

**Community Leaders  
Advocating Student Success, Inc.  
(d/b/a Fannie C. Williams Charter School)**

**FINANCIAL REPORT**

**June 30, 2020**



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**Community Leaders Advocating Student Success, Inc.**  
**d/b/a Fannie C. Williams Charter School**  
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**June 30, 2020**

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**Report**



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## **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors of  
Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
New Orleans, Louisiana

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Community Leaders Advocating Student Success, Inc. d/b/a Fannie C. Williams Charter School (the School) (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used

and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Leaders Advocating Student Success, Inc. d/b/a Fannie C. Williams Charter School as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Compensation, Benefits and Other Payments to Agency Head is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 *U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

*Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 28, 2020, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

*Carr, Riggs & Ingram, L.L.C.*

Metairie, Louisiana  
December 28, 2020



# Financial Statements

**Community Leaders Advocating Student Success, Inc.**  
**d/b/a Fannie C. Williams Charter School**  
**Statement of Financial Position**

<i>June 30,</i>	<b>2020</b>
<b>Assets</b>	
Current assets	
Cash in bank	\$ 3,546,964
Cash held for others - School Student Activity Fund	55,480
Grants receivable	149,515
Prepaid expenses	833
Total current assets	<b>3,752,792</b>
Capital assets	
	-
Noncurrent assets	
Deposits	23,694
Total assets	<b>\$ 3,776,486</b>
<b>Liabilities and Net Assets</b>	
Current liabilities	
Accounts payable	\$ 8,566
Accrued salaries	226,782
Payroll deductions and benefits payable	83,657
Deferred revenue	23,600
PPP Loan Advance	194,892
Deposits held for others - School Student Activity Fund	55,480
Total current liabilities	<b>592,977</b>
Total liabilities	<b>592,977</b>
Net assets	
Without donor restrictions	3,113,478
With donor restrictions	70,031
Total net assets	<b>3,183,509</b>
Total liabilities and net assets	<b>\$ 3,776,486</b>

*The accompanying notes are an integral part of this financial statement.*



**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Statement of Activities**

<i>For the Year Ended June 30,</i>	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>2020 Total</b>
<b>Revenue and Other Support</b>			
Grants			
Federal	\$ 845,684	\$ 14,424	\$ 860,108
State	188,477	-	188,477
State Minimum Foundation Program	2,190,087	-	2,190,087
Local Minimum Foundation Program	3,105,174	-	3,105,174
PPP Loan Advance	473,258	-	473,258
Other revenues	108,951	-	108,951
<b>Total revenues and other support</b>	<b>6,911,631</b>	<b>14,424</b>	<b>6,926,055</b>
<b>Expenses</b>			
Program expenses	4,565,700	-	4,565,700
Supporting expenses	1,503,450	-	1,503,450
<b>Total expenses</b>	<b>6,069,150</b>	<b>-</b>	<b>6,069,150</b>
<b>Change in Net Assets</b>	<b>842,481</b>	<b>14,424</b>	<b>856,905</b>
Net assets at beginning of year	2,270,997	55,607	2,326,604
<b>Net Assets at end of year</b>	<b>\$ 3,113,478</b>	<b>\$ 70,031</b>	<b>\$ 3,183,509</b>

*The accompanying notes are an integral part of this financial statement.*

**Community Leaders Advocating Student Success, Inc.**  
**b/b/a Fannie C. Williams Charter School**  
**Statement Of Functional Expenses**

<i>For the Year Ended June 30,</i>	<b>Programs Services</b>	<b>Supporting Services Management and General</b>	<b>2020 Total</b>
Salaries	\$ 2,650,491	\$ 754,696	\$ 3,405,187
Employee benefits	674,592	192,082	866,674
Transportation services	543,500	-	543,500
Professional services	34,301	221,811	256,112
Food services	237,797	-	237,797
Other supplies	108,730	29,209	137,939
Repairs and maintenance	97,752	33,989	131,741
Utilities	92,616	32,204	124,820
Shared services	-	103,599	103,599
Insurance	74,797	26,008	100,805
Other services	7,002	88,553	95,555
Equipment rental	15,576	15,576	31,152
Instructional supplies	23,811	-	23,811
Travel	4,735	4,735	9,470
Miscellaneous	-	988	988
<b>Total</b>	<b>\$ 4,565,700</b>	<b>\$ 1,503,450</b>	<b>\$ 6,069,150</b>

*The accompanying notes are an integral part of this financial statement.*

**Community Leaders Advocating Student Success, Inc.**  
**d/b/a Fannie C. Williams Charter School**  
**Statement of Cash Flows**

