REPORT

REGISTRARS OF VOTERS
EMPLOYEES' RETIREMENT SYSTEM
(STATE OF LOUISIANA)

JUNE 30, 2023 AND 2022

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
(STATE OF LOUISIANA)

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December 1, 2023

Board of Trustees
Registrars of Voters Employees'
Retirement System of Louisiana
P. O. Box 1959
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Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the Registrars of Voters Employees' Retirement System (System), as of and for the years ended June 30, 2023 and 2022, and the related notes to the financial statements, which collectively comprise the Registrars of Voters Employees' Retirement System's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Registrars of Voters Employees' Retirement System, as of June 30, 2023 and 2022 and the respective changes in financial position for the years ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Registrars of Voters Employees' Retirement System and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Registrars of Voters Employees' Retirement System's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Registrars of Voters Employees' Retirement System's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Registrars of Voters Employees' Retirement System's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Emphasis of Matter

As disclosed in Note 4 to the financial statements, the total pension liability for the Registrars of Voters Employees' Retirement System was $143,162,922 and $139,836,162 as of June 30, 2023 and 2022, respectively. The actuarial valuations were based on various assumptions made by the System's actuary. Because actual experience may differ from the assumptions used in the actuarial valuation, there is a risk that the total pension liability at June 30, 2023 and 2022 could be under or overstated.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Registrars of Voters Employees' Retirement System's basic financial statements. The other supplementary information as listed in the table of contents is presented for the purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2023, on our consideration of the Registrars of Voters Employees' Retirement System's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Registrars of Voters Employees' Retirement System's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Registrars of Voters Employees' Retirement System's internal control over financial reporting and compliance.

Duplantier, Hrapmann, Hogan and Maher, LLP

New Orleans, Louisiana

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
AS OF AND FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

The Management's Discussion and Analysis of the Registrars of Voters Employees' Retirement System of Louisiana (System) presents a narrative overview and analysis of the System's financial activities for the years ended June 30, 2023 and 2022. This document focuses on the current year's activities, resulting changes, and currently known facts in comparison with the prior year's information. Please read this document in conjunction with the information contained in the Registrars of Voters Employees' Retirement System of Louisiana's financial statements, which begin on page 9.

FINANCIAL HIGHLIGHTS

» The System's assets exceeded its liabilities as of June 30, 2023 by $124,487,324, which represents an increase from the prior year. The net position restricted for pension benefits increased by $8,814,295 or 7.62%. The System's assets exceeded its liabilities as of June 30, 2022 by $115,673,029. The net position restricted for pension benefits decreased by $18,687,992 or 13.91%.

» Fiscal year 2023 contributions to the System by members, employers, and tax revenues totaled $7,150,054, an increase of $423,257 or 6.29% from prior year. Fiscal year 2022 contributions to the System by members, employers and tax revenues totaled $6,726,797, a decrease of $194,828 or 2.81% over prior year.

» Fiscal year 2023 pension benefits paid to retirees and beneficiaries totaled $8,749,592, a decrease of $131,283 or 1.5% over prior year. Fiscal year 2022 pension benefits paid to retirees and beneficiaries totaled $8,880,875, an increase of $684,012 or 8.40% over prior year.

» Fiscal year 2023 administrative expenses of the System totaled $525,996, an increase of $70,019 or 15.36% over prior year. Fiscal year 2022 administrative expenses of the System totaled $455,977 an increase of $73,351 or 19.17% over prior year.

» Net investment gain was $10,791,050 for the year ended June 30, 2023, which represents an increase of $27,793,558 compared to the prior year. The increase was primarily attributable to favorable market conditions in the current year compared to the prior year. For the year ended June 30, 2022 the System experienced a net investment loss of $17,002,508 which represents a decrease of $44,819,305 compared to prior year. The decrease was primarily attributable to unfavorable market conditions.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the System's basic financial statements, which are comprised of three components:

» Statements of fiduciary net position,

» Statements of changes in fiduciary net position, and

OVERVIEW OF THE FINANCIAL STATEMENTS: (Continued)

» Notes to the financial statements.

This report also contains required supplemental information in addition to the basic financial statements themselves.

The statement of fiduciary net position reports the System's assets, liabilities, and net position restricted for pension benefits. It discloses the financial position of the System as of June 30, 2023 and 2022.

The statement of changes in fiduciary net position reports the results of the System's operations during the year disclosing the additions to and deductions from the fiduciary net position. It supports the change that has occurred to the prior year's net position on the statement of fiduciary net position.

FINANCIAL ANALYSIS OF THE SYSTEM

Registrars of Voters Employees' Retirement System provides benefits for registrars of voters, their deputies and their permanent employees in each parish of the State of Louisiana. Member contributions, employer contributions, and earnings on investments fund these benefits.

Condensed Statements of Fiduciary Net Position
June 30, 2023, 2022 and 2021

	2023	2022	2021
Cash	$ 2,820,536	$ 3,464,422	$ 2,575,824
Receivables	500,358	419,152	1,552,426
Investments	121,257,548	111,958,697	130,266,039
Capital assets	21,530	25,400	31,003
Total assets	124,599,972	115,867,671	134,425,292
Total liabilities	112,648	194,642	64,271
Net Position Restricted For Pension Benefits	$ 124,487,324	$ 115,673,029	$ 134,361,021

Fiduciary net position increased by $8,814,295 for the fiscal year ended June 30, 2023, decreased by $18,687,992 for fiscal year ended June 30, 2022, and increased $26,102,178 for fiscal year ended June 30, 2021. Assets are used to provide monthly retirement allowances to members who contributed to the System as employees and their beneficiaries. The increase in fiduciary net position for the fiscal year ended June 30, 2023 was a result of the increase in value of the investments due to favorable markets. The decrease in fiduciary net position for the year ended June 30, 2022, was a result of the decrease in value of the investments due to unfavorable markets.

FINANCIAL ANALYSIS OF THE SYSTEM (Continued)

Condensed Statements of Changes in Fiduciary Net Position
For the Years Ended June 30, 2023, 2022 and 2021

	2023	2022	2021
Additions:			
Contributions	$ 7,150,054	$ 6,726,797	$ 6,921,625
Net investment income (loss)	10,791,050	(17,002,508)	27,816,797
Transfers from other Systems	212,992	1,070,642	33,735
Total additions (deductions)	18,154,096	(9,205,069)	34,772,157
Total deductions	(9,339,801)	(9,482,923)	(8,669,979)
Increase (decrease) in Fiduciary Net Position	$ 8,814,295	$ (18,687,992)	$ 26,102,178

Additions to Fiduciary Net Position

Additions to the System's fiduciary net position were derived primarily from member contributions, employer contributions, ad valorem taxes, state revenue sharing funds, and investment income. The System experienced a net investment gain of $10,791,050 during the fiscal year ended June 30, 2023 and a net investment loss of $17,002,508, and a net investment gain of $27,816,797 during the fiscal years ended June 30, 2022, and 2021, respectively.

	2023	2022	2021
Member contributions	$ 962,668	$ 917,826	$ 954,639
Employer contributions	2,661,795	2,603,329	2,708,221
Ad valorem and state revenue sharing	3,525,591	3,205,642	3,258,765
Net investment income (loss)	10,791,050	(17,002,508)	27,816,797
Transfers from other Systems	212,992	1,070,642	33,735
Total Additions (deductions)	$ 18,154,096	$ (9,205,069)	$ 34,772,157

FINANCIAL ANALYSIS OF THE SYSTEM (Continued)

Deductions from Fiduciary Net Position

Deductions from fiduciary net position include primarily retirement, death and survivor benefits and administrative expenses. Deductions from fiduciary net position totaled $9,339,801, $9,482,923, and $8,669,979 during the fiscal year ended June 30, 2023, 2022, and 2021, respectively.

	2023	2022	2021
Retirement Benefits	$ 8,749,592	$ 8,880,875	$ 8,196,863
Refunds of contributions	44,111	140,468	84,887
Administrative expenses	525,996	455,977	382,626
Transfers to other Systems	14,232	-	-
Depreciation expense	5,870	5,603	5,603
Total deductions	$ 9,339,801	$ 9,482,923	$ 8,669,979

Investments

The Registrars of Voters Employees' Retirement System is responsible for the prudent management of funds held in trust for the exclusive benefits of their members' pension benefits. Funds are invested to achieve maximum returns without exposing retirement assets to unacceptable risks. Total investments as of June 30, 2023 were valued at $121,257,548 as compared to $111,958,697 and $130,266,039 as of June 30, 2022 and 2021, respectively.

The System's investments in various markets at the end of the 2023, 2022 and 2021 fiscal years are indicated in the following table:

	2023	2022	2021
Cash equivalents	$ 2,306,673	$ 1,917,441	$ 1,403,820
Fixed income	36,785,278	36,812,640	42,575,022
Equities	69,440,029	58,387,560	74,639,677
Real estate	12,500,996	14,559,952	11,361,759
Alternative investments	224,572	281,104	285,761
Total investments	$ 121,257,548	$ 111,958,697	$ 130,266,039

Requests for Information

Questions concerning any of the information provided or requests for additional financial information should be addressed to Kathy Bourque, Executive Director, Registrars of Voters Employees' Retirement System of Louisiana, P. O. Box 1959, Gonzales, LA 70707.

