

**CLAIBORNE PARISH SHERIFF  
Homer, Louisiana**

**Annual Financial Statements  
With Independent Auditor's Report  
As of and for the Year Ended  
June 30, 2020  
With Supplemental Information Schedules**

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

Annual Financial Statements  
As of and for the Year Ended June 30, 2020  
With Supplemental Information Schedules

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## **Independent Auditor's Report**

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

### **Report on the Financial Statements**

I have audited the accompanying financial statements of the governmental activities, each major fund, fiduciary funds and the aggregate remaining fund information of the Claiborne Parish Sheriff, a component unit of the Claiborne Parish Police Jury, as of June 30, 2020, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Claiborne Parish Sheriff's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Claiborne Parish Sheriff's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

### ***Opinions***

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the government activities, major fund information, fiduciary fund information, and the

CLAIBORNE PARISH SHERIFF

Homer, Louisiana  
Independent Auditor's Report,  
June 30, 2020

aggregate remaining fund information of the Claiborne Parish Sheriff as of June 30, 2020, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

***Emphasis of a Matter***

As described in Note 20 to the financial statements, operations of the Claiborne Parish Sheriff are impacted by the pandemic caused by the Coronavirus/COVID-19. The Claiborne Parish Sheriff is uncertain how and to what extent the pandemic will negatively affect operations, financial position, cash flows, and the ability to provide services. My opinion is not modified with respect to this matter.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedules and notes to required supplementary information, the Schedule of Changes in Net OPEB Liability and Related Ratios, the Schedule of Employer's share of the Net Pension Liability, and the Schedule of Employer Contributions, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with managements's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

***Other Information***

My audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Claiborne Parish Sheriff's office basic financial statements. The accompanying schedule of compensation, benefits and other payments to agency head on page 57 and the Sheriff's sworn affidavit presented on page 55 are presented for the purpose of additional analysis and are not a required part of the financial statements.

These schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the schedule of compensation, benefits and other payments and the Sheriff's sworn affidavit are fairly stated, in all material respects, in relation to the basic financial statements.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
Independent Auditor's Report,  
June 30, 2020

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued a report dated August 17, 2020, on my consideration of the Claiborne Parish Sheriff's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Claiborne Parish Sheriff's internal control over financial reporting and compliance.



West Monroe, Louisiana  
August 17, 2020

**REQUIRED SUPPLEMENTARY INFORMATION  
PART I**

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

**Management's Discussion and Analysis**  
June 30, 2020

As management of the Claiborne Parish Sheriff, I offer readers of the Claiborne Parish Sheriff's financial statements this narrative overview and analysis of the financial activities of the Claiborne Parish Sheriff for the fiscal year ended June 30, 2020. Please read it in conjunction with the basic financial statements and the accompanying notes to the financial statements.

**Overview of the Financial Statements**

This Management Discussion and Analysis document introduces the Sheriff's basic financial statements. The annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (Government-wide Financial Statements) provide information about the financial activities as a whole and illustrate a longer-term view of the Sheriff's finances. The Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Fund (Fund Financial Statements) tell how these services were financed in the short term as well as what remains for future spending. Fund Financial Statements also report the operations in more detail than the Government-Wide Financial Statements by providing information about the most significant funds. This report also contains other supplementary information in addition to the basic financial statements themselves.

Our auditor has provided assurance in her independent auditor's report that the Basic Financial Statements are fairly stated. The auditor, regarding the Required Supplemental Information and the Supplemental Information is providing varying degrees of assurance. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each of the other parts in the Financial Section.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the Claiborne Parish Sheriff's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Claiborne Parish Sheriff's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in Net Position may serve as a useful indicator of whether the financial position of the Claiborne Parish Sheriff is improving or deteriorating.

The *statement of activities* presents information showing how the government's Net Position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (for example, earned, but unused, sick leave).



**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Claiborne Parish Sheriff, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Claiborne Parish Sheriff can be divided into two categories: governmental funds and fiduciary (agency) funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Claiborne Parish Sheriff adopts an annual appropriated budget for the general fund and the special revenue funds. A budgetary comparison statement is provided for the major funds to demonstrate compliance with this budget.

**Fiduciary funds.** Fiduciary (agency) funds are used to account for resources held for the benefit of parties outside the government. Since these resources are not available to support the Claiborne Parish Sheriff's programs, Fiduciary (agency) funds are not reflected in the government-wide financial statement.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information** in addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the Claiborne Parish Sheriff's performance.

### **Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, liabilities of the Claiborne Parish Sheriff exceeded assets by \$2,712,644.

An additional portion of the Claiborne Parish Sheriff's net position represents capital assets, less any related debt used to acquire those assets that is still outstanding. The balance in unrestricted net position is affected by two factors: 1) resources expended, over time, by the Claiborne Parish Sheriff to acquire capital assets from sources other than internally generated funds (i.e., debt), and 2) required depreciation on assets.

## STATEMENT OF NET POSITION

	2020	2019
<b>ASSETS</b>		
Cash and cash equivalents	\$1,908,171	\$601,113
Receivables	415,886	494,940
Due from other funds	3,013	2,902
Capital assets (net of accumulated depreciation)	<u>3,194,593</u>	<u>3,449,696</u>
TOTAL ASSETS	5,521,663	4,548,651
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Pension and OPEB related	<u>2,966,321</u>	<u>1,092,131</u>
<b>LIABILITIES</b>		
Accounts payable	\$28,111	\$103,556
Payroll deductions payable	53,337	5,252
Salaries payable	82,401	94,775
Bank Loan payable		400,000
Net OPEB obligation	6,705,122	4,522,115
Net pension obligation	1,817,028	1,555,100
Long-term liabilities:		
Due within one year	287,000	276,000
Due in more than one year	<u>1,622,001</u>	<u>1,909,001</u>
TOTAL LIABILITIES	<u>10,595,000</u>	<u>8,865,799</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Pension related	<u>605,628</u>	<u>792,501</u>
<b>NET POSITION</b>		
Invested in capital assets, net of related debt	1,285,592	1,264,696
Unrestricted	<u>(3,998,236)</u>	<u>(5,282,214)</u>
<b>TOTAL NET POSITION</b>	<u>(\$2,712,644)</u>	<u>(\$4,017,518)</u>

## STATEMENT OF ACTIVITIES

	2020	2019
Public Safety:		
Personal services	\$4,184,107	\$4,018,898
Operating services	1,372,259	1,418,150
Materials and supplies	911,470	836,303
Travel	23,505	26,416
Debt service - interest	48,352	40,989
Depreciation expense	<u>297,958</u>	<u>308,825</u>
Total Program Expenses	<u>6,837,651</u>	<u>6,649,581</u>
Program revenues:		
Charges for services:		
Civil and criminal fees	237,765	237,159
Commissions on licenses and taxes	41,409	42,292
Court attendance	3,978	3,090
Feeding and keeping prisoners	4,852,437	3,629,918
Other	<u>1,562</u>	<u>2,100</u>
Total program revenues	<u>5,137,151</u>	<u>3,914,559</u>
Net Program Expenses	<u>(1,700,500)</u>	<u>(2,735,022)</u>
General revenues:		
Taxes - Ad valorem	1,480,420	1,437,485
Grants and contributions not restricted to specific programs:		
Federal sources	47,880	24,211
State sources	<u>192,278</u>	<u>209,849</u>

Local sources	\$96,336	\$92,634
Use of money and property	997,762	781,562
Miscellaneous	173,971	166,262
Special item:		
Gain (loss) on disposal of assets	<u>16,727</u>	<u>23,504</u>
Change in Net Position	1,304,874	485
<b>NET POSITION</b>		
Beginning of year	<u>(4,017,518)</u>	<u>(4,018,003)</u>
End of year	<u>(\$2,712,644)</u>	<u>(\$4,017,518)</u>

## Financial Analysis of the Government's Funds

As noted earlier, the Claiborne Parish Sheriff uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of June 30, 2020, combined governmental fund balances of \$2,163,221 showed an increase of \$1,267,849 over June 30, 2019. The General Fund's portion of the unreserved, undesignated fund deficit of (\$40,359) shows a decrease (of approximately \$191,252) from the prior year amount. The Detention Center portion of the unreserved, undesignated fund balance of \$2,072,328 shows an increase (of approximately \$1,456,606) from the prior year amount.

## General Fund and Major Fund Budgetary Highlights

Differences between revenues of the original budget and the final budget for the General Fund were due primarily to a decrease in ad valorem taxes, federal grants, state supplemental pay, other state grants, local funds, civil and criminal fees, court attendance, feeding and keeping prisoners and other revenues and increases in proceeds from disposal of assets. Budgeted expenditures increased for operating services, materials and supplies, travel and other charges, capital outlay and debt service and a decrease in personal services and benefits. In the Detention Center, the original budgeted revenues differed from the final budgeted revenues due to an increase in revenues for feeding and keeping of prisoners and use of money and property. Anticipated expenditures differed due to an increase in operating services, materials and supplies, and capital outlay and decreases in personal services and benefits and travel and other charges.

