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ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Financial Report

Year Ended June 30, 1996

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date DEC 15 1997

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DARNALL, SIKES, KOLDER, FREDERICK & RAINEY

(A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS)

Offices

E. Larry Sikes, CPA
C. Burton Kolder, CPA
Danny P. Frederick, CPA
Chris Rainey, CPA
Clayton E. Darnall, CPA
Eugene H. Darnall, II, CPA
Russell F. Champagne, CPA
Victor R. Slaven, CPA

RETIRED

Eugene H. Darnall, CPA 1990

Lloyd F. Dore, Jr., CPA
Paula D. Bihn, CPA
Christine L. Cousin, CPA
Stephanie M. Higginbotham, CPA
Conrad D. Chapmar, CPA
Kathleen T. Darnall, CPA
Jennifer S. Ziegler, CPA
P. Troy Courville, CPA
Stephen R. Dischler, MBA, CPA
Douglas D. Marcantel, CPA

INDEPENDENT AUDITOR'S REPORT

125 Rue Beauregard
Lafayette, LA 70502
(318) 232-3312

1201 Brashear Avenue
Suite 301
Morgan City, LA 70380
(504) 384-6264

408 W. Cotton Street
Ville Platte, LA 70586
(318) 363-2792

113 East Bridge Street
Breaux Bridge, LA 70517
(318) 332-4020

404 Pere Megret
Abbeville, LA 70510
(318) 893-5470

1231 E. Laurel Avenue
Eunice, LA 70535
(318) 457-4146

The Honorable Gregory Champagne
St. Charles Parish Sheriff
Hahnville, Louisiana

We have audited the accompanying general purpose financial statements of the St. Charles Parish Sheriff, as of and for the year ended June 30, 1996, as listed in the table of contents. These general purpose financial statements are the responsibility of the St. Charles Parish Sheriff. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards; Government Auditing Standards, issued by the Comptroller General of the United States; and the provisions of Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments." Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the St. Charles Parish Sheriff, as of June 30, 1996, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated September 27, 1996, on our consideration of the St. Charles Parish Sheriff's internal control structure and a report dated September 27, 1996 on its compliance with laws and regulations.

MEMBER OF
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying financial information listed as "Supplemental Information" in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the St. Charles Parish Sheriff. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the respective general purpose financial statements taken as a whole.

The financial information for the preceding year which is included for comparative purposes was taken from the financial report for that year in which we expressed an unqualified opinion on the general purpose financial statements of the St. Charles Parish Sheriff.

Darnall, Sikes, Kolder, Frederick & Rainey

A Corporation of Certified Public Accountants

Lafayette, Louisiana
September 27, 1996

GENERAL PURPOSE FINANCIAL STATEMENTS
(COMBINED STATEMENTS - OVERVIEW)

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Combined Balance Sheet - All Fund Types and Account Groups
June 30, 1996

	Governmental Fund Type General Fund	Fiduciary Fund Type Agency Funds	Account Groups		Totals (Memorandum Only)	
			General Fixed Assets	General Long-Term Obligations	1996	1995
ASSETS						
Cash	\$ 2,000	\$ 21,131	\$ -	\$ -	\$ 23,131	\$ 22,690
Interest-bearing deposits	2,176,599	9,636,033	-	-	11,812,632	10,781,004
Investments	-	-	-	-	-	588,072
Receivables -						
Accrued interest	19,579	-	-	-	19,579	10,792
Due from other governmental units	136,891	-	-	-	136,891	135,912
Due from other funds	806	-	-	-	806	875
Other	108,179	-	-	-	108,179	69,262
Inventory	6,211	-	-	-	6,211	5,471
Prepaid expenses	5,283	-	-	-	5,283	24,910
Office furniture and equipment	-	-	3,317,205	-	3,317,205	3,142,384
Amount to be provided for retirement of general long-term obligations	-	-	-	138,384	138,384	180,993
Total assets	\$2,455,548	\$9,657,164	\$3,317,205	\$138,384	\$15,568,301	\$14,962,365
LIABILITIES AND FUND EQUITY						
Liabilities:						
Accounts payable	\$ 90,616	\$ -	\$ -	\$ -	\$ 90,616	\$ 90,424
Claims payable	25,400	-	-	-	25,400	83,067
Other accrued liabilities	1,128	-	-	-	1,128	-
Due to other funds	-	806	-	-	806	875
Due to inmates	-	21,123	-	-	21,123	20,612
Due to taxing bodies and others	-	9,635,235	-	-	9,635,235	9,089,973
Vacation leave payable	-	-	-	138,384	138,384	180,993
Total liabilities	117,144	9,657,164	-	138,384	9,912,692	9,465,944
Fund equity:						
Investment in general fixed assets	-	-	3,317,205	-	3,317,205	3,142,384
Fund balance -						
Reserved for inventory	6,211	-	-	-	6,211	5,471
Reserved for prepaid items	5,283	-	-	-	5,283	24,910
Unreserved:						
Designated for specific purposes	320,128	-	-	-	320,128	359,330
Unreserved	2,006,782	-	-	-	2,006,782	1,964,326
Total fund balance	2,338,404	-	-	-	2,338,404	2,354,037
Total fund equity	2,338,404	-	3,317,205	-	5,655,609	5,496,421
Total liabilities and fund equity	\$2,455,548	\$9,657,164	\$3,317,205	\$138,384	\$15,568,301	\$14,962,365

