

**WEBSTER PARISH FIRE
PROTECTION DISTRICT No. 3
Doyline, Louisiana**

Annual Financial Statements

JUNE 30, 2023

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
DIXIE INN, LOUISIANA
As of and for the Year Ended June 30, 2023
TABLE OF CONTENTS

	<u>Statement</u>	<u>Page</u>
INDEPENDENT ACCOUNTANTS' REVIEW REPORT		1
BASIC FINANCIAL STATEMENTS:		
Government-wide Financial Statements:		
Statement of Net Position	A	4
Statement of Activities	B	5
Fund Financial Statements:		
Governmental Fund -		
Balance Sheet	C	6
Reconciliation of the Governmental Fund Balance Sheet to the Government-wide Financial Statement of Net Position	D	7
Statement of Revenues, Expenditures and Changes in Fund Balance	E	8
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of the Governmental Fund to the Statement of Activities	F	9
Notes to Financial Statements		10
REQUIRED SUPPLEMENTARY INFORMATION		
Budgetary Comparison Schedule – General fund	<u>Schedule</u> 1	22
Notes to the Budgetary Comparison Schedule		23
SUPPLEMENTARY INFORMATION:		
Schedule of Compensation Paid Board Members	2	25
Schedule of Compensation, Benefits and Other Payments to Agency Head	3	26
OTHER REPORTS:		
Independent Accountants' Report on Applying Agreed Upon Procedures		28
Louisiana Attestation Questionnaire		33
SCHEDULES FOR LOUISIANA LEGISLATIVE AUDITOR		
Schedule of Prior Year Findings		37
Schedule of Current Year Findings		38

WISE, MARTIN & COLE, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

601 Main Street P. O. Box 897
Minden, Louisiana 71058-0897
(318) 377-3171 Fax (318) 377-3177

CARLOS E. MARTIN, CPA (2020)

MICHAEL W. WISE, CPA
KRISTINE H. COLE, CPA

KRISTIE K. MARTIN, CPA
MARY A. LANE, CPA

MEMBERS
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

The Board of Commissioners
Webster Parish Fire Protection District No. 3
Doyline, Louisiana

We have reviewed the accompanying financial statements of the governmental activities and the major fund of the Webster Parish Fire Protection District No. 3, a component unit of the Webster Parish Policy Jury, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants, and the standards applicable to review engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of the Webster Parish Fire Protection District No. 3, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Supplementary Information

The accompanying Schedule of Compensation Paid Board Members and Schedule of Compensation, Benefits, and Other Payments to Agency Head are presented for purposes of additional analysis and are not a required part of the basic financial statements. This information is the representation of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the supplementary information and, accordingly, do not express an opinion on such information.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the following supplementary information on page 22 be presented to supplement the basic financial statements:

Budgetary Comparison Schedule

Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who consider it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. This information is the responsibility of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the information, and accordingly, do not express an opinion on such information.

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic statements in an appropriate operational, economic, or historical context.

Wise Martin & Cole, LLC

Minden, LA
May 23, 2025

BASIC FINANCIAL STATEMENTS

WEBSTER PARISH FIRE PROTECTION DISTRICT NO. 3
DOYLINE, LOUISIANA

Statement of Net Position
June 30, 2023

	<u>Governmental Activities</u>
ASSETS	
Cash	\$ 268,752
Receivables	16,536
Prepays	8,302
Capital assets, net	<u>602,082</u>
Total assets	<u>895,672</u>
 LIABILITIES	
Accounts payable	4,708
Interest payable	6,360
Long-term liabilities:	
Due within one year	27,534
Due in more than one year	<u>168,520</u>
Total liabilities	<u>207,122</u>
 NET POSITION	
Invested in capital assets, net of related debt	406,028
Unrestricted	<u>282,522</u>
Total net position	<u>\$ 688,550</u>

See accompanying notes and accountants' report.