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
STATEMENTS OF FIDUCIARY NET POSITION
JUNE 30, 2023 AND 2022

	2023			2022		
		Members'			Members'	
	Retirement	Supplemental	Total	Retirement	Supplemental	Total
	System	Savings	(Memorandum	System	Savings	(Memorandum
ASSETS	Trust Fund	Trust Fund	Only)	Trust Fund	Trust Fund	Only)
CASH						
In bank	$ 2,820,536	$ -	$ 2,820,536	$ 3,464,422	$ -	$ 3,464,422
RECEIVABLES:						
Member contributions	98,317	-	98,317	66,977	-	66,977
Employer contributions	261,216	-	261,216	188,495	-	188,495
Investment receivable	26,272	-	26,272	63,715	-	63,715
Accrued interest and dividends	114,196	357	114,553	99,751	214	99,965
Total receivables	500,001	357	500,358	418,938	214	419,152
INVESTMENTS AT FAIR VALUE:						
Cash equivalents	2,272,520	34,153	2,306,673	1,860,094	57,347	1,917,441
Fixed income - domestic	36,218,237	173,901	36,392,138	36,607,161	205,479	36,812,640
Fixed income - international	393,140	-	393,140	-	-	-
Equities - domestic	44,126,215	101,129	44,227,344	36,850,488	82,863	36,933,351
Equities - international	25,193,200	19,485	25,212,685	21,442,972	11,237	21,454,209
Real estate	12,500,996	-	12,500,996	14,559,952	-	14,559,952
Alternative investments	224,572	-	224,572	281,104	-	281,104
Total investments	120,928,880	328,668	121,257,548	111,601,771	356,926	111,958,697
CAPITAL ASSETS						
Net of accumulated depreciation of $39,535 and $33,665 for 2023 and 2022	21,530	-	21,530	25,400	-	25,400
Total assets	124,270,947	329,025	124,599,972	115,510,531	357,140	115,867,671
LIABILITIES						
Accounts payable	3,698	-	3,698	82	-	82
Investment payable	108,950	-	108,950	194,560	-	194,560
Total liabilities	112,648	-	112,648	194,642	-	194,642
NET POSITION RESTRICTED FOR PENSION BENEFITS	$ 124,158,299	$ 329,025	$ 124,487,324	$ 115,315,889	$ 357,140	$ 115,673,029

See accompanying notes.

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
STATEMENTS OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

	2023 Retirement System Trust Fund	2023 Members' Supplemental Savings Trust Fund	2023 Total (Memorandum Only)	2022 Retirement System Trust Fund	2022 Members' Supplemental Savings Trust Fund	2022 Total (Memorandum Only)
ADDITIONS:						
Contributions:						
Members	$ 962,668	$ -	$ 962,668	917,826	$ -	$ 917,826
Employers	2,661,795	-	2,661,795	2,603,329	-	2,603,329
Tax revenue	3,525,591	-	3,525,591	3,205,642	-	3,205,642
Total contributions	7,150,054	-	7,150,054	6,726,797	-	6,726,797
Investment income:						
Net appreciation (depreciation) in fair value of investments	8,520,344	9,523	8,529,867	(21,034,281)	(58,814)	(21,093,095)
Interest	620,227	7,869	628,096	501,440	9,816	511,256
Dividends	1,953,581	-	1,953,581	3,851,733	-	3,851,733
Alternative investment income	301,269	-	301,269	354,736	-	354,736
Other investment income	663	-	663	291	-	291
	11,396,084	17,392	11,413,476	(16,326,081)	(48,998)	(16,375,079)
Less: Investment advisory fees	474,419	-	474,419	471,859	-	471,859
Investment consulting fees	95,000	-	95,000	95,000	-	95,000
Custodial fees	53,007	-	53,007	60,570	-	60,570
Net investment income (loss)	10,773,658	17,392	10,791,050	(16,953,510)	(48,998)	(17,002,508)
Other additions						
Transfers from other systems - employee	57,601	-	57,601	227,602	-	227,602
Transfers from other systems - employer interest	155,391	-	155,391	843,040	-	843,040
Total other additions	212,992	-	212,992	1,070,642	-	1,070,642
Total additions (deductions)	18,136,704	17,392	18,154,096	(9,156,071)	(48,998)	(9,205,069)
DEDUCTIONS:						
Pensions payments	8,704,085	45,507	8,749,592	8,682,026	198,849	8,880,875
Refund of contributions	44,111	-	44,111	140,468	-	140,468
Administrative expenses	525,996	-	525,996	455,977	-	455,977
Depreciation	5,870	-	5,870	5,603	-	5,603
Transfers to other systems - employee	7,833	-	7,833	-	-	-
Transfer to other systems - employer/interest	6,399	-	6,399	-	-	-
Total deductions	9,294,294	45,507	9,339,801	9,284,074	198,849	9,482,923
NET INCREASE (DECREASE)	8,842,410	(28,115)	8,814,295	(18,440,145)	(247,847)	(18,687,992)
NET POSITION - RESTRICTED FOR PENSION BENEFITS						
BEGINNING OF YEAR	115,315,889	357,140	115,673,029	133,756,034	604,987	134,361,021
END OF YEAR	$ 124,158,299	$ 329,025	$ 124,487,324	$ 115,315,889	$ 357,140	$ 115,673,029

See accompanying notes.

The Registrars of Voters Employees' Retirement System (System) was established as of January 1, 1955 by Act 215 of 1954, under R.S. Title 11.2032, as amended, for the purpose of providing retirement allowances and other benefits for registrars of voters, their deputies and their permanent employees in each parish of the State of Louisiana. The fund is administered by a board of trustees. Benefits, including normal retirement, early retirement, disability retirements and death benefits, are provided as specified in the plan.

The System is governed by a Board of Trustees composed of six active and contributing members who have at least ten years of creditable service, a member of the House Committee on Retirement appointed by the speaker of the House of Representatives, the chairman of the Senate Committee on Retirement, the Secretary of State, and the State Treasurer, all of whom are voting members. The term of office of the six elected board members is four years, and no elected trustee may serve for more than two consecutive four-year terms.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The Registrars of Voters Employees' Retirement System prepares its financial statements in accordance with the standards established by the Governmental Accounting Standards Board (GASB).

Basis of Accounting:

The Registrars of Voters Employees' Retirement System's financial statements are prepared using the accrual basis of accounting. Employee contributions are recognized in the period in which the employee is compensated for services performed. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

Interest income is recognized when earned. Ad valorem taxes and revenue sharing monies are recognized in the year appropriated by the legislature.

The System reports under the provisions of GASB Statement No. 67, *Financial Reporting for Pension Plans*. GASB Statement No. 67 established standards of financial reporting for defined benefit pension plans. Significant changes included specifying the approach of contributing entities to measure pension liabilities for benefits provided through the pension plan, increased the note disclosure requirements, and provided for additional required supplementary information schedules.

Method Used to Value Investments:

As required by GASB Statement No. 72, *Fair Value Measurement and Application*, the System's investments are reported at fair value. This statement requires a government to use valuation techniques that are appropriate under the circumstances and for which sufficient data are available to measure fair value. Valuation techniques used to measure fair value maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

Method Used to Value Investments: (Continued)

This statement establishes a hierarchy of inputs to valuation techniques used to measure fair value based on three levels. Level 1 inputs are quoted prices in active markets for identical assets or liabilities. Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for the asset or liability, whether directly or indirectly. Lastly, Level 3 inputs are unobservable inputs, such as management's assumptions or investment manager assumptions that are unobservable. This statement requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques used. These disclosures are organized by type of asset or liability. GASB Statement No. 72 also requires additional disclosures regarding investments in certain entities that calculate net asset value per share (or its equivalent).

Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. The fair value of mutual funds and exchange-traded funds not traded on a national or international exchange are calculated using the net asset value reported by the exchange trade funds and mutual funds. The fair value of investments in limited partnerships and limited liability companies that have no readily ascertainable fair value (such as alternative investments and real estate funds) were calculated as the System's percentage of ownership of the partner's capital reported by the limited partnership or limited liability company.

Capital Assets:

Capital assets of the System are capitalized and depreciated over the estimated future life of the asset. All capital assets are valued on the basis of historical cost and depreciated using the straight-line method of depreciation over its estimated useful life.

Memorandum Only Column:

The total columns on the Statement of Fiduciary Net Position and Statement of Changes in Fiduciary Net Position are captioned memorandum only to indicate that they are presented to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

2. PLAN DESCRIPTION:

The Registrars of Voters Employees' Retirement System is the administrator of a cost-sharing multiple-employer plan (Retirement System Trust Fund) and a savings plan (Members' Supplemental Savings Trust Fund). The System was established on January 1, 1955 for the purpose

2. PLAN DESCRIPTION (Continued)

of providing retirement allowances and other benefits as stated under the provisions of R.S. Title 11:2032, as amended, for registrars of voters, their deputies, and their permanent employees in each parish. The total number of participating employers was 64 for the years ended June 30, 2023 and 2022.

As of June 30, 2023 and 2022, statewide retirement membership consisted of the following:

	2023	2022
Inactive plan members or beneficiaries receiving benefits	190	185
Inactive plan members entitled to but not yet receiving benefits	53	44
Active plan members	231	242
Total number of members	474	471

Retirement System Trust Fund:

Any member hired prior to January 1, 2013 is eligible for normal retirement after he has 20 years of creditable service and is age 55 or has 10 years of creditable service and is age 60. Any member with 30 years of creditable service regardless of age may retire. Regular retirement benefits for members hired prior to January 1, 2013 are calculated at 3.33% of the average annual earned compensation for the highest consecutive 60 months multiplied by the number of years of creditable service, not to exceed 100% of average annual compensation.

