

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Manners of the Heart Community Fund

Address: 763 North Blvd, Baton Rouge, LA 70802

Telephone: (225) 383-3235 Email: jrigby@mannerstheheart.org

This annual sworn financial statement is required to be filed with the Legislative Auditor within 90 days of the end of the entity's fiscal year by sending a pdf copy by email to ereports@lla.la.gov, faxing to 225-339-3986, or mailing to Louisiana Legislative Auditor – Local Government Services, P.O. Box 94397, Baton Rouge, LA 70804-9397.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Jill Garner (officer's name), who, duly sworn, deposes and says that the financial statements herewith given present fairly, in all material respects, the financial position of Manners of the Heart Community Fund (entity's name) as of June 30, 2022 (entity's year-end) and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements; that the entity has maintained a system of internal control structure sufficient to safeguard assets and comply with laws and regulations; and that the entity has complied with all laws and regulations, except as follows:

Complete if Applicable: In addition, Jill Garner (officer's name), who duly sworn, deposes, and says that Manners of the Heart Community Fund (entity's name) received \$75,000 or less in revenues and other sources for the year ended June 30, 2022 (entity's year-end), and accordingly, is not required to have an audit for the previously mentioned fiscal year.

Jill Garner
OFFICER'S SIGNATURE

Chief Visionary Officer
OFFICER'S TITLE

Sworn to and subscribed before me, this 22nd day of August, 2022


NOTARY PUBLIC SIGNATURE & SEAL
Joseph E. Laisson
NOTARY PUBLIC
EAST BATON ROUGE PARISH
STATE OF LOUISIANA #07581
MY COMMISSION EXPIRES AT DEATH

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Manners of the Heart Community Fund

Fiscal Year End: June 30, 2022

Statement of Receipts and Disbursements

Statement A

	General Fund	Other Fund	<u>Total</u>
RECEIPTS (Provide Brief Description):			
1. Grants	\$ 0	\$ 0	\$ 0
2. Contributions	2,500		2,500
3. Program Revenue			
4. Other Miscellaneous Revenue			
5.			
6. Total receipts (add lines 1 - 5)	\$ 2,500	\$ 0	\$ 2,500
DISBURSEMENTS (Provide Brief Description):			
7. Cost of Goods Sold	\$ 2,500	\$	\$ 2,500
8. Payroll Expenses			
9. Operating Expenses			
10. Depreciation & Amortization			
11. Other Miscellaneous Expenses			
12.			
13. Total Disbursements (add lines 7 - 12)	\$ 2,500	\$	\$ 2,500
14. Change in fund balance (Lines 6 minus 13)	\$ 0	\$	\$ 0
15. Fund Balance at beginning of year	\$ 0	\$	\$ 0
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 0	\$	\$ 0

Identify the Basis of Accounting, if not using Cash-Basis: Accrual

NOTE: If the entity receives any funds from pre- or post-adjudication court costs, fines, and/or fees, the entity must use one or more of the following categories in the receipts description fields: Civil Fees; Bond Fees; Asset Forfeiture/Sale; Pre-Trial Diversion Program; Criminal Court Costs/Fees; Criminal Contempt Fines; Other Criminal Fines; Restitution; and Probation/Parole/Supervision Fees.

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Manners of the Heart Community Fund Fiscal Year End: June 30, 2022

Balance Sheet

Statement B

	General Fund	Other Fund	Total
ASSETS (balances at year-end)			
1. Cash and cash equivalents	\$	\$	
2. Investments (fair value)			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description)			
6. Total Assets (add lines 1 - 5)	\$	\$	\$
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (brief description): Accounts Payable	\$	\$	\$
8. Accrued Payroll Expenses			
9.			
10.			
11. Total Liabilities (add lines 7 - 10)			
12. Fund balance (amount from Line 16 on Statement A)			
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	\$	\$	\$

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 405 of the 2019 Legislative Session allows non-governmental entities or not-for-profit (non-credit) entities to report on the Act 405 schedule only their payments to the agency head that are derived from the public funds.)

Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Manners of the Heart Community Fund Fiscal Year End: June 30, 2022

Statement C

Schedule of Compensation, Benefits and Other Payments to Entity Head

Agency Head Name and Title: Jill Garner, Founder/Chief Visionary Officer

Purpose	Dollar Amount
1. Salary	1. 0
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18. 0

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)