<i>For the Year Ended June 30,</i>	<b>2020</b>
<b>Operating Activities</b>	
Change in net assets	\$ 856,905
Adjustments to reconcile change in net assets to cash (used in) provided by operating activities:	
Changes in operating assets and liabilities:	
Grants receivable	181,994
Deposits	1,265
Accounts payable	(15,828)
Accrued salaries	5,936
Payroll deductions and benefits payable	6,662
Deferred revenue	(6,449)
Deposits held for others - School Student Activity Fund	7,807
<b>Net cash provided by (used in) operating activities</b>	<b>1,038,292</b>
<b>Financing Activities</b>	
Proceeds from refundable advance - PPP loan	194,892
<b>Net cash provided by (used in) financing activities</b>	<b>194,892</b>
Net change in cash, cash equivalents, and restricted cash	1,233,184
Cash, cash equivalents, and restricted cash at beginning of year	2,369,260
<b>Cash, cash equivalents, and restricted cash at end of year</b>	<b>\$ 3,602,444</b>
<b>Reconciliation to the Statement of Financial Position</b>	
Cash and cash equivalents	\$ 3,546,964
Cash restricted	55,480
<b>Total cash, cash equivalents, and restricted cash</b>	<b>\$ 3,602,444</b>

*The accompanying notes are an integral part of this financial statement.*

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Notes to the Financial Statements**

**Note 1: DESCRIPTION OF THE ORGANIZATION**

***Nature of the Organization***

Community Leaders Advocating Student Success, Inc. d/b/a Fannie C. Williams Charter School (the School) was organized as a non-profit corporation under the laws of the State of Louisiana on July 12, 2010. The School is organized exclusively for charitable and educational purposes. The School's purpose is to provide excellent educational opportunities and options for all children.

Effective May 11, 2011, the School entered into a Charter School Contract with the Louisiana State Board of Elementary Education (BESE) to operate a Type 5 public charter school in the Louisiana Recovery School District as defined in LSA RS 17:3992 and 3998. The Charter School Contract was granted for an initial term of five years and terminated on June 30, 2016 contingent upon the results of the reporting requirements at the end of the third year. The Charter Contract was extended for six more years on July 1, 2016 by BESE who determined that the charter school is meeting the student, financial, and legal and contract standards, pursuant to Bulletin 126. During the 2018-2019 school year, the Charter School Contract was transferred and assumed by Orleans Parish School Board. There has been no change to the existing charter agreement, except the School was granted to operate a Type 3B charter school.

**Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***Basis of Accounting***

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Financial Accounting Standards Board (FASB) provides authoritative guidance regarding U.S. GAAP through the Accounting Standards Codification (ASC) and related Accounting Standards Updates (ASUs).

***Use of Estimates***

The preparation of U.S. GAAP financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and changes therein, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates. The estimate that is particularly susceptible to significant change in the near term is related to allocation of expenses by function.

***Cash and Cash Equivalents***

Cash and cash equivalents include cash and all highly liquid investments with an original maturity of 90 days or less.

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Notes to the Financial Statements**

**Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Grants Receivables***

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through adjustments to valuation allowances based on its assessment of the current status of individual receivables. Balances still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance. At June 30, 2020, management did not deem any receivables to be uncollectible; therefore no allowance was recorded.

***Capital Assets***

The School's policy is to capitalize equipment over \$1,000 with a useful life greater than one year. Lesser amounts are expensed. Purchased equipment is capitalized at cost. Donations of equipment are recorded as contributions at their estimated fair value. Depreciation is provided utilizing the straight-line method over estimated useful lives of the assets. The useful life of equipment is 3 years. As of June 30, 2020, all capital assets are fully depreciated. No depreciation expense was incurred for the year ended June 30, 2020.

***Impairment of Long-Lived Assets***

The School reviews long-lived assets, consisting of equipment, for impairment and determines whether an event or change in facts and circumstances indicates that their carrying amount may not be recoverable. The School determines recoverability of assets by comparing the carrying value of the asset to the net future undiscounted cash flows that the asset is expected to generate. The impairment recognized is the amount by which the carrying amount exceeds the fair market value of the asset. There were no asset impairments recorded during 2020.

***Net Assets***

The School reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions are resources available to support operations and not subject to donor restrictions. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the School, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Notes to the Financial Statements**

**Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Net Assets (Continued)***

Net assets with donor restrictions are resources that are subject to donor-imposed restrictions. Some restrictions are temporary in nature, such as those that are restricted by a donor for use for a particular purpose or in a particular future period. Other restrictions may be perpetual in nature; such as those that are restricted by a donor that the resources be maintained in perpetuity. See Note 7 for net assets with donor restrictions details.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions.

***Revenue and Revenue Recognition***

The School's primary source of funding is through the Minimum Foundation Program (MFP) funded by the State Public School Fund and the OPSB. For the year ended June 30, 2020, the School received \$4,244 from the State and \$6,018 from the OPSB per eligible student in attendance at the official pupil count date of October 1, 2019.

The School recognizes MFP, donations, and contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give (those with a measurable performance or other barrier and a right of return) are not recognized until the conditions on which they depend have been substantially met.

A portion of the School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/ or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the School has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position.

***Deferred Revenue***

Deferred revenue consists of a grant award received in advance that relates to services to be rendered in a future period and is deferred and recognized as revenue in the period earned.