## Capital Asset and Debt Administration

**Capital assets.** The Claiborne Parish Sheriff's investment in capital assets for its governmental activities as of June 30, 2020, amounts to \$3,194,593 (net of accumulated depreciation). This investment includes land, buildings, furniture, and equipment. The increase in capital assets for the year was \$42,855. There were decreases of \$135,438 for the year.

**Long-term debt.** At the end of the fiscal year, Claiborne Parish Sheriff had total debt outstanding of \$10,431,151. This amount is made up of revenue bonds of \$1,909,001. Also included is the Claiborne Parish Sheriff contributes to a single-employer defined benefit healthcare plan ("the Retiree Health Plan"). The plan provides lifetime healthcare insurance for eligible retirees through the sheriff's group health

insurance plan. Net OPEB obligation associated with the Retiree Health Plan at June 30, 2020 is \$6,705,122. The liability associated with the Net Pension Obligation is \$1,817,028 at June 30, 2020. During the current year \$276,000 was paid on the revenue bonds in accordance with the debt agreements.

### **Requests for Information**

This financial report is designed to provide a general overview of the Claiborne Parish Sheriff's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Claiborne Parish Sheriff, 613 East Main Street, Homer LA 71040.

August 17, 2020

## **BASIC FINANCIAL STATEMENTS**

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

STATEMENT OF NET POSITION  
June 30, 2020

<b>ASSETS</b>	
Cash and cash equivalents	\$1,908,171
Receivables	415,886
Due from other funds	3,013
Capital assets (net of accumulated depreciation)	<u>3,194,593</u>
TOTAL ASSETS	<u>5,521,663</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Pension and OPEB related	<u>2,966,321</u>
<b>LIABILITIES</b>	
Accounts payable	\$28,111
Payroll deductions payable	53,337
Salaries payable	82,401
Net OPEB obligation	6,705,122
Net pension liability	1,817,028
Long-term liabilities:	
Due within one year	287,000
Due in more than one year	<u>1,622,001</u>
TOTAL LIABILITIES	<u>10,595,000</u>
<b>DEFERRED INFLOWS OR RESOURCES</b>	
Pension related	605,628
<b>NET POSITION</b>	
Invested in capital assets, net of related debt	1,285,592
Unrestricted	<u>(3,998,236)</u>
<b>TOTAL NET POSITION</b>	<u><u>(\$2,712,644)</u></u>

See independent auditor's report and the related notes to the financial statements.

**Statement B**

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
STATEMENT OF ACTIVITIES  
June 30, 2020

Public Safety:	
Personal services	\$4,184,107
Operating services	1,372,259
Materials and supplies	911,470
Travel	23,505
Debt service	48,352
Depreciation expense	297,958
Total Program Expenses	<u>6,837,651</u>
Program revenues:	
Charges for services:	
Civil and criminal fees	237,765
Commissions on licenses and taxes	41,409
Court attendance	3,978
Feeding and keeping prisoners	4,852,437
Other	1,562
Total program revenues	<u>5,137,151</u>
Net Program Expenses	<u>(1,700,500)</u>
General revenues:	
Taxes - Ad valorem	1,480,420
Grants and contributions not restricted to specific programs:	
Federal sources	47,880
State sources	192,278
Local sources	96,336
Use of money and property	997,762
Miscellaneous	173,971
Special items -	
Proceeds from disposal of assets	<u>16,727</u>
Change in Net Position	<u>1,304,874</u>
<b>NET POSITION</b>	
Beginning of year	<u>(4,017,518)</u>
End of year	<u>(\$2,712,644)</u>

See independent auditor's report and the related notes to the financial statements.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
GOVERNMENTAL FUNDS

Balance Sheet, June 30, 2020

	.....MAJOR FUNDS.....		NON MAJOR FUND	TOTAL
	GENERAL FUND	DETENTION CENTER	DEBT SERVICE	
<b>ASSETS</b>				
Cash and cash equivalents	\$767,586	\$1,009,333	\$131,252	\$1,908,171
Receivables	16,267	399,619		415,886
Due from other funds	3,013	756,164		759,177
<b>TOTAL ASSETS</b>	<u>\$786,866</u>	<u>\$2,165,116</u>	<u>\$131,252</u>	<u>\$3,083,234</u>
<b>LIABILITIES AND FUND EQUITY</b>				
Liabilities:				
Accounts payable	\$1,539	\$26,572		\$28,111
Payroll withholding payable	27,551	25,786		53,337
Salaries payable	41,971	40,430		82,401
Due to other funds	756,164			756,164
Total Liabilities	<u>827,225</u>	<u>92,788</u>	NONE	<u>920,013</u>
Fund Equity - Fund Balance:				
Restricted		2,072,328		2,072,328
Assigned			\$131,252	131,252
Unassigned	(40,359)			(40,359)
Total Fund Equity	<u>(40,359)</u>	<u>2,072,328</u>	<u>131,252</u>	<u>2,163,221</u>
<b>TOTAL LIABILITIES     AND FUND EQUITY</b>	<u>\$786,866</u>	<u>\$2,165,116</u>	<u>\$131,252</u>	<u>\$3,083,234</u>

See independent auditor's report and the related notes to the financial statements.



CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

Reconciliation of Governmental Funds  
Balance Sheet to the Statement of Net Position

For the Year Ended June 30, 2020

Total Fund Balances at June 30, 2020- Governmental Funds (Statement C)		<u>\$2,163,221</u>
Deferred outflows - pension and OPEB related		2,966,321
Cost of capital assets at June 30, 2020	\$7,722,115	
Less: Accumulated depreciation as of June 30, 2020	<u>(4,527,522)</u>	3,194,593
Long-term liabilities at June 30, 2020:		
Bonds payable	1,909,001	
Net pension liability	1,817,028	
Net OPEB obligation	<u>6,705,122</u>	<u>(10,431,151)</u>
Deferred inflows of resources - Pension related		(605,628)
Net Position at June 30, 2020 (Statement A)		<u>(\$2,712,644)</u>

See independent auditor's report and the related notes to the financial statements.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
GOVERNMENTAL FUND TYPE - GENERAL FUND

Statement of Revenues, Expenditures, and  
Changes in Fund Balance  
For the Year Ended June 30, 2020

	.....MAJOR FUNDS.....		NON MAJOR FUND	TOTAL
	GENERAL FUND	DETENTION CENTER	DEBT SERVICE	
<b>REVENUES</b>				
Taxes - ad valorem	\$1,480,420			\$1,480,420
Intergovernmental revenues:				
Federal grants	47,880			47,880
State grants:				
State revenue sharing (net)	87,389			87,389
State supplemental pay	89,599	\$6,000		95,599
Other	9,290			9,290
Local	96,336			96,336
Fees, charges, and commissions for services:				
Commissions on licenses and taxes	41,409			41,409
Civil and criminal fees	237,765			237,765
Court attendance	3,978			3,978
Feeding and keeping of prisoners	3,560	4,848,877		4,852,437
Other	1,562			1,562
Use of money and property	695	997,067		997,762
Other	11,251			11,251
Total revenues	<u>2,111,134</u>	<u>5,851,944</u>	NONE	<u>7,963,078</u>
<b>EXPENDITURES</b>				
Public safety:				
Current:				
Personal services and related benefits	1,902,486	1,735,029		3,637,515
Operating services	283,169	1,089,090		1,372,259
Materials and supplies	90,037	821,433		911,470
Travel and other charges	23,193	312		23,505
Capital outlay	7,893	34,962		42,855
Debt service	412,335		\$312,017	724,352
Total expenditures	<u>2,719,113</u>	<u>3,680,826</u>	<u>312,017</u>	<u>6,711,956</u>

(Continued)

**Statement D**

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
GOVERNMENTAL FUND TYPE - GENERAL FUND  
Statement of Revenues, Expenditures, and  
Changes in Fund Balance

	GENERAL FUND	.....MAJOR FUNDS..... DETENTION CENTER	DEBT SERVICE	TOTAL
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	(\$607,979)	\$2,171,118	(\$312,017)	\$1,251,122
<b>OTHER FINANCING SOURCES (Use):</b>				
Proceeds from disposal of assets	16,727			16,727
Transfers in	400,000		314,512	714,512
Transfers out		(714,512)		(714,512)
Total Other Financing Sources (use)	416,727	(714,512)	314,512	16,727
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USE</b>	(191,252)	1,456,606	2,495	1,267,849
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	<u>150,893</u>	<u>615,722</u>	<u>128,757</u>	<u>895,372</u>
<b>FUND BALANCE (Deficit) AT THE END OF YEAR</b>	<u>(\$40,359)</u>	<u>\$2,072,328</u>	<u>\$131,252</u>	<u>\$2,163,221</u>

