Action Agency and the St. John the Baptist Parish Library are members of the Parochial Employees' Retirement System of Louisiana, which the Parish employees also participate in. For a detailed plan description, see the Parish's Note 9 on pensions.

The following provides certain disclosures for the St. John the Baptist Parish Community Action Agency and the St. John the Baptist Parish Library contributions to the plan:

<u>Library</u>	<u>December 31</u>		
	<u>2002</u>	<u>2003</u>	<u>2004</u>
Employer required contribution rate	7.75%	7.75%	11.75%
Covered payroll	\$ 536,994	\$ 562,955	\$ 562,698
Required employer contributions	\$ 41,617	\$ 43,629	\$ 66,117
Library contributions	\$ 41,617	\$ 43,629	\$ 66,117

**ST. JOHN THE BAPTIST PARISH COUNCIL  
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NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
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**NOTE 22 -SELECTED DISCLOSURES FOR DISCRETELY PRESENTED COMPONENT  
UNITS (CONTINUED)**

Community Action Agency

	<u>FYE 12/31/02</u>	<u>FYE 12/31/03</u>	<u>FYE 12/31/04</u>
Employer required contribution rate	7.75%	7.75%	11.75%
Covered payroll	\$104,884	\$111,677	\$114,979
Required employer contributions	\$ 8,128	\$ 8,655	\$ 13,510
Parish contributions	\$ 8,128	\$ 8,655	\$ 13,510

**D. LONG-TERM DEBT**

Changes in long-term obligations of the component units are as follows:

Library

1. Accrued Annual and Sick Leave

The following is a summary of long-term obligation transactions for unused annual and sick leave during the year:

	<u>Unused Annual Leave</u>	<u>Unused Sick Leave</u>	<u>Totals</u>
Long-term obligations payable at December 31, 2003	\$ 37,262	\$ 85,636	\$ 122,898
Additions	44,292	29,538	73,830
Deductions	<u>(40,033)</u>	<u>(22,823)</u>	<u>(62,856)</u>
Long-term obligations payable at December 31, 2004	<u>\$ 41,521</u>	<u>\$ 92,351</u>	<u>\$ 133,872</u>

2. Certificate of Indebtedness

On March 10, 1998, the Parish Council issued Certificates of Indebtedness, Series 1998, with a principal amount totaling \$2,925,000. The proceeds from this issue are for maintaining, constructing, and operating libraries within the Parish. The certificates mature serially through March 1, 2008, and are backed by the full faith and credit of St. John the Baptist Parish. The Library is obligated to paying all principal, interest, and costs associated with this bond issue.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2004**

**NOTE 22 -SELECTED DISCLOSURES FOR DISCRETELY PRESENTED COMPONENT UNITS (CONTINUED)**

The annual requirements to amortize the certificates outstanding at December 31, 2004 is as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$ 310,000	\$ 53,051	\$ 363,051
2006	325,000	39,236	364,236
2007	345,000	24,323	369,323
2008	<u>360,000</u>	<u>8,280</u>	<u>368,280</u>
Total	<u>\$1,340,000</u>	<u>\$ 124,890</u>	<u>\$1,464,890</u>

The following is a summary of the changes in general long-term debt of certificates of indebtedness for the year ended December 31, 2004:

Balance due at January 1, 2004	\$1,635,000
Issued	-
Retired	<u>(295,000)</u>
Balance due at December 31, 2004	<u>\$1,340,000</u>

**3. Operating Leases**

The Library entered into operating leases for buildings and copier machines. The total minimum annual commitments under all operating leases are as follows:

<u>Year Ending December 31,</u>	<u>Amount</u>
2005	\$ 7,668
2006	7,668
2007	7,668
2008	7,668
2009	<u>3,834</u>
	<u>\$ 34,506</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2004**

**NOTE 23 - PRIOR PERIOD RESTATEMENT**

Governmental net assets in the government-wide financial statements as of January 1, 2004 have been adjusted to correct an error for capital assets and accumulated depreciation that were not recorded in the prior year. Had the error not been made, net assets would have been increased by \$1,593,748 for the year ended December 31, 2003.

**REQUIRED SUPPLEMENTARY INFORMATION OTHER  
THAN MANAGEMENT'S DISCUSSION AND ANALYSIS**

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - BUDGET AND ACTUAL -**  
**GENERAL FUND**  
**For the Year Ended December 31, 2004**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original Budget	Final Budget		
<b>Revenues</b>				
<b>Taxes:</b>				
Ad valorem	\$ 865,000	\$ 964,700	\$ 964,521	\$ (179)
Licenses and permits	1,014,500	1,009,700	1,010,209	509
<b>Intergovernmental revenues:</b>				
Federal grants	60,000	86,500	86,560	60
<b>State funds:</b>				
State revenue sharing	60,000	60,000	58,361	(1,639)
Other	577,000	576,705	587,908	11,203
Fees, charges, and commissions	178,200	223,700	223,653	(47)
Fines and forfeitures	30,000	30,000	30,000	-
Interest income	4,000	4,000	4,368	368
Other revenue	68,000	54,000	54,340	340
<b>Total Revenues</b>	<b>2,856,700</b>	<b>3,009,305</b>	<b>3,019,920</b>	<b>10,615</b>
<b>Expenditures</b>				
<b>Current:</b>				
<b>General government:</b>				
Legislative	350,000	365,000	364,888	112
District Attorney	245,000	245,000	244,121	879
District Court	250,000	262,500	262,526	(26)
Clerk of Court	20,000	31,000	30,917	83
Probation Officer	46,000	38,500	38,588	(88)
Executive - President and Finance	375,000	385,000	386,417	(1,417)
Parish President Salary	70,667	70,667	70,667	-
Registrar of Voters	43,000	41,500	41,571	(71)
Elections	20,000	1,000	993	7
General and Administrative	315,000	291,800	277,850	13,950
Civil Service	35,000	45,000	45,045	(45)
Planning and Zoning	198,000	229,000	244,725	(15,725)
Employee Benefits	560,000	575,000	572,347	2,653
General Government	400,000	416,000	428,594	(12,594)
Equipment and Building Insurance	200,000	245,000	198,432	46,568
Public Safety - Sheriff	370,000	417,000	417,610	(610)
Coroner	90,000	112,000	112,285	(285)
J.P. and Constable	65,000	67,400	67,476	(76)
Community Action	70,000	74,500	77,156	(2,656)
Summer Food Service	65,000	93,318	93,319	(1)
Recreation	420,000	488,000	487,023	977
Purchasing	55,000	50,500	50,403	97
Health and Human Services	55,000	45,500	48,235	(2,735)
Grant Funded Projects	90,000	147,284	147,284	-
Miscellaneous	-	6,921	6,921	-
<b>Debt service</b>				
Lease - Communication District	46,238	46,238	46,233	5
COI - 2002	258,545	258,545	258,545	-
<b>Total Expenditures</b>	<b>\$ 4,712,450</b>	<b>\$ 5,049,173</b>	<b>\$ 5,020,171</b>	<b>\$ 29,002</b>

(Continued)

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
GENERAL FUND  
For the Year Ended December 31, 2004**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original Budget	Final Budget		
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ (1,855,750)</b>	<b>\$ (2,039,868)</b>	<b>\$ (2,000,251)</b>	<b>\$ 39,617</b>
<b>Other Financing Sources (Uses)</b>				
Transfers in	1,949,783	2,005,078	2,005,073	(5)
Transfers out	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>1,949,783</b>	<b>2,005,078</b>	<b>2,005,073</b>	<b>(5)</b>
<b>Net Change in Fund Balances</b>	<b>94,033</b>	<b>(34,790)</b>	<b>4,822</b>	<b>39,612</b>
<b>Fund Balances, Beginning of Year</b>	<b>158,943</b>	<b>158,943</b>	<b>158,943</b>	<b>-</b>
<b>Fund Balances, End of Year</b>	<b>\$ 252,976</b>	<b>\$ 124,153</b>	<b>\$ 163,765</b>	<b>\$ 39,612</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - BUDGET AND ACTUAL -**  
**ROADS AND BRIDGES**  
**For the Year Ended December 31, 2004**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original Budget	Final Budget		
<b>Revenues</b>				
<b>Taxes:</b>				
Ad valorem	\$ -	\$ -	\$ -	\$ -
Sales and use	2,000,000	2,295,739	2,295,739	-
<b>Intergovernmental revenues:</b>				
Federal grants	-	4,150	4,150	-
<b>State funds:</b>				
Parish transportation	430,000	430,000	427,411	(2,589)
State revenue sharing	18,000	18,000	18,000	-
Other	16,000	16,000	21,800	5,800
Fees, charges, and commissions	153,200	153,200	157,679	4,479
Fines and forfeitures	-	-	-	-
Interest income	9,000	9,000	2,729	(6,271)
Other revenue	7,500	7,500	7,101	(399)
<b>Total Revenues</b>	<u>2,633,700</u>	<u>2,933,589</u>	<u>2,934,609</u>	<u>1,020</u>
<b>Expenditures</b>				
<b>Current:</b>				
General government:				
Judicial	-	-	-	-
Finance and administration	-	-	-	-
Public safety	-	-	-	-
Health and welfare	-	-	-	-
Economic development	-	-	-	-
Transportation	3,432,000	3,582,300	3,557,934	24,366
Debt Service	120,000	127,000	126,816	184
<b>Total Expenditures</b>	<u>3,552,000</u>	<u>3,709,300</u>	<u>3,684,750</u>	<u>24,550</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>(918,300)</u>	<u>(775,711)</u>	<u>(750,141)</u>	<u>25,570</u>
<b>Other Financing Sources (Uses)</b>				
Proceeds of debt issued	-	-	-	-
Proceeds of leases	-	-	78,194	78,194
Sale of Fixed Assets	-	-	-	-
Transfers in	1,100,000	1,100,000	1,100,000	-
Transfers out	(166,825)	(146,825)	(166,825)	(20,000)
<b>Total Other Financing Sources (Uses)</b>	<u>933,175</u>	<u>953,175</u>	<u>1,011,369</u>	<u>58,194</u>
<b>Net Change in Fund Balances</b>	14,875	177,464	261,228	83,764
<b>Fund Balances, Beginning of Year</b>	<u>256,974</u>	<u>256,974</u>	<u>256,974</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 271,849</u>	<u>\$ 434,438</u>	<u>\$ 518,202</u>	<u>\$ 83,764</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
ECONOMIC DEVELOPMENT  
For the Year Ended December 31, 2004**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original Budget	Final Budget		
<b>Revenues</b>				
Taxes:				
Ad valorem	\$ -	\$ -	\$ -	\$ -
Sales and use	2,000,000	2,295,000	2,295,739	739
Intergovernmental revenues:				
Federal grants	-	-	-	-
State funds:				
Parish transportation	-	-	-	-
State revenue sharing	-	-	-	-
Other	-	-	-	-
Fees, charges, and commissions	-	-	-	-
Fines and forfeitures	-	-	-	-
Interest income	80,000	79,000	77,883	(1,117)
Other revenue	92,000	100,370	100,469	99
<b>Total Revenues</b>	<u>2,172,000</u>	<u>2,474,370</u>	<u>2,474,091</u>	<u>(279)</u>
<b>Expenditures</b>				
Current:				
General government:				
Judicial	-	-	-	-
Finance and administration	-	-	-	-
Public safety	-	-	-	-
Health and welfare	-	-	-	-
Economic development	650,624	573,624	573,430	194
Transportation	-	-	-	-
Debt Service	-	-	-	-
<b>Total Expenditures</b>	<u>650,624</u>	<u>573,624</u>	<u>573,430</u>	<u>194</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>1,521,376</u>	<u>1,900,746</u>	<u>1,900,661</u>	<u>(85)</u>
<b>Other Financing Sources (Uses)</b>				
Proceeds of debt issued	-	-	-	-
Proceeds of leases	-	-	-	-
Sale of Fixed Assets	-	-	-	-
Transfers in	10,000	-	-	-
Transfers out	(1,882,230)	(1,982,230)	(1,982,230)	-
<b>Total Other Financing Sources (Uses)</b>	<u>(1,872,230)</u>	<u>(1,982,230)</u>	<u>(1,982,230)</u>	<u>-</u>
<b>Net Change in Fund Balances</b>	(350,854)	(81,484)	(81,569)	(85)
<b>Fund Balances, Beginning of Year</b>	<u>1,962,265</u>	<u>1,962,265</u>	<u>1,962,265</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 1,611,411</u>	<u>\$ 1,880,781</u>	<u>\$ 1,880,696</u>	<u>\$ (85)</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
SALES TAX DISTRICT  
For the Year Ended December 31, 2004**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original Budget	Final Budget		
<b>Revenues</b>				
Taxes:				
Ad valorem	\$ -	\$ -	\$ -	\$ -
Sales and use	5,100,000	5,541,425	5,541,425	-
Intergovernmental revenues:				
Federal grants	-	-	-	-
State funds:				
Parish transportation	-	-	-	-
State revenue sharing	-	-	-	-
Other	-	-	-	-
Fees, charges, and commissions	-	-	-	-
Fines and forfeitures	-	-	-	-
Interest income	35,000	40,241	40,242	1
Other revenue	-	-	-	-
<b>Total Revenues</b>	<u>5,135,000</u>	<u>5,581,666</u>	<u>5,581,667</u>	<u>1</u>
<b>Expenditures</b>				
Current:				
General government:				
Judicial	-	-	-	-
Finance and administration	5,000	500	501	(1)
Public safety	-	-	-	-
Health and welfare	-	-	-	-
Economic development	-	-	-	-
Transportation	-	-	-	-
Debt Service	-	-	-	-
<b>Total Expenditures</b>	<u>5,000</u>	<u>500</u>	<u>501</u>	<u>(1)</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>5,130,000</u>	<u>5,581,166</u>	<u>5,581,166</u>	<u>-</u>
<b>Other Financing Sources (Uses)</b>				
Proceeds of debt issued	-	-	-	-
Proceeds of leases	-	-	-	-
Sale of Fixed Assets	-	-	-	-
Transfers in	-	-	-	-
Transfers out	(5,568,490)	(5,468,490)	(5,468,268)	222
<b>Total Other Financing Sources (Uses)</b>	<u>(5,568,490)</u>	<u>(5,468,490)</u>	<u>(5,468,268)</u>	<u>222</u>
<b>Net Change in Fund Balances</b>	(438,490)	112,676	112,898	222
<b>Fund Balances, Beginning of Year</b>	<u>4,025,215</u>	<u>4,025,215</u>	<u>4,025,215</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 3,586,725</u>	<u>\$ 4,137,891</u>	<u>\$ 4,138,113</u>	<u>\$ 222</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
December 31, 2004**

**NOTE A - BUDGETARY BASIS OF ACCOUNTING**

Budgets for the General Fund and each major Special Revenue Fund are adopted on the modified accrual basis of accounting. Therefore, GAAP serves as the budgetary basis of accounting.