The accompanying notes are an integral part of this statement.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance -
Budget (GAAP Basis) and Actual
Governmental Fund Type - General Fund
Year Ended June 30, 1996
With Comparative Actual Amounts for Year Ended June 30, 1995

	1996		Variance - Favorable - (Unfavorable)	1995 Actual
	Budget	Actual		
Revenues:				
Ad valorem taxes	\$ 7,300,000	\$ 7,365,487	\$ 65,487	\$6,994,423
Intergovernmental revenues -				
Federal grants	105,000	67,138	(37,862)	54,345
State revenue sharing (net)	297,820	297,820	-	293,710
State supplemental pay	500,000	500,156	156	466,742
Miscellaneous	645,000	336,137	(308,863)	250,865
Fees, charges, and commissions for services -				
Civil and criminal fees	448,500	484,910	36,410	463,684
Court attendance	16,000	16,400	400	16,040
Transporting prisoners	13,000	12,762	(238)	14,580
Feeding and keeping prisoners	180,000	191,182	11,182	193,876
Telephone commissions	-	22,236	22,236	6,135
Interest income	108,000	122,245	14,245	136,776
Miscellaneous	420,353	872,483	452,130	956,158
Total revenues	<u>10,033,673</u>	<u>10,288,956</u>	<u>255,283</u>	<u>9,847,334</u>
Expenditures:				
Current -				
Public safety:				
Personal services and related benefits	6,769,376	6,790,756	(21,380)	6,197,201
Operating services	1,336,364	1,334,200	2,164	1,266,731
Operation and maintenance	1,555,584	1,556,113	(529)	1,377,988
Travel and other charges	5,000	5,750	(750)	5,126
Debt service	15,331	15,331	-	12,517
Capital outlay	619,153	602,439	16,714	448,214
Total expenditures	<u>10,300,808</u>	<u>10,304,589</u>	<u>(3,781)</u>	<u>9,307,777</u>
Excess (deficiency) of revenues over expenditures	(267,135)	(15,633)	251,502	539,557
Fund balance, beginning	<u>2,354,037</u>	<u>2,354,037</u>	<u>-</u>	<u>1,814,480</u>
Fund balance, ending	\$ 2,086,902 =====	\$ 2,338,404 =====	\$251,502 =====	\$2,354,037 =====

The accompanying notes are an integral part of this statement.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements

(1) Summary of Significant Accounting Policies

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the Sheriff serves a four year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, serving subpoenas, et cetera.

As the chief law enforcement officer of the parish, the Sheriff is responsible for enforcing state and local laws, ordinances, et cetera, within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols, investigations, et cetera, and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, the Sheriff, when requested, provides assistance to other law enforcement agencies within the parish.

As the ex-officio tax collector of the parish, the Sheriff is responsible for collecting and distributing ad valorem property taxes, parish occupational licenses, state revenue sharing funds, sportsmen's licenses, and fines, costs, and bond forfeitures imposed by the district court.

The accounting and reporting policies of the St. Charles Parish Sheriff (Sheriff) conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of the industry audit guide, Audits of State and Local Governmental Units.

The following is a summary of certain significant accounting policies:

A. Financial Reporting Entity

For financial reporting purposes, the Sheriff includes all funds, account groups, activities, et cetera, that are controlled by the Sheriff as an independently elected parish official. As an independently elected parish official, the Sheriff is solely responsible for the operations of his office, which include the hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds. Other than certain operating expenditures of the Sheriff's office that are paid or provided by the parish council as required

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

by Louisiana law, the Sheriff is financially independent. Accordingly, the Sheriff is a separate governmental reporting entity. Certain units of local government, over which the Sheriff exercises no oversight responsibility, such as the parish council, parish school board, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from those of the parish Sheriff.