(Concluded)

See independent auditor's report and the related notes to the financial statements.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

Reconciliation of Governmental Funds  
Statement of Revenue, Expenditures, and Changes  
in Fund Balances to the Statement of Activities

For the Year Ended June 30, 2020

Total net change in fund balances - governmental funds (Statement D)	\$1,267,849
Amounts reported for governmental activities in the Statement of Activities are different because:	
Capital outlays are reported in governmental funds as expenditures. However, in the statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeds depreciation in the period.	(255,103)
Repayment of short term debt is an expenditure in the governmental funds, but the repayment reduces liabilities in the Statement of Net Position.	400,000
Repayment of long term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.	276,000
Payments of long-term debt, including contributions to OPEB obligation, are reported as expenditures in governmental funds. However, those amounts are a reduction of long-term liabilities in the Statement of Net Position and are not reflected in the Statement of Activities.	(435,412)
Non-employer contributions to cost-sharing pension plan	162,720
Pension expense	<u>(111,180)</u>
Change in Net Position of governmental activities (Statement B)	<u>\$1,304,874</u>

See independent auditor's report and the related notes to the financial statements.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
Statement of Fiduciary Net Position

June 30, 2020

	<u>CRIMINAL FUND</u>	<u>CIVIL FUND</u>	<u>INMATE FUNDS</u>	<u>TOTAL</u>
<b>ASSETS</b>				
Cash and cash equivalents	<u>\$85,600</u>	<u>\$18,367</u>	<u>\$77,811</u>	<u>\$181,778</u>
<b>LIABILITIES</b>				
Unsettled deposits due to:				
Other funds	\$1,577	\$1,436		\$3,013
Others	<u>84,023</u>	<u>16,931</u>	<u>\$77,811</u>	<u>178,765</u>
Total Liabilities	<u>\$85,600</u>	<u>\$18,367</u>	<u>\$77,811</u>	<u>\$181,778</u>

See independent auditor's report and the related notes to the financial statements.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

Statement of Changes in Fiduciary Net Position  
For the Year Ended June 30, 2020

	TAX COLLECTOR FUND	CRIMINAL FUND	CIVIL FUND	INMATE FUND	TOTAL
<b>UNSETTLED DEPOSITS AT BEGINNING OF YEAR</b>	NONE	\$59,902	\$13,387	\$76,905	\$150,194
<b>ADDITIONS</b>					
Deposits - sheriff's sales, etc.			128,296		128,296
Fines, forfeitures, bonds, etc.		696,342			696,342
Ad valorem taxes	\$10,938,729				10,938,729
State Revenue Sharing	318,373				318,373
Parish licenses	100,287				100,287
Interest on:					
NOW accounts	797				797
Delinquent taxes	25,584				25,584
Garnishments			96,288		96,288
Tax notices, etc.	26,438		36,436		62,874
Inmate deposits				797,218	797,218
Other deposits	14,640	521			15,161
Total additions	11,424,848	696,863	261,020	797,218	13,179,949
Total	11,424,848	756,765	274,407	874,123	13,330,143
<b>REDUCTIONS</b>					
Deposits settled to:					
Claiborne Parish:					
Sheriff's General Fund	1,617,349	114,077	88,097		1,819,523
Assessor	586,530				586,530
Clerk of Court	2,205	55,599	15,488		73,292
Police jury	2,929,205	10,427			2,939,632
School board	4,417,272				4,417,272
District attorney		70,704			70,704
Fire Districts	1,172,829				1,172,829
Recreation District	199,447				199,447
Municipalities	136,300				136,300
Indigent Defender Board		97,978			97,978
Louisiana Supreme Court		7,341			7,341
Judicial Expense fund		25,009			25,009
Salary-judges secretary		57,855			57,855

(Continued)

CLAIBORNE PARISH SHERIFF  
 Homer, Louisiana  
 Statement of Changes in Fiduciary  
 Net Position

	TAX COLLECTOR FUND	CRIMINAL FUND	CIVIL FUND	INMATE FUND	TOTAL
<b>REDUCTIONS (CONTD.)</b>					
Deposits settled to (contd.):					
North Louisiana Crime Lab		\$71,789			\$71,789
Commission on Law Enforcement		7,009			7,009
LA Tax Commission	\$18,699				18,699
Department of Public Safety		550			550
Louisiana Forestry Commission	26,506				26,506
LA Rehab. Services THSCITF		9,280			9,280
Juvenile Maint. Fund		20,740			20,740
Second Judicial Criminal Court		90,794			90,794
Pension funds	305,022				305,022
Refunds	2,192	33,500			35,692
Litigants			\$86,291		86,291
Other settlements	11,292	90	67,600	\$796,312	875,294
Total reductions	<u>11,424,848</u>	<u>672,742</u>	<u>257,476</u>	<u>796,312</u>	<u>13,151,378</u>
<b>UNSETTLED DEPOSITS</b>					
<b>AT END OF YEAR</b>					
	<u>NONE</u>	<u>\$84,023</u>	<u>\$16,931</u>	<u>\$77,811</u>	<u>\$178,765</u>

See independent auditor's report and the related notes to the financial statements.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

Notes to the Financial Statements  
As of and For the Year Ended June 30, 2020

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the sheriff serves a four year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The sheriff also administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, serving subpoenas, et cetera. As the ex-officio tax collector of the parish, the sheriff is responsible for the collection and distribution of ad valorem property taxes, parish occupational licenses, state revenue sharing funds, sportsmen licenses, and fines, costs, and bond forfeitures imposed by the district court.

The sheriff has the responsibility for enforcing state and local laws, ordinances, et cetera, within the territorial boundaries of the parish. The sheriff provides protection to the residents of the parish through on-site patrols, investigations, et cetera, and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. Additionally, the sheriff, when requested, provides assistance to other law enforcement agencies within the parish.

The accompanying financial statements of the Claiborne Parish Sheriff have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, *Basic Financial Statements-and Management 's Discussion and Analysis-for State and Local Governments*, issued in June 1999.

**A. REPORTING ENTITY**

As the governing authority of the parish, for reporting purposes, the Claiborne Parish Police Jury is the financial reporting entity for Claiborne Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.



## CLAIBORNE PARISH SHERIFF

Homer, Louisiana

### Notes to the Financial Statements (Continued)

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the Claiborne Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial responsibility. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and:
  - a. The ability of the police jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury maintains and operates the building in which the sheriff's office is located and provides partial funding for equipment, furniture and supplies of the sheriff's office, the sheriff was determined to be a component unit of the Claiborne Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the sheriff and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the Claiborne Parish financial reporting entity.

#### **B. BASIC FINANCIAL STATEMENTS - GOVERNMENT-WIDE STATEMENTS**

The sheriff's basic financial statements include both government-wide (reporting the sheriff as a whole) and fund financial statements (reporting the sheriff's major fund). Both government-wide and fund financial statements categorize primary activities as either governmental or business type. All activities of the sheriff are classified as governmental.

The Statement of Net Position (Statement A) and the Statement of Activities (Statement B) display information about the reporting government as a whole. These statements include all the financial activities of the sheriff, except for fiduciary funds. Fiduciary funds are reported in the Statement of Fiduciary Net Assets and the Statement of Changes in Fiduciary Net Position at the fund financial statement level.

## CLAIBORNE PARISH SHERIFF

Homer, Louisiana

### Notes to the Financial Statements (Continued)

In the Statement of Net Position, governmental activities are presented on a consolidated basis and are presented on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term obligations. Net Position is reported in three parts; invested in capital assets, net of any related debt; restricted net position; and unrestricted net position.

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

**Program Revenues** - Program revenues included in the Statement of Activities (Statement B) are derived directly from parties outside the sheriff's taxpayers or citizenry. Program revenues reduce the cost of the function to be financed from the sheriff's general revenues.

**Allocation of Indirect Expenses** - The sheriff reports all direct expenses by function in the Statement of Activities (Statement B). Direct expenses are those that are clearly identifiable with a function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense, which can be specifically identified by function, is included in the direct expenses of each function. Interest on general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

### C. BASIC FINANCIAL STATEMENTS - FUND FINANCIAL STATEMENTS

The financial transactions of the sheriff are reported in individual funds in the fund financial statements. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. Fund financial statements report detailed information about the sheriff. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column.

