

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE**

**LIVONIA & FORDOCHE, LOUISIANA**

**ANNUAL FINANCIAL REPORT**

**DECEMBER 31, 2024**

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
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DECEMBER 31, 2024**

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(August 10, 1933 – August 31, 2024)

Board of Commissioners  
Fire Protection District No. 4  
of the Parish of Pointe Coupee  
Livonia & Fordoche, Louisiana

## **INDEPENDENT AUDITOR'S REPORT**

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana, (the "District"), a component unit of the Pointe Coupee Parish Police Jury, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities each major fund, and the aggregate remaining fund information of the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana, as of and for the year ended December 31, 2024, and the respective changes in financial position for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Fire Protection District No. 4 of the Parish of Pointe Coupee and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Change in Accounting Principle**

As discussed in Note I to the financial statements, in 2024 the District adopted new accounting guidance, GASBS no. 68, *Accounting and Financial Reporting for Pensions*. Our opinions are not modified with respect to this matter.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and

## **INDEPENDENT AUDITOR'S REPORT (continued)**

for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, Budgetary comparison information, Statement of Revenues, Expenditures and Changes in Fund Balance – Capital project fund, Statement of Revenues, Expenditures and Changes in Fund Balance – debt service fund, Schedule of Fire

## **INDEPENDENT AUDITOR'S REPORT (continued)**

Protection District No. 4's Proportionate Share of the Net Pension Liability and Schedule of fire Protection District No 4's Contributions on pages 4 through 9 and 46 through 50 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The Taxable Property Valuations and Schedule of Compensation, Benefits, and Other Payments to Agency Head are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Taxable Property Valuations and Schedule of Compensation, Benefits, and Other Payments to Agency Head are fairly stated in all material respects in relation to the financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 6, 2025 on our consideration of the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana's internal control over financial reporting and on our tests of its compliance with certain provisions, laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

***Barley & Associates, LLC***

Plaquemine, Louisiana  
June 6, 2025

**MANAGEMENT'S DISUSSION AND ANALYSIS**

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2024**

As management of the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana, we are pleased to provide an overview of our financial activities for the year ended December 31, 2024. The intended purpose of the Management's Discussion and Analysis (MD&A) is to provide an objective and easy to read analysis of our financial activities based on currently known facts, decisions, and conditions. The MD&A provides an easily readable summary of operating results and reasons for changes that will help to determine if our financial position improved or deteriorated over the past year. This report addresses current operational activities, the sources, uses, and changes in resources, adherence to budget, service levels, limitations, significant economic factors, and the status of infrastructure and its effects on our debt and operation. When referring to prior year data in this analysis, we will be drawing upon information from last year's audited financial report.

**FINANCIAL HIGHLIGHTS**

- The District's net position increased by \$315,154 from \$4,550,708 in 2023 to \$4,865,862 in 2024.
- Ad valorem taxes decreased from \$1,476,670 in 2023 to \$ 1,456,120 in 2024.
- Revenues from the quarter cent sales tax increased by \$8,319 from \$238,566 in 2023 to \$246,885 in 2024.
- Cash and cash equivalents increased by \$2,167,781 for the year ended December 31, 2024.

**OVERVIEW OF THE BASIC FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements which are comprised of four components: (1) government-wide financial statements, (2) fund financial statements, (3) notes to the financial statements, and (4) other required supplementary information in addition to the basic financial statements themselves.

**Government-Wide Financial Statements**

The Government-Wide Financial Statements, presented on pages 11 and 12, are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The District's Government-Wide Financial Statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The District's sole operation of fire protection is classified as governmental activities.

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has three funds which are categorized as governmental funds.

Governmental funds, presented on pages 13 through 15, are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term effect of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. The District also includes Fiduciary statements for the Deferred Compensation Plan.

The District adopts an annual appropriated budget. A budgetary comparison schedule has been provided for the District's operations.

**Notes to the Financial Statements**

The notes, presented on pages 18 through 44, provide additional narrative and tabular information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

In addition to the basic financial statements and accompanying notes, the report also presents certain required supplementary information concerning the District's management discussion and analysis, budgetary comparison schedule, Statement of Revenue, Expenditures and Changes in Fund Balance- for Capital project fund and debt service fund, Schedule of Proportionate Share of the Net Pension Liability, and Schedule of Contributions on pages 46 -50. A tabulation of taxable property is presented on page 52 as supplementary information to assist the reader in understanding the economic growth of the district and the effect it has on operations and fire protection ratings.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of the District's financial position. At the end of the most recent year, the assets of the District exceeded its liabilities by \$4,865,862.

The District's net position is mainly composed of net invested in capital assets (land, buildings, vehicles and equipment, etc.). The District uses these capital assets to provide fire protection services to residents and businesses that encompass the area from the parish line at west Baton Rouge to the middle of the Atchafalaya River at the St. Landry Parish Line from the Iberville Parish line near north Maringouin along Highway 77 to Highway 10 and along Highway 78 to the BP Amoco Plant. Protection is also provided inside the corporate limits of the Town of Livonia and the Village of Fordoche. Consequently, these assets are not available for future spending.

Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources because the capital assets themselves cannot be used to liquidate these liabilities. The remaining balance of unrestricted net position, \$4,973,058, may be used to meet the District's future operations.

**SUMMARY OF NET POSITION**

	<u>2023</u>	<u>2024</u>
Current and other assets	\$ 3,168,236	\$ 5,402,386
Capital assets	<u>1,418,217</u>	<u>2,892,804</u>
Total assets	<u>4,586,453</u>	<u>8,295,190</u>
Deferred Outflow	-	90,843
Current and other liabilities	35,745	548,365
Noncurrent liabilities	-	<u>2,960,816</u>
Total liabilities	<u>35,745</u>	<u>3,509,181</u>
Deferred Inflow	-	10,990
Net position -		
Net invested in capital assets	1,418,217	(107,196)
Unrestricted	<u>3,132,491</u>	<u>4,973,058</u>
Total net position	<u>4,550,708</u>	<u>4,865,862</u>

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

The District's total revenues decreased by \$431,293 from \$2,237,413 in 2023 to \$1,806,120 in 2024.

Total expenses increased by \$342,400 from \$1,148,556 in 2023 to \$1,490,966 in 2024. This is due to increases in salaries, and Capital outlay in 2024. From the proceeds of the revenues, the District spent \$678,619 on salaries for part time-time firemen to man the fire stations for the protection of the District.

Changes in Net Position		
	Governmental Activities	
	2023	2024
Revenues:		
Taxes	\$ 1,752,853	\$ 1,735,254
Intergovernmental revenues	45,738	31,135
Federal Grant	380,952	-
Interest income and other revenue	57,870	39,731
Total Revenues	2,237,413	1,806,120
Expenses:		
Operating	979,540	1,334,621
Depreciation	169,026	156,345
Total Expenses	1,148,566	1,490,966
Change in Net Position	1,088,847	315,154
Beginning Net Position	3,461,861	4,550,708
Ending Net Position	\$ 4,550,708	\$ 4,865,862

**GOVERNMENTAL FUND FINANCIAL ANALYSIS**

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The focus of the District's governmental fund is to provide information on near-term inflows, outflows, and balances of resources that are available for spending. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

The net position of the District increased by \$315,154 during the current year.

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**BUDGETARY HIGHLIGHTS**

The District's annual budget is the legally adopted expenditure control document of the District. A budgetary comparison statement is required and can be found on page 46. This statement compares the original adopted budget, the budget if amended throughout the year, and the actual expenditures prepared on a budgetary basis.

Actual revenues of \$1,798,664 exceeded budgeted revenues of \$1,718,100 by \$80,564, while actual expenditures of \$1,324,048 were less than budgeted expenditures of \$1,718,100 by \$394,052.

**CAPITAL ASSETS**

At December 31, 2024 and 2023, the District had \$2,892,804 and \$1,418,217, respectively, invested in a broad range of capital assets, including land, construction in progress, buildings, vehicles, and equipment. Further detail on capital assets is presented in Note D on page 29.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The District serves a population estimated at over 4,500 and two incorporated areas – Fordoche and Livonia. With the passage of a .25% sales tax in 2007, the District has attained a PIAL-in Rating of 3 and a PIAL-Out Rating of 4. The attainment of these low ratings brings increased operating costs and new requirements mandated by the State Fire Marshall. These items made it necessary for management to consider these factors in making future budget projections. Consequently, management has projected budget operations to December 31, 2024. Long range projections assist management in evaluating net acquisitions or replacements to keep the fire insurance rating at a level that will return fire protection and an economic benefit to its taxpayers.

The Fire District issued a \$3,000,000 revenue bond in June of 2024 for the construction of a new fire station. The first principal payment will be in 2025. Interest payment was made in 2024.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the District's finances. If you have questions about this report or need additional financial information, contact Renee Cashio, Secretary of the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana at (225) 637-3834.

**BASIC FINANCIAL STATEMENTS**

## EXHIBIT A

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
STATEMENT OF NET POSITION  
DECEMBER 31, 2024**

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 3,326,507
Investments	544,903
Receivables:	
Ad valorem taxes	1,475,682
Sales taxes	18,183
State revenue sharing	4,326
Prepaid expense	3,982
Prepaid insurance	28,803
Capital assets (non-depreciable):	
Land	131,000
Construction in progress	1,593,431
Capital assets (net of accumulated depreciation):	1,168,363
<b>TOTAL ASSETS</b>	<b>8,295,180</b>
 <b>DEFERRED OUTFLOW OF RESOURCES</b>	
Pension Related	90,843
 <b>LIABILITIES</b>	
Accounts payable	307,234
Payroll taxes payable	7,888
Retainage payable	70,009
Revenue bond payable in one year	104,000
Accrued interest payable	30,953
Deduction from ad valorem taxes	28,281
Non-current liabilities:	
Net Pension Liability	64,816
Revenue bond payable	2,896,000
<b>TOTAL LIABILITIES</b>	<b>3,509,181</b>
 <b>DEFERRED INFLOWS OF RESOURCES</b>	
Pension related	10,990
 <b>NET POSITION</b>	
Invested in capital assets, net of related debt	(107,206)
Unrestricted	4,973,058
<b>TOTAL NET POSITION</b>	<b>\$ 4,865,852</b>

The accompanying notes are an integral part of this statement.

## EXHIBIT B

FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
STATEMENT OF ACTIVITIES  
DECEMBER 31, 2024

	Program Revenues			Net Governmental Activities	
	Expenses	Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
Governmental Activities:					
Public safety	\$ 1,490,966	-	-	\$ (1,490,966)	
Total Governmental Activities	\$ 1,490,966	-	-	(1,490,966)	
General Revenues:					
Taxes:					
Ad valorem taxes					1,456,120
Sales taxes					246,885
Solar Pilot tax					32,249
General intergovernmental revenues					31,135
Interest earnings					36,141
Other					3,590
Total General Revenues					1,806,120
Change in Net Position					315,154
Net Position at the Beginning of Year					4,550,708
Net Position at End of Year					\$ 4,865,862

The accompanying notes are an integral part of this statement.