B. Fund Accounting

The accounts of the Sheriff are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. Revenues are accounted for in these individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The funds presented in the financial statements are described as follows:

General Fund

The General Fund, as provided by Louisiana Revised Statute 33:1422, is the principal fund of the Sheriff's office and accounts for the operations of the Sheriff's office. The Sheriff's primary source of revenue is an ad valorem tax levied by the law enforcement district. Other sources of revenue include state revenue sharing, state supplemental pay for deputies, civil and criminal fees, and fees for court attendance and maintenance of prisoners. General operating expenditures are paid from this fund.

Agency Funds

The agency funds are used as depositories for civil suits, cash bonds, taxes, fees, et cetera. Disbursements from these funds are made to various parish agencies, litigants in suits, et cetera, in the manner prescribed by law. The agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

C. General Fixed Assets and Long-Term Obligations

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, rather than in the General Fund. General fixed assets provided by the parish council are not recorded within the general fixed assets account group. No depreciation has been provided on general fixed assets.

All purchased fixed assets are stated at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are stated at their estimated fair market value on the date donated. Estimated amounts are immaterial in relation to total fixed assets.

Long-term obligations expected to be financed from governmental funds are accounted for in the general long-term obligations account group, not in the General Fund.

The two account groups are not funds. They are concerned only with the measurement of financial position and do not involve measurement of results of operations.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The accompanying general purpose financial statements have been prepared on the modified accrual basis of accounting, except for the Agency Funds which are prepared on the cash basis of accounting, which approximates the modified accrual basis of accounting. The General Fund uses the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes and the related state revenue sharing are recorded in the year taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December, January, and February of the fiscal year.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

Intergovernmental revenues and fees, charges and commissions for services are recorded when the Sheriff is entitled to the funds.

Interest on interest-bearing deposits is recorded or accrued as revenues when earned. Substantially all other revenues are recorded when received.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except that principal and interest on general long-term obligations are recognized when due. Purchases of various operating supplies are regarded as expenditures at the time purchased.

Other Financing Sources

General fixed assets acquired through capital lease agreements are recognized as other financing sources and capital outlay expenditures at the time of acquisition. Also, proceeds from long-term loans are recognized as other financing sources when received.

E. Budget and Budgetary Accounting

The Sheriff follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The chief administrative deputy prepares a proposed budget and submits it to the Sheriff for the fiscal year no later than fifteen days prior to the beginning of each fiscal year.
2. A summary of the proposed budget is published and the public is notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
3. A public hearing is held on the proposed budget at least ten days after publication of the call for a hearing.
4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is legally adopted prior to the commencement of the fiscal year for which the budget is being adopted.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

5. All budgetary appropriations lapse at the end of each fiscal year.
6. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts included in the accompanying financial statements are as originally adopted or as finally amended by the Sheriff. Such amendments were not material in relation to the original appropriations.

F. Interest-Bearing Deposits

Interest-bearing deposits are stated at cost, which approximates market.

G. Investments

Under state law, the Sheriff may invest in United States bonds, treasury notes, or treasury bills. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are stated at cost.

H. Inventory

The inventory is stated at cost, which is determined by the first-in, first-out method. Inventory consists of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are consumed or used. Reported inventories are equally offset by a fund balance reserve which indicates that they do not constitute "available spendable resources" even though they are a component of total assets.

I. Vacation and Sick Leave

Employees of the Sheriff's office earn from 1/2 - 2 1/2 days per month or 3 - 30 days per year of vacation leave depending on total years of service and number of hours worked. The maximum vacation leave carryover allowed, at the beginning of each fiscal year, is 5 days unless otherwise approved. Employees earn from 1/4 - 1 1/4 days per month or 3 - 15 days per year of sick leave depending on total years of service and number of hours worked. Sick leave may be accumulated; however, if an employee resigns, retires, or is terminated, the accumulated sick leave is forfeited.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

At June 30, 1996, the Sheriff has accumulated and vested \$138,384 in vacation leave privileges required to be accrued in accordance with GASB Codification Section C60. This amount has been recorded as a general long-term obligation since no portion of the leave privileges are expected to be paid from current resources.

J. Tax Anticipation Borrowings

The sheriff borrowed a total of \$1,500,000 during fiscal year June 30, 1996. These borrowed funds are referred to as tax anticipation loans (i.e., funds loaned in anticipation of tax revenues to be collected). These funds were borrowed at a rate of 4.95% interest and were paid out, along with \$15,311 of interest, on January 5, 1996.