A fund is a separate accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Funds are classified into three categories; governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types". Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services

CLAIBORNE PARISH SHERIFF

Homer, Louisiana

Notes to the Financial Statements (Continued)

to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The sheriff's current operations require the use of only governmental and fiduciary funds. The governmental and fiduciary fund types used by the sheriff are described as follows:

**Governmental Fund Types**

**General Fund** - The General Fund, as provided by Louisiana Revised Statute 13:781, is the principal fund of the sheriff and is used to account for the operations of the sheriff's office. The various fees and charges due to the sheriff's office are accounted for in this fund. General operating expenditures are paid from this fund.

**Special Revenue Fund** - The Special Revenue Funds are used to account for the proceeds of specific revenue sources such as grants and state and parish funds for maintaining state and parish prisoners. Those revenues are restricted to expenditures for specified purposes.

**Fiduciary Fund Type - Agency Funds**

The agency funds are used as depositories for civil suits, cash bonds, taxes, fees, et cetera. Disbursements from the funds are made to various parish agencies, litigants in suits, et cetera, in the manner prescribed by law. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus, but use the accrual basis of accounting.

**D. BASIS OF ACCOUNTING**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurement made regardless of the measurement focus applied.

**1. Accrual:**

Both governmental and fiduciary type activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

**2. Modified Accrual:**

The governmental funds financial statements are presented on the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources)

## CLAIBORNE PARISH SHERIFF

Homer, Louisiana

### Notes to the Financial Statements (Continued)

and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Governmental funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The sheriff considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures:

#### **Revenues**

Ad valorem taxes and the related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December, January, and February of the fiscal year.

Intergovernmental revenues and fees, charges, and commissions for services are recorded when the sheriff is entitled to the funds.

Interest income on time deposits is recorded when the time deposits have matured and the income is available.

Substantially all other revenues are recognized when received by the sheriff.

Based on the above criteria, intergovernmental revenue and fees, charges, and commissions for services are treated as susceptible to accrual.

**Expenditures**

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

**E. CASH AND CASH EQUIVALENTS**

Under state law, the sheriff may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2020, the sheriff has cash and equivalents (book balances) totaling \$2,089,949 as follows:

Demand deposits	\$2,089,449
Petty cash	<u>500</u>
Total	<u>\$2,089,949</u>

*Custodial Credit Risk:* Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the government will not be able to recover its deposits. Under state law, the deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal or exceed the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Sheriff that the fiscal agent bank has failed to pay deposited funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Sheriff's name. The Sheriff does not have a policy concerning custodial risk.

Cash and cash equivalents (bank balances) at June 30, 2020, are secured as follows:

Bank balances	<u>\$2,313,371</u>
Federal deposit insurance	\$250,000
Pledged securities (uncollateralized)	<u>2,304,192</u>
Total	<u>\$2,554,192</u>

**F. CAPITAL ASSETS**

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The sheriff maintains a threshold level of \$1,000 or more for capitalizing capital assets.

Capital assets are recorded in the GWFS, but are not reported in the FFS. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes by the sheriff, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture and fixtures	5 - 10 years
Vehicles	5 - 15 years
Equipment	5 - 20 years

**G. RISK MANAGEMENT**

The sheriff is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets and errors and omissions. To handle such risk of loss, the sheriff maintains commercial insurance policies covering his automobiles and surety bond coverage. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended June 30, 2020.

**H. VACATION AND SICK LEAVE**

Employees earn 1 week (7 calendar days) of vacation leave after one year of employment and 2 weeks (14 calendar days) of vacation leave after 2 years of employment. After the employee's fifth year of employment, an employee shall be entitled to 3 weeks (21 calendar days), and after ten years of employment, and employee is entitled to a 4 week (28 calendar days) of vacation leave. Vacation leave does not accumulate. Employees earn 10 days of sick leave each year. Sick leave not used at the end of the year cannot be carried over to the next year. Sick leave does not accumulate. There are no accumulated and vested vacation and sick leave benefits at June 30, 2020, which require accrual or disclosure to conform with generally accepted accounting principles.

## **I. PENSION PLANS**

The Claiborne Parish Sheriff's Office is a participating employer in a cost-sharing, multiple-employer defined benefit pension plan as described in Note 5. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of each of the plans, and additions to/deductions for the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

## **J. EQUITY CLASSIFICATIONS**

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position - Consists of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position - All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

When an expense is incurred for the purposes for which both restricted and unrestricted net position is available, management applies unrestricted resources first, unless a determination is made to use restricted resources. The policy concerning which to apply first varies with the intended use and legal requirements. This decision is typically made by management at the incurrence of the expense.

In the fund financial statements, governmental fund equity is classified as fund balance and displayed in five components. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
Notes to the Financial Statements (Continued)

*Nonspendable* - represents amounts that are not expected to be converted to cash because they are either not in spendable form or legally or contractually required to be maintained intact.

*Restricted* - represents balances where constraints have been established by parties outside the Sheriff's office or imposed by law through constitutional provisions or enabling legislation.

*Committed* - represents balances that can only be used for specific purposes pursuant to constraints imposed by formal action of the Sheriff's highest level of decision-making authority.

*Assigned* - represents balances that are constrained by the government's intent to be used for specific purposes, but are not restricted nor committed.

*Unassigned* - represents balances that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the general fund.

The General Fund has an unassigned fund deficit of \$40,445. If applicable, the Sheriff would typically use restricted fund balances first, followed by committed resources and assigned resources as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first and to defer the use of these other classified funds.

#### **K. ELIMINATION AND RECLASSIFICATIONS**

In the process of aggregating data for the Statement of Net Position and the Statement of Activities some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

#### **L. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

The Statement of Net Position reports a separate section for deferred outflows and (or) deferred inflows of financial resources. Deferred outflows of resources represent a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense/expenditure) until the applicable period. Deferred inflows of resources represent an acquisitions of net position that applies to future periods and will not be recognized as an inflow of resources until that time.



**M. ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

**N. INTERFUND TRANSACTIONS**

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other transactions are reported as transfers. Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds.”

**2. LEVIED TAXES**

The Sheriff levied the following millage for ad valorem taxes for 2019:

Constitutional	4.83	indefinite
Law Enforcement Sheriff	<u>6.50</u>	expires 2030
Total	11.33	

The taxes are normally collected in December of the current year and January and February of the ensuing year. Property taxes are recorded as receivables and revenues in the year assessed. The property tax calendar is as follows:

Assessment date	January 1
Levy date	June 30
Tax bills mailed	October 23
Total taxes due	December 31
Penalties & interest added	January 1 of ensuing year
Tax Sale	July 15 of ensuing year *

\* Tax sale was postponed due to Governors order concerning COVID.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
Notes to the Financial Statements (Continued)

The assessed value was \$149,025,342 in 2019. Louisiana state law exempts the first \$75,000 of assessed value of a taxpayer’s primary residence from parish property tax. In 2019, this homestead exemption was \$19,516,844 of the total assessed value. The following are the principal taxpayers for the parish:

	<u>2019 Assessed Valuation</u>	<u>% of Total Assessed Valuation</u>
Gulf Crossing Pipeline Company	\$11,650,970	7.82%
Midcontinent Express Pipeline	11,507,060	7.72%
Texas Gas Transmission Company	5,533,310	3.71%
Claiborne Electric Co-op	4,156,930	2.79%
Mid-Valley Pipeline Company	<u>3,643,270</u>	<u>2.44%</u>
Total	<u>\$36,493,559</u>	<u>24.49%</u>

**3. RECEIVABLES**

The receivables of \$415,886 at June 30, 2020, are as follows:

<u>Class of receivables:</u>	<u>General Fund</u>	<u>Detention Center</u>	<u>Total</u>
Intergovernmental revenues -			
Federal grants	\$10,466		\$10,466
Fees, charges, and commissions for services:			
Feeding and keeping prisoners		\$320,710	320,710
Other commissions	3,201	18,641	21,842
Miscellaneous	<u>2,600</u>	<u>60,268</u>	<u>62,868</u>
Total	<u>\$16,267</u>	<u>\$399,619</u>	<u>\$415,886</u>

**4. ON-BEHALF PAYMENTS**

Certain employees of the Claiborne Parish Sheriff and Claiborne Parish Detention Center receive supplemental pay from the State. In accordance with GASB Statement No. 24, the Sheriff has recorded revenues and expenditures for these payments in the General Fund (\$89,476) and the Detention Center Operating Fund (\$6,000). Revenues and expenditures under this arrangement totaled \$95,476.