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**OTHER SUPPLEMENTARY INFORMATION**

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## NONMAJOR GOVERNMENTAL FUNDS

### SPECIAL REVENUE FUNDS

Special Revenue Funds account for the proceeds of specific revenues (other than special assessments, expendable trusts, or revenues for major capital projects) that are legally restricted to expenditures for specific purposes.

**Criminal Court** - The Criminal Court Fund accounts for a portion of the annual cost of the courts. The annual revenues are derived from fines, forfeitures, court fees, etc.

**Civil Defense** - The Civil Defense Fund provides the annual operations of the St. John Parish Department of Public Safety. Revenues are generated from an annual grant by Entergy, Inc. as mandated by the Nuclear Regulatory Commission (NRC). In addition, funds are allocated by Economic Development to match grant funding per the sales tax proposition.

**Street Lighting** - The Street Lighting Fund accounts for the annual operations for parish-wide street lighting. The revenue is generated from 4.94 mills, along with some state revenue sharing funds. The expenditures consist of the cost for lighting public streets, as well as other annual operating expenditures.

**Health Unit Tax** - The Health Unit Tax Fund accounts for the operation and maintenance of the two health units in the Parish. Revenue is generated from a .99 mill Ad Valorem Tax along with some state revenue sharing. The expenditures include a portion of the annual operation of the health units, as well as the quarterly billing for personal and environmental health services performed in the Parish by the State Department of Health & Hospitals.

**Juvenile Detention Center** - The Juvenile Detention Center Fund provides for the housing of St. John the Baptist Parish juvenile offenders in juvenile detention facilities in other Parishes. The revenue is generated from a .99 mill Ad Valorem Tax. The major expenditure is the housing of juveniles outside St. John the Baptist Parish.

**Airport Authority** - The Airport Authority Fund accounts for the annual operation of the St. John the Baptist Parish Airport. The revenues are generated from the retail sale of goods and services to the facility users, such as fuel, storage, and miscellaneous equipment. Funds are also allocated from Economic Development to assist in the annual operations of the facility.

**Volunteer Fire Departments** - These funds account for the annual operation of the four volunteer fire departments within St. John the Baptist Parish. The revenue is generated from a ¼ % sales tax for the fire departments along with a 2% fire insurance rebate.

## NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)

**Fire Services Fund** - In May 2003, the voters of St. John the Baptist Parish passed a .25 cent sales tax for a partially paid fire department. This fund will account for the cost associated with the paid personnel for the fire departments.

**Communications District** - The Communications District Fund accounts for the annual operation of the emergency 911 facility. Revenue is generated from the monthly 911 surcharge collected by local telephone companies along with interest income.

**Ambulance Fund** - The Ambulance Fund accounts for annual emergency ambulance services for St. John the Baptist Parish. The revenue is generated from a service charge on residents' monthly utility bills. The major expenditure for this fund is the private contract services for parish-wide EMS.

**ARC Maintenance Fund** - The ARC Maintenance Fund assists in the annual maintenance for the ARC Center. The revenue is generated from a 1.00 mill Ad Valorem Tax.

**Senior Citizen Tax** -The Senior Citizen Tax Fund assists in the annual maintenance of the Senior Citizen Center. The revenue is generated from a .99 mill ad valorem tax.

**Convention Center Fund** - Revenue is generated from a dedicated 2.97% sales tax charged on the hotel/motel occupancy of lodging in St. John the Baptist Parish. The revenue is dedicated to the construction and maintenance of a Civic Center.

### DEBT SERVICE FUNDS

The Debt Service Funds are used to accumulate monies for the payment of principal, interest, and fiscal charges on the Parish's general obligation and special tax bonds.

**Parishwide Sewer Sales Tax Reserve Fund** - This fund accounts for the reserving of funds as prescribed by law for any one year's principal and interest payments for sewer bonds.

**Parishwide Sewer Sales Tax Sinking Fund** - This fund accounts for the annual payment of principal and interest on sewer bond debt. The Sales Tax District transfers on a monthly basis the funds to cover these payments.

**Economic Development Sales Tax Reserve Fund** - This fund accounts for the reserving of funds as prescribed by law for any one year's principal and interest payments for economic development bonds.

**Economic Development Sales Tax Sinking Fund** - This fund accounts for the annual payment of principal and interest on economic development bond debt. The Economic Development Fund transfers on a monthly basis the funds to cover these payments.

## NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)

**WVFD Fire Protection Sinking Fund** - This fund accounts for the annual payment of principal and interest on the WVFD sales tax bond debt. The WVFD operating fund transfers on a monthly basis the funds to cover these payments.

**WVFD Fire Protection Reserve Fund** - This fund accounts for the reserving of funds as prescribed by law for any one year's principal and interest payments for the WVFD sales tax bonds.

### CAPITAL PROJECTS FUNDS

The Capital Projects Funds are used to account for all resources and expenditures in connection with the acquisition, renovation, and improvements of capital facilities other than those financed by proprietary funds.

**Westbank Volunteer Fire Department Bond Construction Fund** - The fund was created by a 2002 bond calling to fund the acquisition of machinery and equipment, land and buildings for the West Bank Volunteer Fire Department.

**Drainage Construction Fund** - The fund was created in 1997 by a \$6 million bond calling for specific drainage capital improvements. The only projects remaining are the Master Drainage Plan, Reserve Relief Canal, and LaPlace Park Pump Station.

**Bond Series 1990 Parishwide Sewerage Construction Phase II Fund** - The fund was created in 1990 to fund sewer capital improvements. After the funds from the bond issues had been extinguished, the fund was kept pursuant to Council Resolution 98-28, which states that any revenues collected from the one-cent sewer sales tax in excess of \$4 million should be escrowed for future use. Funds have been transferred into this fund from the Sales Tax District on an annual basis to complete various sewer improvement projects.

**Fire Department Construction Fund** - The fund was created in 2004 for construction and improvements to fire stations for the Garyville and Reserve Volunteer Fire Departments.

**Energy Project Fund** - The fund was created by a 2004 Certificate of Indebtedness to perform capital improvements to Parish buildings to reduce energy usage, improve efficiency, and reduce energy costs.

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**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
December 31, 2004**

	Special Revenue							
	Criminal Court	Civil Defense	Street Lighting	Health Unit Tax	Juvenile Detention Center	Airport Authority	LaPlace Volunteer Fire Department	Reserve Volunteer Fire Department
<b>Assets</b>								
Cash and cash equivalents	\$ 123	\$ 144,356	\$ 249,195	\$ 164,946	\$ 230,868	\$ 83,348	\$ 525,089	\$ 68,157
Investments	-	-	-	-	-	-	-	-
Prepaid items	-	1,491	-	-	-	3,511	5,969	4,258
Receivables								
Accounts	41,191	-	-	-	-	3,667	195,174	71,402
Advlorem	-	-	867,943	179,756	181,616	-	-	-
State revenue Sharing	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Due from other funds	-	10,572	-	-	-	-	-	-
Due from other governments	-	7,824	16,306	10,877	4,319	13,239	-	-
Other assets	-	-	-	-	-	-	100,000	-
<b>Total assets</b>	<b>\$ 41,314</b>	<b>\$ 164,243</b>	<b>\$ 1,133,444</b>	<b>\$ 355,579</b>	<b>\$ 416,803</b>	<b>\$ 103,765</b>	<b>\$ 826,232</b>	<b>\$ 143,817</b>
<b>Liabilities and fund balance</b>								
<b>Liabilities</b>								
Accounts and salaries payable	\$ 360,460	\$ 15,372	\$ 54,173	\$ 8,247	\$ 32,780	\$ 17,880	\$ 58,232	\$ 30,671
Contract payable	-	-	-	-	-	-	-	-
Due to other funds	60,596	-	-	-	-	1,500	1,500	1,219
Due to other governments	-	-	-	-	-	-	-	-
<b>Total liabilities</b>	<b>421,056</b>	<b>15,372</b>	<b>54,173</b>	<b>8,247</b>	<b>32,780</b>	<b>19,380</b>	<b>59,732</b>	<b>31,890</b>
<b>Fund balances</b>								
Reserved for prepaid items	-	1,491	-	-	-	3,511	5,969	4,258
Unreserved, undesignated	(379,742)	147,380	1,079,271	347,332	384,023	80,874	760,531	107,669
<b>Total fund balances</b>	<b>(379,742)</b>	<b>148,871</b>	<b>1,079,271</b>	<b>347,332</b>	<b>384,023</b>	<b>84,385</b>	<b>766,500</b>	<b>111,927</b>
<b>Total liabilities and fund balances</b>	<b>\$ 41,314</b>	<b>\$ 164,243</b>	<b>\$ 1,133,444</b>	<b>\$ 355,579</b>	<b>\$ 416,803</b>	<b>\$ 103,765</b>	<b>\$ 826,232</b>	<b>\$ 143,817</b>

(Continued)

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)  
December 31, 2004**

	Special Revenue										Total
	Westbank Volunteer Fire Department	Garyville Volunteer Fire Department	Fire Services	Communi- cation District	Ambulance Maintenance	ARC Maintenance	Senior Citizens Tax	Convention Center			
<b>Assets</b>											
Cash and cash equivalents	\$ 24,351	\$ 195,476	\$ 410,679	\$ 1,006,985	\$ 78,659	\$ 54,070	\$ 7,471	\$ 354,284	\$	\$ 3,598,057	
Investments	-	-	-	107,011	-	-	-	-	-	107,011	
Prepaid items	4,109	3,862	8,369	-	-	-	-	-	-	31,569	
Receivables											
Accounts	50,538	47,596	277,552	63,244	7,221	-	-	-	-	757,585	
Advalorem	-	-	-	-	-	181,632	-	-	-	1,596,215	
State revenue Sharing	-	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	-	
Due from other funds	-	-	577	-	84,388	-	-	-	-	95,537	
Due from other governments	-	-	-	-	-	-	-	34,668	-	87,233	
Other assets	-	-	-	-	-	-	-	-	-	100,000	
<b>Total assets</b>	<b>\$ 78,998</b>	<b>\$ 246,934</b>	<b>\$ 697,177</b>	<b>\$ 1,177,240</b>	<b>\$ 170,268</b>	<b>\$ 235,702</b>	<b>\$ 192,739</b>	<b>\$ 388,952</b>	<b>\$</b>	<b>\$ 6,373,207</b>	
<b>Liabilities and fund balance</b>											
<b>Liabilities</b>											
Accounts and salaries payable	\$ 7,963	\$ 1,433	\$ 10,415	\$ 9,316	\$ 20,062	\$ 23,741	\$ -	\$ -	\$	\$ 650,745	
Contract payable	-	-	-	-	-	-	-	31,189	-	31,189	
Due to other funds	429	429	17,868	-	-	-	-	-	-	83,541	
Due to other governments	-	-	-	-	-	-	25,000	-	-	25,000	
<b>Total liabilities</b>	<b>8,392</b>	<b>1,862</b>	<b>28,283</b>	<b>9,316</b>	<b>20,062</b>	<b>23,741</b>	<b>25,000</b>	<b>31,189</b>	<b>\$</b>	<b>790,475</b>	
<b>Fund balances</b>											
Reserved for prepaid items	4,109	3,862	8,369	-	-	-	-	-	-	31,569	
Unreserved, undesignated	66,497	241,210	660,525	1,167,924	150,206	211,961	167,739	357,763	\$	5,551,163	
<b>Total fund balances</b>	<b>70,606</b>	<b>245,072</b>	<b>668,894</b>	<b>1,167,924</b>	<b>150,206</b>	<b>211,961</b>	<b>167,739</b>	<b>357,763</b>	<b>\$</b>	<b>5,582,732</b>	
<b>Total liabilities and fund balances</b>	<b>\$ 78,998</b>	<b>\$ 246,934</b>	<b>\$ 697,177</b>	<b>\$ 1,177,240</b>	<b>\$ 170,268</b>	<b>\$ 235,702</b>	<b>\$ 192,739</b>	<b>\$ 388,952</b>	<b>\$</b>	<b>\$ 6,373,207</b>	

(Continued)

ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)  
December 31, 2004

	Parishwide Sewerage Sales Tax Reserve	Debt Service				WVFD Fire Protection Reserve	Total
		Parishwide Sewerage Sales Tax Sinking	Economic Development Sales Tax Reserve	Economic Development Sales Tax Sinking	WVFD Fire Protection Sinking		
Assets							
Cash and cash equivalents	\$ 111,720	\$ 264,328	\$ 6,291	\$ 33,806	\$ 32,475	\$ 33,479	\$ 482,099
Investments	999,206	-	395,784	-	-	-	1,394,990
Due from other funds	-	-	-	-	-	-	-
<b>Total assets</b>	<b>\$ 1,110,926</b>	<b>\$ 264,328</b>	<b>\$ 402,075</b>	<b>\$ 33,806</b>	<b>\$ 32,475</b>	<b>\$ 33,479</b>	<b>\$ 1,877,089</b>
Liabilities and fund balance							
Liabilities							
Accounts Payable	\$ -	\$ 2,252	\$ -	\$ 1,050	\$ -	\$ -	\$ 3,302
Due to other funds	16,000	-	-	-	-	-	16,000
<b>Total liabilities</b>	<b>16,000</b>	<b>2,252</b>	<b>-</b>	<b>1,050</b>	<b>-</b>	<b>-</b>	<b>19,302</b>
Fund balances							
Reserved for debt service	1,094,926	262,076	402,075	32,756	32,475	33,479	1,857,787
<b>Total fund balances</b>	<b>1,094,926</b>	<b>262,076</b>	<b>402,075</b>	<b>32,756</b>	<b>32,475</b>	<b>33,479</b>	<b>1,857,787</b>
<b>Total liabilities and fund balances</b>	<b>\$ 1,110,926</b>	<b>\$ 264,328</b>	<b>\$ 402,075</b>	<b>\$ 33,806</b>	<b>\$ 32,475</b>	<b>\$ 33,479</b>	<b>\$ 1,877,089</b>

(Continued)