K. Prepaid Expenses

Prepaid expenses represent items whose cost has been allocated over more than one period. A reserve for prepaid expenses is reported in the fund balance section of the balance sheet which indicates that this asset is not an "available spendable resource" even though it is a component of total assets.

L. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the Sheriff as an extension of formal budgetary integration in the funds.

M. Comparative Data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Sheriff's financial position and results of operations. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

N. Total Columns on Combined Statements - Overview

Total columns on the Combined Statements - Overview are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

O. Adoption of GASB Statement No. 27

During the year ended June 30, 1996, the Sheriff adopted GASB Statement No. 27, Accounting for Pensions by State and Local Government Employees.

(2) Cash and Interest-Bearing Deposits

Under state law, the Sheriff may deposit funds with a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Sheriff may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 1996, the Sheriff has cash and interest-bearing deposits (book balances) totaling \$11,835,763, as follows:

Demand deposits and cash on hand	\$ 23,131
Interest bearing deposits	<u>11,812,632</u>
Total	\$11,835,763 =====

These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at June 30, 1996, are secured as follows:

Bank balances	\$12,368,674
	=====
Federal deposit insurance	\$ 300,000
Pledged securities (category 3)	<u>14,624,812</u>
Total secured deposits	\$14,924,812
	=====
Excess of secured deposits over bank balances	\$ 2,556,138
	=====

Pledged securities in Category 3 includes uninsured or unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent, but not in the Sheriff's name. Even though the pledged securities are considered uncollateralized (Category 3) Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Sheriff that the fiscal agent has failed to pay deposited funds upon demand.

(3) Investments

The Sheriff had no investments at June 30, 1996. At June 30, 1995, the Sheriff held an investment in a United States Treasury bill with a carrying amount of \$588,072 and a market value of \$598,864. This investment is stated on the balance sheet at cost (carrying value). The investment is in the name of the Sheriff and is held in the trust department of a custodial bank selected by the fiscal agent. Because the United States Treasury bill is in the name of the Sheriff and is held by a custodial bank selected by the fiscal agent, it is considered uninsured and unregistered (Category 2) in applying the credit risk of GASB Codification Section 150.164.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

(4) Ad Valorem Taxes

The Sheriff is the ex-officio tax collector of the parish and is responsible for the collection and distribution of ad valorem property taxes. Ad valorem taxes attach as an enforceable lien on property as of January 1, of each year. Taxes are levied by the parish government in June and are actually billed to the taxpayers by the Sheriff in October. Billed taxes are due by December 31, becoming delinquent on January 1 of the following year. The taxes are based on assessed values determined by the Tax Assessor of St. Charles Parish and are collected by the Sheriff. The taxes are remitted to the appropriate taxing bodies net of deductions for assessor's compensation and pension fund contributions.

Ad valorem taxes are budgeted and recorded in the year levied and billed. For the year ended June 30, 1996, law enforcement taxes applicable to the Sheriff's General Fund, were levied at the rate of 17.93 mills on property with assessed valuations totaling \$428,189,070.

Total law enforcement taxes levied during 1996 were \$7,677,368.

(5) Due From Other Governmental Units

Amounts due from other governmental units at June 30, 1996, consist of the following:

Due from St. Charles Parish Council for court attendance	\$ 8,660
Due from St. Charles Parish Council for feeding and transporting prisoners	19,660
Due from Clerk of Court for civil services	3,159
Due from Department of the Treasury for feeding prisoners	7,056
Due from Department of the Treasury for video poker	22,267
Due from St. Charles Parish Council for salary reimbursements	17,966
Due from Department of the Treasury - Dare Grant	4,259
Due from Department of Treasury for supplemental pay	41,935
Due from Department of Treasury - Cops Grant	9,543
Due from Department of Treasury - Deputy Overtime Grant	386
Due from Jefferson Parish - Basic Training Grant	<u>2,000</u>
	\$136,891
	=====

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

(6) Other Receivables

The balance in other receivables of \$108,179 consists of \$66,969 due from the New Orleans Aviation Board for special details work provided by the St. Charles Parish Sheriff and \$41,210 due from various other entities.