WEBSTER PARISH FIRE PROTECTION DISTRICT NO. 3
DOYLINE, LOUISIANA

Statement of Activities
For the year ended June 30, 2023

	(Expenses)	Program revenues		Net (Expense)
		Operating grants and contributions	Capital grants and contributions	Revenue and Changes in Net Position
Governmental activities:				
Public safety - fire protection expenses	\$ (285,243)	\$ 3,983	\$ 600	\$ (280,660)
Interest on long-term debt	<u>(7,185)</u>	<u>-</u>	<u>-</u>	<u>(7,185)</u>
Total governmental activities	<u>(292,428)</u>	<u>3,983</u>	<u>600</u>	<u>(287,845)</u>
 General revenues:				
Ad valorem taxes				191,053
Fire insurance rebate				16,514
Interest				1,587
Miscellaneous				<u>4,994</u>
Total general revenues				<u>214,148</u>
Change in net position				(73,697)
Net position - beginning				<u>762,247</u>
Net position - ending				<u><u>\$ 688,550</u></u>

See accompanying notes and accountants' report.

STATEMENT C

**WEBSTER PARISH FIRE PROTECTION DISTRICT NO. 3
DOYLINE, LOUISIANA**

**Balance Sheet - Governmental Fund
June 30, 2023**

	<u>General Fund</u>
ASSETS	
Cash	\$ 268,752
Receivables	<u>16,536</u>
Total assets	<u>\$ 285,288</u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Accounts payable	\$ <u>4,708</u>
Total liabilities	<u>4,708</u>
Fund balance:	
Unassigned	<u>280,580</u>
Total fund balance	<u>280,580</u>
Total liabilities and fund balance	<u>\$ 285,288</u>

See accompanying notes and accountants' report.

STATEMENT D

**WEBSTER PARISH FIRE PROTECTION DISTRICT NO. 3
DOYLINE, LOUISIANA**

**Reconciliation of the Governmental Fund Balance Sheet
to the Government-Wide Financial Statement of Net Position
June 30, 2023**

Fund Balance, Total Governmental Fund (Statement C)	\$ 280,580
Prepaid assets used in governmental activities that are not financial resources and, therefore, are not reported in the governmental funds balance sheet	8,302
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds	602,082
Long-term liabilities not due and payable in the current period and, therefore, are not reported in the governmental funds. All liabilities, both current and long-term are reported in the Statement of Net Position	
Interest payable	(6,360)
Financed purchase	<u>(196,054)</u>
Net Position of Governmental Activities (Statement A)	<u>\$ 688,550</u>

See accompanying notes and accountants' report.

WEBSTER PARISH FIRE PROTECTION DISTRICT NO. 3
DOYLINE, LOUISIANA

Governmental Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the year ended June 30, 2023

	General Fund
REVENUES	
Ad valorem taxes	\$ 191,053
Intergovernmental:	
Fire insurance rebate	16,514
State of LA - fire grant	3,983
Interest	1,587
Miscellaneous	<u>5,595</u>
Total revenues	<u>218,732</u>
 EXPENDITURES	
Public safety:	
Repairs and maintenance	46,020
Tools and supplies	31,020
Insurance	23,671
Buildings and grounds	6,424
Utilities	16,789
Office expense	6,500
Training	2,620
Firemen reimbursed expenses	14,330
Pension fund expense	6,123
Fuel	9,416
Radio expense	1,668
Legal and accounting	4,600
Fees	8,442
Miscellaneous	1,962
Debt service:	
Principal	19,067
Interest	5,579
Capital outlay	<u>70,066</u>
Total expenditures	<u>274,297</u>
 Excess of revenues over expenditures	 <u>(55,565)</u>
 OTHER FINANCING SOURCES	
Proceeds from debt	<u>44,000</u>
Total other financing sources	<u>44,000</u>
 Net change in fund balance	 (11,565)
 Fund balance - beginning	 <u>292,145</u>
 Fund balances - ending	 <u>\$ 280,580</u>

See accompanying notes and accountants' report.

