

**LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.
Lafourche Parish, Louisiana**

General Purpose Financial Statements
As of and for the Year Ended December 31, 2003

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 4.28.04



(A Professional Corporation)
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**LAFOURCHE CROSSING 308 VOLUNTEER FIRE COMPANY, INC.
LAFOURCHE, LOUISIANA**

**TRANSMITTAL LETTER
ANNUAL FINANCIAL STATEMENTS**

March 22, 2004

Engagement Manager
Office of Legislative Auditor
1600 North Third
Post Office Box 94397
Baton Rouge, Louisiana 70804-9397

Dear Sir or Madam:

In accordance with Louisiana Revised Statute 24:514, enclosed are the annual financial statements for the:

**LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.
Lafourche Parish, Louisiana**

as of and for the year ended December 31, 2003. The report includes all funds under control and oversight of the district. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely,



Name: Wade Knight
Title: Treasurer

Enclosure

**LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.
Lafourche Parish, Louisiana**

**ANNUAL SWORN FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2003**

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Office of Legislative Auditor within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Wade Knight, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the:

**LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.
Lafourche Parish, Louisiana**

as of December 31, 2003 and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.


Signature

Sworn to and subscribed before me, this 30th day of MARCH, 2004.


NOTARY PUBLIC

Officer: Wade Knight, Treasurer

Address: P.O. Box 1204

Thibodaux, Louisiana 70302

Telephone: 985-447-7820

**LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.**

Lafourche Parish, Louisiana

**General Purpose Financial Statements
As of and for the Year Ended December 31, 2003**

C O N T E N T S

	Statement	Page No.
Independent Accountant's Compilation Report		2
<u>General Purpose Financial Statements:</u>		
Balance Sheet - All Fund Types and Account Groups	A	3
Governmental Fund - General Fund:		
Statement of Revenues, Expenditures, and Changes in Fund Balance	B	4
Notes to the Financial Statements		5
<u>Exhibits:</u>		
Independent Accountant's Report on Applying Agreed-Upon Procedures	A	
Louisiana Attestation Questionnaire	B	



INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

**Board of Commissioners
LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.
Lafourche Parish, Louisiana**

We have compiled the accompanying general-purpose financial statements of the LAFOURCHE CROSSING 308 VOLUNTEER FIRE COMPANY, INC. as of December 31, 2003, and for the year then ended. The financial statements have been prepared in conformity with generally accepted accounting principles as applied to governmental units in the United States of America.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

A handwritten signature in cursive script, appearing to read "T.S. Kearns & Co.", written in black ink.

March 22, 2004

LAFOURCHE CROSSING 308 VOLUNTEER FIRE COMPANY, INC.
Lafourche Parish, Louisiana
ALL FUND TYPES AND ACCOUNT GROUPS

Balance Sheet
December 31, 2003

	<u>Governmental Fund - General Fund</u>	<u>General Fixed Assets</u>	<u>Total (Memorandum only)</u>
ASSETS			
Assets:			
Cash - checking 10097805	\$ 1,931		\$ 1,931
Cash - checking 3426493	8,124		8,124
Tower Gold Savings	49,526		49,526
Land, building & equipment		\$ 348,139	348,139
Total assets and other debits	<u>\$ 59,581</u>	<u>\$ 348,139</u>	<u>\$ 407,720</u>
LIABILITIES & EQUITY			
Liabilities:			
TOTAL LIABILITIES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Equity and Other Credits:			
Investment in fixed assets		\$ 348,139	\$ 348,139
Fund balance - unreserved undesignated	59,581		59,581
Total equity and other credits	<u>\$ 59,581</u>	<u>\$ 348,139</u>	<u>\$ 407,720</u>
Total liabilities, equity and other credits	<u>\$ 59,581</u>	<u>\$ 348,139</u>	<u>\$ 407,720</u>

See accompanying notes and accountant's report.