**5. CHANGES IN CAPITAL ASSETS**

A summary of changes in office furnishings and equipment for the year ended June 30, 2020, follows:

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
Notes to the Financial Statements (Continued)

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
General Fund - vehicles and equipment	\$1,450,793	\$3,590		\$1,454,383
Detention Center:				
Land and improvements	385,940			385,940
Buildings	5,442,912			5,442,912
Furniture and equipment	485,619	6,749	(\$56,028)	436,340
Vehicles	49,434	32,516	(79,410)	2,540
Sub-total Detention Center	<u>6,363,905</u>	<u>39,265</u>	<u>(135,438)</u>	<u>6,267,732</u>
Total assets	<u>7,814,698</u>	<u>42,855</u>	<u>(135,438)</u>	<u>7,722,115</u>
Less accumulated depreciation	<u>4,365,002</u>	<u>297,958</u>	<u>(135,438)</u>	<u>4,527,522</u>
Net capital assets	<u>\$3,449,696</u>	<u>(\$255,103)</u>	<u>NONE</u>	<u>\$3,194,593</u>

Depreciation expense of \$297,958 was charged to the public safety function.

**6. NOTE DISCLOSURES AND REQUIRED SUPPLEMENTARY INFORMATION FOR A COST-SHARING EMPLOYER**

The Sheriff contributes to the Sheriffs' Pension and Relief Fund (Fund) which is a cost-sharing multiple-employer defined benefit pension plan established in accordance with the provisions of Louisiana Revised Statute 11:2171 to provide retirement, disability and survivor benefits to employees of the sheriff's offices throughout the State of Louisiana, employees of the Louisiana Sheriffs' Association and the Sheriff's Pension and Relief Fund's office. Membership in the Fund is required for all eligible sheriffs and deputies. The Fund issues an annual publicly available financial report that includes financial statements and required supplementary information for the Fund, which can be obtained at [www.la.state.la.gov](http://www.la.state.la.gov).

***Summary of Significant Accounting Policies.***

The Sheriffs' Pension and Relief Fund prepares its employer schedules in accordance with Governmental Accounting Statement No. 68 - *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27*. GASB Statement No. 68 established standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources and expenses/expenditures. It provides methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value and attribute that present value to periods of employee service. It also provides methods to calculate participating employer's proportionate share of net pension liability, deferred inflows, deferred outflows, pension expense and amortization periods for deferred inflows and deferred outflows.

The Sheriffs' Pension and Relief Fund's employer schedules were prepared using the accrual basis of accounting. Employer contributions, for which the employer allocations are based, are recognized in the period in which the employee is compensated for services performed.

***Plan Fiduciary Net Position.***

Plan fiduciary net position is a significant component of the Fund's collective net pension liability. The Fund's plan fiduciary net position was determined using the accrual basis of accounting. The Fund's assets, liabilities, revenues, and expenses were recorded with the use of estimates and assumptions in conformity with accounting principles generally accepted in the United States of America. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements and estimates over the determination of the fair market value of the Fund's investments. Accordingly, actual results may differ from estimated amounts.

***Pension Amount Netting.***

The deferred outflows and deferred inflows of resources attributable to differences between projected and actual earnings on pension plan investments recorded in different years are netted to report only a deferred outflow or a deferred inflow on the schedule of pension amounts. The remaining categories of deferred outflows and deferred inflows are not presented on a net basis.

***Plan Description.***

The Fund was established for the purpose of providing retirement benefits for employees of sheriffs' offices throughout the State of Louisiana, employees of Louisiana Sheriffs' Association and the employees of the Fund. The projection of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the Fund in accordance with the benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

Substantially all employees of the Claiborne Parish Sheriff's office are members of the Louisiana Sheriff's Pension and Relief Fund (Fund), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

***Plan Benefits***

**Retirement Benefits**

For members who become eligible for membership on or before December 31, 2011: Members with twelve years of creditable service may retire at age fifty-five; members with thirty years of service may retire regardless of age. The retirement allowance is equal to 3.33 percent of their final-average compensation multiplied by his years of creditable service, not to exceed 100% of average final compensation. Active, contributing members with at least ten years of creditable service may retire at age sixty. The accrued normal retirement benefit is reduced actuarially for each month or fraction thereof that retirement begins prior to the member's earliest normal retirement date assuming continuous service.

## CLAIBORNE PARISH SHERIFF

Homer, Louisiana

### Notes to the Financial Statements (Continued)

For a member whose first employment making him eligible for membership in the system began on or after January 1, 2012: Members with twelve years of creditable service may retire at age sixty-two; members with twenty years of service may retire at age sixty; members with thirty years of creditable service may retire at age fifty-five. The benefit accrual rate for such members with less than thirty years of service is three percent; for members with thirty or more years of service; the accrual rate is 3.33 percent. The retirement allowance is equal to the benefit accrual rate times the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Members with twenty or more years of service may retire with a reduced retirement at age fifty.

For a member whose first employment making him eligible for membership in the system began on or before June 30, 2006, final average compensation is based on the average monthly earnings during the highest thirty-six consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the thirty-six month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began after June 30, 2006 and before July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began on or after July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty month period shall not exceed 115% of the preceding twelve-month period.

#### Disability Benefits

A member is eligible to receive disability benefits if he has at least ten years of creditable service when a non-service related disability is incurred; there are no service requirements for a service related disability. Disability benefits shall be the lesser of 1) a sum equal to the greatest of 45% of final average compensation or the members' accrued retirement benefit at the time of termination of employment due to disability or 2) the retirement benefit which would be payable assuming continued service to the earliest normal retirement age. Members who become partially disabled receive 75% of the amount payable for total disability.

#### Survivor Benefits

Survivor benefits for death solely as a result of injuries received in the line of duty are based on the following. For a spouse alone, a sum equal to 50% of the members' final average compensation with a

## CLAIBORNE PARISH SHERIFF

Homer, Louisiana

### Notes to the Financial Statements (Continued)

minimum of \$150 per month. If a spouse is entitled to benefits and has a child or children under eighteen years of age (or over said age if physically or mentally incapacitated and dependent upon the member at the time of his death), an additional sum of 15% of the member's final average compensation is paid to each child with total benefits paid to spouse and children to exceed 100%. If a member dies with no surviving spouse, surviving children under age eighteen will receive monthly benefits of 15% of the member's final average compensation up to a maximum of 60% of final average compensation if there are more than four children. If a member is eligible for normal retirement at the time of death, the surviving spouse receives an automatic option 2 benefit. The additional benefit payable to children shall be the same as those available for members who die in the line of duty. In lieu of receiving option 2 benefit, the surviving spouse may receive a refund of the member's accumulated contributions. All benefits payable to surviving children shall be extended through age twenty-three, if the child is a full time student in good standing enrolled at a board approved or accredited school, college, or university.

#### Deferred Benefits:

The Fund does provide for deferred benefits for vested members who terminate before being eligible for retirement. Benefits become payable once the member reaches the appropriate age for retirement.

#### Back Deferred Retirement Option Plan (Back-DROP)

In lieu of receiving a service retirement allowance, any member of the Fund who has more than sufficient service for a regular service retirement may elect to receive a "Back-DROP" benefit. The Back-DROP benefit is based upon the Back-DROP period selected and the final average compensation prior to the period selected. The Back-DROP period is the lesser of three years or the service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. For those individuals with thirty or more years, the Back-DROP period is the lesser of four years or service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. At retirement the member's maximum monthly retirement benefit is based upon his service, final average compensation and plan provisions in effect on the last day of creditable service immediately prior to the commencement of the Back-DROP period. In addition to the monthly benefit at retirement, the member receives a lump-sum payment equal to the maximum monthly benefit as calculated above multiplied by the number of months in the Back-DROP period. In addition, the member's Back-DROP account will be credited with employee contributions received by the retirement fund during the Back-DROP period. Participants have the option to opt out of this program and take a distribution, if eligible or to rollover the assets to another qualified plan.

According to state statute, contribution requirements for all employers are actuarially determined each fiscal year. For the year ending June 30, 2019, the actual employer contribution rate was 12.25%.

In accordance with state statute, the Fund also receives ad valorem taxes, insurance premium taxes, and state revenue sharing funds. These additional sources of income are used as employer contributions and

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
Notes to the Financial Statements (Continued)

are considered support from non-employer contributing entities, but are not considered special funding situations. Non-employer contribution revenue for the year ended June 30, 2020 was \$162,720.

The Sheriff's contractually required composite contribution rate for the year ended June 30, 2019 was 12.25% of annual payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any Unfunded Actuarial Accrued Liability. The Claiborne Parish Sheriff's contributions to the Fund for the years ended June 30, 2020 and 2019 were \$294,466 and \$328,833, respectively, equal to the required contributions for each year.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

For the years ending June 30, 2020 and 2019, the Sheriff reported a liability of \$1,817,028 and \$1,555,100, respectively, for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Sheriffs' proportion of the net pension liability was based on a projection of the Sheriffs' long-term share of contributions to the pension plan relative to the projected contributions of all participating sheriffs', actuarially determined. At June 30, 2019, the Sheriffs' proportion was .3841 percent, which was a decrease of .021 from its proportion measured as of June 30, 2018.