***PPP Loan/PPP Loan Advance***

On June 4, 2020 the School received a loan in the amount of \$668,150 under the Paycheck Protection Program (PPP) pursuant to the CARES Act and administered by the U.S. Small Business Administration (the SBA). (See Note 9).

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Notes to the Financial Statements**

**Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***PPP Loan/PPP Loan Advance (Continued)***

The School is recognizing revenue from the PPP loan following the guidance under FASB ASC 958-605, government grant model. PPP loan funds are considered a conditional contribution and recorded as a refundable advance on the statement of financial position until the barriers to entitlement are met. The School considers the barriers to entitlement to include the incurrence of qualifying expenses and maintaining specified levels of payroll and employment to be conditions to recognize the PPP loan as revenue. Revenue is recognized once conditions have been substantially met or explicitly waived.

***Functional allocations of expenses***

Any costs related to program administration are functionally classified as supporting service expenses. Any costs related to activities that constitute direct conduct or direct supervision of program service are program expenses. The financial statements report certain categories of expenses that are attributable to more than one program or supporting function of the School.

The costs of providing the program and other activities have been summarized on a functional basis in the statement of functional expenses. The majority of expenses are allocated based on actual time and effort. However, repairs and maintenance, utilities, and insurance require allocation based on the square footage of the building.

***Compensated Absences***

All employees are granted 10 days of personal leave per school year, which is paid time off from work. Personal leave may be used for vacation, illness (of employees or family members), or other personal reasons. Such leave, which is not used, shall lapse at year end.

***Significant Concentrations***

For the year ended June 30, 2020, the School received approximately 12% of its total revenue from federal sources and approximately 76% of its total revenue from state and local public school funds and other state and local sources.

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Notes to the Financial Statements**

**Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Income Taxes***

Under section 501(c)(3) of the Internal Revenue Code, the School is exempt from taxes on income other than unrelated business income. The School had no unrelated business income for the year ended June 30, 2020.

The School utilizes the accounting requirements associated with uncertainty in income taxes using the provisions of Financial Accounting Standards Board (FASB) ASC 740, Income Taxes. Using that guidance, tax positions initially need to be recognized in the financial statements when it is more-likely-than-not the positions will be sustained upon examination by the tax authorities. It also provides guidance for derecognition, classification, interest and penalties, accounting in interim periods, disclosure and transition. As of June 30, 2020, the School has no uncertain tax provisions that qualify for recognition or disclosure in the financial statements.

***Subsequent Events***

Management has evaluated subsequent events through the date that the financial statements were available to be issued, December 28, 2020. See Note 9 for further information. No other events occurring after this date have been evaluated for inclusion in these financial statements.

***Recently Adopted Accounting Pronouncements***

In June 2018, the FASB issued ASU 2018-08, Not-for-Profit Entities (Topic 958): *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. The amendments in this ASU assist entities in (1) evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions) within the scope of Topic 958, or as exchange (reciprocal) transactions subject to other guidance and (2) determining whether a contribution is conditional. This new guidance is effective for transactions in which the School serves as a resource recipient for fiscal years beginning after December 15, 2018. Thus, on July 1, 2019 the School applied the provisions of this ASU on a modified retrospective basis. There was no impact to the School from the adoption of this standard.

In November 2016, the FASB issued ASU 2016-18, Statement of Cash Flows (Topic 230): *Restricted Cash* (a consensus of the FASB Emerging Issues Task Force), which provides guidance on the presentation of restricted cash or restricted cash equivalents in the statement of cash flows. For nonpublic entities, this guidance is effective for fiscal years beginning after December 15, 2018. Thus, on July 1, 2019 we applied the provisions of this ASU using a retrospective transition method to each period presented.



**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Notes to the Financial Statements**

**Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Recent Accounting Pronouncements***

In May 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers* (Topic 606). This guidance specifies that an entity should recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflect the consideration to which the entity expects to be entitled in exchange for those goods or services. This ASU and its amendments supersede the revenue recognition requirements in Topic 605, *Revenue Recognition*, and most industry specific guidance and requires expanded disclosures about revenue recognition to enable financial statement users to understand the nature, timing, amount, and uncertainty of revenue and cash flows arising from contracts with customers. On June 3, 2020, FASB issued ASU 2020-05 effectively delaying required implementation of the new revenue recognition standard to annual period beginning after December 31, 2019. The School elected not to early adopt the provisions of ASU 2014-09 for the year ended June 30, 2020. The School is currently evaluating the impact of this ASU on its financial statements.

In February 2016, the FASB issued ASU 2016-02, *Leases* (Topic 842). The guidance in this ASU and its amendments supersedes the leasing guidance in Topic 840, entitled *Leases*. Under the guidance, lessees are required to recognize lease assets and lease liabilities on the statement of financial position for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of activities. On June 3, 2020, FASB issued ASU 2020-05 effectively delaying required implementation of the lease standard to annual period beginning after December 15, 2021. The School elected not to early adopt the provisions of ASU 2016-02 for the year ended June 30, 2020. The School is currently evaluating the impact of this ASU on its financial statements.