Any member hired on or after January 1, 2013 is eligible for normal retirement after he has attained 30 years of creditable service and is age 55, has attained 20 years of creditable service and is age 60, or has attained 10 years of creditable service and is age 62. Regular retirement benefits for members hired on or after January 1, 2013 are calculated at 3.00% of the average annual earned compensation for the highest consecutive 60 months multiplied by the number of years of creditable service, not to exceed 100% of average annual compensation.

Any member whose withdrawal from service occurs prior to attaining the age of 60 years, who shall have completed 10 or more years of creditable service and shall not have received a refund of his accumulated contributions, shall become eligible for a deferred allowance beginning upon his attaining the age of 60 years.

Disability benefits are awarded to active contributing members with at least 10 years of service established in the System and who have been officially certified as disabled by the State Medical Disability Board. The disabled member who has attained the age of 60 years shall be entitled to a regular retirement allowance. The disabled member who has not yet attained age 60 shall be entitled to a disability benefit equal to the lesser of 3% of his average final compensation multiplied by the number of creditable years of service (not to be less than 15 years) or 3⅓% of average final compensation multiplied by the years of service assuming continued service to age 60. Disability benefits may not exceed two-thirds of earnable compensation.

2. PLAN DESCRIPTION. (Continued)

Retirement System Trust Fund: (Continued)

If a member who has less than five years of credited service dies due to any cause other than injuries sustained in the performance of his official duties, his accumulated contributions are paid to his designated beneficiary. If the member has five or more years of credited service, and is not eligible to retire, automatic Option 2 benefits are payable to the surviving spouse. These benefits are based on the retirement benefits accrued at the member's date of death with Option 2 factors used as if the member had continued in service to earliest normal retirement age. If a member has no surviving spouse and the member has five or more years of creditable service, the surviving minor children under 18 or disabled children shall be paid 80% of the accrued retirement benefit in equal shares until the age of majority or for the duration of the handicap for a handicapped child. Upon the death of any former member with 10 or more years of service, automatic Option 2 benefits are payable to the surviving spouse. In lieu of periodic payments, the surviving spouse or children may receive a refund of the member's accumulated contributions.

In lieu of terminating employment and accepting a service retirement allowance, any member with 10 or more years of service at age 60, 20 or more years of service at age 55, or 30 or more years of service at any age may elect to participate in the Deferred Retirement Option Plan (DROP) for up to three years and defer the receipt of benefits. Upon commencement of participation in the plan, membership in the System terminates. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would have been payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP fund. This fund does not earn interest. In addition, no cost of living increases are payable to participants until employment which made them eligible to become members of the System has been terminated for at least one full year.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the plan may receive, at his option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or any other method of payment if approved by the Board of Trustees. The monthly benefits that were being paid into the Deferred Retirement Option Plan fund will begin to be paid to the retiree. If the participant dies during the participation in the plan, a lump sum equal to his account balance in the plan fund shall be paid to his named beneficiary or, if none, to his estate. If employment is not terminated at the end of the three years, payments into the plan fund cease and the person resumes active contributing membership in the System.

The Retirement System Trust Fund is financed by employee contributions of 7% of earnable compensation. In addition, each sheriff and ex-officio tax collector remits the employer's share of the actuarially required contribution to fund the System up to a maximum of one-sixteenth of 1% of the aggregate amount of the tax shown to be collected by the tax roll of each respective parish. Should employee contributions and tax monies be insufficient to fund the System as required by R.S. 11:22 employers contribute the additional amount.

2. PLAN DESCRIPTION. (Continued)

Retirement System Trust Fund: (Continued)

Cost of living provisions for the System allow the board of trustees to provide an annual cost of living increase of 2% of the eligible retiree's original benefit for retirees and beneficiaries over age 65 and allows a 3% COLA to those retired at least two years, if certain funding criteria are met. Members are eligible to receive a cost of living adjustment once they have reached the age of 60 as follows.

Funding Criteria 1 - if the funded ratio is equal to or in excess of 90%, the System is eligible to grant a cost of living adjustment every other year.

Funding Criteria 2 - if the funded ratio is equal to or in excess of 80%, the System is eligible to grant a cost of living adjustment every three years.

Funding Criteria 3 - if the funded ratio is equal to or in excess of 70%, the System is eligible to grant a cost of living adjustment every four years.

If the funded ratio is less than 70%, the System is not eligible to grant a cost of living adjustment in any year.

Members' Supplemental Savings Trust Fund:

The Members' Supplemental Savings Trust Fund (Fund) was established by LRS 11:2139 as a defined contribution plan. All registrars of voters, their deputies and active permanent employees participate in the plan. As of June 30, 2023 and 2022, the number of participants in the plan was 41 and 53, respectively.

In accordance with state statute, funds contributed to the System in excess of those required contributions to the Retirement Fund employer reserve, as established by the Public Retirement Systems' Actuarial Committee, are deposited in the Members' Supplemental Savings Fund. The amount of funds deposited with the Members' Supplemental Savings Fund is three percent of the salaries paid during the preceding fiscal year to members who were still employed by the employer at the end of the fiscal year unless the Public Retirement Systems' Actuarial Committee recommends a lesser percentage based on available funds and the requirements of the Defined Benefit Plan. As of June 30, 2023 and 2022, there were 64 active employers participating in the Fund. There were no contributions to the Member's Supplemental Savings Fund for the years ending June 30, 2023 and 2022.

Should any member of the System terminate membership in the System due to resignation, retirement, disability, death, or for any other reason involving termination of employment, he shall be entitled to payment of all contributions and interest or other earnings or losses credited to his account as of the date of payment, provided he remains out of service until such time as the payments are required to be paid. Payment to the member is made at the end of the calendar quarter following the quarter in which the member terminates.

2. PLAN DESCRIPTION. (Continued)

Members' Supplemental Savings Trust Fund: (Continued)

Interest, dividends, and realized gains or losses shall be allocated at least once each year on the valuation date or dates of the fund. Such earnings or losses shall be allocated to members in proportion to their account balances as of the first day of the period for which the earnings are credited, reduced by any distribution from such account during the valuation period.

3. CONTRIBUTIONS AND RESERVES.

Contributions:

Contributions for all members are established by state statute at not less than 7% and not more than 9% of earnable compensation, as determined by the Board in consultation with the System's actuary. The member contribution rate for June 30, 2023 and 2022 was 7%. The contributions are deducted from the member's salary and remitted by the participating registrar. Member contribution revenue for the years ended June 30, 2023 and 2022 was $962,668 and $917,826, respectively.

According to state statute, contribution requirements for all employers are actuarially determined each year. The actual employer contribution rate was 18% for each of the years ended June 30, 2023 and 2022. Employer contribution revenue for the years ended June 30, 2023 and 2022 were $2,661,795 and $2,603,329, respectively.

In accordance with state statute, the System receives ad valorem taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities. Ad valorem tax and state revenue sharing funds received for the years ended June 30, 2023 and 2022 were $3,525,591 and $3,205,642, respectively.

Administrative costs of the System are financed through ad valorem taxes and state revenue sharing monies.

Reserves:

Use of the term "reserve" by the System indicates that a portion of the fund balance is legally restricted for a specific future use. The nature and purpose of the reserves are explained below:

A) Deferred Retirement Option Plan:

The Deferred Retirement Option Account consists of the reserves for all members who upon eligibility elect to deposit into this account an amount equal to the member's monthly benefit if he had retired. A member can only participate in the program for three years, and upon termination may receive his benefits in a lump sum payment or by a true annuity. The Deferred Retirement Option Account balance as of June 30, 2023 and 2022 was $2,649,211 and $3,052,551, respectively.

3. CONTRIBUTIONS AND RESERVES: (Continued)

Reserves: (Continued)

B) Annuity Savings:

The Annuity Savings is credited with contributions made by members of the System. When a member terminates his service or upon his death, before qualifying for a benefit, the refund of his contributions is made from this fund. If a member dies and there is a survivor who is eligible for a benefit, the amount of the member's accumulated contributions is transferred from the Annuity Savings to the Annuity Reserve. When a member retires, the amount of his accumulated contributions is transferred to the Annuity Reserve to provide part of the benefits payable from that fund. The Annuity Savings balance as of June 30, 2023 and 2022 was \$7,824,646 and \$7,398,181, respectively.

C) Pension Accumulation:

The Pension Accumulation consists of contributions paid by employers, interest earned on investments and any other income not covered by other accounts. This fund is charged annually with an amount, determined by the actuary, to be transferred to the Annuity Reserve to fund retirement benefits for existing recipients. It is also relieved when expenditures are not covered by other accounts. The Pension Accumulation balance as of June 30, 2023 and 2022 was \$28,216,439 and \$24,157,419, respectively.

D) Annuity Reserve:

The Annuity Reserve consists of the reserves for all pensions, excluding cost-of-living increases, granted to members and is the fund from which such pensions and annuities are paid. Survivors of deceased beneficiaries also receive benefits from this fund. The Annuity Reserve balance as of June 30, 2023 and 2022 was \$79,331,442 and \$76,330,784, respectively.

E) Funding Deposit Account:

The Funding Deposit Account consists of excess contribution collected by the System. The excess funds earn interest at the board approved actuarial valuation rate and are credited to the fund at least once a year. These funds are due to the System freezing the employer rate at a higher rate than actuarially required. The excess funds can be used for the following purposes: (1) reduce the unfunded accrued liability, (2) reduce the present value of future normal costs, (3) pay all or a portion of any future net direct employer contributions, and/or (4) pay a cost of living adjustment. The Funding Deposit Account as of June 30, 2023 and 2022 was \$6,136,561 and \$4,376,954, respectively.

