

Beauregard Community Concerns, Inc.  
DERIDDER, LOUISIANA

FINANCIAL STATEMENTS  
June 30, 2004

*Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.*

Release Date 2/2/05

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John A. Windham, CPA

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Beauregard Community Concerns, Inc.  
DeRidder, Louisiana

I have audited the accompanying statement of net assets of Beauregard Community Concerns, Inc. (a nonprofit organization) as of June 30, 2004, and the related statement of activities and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Beauregard Community Concerns, Inc. as of June 30, 2004, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report dated, December 17, 2004, on my consideration of Beauregard Community Concerns, Inc.'s internal control over financial reporting and my tests of its compliance with certain provisions of laws, contracts, and grants. That report is an integral part of an audit performed with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of my audit.

Beauregard Community Concerns, Inc., has not presented management's discussion and analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statement.



DeRidder, Louisiana  
December 17, 2004

**BASIC FINANCIAL STATEMENTS**

Statement of Net Assets  
June 30, 2004

ASSETS	
Current Assets	
Cash and cash equivalents	\$ 72,915
Grant receivable	36,332
Capital assets, net	188,525
Total assets	<u>\$ 297,772</u>
LIABILITIES	
Current Liabilities	
Accounts payable	\$ 9,324
Payroll taxes payable	1,136
Current portion of notes payable	11,426
Total current liabilities	<u>\$ 21,886</u>
Noncurrent Liabilities	
Notes payable	<u>\$ 19,368</u>
Total liabilities	<u>\$ 41,254</u>
NET ASSETS	
Unrestricted	<u>\$ 256,518</u>
Total liabilities and net assets	<u>\$ 297,772</u>

The accompanying notes are an integral part of this statement.

Statement of Activities  
For the Year Ended June 30, 2004

	Expenses	Program Revenues		Net (Expenses) Revenues and Changes in Net
		Fees Generated by Fundraiser	Operating Grants and Contributions	Program Services
Program Services:				
Womens' Shelter	\$ 457,609	\$ -	\$ 456,187	\$ (1,422)
Fundraising	8,420	21,182	-	12,762
Interest on debt	1,620	-	-	(1,620)
Total program services	<u>\$ 467,649</u>	<u>\$ 21,182</u>	<u>\$ 456,187</u>	<u>\$ 9,720</u>
General revenues:				
Investment income				855
Miscellaneous				456
			Total general revenues	<u>1,311</u>
			Change in net assets	<u>11,031</u>
Net assets at beginning of year				245,487
Net assets at end of year				<u>\$ 256,518</u>

The accompanying notes are an integral part of the statement.

Beauregard Community Concerns, Inc.

Statement C

Balance Sheet  
June 30, 2004

ASSETS

Current Assets		
Cash and cash investments	\$	72,915
Grant receivable		36,332
Capital assets, net		188,525
Total assets	\$	<u>297,772</u>

LIABILITIES AND FUND BALANCES

Current Liabilities:		
Accounts payable	\$	9,324
Payroll taxes payable		1,136
Current portion of notes payable		11,426
Total current liabilities	\$	<u>21,886</u>
Noncurrent Liabilities:		
Notes payable	\$	<u>19,368</u>
Total liabilities	\$	<u>41,254</u>
Fund Balances:		
Unrestricted	\$	<u>256,518</u>
Total liabilities and fund balances	\$	<u>297,772</u>

The accompanying notes are an integral part of this statement.