FIRE PROTECTION DISTRICT NO. 4  
COMBINED BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2024

	General Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,461,118	\$ 1,865,389	\$ -	\$ 3,326,507
Investments	544,903	-	-	544,903
Receivables:				
Ad valorem taxes	1,475,682	-	-	1,475,682
Sales taxes	18,183	-	-	18,183
State revenue	4,326	-	-	4,326
Due from other fund	121,596	-	-	121,596
Prepaid expense	3,982	-	-	3,982
Prepaid insurance	28,803	-	-	28,803
<b>TOTAL ASSETS</b>	<b>\$ 3,658,593</b>	<b>\$ 1,865,389</b>	<b>\$ -</b>	<b>\$ 5,523,982</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities</b>				
Accounts payable	15,317	291,917	-	\$ 307,234
Payroll tax liabilities	7,888	-	-	7,888
Retainage payable	-	70,009	-	70,009
Accrued interest payable	-	-	30,953	30,953
Due to other fund	-	121,596	-	121,596
Deduction from ad valorem taxes	28,281	-	-	28,281
<b>TOTAL LIABILITIES</b>	<b>51,486</b>	<b>483,522</b>	<b>30,953</b>	<b>565,961</b>
<b>Fund balance:</b>				
Nonspendable-not in spendable form	32,786	-	-	32,786
Restricted	-	-	(30,953)	(30,953)
Committed	-	1,381,867	-	1,381,867
Unassigned	3,574,321	-	-	3,574,321
<b>TOTAL FUND BALANCES</b>	<b>3,607,107</b>	<b>1,381,867</b>	<b>(30,953)</b>	<b>4,958,021</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 3,658,593</b>	<b>\$ 1,865,389</b>	<b>\$ -</b>	
Amounts reported for governmental activities in the statement of net position are different because:				
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.				2,892,804
Change in net pension, deferred inflow, deferred outflow GASB 68				15,037
Long term liabilities, including bonds payable, are not due and payable in current period and therefore are not reported in the funds.				(3,000,000)
<b>Net Position of governmental activities</b>				<b>\$ 4,865,862</b>

The accompanying notes are an integral part of this statement.

**FIRE PROTECTION DISTRICT NO. 4**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**GOVERNMENTAL FUNDS**  
**DECEMBER 31, 2024**

	General Fund	Capital Project Fund	Debt Service Fund	Total Governmental
<b>REVENUES</b>				
Taxes -				
Ad valorem taxes	\$ 1,456,120	-	-	\$ 1,456,120
Sales taxes	246,885	-	-	246,885
Solar Pilot tax	32,249	-	-	32,249
Intergovernmental revenues -				
State fire insurance rebate	24,647	-	-	24,647
State revenue sharing	6,488	-	-	6,488
Miscellaneous revenues -				
Interest income	32,275	3,866	-	36,141
<b>TOTAL REVENUES</b>	<u>1,798,664</u>	<u>3,866</u>	<u>-</u>	<u>1,802,530</u>
<b>EXPENDITURES</b>				
Current operations -				
Salaries	678,619	-	-	678,619
Payroll taxes	10,317	-	-	10,317
Deferred compensation & retirement	58,649	-	-	58,649
Professional fees	18,649	-	-	18,649
Tax collector fees	28,281	-	-	28,281
Computer services	46,533	-	-	46,533
Dispatch	26,650	-	-	26,650
Vehicle maintenance	39,848	-	-	39,848
Equipment maintenance	12,790	-	-	12,790
Building maintenance	21,197	-	-	21,197
Uniforms and protective gear	46,209	-	-	46,209
Utilities	19,296	-	-	19,296
Telephone	16,164	-	-	16,164
Insurance	146,572	-	-	146,572
Training and fire prevention	26,817	-	-	26,817
Supplies, postage and printing	27,418	-	-	27,418
Dues and subscriptions	1,261	-	-	1,261
Miscellaneous	9,743	-	-	9,743
Debt Service -				
Bond Fees	-	-	32,197	32,197
Bond Interest	-	-	78,859	78,859
Capital outlays -				
Construction	-	1,541,896	-	1,541,896
Building Improvement and medical	89,035	-	-	89,035
<b>TOTAL EXPENDITURES</b>	<u>1,324,048</u>	<u>1,541,896</u>	<u>111,056</u>	<u>2,977,000</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES:</b>	474,616	(1,538,030)	(111,056)	(1,174,470)
<b>OTHER FINANCING SOURCES (USES)</b>				
Bond Proceeds	-	-	3,000,000	3,000,000
Operating transfers in (out)	-	2,919,897	(2,919,897)	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	-	2,919,897	80,103	3,000,000
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	474,616	1,381,867	(30,953)	1,825,530
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	<u>3,132,491</u>	<u>-</u>	<u>-</u>	<u>3,132,491</u>
<b>FUND BALANCE AT END OF YEAR</b>	<u>\$ 3,607,107</u>	<u>\$ 1,381,867</u>	<u>\$ (30,953)</u>	<u>\$ 4,958,021</u>

The accompanying notes are an integral part of this statement.

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
RECONCILIATION OF THE STATEMENT OF REVENUES  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF THE  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2024**

Amounts reported for governmental activities are different because:

<b>Net change in fund balances - total governmental funds (page 14)</b>	\$ 1,825,530
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays (\$1,630,932) exceeded depreciation (\$156,345) in the current period.	1,474,587
Change in net pension and deferred inflows and outflows in accordance with GASB 68.	15,037
The issuance of long term debt provides current financial resources to governmental funds, which the repayment of principal of long term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance cost, premiums and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.	<u>(3,000,000)</u>
<b>Change in net position of governmental activities (page 12)</b>	<u><u>\$ 315,154</u></u>

FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
STATEMENT OF NET POSITION - FIDUCIARY FUNDS  
DECEMBER 31, 2024

**ASSETS**

Investments	<u>\$ 446,465</u>
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**LIABILITIES/ NET POSITION**

Deferred compensation benefits	<u>\$ 446,465</u>
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The accompanying notes are an integral part of this statement.

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
STATEMENT OF CHANGES IN FIDUCIARY  
NET POSITION - FIDUCIARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2024**

<b>ADDITIONS</b>		
Employee and employer contributions		\$ 57,598
Net appreciation in fair value investments		39,985
Transfers in		3,269
Loan interest		1,105
Dividend earnings		-
	<b>TOTAL ADDITIONS</b>	<u>101,957</u>
<b>DEDUCTIONS</b>		
Withdrawals		3,304
Fund transfers		3,269
Fees		3,638
	<b>TOTAL DEDUCTIONS</b>	<u>10,211</u>
<b>CHANGES IN NET POSITION</b>		91,746
<b>NET POSITION HELD IN AGENCY FUNDS:</b>		
<b>BEGINNING OF YEAR</b>		<u>354,719</u>
<b>END OF YEAR</b>		<u>\$ 446,465</u>

The accompanying notes are an integral part of this statement.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Fire Protection District No. 4 of the Parish of Pointe Coupee (the "District") was created by a resolution of the Pointe Coupee Parish Police Jury in 1981. The District operates under a commission form of government and provides fire protection services to all the territory situated within the limits of Pointe Coupee Election Districts 10 and 11. The Election Districts were constituted in 1981, and it was created in accordance with the authority of LRS 40:1494, and Article VI, Section 19 of the Constitution of the State of Louisiana for the year 1974 and other constitutional and statutory authority supplemental thereto and Local Services Agreements entered into by this Police Jury, the Mayor and Board of Aldermen of the Town of Livonia, and the Mayor and Board of Aldermen of the Town of Fordoche, Louisiana.

**Reporting Entity**

As stated previously, the District was created by a resolution of the Pointe Coupee Parish Police Jury in 1981 and is a political subdivision of the Pointe Coupee Parish Police Jury. In accordance with LRS 40:1494, the District is managed by a board of five commissioners. Two commissioners are appointed by the Pointe Coupee Parish Police Jury, one appointed by the Town of Livonia, and one appointed by the Town of Fordoche. These four commissioners then appoint the fifth to act as chairperson.

Governmental Accounting Standards Board (GASB) Statement No. 61, *The Financial Reporting Entity: Omnibus, an Amendment of GASB Statements No. 14 and No. 34*, established criteria for determining the reporting entity and component units that should be included within the reporting entity. Under provisions of this statement, the District is considered a component unit of the Pointe Coupee Parish Police Jury. As a component unit, the accompanying financial statements are to be included within the reporting of the primary government, either blended within those financial statements or separately reported as a discrete component unit. Under provisions of this statement, there are no component units of the District.

**Government-wide and Fund Financial Statements**

The basic financial statements include both government-wide (based on the District as a whole) and fund financial statements. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The previous reporting model emphasized fund types (the total of all funds of a particular type), and in the reporting model as defined by GASB Statement No. 34, the focus is either the District as a whole or major individual funds (within the fund financial statements).

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The government-wide statement of activities demonstrates the degree to which the direct expenses of a functional category (Public Safety) or activity are offset by program revenues. Direct expenses are those that are clearly identifiable with specific function or activity. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or activity, (2) grants and contributions that are restricted to meeting the operational requirements of a particular function or activity, and (3) grants and contributions that are restricted to meeting the capital requirements of a particular function or activity. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The net cost (by function or business-type activity) is normally covered by general revenue (property, sales, franchise taxes, intergovernmental revenues, interest income, etc.).

Separate fund based financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. The only major governmental fund is the general fund. GASB Statement No. 34 sets forth minimum criteria (percentage of assets, liabilities, revenues, or expenditures/expenses of either fund category for the governmental and enterprise combined) for the determination of major funds.

**Measurement Focus and Basis of Accounting**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Government fund level financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. The grant revenue availability period is generally considered to be one year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when the liability has matured, and payment is due.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Ad valorem tax revenues in the General Fund are recognized under the susceptible to accrual concept. Miscellaneous revenues are recorded as revenues when received in cash as the resulting receivable is not considered material. Investment earnings are recorded as earned since they are measurable and available. In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended for the specific purpose or project before any amounts will be paid to the District; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if susceptible to accrual criteria are met.

The following major funds are used by the District in its governmental funds:

- General Fund accounts for the District's primary public safety service and is the primary operating unit of the District.
- Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.
- Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities which are not financed by Proprietary and Trust Funds.
- Fiduciary Fund- Fiduciary funds are used to account for assets held on behalf of outside parties or on behalf of other funds within the Fire District. See note K.