LAFOURCHE CROSSING 308 VOLUNTEER FIRE COMPANY, INC.
Lafourche Parish, Louisiana
GOVERNMENTAL FUND - GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Year ended December 31, 2003

Revenues:

Fire protection service fees	\$ 54,890
Building rental	1,200
Dues	135
Oil royalties	1,670
Sales of assets	3,000
Miscellaneous income	129
Interest revenue	<u>620</u>
 Total revenues	 <u>\$ 61,644</u>

Expenditures:

Accounting fees	\$ 650
Bank fees	257
Books & manuals	1,113
Communication fees	1,036
Conventions & meetings	1,054
Donations	100
Dues	392
Fire fighting supplies & equipment	34,417
Flowers	131
Fuel	294
Insurance	11,434
Miscellaneous	984
Office expense	1,182
Postage	113
Repairs & maintenance	9,779
Telephone expense	838
Utilities	4,409
Capital outlay	<u>27,968</u>
 Total expenditures	 <u>\$ 96,152</u>

Excess (deficiency) of revenues over expenditures	(34,507)
 Fund balance, beginning	 <u>94,088</u>
 Fund balance, ending	 <u><u>\$ 59,581</u></u>

See accompanying notes and accountant's report.

**LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.
Lafourche Parish, Louisiana**

**Notes to the Financial Statements
As of and for the Year Ended December 31, 2003**

INTRODUCTION

The Lafourche Crossing 308 Volunteer Fire Company, Inc. (Fire Company) was organized as a non-profit corporation as defined by Revised Statutes of Louisiana Title 12, Section 101 (8). The Fire Company is exempt from Federal income tax under section 501(c)(4) of the Internal Revenue Code. Its objective is to provide fire protection to Fire Protection District No. 7 of the Parish of Lafourche (Fire District). The Fire District comprises and embraces all of the territory contained within Police Jury Ward 5 less and except the area of said Police Jury Ward contained within the City of Thibodaux, Louisiana. The following territory is not included within the boundaries of the Fire District: That part of Police Jury Ward 5, Lafourche Parish, outside the corporate limits of the City of Thibodaux, Louisiana, which lies west of Louisiana Highway 20.

The Fire Company's finances are primarily a grant from the Fire District which is generated from ad valorem taxes on property located within the District's boundaries.

At year-end, the Fire Company employed no employees.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of presentation

The accompanying financial statements of the Fire Company have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. Reporting entity

Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. The Fire Company is not a governmental unit although it receives a substantial amount of its revenue from Fire Protection District No. 7 of the Parish of Lafourche. As a result of a contractual agreement, the Fire Company is accountable to the District for fiscal matters. The District does not appoint the Fire Company's governing board, nor management, and it does not influence the operations of the Fire Company. Therefore, the Fire Company reports as an independent reporting entity.

**LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.
Lafourche Parish, Louisiana**

**Notes to the Financial Statements
As of and for the Year Ended December 31, 2003**

C. Fund accounting

The Fire Company uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The only fund of the Fire Company is classified as a governmental fund type. The governmental fund accounts for the Fire Company's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. The governmental fund of the Fire Company includes:

General Fund - the general operating fund of the Fire Company that accounts for all financial activity, except those required to be accounted for in other funds.

D. Basis of accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The operating statement presents increases and decreases in net current assets. The Fire Company's records are maintained on the cash basis of accounting. However, the financial statements have been converted to the modified accrual basis of accounting using the following practices in recording revenues and expenditures:

Revenues -

Revenues are generally recognized under the modified accrual basis of accounting, and therefore, recognized when they become both measurable and available to pay current expenditures.

**LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.
Lafourche Parish, Louisiana**

**Notes to the Financial Statements
As of and for the Year Ended December 31, 2003**

Expenditures -

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

E. Memorandum Only columns

The total columns captured "Memorandum Only" are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

F. Encumbrances

The Fire Company does not use encumbrance accounting.

G. Cash and cash equivalents

Cash includes amounts in interest-bearing demand deposits and time deposits.

H. Inventories

Physical inventories consist of expendable supplies held for consumption. Because inventories are expended within one operating cycle they are recorded as expenditures when paid for and are not recorded as an inventory asset.