Statement of Revenues, Expenditures and Changes in Net Assets  
For the Year Ended June 30, 2004

SUPPORT AND REVENUE

## SUPPORT

## Grants

## Government:

OWP	\$	117,817
VAWA		17,508
ESGP		4,223
LCADV		39,513
CAC		38,104
CACFP		4,258
		<u>221,423</u>

Total government grants

\$ 221,423

## Private:

United Way	\$	130,044
IOLTA		8,925

Total private grants

\$ 138,969

Total grants

\$ 360,392

## Cash contributions:

Individuals	\$	1,090
Business		3,771
		<u>4,861</u>

Total cash contributions

\$ 4,861

## Contributed materials and services:

Individuals	\$	74,095
Business		16,839

Total contributed materials and services

\$ 90,934

Total contributions

\$ 95,795

## Fund raising

\$ 21,182

Total Support

\$ 477,369

(Continued)

Statement of Revenues, Expenditures and Changes in Net Assets  
For the Year Ended June 30, 2004

REVENUE	
Interest income	\$ 855
Miscellaneous income	456
Total Revenue	<u>\$ 1,311</u>
 Total Support and Revenue	 <u>\$ 478,680</u>
<u>EXPENSES</u>	
Program services:	
June M. Jenkins Women's Shelter	\$ 459,229
Supporting service:	
Fund raising	<u>\$ 8,420</u>
Total Expenses	<u>\$ 467,649</u>
Excess (deficiency) of support and revenue over expenses	\$ 11,031
Net assets, beginning of year	245,487
Net assets, end of year	<u>\$ 256,518</u>
	(Concluded)

The accompanying notes are an integral part of this statement.

Statement of Functional Expenses  
For the Year Ended June 30, 2004

	Program Services	Fund Raising	Total Expenses
Salaries and related benefits	\$ 196,443	\$ -	\$ 196,443
Payroll taxes	14,887	-	14,887
Unemployment expense	169	-	169
Health insurance	12,453	-	12,453
Workers compensation	8,581	-	8,581
Total salaries and related expenses	<u>\$ 232,533</u>	<u>\$ -</u>	<u>\$ 232,533</u>
Supplies	\$ 54,677	\$ 1,180	\$ 55,857
Telephone	11,279	-	11,279
Professional services	5,725	6,750	12,475
Client assistance	8,765	-	8,765
Membership dues	3,626	-	3,626
Travel and training	12,459	-	12,459
Postage	760	-	760
Printing and publishing	1,353	490	1,843
Occupancy	19,101	-	19,101
Equipment rental & maintenance	2,251	-	2,251
Building maintenance	2,866	-	2,866
Donated materials	85,953	-	85,953
Donated services	2,006	-	2,006
Insurance	1,385	-	1,385
Interest Expense	1,620	-	1,620
Miscellaneous	40	-	40
Total expenses before depreciation	<u>\$ 213,866</u>	<u>\$ 8,420</u>	<u>\$ 222,286</u>
Depreciation			
Purchased assets	<u>\$ 12,830</u>	<u>\$ -</u>	<u>\$ 12,830</u>
Total expenses	<u>\$ 459,229</u>	<u>\$ 8,420</u>	<u>\$ 467,649</u>

The accompanying notes are an integral part of this statement.

Statement of Cash Flows  
For the Year Ended June 30, 2004

Cash flows from operating activities:	
Cash received from grants	\$ 357,766
Cash received from contributions	95,795
Cash received from fundraisers	21,182
Cash received from other	456
Cash payments for program activities	(206,649)
Cash payments to employees for services	(236,008)
Cash payments for fundraising	(8,420)
Net cash provided by operating activities	<u>\$ 24,122</u>
Cash flows from capital and related financing activities:	
Acquisition and construction of capital assets	\$ (11,083)
Retirement of debt	(11,354)
Interest expense	(1,620)
Net cash used by capital and related financing activities	<u>\$ (24,057)</u>
Cash flows from investing activities:	
Interest income	<u>\$ 855</u>
Net increase (decrease) in cash and cash investments	\$ 920
Cash and Cash investments, July 1	<u>71,995</u>
Cash and Cash investments, June 30	<u>\$ 72,915</u>
	(Continued)

The accompanying notes are an integral part of this statement.