GASB No. 34 eliminates the presentation of Account Groups, but provides for these records to be maintained, and incorporates the information into the Governmental Activities column in the government-wide Statement of Net Position.

**Assets, Liabilities, Net Position, and Fund Balances**

**Cash and Cash Equivalents**

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Investments

State law allows the District to invest in collateralized certificates of deposit, government backed securities, state sponsored investment pool, and mutual funds consisting solely of government backed securities. Investments are reported at their fair value.

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles.

The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The three levels of the fair value hierarchy are as follows:

Level 1 – Unadjusted quoted prices for identical assets or liabilities in active markets that the District has the ability to access.

Level 2 – Inputs including

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 – Inputs that are unobservable and significant to fair value measurement.

Receivables

Receivables consist of all revenues earned at year-end and not yet received.

Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31 are recorded as prepaid items in both government-wide and fund financial statements.

Inventories

Purchases of operating supplies by governmental fund types are recorded as expenditures when purchased; inventories of such supplies are not recorded and are not considered by management to be material. Inventory is stated at the lower of cost or market.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Capital Assets and Depreciation

The District's property and equipment with useful lives of more than one year are capitalized at historical cost or estimated historical cost. The District's policy has set the capitalization threshold for reporting capital assets at \$500. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Uniforms and protective gear which are susceptible to excessive wear and tear and fire code regulations are expensed when incurred.

When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Capital assets are depreciated using the straight-line method over the estimated useful lives, in years, for depreciable assets as follows:

Buildings	40 years
Vehicles	15 years
Firefighting equipment and tools	10 years
Radios and paging equipment	10 years
Fire hydrants and water supply lines	25 years
Furniture, fixtures, and office equipment	5 & 12 years
Health and wellness equipment	10 years

Bad Debts

Uncollectible accounts receivable are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the particular receivable. At December 31, 2024, there were no amounts considered to be uncollectible.

Long-term Liabilities

In the government-wide financial statements, long-term debt is reported as a liability in the applicable governmental activities statement of net position.

In the government funds financial statements, the face amount of debt is reported as other financing sources. Interest and principal payments are reported as debt service expenditures.

Net Position

In the Statement of Net Position, the difference between the District's assets and liabilities is recorded as net position. The three components of net position are as follows:

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

- Net invested in capital assets – This category consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances on any bond, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- Restricted net position – This category consists of net position with constraints place on the use either by external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or law through constitutional provisions or enabling legislation.
- Unrestricted net position – This category represents all net position that does not meet the definition of “restricted” or “net invested in capital assets.”

Fund Balance

In the fund financial statements, fund balance of the governmental funds are classified as follows:

- Nonspendable – Amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.
- Restricted – Amounts that can only be spent for specific purposes because of constitutional provisions or enabling legislation or because constraints are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments,
- Committed – Amounts that can be used only for specific purposes determined by a formal action of the District. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the District.
- Assigned – Amounts that do not meet the criteria to be classified as restricted or committed, but are intended to be used for specific purposes.
- Unassigned – All other spendable amounts.

As of December 31, 2024, all fund balances were designated as nonspendable \$32,786, restricted (\$30,953), committed \$1,381,867, and unassigned \$3,574,321.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Pension Plans**

Beginning in the year ended December 31, 2024, the District became a participating employer in the Firefighters' Retirement System, a cost-sharing, multiple-employer defined benefit pension plan as described in note I. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of each of the plans, and additions to/deductions for the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments have been reported at fair value within the plan.

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and will *not* be recognized as an outflow of resources (expenses) until that future period. In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and will *not* be recognized as an inflow of resources (revenue) until that future period.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Sales Tax**

Fire Protection District No. 4 of the Parish of Pointe Coupee accounts for the collection of the 2% Policy Jury Sales Tax from the Pointe Coupee Parish Tax Collector. The District receives 5% of the 2% Police Jury Sales Tax. For the year ended December 31, 2024, the amount of sales tax received by the District was \$246,885.

**Budgetary Information**

**Policy and Practice**

The Chairman submits an annual budget for the General Fund by Fire Station to the Board in accordance with the Louisiana Local Government Budget Act. The budget is presented to the Board for review, and public hearings are held to address the proposed

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

appropriations. Once approved, and adopted by the Board, the Board may amend the legally adopted budget when unexpected modifications are required in estimated revenues and appropriations.

Basis of Budgeting

The General Fund's appropriated budget is prepared on a detailed line item basis. Revenues are budgeted by source and expenditures are budgeted by function.

Budget revisions at this level are subject to final review by the Board. The legal level of control is by function within the General Fund. Expenditures may not exceed appropriations at this level. Revisions to the budget were made throughout the year.

The General Fund budget is prepared on the modified accrual basis. The budget and actual financial statement is reported on this basis. Unencumbered appropriations for annually budgeted funds lapse at the fiscal year-end.

**New Accounting Pronouncements Implemented**

GASB Statement No. 100, Accounting Changes and Error Corrections – This Statement establishes accounting and financial reporting requirements for (a) accounting changes and (b) the correction of an error in previously issued financial statements (error correction). This Statement defines accounting changes as changes in accounting principles, changes in accounting estimates, and changes to or within the financial reporting entity and describes the transactions or other events that constitute those changes. This Statement prescribes the accounting and financial reporting for (1) each type of accounting change and (2) error corrections. This Statement requires that (a) changes in accounting principles and error corrections be reported retroactively by restating prior periods, (b) changes to or within the financial reporting entity be reported by adjusting beginning balances of the current period, and (c) changes in accounting estimates be reported prospectively by recognizing the change in the current period. This Statement requires disclosure in notes to financial statements of descriptive information about accounting changes and error corrections, such as their nature.

In addition, information about the quantitative effects on beginning balances of each accounting change and error correction should be disclosed by reporting unit in a tabular format to reconcile beginning balances as previously reported to beginning balances as restated. Furthermore, this Statement addresses how information that is affected by a change in accounting principle or error correction should be presented in required supplementary information (RSI) and supplementary information (SI). The requirements of this Statement are effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023, and all reporting periods thereafter.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

GASB Statement No. 101, Compensated Absences - The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The requirements of this Statement are effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter.

The above Statements had no effect on the basic financial statements at December 31, 2024.

**NOTE B – CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include bank accounts. See Note A for additional cash disclosure note information.

At December 31, 2024, the Fire Protection District No 4 of the Parish of Pointe Coupee had the following bank balances and book balances for cash and cash equivalents and investments:

	<u>Bank Balances</u>	<u>Book Balances</u>
Cash and cash equivalents	\$ 3,378,665	\$ 3,326,507
Total	\$ 3,378,665	\$ 3,326,507

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure the District's deposits may not be returned. Deposits are exposed to custodial credit risk if they are either (a) uninsured and uncollateralized, or (b) uninsured or collateralized with securities held by the pledging financial institution or its trust department/agent but not in the name of the District. The District's cash and investment policy, as well as state law, requires that deposits be fully secured by federal deposit insurance or the pledge of securities owned by the bank.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE B – CASH AND CASH EQUIVALENTS (continued)**

The following chart represents bank balances for the District as of December 31, 2024. Deposits are listed in terms of whether they are exposed to custodial credit risk.

	Cash and Cash Equivalents	FDIC Coverage	Total
Deposits per Balance Sheet (Reconciled bank balance)	\$ 3,326,507		\$ 3,326,507
Deposits in bank accounts per bank	\$ 3,378,665	\$ (250,000)	\$ 3,128,665
Bank balances exposed to custodial credit risk:			\$ 3,128,665
a. Uninsured and uncollateralized			-
b. Uninsured and collateralized with securities held by the pledging institution			-
c. Uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the entity's name			\$ 6,368,048
Excess of FDIC insurance and pledged securities over cash and investments at December 31, 2024			\$ 3,239,383

**NOTE C – INVESTMENTS**

Investments are stated at fair value.

Custodial Credit Risk – Investments

Custodial credit risk for investments is the risk that in the event of the failure of the counterparty to a transaction the District will not be able to recover the value of the investment. Investments are exposed to custodial risk if the securities are (a) uninsured and unregistered and held by the counterparty or (b) uninsured, unregistered and held by the counterparty's trust department or agent but not in the name of the District. The following chart presents the investment position of the District at December 31, 2024.

The various types of investments are listed and presented by whether they are exposed to custodial credit risk.

Investments not subject to collateralization.

Interest Rate Risk: The District has no formal policy regarding interest rate risk.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE C – INVESTMENTS (continued)**

	<u>Carrying Amount</u>	<u>Fair Value</u>
Investments Not Subject to Categorization:		
External Investment Pool (LAMP)	\$ 544,903	\$ 544,903
Total Investments	\$ 544,903	\$ 544,903

In accordance with GASB Codification Section 150.128, the investments in Louisiana Asset Management Pool (LAMP) is not categorized in the three risk categories provided by the GASB Codification Section 150.164 because the investment is in the pool of funds and thereby not evidenced by securities that exist in physical or book entry form.

LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LA – R.S. 33:2955.

GASB Statement No. 40 Deposit and Investment Risk Disclosure, requires disclosure of credit risk, custodial credit risk, concentration of credit risk interest rate risk, and foreign currency risk for all public entity investments. LAMP is an investment pool that, to the extent practical, invest in a manner consistent with GASB Statement No. 79. The following facts are relevant for investment pools:

- Credit risk: LAMP is rated AAAm by Standard & Poor's.
- Custodial credit risk: LAMP participants' investments in the pool are evidenced by shares of the pool. Investments in pools should be disclosed, but not categorized because they are not evidenced by securities that exist in physical or book-entry form. The public entity's investment is with the pool, not the securities that make up the pool; therefore, no disclosure is required.
- Concentration of credit risk: Pooled investments are excluded from the 5 percent disclosure requirement.
- Interest rate risk: LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP prepares its own interest rate risk disclosure using the weighted average maturity (WAM) method. The WAM of LAMP assets is restricted to not more than 68 days and consists of no securities with a maturity in excess of 397 days or 762 days for U.S. Government floating/variable rate investments. The WAM for LAMP's total investments is 68 days as of December 31, 2024.
- Foreign currency risk: Not applicable.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE C – INVESTMENTS (continued)**

The investments in LAMP are stated at fair value. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the net asset value of the pool shares.

LAMP, Inc. is subject to the regulatory oversight of the state treasurer and the board of directors. LAMP is not registered with the SEC as an investment company. If you have any questions, please feel free to contact the LAMP administrative office at 800-249-5267.