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)  
December 31, 2004**

	Capital Projects							Total Nonmajor Governmental Funds
	Bond Series							
	WVFD Bond Construction	Drainage Construction	Parishwide Sewerage Construction Phase II	Fire Department Bond Construction	Energy Project	Total		
<b>Assets</b>								
Cash and cash equivalents	\$ -	\$ 86,888	\$ 99,130	\$ 12,994	\$ 710,963	\$ 909,975	\$ 4,990,131	
Investments	-	-	-	-	-	-	1,502,001	
Prepaid Items	-	-	-	-	-	-	31,569	
Receivables	-	-	-	-	-	-	-	
Accounts	-	-	-	-	-	-	757,585	
Ad valorem	-	-	-	-	-	-	1,596,215	
Other	-	-	-	-	-	-	-	
Due from other funds	-	-	-	-	-	-	95,537	
Due from other governments	-	-	15,520	-	-	15,520	102,753	
Other assets	-	-	-	-	-	-	100,000	
<b>Total assets</b>	<b>\$ -</b>	<b>\$ 86,888</b>	<b>\$ 114,650</b>	<b>\$ 12,994</b>	<b>\$ 710,963</b>	<b>\$ 925,495</b>	<b>\$ 9,175,791</b>	
<b>Liabilities and fund balance</b>								
<b>Liabilities</b>								
Accounts payable	\$ -	\$ 11,045	\$ 950	\$ -	\$ 201,436	\$ 213,431	\$ 867,478	
Contracts payable	-	-	30,810	-	10,602	41,412	72,601	
Due to other funds	-	537	-	-	-	537	100,078	
Due to other governments	-	-	-	-	-	-	25,000	
Deferred revenue	-	-	-	13,000	-	13,000	13,000	
<b>Total liabilities</b>	<b>-</b>	<b>11,582</b>	<b>31,760</b>	<b>13,000</b>	<b>212,038</b>	<b>268,380</b>	<b>1,078,157</b>	
<b>Fund balances</b>								
Reserved for capital projects	-	75,306	82,890	(6)	498,925	657,115	8,097,634	
<b>Total fund balances</b>	<b>-</b>	<b>75,306</b>	<b>82,890</b>	<b>(6)</b>	<b>498,925</b>	<b>657,115</b>	<b>8,097,634</b>	
<b>Total liabilities and fund balances</b>	<b>\$ -</b>	<b>\$ 86,888</b>	<b>\$ 114,650</b>	<b>\$ 12,994</b>	<b>\$ 710,963</b>	<b>\$ 925,495</b>	<b>\$ 9,175,791</b>	

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**For the Year Ended December 31, 2004**

	Special Revenues													Total			
	Criminal Court	Civil Defense	Street Lighting	Health Unit Tax	Juvenile Detention Center	Airport Authority	Laplace Volunteer Fire Department	Reserve Volunteer Fire Department	Wrentham Volunteer Fire Department	Carville Volunteer Fire Department	Fire Services	Communication District	Ambulance		ARC Maintenance	Senior Citizens Tax	Convention Center
Revenues																	
Taxes																	
Ad valorem																	
Sales and use																	
Intergovernmental revenues																	
Federal grants																	
State funds																	
State revenue sharing																	
Other																	
Fees, charges, and commissions																	
Fines and forfeitures																	
Interest income																	
Other revenue																	
Total revenues	848,702	232,357	922,655	190,192	197,385	364,607	901,850	332,335	231,666	210,917	1,456,677	438,141	251,312	182,275	183,919	148,166	7,145,361
Expenditures																	
Current:																	
General government																	
Judicial																	
Public safety																	
Health and welfare																	
Economic development																	
Transportation																	
Debt service																	
Total expenditures	1,049,559	270,070	785,301	203,928	141,394	447,766	810,309	287,012	252,097	170,934	787,783	205,225	236,296	144,812	182,999	1,743	5,979,233
Excess (Deficiency) of revenues over expenditures	(200,857)	(37,713)	137,354	(13,736)	56,191	(83,159)	91,541	65,318	(20,431)	99,983	668,894	232,916	15,016	37,463	920	146,423	1,166,128
Other financing sources (uses)																	
Transfers in																	
Transfers out																	
Total other financing sources (uses)																	
Net change in fund balances	(200,857)	32,287	17,354	(8,796)	46,191	(13,159)	91,541	65,318	(62,054)	99,983	668,894	186,683	5,016	37,463	920	136,423	1,083,272
Fund balances, beginning of year	(178,890)	96,884	1,061,917	356,068	337,832	97,544	674,959	46,609	132,660	183,080	-	981,241	145,190	174,498	166,819	221,340	4,499,460
Fund balances, end of year	\$ (378,743)	\$ 148,871	\$ 1,079,271	\$ 347,272	\$ 384,023	\$ 84,385	\$ 766,500	\$ 111,927	\$ 70,606	\$ 245,072	\$ 668,894	\$ 1,167,924	\$ 150,206	\$ 211,961	\$ 167,739	\$ 357,763	\$ 5,582,732

(Continued)

ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (CONTINUED)  
NONMAJOR GOVERNMENTAL FUNDS  
For the Year Ended December 31, 2004

	Parishwide Sewerage Sales Tax Reserve	Debt Service				Total
		Parishwide Sinking	Economic Development Reserve	Economic Development Sales Tax Sinking	WVFD Fire Protection Reserve	
Revenues						
Taxes						
Ad valorem	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest income	17,160	17,317	6,153	3,255	138	252
Other income	-	-	-	-	-	-
Total revenues	17,160	17,317	6,153	3,255	138	252
Expenditures						
Debt service						
Principal	-	1,330,000	-	220,000	25,000	-
Interest	-	981,855	-	167,230	12,454	-
Other bond expense	-	4,956	-	2,158	300	-
Total expenditures	-	2,316,811	-	389,388	37,754	-
Excess (Deficiency) of revenues over expenditures	17,160	(2,299,494)	6,153	(386,133)	(37,616)	252
Other financing sources (uses)						
Transfers in	-	2,311,633	-	387,230	41,634	-
Transfers out	(16,000)	-	-	-	-	-
Total other financing sources (uses)	(16,000)	2,311,633	-	387,230	41,634	-
Net change in fund balances	1,160	12,139	6,153	1,097	4,018	252
Fund balances, beginning of year	1,093,766	249,937	395,922	31,659	28,457	33,227
Fund balances, end of year	\$ 1,094,926	\$ 262,076	\$ 402,075	\$ 32,756	\$ 32,475	\$ 33,479
						\$ 1,857,787

(Continued)

ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES (CONTINUED)  
NONMAJOR GOVERNMENTAL FUNDS

For the Year Ended December 31, 2004

	Capital Projects						Total	Total Nonmajor Governmental Funds
	Bond Series		1990		1990			
	WVFD Bond Construction	Drainage Construction	Parishwide Sewerage Construction Phase II	Fire Department Bond Construction	Energy Project			
Revenues								
Taxes								
Ad valorem	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,611,408	
Sales and use	-	-	-	-	-	-	2,977,829	
Intergovernmental revenues								
Federal grants	-	-	-	-	-	-	383,776	
State revenue sharing	-	-	-	-	-	-	63,572	
Other	-	-	-	-	-	-	245,955	
Fees, charges, and commissions	-	-	-	-	-	-	743,506	
Fines and forfeitures	-	-	-	-	-	-	848,707	
Other revenue	-	-	-	-	-	-	207,067	
Interest income	37	3,634	986	4	1,232	5,893	113,709	
Total revenues	37	3,634	986	4	1,232	5,893	7,195,529	
Expenditures								
Current:								
General government	-	-	-	-	-	-	1,049,559	
Judicial	-	-	-	-	-	-	2,920,109	
Public safety	-	-	-	-	-	-	530,739	
Health and welfare	-	-	-	-	-	-	1,743	
Economic development	-	-	-	-	-	-	1,233,067	
Transportation	-	-	-	-	-	-	661,547	
Public works	23,973	170,751	241,506	10	225,307	661,547	2,987,969	
Debt service	-	-	-	-	-	-	-	
Total expenditures	23,973	170,751	241,506	10	225,307	661,547	9,384,733	
Excess (Deficiency) of revenues over expenditures	(23,936)	(167,117)	(240,520)	(6)	(224,075)	(655,654)	(2,189,204)	
Other financing sources (uses)								
Issuance of debt	-	-	-	-	723,000	723,000	723,000	
Transfers in	-	-	300,000	-	-	300,000	3,200,508	
Transfers out	(11)	-	-	-	-	(11)	(258,878)	
Total other financing sources (uses)	(11)	-	300,000	-	723,000	1,022,989	3,664,630	
Net change in fund balances	(23,947)	(167,117)	59,480	(6)	498,925	367,335	1,475,426	
Fund balances, beginning of year	23,947	242,423	23,410	-	-	289,780	6,622,208	
Fund balances, end of year	\$ -	\$ 75,306	\$ 82,890	\$ (6)	\$ 498,925	\$ 657,115	\$ 8,097,634	

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
CRIMINAL COURT  
For the Year Ended December 31, 2004**

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Positive/(Negative)</u>
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	-	-	-
Intergovernmental revenues:			
Federal grants	-	-	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	-	-	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	847,700	848,707	1,007
Interest income	1,000	-	(1,000)
Other revenue	-	-	-
<b>Total Revenues</b>	<u>848,700</u>	<u>848,707</u>	<u>7</u>
<b>Expenditures</b>			
General government:			
Judicial	991,660	1,049,559	(57,899)
Finance and administration	-	-	-
Public safety	-	-	-
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	-	-	-
Debt Service	-	-	-
<b>Total Expenditures</b>	<u>991,660</u>	<u>1,049,559</u>	<u>(57,899)</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>(142,960)</u>	<u>(200,852)</u>	<u>(57,892)</u>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Change in Fund Balances</b>	<u>(142,960)</u>	<u>(200,852)</u>	<u>(57,892)</u>
<b>Fund Balances, Beginning of Year</b>	<u>(178,890)</u>	<u>(178,890)</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ (321,850)</u>	<u>\$ (379,742)</u>	<u>\$ (57,892)</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
CIVIL DEFENSE  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
<b>Taxes:</b>			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	-	-	-
<b>Intergovernmental revenues:</b>			
Federal grants	18,949	21,120	2,171
<b>State funds:</b>			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	-	-	-
Fees, charges, and commissions	72,406	72,406	-
Fines and forfeitures	-	-	-
Interest income	2,131	2,131	-
Other revenue	136,700	136,700	-
<b>Total Revenues</b>	<b>230,186</b>	<b>232,357</b>	<b>2,171</b>
<b>Expenditures</b>			
<b>General government:</b>			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	271,561	270,070	1,491
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	-	-	-
Debt Service	-	-	-
<b>Total Expenditures</b>	<b>271,561</b>	<b>270,070</b>	<b>1,491</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(41,375)</b>	<b>(37,713)</b>	<b>3,662</b>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	90,000	90,000	-
Transfers out	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>90,000</b>	<b>90,000</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>48,625</b>	<b>\$2,287</b>	<b>3,662</b>
<b>Fund Balances, Beginning of Year</b>	<b>96,584</b>	<b>96,584</b>	<b>-</b>
<b>Fund Balances, End of Year</b>	<b>\$ 145,210</b>	<b>\$ 148,871</b>	<b>\$ 3,662</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
STREET LIGHTING  
For the Year Ended December 31, 2004**

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Positive/(Negative)</u>
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ 887,918	\$ 887,918	\$ -
Sales and use	-	-	-
Intergovernmental revenues:			
Federal grants	-	-	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	24,559	24,459	(100)
Other	-	-	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	10,277	10,278	1
Other revenue	-	-	-
<b>Total Revenues</b>	<u>922,754</u>	<u>922,655</u>	<u>(99)</u>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	-	-	-
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	737,328	785,301	(47,973)
Debt Service	-	-	-
<b>Total Expenditures</b>	<u>737,328</u>	<u>785,301</u>	<u>(47,973)</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>185,426</u>	<u>137,354</u>	<u>(48,072)</u>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	(120,000)	(120,000)	-
<b>Total Other Financing Sources (Uses)</b>	<u>(120,000)</u>	<u>(120,000)</u>	<u>-</u>
<b>Net Change in Fund Balances</b>	65,426	17,354	(48,072)
<b>Fund Balances, Beginning of Year</b>	<u>1,061,917</u>	<u>1,061,917</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 1,127,343</u>	<u>\$ 1,079,271</u>	<u>\$ (48,072)</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
HEALTH UNIT TAX  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
<b>Taxes:</b>			
Ad valorem	\$ 178,800	\$ 178,827	\$ 27
Sales and use	-	-	-
<b>Intergovernmental revenues:</b>			
Federal grants	-	-	-
<b>State funds:</b>			
Parish transportation	-	-	-
State revenue sharing	16,300	16,315	15
Other	-	-	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	4,000	4,050	50
Other revenue	-	-	-
<b>Total Revenues</b>	<b>199,100</b>	<b>199,192</b>	<b>92</b>
<b>Expenditures</b>			
<b>General government:</b>			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	-	-	-
Health and welfare	202,815	202,928	(113)
Economic development	-	-	-
Transportation	-	-	-
Debt Service	-	-	-
<b>Total Expenditures</b>	<b>202,815</b>	<b>202,928</b>	<b>(113)</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(3,715)</b>	<b>(3,736)</b>	<b>(21)</b>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	(5,000)	(5,000)	-
<b>Total Other Financing Sources (Uses)</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>(8,715)</b>	<b>(8,736)</b>	<b>(21)</b>
<b>Fund Balances, Beginning of Year</b>	<b>356,068</b>	<b>356,068</b>	<b>-</b>
<b>Fund Balances, End of Year</b>	<b>\$ 347,353</b>	<b>\$ 347,332</b>	<b>\$ (21)</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
JUVENILE DETENTION CENTER  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ 180,671	\$ 180,671	\$ -
Sales and use	-	-	-
Intergovernmental revenues:			
Federal grants	12,286	12,286	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	-	-	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	4,627	4,628	1
Other revenue	-	-	-
<b>Total Revenues</b>	<b>197,584</b>	<b>197,585</b>	<b>1</b>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	141,395	141,394	1
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	-	-	-
Debt Service	-	-	-
<b>Total Expenditures</b>	<b>141,395</b>	<b>141,394</b>	<b>1</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>56,189</b>	<b>56,191</b>	<b>2</b>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	(10,000)	(10,000)	-
<b>Total Other Financing Sources (Uses)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>46,189</b>	<b>46,191</b>	<b>2</b>
<b>Fund Balances, Beginning of Year</b>	<b>337,832</b>	<b>337,832</b>	<b>-</b>
<b>Fund Balances, End of Year</b>	<b>\$ 384,021</b>	<b>\$ 384,023</b>	<b>\$ 2</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
AIRPORT AUTHORITY  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	-	-	-
Intergovernmental revenues:			
Federal grants	279,111	279,111	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	22,798	22,798	-
Other	-	-	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	1,687	1,687	-
Other revenue	61,011	61,011	-
<b>Total Revenues</b>	<b>364,607</b>	<b>364,607</b>	<b>-</b>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	-	-	-
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	451,277	447,766	3,511
Debt Service	-	-	-
<b>Total Expenditures</b>	<b>451,277</b>	<b>447,766</b>	<b>3,511</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(86,670)</b>	<b>(83,159)</b>	<b>3,511</b>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	70,000	70,000	-
Transfers out	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>70,000</b>	<b>70,000</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>(16,670)</b>	<b>(13,159)</b>	<b>3,511</b>
<b>Fund Balances, Beginning of Year</b>	<b>97,544</b>	<b>97,544</b>	<b>-</b>
<b>Fund Balances, End of Year</b>	<b>\$ 80,874</b>	<b>\$ 84,385</b>	<b>\$ 3,511</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
LAPLACE VOLUNTEER FIRE DEPARTMENT  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	765,609	765,609	-
Intergovernmental revenues:			
Federal grants	59,548	59,548	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	68,213	68,213	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	8,480	8,480	-
Other revenue	-	-	-
<b>Total Revenues</b>	<u>901,850</u>	<u>901,850</u>	<u>-</u>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	718,654	712,686	5,968
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	-	-	-
Debt Service	97,624	97,623	-
<b>Total Expenditures</b>	<u>816,277</u>	<u>810,309</u>	<u>5,968</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>85,573</u>	<u>91,541</u>	<u>5,968</u>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Change in Fund Balances</b>	85,573	91,541	5,968
<b>Fund Balances, Beginning of Year</b>	<u>574,959</u>	<u>674,959</u>	<u>100,000</u>
<b>Fund Balances, End of Year</b>	<u>\$ 660,532</u>	<u>\$ 766,500</u>	<u>\$ 105,968</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
RESERVE VOLUNTEER FIRE DEPARTMENT  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	327,681	327,681	-
Intergovernmental revenues:			
Federal grants	514	514	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	23,288	23,288	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	852	852	-
Other revenue	-	-	-
<b>Total Revenues</b>	<b>352,335</b>	<b>352,335</b>	<b>-</b>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	234,704	230,447	4,257
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	-	-	-
Debt Service	56,570	56,570	-
<b>Total Expenditures</b>	<b>291,274</b>	<b>287,017</b>	<b>4,257</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>61,061</b>	<b>65,318</b>	<b>4,257</b>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>61,061</b>	<b>65,318</b>	<b>4,257</b>
<b>Fund Balances, Beginning of Year</b>	<b>46,609</b>	<b>46,609</b>	<b>-</b>
<b>Fund Balances, End of Year</b>	<b>\$ 107,669</b>	<b>\$ 111,927</b>	<b>\$ 4,257</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
WESTBANK VOLUNTEER FIRE DEPARTMENT  
For the Year Ended December 31, 2004**