For the year ended June 30, 2019, the Sheriff recognized pension expense of \$111,180. At June 30, 2019, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience		\$348,106
Changes in assumptions	\$555,309	
Net difference between projected and actual earnings on pension plan	65,387	
Changes in employer's proportion of beginning NPL		254,437
Differences between employer and proportionate share of contributions	101	3,085
Sheriff contributions subsequent to the measurement date	294,466	
Total	\$915,263	\$605,628

\$294,466 reported as deferred outflows of resources related to pensions resulting from the Claiborne Parish Sheriffs' contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
Notes to the Financial Statements (Continued)

resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2020	\$24,072
2021	(113,082)
2022	24,383
2023	59,410
2024	20,386
Total	15,169

**Actuarial assumptions.** The total pension liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Valuation Date	June 30, 2019
Actuarial cost Method	Entry Age Normal Method
Actuarial Assumptions:	
Investment Rate of Return	7.10%, net of investment expense
Discount Rate	7.10%
Projected salary increases	5.5% (2.50% inflation, 3.00% merit)
Mortality rates	RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Table for active members, healthy annuitants and beneficiaries RP-2000 Disabled Lives Mortality Table
Expected remaining service lives	6 years
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the Fund and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.

The mortality rate assumptions were set after reviewing an experience study performed over the period July 1, 2009 through June 30, 2014. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the Fund's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that these tables would produce liability values approximating the appropriate generational mortality tables used.

The discounted rate used to measure the total pension liability was 7.10%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer



CLAIBORNE PARISH SHERIFF

Homer, Louisiana

Notes to the Financial Statements (Continued)

contributing entities will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the Fund’s actuary. Based on those assumptions, the Fund’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Asset Class	Expected Rate of Return		
	Target Asset Allocation	Real Return Arithmetic Basis	Long-term Expected Portfolio Real Rate of Return
Equity Securities	62%	7.1%	4.4%
Fixed Income	23	3.0	0.7
Alternative Investments	15	4.6	0.6
Totals	100%		5.7
Inflation			2.4
Expected Arithmetic Nominal Return			8.1%

The long-term expected rate of return on pension plan investments was determined using a building block method.

*Sensitivity of the Sheriffs’ proportionate share of the net pension liability to changes in the discount rate.* The following presents the net pension liability of the participating employers calculated using the discount rate of 7.10%, as well as what the employers’ net pension liability would be if it were calculated using a discount rate that is one percentage point lower, or one percentage point higher than the current rate.

	1% Decrease (6.10%)	Current Discount Rate (7.10%)	1% Increase (8.10%)
Sheriffs’ proportionate share of the net pension liability	\$3,799,682	\$1,817,028	\$148,443

**7. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS**

**Plan Description.** The Claiborne Parish Sheriff’s Office (the Sheriff) provides certain continuing health care and life insurance benefits for its retired employees. The Claiborne Parish Sheriff’s OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the Sheriff. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the Sheriff. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Codification Section P52 *Postemployment Benefits Other Than Pensions-Reporting For Benefits Not Provided Through Trusts That Meet Specified Criteria-Defined Benefit*.

**Benefits Provided** - Medical/dental and life insurance benefits are provided to employees upon actual retirement. The employer pays 100% of the medical coverage for the retiree and 50% for the surviving spouse. Employees are covered by a retirement system whose retirement eligibility (D.R.O.P. entry) provisions are as follows: 30 years of service at any age; or, age 55 and 15 years of service. Hired after January 1<sup>st</sup>, 2012, age 55 and 30 years of service, age 60 and 20 years of service, and age 62 with 12 years of service.

Life insurance coverage is provided to retirees and 100% of the blended rate (active and retired) is paid by the employer. The amount of insurance coverage while active is continued after retirement, but insurance coverage amounts are reduced to 50% of the original amount at age 70.

**Employees covered by benefit terms** - At June 30, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	24
Inactive employees entitled to but not yet receiving benefit payments	0
Active employees	63
Total employees	<u>87</u>

**Total OPEB Liability**

The Sheriff’s total OPEB liability of \$6,705,122 was measured as of June 30, 2020 and was determined by an actuarial valuation as of that date.

**Actuarial Assumptions and other inputs** - The total OPEB liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	3.0%, including inflation
Prior discount rate	3.50% annually
Discount rate	2.21% annually

CLAIBORNE PARISH SHERIFF  
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Notes to the Financial Statements (Continued)

Healthcare cost trend rates	5.5% annually until year 2030, then 4.5%
Mortality	SOA RP-2014 Table

The discount rate was based on the Bond Buyers' 20 Year General Obligation municipal bond index on the applicable measurement period.

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of ongoing evaluations of the assumptions from July 1, 2009 to June 30, 2020.

**Changes in the Total OPEB Liability**

Balance at June 30, 2019	\$4,522,115
Changes for the year:	
Service cost	44,949
Interest	159,061
Differences between expected and actual	438,685
Changes of assumptions	1,661,667
Benefit payments and net transfers	<u>(121,355)</u>
Net Changes	<u>2,183,007</u>
Balance at June 30, 2020	<u><u>\$6,705,122</u></u>

*Sensitivity of the total OPEB liability to changes in the discount rate* - The following presents the total OPEB liability of the Sheriff, as well as what the Sheriff's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.21%) or 1-percentage-point higher (3.21%) than the current discount rate:

	<b>1.0% Decrease (1.21%)</b>	<b>Current Discount Rate (2.21%)</b>	<b>1.0% Increase (3.21%)</b>
<u>Total OPEB liability</u>	<u>\$7,988,823</u>	<u>\$6,705,122</u>	<u>\$5,698,852</u>

*Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates* - The following presents the total OPEB liability of the Sheriff, as well as what the Sheriff's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.5%) or 1-percentage-point higher (6.5%) than the current discount rate:

	<b>1.0% Decrease (4.5%)</b>	<b>Current Discount Rate (5.5%)</b>	<b>1.0% Increase (6.5%)</b>
<u>Total OPEB liability</u>	<u>\$5,811,229</u>	<u>\$6,705,122</u>	<u>\$7,816,548</u>

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2020, the Sheriff recognized OPEB expense of \$569,672. At June 30, 2020, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual expenditures	\$666,335	NONE
	1,384,723	NONE
	<u>\$2,051,058</u>	<u>NONE</u>

Amounts reported as deferred outflows of resources and deferred inflows resources related to OPEB will be recognized in OPEB expense as follows:

Year ended June 30:	
2021	\$365,662
2022	365,662
2023	365,662
2024	365,662
2025	365,662
Thereafter	\$222,748

**8. DUE FROM/TO OTHER FUNDS**

Individual balances due from/to other funds at June 30, 2020, are as follows:

	Due To	Due From
General Fund	\$756,164	\$3,013
Detention Center Fund		756,164
Agency Funds:		
Criminal Fund	1,577	
Civil Fund	1,436	
Total	<u>\$759,177</u>	<u>\$759,177</u>

**9. INTERFUND TRANSACTIONS (FFS LEVEL ONLY)**

**Transfers In/Out**

	<u>Transfer In</u>	<u>Transfer Out</u>
General Fund		
Detention Center Operating	\$400,000	
Debt Service Fund		
Detention Center Operating	314,512	
Detention Center Operating		
General Fund		\$400,000
Debt Service Fund		314,512
Total	<u>\$714,512</u>	<u>\$714,512</u>

Transfers were made from the Debt Service Fund to the General Fund and Detention Center Operating for expenses in associated with the detention center and debt service payments in the Debt Service Fund.

**10. CHANGES IN AGENCY FUND BALANCES**

A summary of changes in agency fund balances due to taxing bodies and others follows:

	<u>Tax Collector</u>	<u>Criminal Fund</u>	<u>Civil Fund</u>	<u>Inmate Fund</u>	<u>Total</u>
Balance at June 30, 2019	NONE	\$59,902	\$13,387	\$76,905	\$150,194
Additions	\$11,424,848	696,863	261,020	797,218	13,179,949
Reductions	(11,424,848)	(672,742)	(257,476)	(796,312)	(13,151,378)
Balance at June 30, 2020	<u>NONE</u>	<u>\$84,023</u>	<u>\$16,931</u>	<u>\$77,811</u>	<u>\$178,765</u>

**11. CHANGES IN GENERAL LONG-TERM OBLIGATIONS**

On August 2, 2016, the sheriff issued \$2,950,000 in revenue refunding bonds with an interest rate ranging from 1.2 percent to 2.1 percent to retire \$1,622,327 of outstanding 2013 series bonds with a 3.00 percent interest rate. The 2016 series bonds were used to refund the 2009 series bond used for acquisition and construction of a detention center. The net proceeds were \$3,018,820 (after issuance costs of \$68,820). Principal is due in annual installments ranging from \$195,000 to \$301,000 and LPFA bond payments with annual installments of \$50,000 through March 1, 2026. Debt retirement payments are to be made from Detention Center Revenue Fund.