3. CONTRIBUTIONS AND RESERVES: (Continued)

Reserves: (Continued)

F) Members' Supplemental Savings:

The Members' Supplemental Savings consists of contributions from the dedicated taxes to the System in excess of those required contributions to the Pension Accumulation, not to exceed three percent of the salaries paid during the fiscal year proceeding the year in which funds are received. Upon termination a member is entitled to payment of all contributions and earnings credited to his account in the fund. The Members' Supplemental Savings balance as of June 30, 2023 and 2022 was $329,025 and $357,140, respectively.

4. NET PENSION LIABILITY OF EMPLOYERS:

The components of the liability of the System's employers to plan members for benefits provided through the pension plan was as follows as of June 30, 2023 and 2022:

Year	Total Pension Liability	Plan Fiduciary Net Position	Employers' Net Pension Liability	Plan Fiduciary Net Position as a Percentage of Total Pension Liability
2023	$ 143,162,922	$ 124,158,299	$ 19,004,623	86.73%
2022	139,836,162	115,315,889	24,520,273	82.46%

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts regarding the net pension liability are subject to continual revision as actual results are compared to past expectations, and new estimates are made about the future.

The actuarial assumptions used in the June 30, 2023 and 2022 valuation were based on the results of an experience study for the period from July 1, 2014 and June 30, 2019. The required Schedule of Employers' Net Pension Liability located in the required supplementary information following the *Notes to the Financial Statements* presents multi-year trend information regarding whether the plan fiduciary net position is increasing or decreasing over time relative to the total pension liability. The total pension liability as of June 30, 2023 and 2022 is based on actuarial valuation for the same period, updated using generally accepted actuarial procedures.

4. NET PENSION LIABILITY OF EMPLOYERS: (Continued)

Information on the actuarial methods and assumptions used as of the June 30, 2023 and 2022 actuarial valuation is as follows:

Valuation Date	June 30, 2023 and 2022
Actuarial Cost Method	Entry Age Normal
Investment Rate of Return	6.25% and 6.25% net of pension plan investment expense, as of June 30, 2023 and 2022, respectively.
Inflation Rate	2.30% and 2.30% for 2023 and 2022, respectively.
Mortality	RP-2010 Public Retirement Plans Mortality Table for general healthy retirees multiplied by 120% for males and 120% for females each with full generational projection using the appropriate MP-2019 improvement scale - Employees, Annuitant and Beneficiaries.
	RP-2010 Public Retirement Plans Mortality Table for general disabled retirees multiplied by 120% for males and 120% for females each with full generational projection using the appropriate MP-2019 improvement scale - Disabled Annuitants.
Salary Increases	5.25% and 5.25% for June 30, 2023 and 2022, respectively.
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board.

For the years ended June 30, 2023 and 2022 mortality assumptions were set after reviewing an experience study performed on plan data for the period from July 1, 2014 through June 30, 2019. The data was assigned credibility weightings and combined with a standard table to produce current levels of mortality.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The resulting long-term rate of return was 8.75% and 8.75% for the years ended June 30, 2023 and 2022, respectively.

4. NET PENSION LIABILITY OF EMPLOYERS: (Continued)

The best estimates of arithmetic real rates of return for each major asset class based on the System's target asset allocation as of June 30, 2023 were as follows:

	Long-Term Expected Rates of Return		
Asset Class	Target Asset Allocation	Real Return Arithmetic Basis	Long-term Expected Portfolio Real Rate of Return
Domestic Equities	37.5%	7.50%	2.81%
International Equities	20.0	8.50	1.70
Domestic Fixed Income	22.5	2.50	0.56
International Fixed Income	10.0	3.50	0.35
Real Estate	10.0	4.50	0.45
Totals	100%		5.8%
Inflation			2.50
Expected Arithmetic Nominal Return			8.75%

The best estimates of arithmetic real rates of return for each major asset class based on the System's target asset allocation as of June 30, 2022 were as follows:

	Long-Term Expected Rates of Return		
Asset Class	Target Asset Allocation	Real Return Arithmetic Basis	Long-term Expected Portfolio Real Rate of Return
Domestic Equities	37.5%	7.50%	2.81%
International Equities	20.0	8.50	1.70
Domestic Fixed Income	12.5	2.50	0.31
International Fixed Income	10.0	3.50	0.35
Alternative Investments	10.0	6.25	0.63
Real Estate	10.0	4.50	0.45
Totals	100%		6.25%
Inflation			2.50
Expected Arithmetic Nominal Return			8.75%

4. NET PENSION LIABILITY OF EMPLOYERS. (Continued)

The discount rate used to measure the total pension liability was 6.25% and 6.25% as of June 30, 2023 and 2022, respectively. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

In accordance with GASB 67, regarding the disclosure of the sensitivity of the net pension liability to changes in the discount rate, the following presents the net pension liability of the participating employers calculated using the discount rate, as well as what the employers' net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate as of June 30, 2023 and 2022:

	Change in Discount Rate		
	1% Decrease	Current Discount Rate	1% Increase
Net Pension Liability - 2023	$ 34,575,758	$19,004,623	$ 5,770,907
Net Pension Liability - 2022	39,642,972	24,520,273	11,656,986

5. INVESTMENTS AT FAIR VALUE:

The System categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The System has the following recurring fair value measurements as of June 30, 2023:

5. INVESTMENTS AT FAIR VALUE. (Continued)

		Fair Value Measurements Using		
	June 30, 2023	Quoted Prices in Active Markets for Identical (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investments by Fair Value Level:				
Cash Equivalents	$ 2,306,673	$ 2,306,673	$ -	$ -
Fixed Income Investments				
U.S. government agency obligations	5,432,009	298,454	5,133,555	-
Corporate bonds - domestic	9,507,810	375,803	9,132,007	-
Corporate bonds - international	393,140	393,140	-	-
Fixed income mutual funds - domestic	21,452,319	21,452,319	-	-
Total fixed income investments	36,785,278	22,519,716	14,265,562	-
Corporate stocks - domestic	27,123,422	27,123,422	-	-
Corporate stocks - international	2,784,645	2,784,645	-	-
Equity mutual funds - domestic	17,103,922	17,103,922	-	-
Equity mutual funds - international	22,428,040	22,428,040	-	-
Total equity securities	69,440,029	69,440,029	-	-
Total investments by fair value level	108,531,980	94,266,418	14,265,562	-
Investments measures at the				
Multi-asset strategies	-			
Private equity	224,572			
Real estate	12,500,996			
Total investments at NAV	12,725,568			
Total investments at fair value	$ 121,257,548			

5. INVESTMENTS AT FAIR VALUE. (Continued)

The System had the following recurring fair value measurements as of June 30, 2022:

		Fair Value Measurements Using		
	June 30, 2022	Quoted Prices in Active Markets for Identical (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investments by Fair Value Level				
Cash Equivalents	$ 1,917,441	$ 1,917,441	$ -	$ -
Fixed Income Investments:				
U.S. government agency obligations	4,873,977	300,123	4,573,854	-
Corporate bonds - domestic	10,113,022	404,129	9,708,893	-
Fixed income mutual funds - domestic	21,825,641	21,825,641	-	-
Total fixed income investments	36,812,640	22,529,893	14,282,747	-
Equity Securities				
Corporate stocks - domestic	22,553,894	22,553,894	-	-
Corporate stocks - international	2,144,382	2,144,382	-	-
Equity mutual funds - domestic	14,379,457	14,379,457	-	-
Equity mutual funds - international	19,309,827	19,309,827	-	-
Total equity securities	58,387,560	58,387,560	-	-
Total investments by fair value level	97,117,641	82,834,894	14,282,747	-
Investments measures at the Net Asset Value (NAV):				
Multi-asset strategies	1,067			
Private equity	280,037			
Real estate	14,559,952			
Total investments at NAV	14,841,056			
Total investments at fair value	$ 111,958,697			

Debt and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

5. INVESTMENTS AT FAIR VALUE. (Continued)

Derivative instruments classified in Level 2 of the fair value hierarchy are valued using a market approach that considers benchmark interest rates and foreign exchange rates. Investments classified in Level 3 of the fair value hierarchy are valued using unobservable inputs and are not directly corroborated with market data.

The unfunded commitments and redemption terms for investments measured at the net asset value (NAV) per share or its equivalent as of June 30, 2023 and 2022 is presented in the following tables:

2023	Net Asset Value June 30, 2023	Unfunded Commitments	Redemption Frequency	Redemption Notice Period
Private equity	224,572	-	N/A	N/A
Real estate	12,500,996	-	Quarterly	1 day
Total Investments at NAV	$ 12,725,568	$ -		

2022	Net Asset Value June 30, 2022	Unfunded Commitments	Redemption Frequency	Redemption Notice Period
Multi-asset strategies	$ 1,067	$ -	Quarterly	45 days
Private equity	280,037	-	N/A	N/A
Real estate	14,559,952	-	Quarterly	1 day
Total Investments at NAV	$ 14,841,056	$ -		

Multi-Asset Strategies:

The Multi-asset strategy fund represents interest in private investment companies that do not trade in an active market and represent investments that may require a lock-up or future capital contributions based on existing commitments. The fair value of the investments in these funds has been determined using the NAV as reported by the investment company. The remaining balance will be redeemed upon liquidation of the underlying assets of the Limited Partnership.