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Positive/(Negative)</u>
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	218,964	218,964	-
Intergovernmental revenues:			
Federal grants	3,169	3,169	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	11,668	11,668	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	876	865	(11)
Other revenue	-	-	-
<b>Total Revenues</b>	<u>234,677</u>	<u>234,666</u>	<u>(11)</u>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	233,711	229,604	4,107
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	-	-	-
Debt Service	25,494	25,493	1
<b>Total Expenditures</b>	<u>259,205</u>	<u>255,097</u>	<u>4,108</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>(24,528)</u>	<u>(20,431)</u>	<u>4,097</u>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	11	11
Transfers out	(41,634)	(41,634)	-
<b>Total Other Financing Sources (Uses)</b>	<u>(41,634)</u>	<u>(41,623)</u>	<u>11</u>
<b>Net Change in Fund Balances</b>	(66,162)	(62,054)	4,108
<b>Fund Balances, Beginning of Year</b>	<u>132,660</u>	<u>132,660</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 66,498</u>	<u>\$ 70,606</u>	<u>\$ 4,108</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
GARYVILLE VOLUNTEER FIRE DEPARTMENT  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	218,964	218,964	-
Intergovernmental revenues:			
Federal grants	227	227	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	-	-	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	3,000	3,000	-
Other revenue	8,726	8,726	-
<b>Total Revenues</b>	<b>230,917</b>	<b>230,917</b>	<b>-</b>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	146,477	142,615	3,862
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	-	-	-
Debt Service	28,318	28,319	(1)
<b>Total Expenditures</b>	<b>174,795</b>	<b>170,934</b>	<b>3,861</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>56,122</b>	<b>59,983</b>	<b>3,861</b>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>56,122</b>	<b>59,983</b>	<b>3,861</b>
<b>Fund Balances, Beginning of Year</b>	<b>185,089</b>	<b>185,089</b>	<b>-</b>
<b>Fund Balances, End of Year</b>	<b>\$ 241,211</b>	<b>\$ 245,072</b>	<b>\$ 3,861</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
FIRE SERVICES  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
<b>Taxes:</b>			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	1,446,611	1,446,611	-
<b>Intergovernmental revenues:</b>			
Federal grants	7,801	7,801	-
<b>State funds:</b>			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	-	-	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	2,265	2,265	-
Other revenue	-	-	-
<b>Total Revenues</b>	<u>1,456,677</u>	<u>1,456,677</u>	<u>-</u>
<b>Expenditures</b>			
<b>General government:</b>			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	761,535	787,783	(26,248)
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	-	-	-
Debt Service	-	-	-
<b>Total Expenditures</b>	<u>761,535</u>	<u>787,783</u>	<u>(26,248)</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>695,142</u>	<u>668,894</u>	<u>(26,248)</u>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	(34,616)	-	34,616
<b>Total Other Financing Sources (Uses)</b>	<u>(34,616)</u>	<u>-</u>	<u>34,616</u>
<b>Net Change in Fund Balances</b>	660,526	668,894	8,368
<b>Fund Balances, Beginning of Year</b>	-	-	-
<b>Fund Balances, End of Year</b>	<u>\$ 660,526</u>	<u>\$ 668,894</u>	<u>\$ 8,368</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES - BUDGET AND ACTUAL -**  
**COMMUNICATION DISTRICT**  
**For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	-	-	-
Intergovernmental revenues:			
Federal grants	-	-	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	-	-	-
Fees, charges, and commissions	421,064	421,064	-
Fines and forfeitures	-	-	-
Interest income	17,077	17,077	-
Other revenue	-	-	-
<b>Total Revenues</b>	<u>438,141</u>	<u>438,141</u>	<u>-</u>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	169,215	169,214	1
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	-	-	-
Debt Service	36,011	36,011	-
<b>Total Expenditures</b>	<u>205,226</u>	<u>205,225</u>	<u>1</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>232,915</u>	<u>232,916</u>	<u>1</u>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	(46,233)	(46,233)	-
<b>Total Other Financing Sources (Uses)</b>	<u>(46,233)</u>	<u>(46,233)</u>	<u>-</u>
<b>Net Change in Fund Balances</b>	186,682	186,683	1
<b>Fund Balances, Beginning of Year</b>	<u>981,242</u>	<u>981,241</u>	<u>(1)</u>
<b>Fund Balances, End of Year</b>	<u>\$ 1,167,924</u>	<u>\$ 1,167,924</u>	<u>\$ -</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
AMBULANCE FUND  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	-	-	-
Intergovernmental revenues:			
Federal grants	-	-	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	-	-	-
Fees, charges, and commissions	250,000	250,036	36
Fines and forfeitures	-	-	-
Interest income	630	646	16
Other revenue	646	630	(16)
<b>Total Revenues</b>	<b>251,276</b>	<b>251,312</b>	<b>36</b>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	236,200	236,296	(96)
Health and welfare	-	-	-
Economic development	-	-	-
Transportation	-	-	-
Debt Service	-	-	-
<b>Total Expenditures</b>	<b>236,200</b>	<b>236,296</b>	<b>(96)</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>15,076</b>	<b>15,016</b>	<b>(60)</b>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	(10,000)	(10,000)	-
<b>Total Other Financing Sources (Uses)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>5,076</b>	<b>5,016</b>	<b>(60)</b>
<b>Fund Balances, Beginning of Year</b>	<b>145,191</b>	<b>145,190</b>	<b>(1)</b>
<b>Fund Balances, End of Year</b>	<b>\$ 150,267</b>	<b>\$ 150,206</b>	<b>\$ (61)</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
ARC MAINTENANCE  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ 180,400	\$ 180,428	\$ 28
Sales and use	-	-	-
Intergovernmental revenues:			
Federal grants	-	-	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	-	-	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	1,850	1,847	(3)
Other revenue	-	-	-
<b>Total Revenues</b>	<b>182,250</b>	<b>182,275</b>	<b>25</b>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	-	-	-
Health and welfare	144,773	144,812	(39)
Economic development	-	-	-
Transportation	-	-	-
Debt Service	-	-	-
<b>Total Expenditures</b>	<b>144,773</b>	<b>144,812</b>	<b>(39)</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>37,477</b>	<b>37,463</b>	<b>(14)</b>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>37,477</b>	<b>37,463</b>	<b>(14)</b>
<b>Fund Balances, Beginning of Year</b>	<b>174,498</b>	<b>174,498</b>	<b>-</b>
<b>Fund Balances, End of Year</b>	<b>\$ 211,975</b>	<b>\$ 211,961</b>	<b>\$ (14)</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
SENIOR CITIZENS TAX  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
Taxes:			
Ad valorem	\$ 183,564	\$ 183,564	\$ -
Sales and use	-	-	-
Intergovernmental revenues:			
Federal grants	-	-	-
State funds:			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	-	-	-
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	355	355	-
Other revenue	-	-	-
<b>Total Revenues</b>	<b>183,919</b>	<b>183,919</b>	<b>-</b>
<b>Expenditures</b>			
General government:			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	-	-	-
Health and welfare	183,000	182,999	1
Economic development	-	-	-
Transportation	-	-	-
Debt Service	-	-	-
<b>Total Expenditures</b>	<b>183,000</b>	<b>182,999</b>	<b>1</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>919</b>	<b>920</b>	<b>1</b>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balances</b>	<b>919</b>	<b>920</b>	<b>1</b>
<b>Fund Balances, Beginning of Year</b>	<b>166,819</b>	<b>166,819</b>	<b>-</b>
<b>Fund Balances, End of Year</b>	<b>\$ 167,738</b>	<b>\$ 167,739</b>	<b>\$ 1</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL -  
CONVENTION CENTER  
For the Year Ended December 31, 2004**

	Final Budget	Actual	Variance With Final Budget Positive/(Negative)
<b>Revenues</b>			
<b>Taxes:</b>			
Ad valorem	\$ -	\$ -	\$ -
Sales and use	-	-	-
<b>Intergovernmental revenues:</b>			
Federal grants	-	-	-
<b>State funds:</b>			
Parish transportation	-	-	-
State revenue sharing	-	-	-
Other	142,700	142,786	86
Fees, charges, and commissions	-	-	-
Fines and forfeitures	-	-	-
Interest income	5,380	5,380	-
Other revenue	-	-	-
<b>Total Revenues</b>	<u>148,080</u>	<u>148,166</u>	<u>86</u>
<b>Expenditures</b>			
<b>General government:</b>			
Judicial	-	-	-
Finance and administration	-	-	-
Public safety	-	-	-
Health and welfare	-	-	-
Economic development	1,744	1,743	1
Transportation	-	-	-
Debt Service	-	-	-
<b>Total Expenditures</b>	<u>1,744</u>	<u>1,743</u>	<u>1</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>146,336</u>	<u>146,423</u>	<u>87</u>
<b>Other Financing Sources (Uses)</b>			
Proceeds of debt issued	-	-	-
Proceeds of leases	-	-	-
Sale of Fixed Assets	-	-	-
Transfers in	-	-	-
Transfers out	(10,000)	(10,000)	-
<b>Total Other Financing Sources (Uses)</b>	<u>(10,000)</u>	<u>(10,000)</u>	<u>-</u>
<b>Net Change in Fund Balances</b>	136,336	136,423	87
<b>Fund Balances, Beginning of Year</b>	<u>221,340</u>	<u>221,340</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 357,676</u>	<u>\$ 357,763</u>	<u>\$ 87</u>

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## NONMAJOR PROPRIETARY FUNDS

### ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the government's council is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accounting purposes.

**Mosquito Abatement** - This fund accounts for the annual cost to provide mosquito services to the residents of St. John Parish. Annual revenue is generated by a \$1.25 service charge on the monthly utility bill and a .49 mill Ad Valorem Tax.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
STATEMENT OF NET ASSETS  
NONMAJOR PROPRIETARY FUND  
December 31, 2004**

	<u>Enterprise Fund</u>
	<u>Mosquito Abatement</u>
<b>Assets</b>	
<b>Current assets</b>	
Cash and cash equivalents	\$ 11,868
Investments	-
Receivables, net	97,580
Due from other funds	97,369
Inventory	-
<b>Total current assets</b>	<u>206,817</u>
<b>Noncurrent assets</b>	
Capital assets (net of accumulated depreciation)	62,087
<b>Total Assets</b>	<u>\$ 268,904</u>

(Continued)

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
STATEMENT OF NET ASSETS  
NONMAJOR PROPRIETARY FUND  
December 31, 2004**

	<u>Enterprise Fund</u>
	<u>Mosquito Abatement</u>
<b>Liabilities and fund balance</b>	
<b>Liabilities</b>	
<b>Current liabilities payable from     current assets</b>	
Accounts and salaries payable	\$ 26,583
Capital leases payable - current	-
Due to other funds	-
Other liabilities	-
<b>Total current liabilities</b>	<b>26,583</b>
<b>Current liabilities payable from     restricted assets</b>	
Customer deposits	-
Bonds payable, current portion	-
Accrued interest payable	-
<b>Total current liabilities       from restricted assets</b>	<b>-</b>
<b>Noncurrent liabilities</b>	
Bonds payable	-
Capital leases payable	-
<b>Total noncurrent liabilities</b>	<b>-</b>
<b>Total Liabilities</b>	<b>26,583</b>
<b>Net Assets</b>	
Invested in capital assets, net of related debt	62,087
Unrestricted	180,234
<b>Total Net Assets</b>	<b>\$ 242,321</b>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
STATEMENT OF REVENUES, EXPENSES, AND  
CHANGES IN FUND NET ASSETS  
NONMAJOR PROPRIETARY FUND  
For the Year Ended December 31, 2004**

	<u>Enterprise Fund</u>
	<u>Mosquito Abatement</u>
Operating Revenues	
Water sales	\$ -
Sewer charges	-
Mosquito abatement	256,963
Fees, charges, and commissions	-
Reimbursed indirect costs	-
Other income	-
Total operating revenues	<u>256,963</u>
Operating expenses	
General administration	20,563
Purification	-
Distribution	-
Professional Services	-
Salaries, operations	-
Plant	-
Vehicles	-
Indirect costs	-
Contract services	313,895
Miscellaneous	502
Depreciation	31,741
Total operating expenses	<u>366,701</u>
Operating income (loss)	<u>(109,738)</u>
Nonoperating revenues (expenses)	
Ad valorem tax	88,487
Interest income	886
Total nonoperating revenues (expenses)	<u>89,373</u>
Income (loss) before transfers	<u>(20,365)</u>
Transfers in (out)	
Transfers in	-
Transfers out	(15,000)
Net transfers	<u>(15,000)</u>
Change in net assets	(35,365)
Net assets, beginning of year	<u>277,686</u>
Net assets, end of year	<u>\$ 242,321</u>