The following is a summary of long-term obligation transactions (revenue refunding bonds) for the year ended June 30, 2020:

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
Notes to the Financial Statements (Continued)

Balance at July 1, 2019	\$2,185,001
Additions	NONE
Retirements	<u>(276,000)</u>
Balance at June 30, 2020	<u>\$1,909,001</u>

The annual requirements to amortize all general obligation bonds outstanding at June 30, 2020 are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$237,000	\$29,753	\$50,000	\$2,750	\$319,503
2022	249,000	26,198	50,000	2,375	327,573
2023	261,000	21,965	50,000	1,950	334,915
2024	274,000	17,267	50,000	1,500	342,767
2025	287,000	12,061	50,000	1,025	350,086
2026	301,001	6,321	50,000	525	357,847
Total	<u>\$1,609,001</u>	<u>\$113,565</u>	<u>\$300,000</u>	<u>\$10,125</u>	<u>\$2,032,691</u>

Refunding bonds totaling \$1,909,001 at June 30, 2020, are secured by revenues derived from a cooperative endeavor agreement with the Louisiana Department of Public Safety and Corrections and the sheriff's office for the housing of state inmates. The agreement provides that the Department of Public Safety and Corrections will provide and maintain an inmate population of not less than forty percent (40%) of the 400 bed detention facility.

**12. BANK LOAN PAYABLE**

On June 7, 2020, the sheriff borrowed \$400,000, from Gibsland State Bank for general operations. The loan agreement required a single payment of \$400,000 with interest at 6.25 per cent, which was paid in full on August 29, 2019.

**13. TAX COLLECTOR ENDING CASH BALANCE**

At June 30, 2020, the tax collector has cash and equivalents (book balances) totaling \$0.

**14. AD VALOREM TAXES COLLECTED**

The tax collector has collected and disbursed the following taxes for the year ended June 30, 2020, by taxing body as follows:

Louisiana Forestry Service	\$26,466
Louisiana Tax Commission	11,698
Claiborne Parish Assessor	553,978
Claiborne Parish Police Jury	2,696,264

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
Notes to the Financial Statements (Continued)

Claiborne Parish School Board	\$4,249,790
Claiborne Parish Sheriff	1,464,339
Evergreen Fire District	3,777
Haynesville Fire District #3	218,849
Homer Fire District #4	315,089
South Claiborne Fire District #5	182,659
Fire District #6	428,376
Recreation District	196,766
Village of Athens	11,437
Town of Junction City	2,377
Town of Homer	121,929
	<u>121,929</u>
Total	<u>\$10,483,794</u>

**15. TAX UNCOLLECTED AND UNSETTLED**

The tax collector has not collected and disbursed the following taxes for the year ended June 30, 2020, by taxing body as follows:

Louisiana Forestry Service	\$19
Louisiana Tax Commission	78
Claiborne Parish Assessor	1,528
Claiborne Parish Police Jury	7,579
Claiborne Parish School Board	11,915
Claiborne Parish Sheriff	4,025
Haynesville Fire District #3	64
Homer Fire District #4	100
Claiborne Fire District #5	270
Fire District #6	2,266
Recreation District	186
Town of Homer	860
	<u>860</u>
Total	<u>\$28,890</u>

The majority of uncollected taxes were an oil company that has filed bankruptcy. The sheriff is still attempting to collect these taxes.

**16. OCCUPATIONAL LICENSES COLLECTED**

At June 30, 2020, the tax collector has collected and disbursed the following:

	<u>Total Collections</u>	<u>Collection Cost</u>	<u>Final Distribution</u>
Claiborne Parish Police Jury	<u>\$85,244</u>	<u>\$15,043</u>	<u>\$100,287</u>

**17. LITIGATION AND CLAIMS**

At June 30, 2020, the Claiborne Parish Sheriff is involved in several lawsuits. In the opinion of the sheriff's legal counsel, the outcome will not materially affect the financial statements.

**18. EXPENDITURES OF THE SHERIFF'S OFFICE  
PAID BY THE PARISH POLICE JURY**

The Claiborne Parish Sheriff's office is located in the building owned by the police jury. The cost of maintaining and operating the courthouse, as required by Louisiana Revised Statute 33:4715, is paid by the Claiborne Parish Police Jury.

**19. FUND DEFICIT**

At June 30, 2020, the General Fund has a deficit fund balance of \$40,359. The deficit will be reduced and eliminated through increasing transfers from the Detention Center to the General Fund.

**20. SUBSEQUENT EVENTS**

Subsequent events have been evaluated through August 17, 2020, which is the date the financial statements were available to be issued, and it has been determined that one significant event requires disclosure. The COVID-19 outbreak in the United States and Louisiana has caused business disruption through mandated and voluntary closings of businesses. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration of the closings and whether those closings will precipitate a wider economic recession. As a result, the related financial impact on the Claiborne Parish Sheriff and the duration cannot be estimated at this time.



**REQUIRED SUPPLEMENTARY INFORMATION**

**PART II**

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
For the Year Ended June 30, 2020

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL (BUDGETARY BASIS)	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>				
Taxes - Ad valorem	\$1,550,000	\$1,485,000	\$1,480,420	(\$4,580)
Intergovernmental revenues:				
Federal grants - federal revenue	52,000	46,415	47,880	1,465
State grants:				
State revenue sharing (net)	88,000	87,389	87,389	
State supplemental pay	108,000	89,600	89,599	(1)
Other state grants	22,000	11,091	9,290	(1,801)
Local	100,000	96,336	96,336	
Fees, charges, and commissions for services:				
Commissions on licenses and taxes	43,150	44,345	41,409	(2,936)
Civil and criminal fees	271,800	244,923	237,765	(7,158)
Court attendance	5,000	3,978	3,978	
Feeding and keeping of prisoners	5,000	3,745	3,560	(185)
Other			1,562	1,562
Use of money and property	600	600	695	95
Other revenue	10,000		11,251	11,251
Total revenues	<u>2,255,550</u>	<u>2,113,422</u>	<u>2,111,134</u>	<u>(2,288)</u>
<b>EXPENDITURES</b>				
Public safety:				
Current:				
Personal services and benefits	2,041,200	1,881,666	1,902,486	(20,820)
Operating services	257,900	283,468	283,169	299
Materials and supplies	70,900	88,673	90,037	(1,364)
Travel and other charges	19,636	23,193	23,193	
Capital outlay		8,058	7,893	165
Debt service	400,000	412,335	412,335	
Total expenditures	<u>2,789,636</u>	<u>2,697,393</u>	<u>2,719,113</u>	<u>(21,720)</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>(534,086)</u>	<u>(583,971)</u>	<u>(607,979)</u>	<u>(24,008)</u>
<b>OTHER FINANCING SOURCES</b>				
Proceeds from disposal of assets	10,000	34,643	16,727	(17,916)
Operating transfers in	400,000	400,000	400,000	
Total financing sources	<u>410,000</u>	<u>434,643</u>	<u>416,727</u>	<u>(17,916)</u>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES</b>	<u>(124,086)</u>	<u>(149,328)</u>	<u>(191,252)</u>	<u>(41,924)</u>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>130,848</u>	<u>150,893</u>	<u>150,893</u>	<u>NONE</u>
<b>FUND BALANCES (Deficit) AT END OF YEAR</b>	<u>\$6,762</u>	<u>\$1,565</u>	<u>(\$40,359)</u>	<u>(\$41,924)</u>

See independent auditor's report and the related notes to the financial statements.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

BUDGETARY COMPARISON SCHEDULE  
DETENTION CENTER  
For the Year Ended June 30, 2020