**NOTE D – CAPITAL ASSETS**

A summary of changes in general fixed assets is as follows:

	<b>Balance 1/1/2024</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance 12/31/2024</b>
Land	\$ 131,000	\$ -	\$ -	\$ 131,000
Construction in progress	51,534	1,541,897	-	1,593,431
Buildings	681,419	76,763	-	758,182
Vehicles	3,044,692	-	-	3,044,692
Firefighting equipment and tools	868,992	-	-	868,992
Radios and paging equipment	839,056	-	-	839,056
Medical equipment	541,723	12,272	-	553,995
Furniture, fixtures, and equipment	84,735	-	-	84,735
Fire hydrant and water supply lines	126,486	-	-	126,486
Health and wellness equipment	7,726	-	-	7,726
<b>Total Capital Assets</b>	<b>\$ 6,377,363</b>	<b>\$ 1,630,932</b>	<b>\$ -</b>	<b>\$ 8,008,295</b>

	<b>Accumulated Depreciation Balance 1/1/2024</b>	<b>Additions</b>	<b>Deletions</b>	<b>Accumulated Depreciation Balance 12/31/2024</b>	<b>Capital Assets Net of Accumulated Depreciation</b>
Land	\$ -	\$ -	\$ -	\$ -	\$ 131,000
Construction in progress	-	-	-	-	1,593,431
Buildings	375,784	17,025	-	392,809	365,369
Vehicles	2,230,983	104,822	-	2,335,805	708,887
Firefighting equipment and tools	837,999	8,938	-	846,937	22,055
Radios and paging equipment	823,010	4,205	-	827,215	11,841
Medical equipment	500,820	16,530	-	517,350	36,639
Furniture, fixtures, and equipment	81,520	1,180	-	82,700	2,035
Fire hydrant & water supply lines	105,634	3,097	-	108,731	17,755
Health and wellness equipment	3,396	548	-	3,944	3,782
<b>Total Accumulated Depreciation</b>	<b>\$ 4,959,146</b>	<b>\$ 156,345</b>	<b>\$ -</b>	<b>\$ 5,115,491</b>	<b>\$ 2,892,794</b>

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

Depreciation for the year ended December 31, 2024 was \$ 156,345.

**NOTE E - CHANGE IN LONG TERM OBLIGATION**

The following is a summary of long-term debt transactions for the year ended December 31, 2024:

**Governmental Activities**

	Beginning Balance	Additions	Reductions	Ending Balance	Due in One Year	More Than One Year
Bonds Payable	\$ -	\$3,000,000	\$	\$3,000,000	\$ 104,000	\$2,896,000

Long-term debt at December 31, 2024 is comprised of the following individual issues:

**GENERAL OBLIGATION BONDS**

\$3,000,000 Revenue bond Series 2024 dated 6-5-24; due in annual installments at \$104,000-\$226,000 beginning May 1, 2025 through Dec. 1, 2044. Interest at 2.625%-5.250%, payable semiannually.	\$ 3,000,000
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The annual requirements to amortize all debt outstanding as of December 31, 2024 including interest payments and administrative fees of \$ 1,750,958 are as follows

<b>Year Ending December 31</b>	<b>Revenue Bonds</b>
2025	\$239,975
2026	236,300
2027	236,546
2028	235,661
2029	235,645
2030	236,432
2031-2044	3,330,399
	\$4,750,958

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE F – FLOW OF FUNDS REVENUE BONDS, SERIES 2024**

Section 141(c) of the Code. An issue is a private activity bond if the issuer reasonably expects, as of the issue date, that the issue will meet either the private business test or the private loan financing test, or if the issuer takes a deliberate action (within the meaning of Section 1.41-2(d)(3) of the Private Activity Bond Regulations), subsequent to the issue date, that causes the conditions of either the private business test or the private loan financing test to be met.

(a) The issuer is a political subdivision of the State of Louisiana (the "State"), created pursuant to the Constitution and statutes of the State, and is governed by the Governing Authority pursuant to the laws of the State for public purposes. Pursuant to said Constitution and statutes, title to the land and facilities of the Issuer is in the public. Except as provided in Paragraph 5(f) below, the Issuer does not reasonably expect, as of this date, that the Project will be owned, used by, or transferred to, any nongovernmental person. No more than 10% of the proceeds of the Bonds will be used in the aggregate (directly or indirectly) in any trade or business carried on by any nongovernmental person. There is not now, nor does the Issuer expect that there will ever be, any arrangement with respect to the Project that conveys special legal entitlements for beneficial use of the Project, priority rights or other preferential benefits, or any special economic benefit to any person other than the Issuer. For purposes of this paragraph, any activity carried on by a person other than a natural person, including both actual and beneficial use, as defined in Section 1.141-3(b) of the Private Activity Bond Regulations, is treated as "trade or business", however use as a member of the general public is not treated as private business use. The Project is available for use by both nongovernmental persons engaged in a trade or business and by natural persons not engaged on a trade or business.

(b) No portion of the proceeds of the Bonds will be used (directly or indirectly) to provide a facility used by any person other than the Issuer pursuant to a lease, management or incentive payment contract, or other arrangement such as take or pay or other output-type contract, directly or indirectly granting an interest in such facility to a person other than the Issuer. No more than 10% of the payment of principal or interest on the Bonds is to be made (directly or indirectly) with respect to a trade or business use of the proceeds of the Bonds is otherwise secured by payments or property used in a trade or business. None of the proceeds of the Bonds are being used, directly or indirectly, to make a loan to any non governmental person.

(c) Notwithstanding the foregoing subparagraph (b), certain types of management contracts, as more fully described in Section 1.141-3(b)(4)(iii) of the Private Activity Bond Regulations, are not treated as management contracts giving rise to private business use, including, without limitation, contracts for service that are solely incidental to the primary governmental function or functions of the Project, such as contracts for janitorial, office equipment repair, billing or similar services.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE F – FLOW OF FUNDS REVENUE BONDS, SERIES 2024 (continued)**

Funds and Accounts. (a) The Bond Resolution establishes or refers to the following funds and accounts that are established for or otherwise relevant to the issuance and repayment of the Bonds:

(i) The Fire Protection District No. 4 Revenue Bonds, Series 2024 – Construction Fund (the “Project Fund”); and

(ii) The Fire Protection District No. 4 of the Parish of Pointe Coupee, State of Louisiana, Revenue Bonds. Series 2024 Sinking fund (the “Debt Service Fund”).

(b) Project Fund. The Project Fund is established to account for the payment of the costs of the Project and Issuance expenses. Amounts on deposit in the Project Fund are not expected to pay debt service on the Bonds and there is no assurance that such amounts will be available to pay debt service on the Bonds in the event the Issuer encounters financial difficulties. The Issuer reasonably expects and represents as set forth below:

(i) The sale proceeds of the Bonds deposited to the Project Fund on the date hereof and all of the investment proceeds thereof are all of the proceeds of the Bonds that are reasonably expected to be allocated to expenditures for capital projects. All of the investment proceeds from amounts on deposit in the Project Fund will be allocated to expenditures for capital projects.

(ii) At least 85% of the sale proceeds of the Bonds will be allocated to expenditures on capital projects within three years of the date hereof.

(iii) The Issuer presently expects to incur a substantial binding obligation to a third party to expend at least five percent of the sale proceeds of the Bonds on capital projects within six (6) months of this date. In making such representation, the Issuer acknowledges that an obligation is not binding if it is subject to contingencies within the control of the Issuer or a related party to the Issuer.

(iv) Completion of the capital projects referred to herein and the allocation of the sale proceeds of the Bonds to expenditures will proceed with due diligence.

One purpose of the Project Fund is to account for the payment of Issuance Expenses of the Bonds. The Issuer reasonably expects that proceeds of the Bonds allocated to issuance Expenses will be spent within six months of the date hereof and such proceeds, if any, and any investment earnings thereon not used for such purposes, will be used, needed and fully expended for Project costs as set forth above in this subsection (b). the Issuer acknowledges that such proceeds will be subject to the rebate requirements described in Section 8 below.

Based on the expectations and representations of the Issuer in this subsection (b), the Issuer acknowledges and covenants as follows:

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE F – FLOW OF FUNDS REVENUE BONDS, SERIES 2024 (continued)**

(1) The sale proceeds of the Bonds on deposit in the Project Fund may be invested without yield restriction until the date that is three years from the date hereof. The Issuer will not thereafter invest any such sale proceeds in obligations that bear a yield in excess of one-eighth of one percent (0.125 percent) greater than the yield of the Bonds.

(2) Any investment proceeds from proceeds of the Bonds on deposit in the Project Fund may be reinvested without yield restriction pending disbursement. Such period of unrestricted investment may not exceed the longer of (i) a one-year period beginning on the date of the receipt of such investment proceeds or (ii) the period ending on the date which is three years from the date hereof. After the period of unrestricted reinvestment of such investment proceeds, such investment proceeds may not be invested in obligations that bear a yield in excess of one-eighth of one percent (0.125 percent) greater than the yield of the Bonds.

(c) *Debt Service Fund.* The Debt Service Fund will be used by the issuer with respect to the Bonds and any *pari passu* additional bonds which may be hereafter issued by the issuer pursuant to the terms of the Resolution (“Additional Parity Bonds”). For the purposes of this certificate, all references to the debt Service Fund shall be deemed to refer only to that portion of the Debt Service Fund which is allocable to the Bonds, and not to any moneys in said fund which are to be used with respect to any Additional Parity Bonds which may be hereafter issued. The Debt Service Fund is designed to achieve a proper matching of revenues and debt service on the Bonds, as shown on Exhibit B hereto, and any Additional Parity Bonds within each bond year. For purposes of the Certificate, and compliance with the Arbitrage Regulation, “Bond Year” shall mean the 1-year period ending on each principal payment date of the Bonds, which is May 1 of each year. Amounts deposited in the Debt Service Fund will be applied to the next payment of principal or interest on the Bonds following such transfer. All amounts deposited in the Debt Service Fund are expected to be depleted at least once each Bond Year, except for a reasonable carryover amount which will not exceed the greater of the earnings on the Debt Service Fund for the immediately preceding Bond Year, or 1/12 of the principal and interest payments on the Bonds for the immediately preceding Bond Year.