5. INVESTMENTS AT FAIR VALUE: (Continued)

Real Estate:

This investment type includes investments in real estate domiciled in the Unites States. These investments aim to benefit from higher economic growth and lower debt levels in the United States. The fair value of the investments in these funds has been determined using the NAV per share or equivalent of the investments. Units are valued quarterly and redemption requests received at least 10 business days prior to the end of a given calendar quarter are effective at the end of such calendar quarter. Any amount redeemed will be paid as soon as reasonably practical after the effective date.

Private Equity:

Private equity is an asset class consisting of equity securities and debt in operating companies that are not publicly traded on a stock exchange. Private equity funds employ a combination of strategies to earn superior risk-adjusted returns. The fair values of the investments in this asset class have been determined using the NAV per share or equivalent of the private equity capital. Distributions from each fund will be received as the underlying investments of the funds are liquidated.

6. DEPOSITS, CASH EQUIVALENTS, AND INVESTMENTS:

The following are the components of the System's deposits, cash equivalents and investments as of June 30, 2023 and 2022:

	Retirement System Trust Fund	Members' Supplemental Savings Trust Fund	Total
2023			
Bank balance	$ 2,832,307	$ -	$ 2,832,307
Cash equivalents	2,272,520	34,153	2,306,673
Investments	118,656,360	294,515	118,950,875
	$ 123,761,187	$ 328,668	$ 124,089,855

6. DEPOSITS, CASH EQUIVALENTS, AND INVESTMENTS (Continued)

	Retirement System Trust Fund	Members' Supplemental Savings Trust Fund	Total
2022			
Cash in bank	$ 3,498,662	$ -	$ 3,498,662
Cash equivalents	1,860,094	57,347	1,917,441
Investments	109,741,677	299,579	110,041,256
	$ 115,100,433	$ 356,926	$ 115,457,359

Deposits:

The System's bank deposits were insured by Federal Depository Insurance.

Cash Equivalents:

Cash equivalents consisted of holdings in money market funds. The funds are classified as investments in the Statement of Fiduciary Net Position. The System reported a cash equivalent money market mutual fund in the amount of $2,306,673 and $1,917,441 as of June 30, 2023 and 2022, respectively. The money market mutual fund was rated AAA as of June 30, 2023 and 2022.

Investments:

Statutes authorize the System to invest under the Prudent-Man Rule. The Prudent-Man Rule shall require each fiduciary of a retirement system and each board of trustees acting collectively on behalf of the System to act with care, skill, prudence, and diligence under the circumstances prevailing that a prudent institutional investor acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims. Notwithstanding the Prudent-Man Rule, the System shall not invest more than 55% of the total portfolio in equities, except that the System may invest up to 65% of the total portfolio in equities if at least ten percent of the total equity allocation is invested in one or more index funds which seek to replicate the performance of the chosen index or indices.

Concentration of Credit Risk:

Concentration of credit risk is defined as the risk of loss attributed to the magnitude of the System's investment in a single issuer.

The System's investment policy states that no manager will be allocated more than 15% of the System's assets. No single stock position or corporate debt instrument should represent more than 5% of the Plan's net assets. In addition, exposure to any single industry shall not exceed two times its weighting in the market or 20%, whichever is greater. As of June 30, 2023 and 2022 the System was in compliance with these policies.

6. DEPOSITS, CASH EQUIVALENTS, AND INVESTMENTS: (Continued)

Concentration of Credit Risk: (Continued)

As of June 30, 2023 and 2022, the System held the following investments that exceed 5% of the total investments at market value.

	2023	2022
PIMCO Diversified Income fund	$ 11,290,996	$ 10,679,258
Virtus Vontobel Foreign Opps Fund	-	7,202,171
Fidelity Total Market Index Fund	17,002,794	14,296,594
Fidelity Total International Index Fund	-	7,575,489
American Core Realty Fund	6,892,576	7,673,201

Credit Risk:

Credit risk is defined as the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The System's policy states that fixed income securities may include any publicly traded debt instrument regardless of credit rating.

The following were the credit risk ratings of the System's investments in long-term debt securities as of June 30, 2023:

June 30, 2023

	Corporate Bonds	Federal Home Loan Mortgage Corporation (FHLMC)	Federal National Mortgage Association (FNMA)	Government National Mortgage Association (GNMA)	Total
AA+	$ 163,908	$ -	$ -	$ -	$ 163,908
A	2,565,743	-	-	-	2,565,743
A-	2,419,266	-	-	-	2,419,266
AA	380,766	-	-	-	380,766
AA-	275,688	-	-	-	275,688
Aaa	211,894	-	-	-	211,894
BBB+	1,529,093	-	-	-	1,529,093
BBB	2,354,592	-	-	-	2,354,592
Not Rated	-	3,566,213	1,796,568	69,228	5,432,009
	$ 9,900,950	$ 3,566,213	$ 1,796,568	$ 69,228	$ 15,332,959

6. DEPOSITS, CASH EQUIVALENTS, AND INVESTMENTS (Continued)

Credit Risk: (Continued)

The following were the credit risk ratings of the System's investments in long-term debt securities as of June 30, 2022:

June 30, 2022	Corporate Bonds	Federal Home Loan Mortgage Corporation (FHLMC)	Federal National Mortgage Association (FNMA)	Government National Mortgage Association (GNMA)	Total
AA+	$ 418,931	$ -	$ -	$ -	$ 418,931
A	2,581,146	-	-	-	2,581,146
A-	2,131,526	-	-	-	2,131,526
AA	400,337	-	-	-	400,337
AA-	289,839	-	-	-	289,839
Aaa	234,023	-	-	-	234,023
BBB+	1,554,552	-	-	-	1,554,552
BBB	2,502,668	-	-	-	2,502,668
Not Rated	-	3,026,420	1,766,395	81,162	4,873,977
	$ 10,113,022	$ 3,026,420	$ 1,766,395	$ 81,162	$ 14,986,999

As of June 30, 2023 and 2022 the System's investment in unrated bond mutual funds are as follows:

	2023	2022
Blackrock Multi-Asset Income Fund	$ 5,057,047	$ 5,487,583
PIMCO Diversified Income fund	11,290,996	10,679,258
JPMorgan Income Builder Fund	4,930,375	5,453,321
Exchange Traded Funds	9,153	-
Federated Hermes Intermediate Corporate Bonds	19,315	34,293
Fidelity Treasury Bonds	64,562	81,349
Vanguard Bonds and Index Funds	80,871	89,837
	$ 21,452,319	$ 21,825,641

Custodial Credit Risk:

Custodial credit risk is defined as the risk that, in the event of the failure of the counterparty, the System will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. The System is not exposed to custodial credit risk as of June 30, 2023 and 2022 for investments in the amount of $118,950,875 and $110,041,256, respectively, since the investments are held in the name of the System.

6. DEPOSITS, CASH EQUIVALENTS, AND INVESTMENTS (Continued)

Custodial Credit Risk: (Continued)

The System is exposed to custodial credit risk in the amount of $2,306,673 and $1,917,441 as of June 30, 2023 and 2022, respectively, related to investment holdings in money market mutual funds that are held by the counter party's agent but are not in the name of the System. The System has no formal policy regarding custodial credit risk.

Interest Rate Risk:

Interest rate risk is defined as the risk that changes in interest rates will adversely affect the fair value of an investment.

As of June 30, 2023, the System had the following investments in long-term debt securities and maturities:

FYE 2023

	Less than 1 year	1-5 Years	6-10 Years	Greater than 10 years	Fair Value
Corporate bonds	$ -	$ 3,882,277	$ 3,500,347	$ 2,518,326	$ 9,900,950
Government bonds					
FHLMC	$ -	$ -	$ 6,261	$ 3,559,952	$ 3,566,213
FNMA	298,455	-	232,795	1,265,318	1,796,568
GNMA	-	-	-	69,228	69,228
Total Governmental bonds	$ 298,455	$ -	$ 239,056	$ 4,894,498	$ 5,432,009
Bond Mutual Funds	$ -	$ 10,058,781	$ 11,393,538	$ -	$ 21,452,319

As of June 30, 2022, the System had the following investments in long-term debt securities and maturities.

FYE 2022

	Less than 1 year	1-5 Years	6-10 Years	Greater than 10 years	Fair Value
Corporate bonds	$ 248,825	$ 3,959,800	$ 3,697,470	$ 2,206,927	$ 10,113,022
Government bonds:					
FHLMC	$ -	$ -	$ -	$ 3,026,420	$ 3,026,420
FNMA	-	300,123	299,494	1,166,778	1,766,395
GNMA	-	-	-	81,162	81,162
Total Governmental bonds	$ -	$ 300,123	$ 299,494	$ 4,274,360	$ 4,873,977
Bond Mutual Funds	$ -	$ 11,044,515	$ 10,781,126	$ -	$ 21,825,641

6. DEPOSITS, CASH EQUIVALENTS, AND INVESTMENTS (Continued)

Interest Rate Risk: (Continued)

The System invests in mortgage-backed securities. These securities are based on cash flows from interest payments on underlying mortgages. Therefore, they are sensitive to prepayments by mortgagees, which may result from a decline in interest rates. The System has no formal policy regarding interest rate risk.

Foreign Currency Risk:

Foreign currency risk is defined as the risk that changes in exchange rates will adversely affect the fair value of an investment. The System's investment policy has a target not to exceed 25% of total investments in foreign marketable securities and a target not to exceed 25% of total investments in fixed income. The System's exposure for foreign currency risk consisted of its investment in foreign marketable securities as of June 30, 2023 and 2022:

Country/Currency	2023	2022
Canada/Canadian Dollar	$ 161,195	$ 152,532
Denmark/Kroner	194,298	241,696
France/Euro	296,527	256,356
Ireland/Euro	839,210	1,012,842
Netherlands/Euro	527,419	355,514
Luxembourg/Euro	245,438	-
Germany/Euro	299,101	-
United Kingdom/British Pound	614,738	-
South Africa/Rand	-	61,819
Sweden/Krona	-	63,623
Total	$3,177,925	$ 2,144,382

The System also holds investments in exchange traded funds and mutual funds that invest in foreign entities but are denominated in US dollars. These investments for the years ended June 30, 2023 and 2022 totaled $22,427,900 and $19,309,827, respectively.