WEBSTER PARISH FIRE PROTECTION DISTRICT NO. 3
DOYLINE, LOUISIANA

Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balance of the Governmental Fund to the
Statement of Activities

For the Year Ended June 30, 2023

Net change in Fund Balance, Governmental Fund (Statement E)		\$ (11,565)
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
		(34,508)
<p>Some expenses reported in the Statement of Activities do not required the use of current financial resources and, accordingly are not reported as expenditures in governmental funds.</p>		
Prepaid assets	\$ (1,084)	
Interest payable	<u>(1,607)</u>	(2,691)
<p>The issuance of long-term debt provides current financial resources while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This is the net effect of these differences in the treatment of long-term debt issuance and payments.</p>		
		<u>(24,933)</u>
Change in Net Position of Governmental Activities (Statement B)		<u>\$ (73,697)</u>

See accompanying notes and accountants' report.

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

INTRODUCTION

The Webster Parish Fire Protection District No. 3 (the District) was created by resolution of the Webster Parish Police Jury in May 1986. The District board consists of five members. Two members are appointed by the Webster Parish Police Jury, two members are appointed by the Village of Doyline and the fifth member is appointed by the other four members and is the chairman of the District.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the District are prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies used by the District are discussed below.

A. Reporting Entity

Governmental Accounting Standards Board (GASB) established criteria for determining the governmental reporting entity and component units which should be included within the reporting entity. Under the provisions of this statement, the District is considered a component unit of the Webster Parish Police Jury. The police jury is financially accountable for the District because it appoints a voting majority of the board and has the ability to impose its will on them.

The District has no component units for which the District is financially accountable.

The accompanying financial statements present information only on the funds maintained by the District and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise that financial reporting entity.

B. Basic Financial Statements

The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major fund). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. The District's General fund is classified as governmental activities. The District has no business-type activities.

Government-wide Financial Statements

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) report information on all the nonfiduciary activities of the District. In the

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

government-wide Statement of Net Position, the governmental activities column is presented on a consolidated basis by column and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations.

The government-wide Statement of Activities reports both the gross and net cost of each of the district's functions. The functions are supported by general government revenues (property taxes and intergovernmental revenues such as fire insurance rebates). The Statement of Activities reduces gross expenses (including depreciation) by any related program revenues, operating and capital grants, which must be directly associated with the public safety function.

Program revenues Program revenues included in the Statement of Activities include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Allocation of indirect expenses The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Depreciation expense is specifically identified by function and is included in the direct expense of each function. Interest on long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

The government wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities.

Separate financial statements are provided for governmental funds. The major individual governmental fund, which is the General fund, is reported in the fund financial statements.

Fund Financial Statements

The financial transactions of the District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues and expenditures/expenses. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

The emphasis in fund financial statements is on the major funds in the governmental and business-type activities categories. Nonmajor funds by category are summarized into a single column.

The District only uses governmental fund types.

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The District reports the following governmental fund:

- General fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

The District's General fund was determined to be a major fund.

C. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1. Accrual

The governmental activities in the government-wide financial statements are presented on the accrual basis of accounting. Property taxes are reported in the period for which levied. Other nonexchange revenues, including intergovernmental revenues and grants, are reported when all eligibility requirements have been met. Fees and charges and other revenues are recognized when earned, and expenses are recognized when incurred.

2. Modified Accrual

The governmental fund financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 30 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. Exceptions to this general rule include principal and interest on general obligation long-term debt, which are recognized when due and payable.

Revenues

- Ad valorem taxes (property) are recorded in the year they are assessed. Property taxes are assessed on a calendar-year basis and become due on the date November 15 of each year and become delinquent on December 31. The taxes are normally collected in December of the current year and January and February of the ensuing year.

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

Property taxes and interest associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessment receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when the government receives cash.

D. Cash and investments

Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, and money market accounts with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the District may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

The District has no investments.

E. Receivables

Receivables consist of all revenue earned at year-end and not yet received. Major receivable balances for the governmental activities are property taxes and fire insurance rebate.