(d) The principal proceeds of the Bonds other than accrued interest, if any, will be accounted for in a separate fund or account, herein referred to as the Project Fund which will be held by the Issuer separate and apart from all other funds, solely for the purpose of paying costs of the Project and cost of issuance of the Bonds

(e) Except for the establishment of the Debt Service Fund the Issuer has not created or established and does not expect to create or establish any other debt service fund, debt service reserve or any other similar fund. Further, there are no other funds of the Issuer which are reasonably expected to be used to pay debt service on the Bonds and for which there is a reasonable assurance that amounts on deposit therein or the investment income earned thereon will be available to pay debt service on the Bonds if the Issuer encounters financial difficulties.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE G: INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

Interfund receivable and payable representing short-term borrowing at December 31, 2024 were as follows:

Fund	Interfund Receivables	Interfund Payables	Total Governmental Activities (Net)
General Fund	\$ 121,596	\$ -	\$ 121,596
Major Funds:			
Capital Project fund	-	(121,596)	(121,596)
		-	-
<b>Total</b>	\$ 121,596	\$ (121,596)	\$ -

The outstanding balances between funds result mainly from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur and payments between funds are made.

The following is an analysis of interfund transfers at December 31, 2024:

<u>Primary Government</u>				
<u>Transfers Out:</u>				
Major Governmental Funds				
Transfers In	General	Debt Service Fund	Capital Projects Fund	Total
General Fund	\$ -		\$ -	\$ -
Major Governmental:				
Debt service fund	-	(2,919,897)	-	(2,919,897)
Capital project fund	-		2,919,897	2,919,897
	\$ -	\$ (2,919,897)	\$ 2,919,897	\$ -

The principal purpose of the above interfund transfers is to supplement revenues for ongoing operations and to supplement future capital outlay purchases.

**NOTE H – AD VALOREM TAXES**

All taxable property located within the State of Louisiana is subject by law to taxation on the basis of its assessed valuation. The assessed value is determined by the Parish Assessor, except for public utility property which is assessed by the Louisiana Tax Commission.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE H – AD VALOREM TAXES (continued)**

The 1974 Louisiana Constitution provided that, beginning in 1978, all land and residential property were to be assessed at 10% of fair market value; agricultural, horticultural, marsh lands, timber lands, and certain historic buildings are to be assessed at 10% of “use” value; and all other property to be assessed at 15% of fair market value. Fair market values are determined by the elected assessor of the parish and are subject to review and final certification by the Louisiana Tax District. The assessor is required to re-appraise all property every four years.

The Sheriff of Pointe Coupee Parish, as provided by State Law, is the official tax collector of general property taxes levied by the Parish. By agreement, the Sheriff receives a commission of approximately 4.23%. The millage rates are adopted in late October. The taxes are levied and notices are mailed out in mid-November of the year. All taxes are due by December 31st of the year and are delinquent on January 1st of the next year, which is also the lien date. State Law requires the Sheriff to collect property taxes in the calendar year in which the assessment is made. If taxes are not paid by the due date of December 31st, the taxes bear interest at one and one-fourth percent (1.25%) per month until the taxes are paid.

After notice is given to the delinquent taxpayers, the Sheriff is required by the Constitution of the State of Louisiana to sell the quantity of property necessary to settle the taxes and interest owed. Property taxes are recognized as revenue in the year in which they are levied and become due. The majority of the year’s taxes are usually collected in November and December of the year. Any amounts not collected at December 31 are shown as accounts receivable.

For the year ended December 31, 2024, taxes of \$1,456,120 were levied on property with assessed valuations totaling \$66,027,205 at the rate of 22.69 mills for the following purposes: (1) maintaining and operating the District’s fire protection facilities, (2) purchasing fire trucks and other firefighting equipment, (3) paying the cost of obtaining water for fire protection purposes, including charges for fire hydrant rentals and service, and (4) paying the cost of acquiring, improving, or constructing fire protection facilities of the Fire Protection District, constituting works of public improvement, title to which shall be in the public.

**NOTE I – PENSION PLAN**

**Plan Description**

The District’s full-time fire employees are eligible to participate in the Firefighters’ Retirement System (FRS), a multiple-employer cost-sharing defined benefit pension plan administered by a separate board of trustees. FRS was established by Act 434 of 1979 and amended by LRS 11:2251-11:2272 to provide retirement, disability, and survivor benefits to participating, eligible firefighters in Louisiana. Benefits are established and amended by state statute. FRS issued a stand-alone audit report on its financial statements for the year ended June 30, 2024. Access to the audit report can be found on the Office of Louisiana Legislative Auditor’s official website: [www.lla.state.la.us](http://www.lla.state.la.us).

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE I – PENSION PLAN (continued)**

**Retirement Benefits**

Employees with 20 or more years of service who have attained age 50, or employees who have 12 years of service who have attained age 55, or 25 years of service at any age are entitled to annual pension benefits equal to 3.333% of their average final compensation based on the 36 consecutive months of highest pay multiplied by their total years of service, not to exceed 100%. Employees may elect to receive their pension benefits in the form of a joint and survivor annuity.

If employees terminate before rendering 12 years of service, they forfeit the right to receive the portion of their accumulated plan benefits attributable to their employer's contributions. Benefits are payable over the employees' lives in the form of a monthly annuity. An employee may elect an unreduced benefit or any of six options at retirement. See R.S. 11:2256(A) for additional details on retirement benefits.

**Disability Benefits**

A member who acquires a disability, and who files for disability benefits while in service, and who upon medical examination and certification as provided for in Title 11, is found to have a total disability solely as the result of injuries sustained in the performance of his official duties, or for any cause, provided the member has at least five years of creditable service and provided that the disability was incurred while the member was an active contributing member in active service, shall be entitled to disability benefits under the provisions of R.S. 11:2258(B).

**Death Benefits**

Benefits shall be payable to the surviving eligible spouse or designated beneficiary of a deceased member as specified in R.S. 11:2256(B) and (C).

**Deferred Retirement Option Plan**

After completing 20 years of creditable service and attaining the age of 50 years, or 25 years at any age, a member may elect to participate in the deferred retirement option plan (DROP) for up to 36 months. Upon commencement of participation in the deferred retirement option plan, employer and employee contributions to the System cease. The monthly retirement benefit that would have been payable is paid into the member's DROP account. Upon termination of employment, a participant in the program has several options to receive their DROP benefit. A member may (1) elect to roll over all or a portion of their DROP balance into another eligible qualified plan, (2) receive a lump-sum payment from their account, (3) receive single withdrawals at the discretion of the member, (4) receive monthly or annual withdrawals, or (5) receive an annuity based on the DROP account balance. These withdrawals are in addition to the member's regular monthly benefit.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE I – PENSION PLAN (continued)**

If employment is not terminated at the end of the 36 months, the participant resumes regular contributions to the System. No payments may be made from the deferred retirement option plan account until the participant retires.

**Initial Benefit Option Plan**

Effective June 16, 1999, members eligible to retire and who do not choose to participate in DROP may elect to receive, at the time of retirement, an initial benefit option (IBO) in an amount up to 36 months of benefits, with an actuarial reduction of their future benefits. Such amounts may be withdrawn or remain in the IBO account earning interest at the same rate as the DROP account.

**Cost of Living Adjustments (COLAs)**

Under the provisions of R.S. 11:246 and 11:2260 (A)(7), the board of trustees is authorized to grant retired members and widows of members who have retired an annual cost of living increase of up to 3% of their current benefit, and all retired members and widows who are 65 years of age and older a 2% increase in their original benefit. In order for the board to grant either of these increases, the System must meet certain criteria detailed in the statute related to funding status and interest earnings (R.S. 11:243). In lieu of these COLAs, pursuant to R.S. 11:241, the board may also grant an increase based on a formula equal to up to \$1 times the total number of years of credited service accrued at retirement or at death of the member or retiree plus the number of years since retirement or since death of the member or retiree to the system's fiscal year end preceding the payment of the benefit increase. If there are not sufficient funds to fund the benefit at the rate of one dollar per year for such total number of years, then the rate shall be reduced in proportion to the amount of funds that are available to fund the cost-of-living adjustment.

**Employer Contributions**

Contribution requirements for employers, non-employer contributing entities, and employees are established and may be amended in accordance with Title 11 and Title 22 of the Louisiana Revised Statutes.

According to State statute, employer contributions are actuarially-determined each year. For the year ended June 30, 2024, employer and employee contribution rates for members above the poverty line were 33.25% and 10.00%, respectively. The employer and employee contribution rates for those members below the poverty line were 35.25% and 8.00%, respectively. According to State statute, the System receives insurance premium tax funds from the State of Louisiana. The assessment is considered support from a non-employer contributing entity and appropriated by the legislature each year based on an actuarial study. Non-employer contributions were recognized as revenue during the year ended June 30, 2024, and were excluded from pension expense.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE I – PENSION PLAN (continued)**

Plan members are required by state statute to contribute 10.00 percent of their salary to the System, and the District is required by this statute to contribute the remaining amounts necessary to pay benefits when due. The rate for the year ended December 31, 2024 was 33.25%. The contribution requirements of plan members and the District are established and amended by state law. As required by state law, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The District's contributions to FRS during the year ended December 31, 2024 totaled \$30,578.

**Pension Liabilities, Pension Expense, and Deferred Outflows and Resources and Deferred Inflows of Resources**

At December 31, 2024, the District reported a liability of \$64,816 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation of that date. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2024, the District's proportion was .011511%, which was an increase of .011511% from its proportion measured as of June 30, 2023.

For the year ended December 31, 2024, the District recognized pension expense of \$20,705 less employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, (\$1,575).

At December 31, 2024, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 4,866	\$ (1,541)
Changes of assumptions	2,773	-
Net difference between projected and actual earnings on pension plan investments	656	-
Changes in proportion and differences between Employer contributions and proportionate share of contributions	51,970	(9,449)
Employer contributions subsequent to the measurement date	30,578	-
Total	<u>\$ 90,843</u>	<u>\$ (10,990)</u>

The District reported a total of \$30,578 as deferred outflow of resources related to pension contributions made subsequent to the measurement period of June 30, 2024, which will be recognized as a reduction in net pension liability for the year ended December 31, 2025.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE I – PENSION PLAN (continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year	
2025	\$ 7,336
2026	15,182
2027	5,438
2028	5,838
2029	7,904
2030	7,577
	\$ 49,275

**Actuarial Assumptions**

The actuarial assumptions used in the June 30, 2024 valuation were based on the results of an actuarial experience study for the period July 1, 2014 – June 30, 2019. In cases where benefit structures were changed after the study period, assumptions were based on estimate of future experience. A summary of actuarial methods and assumptions used in determining the total net pension liability as of June 30, 2024 is as follows:

<b>Valuation Date</b>	June 30, 2024
<b>Actuarial Cost Method</b>	Entry Age Normal
<b>Actuarial Assumptions:</b>	
<b>Inflation Rate</b>	2.500% per annum
<b>Expected Remaining Service Lives</b>	7 years, closed period
<b>Investment Rate of Return</b>	6.90% per annum (net of investment expenses, including inflation)
<b>Projected Salary Increases</b>	14.10% in the first two years of service and 5.20% with 3 or more years of service; includes inflation and merit increases.
<b>Cost of Living Adjustments</b>	For the purpose of determining the present value of benefits, COLAs were deemed not to be substantively automatic and only those previously granted were included.