Commitments:

As of June 30, 2023 and 2022, the System has no commitments to purchase any additional investments.

6. DEPOSITS, CASH EQUIVALENTS, AND INVESTMENTS: (Continued)

Money-Weighted Rate of Return:

The annual money-weighted rate of return on pension plan investments, net of pension plan investment expense for the years ended June 30, 2023 and 2022 was 9.54% and (13.14)%, respectively. The money-weighted return expresses investment performance, net of investment expenses, adjusted for the changing amounts actually invested.

7. CAPITAL ASSETS:

The change in capital assets consisted of the following for the years ended June 30, 2023 and 2022.

	2023	2022
Balance - Beginning of year	$ 59,065	$ 59,065
Additions	2,000	-
Deletions	-	-
	61,065	59,065
Less: Accumulated Deprecication	(39,535)	(33,665)
Balance - End of Year	$ 21,530	$ 25,400

Depreciation expense was $5,870 and $5,603 for each of the years ended June 30, 2023 and 2022, respectively.

8. USE OF ESTIMATES:

The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

9. TAX QUALIFICATION:

Beginning January 1, 2005, the Retirement System Trust Fund became a qualified plan under IRS Code Section 401(a).

10. RECLASSIFICATIONS:

Certain amounts in 2022 have been reclassified to conform to 2023 presentation. There were no changes to net assets as of June 30, 2022.

REQUIRED SUPPLEMENTARY INFORMATION

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULES OF CHANGES IN NET PENSION LIABILITY
FOR THE TEN YEARS ENDED JUNE 30, 2023

	2023	2022	2021
Total Pension Liability:			
Service Cost	$ 3,129,625	$ 3,277,941	$ 2,911,627
Interest	8,672,255	8,524,373	8,196,122
Changes of Benefit Terms	-	-	1,480,821
Differences Between Expected and Actual Experience	73,851	(1,144,537)	1,827,375
Changes of Assumptions	-	-	1,490,618
Pension Payments	(8,704,085)	(8,682,026)	(8,084,922)
Refunds and Transfers of Member Contributions	155,114	932,184	(51,151)
Net Change in Total Pension Liability	3,326,760	2,907,935	7,770,490
Total Pension Liability - Beginning	139,836,162	136,928,227	129,157,738
Total Pension Liability - Ending (a)	$ 143,162,922	$ 139,836,162	$ 136,928,227
Plan Fiduciary Net Position:			
Contributions - Employer	$ 2,661,795	$ 2,603,329	$ 2,708,221
Contributions - Member	962,668	915,814	954,639
Contributions - Non-employers Contributing Entities	3,525,591	3,205,642	3,258,765
Net Investment Income (Loss)	10,773,658	(16,953,510)	27,743,804
Pension Payments	(8,704,085)	(8,682,026)	(8,084,922)
Refunds and Transfers of Member Contributions	154,649	932,184	(51,151)
Administrative Expenses	(525,996)	(455,977)	(382,626)
Other	(5,870)	(5,603)	(5,603)
Net Change in Plan Fiduciary Net Position	8,842,410	(18,440,147)	26,141,127
Plan Fiduciary Net Position - Beginning	115,315,889	133,756,036	107,614,909
Plan Fiduciary Net Position - Ending (b)	124,158,299	115,315,889	133,756,036
Net Pension Liability - Ending (a) - (b)	$ 19,004,623	$ 24,520,273	$ 3,172,191
Plan Fiduciary Net Position as a % of Total Pension Liability	86.73%	82.46%	97.68%
Covered Payroll	$ 14,787,750	$ 14,462,939	$ 15,045,672
Net Pension Liability as a % of Covered Payroll	128.52%	169.54%	21.08%

(Continued)

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULES OF CHANGES IN NET PENSION LIABILITY
FOR THE TEN YEARS ENDED JUNE 30, 2023

	2020	2019	2018
Total Pension Liability:			
Service Cost	$ 3,080,101	$ 3,159,898	$ 3,125,205
Interest	7,981,023	7,896,866	7,653,135
Changes of Benefit Terms	-	-	846,455
Differences Between Expected and Actual Experience	(837,689)	(2,908,666)	(836,101)
Changes of Assumptions	2,877,832	-	2,856,143
Pension Payments	(7,267,196)	(7,360,001)	(5,545,127)
Refunds and Transfers of Member Contributions	83,500	983,806	760,954
Net Change in Total Pension Liability	5,917,571	1,771,903	8,860,664
Total Pension Liability - Beginning	123,240,167	121,468,264	112,607,600
Total Pension Liability - Ending (a)	$ 129,157,738	$ 123,240,167	$ 121,468,264
Plan Fiduciary Net Position:			
Contributions - Employer	$ 2,452,012	$ 2,349,733	$ 2,364,781
Contributions - Member	824,295	836,475	845,571
Contributions - Non-employers contributing entities	3,168,661	2,992,387	2,931,797
Net Investment Income (Loss)	4,214,886	7,262,222	6,241,507
Pension Payments	(7,267,196)	(7,360,001)	(5,545,127)
Refunds and Transfers of Member Contributions	83,500	983,806	760,954
Administrative Expenses	(395,652)	(383,312)	(386,001)
Depreciation Expense	(5,572)	(5,299)	(6,085)
Net Change in Plan Fiduciary Net Position	3,074,934	6,676,011	7,207,397
Plan Fiduciary Net Position - Beginning	104,539,975	97,863,964	90,656,567
Plan Fiduciary Net Position - Ending (b)	107,614,909	104,539,975	97,863,964
Net Pension Liability - Ending (a) - (b)	$ 21,542,829	$ 18,700,192	$ 23,604,300
Plan Fiduciary Net Position as a % of Total Pension Liability	83.32%	84.83%	80.57%
Covered Payroll	$ 13,622,289	$ 13,821,959	$ 13,910,476
Net Pension Liability as a % of Covered Payroll	158.14%	135.29%	169.69%

(Continued)

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULES OF CHANGES IN NET PENSION LIABILITY
FOR THE TEN YEARS ENDED JUNE 30, 2023

	2017	2016	2015	2014
Total Pension Liability				
Service Cost	$ 3,112,302	$ 2,997,127	$ 2,729,681	$ 2,682,477
Interest	7,638,656	7,426,607	7,252,760	7,479,093
Changes of Benefit Terms	-	-	-	-
Differences Between Expected and Actual Experience	(3,638,201)	(1,645,123)	(458,797)	(5,075,007)
Changes of Assumptions	2,635,915	-	(1,773,716)	3,821,234
Pension Payments	(6,214,152)	(5,544,922)	(5,489,023)	(4,625,620)
Refunds and Transfers of Member Contributions	14,149	4,757	(38,725)	12,511
Net Change in Total Pension Liability	3,548,669	3,238,446	2,222,180	4,294,688
Total Pension Liability - Beginning	109,058,931	105,820,485	103,598,305	99,303,617
Total Pension Liability - Ending (a)	$ 112,607,600	$ 109,058,931	$ 105,820,485	$ 103,598,305
Plan Fiduciary Net Position				
Contributions - Employer	$ 2,754,758	$ 3,108,605	$ 3,305,989	$ 3,242,440
Contributions - Member	882,644	895,995	844,602	790,419
Contributions - Non-employers contributing entities	2,828,601	2,791,647	2,722,290	2,901,833
Net Investment Income (Loss)	10,001,787	(1,595,836)	(201,771)	9,208,738
Pension Payments	(6,214,152)	(5,544,922)	(5,489,023)	(4,624,834)
Refunds and Transfers of Member Contributions	14,149	4,757	(38,725)	12,511
Administrative Expenses	(294,052)	(305,644)	(291,132)	(257,830)
Depreciation Expense	(929)	(928)	(834)	(786)
Net Change in Plan Fiduciary Net Position	9,972,806	(646,326)	851,396	11,272,491
Plan Fiduciary Net Position - Beginning	80,683,761	81,330,087	80,478,691	69,206,200
Plan Fiduciary Net Position - Ending (b)	90,656,567	80,683,761	81,330,087	80,478,691
Net Pension Liability - Ending (a) - (b)	$ 21,951,033	$ 28,375,170	$ 24,490,398	$ 23,119,614
Plan Fiduciary Net Position as a % of Total Pension Liability	80.51%	73.98%	76.86%	77.68%
Covered Payroll	$ 13,773,790	$ 13,816,022	$ 13,632,944	$ 13,370,887
Net Pension Liability as a % of Covered Payroll	159.37%	205.38%	179.64%	172.91%

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULES OF EMPLOYERS' NET PENSION LIABILITY
FOR THE TEN YEARS ENDED JUNE 30, 2023