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NONMAJOR PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS  
For the Year Ended December 31, 2004**

	Enterprise
	Mosquito
	Abatement
	Fund
<b>Cash Flows From Operating Activities:</b>	
Receipts from customers and users	\$ 257,097
Receipts from interfund services provided	-
Other Receipts	-
Payments to suppliers	(11,900)
Payments to employees	(367,114)
Payments for interfund services used	-
Net Cash Provided (Used) by Operating Activities	(121,917)
 <b>Cash Flows From NonCapital Financing Activities:</b>	
Transfer to other funds	(15,000)
Advances from other funds	-
Ad valorem taxes	88,487
Subsidy from federal grants	-
Net Cash Provided (Used) by Noncapital Financing Activities	73,487
 <b>Cash Flows From Capital and Related Financing Activities:</b>	
Proceeds from capital debt	-
Capital contributions	-
Purchases of capital assets	-
Acquisition and construction of capital assets	-
Principal paid on capital debt	-
Interest paid on capital debt	-
Capital lease down payment	-
Proceeds from sales of capital assets	-
Net Cash Provided (Used) by Capital and Related Financing Activities	-
 <b>Cash Flows From Investing Activities:</b>	
Proceeds from sales and maturities of investments	-
Purchase of investments	-
Interest and dividends received	908
Net Cash Provided (Used) by Investing Activities	908
 Net Increase (Decrease) in Cash and Cash Equivalents	(47,522)
 Cash and Cash Equivalents, Beginning of Year	59,390
Cash and Cash Equivalents, End of Year	\$ 11,868

(Continued)

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
NONMAJOR PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS  
For the Year Ended December 31, 2004**

	<u>Enterprise</u>
	<u>Mosquito</u>
	<u>Abatement</u>
	<u>Fund</u>
<b>Reconciliation to Statement of Net Assets:</b>	
Cash and cash equivalents	\$ 11,868
Restricted assets - cash and cash equivalents	-
Cash and Cash Equivalents, End of Year	<u>\$ 11,868</u>
<b>Reconciliation of Operating Income to Net Cash</b>	
<b>Provided (Used) by Operating Activities:</b>	
Operating income (loss)	\$ (109,738)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	
Depreciation expense	31,741
(Increase) decrease in accounts receivable	(6,756)
(Increase) decrease in intergovernmental receivables	-
(Increase) decrease in due from other funds	(25,264)
Increase (decrease) in allowance for uncollectible accounts	-
(Increase) decrease in inventories	-
(Increase) decrease in other assets	-
(Increase) decrease in prepaid items	-
Increase (decrease) in customer deposits	-
Increase (decrease) in accounts payable	(11,900)
Increase (decrease) in other liabilities	-
Increase (decrease) in intergovernmental payables	-
Increase (decrease) in due to other funds	-
Total Adjustments	<u>(12,179)</u>
Net Cash Provided (Used) by Operating Activities	<u>\$ (121,917)</u>

**STATISTICAL SECTION**

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**St. John the Baptist Parish Council**  
**Government-Wide Expenses by Function**  
**Last Ten Years**  
**(Unaudited)**

Year	General Government	Public Safety	Public Works	Health and Welfare	Economic Development	Transportation	Interest on Long-Term Debt	Utilities	Sewer	Solid Waste	Mosquito	Total
2003	\$ 4,216,815	\$ 2,372,408	\$ 6,641,632	\$ 994,387	\$ 1,089,618	\$ 4,952,934	\$ 2,944,719	\$ 6,176,355	\$ 9,389,134	\$ 2,618,201	\$ 390,717	\$ 41,786,920
2004	4,197,867	3,355,043	916,549	1,337,499	618,765	4,380,063	2,414,976	6,349,354	9,301,417	2,907,349	366,701	36,145,583

Note: The provisions of GASB 34 were adopted in the year 2003; thus information included in this schedule is available only for years since implementation.

**St. John the Baptist Parish Council**  
**Government-Wide Revenues**  
**Last Ten Years**  
**(Unaudited)**

Year	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Taxes	Grants and Contributions Not Restricted to Specific Programs			Investment Earnings	Other Income	Total
					Grants and Contributions Not Restricted to Specific Programs	Investment Earnings	Other Income			
2003	\$ 13,924,463	\$ 748,915	\$ 1,274,406	\$ 16,077,624	\$ 90,583	\$ 545,464	\$ 1,345,021	\$ 34,006,476		
2004	14,341,830	1,056,719	50,000	19,915,810	120,287	587,238	417,611	36,489,495		

Note: The provisions of GASB 34 were adopted in the year 2003; thus information included in this schedule is available only for years since implementation.

**St. John the Baptist Parish Council**  
**General Governmental Expenditures by Function - Governmental Fund Types (1)**  
**Last Ten Years**  
**(Unaudited)**

Year	General Government	Public Safety	Public Works	Health and Welfare	Economic Development	Transportation	(2) Debt Service	Total
1995	\$ 3,159,576	\$ 1,291,017	\$ -	\$ 1,108,151	\$ 1,493,983	\$ 3,208,912	\$ 6,319,536	\$ 16,581,175
1996	3,053,950	2,111,370	-	927,799	308,741	2,592,397	5,414,155	14,408,412
1997	3,129,671	1,608,057	-	1,089,848	244,104	2,470,226	5,923,025	14,464,931
1998	3,180,990	2,000,197	-	1,064,181	238,015	3,529,761	5,578,305	15,591,449
1999	3,409,130	1,920,267	-	1,128,649	262,315	4,239,930	9,840,523	20,800,814
2000	2,535,660	3,126,846	-	919,459	352,848	4,719,498	5,743,360	17,397,671
2001	3,754,732	2,645,714	-	1,414,377	632,877	5,096,024	5,337,110	18,880,834
2002	4,286,112	3,655,026	6,930,544	1,256,805	981,364	5,433,250	5,403,563	27,946,664
2003	4,684,560	2,636,893	7,382,555	1,105,244	1,211,094	5,505,105	5,307,225	27,832,676
2004	4,469,305	3,405,195	5,746,513	1,337,498	575,173	4,791,001	5,745,852	26,070,537

(1) Includes General, Special Revenue, Capital Projects, and Debt Service Funds.

(2) Includes all Debt Service except Enterprise Fund Revenue Bonds.

**St. John the Baptist Parish Council**  
**General Governmental Revenues by Source - Governmental Fund Types (1)**  
**Last Ten Years**  
**(Unaudited)**

Year	Taxes	Licenses and Permits	Intergovernmental	Fees, Charges and Commissions	Fines and Forfeitures	Interest Income	Other Income	Total
1995	\$ 11,770,206	\$ 611,196	\$ 1,449,001	\$ 501,409	\$ 543,811	\$ 671,609	\$ 423,082	\$ 15,970,314
1996	11,670,809	710,144	1,252,304	662,706	720,767	909,286	71,999	15,998,015
1997	12,533,948	723,771	1,422,390	482,948	675,034	549,735	431,103	16,818,929
1998	14,278,492	760,233	1,974,494	587,061	788,032	669,538	460,692	19,518,542
1999	14,079,624	827,826	1,866,501	608,186	793,572	927,418	466,365	19,569,492
2000	15,127,549	824,563	1,711,057	747,697	830,244	1,009,752	607,238	20,858,100
2001	15,310,588	895,486	2,910,258	912,176	831,891	797,808	384,689	22,042,896
2002	14,462,255	910,097	2,088,154	1,003,566	1,004,388	448,441	408,320	20,325,221
2003	14,864,191	978,911	2,826,984	1,036,351	1,046,540	282,347	664,879	21,700,203
2004	18,627,175	1,010,209	1,875,693	1,124,838	878,707	288,288	390,777	24,195,687

(1) Includes General, Special Revenue, and Debt Service Funds.

**St. John the Baptist Parish Council**  
**Property Tax Levies and Collections (1)**  
**Last Ten Years**  
**(Unaudited)**

<b>Year</b>	<b>Tax Roll</b>	<b>Tax Millage</b>	<b>Assessed Value of Taxable Millages</b>	<b>Taxes Levied</b>	<b>Taxes Collected</b>	<b>Taxes not Collected</b>
1995	1994	36.92	\$ 138,052,774	\$ 4,960,684	\$ 4,892,778	\$ 67,906
1996	1995	36.84	142,052,255	4,987,520	4,815,839	171,681
1997	1996	36.58	144,625,776	5,072,899	5,011,999	60,900
1998	1997	37.06	148,375,059	5,491,377	5,485,307	6,070
1999	1998	39.57	149,796,100	5,919,780	5,847,861	71,919
2000	1999	40.27	153,360,732	6,168,373	6,023,737	144,636
2001	2000	40.03	160,987,703	6,436,948	6,236,603	200,345
2002	2001	40.03	171,895,276	6,873,512	6,550,595	322,917
2003	2002	40.54	176,513,085	7,148,253	6,826,931	321,322
2004	2003	40.15	193,997,223	7,783,077	7,646,868	136,209

(1) Source: St. John the Baptist Sheriff's Office.

**St. John the Baptist Parish Council**  
**Assessed Value of Taxable Property (1)**  
**Last Ten Years**  
**(Unaudited)**

<b>Year</b>	<b>Tax Roll</b>	<b>Number of Taxpayers</b>	<b>Value of Land and Improvement:</b>	<b>Value of Other Property</b>	<b>Amount of Homestead Exemption</b>	<b>Assessed Value of Taxable Property</b>
1995	1994	48,065	18,959,568	172,676,580	53,583,374	138,052,774
1996	1995	39,734	19,504,377	177,332,846	54,784,968	142,052,255
1997	1996	39,203	20,303,993	180,155,195	55,833,412	144,625,776
1998	1997	38,924	21,038,935	184,608,740	57,272,616	148,375,059
1999	1998	38,924	21,790,320	186,869,982	58,864,202	149,796,100
2000	1999	38,931	23,007,164	191,023,124	60,669,556	153,360,732
2001	2000	42,447	23,843,894	200,094,210	62,950,401	160,987,703
2002	2001	52,981	25,119,581	211,659,719	64,764,580	172,014,720
2003	2002	51,675	25,698,735	213,311,804	66,995,819	176,513,085
2004	2003	41,168	26,291,242	216,130,028	67,444,625	193,997,223

(1) Source: St. John the Baptist Parish Assessor's Office.

**St. John the Baptist Parish Council  
Assessed and Estimated Actual  
Value of Taxable Property  
Last Ten Years  
(Unaudited)**

<b>Year</b>	<b>Tax Roll</b>	<b>Total Assessed Value</b>	<b>Estimated Assessment Ratio (1)</b>	<b>Estimated Actual Value</b>
1995	1994	\$ 191,636,148	0.145	\$ 1,321,628,607
1996	1995	196,837,223	0.145	1,357,498,090
1997	1996	200,459,188	0.145	1,382,477,159
1998	1997	205,647,675	0.145	1,418,259,828
1999	1998	208,660,302	0.145	1,439,036,566
2000	1999	214,030,288	0.145	1,476,070,952
2001	2000	223,938,104	0.145	1,544,400,717
2002	2001	236,779,300	0.145	1,632,960,690
2003	2002	239,010,539	0.145	1,648,348,545
2004	2003	242,421,270	0.145	1,671,870,828

(1) Source: St. John the Baptist Parish School Board Comprehensive Annual Financial Report - Statistical Section.

**St. John the Baptist Parish Council**  
**Value of Exempt Industrial Property (1)**  
**Under 10 Year Contracts**  
**Last Ten Years**  
**(Unaudited)**

<u>Year</u>	<u>Estimated Actual Value</u>
1994-04	15,487,848
1995-05	11,476,585
1996-06	59,052,190
1997-07	97,805,326
1998-08	167,860,304
1999-09	32,825,548
2000-10	21,724,919
2001-11	312,010,992
2002-12	944,751,887
2003-13	17,827,252
<b>Total</b>	<b>\$ 1,680,822,851</b>

(1) Source: St. John the Baptist Parish Assessor's Office.

**St. John the Baptist Parish Council**  
**Parishwide Property tax Millage**  
**(per \$1,000 of assessed value)**  
**Last Ten Years**  
**(Unaudited)**

Taxing District	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
School constitutional	\$ 3.88	\$ 3.87	\$ 3.87	\$ 3.87	\$ 3.87	\$ 3.83	\$ 3.87	\$ 3.87	\$ 3.87	\$ 3.87
School maintenance	4.80	4.79	4.57	4.57	4.57	4.52	4.57	4.57	4.57	4.57
School construction and Imp.	-	-	-	-	-	-	-	-	-	-
Salaries and Health care	14.04	14.03	14.03	14.03	14.03	13.88	14.03	14.03	14.03	14.03
School general obligation bonds	24.15	24.12	24.12	24.12	24.12	23.87	24.12	24.12	24.12	24.12
Parishwide	4.24	4.25	4.24	4.24	4.24	4.20	4.20	4.20	4.20	4.13
Parish general obligation bonds	12.50	13.00	12.80	15.30	16.00	16.00	16.00	16.00	16.00	16.00
Street lights	5.00	4.99	4.99	4.99	4.99	4.94	4.94	4.94	4.94	4.86
Courthouse/jail	1.04	1.04	1.04	1.04	1.04	1.03	1.03	1.03	1.03	1.01
Library	7.31	7.30	9.99	9.99	9.99	9.90	9.90	9.90	9.90	9.74
Public health unit	1.00	1.00	1.00	1.00	1.00	0.99	0.99	0.99	0.99	0.97
Public improvement bonds	0.50	-	-	-	-	-	-	-	-	-
Public land and buildings	-	-	-	-	-	-	-	-	-	-
Parishwide sewerage	-	-	-	-	-	-	-	-	-	-
Mosquito abatement district	0.50	0.50	0.50	0.50	0.50	0.49	0.49	0.49	0.49	0.48
Public building bonds	-	-	-	-	-	-	-	-	-	-
Assessment district	3.26	3.26	3.26	3.26	3.26	3.23	3.23	3.23	3.23	3.18
Law enforcement	32.16	32.16	32.16	33.16	33.16	32.81	33.16	33.16	33.16	33.16
ARC construction go bonds	0.50	-	-	-	-	-	-	-	-	-
Juvenile detention center	1.00	1.00	1.00	1.01	1.01	1.00	1.00	1.00	1.00	0.98
ARC maintenance	-	0.50	0.50	0.50	0.50	0.49	0.49	0.49	0.49	0.98
Senior Citizen Center	1.00	1.00	1.00	1.00	1.00	0.99	0.99	0.99	0.99	1.00
LFC Levee Waterworks Dist #2	4.36	4.29	3.29	3.29	3.29	3.23	3.74	4.17	4.17	4.02
Pontch. Levee Waterworks Dist #3	3.89	3.82	3.82	3.82	3.82	-	-	3.74	3.74	3.74
Sew. District #1/Fire District #2	2.25	2.00	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 127.38</b>	<b>\$ 126.92</b>	<b>\$ 126.18</b>	<b>\$ 129.69</b>	<b>\$ 130.39</b>	<b>\$ 125.40</b>	<b>\$ 126.75</b>	<b>\$ 130.92</b>	<b>\$ 131.43</b>	<b>\$ 130.84</b>

**St. John the Baptist Parish Council**  
**Ratio of Net General Bonded Debt to Assessed Value**  
**& Net Bonded Debt Per Capita**  
**Last Ten Years**  
**(Unaudited)**

<b>Year</b>	<b>Estimated Population *</b>	<b>Assessed Value of Taxable Property</b>	<b>Gross Bonded Debt (1)</b>	<b>Less Debt Service Funds</b>	<b>Net Bonded Debt</b>	<b>Ratio of Property Tax Net bonded Debt to Assessed Value</b>	<b>Net Bonded Debt Per Capita</b>
1995	43,764	138,052,774	11,446,000	2,082,484	9,363,516	6.8	214
1996	44,168	142,052,255	10,176,000	2,058,033	8,117,967	5.7	184
1997	44,572	144,625,776	8,889,000	2,109,828	6,779,172	4.7	152
1998	44,976	148,375,059	14,803,000	2,405,540	12,397,460	8.4	276
1999	45,380	149,796,100	13,215,000	2,362,090	10,852,910	7.2	239
2000	43,044	153,360,732	11,595,000	2,588,430	9,006,570	5.9	209
2001	43,798	160,987,703	9,890,000	2,901,162	6,988,838	4.3	160
2002	44,521	172,014,720	15,015,000	3,458,653	11,556,347	6.7	260
2003	44,748	176,513,085	25,455,000	4,176,704	21,278,296	12.1	476
2004	46,050	193,997,223	32,590,000	4,850,482	27,739,518	14.3	602

\* Census information obtained from South Central Planning and Development Commission

(1) Includes only Ad Valorem Tax Bonds.