**Mortality Rate:**

For the June 30, 2024 valuation, assumptions for mortality rates were based on the following:

- For active members, mortality was set equal to the Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Employees.
- For annuitants and beneficiaries, mortality was set equal to the Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Healthy Retirees.
- For disabled retirees, mortality was set equal to the Pub-2010 Public Retirement Plans Mortality Table for Safety Disabled Retirees.
- In all cases the base table was multiplied by 105% for males and 115% for females, each with full generational projection using the MP2019 scale.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE I – PENSION PLAN (continued)**

**Discount Rate**

The June 30, 2024, estimated long-term expected rate of return on pension plan investments was determined by the System’s actuary using the System’s target asset allocation as of January 2024 and the Curran Actuarial Consulting average study for 2024. The consultant’s average study included projected nominal rates of return, standard deviations of returns, and correlations of returns for a list of common asset classes collected from several investment consultants and investment management firms. Each consultant’s response included nominal expected long term rates of return. In order to arrive at long-term expected arithmetic real rates of return, the actuary normalized the data received from responses in the following ways. Where nominal returns received were arithmetic, the actuary simply reduced the return assumption by the long-term inflation assumption. Where nominal returns were geometric, the actuary converted the return to arithmetic by adjusting for the long-term standard deviation and then reduced the assumption by the long-term inflation assumption. Using the target asset allocation for the System and the average values for expected real rates of return, standard deviation of returns, and correlation of returns, an arithmetic expected nominal rate of return and standard deviation for the portfolio was determined. The target asset allocation changed slightly from June 30, 2023 to June 30, 2024. These changes included a decrease to target weight in U.S. public equity, a decrease to emerging market equity, a decrease to U.S. Core fixed income, and an increase to multisector fixed income. The System’s long-term assumed rate of inflation of 2.50% was used in this process for the fiscal year ended June 30, 2024.

Best estimates of arithmetic real rates of return for each major asset class included in the System’s target asset allocation as of June 30, 2024, are summarized in the following table:

	<u>Asset Type</u>	<u>Target Asset Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Equity	U.S. Equity	28.50%	6.24%
	Non-U.S. Equity	11.00%	6.36%
	Global Equity	10.00%	6.42%
	Emerging Market Equity	4.50%	8.26%
Fixed Income	U.S. Core Fixed Income	22.00%	2.09%
	U.S. TIPS	2.00%	2.00%
	Emerging Market Debt	2.00%	4.05%
	Multisector Fixed Income	4.00%	2.34%
Alternatives	Private Equity/Private Debt	9.00%	9.77%
	Real Estate	4.00%	4.85%
	Real Assets	3.00%	5.93%
		<u>100.00%</u>	

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE I – PENSION PLAN (continued)**

The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates, and that contributions from participating employers and non-employer contributing entities will be made at the actuarially-determined rates approved by the Board of Trustees and by the Public Retirement Systems' Actuarial Committee taking into consideration the recommendation of the System's actuary. Based on these assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following table represents the District's proportionate share of the net pension liability (NPL) using the discount rate as well as the District's proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage higher than the current rate used:

	1.0% Decrease 5.90%	Current Discount Rate 6.90%	1.0% Increase 7.90%
Net Pension Liability	\$ 107,609	\$ 64,816	\$ 26,123

**NOTE J – DEFERRED COMPENSATION PLAN**

In January 2014, the District implemented a deferred compensation plan under Section 457 of the Internal Revenue Code for its employees. All employees of the District are required to participate in the deferred compensation plan. Employees are required to contribute a minimum of 3.0% of their gross compensation into the deferred compensation plan and may contribute a higher percentage of their gross compensation, if requested. The District provides a 6.0% contribution and does not match any additional employee contributions to the deferred compensation plan. Upon termination of employment, retirement, death, or the occurrence of an unforeseeable emergency, the employee (or their beneficiaries) may withdraw the contributions plus interest at a reasonable rate. Contributions made by the employee and the employer are managed by an independent third-party administrator selected by the District. The District's contributions to the deferred compensation plan for the years ended December 31, 2024, 2023, and 2022, were \$23,213, \$29,812, and \$25,758, respectively.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE K – FIDUCIARY ACTIVITIES**

Investments reported at fair value on the District's Statement of Net Position – Fiduciary Funds consist of investments held by the District's 457 plan, described in Note J, on behalf of its employees. The investments are not included on the District's basic financial statements and instead are shown on its fiduciary statements.

The investments consist entirely of mutual funds which are traded on active markets and are considered Level 1 investments. The three levels of fair market hierarchy are as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the District has the ability to access.

Level 2 inputs are inputs (other than quoted in Level 1) that are observable for the asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for the asset or liability and rely on management's own assumptions about the assumptions that market participants would use in pricing the asset or liability. The unobservable inputs should be developed based on the best information available.

The fair value of investments as of December 31, 2024 is as follows:

Asset Allocation/Balanced/Bond Funds	<u>\$ 446,465</u>
Total Investments	<u><u>\$ 446,465</u></u>

**NOTE L – RISK RETENTION**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; employee medical insurance; and natural disasters. The District carries commercial insurance for risks of loss or damage to property, general liability, and medical insurance. There were no significant reductions in insurance coverage in 2024 from coverage in the prior year. Settled claims have not exceeded this commercial coverage in the past 3 fiscal years.

**NOTE M – LITIGATION AND CLAIMS**

There were no judgments, claims, or other similar contingencies pending against the District at December 31, 2024.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE N – COMPENSATION PAID TO BOARD MEMBERS**

In compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature, compensation paid to board members is as follows:

Nicholas Victorian	\$	-
Robert Allen		-
Martin Frey		-
Charles Landry		975
Larry Harlaux		-
	\$	975

**NOTE O – RELATED PARTIES**

The Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana is a component unit of the Pointe Coupee Parish Police Jury, and may enter into transactions with related parties, including parish council members and the parish administrator. From knowledge obtained during the audit, no related party transactions have occurred between parish council members or the parish administrator of Pointe Coupee Parish.

**NOTE P – LEASES**

We considered the implementation of GASB Statement 87, Leases, and determined that the District does not have any leases that fit the description of GASB Statement 87.

**NOTE Q – NEW ACCOUNTING PRONOUNCEMENTS NOT YET IMPLEMENTED**

***GASB Statement No. 102 – Certain Risk Disclosures***: This standard requires governments to disclose information about risks related to concentrations or constraints that make them vulnerable to substantial impacts. It provides users with essential information for decision-making and assessing accountability. Effective for fiscal years beginning after June 15, 2024.

***GASB Statement No. 103 – Financial Reporting Model Improvements*** was released in April 2024, concluding an extensive review of financial reporting models. This statement introduces significant changes to the presentation of financial statements, aiming to enhance the clarity and usefulness of financial reporting. While effective for fiscal years beginning after June 15, 2024, its impact may be more pronounced in fiscal years ending after June 30, 2025.

Management is currently assessing the impact that the implementation of these pronouncements will have on the basic financial statements, if any.

**FIRE PROTECTION DISTRICT NO. 4 OF THE  
PARISH OF POINTE COUPEE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE R – SUBSEQUENT EVENTS**

These financial statements considered subsequent events through June 6, 2025, the date the financial statements were available to be issued. No events were noted that require recording or disclosure in the financial statements for December 31, 2024.

**REQUIRED SUPPLEMENTARY INFORMATION**

**FIRE PROTECTION DISTRICT NO.4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2024**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>REVENUE</b>				
Taxes -				
Ad valorem	\$ 1,400,000	\$ 1,400,000	\$ 1,456,120	\$ 56,120
Sales taxes	220,000	220,000	246,885	26,885
Solar Pilot tax	-	-	32,249	32,249
Intergovernmental revenues -				
State fire insurance rebate	25,000	25,000	24,647	(353)
State revenue sharing	40,000	40,000	6,488	(33,512)
Federal grant	-	-	-	-
Miscellaneous revenues -				
Interest income	13,100	13,100	32,275	19,175
Other	20,000	20,000	-	(20,000)
<b>TOTAL REVENUES</b>	<u>1,718,100</u>	<u>1,718,100</u>	<u>1,798,664</u>	<u>80,564</u>
<b>EXPENDITURES</b>				
Current operations -				
Salaries	760,000	760,000	678,619	81,381
Payroll taxes	190,000	190,000	10,317	179,683
Deferred compensation & retirement	-	-	58,649	(58,649)
Professional fees	18,500	18,500	18,649	(149)
Tax collector fees	-	-	28,281	(28,281)
Computer services	35,000	35,000	46,533	(11,533)
Dispatch	50,000	50,000	26,650	23,350
Vehicle maintenance	45,000	45,000	39,848	5,152
Equipment maintenance	16,000	16,000	12,790	3,210
Building maintenance	110,000	110,000	21,197	88,803
Uniforms and protective gear	45,000	45,000	46,209	(1,209)
Utilities	18,000	18,000	19,296	(1,296)
Telephone	14,500	14,500	16,164	(1,664)
Insurance	78,400	78,400	146,572	(68,172)
Training and fire prevention	55,000	55,000	26,817	28,183
Supplies, postage and printing	33,500	33,500	27,418	6,082
Dues and subscriptions	1,000	1,000	1,261	(261)
Miscellaneous	6,000	6,000	9,743	(3,743)
Capital outlays -				
Medical equipment	20,000	20,000	12,272	7,728
Building improvement	150,000	150,000	76,763	73,237
Equipment and vehicles	72,200	72,200	-	72,200
<b>TOTAL EXPENDITURES</b>	<u>1,718,100</u>	<u>1,718,100</u>	<u>1,324,048</u>	<u>394,052</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	-	-	474,616	474,616
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<u>3,132,491</u>	<u>3,132,491</u>	<u>3,132,491</u>	-
<b>FUND BALANCE, END OF YEAR</b>	<u>\$ 3,132,491</u>	<u>\$ 3,132,491</u>	<u>\$ 3,607,107</u>	<u>\$ 474,616</u>

FIRE PROTECTION DISTRICT NO.4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - CAPITAL PROJECTS FUND  
FOR THE YEAR ENDED DECEMBER 31, 2024