F. Capital assets

Capital assets, which include property, plant and equipment, are reported in the governmental activities in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at acquisition value at the date of donation. The District maintains a threshold level of \$2,500 or more for capitalizing capital assets. Major outlays for capital assets and improvements are capitalized as projects are constructed.

The costs of normal maintenance and repairs that do not add to the value of fixed assets or materially extend useful lives are not capitalized.

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and improvements	10-40 years
Machinery and equipment	5-10 years
Vehicles	5-15 years

G. Long-Term Obligations

In the government-wide financial statements, long-term debt is reported as liabilities in the governmental activities Statement of Net Position. Bond premium and discounts are deferred and amortized over the life of the bonds using the straight-line method.

Bonds payable is reported net of the applicable bond premium or discount. Bond issuance costs are expensed as incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. Payment of principal and interest are reported as debt service expenditures.

H. Restricted net position

For the government-wide Statement of Net Position, net position is reported as restricted if either of the following conditions exists:

- Restrictions are externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments.
- Restrictions are imposed by law through constitutional provision or enabling legislation.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources when expenses are incurred for purpose for which both restricted and unrestricted net position are available.

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

I. Fund Equity of Fund Financial Statements

The following classifications describe the relative strength of the spending constraints placed on the purposes for which the resources can be used. In the fund financial statements, fund balances are classified as follows:

- a. Nonspendable fund balance - amounts that are not in a spendable form or legally or contractually required to be maintained intact. This category includes items that are not easily converted to cash such as inventories.
- b. Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- c. Committed fund balance - amounts constrained to specific purposes determined by the Board of Commissioners, the District's highest level of decision-making authority, to be reported as committed, amounts cannot be used for any other purpose unless the District takes the same highest-level action to remove or change the constraint. The Board establishes (and modified or rescinds) fund balance commitments by passage of an ordinance or resolution.
- d. Assigned fund balance - amounts that the District intends to use for a specific purpose, intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. The District's policy does not address assignment of fund balance. Assigned fund balance is established by Board of Commissioners through adoption or amendment of the budget as intended for specific purpose.
- e. Unassigned fund balance - amounts that are available for any purpose, positive amounts are reported only in the General fund. The District has not adopted a policy to maintain the General fund's unassigned fund balance above a certain minimum level.

The District reduces committed amounts, followed by assigned amounts, and then unassigned amounts when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used. The District considers restricted amounts to have been spent when an expenditure has incurred for purposes for which both restricted and unrestricted fund balance are available.

J. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues,

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

K. Deferred Outflows of Resources and Deferred Inflows of Resources

In addition to assets, the financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has no items that qualify for reporting in this category.

In addition to liabilities, financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will be recognized as an inflow of resources (revenue) until then. The District has one item that qualifies for reporting in this category. The governmental funds balance sheet reports unavailable revenues from amounts which are deferred and will be recognized as an inflow of resources in the period in which the amounts become available.

2. BUDGETS

The District uses the following budget practices:

- a) The District prepares a proposed budget and submits it to the Board of Commissioners in May prior to the beginning of each fiscal year.
- b) A summary of the proposed budget is presented and the public notified that the proposed budget is available for public inspection (if required). At the same time, a public hearing is called.
- c) A public meeting is held on the proposed budget as noted in the public meeting postings.
- d) After the holding of the public meeting and completion of all action necessary to finalize and implement the budget, the budget is adopted by the Board of Commissioners prior to the commencement of the fiscal year for which the budget is being adopted.
- e) Budgetary amendments involving the transfer of funds from one department, program or function to another as a result of expenditures exceeding budgeted amounts and revenues lower than budgeted amounts require the approval of the board of commissioners.
- f) Budgetary appropriations lapse at the end of the fiscal year.
- g) The budget for the General fund was adopted on a cash basis.

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

3. CASH AND CASH EQUIVALENTS

At June 30, 2023, the District had cash and cash equivalents (book balances) totaling \$268,752.