**St. John the Baptist Parish Council  
Legal Debt Margin  
Last Ten Years  
(Unaudited)**

<b>Year</b>	<b>Tax Roll</b>	<b>Total Assessed Value</b>	<b>Legal Debt Limit *</b>	<b>Indebtedness **</b>	<b>Legal Debt Margin</b>
1995	1994	191,636,148	67,072,652	11,446,000	55,626,652
1996	1995	196,837,223	68,893,028	10,176,000	58,717,028
1997	1996	200,459,188	70,160,716	8,889,000	61,271,716
1998	1997	205,647,675	71,976,686	14,803,000	57,173,686
1999	1998	208,660,302	73,031,106	13,215,000	59,816,106
2000	1999	214,030,288	74,910,601	11,595,000	63,315,601
2001	2000	223,938,104	78,378,336	9,890,000	68,488,336
2002	2001	236,779,300	82,872,755	15,015,000	67,857,755
2003	2002	239,010,539	83,653,689	25,455,000	58,198,689
2004	2003	242,421,270	84,847,445	32,590,000	52,257,445

\* Legal debt limit is 35% of the total assessed value of taxable property (10% of the assessed value of taxable property for any one purpose).

\*\* Indebtedness for all purposes combined based upon ad valorem taxes.

**St. John the Baptist Parish Council**  
**Ratio of Annual Debt Service for General Bonded Debt**  
**to Total General Governmental Expenditures (1)**  
**Last Ten Years**  
**(Unaudited)**

<b>Year</b>	<b>Debt Service Expenditures</b>	<b>Total General Governmental Expenditures</b>	<b>Ratio</b>
1995	6,319,536	16,581,175	0.381
1996	5,414,155	14,408,412	0.376
1997	5,923,025	14,464,931	0.409
1998	5,578,305	15,591,449	0.358
1999	9,840,523	20,800,814	0.473
2000	5,743,360	17,397,671	0.330
2001	5,337,110	18,880,834	0.283
2002	5,403,563	27,946,664	0.193
2003	5,307,225	27,832,676	0.191
2004	5,745,852	26,070,537	0.220

(1) Includes General, Special Revenue, Capital Projects and Debt Service Funds.

**St. John the Baptist Parish Council**  
**Computation of Direct and Overlapping Bonded Debt**  
**General Obligation Bonds**  
**December 31, 2004**

Jurisdiction	Net General Obligation Bonded Debt Outstanding	Percentage Applicable to Government	Amount Applicable to Government
<i>Direct:</i>			
St. John The Baptist Parish	\$ 32,590,000	100%	\$ 32,590,000
Library	<u>1,340,000</u>	100%	<u>1,340,000</u>
Total Direct	<u>\$ 33,930,000</u>		<u>\$ 33,930,000</u>
<i>Overlapping:</i>			
St. John The Baptist Parish (2)	<u>24,005,000</u>	100%	<u>24,005,000</u>
Total Overlapping	<u>24,005,000</u>		<u>24,005,000</u>
Total Direct and Overlapping	<u>\$ 57,935,000</u>		<u>\$ 57,935,000</u>

(1) All General Obligation Bond are secured by Ad Valorem Taxes.

(2) Source: St. John The Baptist Parish School Board Comprehensive Annual Financial Report-  
Statistical Section.

**St. John the Baptist Parish Council**  
**Revenue Bond Coverage**  
**Last Ten Years**  
**(Unaudited)**

Year	Gross Revenues (1)	Direct Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service requirements			Coverage
				Principal	Interest	Total	
<b>Utilities System</b>							
1995	4,226,013	3,539,523	686,490	216,000	350,153	566,153	1.21
1996	4,320,865	3,324,590	996,275	226,000	341,721	567,721	1.75
1997	5,337,914	3,240,340	2,097,574	271,000	336,123	607,123	3.45
1998	5,435,241	3,332,493	2,102,748	8,031,726	207,171	8,238,897	0.26
1999	4,793,650	3,683,966	1,109,684	217,793	200,876	418,669	2.65
2000	5,180,674	3,524,392	1,656,282	194,894	567,290	762,184	2.17
2001	4,899,515	4,250,458	649,057	217,618	564,333	781,951	0.83
2002	4,931,399	4,455,735	475,664	238,974	537,160	776,134	0.61
2003	4,663,789	4,010,756	653,033	250,459	525,817	776,276	0.84
2004	4,769,825	4,212,890	556,935	268,284	500,059	768,343	0.72
<b>Sewerage (3)</b>							
1995	2,846,733	2,961,876	(115,143)	75,000	12,193	87,193	(1.32)

(1) Source: Enterprise Funds - Statement of Revenues, Expenses, and Changes in Fund Net Assets (Operating revenues and Non-operating revenues).

(2) Source: Enterprise Funds - Statement of Revenues, Expenses, and Changes in Fund Net Assets (Operating expenses and other financing uses less depreciation and bond interest).

(3) Subsequent to 1995 there were no debt service requirement for Sewerage Fund.

**St. John the Baptist Parish Council**  
**Property value, Construction and Bank Deposits**  
**Last Ten Years**  
**(Unaudited)**

<b>Year</b>	<b>Property Value</b>	<b>Construction- Estimated Value(1)</b>	<b>St. John Commercial Bank Deposits (2)</b>
1995	191,636,148	39,204,517	235,800,000
1996	196,837,223	31,640,972	250,557,000
1997	200,459,188	54,230,718	237,351,000
1998	205,647,675	74,089,971	249,530,000
1999	208,660,302	53,992,289	265,469,000
2000	214,030,288	64,127,840	281,048,000
2001	223,938,104	344,970,394	283,241,000
2002	236,779,300	926,831,150	283,608,000
2003	239,010,539	891,228,892	273,529,000
2004	242,421,270	52,118,341	348,000,000

(1) Source: St. John the Baptist Parish School Board Comprehensive Annual Financial Report - Statistical Section.

(2) Source: Federal Deposit Insurance Corporation (FDIC)

**St. John the Baptist Parish Council  
Principal Property Taxpayers  
December 31, 2004  
(Unaudited)**

<b>Taxpayer</b>	<b>2004 Assessed Valuation</b>	<b>2004 Percentage of Assessed Valuation</b>
Marathon Ashland, LLC	65,778,265	24.61%
E I DuPont De Nemours & Co.	8,929,199	3.34%
Entergy Louisiana, Inc.	4,273,840	1.60%
DuPont Dow Elastomers	4,078,821	1.53%
Nalco Chemical Co.	3,998,901	1.50%
Louisiana Machinery Co.	3,486,795	1.30%
Bayou Steel Corporation	3,204,862	1.20%
Pinnacle Polymers Co.	3,195,501	1.20%
Reserve Telephone Co.	2,836,320	1.06%
Hibernia National Bank	2,560,943	0.96%
	<b>102,343,447</b>	<b>38.29%</b>

Source: St. John the Baptist Parish Assessor.

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**SCHEDULE OF COUNCIL MEMBERS AND PARISH PRESIDENT COMPENSATION**  
**For the Year Ended December 31, 2004**

The schedule of compensation paid to the Parish President and Parish Councilmen is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the Parish Council is included in the legislative expenditures of the General Fund. In accordance with Louisiana Revised Statutes, at LSA-R.S. 33:1233, the Parish Council has elected the monthly payment method of compensation. Under this method, the Councilmen receive approximately \$686 per month.

<u>PARISH PRESIDENT</u>	<u>AMOUNT</u>
Nickie Monica, Parish President	<u>\$ 70,667</u>
 <u>PARISH COUNCIL</u>	
Cleveland Farlough, Council Vice-Chairman, Division A	\$ 8,230
Joel McTopy, Division B	8,230
Lester Rainey, Sr., District I	8,230
Allen St. Pierre, District II	8,230
Richard Dale Wolfe, District III	8,230
Jaclyn Hotard, District IV	8,230
Sean Roussel, District V	8,230
Ronnie Smith, District VI	8,230
Steve Lee, District VII	<u>8,230</u>
 Parish Council Total	 <u>\$ 74,070</u>

**St. John the Baptist Parish Council**  
**Demographic Statistics**  
**Last Ten Years**  
**(Unaudited)**

<b>Year</b>	<b>Population *</b>	<b>Per Capita Income</b>	<b>Public School Enrollment</b>	<b>Unemployment *</b>
1995	43,764	15,136	7,089	8.4%
1996	44,168	17,299	7,043	9.4%
1997	44,572	18,016	6,915	7.1%
1998	44,976	19,553	6,765	6.5%
1999	45,380	20,480	6,698	6.4%
2000	43,044	15,445	6,646	8.1%
2001	43,798	21,806	6,563	8.2%
2002	44,521	Not Available	6,310	7.8%
2003	44,748	Not Available	6,400	8.9%
2004	46,050	Not Available	6,449	4.2%

\* Information obtained from South Central Planning and Development Commission.

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**REPORTS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

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# REBOWE & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS  
CONSULTANTS

A PROFESSIONAL CORPORATION

3501 N. Causeway Blvd. • Suite 810 • P.O. Box 6952 • Metairie, LA 70009  
Phone (504) 837-9116 • Fax (504) 837-0123 • E-mail rebowe@rebowe.com

## **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable President  
and Members of the Council  
**St. John the Baptist Parish Council**  
LaPlace, Louisiana

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of St. John the Baptist Parish Council (the "Parish") as of and for the year ended December 31, 2004, which collectively comprise the Parish's basic financial statements and have issued our report thereon dated May 16, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Parish's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted certain matters involving the internal control over financial reporting that we have reported to management of the Parish in a separate letter dated May 16, 2005.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Parish's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* which is described in the accompanying *Schedule of Findings and Questioned Cost* as item 04-1. We also noted certain additional matters that we have reported to management of the Parish in a separate letter dated May 16, 2005.

This report is intended solely for the information and use of the Council, management of the Parish, the Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Rebowe & Company*

Metairie, Louisiana  
May 16, 2005

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**Year Ended December 31, 2004**

**A. SUMMARY OF AUDITOR'S RESULTS**

1. The auditor's report expresses an unqualified opinion on the financial statements of the St. John the Baptist Parish Council.
2. No reportable conditions relating to the audit of the financial statements are reported in the *Independent's Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
3. One instance of noncompliance material to the financial statements of the St. John the Baptist Parish Council which would be required to be reported in accordance with *Government Auditing Standards* was disclosed during the audit.
4. A Management Letter was issued for the year ended December 31, 2004.

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)**  
**Year Ended December 31, 2004**

**B. FINDINGS - FINANCIAL STATEMENT AUDIT**

COMPLIANCE FINDING

04-1 Budgeted Deficit

Condition:

The Parish budgeted a deficit for the Criminal Court Fund for the year ended December 31, 2004.

Criteria:

Louisiana Revised Statute 39:1308 states that the governing authority shall adopt a budget "with approved expenditures not exceeding the total of estimated funds available".

Effect:

The Parish is in violation of state law.

Cause:

Final budget amendments resulted in the budgeted deficit.

Recommendation:

We recommend that the Parish closely monitor the Criminal Court Fund to ensure that the state budget law is being complied with.

Response:

See Management's Corrective Action Plan for their response.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
Year Ended December 31, 2004**

**A. FINDINGS - FINANCIAL STATEMENT AUDIT**

03-1 Budgeted Deficit

Condition:

The Parish budgeted a deficit for the Criminal Court Fund for the year ended December 31, 2003.

Recommendation:

We recommend that the Parish closely monitor the Criminal Court Fund to ensure that the state budget law is being complied with.

Current Status:

No improvement has been made. This finding is repeated in the Schedule of Findings and Questioned Costs (04-1) at December 31, 2004.

**B. FINDINGS AND QUESTIONED COSTS-MAJOR FEDERAL AWARD PROGRAMS AUDIT**

03-2 Natural Resources Conservation Service (NRCS) - CFDA No. 10.902

Condition:

The Parish failed to obtain weekly certified payrolls from one construction contractor to verify compliance with David-Bacon Act.

Recommendation:

Procedures should be implemented to ensure that the compliance requirements of the Davis-Bacon Act are met.

Current Status:

This finding has been resolved during the current year.

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED)**  
**Year Ended December 31, 2004**

**C. MANAGEMENT LETTER**

**1. Segregation of Accounting Duties**

Condition:

As we previously recommended, we observed that the Director of Finance has separated incompatible duties among his accounting personnel within the Finance Department in the areas of bank reconciliations, cash disbursements, and the recording of accounting transactions. However, we noted that such incompatible duties for employees in the Civil Defense and Fire Departments have not been segregated. Therefore, there is an internal control weakness in these departments.

Recommendations:

We recommend that the Administration implement policies and procedures to segregate incompatible duties for employees in the Civil Defense and Fire Departments.

Current Status:

Resolved.