	CAPITAL PROJECTS FUND
<b>REVENUE</b>	
Taxes -	
Ad valorem	-
Sales taxes	-
Solar Pilot tax	-
Intergovernmental revenues -	
State fire insurance rebate	-
State revenue sharing	-
Miscellaneous revenues -	
Interest income	\$ 3,866
Other	-
<b>TOTAL REVENUES</b>	<b>3,866</b>
<b>EXPENDITURES</b>	
Current operations -	
Salaries	-
Payroll taxes	-
Deferred compensation & retirement	-
Professional fees	-
Tax collector fees	-
Computer services	-
Dispatch	-
Vehicle maintenance	-
Equipment maintenance	-
Building maintenance	-
Uniforms and protective gear	-
Utilities	-
Telephone	-
Insurance	-
Training and fire prevention	-
Supplies, postage and printing	-
Dues and subscriptions	-
Miscellaneous	-
Debt Service -	
Bond Fee	-
Bond Interest	-
Capital outlays -	
Firefighting equipment	-
Construction	1,541,896
Building Improvement and medical	-
Debt Service -	
Principal retirement	-
Interest expense	-
<b>TOTAL EXPENDITURES</b>	<b>1,541,896</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(1,538,030)</b>
<b>OTHER FINANCING SOURCES (USES)</b>	
Bond Proceeds	-
Operating transfers in (out)	2,919,897
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>2,919,897</b>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	<b>1,381,867</b>
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<b>-</b>
<b>FUND BALANCE, END OF YEAR</b>	<b>\$ 1,381,867</b>

FIRE PROTECTION DISTRICT NO.4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - DEBT SERVICE FUND  
FOR THE YEAR ENDED DECEMBER 31, 2024

	DEBT SERVICE FUND
<b>REVENUE</b>	
Taxes -	
Ad valorem	-
Sales taxes	-
Solar Pilot tax	-
Intergovernmental revenues -	
State fire insurance rebate	-
State revenue sharing	-
Miscellaneous revenues -	
Interest income	-
	-
<b>TOTAL REVENUES</b>	-
<b>EXPENDITURES</b>	
Current operations -	
Salaries	-
Payroll taxes	-
Deferred compensation & retirement	-
Professional fees	-
Tax collector fees	-
Computer services	-
Dispatch	-
Vehicle maintenance	-
Equipment maintenance	-
Building maintenance	-
Uniforms and protective gear	-
Utilities	-
Telephone	-
Insurance	-
Training and fire prevention	-
Supplies, postage and printing	-
Dues and subscriptions	-
Miscellaneous	-
Debt Service -	
Bond Fee	\$ 32,197
Bond Interest	78,859
Capital outlays -	
Firefighting equipment	-
Construction	-
Building Improvement and medical	-
Debt Service -	
Principal retirement	-
Interest expense	-
	-
<b>TOTAL EXPENDITURES</b>	111,056
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	(111,056)
<b>OTHER FINANCING SOURCES (USES)</b>	
Bond Proceeds	3,000,000
Operating transfers in (out)	(2,919,897)
	80,103
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	80,103
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	(30,953)
<b>FUND BALANCE, BEGINNING OF YEAR</b>	-
<b>FUND BALANCE, END OF YEAR</b>	\$ (30,953)

**FIRE PROTECTION DISTRICT NO. 4**  
**OF THE PARISH OF POINTE COUPEE, LOUISIANA**  
**SCHEDULE OF FIRE DISTRICT NO. 4'S PROPORTIONATE**  
**SHARE OF THE NET PENSION LIABILITY**  
**FOR THE YEAR ENDED DECEMBER 31, 2024**

Year Ended December 31,	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2024	0.011511%	\$ 64,816	\$ -	0.0000%	81.68%

*Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

**FIRE PROTECTION DISTRICT NO. 4**  
**OF THE PARISH OF POINTE COUPEE, LOUISIANA**  
**SCHEDULE OF FIRE PROTECTION DISTRICT NO. 4'S CONTRIBUTIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2024**

Year Ended December 31,	Contractually Required Contribution	Contributions in Relation to Contractual Required Contributions	Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributions as a % of Covered Employee Payroll
2024	\$ 30,578	\$ 30,578	\$ -	\$ 91,964	33.2500%

*Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

**SUPPLEMENTARY INFORMATION**

FIRE PROTECTION DISTRICT NO.4  
 OF THE PARISH OF POINTE COUPEE  
 LIVONIA & FORDOCHE, LOUISIANA  
 TAXABLE PROPERTY VALUATIONS  
 SINCE INCEPTION  
 (UNAUDITED)

Year	Mills Levied	Assessed Value	Homestead Exemption	Tax to be Paid by Owner	Tax to be Paid by State	Total Tax
1985	3.00	26,956,547	4,181,788	68,326	12,547	80,873
1986	3.34	24,942,091	4,374,197	68,696	14,609	83,305
1987	3.34	25,357,580	4,397,197	70,007	14,686	84,693
1988	3.60	24,155,783	4,203,073	71,830	15,131	86,961
1989	3.60	24,489,906	4,307,573	72,656	15,507	88,164
1990	3.60	23,671,216	4,393,027	69,402	15,815	85,216
1991	3.60	24,546,980	4,468,982	72,281	16,088	88,369
1992	10.72	24,416,469	4,618,835	212,230	49,514	261,744
1993	10.31	24,753,536	4,753,918	206,197	49,015	255,212
1994	10.31	24,879,333	4,876,381	206,231	50,278	256,509
1995	10.31	26,360,828	5,026,631	219,957	51,827	271,783
1996	10.10	27,597,811	5,647,378	221,701	57,041	278,743
1997	10.10	28,848,919	5,882,582	231,962	59,417	291,379
1998	10.91	27,430,758	6,162,933	232,033	67,239	299,273
1999	10.91	29,060,127	6,379,115	247,451	69,598	317,050
2000	10.91	29,529,102	7,089,964	244,813	77,354	322,166
2001	10.91	30,439,289	7,328,324	252,142	79,954	332,096
2002	10.91	23,034,553	7,537,944	51,309	82,241	333,550
2003	10.91	23,800,929	7,731,604	259,670	84,354	344,024
2004	10.91	27,177,135	8,400,680	296,504	91,653	388,157
2005	10.91	29,342,595	8,606,150	320,130	93,895	414,024
2006	10.91	29,810,018	8,795,410	325,229	95,960	421,189
2007	10.91	31,506,615	8,947,680	343,739	97,621	441,360
2008	9.11	38,094,363	9,440,371	347,040	86,002	433,042
2009	9.11	40,643,479	9,679,321	370,263	88,179	458,442
2010	10.91	49,364,938	9,872,301	538,572	107,705	646,277
2011	10.91	48,869,249	9,976,861	533,163	108,846	642,009
2012	10.91	56,561,984	10,055,056	617,092	109,699	726,791
2013	10.91	61,539,464	10,078,246	671,396	109,953	781,349
2014	10.91	62,342,434	10,174,916	680,157	111,008	791,165
2015	10.91	67,993,739	10,188,451	741,813	111,155	852,968
2016	10.91	74,463,845	10,783,415	812,401	117,646	930,047
2017	10.91	70,855,275	10,810,085	773,031	117,936	890,968
2018	10.91	79,374,730	10,894,455	865,979	118,857	984,835
2019	10.91	77,480,210	10,810,625	845,310	117,942	963,252
2020	10.91	88,663,315	11,169,435	967,317	121,858	1,089,175
2021	10.91	79,122,055	11,255,125	863,222	122,793	986,015
2022	10.91	79,441,825	11,445,175	866,734	124,866	991,600
2023	21.91	68,172,985	11,522,575	1,493,716	252,458	1,746,174
2024	22.69	66,027,205	11,800,875	1,498,231	267,763	1,765,994

SCHEDULE 2

FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE  
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS  
TO AGENCY HEAD  
FOR THE YEAR ENDED DECEMBER 31, 2024

Agency Head: Paul A. Pinsonat

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 41,731
Benefits - insurance	-
Benefits - retirement	1,673
Car allowance	-
Travel	2,804
Registration fees	1,175
Conference Travel	761
Total	<u>\$ 48,144</u>

**REPORTS REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

# BAXLEY AND ASSOCIATES, LLC

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Phone (225) 687-6630 Fax (225) 687-0365

Margaret A. Pritchard, CPA/CGMA

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Staci H. Joffrion, CPA/CGMA

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Hugh F. Baxley, CPA/CGMA  
(August 10, 1933 – August 31, 2024)

## SCHEDULE 3

Board of Commissioners  
Fire Protection District No. 4 of the  
Parish of Pointe Coupee  
Livonia & Fordoche, Louisiana

### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Fire Protection District No.4 of the Parish of Pointe Coupee, Louisiana (the "District"), a component unit of the Pointe Coupee Parish Police Jury, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated June 6, 2025.

#### Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a certain deficiency in internal control, described in the accompanying schedule of findings and responses as 2024-001 and 2024-002 that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

District's Response to Findings

Government Auditing Standards require the auditor to perform limited procedures on the Fire District No. 4 of the Parish of Pointe Coupee, Louisiana's response to the findings identified in our audit and described in the accompanying schedule of findings and responses. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Baxley & Associates, LLC*

Plaquemine, Louisiana  
June 6, 2025

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
SCHEDULE OF FINDINGS AND RESPONSES  
FOR THE YEAR ENDED DECEMBER 31, 2024**

**A. SUMMARY OF AUDIT RESULTS**

1. The auditor's report expresses an unqualified opinion on the financial statements of the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana.
2. Two significant deficiencies relating to the audit of the financial statements is reported in the Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
3. No instances of noncompliance material to the financial statements of the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana were found.

**B. FINDINGS – FINANCIAL STATEMENT AUDIT**

**2024-001 LACK OF CONTROLS OVER FINANCIAL REPORTING IN ACCORDANCE WITH GAAP**

Condition:

The District does not have employees with sufficient expertise and training to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is a repeat finding.

Criteria:

Year-end adjusting journal entries were not made to the financial statements to ensure that the statements were prepared in accordance with generally accepted accounting principles.

Effect:

As is common in small organizations, management has chosen to engage the auditor to propose certain year-end adjusting entries and to prepare the annual financial statements. This condition is intentional by management based upon the financial complexity, along with the cost effectiveness of acquiring the ability to prepare financial statements in accordance with generally accepted accounting principles. Consistent with this decision, internal controls over the preparation of year-end adjusting entries and annual financial statements, complete with notes, in accordance with generally accepted accounting principles, have not been established. Under generally accepted auditing standards, this condition represents a significant deficiency in internal controls. AU-C 265 requires that we report the above condition as a control deficiency. This section does not provide exceptions to reporting deficiencies that are adequately mitigated with non-audit services rendered by the auditor or deficiencies for which the remedy would be cost prohibitive or otherwise impractical.