Fiscal Year End	Total Pension Liability	Plan Fiduciary Net Position	Employers' Net Pension Liability	Plan Fiduciary Net Position as a % of Total Pension Liability	Covered Payroll	Employers' Net Pension Liability as a % of Covered Payroll
2023	$ 143,162,922	$ 124,158,299	19,004,623	86.73 %	$ 14,787,750	128.52 %
2022	139,836,162	115,315,889	24,520,273	82.46	14,462,939	169.54
2021	136,928,227	133,756,035	3,172,192	97.68	15,045,672	21.08
2020	129,157,737	107,614,909	21,542,828	83.32	13,622,289	158.14
2019	123,240,167	104,539,975	18,700,192	84.83	13,821,959	135.29
2018	121,468,264	97,863,964	23,604,300	80.57	13,910,476	169.69
2017	112,607,600	90,656,567	21,951,033	80.51	13,773,790	159.37
2016	109,058,931	80,683,761	28,375,170	73.98	13,816,022	205.38
2015	105,820,485	81,330,087	24,490,398	76.86	13,632,944	179.64
2014	103,598,305	80,478,691	23,119,614	77.68	13,370,887	172.91

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULES OF CONTRIBUTIONS
EMPLOYER AND NON-EMPLOYER CONTRIBUTING ENTITIES
FOR THE TEN YEARS ENDED JUNE 30, 2023

Fiscal Year End	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Liability	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2023	$ 4,900,707	$ 6,187,386	$ (1,286,679)	$ 14,787,750	41.84 %
2022	5,264,443	5,808,971	(544,528)	14,462,939	40.16
2021	5,486,347	5,966,986	(480,639)	15,045,672	39.66
2020	5,380,772	5,620,673	(239,901)	13,622,289	41.26
2019	4,973,846	5,342,120	(368,274)	13,821,959	38.65
2018	4,845,012	5,296,578	(451,566)	13,910,476	38.08
2017	5,011,608	5,583,359	(571,751)	13,773,790	40.54
2016	5,286,296	5,900,252	(613,956)	13,816,022	42.71
2015	5,814,298	6,028,279	(213,981)	13,632,944	44.22
2014	5,868,421	6,144,273	(275,852)	13,370,887	45.95

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULES OF INVESTMENT RETURNS
FOR THE TEN YEARS ENDED JUNE 30, 2023

Fiscal Year-End	Annual Money-Weighted Rate of Return*
2023	9.54 %
2022	(13.14)
2021	26.82
2020	4.28
2019	7.78
2018	6.87
2017	12.74
2016	(1.84)
2015	(0.47)
2014	14.54

*Annual money-weighted rates of return are presented net of investment expense.

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2023 AND 2022

1. SCHEDULE OF CHANGES IN NET PENSION LIABILITY:

The total pension liability contained in this schedule was provided by the System's actuary, Curran Actuarial Consulting, Ltd. The net pension liability is measured as the total pension liability less the amount of the fiduciary net position of the System.

2. SCHEDULE OF EMPLOYERS' NET PENSION LIABILITY:

The schedule of employers' net pension liability shows the percentage of the System's employers' net pension liability as a percentage of covered payroll. The employers' net pension liability is the liability of contributing employers to members for benefits provided through the System. Covered payroll is the payroll on which contributions to the System are based.

3. SCHEDULE OF CONTRIBUTIONS – EMPLOYER AND NON-EMPLOYER CONTRIBUTING ENTITIES:

The difference between the actuarially determined contributions from employer and non-employer contributing entities and the contributions reported from employers and non-employer contributing entities, and the percentage of employer contributions received to covered payroll is presented in this schedule. Ad valorem and state revenue sharing is considered support from non-employer contributing entities.

4. SCHEDULE OF INVESTMENT RETURNS:

The annual money-weighted rate of return is shown in this schedule. The money-weighted rate of return is calculated as the internal rate of return on pension plan investments, net of pension plan investment expense. This expresses investment performance adjusted for the changing amounts actually invested throughout the year, measured using monthly inputs with expenses measured on an accrual basis.

5. ACTUARIAL ASSUMPTIONS:

The information presented in the required supplementary schedules was used in the actuarial valuation for purposes of determining the actuarially determined contribution rate. The assumptions and methods used for the actuarial valuation were recommended by the actuary and adopted by the Board. Additional information on the assumptions and methods used as of the latest actuarial valuation are noted in Note 4. Net Pension Liability of Employers.

6. CHANGES OF ASSUMPTIONS:

Actuarial assumptions over the past nine years are as follows:

Actuarial Assumptions			
Valuation Date	June 30, 2023	June 30, 2022	June 30, 2021
Investment Rate of Return	6.25%	6.25%	6.25%
Inflation Rate	2.30%	2.30%	2.30%
Salary Increases	5.25%	5.25%	5.25%
Mortality Rate - Active Members	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.
Mortality Rate - Annuitant and Beneficiary	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.
Mortality Rate - Disabled	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.

(Continued)

6. CHANGES OF ASSUMPTIONS: (Continued)

Actuarial Assumptions			
Valuation Date	June 30, 2020	June 30, 2019	June 30, 2018
Investment Rate of Return	6.40%	6.50%	6.50%
Inflation Rate	2.30%	2.40%	2.40%
Salary Increases	5.25%	6.00%	6.00%
Mortality Rate - Active Members	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.	RP-2000 Set forward 1 year for males	RP-2000 Set forward 1 year for males
Mortality Rate - Annuitant and Beneficiary	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.	RP-2000 projected to 2030	RP-2000 projected to 2030
Mortality Rate - Disabled	Pub -2010 mortality table multiplied by 120% for males and females using the appropriate MP-2019 improvement scale.	RP-2000 set back 5 years for males and 3 years for females	RP-2000 set back 5 years for males and 3 years for females

(Continued)

6. CHANGES OF ASSUMPTIONS: (Continued)

Actuarial Assumptions				
Valuation Date	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Investment Rate of Return	6.75%	7.00%	7.00%	7.00%
Inflation Rate	2.50%	2.50%	2.50%	2.75%
Salary Increases	6.00%	6.00%	6.00%	6.00%
Mortality Rate - Active Members	RP-2000 Set forward 1 year for males	RP-2000 Set forward 1 year for males	RP-2000 Set forward 1 year for males	RP-2000 Set forward 1 year for males
Mortality Rate - Annuitant and Beneficiary	RP-2000 projected to 2030	RP-2000 projected to 2030	RP-2000 projected to 2030	RP-2000 projected to 2030
Mortality Rate - Disabled	RP-2000 set back 5 years for males and 3 years for females	RP-2000 set back 5 years for males and 3 years for females	RP-2000 set back 5 years for males and 3 years for females	RP-2000 set back 5 years for males and 3 years for females

7. CHANGES IN BENEFIT TERMS:

The System granted a cost of living adjustment to retirees effective January 1, 2021 and January 1, 2018.

SUPPLEMENTARY INFORMATION

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
RETIREMENT SYSTEM TRUST FUND
SUPPLEMENTARY INFORMATION
SCHEDULES OF INVESTMENTS
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

	2023	2022
FIXED INCOME - DOMESTIC:		
Bonds:		
Federal Home Loan Mortgage Corporation	$ 3,566,213	$ 3,026,420
Federal National Mortgage Association	1,796,568	1,766,395
Government National Mortgage Association	69,228	81,162
Corporate bonds	9,507,810	10,113,022
Total Bonds	14,939,819	14,986,999
Mutual Funds:		
Blackrock Multi-Asset Income Fund	5,057,047	5,487,583
PIMCO Diversified Income Fund	11,290,996	10,679,258
JP Morgan Income Builder Fund	4,930,375	5,453,321
Total Mutual Funds	21,278,418	21,620,162
TOTAL FIXED INCOME - DOMESTIC	$ 36,218,237	$ 36,607,161
FIXED INCOME CORPORATE INTERNATIONAL:		
Bonds - corporate international:		
Schlumberger Investments NTS	$ 393,140	$ -
TOTAL FIXED INCOME - CORPORATE INTERNATIONAL	$ 393,140	$ -
EQUITIES - DOMESTIC:		
Marketable Securities:		
Common stock	$ 27,123,422	$ 22,553,894
Mutual Funds:		
Fidelity Total Market Index Fund	17,002,793	14,296,594
TOTAL EQUITIES - DOMESTIC	$ 44,126,215	$ 36,850,488
EQUITIES - INTERNATIONAL:		
Marketable Securities		
Westfield-Foreign Stock	$ 970,891	898,454
Eagle-Foreign Stock	1,813,754	1,245,928
Total Marketable Securities	$ 2,784,645	$ 2,144,382
Mutual Funds		
DFA International Value PRTF -Dimensional	6,318,044	-
Driehaus International Small Cap Growth Fund	5,075,083	4,520,930
Fidelity Total International Index Fund	5,513,543	7,575,489
Vontobel International Equity Fund	5,501,885	7,202,171
Total Mutual Funds	22,408,555	19,298,590
TOTAL EQUITIES - INTERNATIONAL	$ 25,193,200	$ 21,442,972
REAL ESTATE:		
American Core Realty Fund, LP	$ 6,892,578	$ 7,663,793
JP Morgan Special Situation Property Fund	5,608,418	6,896,159
TOTAL REAL ESTATE	$ 12,500,996	$ 14,559,952
ALTERNATIVE INVESTMENTS:		
Equitas Evergreen Fund, L.P.	$ -	$ 1,067
StepStone Crossover Ventures I, L.P.	224,572	280,037
TOTAL ALTERNATIVE INVESTMENTS	$ 224,572	$ 281,104

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
MEMBERS' SUPPLEMENTAL SAVINGS TRUST FUND
SUPPLEMENTARY INFORMATION
SCHEDULES OF INVESTMENTS
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