These deposits are stated at cost, which approximates market. Under state law, these bank balances must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of pledged securities plus the federal deposit insurance must always at least equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 2023, the District has \$272,755 in collected bank balances. The deposits are secured from risk by \$250,000 of federal deposit insurance and \$324,374 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

Even though pledged securities are considered uncollateralized (Category 3) under the provisions of GASB statement No. 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the district that the fiscal agent has failed to pay deposited funds upon demand.

The District's policy does not address custodial credit risk.

4. ACCOUNTS RECEIVABLE

Accounts receivable as of June 30, 2023, for the District are as follows:

Property tax	\$	22
Fire insurance premium		16.514
Total receivable	\$	<u>16,536</u>

5. LEVIED TAXES

The District levies tax on all property subject to taxation in the District. The total taxable assessed value was \$10,711,019 in calendar year 2022. The following is a summary of authorized and levied ad valorem taxes:

	2022 Levied <u>Millage</u>	Expiration <u>Date</u>
Operations and maintenance	15.59	2028

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

6. CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended June 30, 2023, for the District is as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital assets being depreciated				
Buildings	\$ 169,872	\$ -	\$ -	\$ 169,872
Machinery & equipment	564,313	15,066	-	579,379
Vehicles	1,035,748	55,000	-	1,090,748
Total capital assets being depreciated	<u>1,769,933</u>	<u>70,066</u>	<u>-</u>	<u>1,839,999</u>
Less accumulated depreciation for:				
Building	(114,211)	(4,499)	-	(118,710)
Machinery & equipment	(451,813)	(28,589)	-	(480,402)
Vehicles	(567,319)	(71,486)	-	(638,805)
Total accumulated depreciation	<u>(1,133,343)</u>	<u>(104,574)</u>	<u>-</u>	<u>(1,237,917)</u>
Total capital assets being depreciated, net	<u>636,590</u>	<u>(34,508)</u>	<u>-</u>	<u>602,082</u>
Governmental activities capital assets, net	<u>\$ 636,590</u>	<u>\$ (34,508)</u>	<u>\$ -</u>	<u>\$ 602,082</u>

Depreciation expense of \$104,574 was charged to the public safety function.

7. ACCOUNTS AND OTHER PAYABLES

The District had accounts payables of \$4,708 at June 30, 2023.

8. LONG-TERM OBLIGATION

The following is a summary of the change in long-term obligation transactions for the year ended June 30, 2023:

	<u>Beginning balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>	<u>Due within one year</u>
Governmental activities					
Notes from direct borrowing and direct placement:					
Financed purchase	\$ 171,121	\$ 44,000	\$ (19,067)	\$ 196,054	\$ 27,534
Total	<u>\$ 171,121</u>	<u>\$ 44,000</u>	<u>\$ (19,067)</u>	<u>\$ 196,054</u>	<u>\$ 27,534</u>

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

FINANCED PURCHASE

On November 15, 2013, the District entered into a lease purchase agreement to acquire a Freightliner. The cost of the tanker was \$307,000. Payments are made from revenues collected in the District's General fund and are due in annual installments through September 15, 2029, with interest at 3.26%. The future minimum lease payments are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 19,688	\$ 4,957	\$ 24,645
2024	20,330	4,315	24,645
2025	20,993	3,652	24,645
2026	21,677	2,968	24,645
2027	22,384	2,261	24,645
2028	23,114	1,531	24,645
2029	<u>23,868</u>	<u>778</u>	<u>24,646</u>
Total	\$ <u>152,054</u>	\$ <u>20,462</u>	\$ <u>172,516</u>

On June 1 2022, the District entered into a lease purchase agreement to acquire a fire truck. The cost of the fire truck was \$55,000. Payments are made from revenues collected in the District's General fund and are due in annual installments through July 1, 2027, with interest at 5.75%. The future minimum lease payments are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 7,846	\$ 2,530	\$ 10,376
2024	8,297	2,079	10,376
2025	8,774	1,602	10,376
2026	9,278	1,098	10,376
2027	<u>9,805</u>	<u>564</u>	<u>10,369</u>
Total	\$ <u>44,000</u>	\$ <u>7,873</u>	\$ <u>51,873</u>

9. CONTINGENT LIABILITIES

At June 30, 2023, there was no litigation pending against the District.

10. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District attempts to minimize risk from significant losses through the purchase of insurance.

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Notes to Financial Statements
As of and for the year ended June 30, 2023

11. SUBSEQUENT EVENTS

Subsequent events have been evaluated through May 23, 2025. This date represents the date the financial statements were available to be issued.

12. NEW GASB STANDARDS

GASB Statement No. 96 – Subscription-Based Information Technology Arrangements. This statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements for governments. This Statement will improve financial reporting by establishing a definition for SBITAs and providing uniform guidance for accounting and financial reporting for transactions that meet that definition. That definition will result in greater consistency in practice. This Statement will also enhance the relevance and reliability of a government's financial statements by requiring recognition of a subscription asset and subscription liability for a SBITA and to disclose essential information about the arrangement. The adoption of this standard had no impact on the financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

WEBSTER PARISH FIRE PROTECTION DISTRICT NO. 3
DOYLINE, LOUISIANA

Budgetary Comparison Schedule - General fund
For the Year Ended June 30, 2023

	<u>Budget Amounts</u>		Actual	Variance with
	<u>Original</u>	<u>Final</u>	<u>Cash Basis</u>	<u>Final Budget</u> <u>Over (Under)</u>
REVENUES				
Ad valorem taxes	\$ 130,000	\$ 130,000	\$ 179,342	\$ 49,342
Intergovernmental:				
Fire insurance rebate	19,000	19,000	19,512	512
State of LA - fire grant	-	-	3,983	3,983
Webster Parish Police Jury - tax distribution	11,083	11,083	-	(11,083)
Webster Parish Sheriff - distribution	5,648	5,648	-	(5,648)
Interest	500	500	1,726	1,226
Miscellaneous	-	-	4,994	4,994
Total revenues	<u>166,231</u>	<u>166,231</u>	<u>209,557</u>	<u>43,326</u>
EXPENDITURES				
Public safety:				
Repairs and maintenance	60,000	60,000	46,412	13,588
Tools and supplies	37,500	37,500	30,646	6,854
Insurance	30,000	30,000	23,671	6,329
Buildings and grounds	13,000	13,000	6,127	6,873
Utilities	20,000	20,000	16,040	3,960
Office expense	3,000	3,000	5,453	(2,453)
Training	7,000	7,000	2,620	4,380
Firemens reimbursed expenses	10,000	10,000	14,330	(4,330)
Pension fund expense	-	-	6,123	(6,123)
Fuel	12,000	12,000	9,416	2,584
Radio expense	2,000	2,000	1,668	332
Legal and accounting	12,000	12,000	2,900	9,100
Fees	-	-	7,500	(7,500)
Miscellaneous	-	-	1,961	(1,961)
Debt service:				
Principal	-	-	19,067	(19,067)
Interest	-	-	5,579	(5,579)
Capital outlay	<u>81,000</u>	<u>81,000</u>	<u>27,007</u>	<u>53,993</u>
Total expenditures	<u>287,500</u>	<u>287,500</u>	<u>226,520</u>	<u>60,980</u>
Net change in fund balance	(121,269)	(121,269)	(16,963)	104,306
Fund balance - beginning	<u>285,716</u>	<u>285,716</u>	<u>285,716</u>	<u>-</u>
Fund balance - ending	<u>\$ 164,447</u>	<u>\$ 164,447</u>	<u>\$ 268,753</u>	<u>\$ 104,306</u>

WEBSTER PARISH FIRE PROTECTION DISTRICT NO. 3
DOYLINE, LOUISIANA

Notes to the Budgetary Comparison Schedule
For the Year Ended June 30, 2023

01) The District's budget is adopted on a cash basis.

02) The following schedule reconciles the net change in fund balance on cash basis with net change in fund balance on GAAP basis.