I. Fixed assets

Fixed assets are recorded as expenditures at the time purchased or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. Interest costs incurred during construction are not capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical costs or estimated cost if historical cost is not available.

J. Long-term obligations

Long-term obligations are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations are

**LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.
Lafourche Parish, Louisiana**

**Notes to the Financial Statements
As of and for the Year Ended December 31, 2003**

recognized in the governmental fund when due. The Fire Company had no long-term debt at December 31, 2003 and no related expenditures.

NOTE 2. CASH AND CASH EQUIVALENTS

At December 31, 2003, the Fire Company has cash (book balance) totaling \$ 59,581 as follows:

<u>Hibernia Bank</u>	
Checking (interest bearing)	\$ 1,931
Checking (interest bearing)	8,124
Tower Gold Savings	49,526

Total	\$ 59,581
	=====

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities must be held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At December 31, 2003, the Fire Company has \$ 59,628 in deposits (collected bank balance). These deposits are secured from risk by federal deposit insurance.

NOTE 3. ACCOUNTS PAYABLE

There were no accounts payable at December 31, 2003.

NOTE 4. LEVIED TAXES

Fire Protection District No. 7 of the Parish of Lafourche is authorized to and has levied a 12.7 mill ad valorem tax. The District made a grant to the Fire Company for \$ 54,890.

**LAFOURCHE CROSSING 308 VOLUNTEER
FIRE COMPANY, INC.
Lafourche Parish, Louisiana**

**Notes to the Financial Statements
As of and for the Year Ended December 31, 2003**

NOTE 5. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Balance December 31, 2002	Additions	Deletions	Balance December 31, 2003
Land, Building and Equipment	\$326,721	\$27,968	\$6,550	\$348,139

NOTE 6. LITIGATION AND CLAIMS

At December 31, 2003 the Fire Company had no litigation or claims pending.



INDEPENDENT ACCOUNTANT'S REPORT ON AGREED-UPON PROCEDURES

**Board of Commissioners
LAFOURCHE CROSSING 308
VOLUNTEER FIRE COMPANY, INC.
506 HIGHWAY 308
Thibodaux, Louisiana**

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of Any Quasi-Public Entity, the Legislative Auditor, State of Louisiana, and applicable state grantor agency/agencies solely to assist the users in evaluating management's assertions about Any Quasi-Public Entity's compliance with certain laws and regulations during the year ended December 31, 2003 included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Federal, State, and Local Awards

1. Determine the amount of Federal, state and local award expenditures for the fiscal year, by grant and grant year.

The Lafourche Crossing 308 Fire Company, Inc. (the Fire Company) does not receive any federal, state or local awards.

They are, however, in an agreement with the Fire Protection District #7 (the Fire District) of Lafourche parish to provide fire protection to the area and are paid a fee for this service. The amount paid to the Fire Company by the Fire District varies year to year, based on the need of the Fire Company. The Fire District's board approves all payments made to the Fire Company.

2. For each Federal, state, and local award, select 6 disbursements from each award administered during the period under examination, provided that no more than 30 disbursements are selected.

For the Fire Protection Service revenue received by the Fire District, we selected 6 disbursements during the period under examination.

TIMOTHY S. KEARNS
MASTER OF BUSINESS ADMINISTRATION
CERTIFIED PUBLIC ACCOUNTANT

(A Professional Corporation)
501 Canal Boulevard, Thibodaux, LA 70301
(985) 447-8507 Fax (985) 447-4833
kearns@kearnscpa.com
www.kearnscpa.com

3. For the items selected in procedure 2, trace the six disbursements to supporting documentation as to proper amount and payee.

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

4. For the items selected in procedure 2, determined if the six disbursements were properly coded to the correct fund and general ledger account.

All of the payments were properly coded to the correct fund and general ledger account.

5. For the items selected in procedure 2, determine whether the six disbursements received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated approvals from Fire Company's board.