Statement of Cash Flows  
For the Year Ended June 30, 2004Reconciliation of net income from operations  
to net cash provided by operating activities:

Net income from operations	\$	11,031
Adjustments to reconcile income (loss) from operations to net cash provided by operating activities:		
Depreciation	\$	12,830
Interest income		(855)
Interest expense		1,620
Change in assets and liabilities:		
Increase in grants receivable		(2,626)
Decrease in payroll taxes payable		(3,475)
Increase in accounts payable		5,597
Net cash provided by operating activities	\$	<u>24,122</u>
		(Concluded)

The accompanying notes are an integral part of this statement.

Beauregard Community Concerns, Inc.

Notes to the Financial Statements  
For the Year Ending June 30, 2004

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the activities of Beauregard Community Concerns, Inc.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not property included among program revenues are reported instead as general revenues.

**(a) Organization**

Beauregard Community Concerns, Inc. is a Louisiana non-profit corporation. This corporation is organized and it shall be operated exclusively for charitable, religious, and educational purposes, within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, including for purposes, to purchase, acquire, hold, use, manage, alienate or encumber property of any kind, necessary and proper to protect the best interest of abused women and dependent children; and the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code or the corresponding section of any future federal tax code.

**(b) Method of Accounting**

The financial statements of Beauregard Community Concerns, Inc. have been prepared on the accrual basis of accounting, and accordingly reflect all significant receivables, payables, and other liabilities.

**(c) Basic Programs**

The basic programs of Beauregard Community Concerns, Inc. is to provide a shelter for abused women and dependent children.

**(d) Income Taxes**

The organization is qualified as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code and is not subject to federal income tax. In addition, the organization has been determined by the Internal Revenue Service not to be a private foundation within Section 509 (a) of the Code.

**(e) Support and Revenue**

All contributions and revenues received are considered to be available for unrestricted use unless specifically restricted by the donor.

Beauregard Community Concerns, Inc.

Notes to the Financial Statements (Continued)

**(f) Fixed Assets**

It is the Organization's policy to capitalize property and equipment over \$1,000. Lesser amounts are expensed. Purchased property and equipment is capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time.

**(g) Depreciation**

Depreciation is computed on a straight-line basis over the estimated useful life of the asset, which ranges from 5-40 years. Depreciation expense for the year ended June 30, 2004 amounted to \$12,830.

**(h) Cash and Cash Equivalents**

The organization considers all short-term debt investments purchased with maturity of three months or less to be cash equivalents. Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts.

**2. FIXED ASSETS AND DEPRECIATION**

Fixed assets are included on the balance sheet net of accumulated depreciation. Depreciation of all exhaustible fixed assets is charged as an expense against operations. Depreciation is computed using the straight-line method.

A summary of the organization's assets follows:

Purchased Equipment	\$	236,445
Less: accumulated depreciation		<u>(47,920)</u>
Net	\$	<u>188,525</u>

**3. DONATED FACILITIES, MATERIALS AND SERVICES**

Donated materials, equipment, and use of facilities (if any) are reflected as contributions or fund raising support in the accompanying statements at their estimated values at the date of receipt. Donated services (if any) are recognized as contributions in accordance with SFAS No. 116, Accounting for Contributions Received and Contributions Made, if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills and would otherwise be purchased by the organization. Volunteers also provided services throughout the year that are not recognized as contributions in the financial statements since the criteria for SFAS No. 116 are not met.

**4. ECONOMIC DEPENDENCY**

The organization receives a substantial portion of its total support from OWP (Office on Women's Policy) and United Way. During the period ended June 30, 2004, Beauregard Community Concerns, Inc. received \$117,817 and \$130,044 respectively, in grant support which represents 52% of total support.

Beauregard Community Concerns, Inc.