**Note 3: LIQUIDITY AND AVAILABILITY OF FINANCIAL RESOURCES**

The School has \$3,751,959 of financial assets available within one year of the statement of financial position date consisting of cash of \$3,602,444 and grants receivable of \$149,515. Financial assets of \$55,480 are restricted cash held for others and \$70,031 are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the statement of financial position date. The School has a goal to maintain financial assets, consisting of cash on hand, to meet 30 days of operating expenses. Management believes it has appropriate available financial resources as of June 30, 2020. As part of its liquidity management, the School maintains cash accounts at a local bank which pays interest on the balances maintained.

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Notes to the Financial Statements**

**Note 4: FUNDS HELD ON BEHALF OF OTHERS (SCHOOL STUDENT ACTIVITY FUND)**

The School acts as a custodian for student activity accounts. Funds held on behalf of these groups amounted to \$55,480 at June 30, 2020, and is reported as both an asset (cash held for others – school student activity fund) and a liability (deposits held for others – school student activity fund). Consequently, there is no effect on the School’s net assets.

**Note 5: GRANTS RECEIVABLE**

Grants receivable are deemed fully collectible by management and were comprised of the following as of June 30, 2020:

Federal – U.S. Department of Education		
Title I	\$	105,613
Special Education - IDEA		18,191
High Cost Services		23,282
Strong Start Grant		1,895
Title IV		534
<hr/>		
Total grants receivable	\$	149,515
<hr/>		

**Note 6: EQUIPMENT**

Capital assets consisted of the following as of June 30, 2020:

Equipment	\$	133,704
Accumulated depreciation		(133,704)
<hr/>		
Total equipment, net	\$	-
<hr/>		

**Note 7: NET ASSETS**

When a restriction expires, net assets with donor restriction are reclassified to net assets without donor restriction and reported in the statement of activities as net assets released from restriction.

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Notes to the Financial Statements**

**Note 7: NET ASSETS (Continued)**

Net assets with donor restrictions at June 30, 2020 consisted of the following:

		2020
Purpose restricted:		
Child Nutrition Program	\$	70,031
Total	\$	70,031

**Note 8: CONCENTRATION OF CREDIT RISK**

The School maintains its cash balances at a financial institutions located in Louisiana. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 for the year ended June 30, 2020. At June 30, 2020, the School had \$3,353,548 in uninsured cash deposits. The School has not experienced any losses and does not have a policy for custodial credit risk.

**Note 9: REFUNDABLE ADVANCE – PPP LOAN/ PPP LOAN ADVANCE**

On June 4, 2020 the School received a loan in the amount of \$668,150, under the PPP pursuant to the CARES Act administered by the Small Business Administration (SBA). The PPP provides for forgivable loans to qualifying businesses. The loan and accrued interest are forgivable as long as the borrower uses the loan proceeds for eligible purposes, including payroll costs, rent and utilities.

Any unforgiven portion of the PPP loan is payable over two years at an interest rate of 1%. The deferral period is either the (1) the date that SBA remits the borrower’s loan forgiveness amount to the lender or (2) if the borrower does not apply for loan forgiveness, 10 months after the end of the borrower’s loan forgiveness covered period.

The School is using the PPP loan funds for its payroll and stipends, purposes consistent with the PPP. As of June 30, 2020 the School believed that its use of the PPP funds are meeting the conditions for forgiveness of the PPP loan and was in the process of preparing the SBA’s forgiveness application.

As of June 30, 2020, the School has incurred \$473,258 of qualified expenses under this PPP loan and has recognized PPP loan related revenue related to these qualifying expenses. As of July 31, 2020, the School has incurred the remaining \$194,892 of qualified expenses, consequently all PPP loan funds have been utilized by the School.

As of December 3, 2020, the PPP loan was fully forgiven by the SBA.

**Community Leaders Advocating Student Success, Inc.**  
**d/b/a Fannie C. Williams Charter School**  
**Notes to the Financial Statements**

**Note 10: LEASE AND USE AGREEMENTS**

Effective July 1, 2011, the School entered into an agreement with the Louisiana State Department of Education through its Recovery School District (RSD), which allows the School to use the school facilities and its contents located at 11755 Dwyer Road, New Orleans, Louisiana 70128. The agreement expired on June 30, 2016. The agreement with the Louisiana State Department of Education was extended for 6 more years as of July 1, 2016.

Alterations made by the School shall not diminish the value of the property at the time the alterations are approved. Any physical additions or improvements to the property will become property of the RSD. All assets purchased with public funds obtained from public sources will automatically revert to RSD at the time the charter school agreement is terminated. The School must maintain records of all school property in compliance with RSD policy and shall update the School's property inventory quarterly.

The School is responsible for repair and replacement of physical property. In addition, the School is responsible for and obligated to provide for routine maintenance and repairs such that the facilities and property are maintained in as good condition as when the right of use was acquired, excluding ordinary wear.

Use of the property is not recorded as an in-kind contribution from or related rent expense to RSD. The value of the land and building is not readily determinable. The agreement is classified as an exchange transaction because both parties receive significant value from this arrangement. Accordingly, the present value of the benefit to be received in future years has not been recorded.