	2023	2022
FIXED INCOME - DOMESTIC		
Mutual Funds:		
Federated Hermes Intermediate Corporate Bonds	$ 19,315	$ 34,293
Fidelity Short Term Treasury Bonds	33,361	48,175
Fidelity Interm Treasury Bonds	31,201	33,174
Vanguard Short-Term Corporate Bonds	18,683	21,142
Vanguard Mortgage-Backed Security Index	62,188	68,695
Total Mutual Funds	$ 164,748	205,479
Exchange Traded Funds		
iShares Core US Aggregate Bond ETF	$ 9,153	$ -
Total Exchange Traded Funds	$ 9,153	$ -
TOTAL FIXED INCOME - DOMESTIC	$ 173,901	$ 205,479
EQUITIES - DOMESTIC:		
Exchange Traded Funds:		
iShares Russell 2000 ETF	$ -	$ 1,355
iShares S&P Small-Cap ETF	6,378	-
iShares Core S&P Mid-Cap ETF	19,872	15,157
iShares Core S&P 500 ETF	$ 74,879	$ 66,351
Total Exchange Traded Funds	$ 101,129	82,863
TOTAL EQUITIES - DOMESTIC	$ 101,129	$ 82,863
EQUITIES - INTERNATIONAL:		
Exchange Traded Funds:		
iShares Core MSCI EAFE ETF	$ 11,610	$ 5,002
iShares S&P Global Infrastucture ETF	3,099	1,262
iShares Core MSCI Emerging Markets	3,155	3,630
Schwab Intl Small Cap Equity ETF	1,621	1,343
TOTAL EQUITIES - INTERNATIONAL	$ 19,485	$ 11,237

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
SUPPLEMENTARY INFORMATION
SCHEDULES OF ADMINISTRATIVE EXPENSES
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

	2023	2022
Accountant	$ 83,519	$ 73,350
Actuarial	53,190	54,405
Administrative	55,800	54,180
Bank charges	5,782	4,975
Board member-per diem	1,950	2,100
Board of trustees - Meeting/Travel	14,727	13,411
Computer	3,875	1,753
Insurance	45,257	49,742
Legal	62,517	14,347
Membership dues and subscriptions	300	550
Miscellaneous	27,574	25,769
Office expense	8,027	8,775
Payroll expenses	145,168	134,037
Rent	14,400	14,400
Telephone	3,910	4,183
TOTAL EXPENSES	$ 525,996	$ 455,977

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
SUPPLEMENTARY INFORMATION
SCHEDULES OF BOARD COMPENSATION
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

TRUSTEE	2023	2022
Charlene Menard	$ 300	$ 375
Brian Champagne	375	300
Billie Meyer	225	375
Shanika Olinde	375	375
Joanne Reed	375	375
Dwayne Wall	300	300
	$ 1,950	$ 2,100

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
SUPPLEMENTARY INFORMATION
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS
TO AGENCY HEAD
FOR THE YEAR ENDED JUNE 30, 2023

Agency head: Chair of the Board	Dwayne Wall July 1, 2022 - December 30, 2022	Joanne Reed January 1, 2023 - June 30, 2023	Total
Purpose			
Per diem	$ 150	$ 150	$ 300
Travel	192	914	1,107
Total	$ 342	$ 1,064	$ 1,407

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

December 1, 2023

Registrars of Voters Employees'
Retirement System of Louisiana
P. O. Box 1959
Gonzales, LA 70707

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Registrars of Voters Employees' Retirement System, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Registrars of Voters Employees' Retirement System's basic financial statements, and have issued our report thereon dated December 1, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Registrars of Voters Employees' Retirement System's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Registrars of Voters Employees' Retirement System's internal control. Accordingly, we do not express an opinion on the effectiveness of the Registrars of Voters Employees' Retirement System's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of Registrars of Voters Employees' Retirement System's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Registrars of Voters Employees' Retirement System's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Duplantier, Hrapmann, Hogan and Maher, LLP

New Orleans, Louisiana

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM
SUMMARY SCHEDULE OF FINDINGS
FOR THE YEARS ENDED JUNE 30, 2023

SUMMARY OF AUDITOR'S RESULTS:

1. The opinion issued on the financial statements of Registrars of Voters Employees' Retirement System for the year ended June 30, 2023 was unmodified.

2. The audit disclosed no instances of noncompliance.

3. Findings required to be reported under Generally Accepted Government Auditing Standards:

   None

4. Status of prior year comments:

   None

REGISTRARS OF VOTERS
EMPLOYEES' RETIREMENT SYSTEM

INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES

FOR THE FISCAL YEAR JULY 01, 2022
THROUGH JUNE 30, 2023

REGISTRARS OF VOTERS EMPLOYEES' RETIREMENT SYSTEM

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INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES
FOR THE FISCAL YEAR JULY 01, 2022 THROUGH JUNE 30, 2023

November 29, 2023

Board of Directors
Registrars of Voters Employees' Retirement System
and The Louisiana Legislative Auditor

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal year July 01, 2022 through June 30, 2023. Registrars of Voters Employees' Retirement System's management is responsible for those C/C areas identified in the SAUPs.

Registrars of Voters Employees' Retirement System has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in the LLA's SAUPs for the fiscal year July 01, 2022 through June 30, 2023. Additionally, the LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) Written Policies and Procedures

A. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:

a. ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.

b. ***Purchasing***, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.

c. ***Disbursements***, including processing, reviewing, and approving.

d. ***Receipts/Collections***, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

e. ***Payroll/Personnel***, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.

f. ***Contracting***, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

g. ***Travel and Expense Reimbursement***, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

h. ***Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)***, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).

i. ***Ethics***, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

j. ***Information Technology Disaster Recovery/Business Continuity***, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

k. ***Prevention of Sexual Harassment***, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

2) Board or Finance Committee

A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and

a. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

b. For those entities reporting on the governmental accounting model, observe whether the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on proprietary funds, and semi-annual budget- to-actual, at a minimum, on all special revenue funds. *Alternatively, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*

c. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

d. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

3) Bank Reconciliations

A. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:

a. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);

b. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and

c. Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

4) Collections (excluding electronic funds transfers)

A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

Results: No findings were noted as a result of applying the above agreed-upon procedures.

B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that

a. Employees responsible for cash collections do not share cash drawers/registers,

b. Each employee responsible for collecting cash is not also responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit;

c. Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit; and

d. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, is (are) not also responsible for collecting cash, unless another employee/official verifies the reconciliation.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was in force during the fiscal period.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

D. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3A (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternatively, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:

a. Observe that receipts are sequentially pre-numbered.

b. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

c. Trace the deposit slip total to the actual deposit per the bank statement.

d. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than $100 and the cash is stored securely in a locked safe or drawer).

e. Trace the actual deposit per the bank statement to the general ledger.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

5) *Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)*

A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

Results: No findings were noted as a result of applying the above agreed-upon procedures.

B. For each location selected under procedure #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, then inquire of employees about their job duties), and observe that job duties are properly segregated such that

a. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order or making the purchase;

b. At least two employees are involved in processing and approving payments to vendors;

c. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files,

d. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments, and

e. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

C. For each location selected under procedure #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and

a. Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates that deliverables included on the invoice were received by the entity, and

b. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)

A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

Results: No findings were noted as a result of applying the procedure above.

B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement). Obtain supporting documentation, and

a. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved) by someone other than the authorized card holder (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality, should not be reported), and

b. Observe that finance charges and late fees were not assessed on the selected statements.

Results: No findings were noted as a result of applying the procedure above.

C. Using the monthly statements or combined statements selected under procedure #6B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and observe whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

Results: No findings were noted as a result of applying the procedure above.

7) Travel and Travel-Related Expense Reimbursements (excluding card transactions)

A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements and obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected

a. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov),

b. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased;

c. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures procedure #1A(vii); and

d. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

8) Contracts

A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternatively, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and

a. Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law;

b. Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter);

c. If the contract was amended (e.g., change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, the documented approval); and

d. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

9) Payroll and Personnel

A. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

B. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under procedure #9A above, obtain attendance records and leave documentation for the pay period, and

a. Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory).

b. Observe whether supervisors approved the attendance and leave of the selected employees or officials;

c. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records; and

d. Observe the rate paid to the employees or officials agrees to the authorized salary/pay rate found within the personnel file.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

C. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials and obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee's or official's cumulative leave records, agree the pay rates to the employee's or official's authorized pay rates in the employee's or official's personnel files, and agree the termination payment to entity policy.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

D. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

10) Ethics

A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A obtain ethics documentation from management, and

a. Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and

b. Observe whether the entity maintains documentation which demonstrates that each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

B. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

11) Fraud Notice

A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

B. Observe that the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

12) Information Technology Disaster Recovery/Business Continuity

A. Perform the following procedures,

a. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.

b. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if there is no written documentation, then inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.

c. Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

Results: We performed the procedure and discussed the results with management.

B. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

13) Prevention of Sexual Harassment

A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.

Results: No findings were noted as a result of applying the above agreed-upon procedures.

B. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

Results: No findings were noted as a result of applying the above agreed-upon procedures.

C. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that the report includes the applicable requirements of R.S. 42:344:

a. Number and percentage of public servants in the agency who have completed the training requirements;

b. Number of sexual harassment complaints received by the agency;

c. Number of complaints which resulted in a finding that sexual harassment occurred;

d. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and

e. Amount of time it took to resolve each complaint.

Results: No findings were noted as a result of applying the above agreed-upon procedures

We were engaged by Registrars of Voters Employees' Retirement System to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to, and did not, conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Registrars of Voters Employees' Retirement System and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the results of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Duplantier, Hrapmann, Hogan and Maher, LLP

New Orleans, Louisiana