Net change in fund balance, GAAP basis	\$	(11,565)
To adjust for receivables		4,136
To adjust for unearned revenues		(12,709)
To adjust for payables		<u>3,175</u>
Net change in fund balance, cash basis	\$	<u>(16,963)</u>

SUPPLEMENTARY INFORMATION

**WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana**

**Schedule of Compensation Paid Board Members
For the Year Ended June 30, 2023**

The following served on the Board of Commissioners without compensation:

Gary Loftin	Chairman
Glenn Long	Commissioner
J.T. Rudisill	Commissioner
James Everett Watson	Commissioner
Fred Weaver	Commissioner

**WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana**

**Schedule of Compensation, Benefits and Other Payments to Agency Head
For the Year Ended June 30, 2023**

Agency Head: Gary Loftin, Chairman

No payments to the agency head during the June 30, 2023 year end.

OTHER REPORT

WISE, MARTIN & COLE, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

601 Main Street P. O. Box 897
Minden, Louisiana 71058-0897
(318) 377-3171 Fax (318) 377-3177

CARLOS E. MARTIN, CPA (2020)

MICHAEL W. WISE, CPA
KRISTINE H. COLE, CPA

KRISTIE K. MARTIN, CPA
MARY A. LANE, CPA

MEMBERS
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Webster Parish Fire Protection District No. 3
and the Louisiana Legislative Auditor

We have performed the procedures enumerated below on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended June 30, 2023, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The District's management is responsible for its financial records and compliance with applicable laws and regulations.

The District has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the District's compliance with the laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended June 30, 2023. Additionally, the Louisiana Legislative Auditor has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Public Bid Law

1. Obtain documentation for all expenditures made during the year for material and supplies exceeding \$60,000, and public works exceeding \$250,000. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1755 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

For the year ended June 30, 2023, we noted no expenditures exceeding \$60,000 for materials and supplies or for public works exceeding the public works limit in effect during the fiscal year.

Code of Ethics for Public Officials and Public Employees

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

Exception: Management provided us with the requested information, with the exception of one board member.

3. Obtain a list of all employees paid during the fiscal year.

Management response: James Everett Watson did not turn in his family information and later resigned from the Board and was replaced by Jim Brown, Jr. Correction active: Assure that current and future Board members complete information on family and business interests.

3. Obtain a list of all employees paid during the fiscal year.

This procedure does not apply since the District has no employees.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

This procedure does not apply since the District has no employees.

5. Obtain a list of all disbursements made during the year, and a list of all outside business interests of board members' and employees and board members' and employees' immediate families. Report whether any vendors appear on both lists.

Exception: One board member did not provide information, therefore we were unable to perform procedure. However, according to information provided for other members of the board, none of the businesses of the board members, and board members' immediate families appeared as vendors on the list of disbursements.

Management response: James Everett Watson did not turn in his family information and later resigned from the Board and was replaced by Jim Brown, Jr. Correction active: Assure that current and future Board members complete information on family and business interests.

Budgeting

6. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original and amended budget for June 30, 2023.

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book, and report whether there are any exceptions.

We traced adoption of the original budget and amended budget to documentation in the minutes of the meeting of the District's board held on June 21, 2022. There were no amendments to the budget.

Exception: The budget was not presented 15 days before the beginning of the fiscal year.

Management response: The Board was making changes to the budget and did not get the changes completed in time to be adopted 15 days before beginning of the year. Corrective action: Assure that Budget is prepared with no changes and adopted 15 days before beginning of the year.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more, and whether actual expenditures exceeded budgeted amounts by 5% or more.

Actual revenues and expenditures were within 5% of budgeted revenues and expenditures.

Accounting and Reporting

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:

- (a) Report whether the six disbursements agree to the amount and the payee in the supporting documentation.

Each of the six selected disbursements agreed to the amount and the payee in the supporting documentation.

- (b) Report whether the six disbursements were coded to the correct fund and general ledger account.

Each of the six selected disbursements were coded to the correct fund and general ledger account.

- (c) Report whether the six disbursements were approved in accordance with management's policies and procedures.

Exception: One of the six disbursements was not approved, since it was drafted from the bank account and not paid for by a check.