The School came under the authority of Orleans Parish School Board effective for the 2018-2019 school year, however there has been no change to the existing charter or lease agreement as a result of this change.

**Note 11: OPERATING LEASES**

The School has an operating lease for office equipment. The lease for office equipment is year-to-year and expires on June 30<sup>th</sup> of each year. Total lease expense for office equipment for the year ended June 30, 2020 totaled \$31,152 and is reported as equipment rental in the statement of functional expenses.

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Notes to the Financial Statements**

**Note 12: RETIREMENT PLAN**

Substantially, all employees of the School are members of a safe harbor 403(b) Retirement Plan (the Plan). Covered employees may elect to contribute a portion of their salaries to the Plan. The School's contribution to the Plan is 100% of the participant's compensation up to 5% and an additional 2% for contributions exceeding 4% of the participant's compensation. The School made contributions of \$203,423 to the Plan for the year ended June 30, 2020, which are included in employee benefits in the statement of functional expenses.

**Note 13: CONTINGENCIES**

The School is the recipient of grant funds from various federal, state and local agencies. The grants are governed by various guidelines, regulations, and contractual agreements. The administration of the programs and activities funded by the grants are under the control and administration of the School and are subject to audit and/or review by the applicable funding sources. Any grant funds found not to be properly spent in accordance with the terms, conditions, and regulations of the funding source may be subject to recapture.

*State Funding* – The continuation of the School is contingent upon legislative appropriation or allocation of funds necessary to fulfill the requirements of the charter contract with the Board of Elementary and Secondary Education. If the legislature fails to appropriate sufficient monies to provide for the continuation of the charter contract, or if such appropriation is reduced by veto of the governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the charter contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

At June 30, 2020, the School was not a defendant or co-defendant in any lawsuits arising from the normal course of operations.

**Note 14: COVID-19 PANDEMIC**

In March 2020, the World Health Organization made the assessment that the outbreak of a novel coronavirus (COVID-19) can be characterized as a pandemic. As a result, uncertainties have arisen that may have a significant negative impact on the operating activities and results of the School. The occurrence and extent of such an impact will depend on future developments, including (i) the duration and spread of the virus, (ii) government quarantine measures, (iii) voluntary and precautionary restrictions on travel or meetings, (iv) the effects on the financial markets, and (v) the effects on the economy overall, all of which are uncertain.



**Supplementary Information**

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Schedule of Compensation, Benefits, and Other Payments to Agency Head**

*For the Year Ended June 30,*

**2020**

Agency Head Name: Kelly Batiste, Principal/CEO

<b>PURPOSE</b>	<b>AMOUNT</b>
Salary	\$ 134,336
Benefits-Fica and Medicare	10,144
Benefits-retirement	9,282
Benefits-health insurance	6,218
Workers comp	209
Benefits-life insurance	29
Benefits-long term disability	660
Car allowance	-
Vehicle provided by government	-
Cell phone	957
Dues	-
Vehicle rental	-
Per diem	-
Reimbursements	-
Travel	-
Registration fees	-
Conference travel	-
Unvouchered expenses	-
Meetings and conventions	-
Other	4,771
<b>Total</b>	<b>\$ 166,606</b>

*See independent auditors' report.*



**Reports and Schedules  
Required by *Government Auditing  
Standards* and The Uniform Guidance**





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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors of  
Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
New Orleans, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Community Leaders Advocating Student Success, Inc. d/b/a Fannie C. Williams Charter School (the School) (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to financial statements, and have issued our report thereon dated December 28, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Cary Riggs & Ingram, L.L.C.*

Metairie, Louisiana  
December 28, 2020



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## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR THE MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors of  
Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
New Orleans, Louisiana

### **Report on Compliance for the Major Federal Program**

We have audited Community Leaders Advocating Student Success, Inc. dba Fannie Williams Charter School's (a nonprofit organization) (the School) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the School's major federal program for the year ended June 30, 2020. The School's major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for the School's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the School's compliance.

### **Opinion on the Major Federal Program**

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2020.

### **Report on Internal Control over Compliance**

Management of the School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal programs will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we did identify certain deficiencies in internal control over compliance, described in the accompanying schedule of findings and questioned costs as item 2020-001 that we consider to be a significant deficiency.