6. For the items selected in procedure 2: For federal awards, determine whether the disbursements complied with the applicable specific program compliance requirements summarized in *the Compliance Supplement* (or contained in the grant agreement, if the program is not included in the *Compliance Supplement*) and for state and local awards, determine whether the disbursements complied with the grant agreement, relating to - Activities allowed or unallowed, Eligibility, and Reporting.

The Lafourche Crossing 308 Fire Company, Inc. does not receive any federal, state or local awards.

7. For the programs selected for testing in item (2) that had been closed out during the period under review, compare the closeout report, when required, with the entity's financial records to determine whether the amounts agree.

The Lafourche Crossing 308 Fire Company, Inc. does not receive any federal, state or local awards.

Meetings

8. Examine evidence indicating that agendas for meetings recorded in the minute book were posted as an open meeting as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The Fire Company is required to post a notice of each meeting and the accompanying agenda on the door of the office building. We inquired of management and were informed that they were not aware of this requirement

and have not properly posted the agendas for the board meetings. The board has been made aware of this in March 2004, and has made a policy to post the agendas for meetings as required by LSA-RS 42:1 through 42:12.

Comprehensive Budget

9. For all grants exceeding five thousand dollars, determine that each applicable federal, state, or local grantor agency/agency was provided with a comprehensive budget of those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

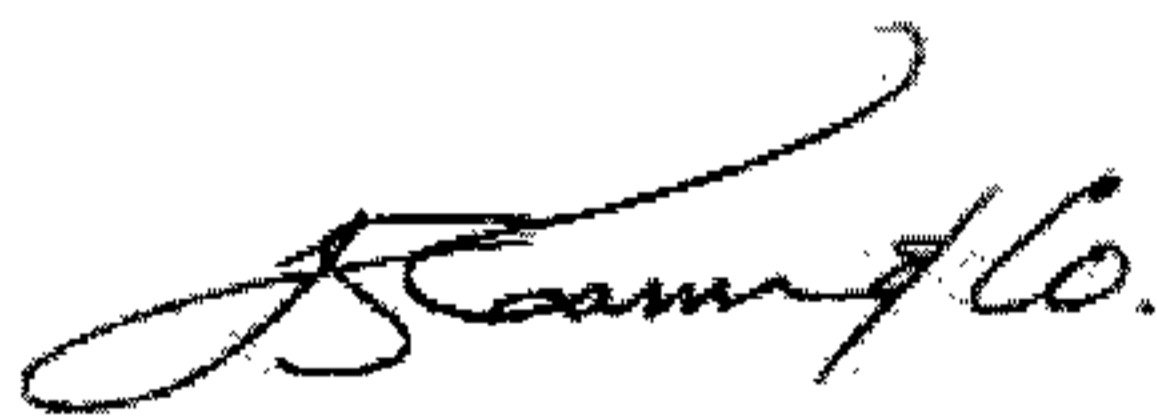
The Lafourche Crossing 308 Fire Company, Inc. does not receive any federal, state or local awards.

Prior Comments and Recommendations

10. Review any prior-year suggestions, recommendations, and/or comments to determine the extent to which such matters have been resolved.

The Fire Company has no prior year comments.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. This report is intended solely for the use of management of the Lafourche Crossing 308 Volunteer Fire Company, Inc., the Legislative Auditor of the State of Louisiana, and the Fire Protection District #7 of Lafourche Parish and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Thibodaux, Louisiana
March 22, 2004

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-public Entities)

3/9/04
(Date Transmitted)

T.S. Kearns & Co., CPA
501 Canal Boulevard
Thibodaux, LA 70301

In connection with your compilation of our financial statements as of December 31, 2003 and for the period then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of representation.

Federal, State, and Local Awards

We have detailed for you the amount of Federal, state and local award expenditures for the fiscal year, by grant and grant year.

Yes No

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and grantor officials.

Yes No

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes No

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes No

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Yes [] No [X]

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes [X] No []

Prior Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes [X] No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance which may occur up to the date of your report.

Stephen P. ... Secretary

3/9/04 Date

Wade P. Bright Treasurer

3/9/04 Date

Junius P. Blanchard Jr. President

3/9/04 Date