Management response: The Board only requires two signatures on paper checks and not on bank drafts. Corrective action: Amend policy and procedures to clarify that bank auto-drafts and payments made through Bill Pay do not require two signatures.

Meetings

10. Obtain evidence from management to support that agenda for meetings recorded in the minute book were posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

Management represented that the District is only required to post a notice of each meeting and the accompanying agenda on the door of the District's office building. Although management has asserted that such documents were properly posted, no evidence was provided to support management's assertion other than copies of the notices and agendas.

Debt

11. Obtain bank deposit slips for the fiscal year and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission, and report any exceptions.

Exception: The District obtained a \$44,000 loan from a local bank without proper approval from the State Bond Commission.

Management response: *The District was unaware of this requirement and has agreed to receive approval from the State Bond Commission (SBC) on any future debt services.*

Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

This procedure does not apply since the District has no employees.

State Audit Law

13. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

In the prior year the District provided for a timely report in accordance with R.S. 24:513.

14. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

The District did not enter any contracts that utilized state funds and were subject to public bid law. This procedure does not apply since the agency is in compliance with R.S. 24:513 (the audit law).

Prior-Year Comments

15. Obtain and report management's representation as to whether any prior-year suggestions, exceptions, recommendations, and/or comments have been resolved.

Our prior year report dated December 31, 2022, there were no findings.

We were engaged by the District to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in Government Auditing Standards, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the District's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and

the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Wise Martin & Co LLC

Minden, LA
May 23, 2025

Attachments:
Signed Louisiana Attestation Questionnaire

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Governmental Agencies)

_____ (Date Transmitted)

_____ Wise Martin & Cole, LLC _____ (CPA Firm Name)
_____ 601 Main Street _____ (CPA Firm Address)
_____ Minden, LA, 71055 _____ (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of _____ (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Public Bid Law

It is true that we have complied with the state procurement code (R.S. 39:1551 – 39:1755); the public bid law (R.S. 38:2211-2296), and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes [] No [] N/A []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [] No [] N/A []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [] No [] N/A []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes [] No [] N/A []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [] No [] N/A []

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [] No [] N/A []

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes [] No [] N/A []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [] No [] N/A []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [] No [] N/A []

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes [] No [] N/A [✓]

Meetings

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes [✓] No [] N/A []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [] No [✓] N/A []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [✓] No [] N/A []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes [✓] No [] N/A []

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes [✓] No [] N/A []

We acknowledge that we are responsible for determining that that the procedures performed are appropriate for the purposes of this engagement.

Yes [✓] No [] N/A []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes [✓] No [] N/A []

We have provided you with all relevant information and access under the terms of our agreement.

Yes [✓] No [] N/A []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes [✓] No [] N/A []

We are not aware of any material misstatements in the information we have provided to you.

Yes [✓] No [] N/A []

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will

SCHEDULES FOR LOUISIANA LEGISLATIVE AUDITOR

**WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana**

**Schedule of Prior Year Findings
As of and for the year ended June 30, 2023**

There are no findings required to be reported in the prior year.

WEBSTER PARISH FIRE PROTECTION DISTRICT No. 3
Doyline, Louisiana

Schedule of Current Year Findings
As of and for the year ended June 30, 2023

2023-1 Late Report Filing

Criteria Louisiana Law (LRS 24:513) requires the District to submit a review report to the Louisiana Legislative Auditor by December 31, 2023.

Condition: The District did not submit the 2022-2023 report to the Louisiana Legislative Auditor by December 31, 2023

Cause: The reporting requirement changed from compilation to review due to amount of revenues. Records were provided to the independent CPA too close to deadline to provide adequate time to perform review/attestation as required by state law.

Effect: The District is not in compliance with state law.

Recommendation: We recommend that all records be provided to independent CPA in a timely manner.

Management Response: We dropped the information off, however, due to an increase in revenues, where we previously had compilations performed, this year the reporting requirement increased to a review/attestation. This required more time to complete by the due date. We will provide records to CPA in order to timely prepare review.