Notes to the Financial Statements (Continued)

**5. FUNDING**

Beauregard Community Concerns, Inc., receives funds from the Louisiana Bar Foundation under the IOLTA program. The monies are used to pay salaries and related expenses for services provided by legal advocates. The funds received for the year ended June 30, 2004, amounted to \$8,925. Beauregard Community Concerns, Inc., receives funds from the State of Louisiana Office on Women's Policy. The monies are used to pay salaries of organization employees. The funds received for the year ended June 30, 2004, amounted to \$117,817. Total salary and related benefit expenses (less legal advocates) paid during the fiscal year amounted to \$232,533. The excess expenses were paid for with funding provided by other funding organizations.

**6. LOUISIANA EMERGENCY SHELTER GRANT**

Beauregard Community Concerns, Inc. receives funds from a Louisiana Emergency Shelter Grant, which are received and disbursed by the Beauregard Parish Police Jury, and is included in the accompanying financial statements. This grant is provided by the United States Office of Community Services and is passed through the United States Office of Community Services. The monies are used to provide a temporary emergency shelter as a protective service for preventing or remedying neglect, abuse, or exploitation of children and adults. The funds amounted to \$4,223 for the year ended June 30, 2004.

**7. RECEIVABLES**

The following is a summary of receivables for June 30, 2004:

Class of Receivable

Grants:

LCADV	\$ 14,756
OWP	20,270
VAWA	1,306
Total	<u>\$ 36,332</u>

**8. ACCOUNTS AND OTHER PAYABLES**

The following is a summary of payables at June 30, 2004:

Class of Payable

Accounts	\$ 9,324
Payroll taxes	1,136
Total	<u>\$ 10,460</u>

Beauregard Community Concerns, Inc.

Notes to the Financial Statements (Concluded)

8. CHANGES IN NOTES PAYABLE

The following is a summary of the note payable at June 30, 2004:

	<u>Note Payable</u>	<u>Promissory Note</u>	<u>Total</u>
Notes Payable			
at June 30, 2003	\$ 22,149	\$ 20,000	\$ 42,149
Additions	-	-	-
Principal payments	<u>(1,355)</u>	<u>(10,000)</u>	<u>(11,355)</u>
Notes Payable			
at June 30, 2004	<u>\$ 20,794</u>	<u>\$ 10,000</u>	<u>\$ 30,794</u>

Notes payable are comprised of the following individual issues.

Demand Note Payable - City Savings Bank & Trust Co.

\$25,000 Note payable to the order of Bearer Due on Demand dated of even date, payable at City Savings Bank & Trust Co., 301 N. Pine Street, DeRidder, LA, 70634 and stipulating to bear interest at the rate of sixteen percent per annum from date until paid.

\$20,794

Promissory Note - Harper

\$30,000 Promissory note payable to the order of Brenda Harper in three annual installments of \$10,000 to include interest and be due November 1st of each year until paid.

\$10,000

<u>Year Ending June 30,</u>	<u>Principal Payments</u>	<u>Interest Payments</u>	<u>Total</u>
2005	\$ 11,540	\$ 1,435	\$ 12,975
2006	1,662	1,313	2,975
2007	1,795	1,180	2,975
2008	1,937	1,038	2,975
2009	2,092	883	2,975
Thereafter	<u>10,342</u>	<u>1,729</u>	<u>12,071</u>
Total	<u>\$ 29,368</u>	<u>\$ 7,578</u>	<u>\$ 36,946</u>

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John A. Windham, CPA

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING  
STANDARDS*

Board of Directors  
Beauregard Community Concerns, Inc.  
DeRidder, Louisiana

I have audited the financial statements of Beauregard Community Concerns, Inc., (a nonprofit organization), as of and for the year ended June 30, 2004 and have issued my report thereon dated December 17, 2004. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Beauregard Community Concerns, Inc.'s financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing my audit, I considered Beauregard Community Concerns, Inc.'s internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

Beauregard Community Concerns, Inc.  
Board of Directors  
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This report is solely intended for the information and use of the Board of Directors, Beauregard Community Concerns, Inc.'s management, others within the organization and the Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties, although under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Jeffrey L. Windham, CPA*

DeRidder, Louisiana  
December 17, 2004