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
SCHEDULE OF FINDINGS AND RESPONSES  
FOR THE YEAR ENDED DECEMBER 31, 2024**

Recommendation:

As mentioned above, whether or not it would be cost effective to cure a control deficiency is not a factor in applying AU-C 265's reporting requirements. Prudent management requires that the potential benefit from an internal control must exceed its cost. It, therefore, may not be practical to correct all the deficiencies an auditor reports under AU-C 265. In this case we do not believe the significant deficiency described above would be cost effective or practical, and accordingly, do not believe any corrective action is necessary.

Management's Response:

Due to the small size of the organization, the District does not consider it economically feasible to hire an additional accountant to prepare year-end financial statements.

**2024-002 IMPROPER ACCOUNT CODING IN GENERAL LEDGER**

Condition:

During the review of the general ledger transactions, it was noted that the payroll tax liability account appeared to be incorrectly stated at (\$59,000). This caused the retirement expense account to be overstated and related payroll accounts to be understated. We made necessary adjustments based on documents provided to us by the client.

Criteria:

According to generally accepted accounting principles, all financial transactions must be accurately classified to reflect the true nature of the liability and expense accounts and ensure reliable financial reporting.

Cause:

The misclassifications appear to be due to inadequate training in the new payroll software.

Effect:

Financial reports may be misleading, affecting management's ability to make informed decisions.

Recommendation:

Training should be provided on the new payroll system. Periodic reviews should be performed on the monthly financial statements and general ledger to ensure that accounts are properly coded.

Management's Response:

Employees are working with the software companies to make sure the proper accounts are being reflected on the general ledger entry for each payroll.

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2024**

**2023-001 LACK OF CONTROLS OVER FINANCIAL REPORTING IN ACCORDANCE WITH GAAP**

Condition:

The District does not have employees with sufficient expertise and training to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is a repeat finding.

Recommendation:

Prudent management requires that the potential benefit from an internal control must exceed its cost. It, therefore, may not be practical to correct all the deficiencies an auditor reports under AU-C 265. In this case, we do not believe the significant deficiency described above would be cost effective or practical, and accordingly, do not believe any corrective action is necessary.

Current Status:

This is a repeat finding in the current year.

**2023-002 BUDGET VARIANCE**

Condition:

Actual expenditure exceeded budgeted expenditures by 29%.

Recommendation:

We recommend that management implement procedures to monitor budget to actual Comparisons and amend budgets as necessary to comply with the Louisiana Local Budget Act.

Current Status:

This was corrected the current audit year.

**2023-003 LATE SUBMISSION OF REPORT**

Condition:

The District's audit report should be filed no later than six months after its year end in accordance with Louisiana R.S. 24:513.

Recommendation:

The District should file the audited financial statements in accordance with R.S. 24:513.

Current Status:

This was corrected in the current year.

**FIRE PROTECTION DISTRICT NO. 4 OF  
THE PARISH OF POINTE COUPEE  
LIVONIA & FORDOCHE, LOUISIANA  
INDEPENDENT ACCOUNTANT'S REPORT ON  
APPLYING AGREED-UPON PROCEDURES  
FOR THE YEAR ENDED DECEMBER 31, 2024**

# BAXLEY AND ASSOCIATES, LLC

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Margaret A. Pritchard, CPA/CGMA

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Staci H. Joffrion, CPA/CGMA

-----  
**Hugh F. Baxley, CPA/CGMA**

(August 10, 1933 – August 31, 2024)

To the Board of Commissioners of Fire Protection  
District No. 4 of the Parish of Pointe Coupee, Louisiana  
and the Louisiana Legislative Auditor:

## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA) Statewide Agreed Upon Procedures (SAUPs) for the fiscal period January 1, 2024, through December 31, 2024. The Fire Protection District No.4 of the Parish of Pointe Coupee Commission's management is responsible for those C/C areas identified in the SAUPs.

Fire Protection District No. 4 of the Parish of Pointe Coupee has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPS for the fiscal period January 1, 2024 through December 31, 2024. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

### ***1) Written Policies and Procedures***

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1. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:
  - i. ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.
  - ii. ***Purchasing***, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.
  - iii. ***Disbursements***, including processing, reviewing, and approving.

- iv. **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).
- v. **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.
- vi. **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
- vii. **Travel and Expense Reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.
- viii. **Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
- ix. **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.
- x. **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- xi. **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.
- xii. **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

Exceptions: Yes, the policies and procedures were provided. They did not address the category of Information Technology Disaster Recovery/ Business continuity and the Contracting category. The policies and procedures did not address management's actions to determine completeness of all collections under receipts/Collection and the approval process for employee(s) rate of pay or approval

*and maintenance of pay rate schedules under Payroll/Personnel. The procedures under Ethics only covers the actions to be undertaken if an ethics violation takes place. Lastly, the policies and procedures did not address attendance compensation while attending conferences, conventions, and training.*

## **2) Board or Finance Committee**

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2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and
  - i. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
  - ii. For those entities reporting on the governmental accounting model, observe whether the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on proprietary funds, and semi-annual budget-to-actual, at a minimum, on all special revenue funds. *Alternatively, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*
  - iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.
  - iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

Exceptions: *No exceptions noted.*

## **3) Bank Reconciliations**

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3. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:
  - i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);

- ii. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated, electronically logged); and
- iii. Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

Exceptions: No exceptions noted.

#### **4) Collections (excluding electronic funds transfers)**

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- A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).
- B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that
  - i. Employees responsible for cash collections do not share cash drawers/registers;
  - ii. Each employee responsible for collecting cash is not also responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit;
  - iii. Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit; and
  - iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, is (are) not also responsible for collecting cash, unless another employee/official verifies the reconciliation.
- C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was in force during the fiscal period.
- D. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3A (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternatively, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily*

*revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:

- i. Observe that receipts are sequentially pre-numbered.
- ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
- iii. Trace the deposit slip total to the actual deposit per the bank statement.
- iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
- v. Trace the actual deposit per the bank statement to the general ledger.

Exceptions: *No exceptions noted.*

**5) *Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)***

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- A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).
- B. For each location selected under procedure #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, then inquire of employees about their job duties), and observe that job duties are properly segregated such that
  - i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order or making the purchase;
  - ii. At least two employees are involved in processing and approving payments to vendors;
  - iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files;
  - iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments; and
  - v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.
- C. For each location selected under procedure #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and

- i. Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates that deliverables included on the invoice were received by the entity, and
  - ii. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.
- D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

*Exceptions: Yes, it was noted that the employee responsible for processing payments also mails the checks once signed. Also, there was no evidence that the electronic disbursements were approved by authorized persons.*

#### **6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)**

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- A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.
- B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement). Obtain supporting documentation, and
  - i. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved) by someone other than the authorized card holder (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality, should not be reported); and
  - ii. Observe that finance charges and late fees were not assessed on the selected statements.
- C. Using the monthly statements or combined statements selected under procedure #7B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection). For each transaction, observe that it is supported by (1)

an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and observe whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

Exceptions: No exceptions noted.

## **7) Travel and Travel-Related Expense Reimbursements (excluding card transactions)**

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- A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements and obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected
- i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration ([www.gsa.gov](http://www.gsa.gov));
  - ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased;
  - iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures procedure #1A(vii); and
  - iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Exceptions: No exceptions noted.

## **8) Contracts**

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- A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternatively, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and
- i. Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law;

- ii. Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter);
- iii. If the contract was amended (e.g., change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, the documented approval); and
- iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

Exceptions: No exceptions noted.

### **9) Payroll and Personnel**

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- A. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.
- B. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under procedure #9A above, obtain attendance records and leave documentation for the pay period, and
  - i. Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory);
  - ii. Observe whether supervisors approved the attendance and leave of the selected employees or officials;
  - iii. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records; and
  - iv. Observe the rate paid to the employees or officials agrees to the authorized salary/pay rate found within the personnel file.
- C. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials and obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee's or official's cumulative leave records, agree the pay rates to the employee's or official's authorized pay rates in the employee's or official's personnel files, and agree the termination payment to entity policy.
- D. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

Exceptions: No exceptions noted.

## **10) Ethics**

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- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A obtain ethics documentation from management, and
  - i. Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and
  - ii. Observe whether the entity maintains documentation which demonstrates that each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.
- B. Inquire and/or observe whether the agency has appointed an ethics designee as Required by R.S. 42:1170.

*Exceptions: Yes, not all selected employees had documentation demonstrating one hour of ethics training during the calendar year as required by R.S. 42:1170.*

## **11) Debt Service**

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- A. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.
- B. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

*Exceptions: No exceptions noted.*

## **12) Fraud Notice**

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- A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.
- B. Observe that the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

*Exceptions: No exceptions noted.*

### **13) Information Technology Disaster Recovery/Business Continuity**

- A. Perform the following procedures, **verbally discuss the results with management, and report “We performed the procedure and discussed the results with management.”**
- i. Obtain and inspect the entity’s most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup a) occurred within the past week, (b) was not stored on the government’s local server or network, and (c) was encrypted.
  - ii. Obtain and inspect the entity’s most recent documentation that it has tested/verified that its backups can be restored (if there is no written documentation, then inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.
  - iii. Obtain a listing of the entity’s computers currently in use and their related locations, and management’s representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.
- B. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.
- C. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency’s information technology assets have completed cybersecurity training as required by R.S. 42:1267. The requirements are as follows: hired before June 9, 2020 - completed the training; and hired on or after June 9, 2020 - completed the training within 30 days of initial service or employment.

We performed the procedure and discussed the results with management.

### **14) Prevention of Sexual Harassment**

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.
- B. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity’s premises if the entity does not have a website).

- C. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that the report includes the applicable requirements of R.S. 42:344:
- i. Number and percentage of public servants in the agency who have completed the training requirements;
  - ii. Number of sexual harassment complaints received by the agency;
  - iii. Number of complaints which resulted in a finding that sexual harassment occurred;
  - iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
  - v. Amount of time it took to resolve each complaint.

Exceptions: *No exceptions noted.*

We were engaged by the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Fire Protection District No. 4 of the Parish of Pointe Coupee, Louisiana and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

*Barley & Associates, LLC*

Plaquemine, Louisiana  
June 6, 2025

**FIRE PROTECTION DISTRICT NO. 4  
OF THE PARISH OF POINTE COUPEE, LOUISIANA**

**MANAGEMENT'S RESPONSE TO STATEWIDE AGREED-UPON PROCEDURES  
FOR THE YEAR ENDED DECEMBER 31, 2024**

Management's Response to Items:

1. The effected written policies and procedures will be updated in accordance with Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs).
  
5. Due to the size of the District, some segregation of duties is difficult. The person that reconciles the bank account does not process payments and mail checks. Electronic disbursements can only be made by an authorized person due to the fact; no others have access to make these transactions.
  
10. The District will continue to mandate this from all employees and board members and require all employees to turn in a certificate before year end.