**2. 2004 Budget Shortfalls**

Condition:

The Parish is experiencing significant budget shortfalls in 2004, primarily in the General, Public Works, Utilities System, and Sewerage Funds. In addition, there appears to be a cash flow shortfall in the General Fund for 2004 of approximately \$800,000.

Recommendations:

We recommend that the Parish amend its 2004 budget for these anticipated shortfalls. In addition, the Parish should implement a hiring freeze and review departmental 2004 budgets and eliminate non-critical maintenance, overtime, capital outlay, and professional services contracts until such time its budget shortfalls are corrected.

The Parish should also consider interim financing against 2005 ad valorem tax collections to assist with this 2004 cash flow shortfall. Such financing will require Bond Commission approval.

Current Status:

Corrective action was implemented. Resolved.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED)  
Year Ended December 31, 2004**

**3. Deficiencies of Revenues Over Expenditures**

Condition:

For the year ended December 31, 2003, expenditures exceeded revenues for the following funds:

	<u>2003 Deficiency</u>	<u>Fund Balance/ Net Assets</u>
1990 Parishwide Sewerage Construction Phase II	\$ 963,240	\$ 23,410
Criminal Court	62,666	(178,890)
Drainage Construction	223,220	242,423
Economic Development	154,471	1,962,265
General Fund	229,583	158,943
Health Tax Unit	33,395	356,068
LaPlace Fire Department	30,488	674,959
Mosquito Abatement	67,318	277,686
Reserve Fire Department	56,749	46,609
Roads & Bridges (Public Works)	475,316	256,974
Sales Tax District	2,237,683	4,025,215
Sewerage	4,220,722	53,913,590
Utilities	1,587,968	20,468,362
Westbank Fire Department	60,935	132,660

A majority of these funds also incurred deficiencies in 2002. If this trend continues, these funds may soon exhaust their fund balances/net assets.

Recommendation:

We recommend that the Parish closely monitor these funds and take action to identify new sources of revenues and/or decrease expenditures.

Current Status:

Corrective action is in progress. See Observation 2 in the Observations, Recommendations, and Corrective Action Plan.

**4. Cash Management**

Condition:

At December 31, 2003, the Parish had over \$25 million invested in various interest bearing checking accounts and only \$105,000 in investments.

**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**LAPLACE, LOUISIANA**  
**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED)**  
**Year Ended December 31, 2004**

Recommendations:

We recommend that the Finance Department review the Parish's cash flow needs and consult with its fiscal agent about investing any excess cash in higher yielding securities such as money market accounts, certificates of deposit, U.S. Agency securities, and/or LAMP.

Current Status:

Resolved.

**5. Fixed Assets Accounting**

Condition:

Although the Finance Department is manually tracking its fixed asset, the fixed asset computer software is not currently being utilized. Instead, the Finance Department is utilizing an Excel spreadsheet to maintain its fixed assets. During our testing of fixed assets, we noted certain assets that had been disposed of during the year, but were still included on the spreadsheet as of December 31, 2003. In addition, the Finance Department does not maintain a separate accounting of its construction in progress.

Recommendations:

We recommend that the Finance Department utilize its fixed asset software which would be more efficient and effective in tracking its fixed assets, as well as computing depreciation expense. In addition, policies and procedures should be implemented to ensure that additions and deletions of assets are updated in the fixed asset system in a timely manner. The Finance Department should also track its construction in progress (approximating \$ 3.8 million as of December 31, 2003) with its fixed asset software.

Current Status:

Unresolved. See Observation 1.a. in the Observations, Recommendations, and Corrective Action Plan.

**6. Indirect Cost Allocation Plan**

Condition:

Currently, administrative fees of approximately \$300,000 are transferred into the General Fund from other funds. However, as noted in past audits, no indirect cost allocation plan exists to support these amounts or to determine whether additional allocations are warranted. In addition, salaries and benefits of approximately \$375,000 for certain finance personnel classified in the General Fund are being charged directly to other funds.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED)  
Year Ended December 31, 2004**

Recommendation:

We recommend that the Finance Department prepare an indirect cost allocation plan that will support the allocation of indirect costs, particularly in the General Fund, to other funds with available resources. In addition, salaries and benefits of the Finance Department should remain within the General Fund and be allocated accordingly in connection with the indirect cost allocation plan.

Current Status:

Unresolved. See Observation 1.b. in the Observations, Recommendations, and Corrective Action Plan.

**7. Wireless 911 Service**

Condition:

In 1999, the Federal Communications Commission required that certain enhancements be made to wireless 911 systems in connection with Act 1029. Phase II implementation requires that wireless carriers provide precise locations of cellular phones to 911 systems, generally within 50-100 meters. After requesting the Phase II Service, a wireless carrier then has six months to provide the service to 50% of the coverage area and to 100% within 18 months. The Federal Communications Commission has established a deadline of December 31, 2005 for a nationwide implementation of Phase II.

The Parish has entered into cooperative endeavor agreements with certain Commercial Mobile Radio Service (CMRS) service suppliers and is in the process of finalizing agreements with others. However, the Parish does not know how many service suppliers are located in the Parish to ensure that agreements are entered into and all service charges are being collected.

Recommendations:

We recommend that the Parish identify all CMRS service suppliers in the Parish and ensure that cooperative endeavor agreements are established. Also, the Parish should take steps to ensure that Phase II implementation will be completed by the FCC deadline of December 31, 2005.

Current Status:

Unresolved. See Observation 1.c. in the Observations, Recommendations, and Corrective Action Plan.

**8. Convention Center Funding**

Condition:

The Parish has begun the construction of a Convention Center scheduled for completion in 2005. While generating economic activity, typically, convention centers operate in a deficit. As of December 31, 2003, the Finance Department has not yet performed any forecasts of revenues and expenditures for the operations of the Convention Center to determine funding needs.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED)  
Year Ended December 31, 2004**

**Recommendation:**

We recommend that the Finance Department prepare forecasts of anticipated revenues and expenditures for the operations of the Convention Center. Any projected deficits should be addressed immediately in anticipation for its completion in 2005.

We also recommend that the Parish complete Form R-1020 "Designation of Construction Contractor as Agent of a Governmental Entity", which designates the contractor for the Convention Center as its agent for the purpose of making purchases on behalf of the Parish. The designation of agency is effective for purchases of component construction materials, taxable services, and leases and rentals of tangible personal property for the construction project. Such exclusions of state and local sales taxes of 8.75% to the designated agent will provide a substantial cost savings to the Parish.

**Current Status:**

Unresolved for preparation of forecasts. See Observation 1.d. in the Observations, Recommendations, and Corrective Action Plan.

**9. Post-Employment Benefits Other Than Pensions**

**Condition:**

In May 2004, the GASB issued Statement No. 43 "*Financial Reporting for Post-employment Benefit Plans Other Than Pension Plans*". A related Statement, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* is expected to be issued as Statement No. 45. These statements address how state and local governments should account for and report their costs and obligations related to postemployment benefits other than pensions referred to as other postemployment benefits (OPEB). Examples of OPEB include, retiree health insurance, dental, vision, prescription benefits, and life insurance.

The Statements generally would require governments to:

- Measure the cost of benefits, and recognize OPEB expense on the accrual basis of accounting in periods that approximate the employees' years of service;
- Provide information about the actuarial accrued liabilities for promised benefits associated with past services and whether or to what extent, those benefits have been funded; and
- Provide information useful in assessing potential demands on the employer's future cash flows.

The Parish will be required to comply with the new accounting standards for the year ending December 31, 2007.

The Parish provides postretirement health care and life insurance benefits to all retirees who reach the normal retirement age while working for the Parish. Currently, there are 60 retirees under the plan,

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED)  
Year Ended December 31, 2004**

which represents 20% of the group covered. Under the Parish's policy, an employee only has to work 10 years to be eligible for health care. Typically, in other governmental entities, vesting is longer than 10 years. The above-mentioned accounting statements will have a significant impact on the Parish's financial statements and potential demands of the Parish's future cash flows.

Recommendation:

The Finance Department should begin the process of implementing the applicable accounting pronouncement within the prescribed deadline. The Finance Department should also review its current eligibility requirements for retiree health care.

Current Status:

Unresolved. See Observation 1.e. in the Observations, Recommendations, and Corrective Action Plan.

**10. Check Writing Machine**

Condition:

The check-writing machine for accounts payable and payroll does not prevent duplicate check numbers from being issued, nor does it prevent check numbers from being issued out of sequence. Therefore, an internal control weakness exists with respect to unauthorized checks possibly being issued.

Recommendation:

We recommend that either the machine be reprogrammed to identify duplicate checks or pre-numbered check stock be used to avoid duplication. In addition, we recommend destroying any voided checks in a manner that would better prevent the checks from being used, such as removing the routing number.

Current Status:

Unresolved. See Observation 1.f. in the Observations, Recommendations, and Corrective Action Plan.

**11. Airport Authority Fund**

Condition:

Currently, transfers from the Economic Development Fund Sales Tax District assist the Airport Authority Fund in breaking even. Operating losses in the Airport Authority Fund, excluding transfers from Economic Development, were \$(64,987), \$(72,616) and \$(81,739) for the years 2001 through 2003, respectively.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED)  
Year Ended December 31, 2004**

Recommendation:

Due to the apparent minimal usage of the airport and recurring operating losses, the Parish should consider selling or privatizing the airport.

Current Status:

Unresolved. See Observation 1.g. in the Observations, Recommendations, and Corrective Action Plan.

**12. Physical Inventory**

Condition:

The Government Finance Officer Association (GFOA) recommends that local governments perform a physical inventory of its tangible capital assets, either simultaneously or on a rotating basis, so that all of a government's tangible capital assets are physically accounted for at least once every five years. A physical inventory of the Parish's tangible capital assets has not been taken since 2000.

Recommendation:

The Finance Department should perform a physical inventory in 2004 as recommended by the GFOA.

Current Status:

Unresolved. See Observation 1.h. in the Observations, Recommendations, and Corrective Action Plan.

**13. Positive Pay**

Condition:

Positive pay is becoming a preferred method of check fraud deterrence. Positive pay entails a daily reconciliation of an issuer's checks to checks presented for payment to the issuer's bank to identify potentially fraudulent checks.

Under positive pay, an issuer prepares a formatted-checks issued data file (including check number, amount and date as well as other bank and account information) and transmits this data to its bank. Stop payments, voided checks and manual checks can also be included in the formatted-checks issued file. The bank compares checks received for payment against the record of issued checks. The bank identifies items that do not match the issue amount and check number. The bank may offer additional services to identify checks that exceed certain dollar amounts and "stale" (dated) checks. The bank presents the rejected items to the issuer for its consideration for payment.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED)  
Year Ended December 31, 2004**

Recommendation:

The Government Finance Officers Association (GFOA) recommends that governmental entities use positive pay as the primary check clearance process in banking services agreements. This service should be included as part of an overall program of check fraud protection, including secure file transmission.

The GFOA further recommends that the issuer have specific knowledge of their exposure to loss with both their insurance carrier, if any, and their banking institution. The Parish's fiscal agent agreement will expire in August 2004. The Parish should consider these recommended practices when advertising for its new fiscal agent contract.

Current Status:

Unresolved. See Observation 1.i. in the Observations, Recommendations, and Corrective Action Plan.

**14. Water Sales**

Condition:

The water rates were last adjusted by Council ordinance in May 1992, which allowed for an annual CPI inflationary increase. However, the annual increase in expenditures in the Water Department far outweighs this CPI increase. Even with the annual CPI index, the Parish has been experiencing little or no increase in annual water revenues. A comparison of water produced to billed for 2003 resulted in an unbilled percentage of 30%. Such loss revenues, whether from water loss or lost billings, is significant.

Recommendation:

We recommend that the source for declining water revenues be identified. The Parish has approximately 15,000 water meters of which the majority is old and may need to be replaced. In addition, a review of the adequacy of the current water rates should be performed.

Current Status:

Unresolved. See Observation 1.j. in the Observations, Recommendations, and Corrective Action Plan.

**15. Criminal Justice Expenditures**

Condition:

In 2003, total criminal justice expenditures incurred within the General Fund represent 32% of total General Fund revenues. However, little revenue is generated in the General Fund for criminal justice costs.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED)  
Year Ended December 31, 2004**

**Recommendation:**

Whereas criminal justice costs are mandated by the State and are not under the control of the Parish, the Parish should attempt to identify a source of funding to offset these costs.

**Current Status:**

Unresolved. See Observation 1.k. in the Observations, Recommendations, and Corrective Action Plan.

**16. Overtime Pay**

**Condition:**

During 2003, overtime wages for the Utilities and Sewerage Departments represented approximately 27% and 21%, respectively, of total wages.

**Recommendation:**

We recommend that the Utilities and Sewerage Departments review its overtime policy and make any adjustments that would assist in controlling overtime hours worked.

**Current Status:**

Resolved.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
LAPLACE, LOUISIANA  
CORRECTIVE ACTION PLAN  
Year Ended December 31, 2004**

04-1 Budgeted Deficits

Recommendation:

We recommend that the Parish closely monitor the Criminal Court Fund to ensure that the state budget law is being complied with.

Corrective Action:

The Parish will more closely monitor its budgeting procedures to ensure all budgets are in compliance with the state budget law.

Implementation Date:

July 1, 2005

Contact:

Jeffrey P. Clement, Director of Finance, (985) 652-9569.

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**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**MEMORANDUM OF ADVISORY COMMENTS**  
**For the Year Ending December 31, 2004**

**REBOWE & COMPANY**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
**CONSULTANTS**  
**A PROFESSIONAL CORPORATION**

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# REBOWE & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS  
CONSULTANTS

A PROFESSIONAL CORPORATION

3501 N. Causeway Blvd. • Suite 810 • P.O. Box 6952 • Metairie, LA 70009  
Phone (504) 837-9116 • Fax (504) 837-0123 • E-mail rebowe@rebowe.com

May 16, 2005

Honorable President  
and Members of the Council  
**St. John the Baptist Parish Council**  
LaPlace, Louisiana

We have audited the basic financial statements of the St. John the Baptist Parish Council for the year ended December 31, 2004 and have issued our report thereon dated May 16, 2005. As part of our audit, we considered the Parish's internal control over financial reporting in order to determine the nature, timing and extent of our auditing procedures for the purpose of expressing an opinion on the basic financial statements and not to provide assurance on the internal control.

However, during our audit we became aware of matters that are opportunities for strengthening internal control and operating efficiency. The memorandum that accompanies this letter summarizes our comments and recommendations regarding these matters. We previously reported on the Parish's internal control in a separately issued report entitled *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards* dated May 16, 2005.

We will review the status of our findings and recommendations during our next audit engagement. We have already discussed our recommendations with the Administration and have included their corrective action plan. We will be pleased to discuss these recommendations with you in further detail at your convenience, perform any additional study of these matters, or assist you in implementing our recommendations.