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL (BUDGETARY BASIS)</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<b>REVENUES</b>				
State grants - state supplemental pay	\$6,000	\$6,000	\$6,000	
Fees, charges, and commissions for services:				
Feeding and keeping of prisoners	3,375,000	4,933,000	4,848,877	(\$84,123)
Use of money and property - interest	<u>736,500</u>	<u>993,919</u>	<u>997,067</u>	<u>3,148</u>
Total revenues	<u>4,117,500</u>	<u>5,932,919</u>	<u>5,851,944</u>	<u>(80,975)</u>
<b>EXPENDITURES</b>				
Public safety:				
Current:				
Personal services and benefits	1,878,100	1,710,611	1,735,029	(24,418)
Operating services	579,920	1,057,480	1,089,090	(31,610)
Materials and supplies	905,700	1,259,047	821,433	437,614
Travel and other charges	3,300	312	312	
Capital outlay	<u>28,213</u>	<u>34,962</u>	<u>34,962</u>	
Total expenditures	<u>3,395,233</u>	<u>4,062,412</u>	<u>3,680,826</u>	<u>381,586</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	722,267	1,870,507	2,171,118	(462,561)
<b>OTHER FINANCING USE</b>				
Transfer out	<u>(315,000)</u>	<u>(315,000)</u>	<u>(714,512)</u>	<u>(399,512)</u>
Total financing use	<u>(315,000)</u>	<u>(315,000)</u>	<u>(714,512)</u>	<u>(399,512)</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES AND OTHER USE</b>	407,267	1,555,507	1,456,606	(98,901)
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>365,634</u>	<u>587,509</u>	<u>615,722</u>	<u>28,213</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u>\$772,901</u>	<u>\$2,143,016</u>	<u>\$2,072,328</u>	<u>(\$70,688)</u>

See independent auditor's report and the related notes to the financial statements.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

NOTES TO BUDGETARY COMPARISON SCHEDULE  
For the Year Ended June 30, 2020

A proposed budget, prepared on the modified accrual basis of accounting, is published in the official journal at least ten days prior to the public hearing. A public hearing is held at the Claiborne Parish Sheriff's office during the month of June for comments from taxpayers. The budget is then legally adopted by the sheriff and amended during the year, as necessary. The budget is established and controlled by the sheriff at the object level of expenditure. Appropriations lapse at year-end and must be reappropriated for the following year to be expended.

Formal budgetary integration is employed as a management control device during the year. Budgeted amounts included in the accompanying budgetary comparison schedule include the original adopted budget amounts and all subsequent amendments.

Claiborne Parish Sheriff  
 Schedule of Changes in Net OPEB Liability and Related Ratios  
 FYE June 30, 2020

<b>Total OPEB Liability</b>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Service cost	\$37,066	\$38,894	\$44,949
Interest	142,505	145,107	159,061
Changes of benefits terms	NONE	NONE	NONE
Differences between expected and actual experience	13,765	318,636	438,685
Changes of assumptions	NONE	NONE	1,661,667
Benefit payments	<u>(101,397)</u>	<u>(106,975)</u>	<u>(121,355)</u>
Net change in total OPEB liability	91,939	395,662	2,183,007
Total OPEB liability - beginning	<u>4,034,514</u>	<u>4,126,453</u>	<u>4,522,115</u>
Total OPEB liability - ending	<u>\$4,126,453</u>	<u>\$4,522,115</u>	<u>\$6,705,122</u>
Covered employee payroll	\$2,904,534	\$2,683,883	\$2,042,054
Net OPEB liability as a percentage of covered-employee payroll	142.07%	165.07%	328.35%
Notes to Schedule			
<i>Benefit Changes</i>	None	None	None
<i>Changes in Assumptions</i>			
<i>Discount Rate</i>	3.50%	3.50%	3.50%
<i>Mortality</i>	RP-2000	RP-2000	RP-2014
<i>Trend</i>	5.50%	5.50%	variable

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See independent auditor's report and the related notes to the financial statements.

**Claiborne Parish Sheriff**  
**Schedule of Employer's Share of Net Pension Liability**  
**June 30, 2020**

Fiscal Year *	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
June 30, 2014	0.489752%	\$1,939,420	\$3,030,116	64.00%	87.34%
June 30, 2015	0.464097%	\$2,068,720	\$3,019,643	68.51%	86.61%
June 30, 2016	0.449629%	\$2,853,748	\$3,070,743	92.93%	82.09%
June 30, 2017	0.417480%	\$1,807,803	\$2,892,440	62.50%	88.49%
June 30, 2018	0.405539%	\$1,555,100	\$2,789,263	55.75%	90.41%
June 30, 2019	0.384131%	\$1,817,028	\$2,403,805	75.59%	88.91%

\* Amounts presented were determined as of the measurement date (previous fiscal year end).

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See independent auditor's report and the related notes to the financial statements.

**Claiborne Parish Sheriff**  
**Schedule of Employer Contributions**  
**June 30, 2020**

Fiscal Year *	Contractually Required Contribution	Contributions in Relations to Contractual Required Contributions	Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributions as a Percentage of Covered Payroll
June 30, 2014	\$420,883	\$420,883	\$0	\$3,030,116	13.89%
June 30, 2015	\$430,299	\$430,299	\$0	\$3,019,643	14.25%
June 30, 2016	\$422,227	\$422,227	\$0	\$3,070,743	13.75%
June 30, 2017	\$383,248	\$383,248	\$0	\$2,892,440	13.25%
June 30, 2018	\$355,631	\$355,631	\$0	\$2,789,263	12.75%
June 30, 2019	\$294,466	\$294,466	\$0	\$2,403,805	12.25%

\* Amounts presented were determined as of the end of the fiscal year.

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See independent auditor's report and the related notes to the financial statements.

STATE OF LOUISIANA

PARISH OF CLAIBORNE

**AFFIDAVIT  
SAMUEL DOWIES, SHERIFF OF CLAIBORNE PARISH**

BEFORE ME, the undersigned authority, personally came and appeared, SAMUEL DOWIES, SHERIFF OF CLAIBORNE PARISH, State of Louisiana, who after being duly sworn, deposed and said:

The following information is true and correct:

\$0, is the amount of cash on hand in the tax collector account on June, 30, 2020.


He further deposed and said:

All itemized statements of the amount of taxes collected for the tax year, 2019, by taxing authority, are true and correct.

All itemized statements of all taxes assessed and uncollected, which indicate the reasons for the failure to collect, by taxing authority, are true and correct.

  
SAMUEL DOWIES, SHERIFF  
SHERIFF & EX-OFFICIO TAX COLLECTOR

SWORN to and subscribed before me, Notary, this 27<sup>th</sup> day of July, 2020, in my office in Homer, Louisiana.

  
MELANIE PERRY, NOTARY PUBLIC #135872  
CLAIBORNE PARISH, LOUISIANA



**OTHER SUPPLEMENTARY INFORMATION**

**PART III**

CLAIBORNE PARISH SHERIFF  
Homer, LouisianaSchedule of Compensation, Benefits and Other Payments to Agency Head  
For the Year Ended June 30, 2020

KENNETH BAILEY, SHERIFF

<u>PURPOSE</u>	<u>AMOUNT</u>
Salary	\$150,790
Expense Allowance	15,079
Benefits-insurance	10,791
Benefits-retirement	20,319
Benefits-other	2,654
Registration fees	275
Housing and lodging	468
Per diem	241
Membership dues-Sheriffs Association	12,566

See independent auditor's report.

**REPORTS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS  
PART IV**

**Independent Auditor's Report Required  
by *Government Auditing Standards***

The following independent Auditor's report on compliance with laws, regulations and contracts, and internal control over financial reporting is presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.

**Independent Auditors Report on Internal Control Over Financial  
Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed  
in Accordance With *Government Auditing Standards***

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, the financial statements of the governmental activities, each major fund, fiduciary funds, and the aggregate remaining fund information of the Claiborne Parish Sheriff, a component unit of the Claiborne Parish Police Jury, as of and for the year ended June 30, 2020 and the related notes to the financial statements, which collectively comprise the Claiborne Parish Sheriff's basic financial statements, and have issued my report thereon dated August 17, 2020.

**Internal Control Over Financial Reporting**

In planning and performing my audit of the financial statements, I considered the Sheriff's internal control over financial reporting(internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, I do not express an opinion on the effectiveness of the Sheriff's internal control.

*A deficiency in internal control* exist when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana  
Independent Auditor's Report on Compliance  
And Internal Control Over Financial Reporting, etc.  
June 30, 2020

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Claiborne Parish Sheriff's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Claiborne Parish Sheriff's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Claiborne Parish Sheriff's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



West Monroe, Louisiana  
August 17, 2020

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

Schedule of Audit Results  
For the Year Ended June 30, 2020

**A. SUMMARY OF AUDIT RESULTS**

1. The Auditor's report expresses an unmodified opinion on the general purpose financial statements of the Claiborne Parish Sheriff.
2. No instances of noncompliance material to the financial statements of the Claiborne Parish Sheriff was disclosed during the audit.
3. No material weaknesses relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control.

**B. FINDINGS - FINANCIAL STATEMENTS AUDIT**

None

CLAIBORNE PARISH SHERIFF  
Homer, Louisiana

Summary Schedule of Prior Audit Findings  
For the Year Ended June 30, 2020

There were no audit findings reported in the audit for the year ended June 30, 2019.