The School's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The School's response

was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Cam, Riggs & Ingram, L.L.C.*

Metairie, Louisiana

December 28, 2020

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2020**

<b>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</b>	<b>Federal CFDA Number</b>	<b>Pass-through Entity Identifying Number</b>	<b>Total Federal Expenditures (\$)</b>
<u>United States Dept. of Education/Louisiana Department of Education</u>			
Title I Grants to Local Educational Agencies	84.010	n/a	\$ 355,845
Title I Grants to Local Educational Agencies/ Direct Student Services	84.010	n/a	15,820
<i>Total Title I Grants to Local Educational Agencies</i>			371,665
Supporting Effective Instruction State Grants (formerly Improving Teacher Quality State Grants)	84.367	n/a	48,094
Student Support and Academic Enrichment Program	84.424	n/a	13,306
<u>United States Dept. of Education/Louisiana Department of Education/Special Education Cluster</u>			
Special Education - Grants to States (IDEA, Part B)	84.027	n/a	117,794
Special Education - High Cost Services	84.027A	n/a	3,014
Special Education - Preschool Grants	84.173	n/a	1,335
<i>Total Special Education Cluster</i>			122,143
<i>Total United States Department of Education</i>			555,208
COVID-19 - Elementary and Secondary School Emergency Relief Fund	84.425D	n/a	1,895
<u>United States Dept. of Agriculture/Louisiana Department of Education/Child Nutrition Cluster</u>			
National School Lunch Program	10.555	n/a	185,992
After School Snack Program	10.555	n/a	22,829
School Breakfast Program	10.553	n/a	78,628
<i>Total Child Nutrition Cluster</i>			287,449
<i>Total United States Department of Agriculture</i>			287,449
<b>Total Expenditures of Federal Awards</b>			<b>\$ 844,552</b>

\* Community Leaders Advocating Student Success, Inc. d/b/a Fannie Williams Charter School did not pass-through any amounts to Subrecipients.

*See independent auditors' report and accompanying notes to the  
Schedule of Expenditures of Federal Awards.*

**Community Leaders Advocating Student Success, Inc.**  
**d/b/a Fannie C. Williams Charter School**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2020**

**Note 1: GENERAL**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) presents the revenues from federal awards of the School as defined in Note 2 to the School's basic financial statements. All federal awards were received directly from federal agencies and are included on the Schedule, as well as federal assistance passed through government agencies.

**Note 2: BASIS OF ACCOUNTING**

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the School and is presented on the accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this Schedule may differ from amounts presented in or used in the preparation of the basic financial statements. The School has not elected to use the 10% de minimis indirect rate allowed under the Uniform Guidance.

**Note 3: RECONCILIATION OF FEDERAL EXPENDITURES TO FEDERAL REVENUE**

Below is a reconciliation of the schedule of expenditures of federal awards to the federal grant revenues as presented on the statement of activities for the year ended June 30, 2020:

Total Federal Expenditures	\$ 844,522
Child nutrition program net cash resources	14,424
Immaterial reconciling items	1,162
<hr/>	
Total Federal Revenues	\$ 860,108

**Note 4: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS**

Federal awards revenues are reported in the School's basic financial statements as federal grants.

**Note 5: LOANS**

The School did not expend federal awards related to loans or loan guarantees during the year ended June 30, 2020.

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Notes to the Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2020**

**Note 6: FEDERALLY FUNDED INSURANCE**

The School had no federally funded insurance for the year ended June 30, 2020.

**Note 7: NONCASH ASSISTANCE**

The School did not receive any federal noncash assistance for the year ended June 30, 2020.

**Note 8: ON-BEHALF PAYMENTS**

The School did not have on-behalf payments for the fiscal year ended June 30, 2020.



**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2020**

**A. SUMMARY OF AUDITORS' RESULTS**

*Financial Statements*

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ yes   X   no
- Significant deficiency(es) identified? \_\_\_\_\_ yes   X   none noted

Noncompliance material to financial statements noted? \_\_\_\_\_ yes   X   no

*Federal Awards*

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ yes   X   no
- Significant deficiency(es) identified?   X   yes \_\_\_\_\_ none noted

Type of auditors' report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR Part 200.516(a)?   X   yes \_\_\_\_\_ none noted

Identification of major federal programs:

Federal CFDA Number	Federal Program or Cluster
84.010	Title I Grants to Local Educational Agencies

Dollar threshold used to distinguish between type A and B programs was \$750,000 for major federal programs.

Auditee qualified as a low-risk auditee for federal purposes?   X   yes \_\_\_\_\_ no

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2020**

**B. FINDINGS RELATED TO THE FINANCIAL STATEMENTS**

*There were no findings noted related to the financial statements for the year ended June 30, 2020.*

**C. FINDINGS RELATED TO COMPLIANCE AND OTHER MATTERS**

*There were no findings noted related to compliance and other matters for the year ended June 30, 2020.*

**D. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS**

**2020-001: REPORTING**

**Title and CFDA Number of Federal Program:** CFDA 84.010 Title I – Grants to Local Educational Agencies

**Federal Award Identification Number and Year:** S010A190018 / 2020

**Name of Federal Agency:** Department of Education

**Pass-through Agency:** Louisiana Department of Education

**Questioned Costs:** No questioned costs noted.

**Criteria:** As described in 2 CFR Part 200.61, subrecipients of federal funds must design and implement internal controls designed to provide reasonable assurance regarding the achievement of the reliability of the reporting for internal and external use.

**Condition:** There is no control in place to review and approve the reimbursement requests before they are submitted to the federal agency for reporting purposes as required by 2 CFR Part 200.

**Cause:** Controls over the compliance requirement for reporting were not designed and implemented appropriately.

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2020**

**D. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS (Continued)**

**Effect:** Lack of controls over this compliance requirement may impact compliance.

**Auditors' Recommendation:** Management should design, implement, and document policies and procedures to review and approve all reimbursement requests for Title I.