Sincerely,

*Rebowe & Company*

**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN  
December 31, 2004**

**1. Prior Year Recommendations That Have Not Yet Been Implemented**

**a. Fixed Assets Accounting**

Observation:

Although the Finance Department is manually accounting for its fixed assets, the fixed assets computer software is not currently being utilized. Instead, the Finance Department is utilizing an Excel spreadsheet to account for its fixed assets. In addition, the Finance Department does not maintain a separate accounting of its construction in progress.

Recommendation:

We recommend that the Finance Department utilize its fixed asset software, which would be more efficient and effective in accounting for its fixed assets, as well as computing depreciation expense. In addition, policies and procedures should be implemented to ensure that additions and deletions of assets are updated in the fixed assets system in a timely manner. The Finance Department should also account for its construction in progress (approximating \$12 million as of December 31, 2004) with its fixed assets software.

Corrective Action Plan:

We will begin inputting all fixed assets of the Parish into the fixed assets software. We will also establish procedures to ensure all additions and deletions of assets are updated timely, as well as the accounting for construction in progress. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**b. Indirect Cost Allocation Plan**

Observation:

Currently, administrative fees of approximately \$225,000 are transferred into the General Fund from other funds. However, as previously noted in past audits, no indirect cost allocation plan exists to support these amounts or to determine whether additional allocations are warranted. In addition, salaries and benefits for certain finance personnel classified in the General Fund are being charged directly to other funds.

Recommendation:

We recommend that the Finance Department prepare an indirect cost allocation plan that will support the allocation of indirect costs, particularly in the General Fund, to other funds with available resources. In addition, salaries and benefits of the Finance Department should remain within the General Fund and be allocated accordingly in connection with the indirect cost allocation plan.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN (CONTINUED)  
December 31, 2004**

Corrective Action Plan:

The Finance Department will consider preparing an indirect cost allocation plan. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**c. Wireless 911 Service**

Observation:

In 1999, the Federal Communications Commission ("FCC") required that certain enhancements be made to wireless 911 systems in connection with Act 1029. Phase II implementation requires that wireless carriers provide precise locations of cellular phones to 911 systems, generally within 50-100 meters. After requesting the Phase II Service, a wireless carrier then has six months to provide the service to 50% of the coverage area and to 100% within 18 months. The Federal Communications Commission has established a deadline of December 31, 2005 for a nationwide implementation of Phase II.

The Parish has entered into cooperative endeavor agreements with certain Commercial Mobile Radio Service (CMRS) service suppliers and is in the process of finalizing agreements with others. However, the Parish does not know how many service suppliers are located in the Parish to ensure that agreements are entered into and all service charges are being collected.

Recommendation:

We recommend that the Parish identify all CMRS service suppliers in the Parish and ensure that cooperative endeavor agreements are established. Also, the Parish should take steps to ensure that Phase II implementation will be completed by the FCC deadline of December 31, 2005.

Corrective Action Plan:

We will consult with our Director of Civil Defense regarding this matter. The contact person is Paul Oncale, Director of Civil Defense, (985) 652-9569.

**d. Convention Center**

Observation:

The Parish has begun the construction of a Convention Center scheduled for completion in December 2005. While generating economic activity, typically, convention centers operate in a deficit. As of December 31, 2004, the Parish has not yet performed any forecasts of revenues and expenditures for the operations of the Convention Center to determine funding needs.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN (CONTINUED)  
December 31, 2004**

Recommendation:

We recommend that the Parish prepare forecasts of anticipated revenues and expenditures for the operations of the Convention Center. Any projected deficits should be addressed immediately in anticipation for its completion in December 2005.

Corrective Action Plan:

The Finance Department will address the preparation of such forecasts. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**e. Post-Employment Benefits Other Than Pensions**

Observation:

In May 2004, the GASB issued Statement No. 43 *“Financial Reporting for Post-employment Benefit Plans Other Than Pension Plans”*. A related Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* was issued in June 2004. These statements address how state and local governments should account for and report their costs and obligations related to postemployment benefits other than pensions referred to as other postemployment benefits (OPEB). Examples of OPEB include, retiree health insurance, dental, vision, prescription benefits, and life insurance.

The Statements generally would require governments to:

- Measure the cost of benefits, and recognize OPEB expense on the accrual basis of accounting in periods that approximate the employees’ years of service;
- Provide information about the actuarial accrued liabilities for promised benefits associated with past services and whether or to what extent, those benefits have been funded; and
- Provide information useful in assessing potential demands on the employer’s future cash flows.

The Parish will be required to comply with the new accounting standards for the year ending December 31, 2007.

The Parish provides postretirement health care and life insurance benefits to all retirees who reach the normal retirement age while working for the Parish. Currently, there are 62 retirees under the plan, which represents approximately 20% of the group covered. Under the Parish’s policy, an employee only has to work 10 years to be eligible for health care. Typically, in other governmental entities, vesting is longer than 10 years. The above-mentioned accounting statements will have a significant impact on the Parish’s financial statements and potential demands of the Parish’s future cash flows.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN (CONTINUED)  
December 31, 2004**

Recommendation:

The Finance Department should begin the process of implementing the applicable accounting pronouncement within the prescribed deadline. The Finance Department should also review its current eligibility requirements for retiree health care.

Corrective Action Plan:

The Finance Department will begin obtaining the necessary information needed to implement the requirements of the applicable GASB Accounting Statement. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**f. Check-Writing Machine**

Observation:

The check-writing machine for accounts payable and payroll does not prevent duplicate check numbers from being issued, nor does it prevent check numbers from being issued out of sequence. Therefore, an internal control weakness exists with respect to unauthorized checks possibly being issued.

Recommendation:

We recommend that either the machine be reprogrammed to identify duplicate checks or pre-numbered check stock be used to avoid duplication. In addition, we recommend destroying any voided checks in a manner that would better prevent the checks from being used, such as removing the routing number.

Corrective Action Plan:

The Finance Department will consider implementing our recommendation. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**g. Airport Authority Fund**

Observation:

Currently, transfers from the Economic Development Fund Sales Tax District assist the Airport Authority Fund in breaking even. Operating losses in the Airport Authority Fund, excluding transfers from Economic Development, were \$(72,616), \$(81,739) and \$(83,159) for the years 2002 through 2004, respectively.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN (CONTINUED)  
December 31, 2004**

Recommendation:

Due to the apparent minimal usage of the airport and recurring operating losses, the Parish should consider selling or privatizing the airport or investigating possible additional grants that could fund the airport's capital needs.

Corrective Action Plan:

The Parish Administration will consider our recommendation. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**h. Physical Inventory**

Observation:

The Government Finance Officer Association (GFOA) recommends that local governments perform a physical inventory of its tangible capital assets, either simultaneously or on a rotating basis, so that all of a government's tangible capital assets are physically accounted for at least once every five years. A physical inventory of the Parish's tangible capital assets has not been taken since 2000.

Recommendation:

The Finance Department should perform a physical inventory in 2005 as recommended by the GFOA.

Corrective Action Plan:

The Purchasing Department will perform a physical inventory in 2005. The contact person is Brenda Labat, Director of Purchasing, (985) 652-9569.

**i. Positive Pay**

Observation:

Positive pay is becoming a preferred method of check fraud deterrence. Positive pay entails a daily reconciliation of an issuer's checks to checks presented for payment to the issuer's bank to identify potentially fraudulent checks.

Under positive pay, an issuer prepares a formatted-checks issued data file (including check number, amount and date as well as other bank and account information) and transmits this data to its bank. Stop payments, voided checks and manual checks can also be included in the formatted-checks issued file. The bank compares checks received for payment against

**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN (CONTINUED)  
December 31, 2004**

the record of issued checks. The bank identifies items that do not match the issue amount and check number. The bank may offer additional services to identify checks that exceed certain dollar amounts and "stale" (dated) checks. The bank presents the rejected items to the issuer for its consideration for payment.

Recommendation:

The Government Finance Officers Association (GFOA) recommends that governmental entities use positive pay as the primary check clearance process in banking services agreements. This service should be included as part of an overall program of check fraud protection, including secure file transmission.

The GFOA further recommends that the issuer have specific knowledge of their exposure to loss with both their insurance carrier, if any, and their banking institution. The Parish should discuss these recommended practices with its new fiscal agent.

Corrective Action Plan:

The Finance Department will discuss these recommended practices with its new fiscal agent. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**j. Water Sales**

Observation:

The water rates were last adjusted by Council ordinance in May 1992, which allowed for an annual CPI inflationary increase. However, the annual increase in expenditures in the Water Department far outweighs this CPI increase. Even with the annual CPI index, the Parish has been experiencing little or no increase in annual water revenues. Historically, a comparison of water produced to billed has resulted in an unbilled percentage of approximately 30%. Such loss revenues, whether from water loss or lost billings, is significant.

Recommendation:

We recommend that the source for declining water revenues be identified. The Parish has approximately 15,000 water meters of which the majority is old and may need to be replaced. In addition, a review of the adequacy of the current water rates should be performed.

Corrective Action Plan:

The Parish Administration will consider our recommendation. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN (CONTINUED)  
December 31, 2004**

**k. Criminal Justice Expenditures**

Observation:

In 2004, total criminal justice expenditures incurred within the General Fund represent 33% of total General Fund revenues. However, little revenue is generated in the General Fund for criminal justice costs.

Recommendation:

Whereas criminal justice costs are mandated by the State and are not under the control of the Parish, the Parish should attempt to identify a source of funding to offset these costs.

Corrective Action Plan:

The Parish Administration will attempt to identify a funding source for criminal justice costs. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**2. Deficiencies of Revenues Over Expenditures/Net Loss**

Observation:

For the year ended December 31, 2004, expenditures exceeded revenues for the following funds:

	<u>2004 Deficiency</u>	<u>Fund Balance/ Net Assets</u>
Criminal Court	\$ 200,852	\$ (379,742)
Drainage Construction	167,117	75,306
Economic Development	81,569	1,880,696
Health Tax Unit	8,736	347,332
Mosquito Abatement	35,365	242,321
Sewerage	3,533,463	50,380,127
Utilities	1,654,614	18,813,748
Westbank Fire Department	62,054	70,606
Airport Authority	13,159	84,385
Solid Waste	84,780	225,352

A majority of these funds also incurred deficiencies in 2003. If this trend continues, these funds may soon exhaust their fund balances/net assets.

Recommendation:

We recommend that the Parish closely monitor these funds and take action to identify new sources of revenues and/or decrease expenditures.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN (CONTINUED)  
December 31, 2004**

Corrective Action Plan:

We will monitor spending throughout 2005 to ensure expenditures do not exceed revenues. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**3. Cable Franchise Fee Revenue**

Observation:

Over the past few years, cable franchise fee revenues received by the Parish have been steadily declining as follows:

<u>2002</u>	<u>2003</u>	<u>2004</u>
<u>\$155,946</u>	<u>\$152,699</u>	<u>\$143,277</u>

This decline does not appear reasonable considering the continued population growth of the Parish.

Recommendation:

We recommend that the Parish investigate the 8% decline in franchise fees over the past 3 years to ensure that the proper amount of cable franchise fees are being remitted to the Parish.

Corrective Action Plan:

The Parish Administration will consider our recommendation. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**4. Debt Compliance**

Observation:

One of the debt covenants for the Water Revenue Bonds require net revenues to be at least equal to 130% of the principal and interest requirements in such year on all bonds or other obligations payable from the revenues of the Utilities System. In testing compliance with this debt covenant, we noted a deficiency in coverage of approximately \$112,000.

Recommendation:

We recommend that the Parish establish procedures for monitoring its compliance with the various debt covenants.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN (CONTINUED)  
December 31, 2004**

Corrective Action Plan:

The Parish Administration will establish procedures to ensure all compliance requirements are met. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**5. Delinquent Utilities Accounts Receivable**

Observation:

During our review of the utilities receivable subledgers, we noted that approximately 40% of the account balances, which approximates \$800,000, were over 120 days old. Approximately 78% of these account balances represent inactive accounts.

Recommendation:

We recommend that the Parish review its current policy for collecting delinquent accounts receivable and make the necessary adjustments to its subledgers for any uncollectible amounts. Also, an adequate allowance for estimated uncollectible receivables should be established and monitored.

Corrective Action Plan:

The Parish Administration is currently reviewing its collection procedures for utilities accounts receivable and will implement any additional procedures necessary to collect these delinquent balances. In addition, any amounts deemed uncollectible will be written off the subledgers. The contact person is Jeffrey P. Clement, Director of Finance, (985) 652-9569.

**6. Vacation Leave**

Observation:

In April 2001, a motion was made by the Council to have Administration credit back time for Parish employees who previously worked under federal programs including elected officials. As a result of this motion, a listing of 20 employees was provided by the Administration detailing their length of time credited and its impact on the Parish either as additional vacation leave or tenure toward retirement. Chapter 10 Section 10.2 of the Civil Service Code states that annual vacation leave is authorized for all classified civil service employees who worked under St. John the Baptist Parish Police Jury and St. John the Baptist Parish Council. Chapter 4 Section 1 of the Civil Service Code states that the classified civil service system shall cover all Parish employees except all elected officials and persons employed and paid exclusively with Federal funds administered by the Parish. Whereas this motion amended practices in the Civil Service Ordinance, a formal ordinance was not made to the Civil Service Ordinance. We also noted an additional employee hired subsequent to April 2001 that was credited back time as a result of this motion.

**ST. JOHN THE BAPTIST PARISH COUNCIL  
OBSERVATIONS, RECOMMENDATIONS, AND  
CORRECTIVE ACTION PLAN (CONTINUED)  
December 31, 2004**

Furthermore, in April 2004, Ordinance 04-29 was passed by the Council granting additional vacation leave to Parish employees serving over 20 to 30 years of service. Ten of these employees mentioned above were entitled to the additional vacation leave.

Recommendation:

We recommend that the Parish Administration consult with its legal counsel regarding this matter and make any necessary amendments to the Civil Service Ordinance to ensure their compliance.

Corrective Action Plan:

We will consult with the Parish legal counsel regarding this matter. The contact person is Stacey Cader, Director of Human Resources, (985) 652-9569.

**7. Travel Policy**

Observation:

We noted that the Parish's current travel policy is inadequate.

Recommendation:

We recommend that the Parish Administration establish a detailed travel policy using the state travel policy as a guide. This policy should include, at a minimum, the following:

- Definition of allowable travel
- Provisions for employee reimbursement whether through the use of actual expenses or per diem
- Per diem rates for meals and hotels
- Mileage reimbursement rates
- Guidelines for overnight travel
- Documentation required to substantiate reimbursement
- Prohibition against the advancement of travel allowances (Article 7, Section 14 of the Louisiana Constitution of 1974 has been interpreted by the Legislative Auditor's Office so as to prohibit travel advances)
- Provisions for disciplinary action for noncompliance