**Management's Response:** See corrective action plan on page 32.

**E. MANAGEMENT LETTER**

*A management letter was not issued for the year ended June 30, 2020.*

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Summary Schedule of Prior Audit Findings  
For the Year Ended June 30, 2020**

**A. PRIOR AUDIT FINDINGS AND QUESTIONED COSTS**

*There were no prior year findings or questioned costs noted.*



Fannie C. Williams Charter School  
C.L.A.S.S.  
(Community Leaders Advocating Student Success)  
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New Orleans, Louisiana 70128  
Office (504) 373-6228 • Fax (504) 245-2796

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Kelly S. Batiste, CEO/Principal

December 28, 2020

**PART III – Findings Related to Major Federal Award Program**

2020-001: REPORTING

**Status:** In progress

**Planned Corrective Action:** Management will design, implement, document control policies to review and approve the reimbursement requests before they are submitted to the federal agency for reporting purposes as required by 2 CFR Part 200.

**Anticipated Completion Date:** January 30, 2020

**Responsible Party:** Brenda Watson, Business Manager and Kelly Batiste, Principal/CEO.

Signature Kelly S. Batiste

Title Principal/CEO

Signature Brenda Watson

Title Business Manager



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December 28, 2020

To the Board of Directors  
Community Leaders Advocating Student Success  
d/b/a Fannie C Williams Charter School

In planning and performing our audit of the financial statements of the Community Leaders Advocating Student Success (the School) as of and for the year ended June 30, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting (internal control) as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

However, during our audit we became aware of deficiencies in internal control other than significant deficiencies and material weaknesses and matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated December 28, 2020, on the financial statements of the School.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various the School personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of management, the Board of Directors, and others within the School, and is not intended to be, and should not be, used by anyone other than these specified parties.

*Carr, Riggs & Ingram, L.L.C.*

**Finding 2020 Significant Deficiency: Prior Period Adjustments not Recorded**

Criteria: Prior period audit adjusting entries should be recorded to the correct source and in the correct period.

Condition: The School did not record prior period audit adjusting entries in the correct period, thus entries were necessary to correctly record the beginning net assets.

Cause: Prior period audit adjusting entries was not recorded in the correct period.

Effect: Presentation to users of financial statements may not be fairly presented.

Recommendation: The School should design, implement and monitor policies and procedures to perform a comprehensive review and reconciliations of all accounts to ensure that all necessary adjustments recorded to the correct source and in the correct period.



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---

Kelly S. Batiste, CEO/Principal

December 28, 2020

**Finding 2020 Significant Deficiency: Prior Period Adjustments not Recorded**

**Status:** In progress

**Planned Corrective Action:** Management will design, implement and monitor policies and procedures to perform a comprehensive review and reconciliations of all accounts to ensure that all necessary adjustments recorded to the correct source and in the correct period.

**Anticipated Completion Date:** January 30, 2020

**Responsible Party:** Brenda Watson (Business Manager) and Kelly Batiste (Principal/CEO)

Signature Kelly S. Batiste

Title Principal/CEO

Signature Brenda Watson

Title \_\_\_\_\_



**Community Leaders  
Advocating Student Success, Inc.  
(d/b/a Fannie C. Williams Charter School)**

**BESE AGREED-UPON PROCEDURES REPORT**

June 30, 2020



**CRI** CARR  
RIGGS &  
INGRAM

CPAs and Advisors

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## **INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Directors of  
Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
the Louisiana Department of Education,  
and the Louisiana Legislative Auditor:

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of Community Leaders Advocating Student Success, Inc. d/b/a Fannie C. Williams Charter School (a nonprofit organization) (the School), the Louisiana Department of Education, and the Louisiana Legislative Auditor (the specified parties), on the performance and statistical data accompanying the annual financial statements of the School for the fiscal year ended June 30, 2020; and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education (BESE) Bulletin, in compliance with Louisiana Revised Statute 24:514 I. Management of the School is responsible for its performance and statistical data. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and results are as follows:

### **General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)**

1. We will select a sample of 25 transactions, review supporting documentation, and observe that the sampled expenditures/revenues are classified correctly and are reported in the proper amounts among the following amounts reported on the schedule:
  - Total General Fund Instructional Expenditures,
  - Total General Fund Equipment Expenditures,
  - Total Local Taxation Revenue,
  - Total Local Earnings on Investment in Real Property,
  - Total State Revenue in Lieu of Taxes,
  - Nonpublic Textbook Revenue, and
  - Nonpublic Transportation Revenue.

**Results: No exceptions noted in performing this procedure.**

### **Class Size Characteristics (Schedule 2)**

2. We will obtain a list of classes by school, school type, and class size as reported on the schedule. We will then trace a sample of 10 classes to the October 1<sup>st</sup> roll books for those classes and observe that the class was properly classified on the schedule.

**Results: No exceptions noted in performing this procedure.**

### **Education Levels/Experience of Public School Staff (NO SCHEDULE)**

3. We will obtain October 1<sup>st</sup> PEP data submitted to the Department of Education (or equivalent listing prepared by management), including full-time teachers, principals, and assistant principals by classification, as well as their level of education and experience, and obtain management's representation that the data/listing was complete. We will then select a sample of 25 individuals, trace to each individual's personnel file, and observe that each individual's education level and experience was properly classified on the PEP data or equivalent listing prepared by management.

**Results: Exceptions noted. Two (2) of twenty-five (25) individuals' educational level was incorrectly reported on the October 1, 2019 PEP Report. Four (4) of twenty-five (25) individuals' experience was incorrectly reported on the October 1, 2019 PEP report or could not be supported through review of the personnel file.**

### **Public School Staff Data: Average Salaries (NO SCHEDULE)**

4. We will obtain June 30<sup>th</sup> PEP data submitted to the Department of Education (or equivalent listing provided by management) of all classroom teachers, including base salary, extra compensation, and ROTC or rehired retiree status, as well as full-time equivalents, and obtain management's representation that the data/listing is complete. We will then select a sample of 25 individuals, trace to each individual's personnel file, and observe that each individual's salary, extra compensation, and full-time equivalents were properly included on the PEP data (or equivalent listing prepared by management).

**Results: Exceptions noted. Three (3) of twenty-five (25) individuals' salary were incorrectly reported on the June 30, 2020 PEP data.**

This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the performance and statistical data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the performance and statistical data accompanying the annual financial statements of the School, as required by Louisiana Revised Statute 24:514 I, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

*Cam, Riggs & Ingram, L.L.C.*

Metairie, Louisiana  
December 23, 2020

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Schedule 1 - General Fund Instructional and Support  
Expenditures and Certain Local Revenue Sources  
For the Year Ended June 30, 2020**

**General Fund Instructional and Equipment Expenditures**

Teacher and student interaction activities:		
Classroom teacher salaries	\$	1,228,181
Other instructional staff activities		386,816
Instructional Staff Employee benefits		531,711
Purchased professional and technical services		80,978
Instructional materials and supplies		57,685
Less instructional equipment		-
Total teacher and student interaction activities		\$ 2,285,371
<hr/>		
Other instructional activities		93,048
		93,048
<hr/>		
Pupil support activities	\$	301,934
Less equipment for pupil support activities		-
Net pupil support activities		301,934
<hr/>		
Instructional Staff Services	\$	264,669
Less equipment for instructional staff services		-
Net instructional staff services		264,669
<hr/>		
School Administration	\$	466,777
Less: Equipment for School Administration		-
Net School Administration		466,777
<hr/>		
Total general fund instructional expenditures		\$ 3,411,799
<hr/>		
Total general fund equipment expenditures		\$ -
<hr/>		

\*Remainder of the BESE Schedule I does not apply to the School.

*See independent accountants' report on applying agreed-upon procedures.*

**Community Leaders Advocating Student Success, Inc.  
d/b/a Fannie C. Williams Charter School  
Schedule 2 - Class Size Characteristics  
For the Year Ended June 30, 2020**

**As of October 1, 2019**

School Type	Class Size Range							
	1-20		21-26		27-33		34+	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary	15%	15	47%	46	37%	36	0%	-
Elementary Activity Classes	0%	-	40%	6	27%	4	33%	5
Middle/Jr. High	0%	-	0%	-	0%	-	0%	-
Middle/Jr. High Activity Classes	0%	-	0%	-	0%	-	0%	-
High	0%	-	0%	-	0%	-	0%	-
High Activity Classes	0%	-	0%	-	0%	-	0%	-
Combination	0%	-	0%	-	0%	-	0%	-
Combination Activity Classes	0%	-	0%	-	0%	-	0%	-

Note: The Board of Elementary and Secondary Education (BESE) has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades 4-12 is 33 students. This limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line limits.

*See independent accountants' report on applying agreed-upon procedures.*



Fannie C. Williams Charter School  
**C.L.A.S.S.**  
*(Community Leaders Advocating Student Success)*  
11755 Dwyer Road  
New Orleans, Louisiana 70128  
Office (504) 373-6228 • Fax (504) 245-2796

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Kelly S. Batiste, CEO/Principal

December 23, 2020

Louisiana Legislative Auditor  
1600 North 3<sup>rd</sup> Street  
P.O. Box 94397  
Baton Rouge, LA 70804-9397

And

Carr, Riggs & Ingram, LLC  
111 Veterans Blvd.  
Suite 350  
Metairie, LA 70005

RE: Management's Response to Statewide Agreed-Upon Procedures  
Community Leaders Advocating Student Success d/b/a Fannie C. Williams Charter School

Dear Sirs:

Community Leaders Advocating Student Success will review policies and procedures in regard to the comments for each schedule of performance and statistical data and make appropriate changes that will improve reporting on each schedule of performance and statistical data that are cost effective and within our budget constraints.

Sincerely,

Kelly Batiste  
Principal, CEO