(7) Lease Obligations

The sheriff had the following outstanding operating lease agreements at June 30, 1996:

<u>Description</u>	<u>Term</u>	<u>Commencement Date</u>	<u>Annual Lease Amount</u>
Kodak copier	36 months	December, 1995	\$11,400
Land for radio tower	63 months	April, 1993	250
Office space	12 months	July, 1996	12,132
Land for storage of seized vehicles	12 months	July, 1996	7,200

The minimum future payments for these agreements are as follows:

1997	\$30,982
1998	<u>5,950</u>
Total	\$36,932 =====

(8) Changes in General Fixed Assets

A summary of changes in general fixed assets (vehicles, office furniture and equipment) follows:

	<u>Vehicles</u>	<u>Office</u>	<u>Equipment</u>	<u>Total</u>
Balance, June 30, 1995	\$2,009,588	\$43,130	\$1,089,666	\$3,142,384
Additions	407,329	-	198,300	605,629
Reductions	<u>(319,875)</u>	<u>(3,903)</u>	<u>(107,030)</u>	<u>(430,808)</u>
Balance, June 30, 1996	\$2,097,042 =====	\$39,227 =====	\$1,180,936 =====	\$3,317,205 =====

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

(9) Pension Plans

Employees of the St. Charles Parish Sheriff participate in two pension plans, descriptions of which follow:

- A. Plan Description: The St. Charles Parish Sheriff contributes to the Sheriffs' Pension and Relief Fund, a cost-sharing multiple employer defined benefit pension plan administered by the Sheriffs' Pension and Relief Fund, a public corporation created in accordance with the provisions of Louisiana Revised Statute 11:2171 to provide retirement, disability and survivor benefits to sheriff and deputy sheriff members throughout the State of Louisiana. The Sheriffs' Pension and Relief Fund issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Sheriffs' Pension and Relief Fund, P.O. Box 3163, Monroe, Louisiana 71210-3136.

Funding Policy: Plan members are required to contribute 8.7% of their annual covered salary and the St. Charles Parish Sheriff is required to contribute at an actuarially determined rate. The current rate is 6.0% of annual covered payroll. The contribution requirements of plan members and the St. Charles Parish Sheriff are established and may be amended by the Sheriffs' Pension and Relief Fund. The St. Charles Parish Sheriff's contributions to the Retirement System for the years ended June 30, 1996, 1995 and 1994 were \$325,645, \$257,782 and \$234,635, respectively.

- B. Plan Description: The Parochial Employees' Retirement System of Louisiana, a Public Employee Retirement System (PERS), is the administrator of a cost sharing multiple employer plan that was established by the Louisiana Legislature, by Act 205 of 1952. The system was revised by Act 765 of 1979, effective January 1, 1980, to create Plan A Fund and Plan B Fund to replace the "regular plan" and the "supplemental plan." Plan B replaced the "regular plan." The system is administered by a Board of Trustees consisting of seven members.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

Funding Policy: Plan members are required to contribute 9.5% of their annual covered salary and the St. Charles Parish Sheriff is required to contribute at an actuarially determined rate. The current rate is 8.0% of annual covered payroll. The contribution requirements of plan members and the St. Charles Parish Sheriff are established and may be amended by the Parochial Employee's Retirement Plan. The St. Charles Parish Sheriff's contributions to the Retirement System for the years ended June 30, 1996, 1995 and 1994 were \$4,731, \$5,030 and \$5,120, respectively.

(10) Postretirement Health Care and Life Insurance Benefits

The Sheriff provides certain continuing health care and life insurance benefits for its retired employees. Substantially all of the Sheriff's employees become eligible for those benefits if they reach normal retirement age while working for the Sheriff. At present, eleven employees are eligible to receive these benefits. Those benefits for retirees and similar benefits for active employees are provided through an insurance company whose monthly premiums are paid by the Sheriff. The Sheriff's costs of providing retiree health care and life insurance benefits are recognized as expenditures when the monthly premiums are paid. For the years ended June 30, 1996 and 1995, the costs of retiree benefits totaled \$26,023 and \$28,277, respectively.

(11) Changes in Agency Fund Balances

A summary of changes in agency fund balances due to taxing bodies and others and due to prisoners follows:

	Civil Fund	Tax Collector Fund	Installment Fines Fund	Bonds and Fines Fund	Prison Inmate Fund
Balances, June 30, 1995	\$ 78	\$ 8,725,243	\$ 12,992	\$ 352,535	\$ 20,612
Additions	509,768	51,308,786	133,523	1,722,989	52,500
Reductions	<u>(509,838)</u>	<u>(50,869,729)</u>	<u>(120,358)</u>	<u>(1,629,948)</u>	<u>(51,989)</u>
Balances, June 30, 1996	\$ 8	\$ 9,164,300	\$ 26,157	\$ 445,576	\$ 21,123
	=====	=====	=====	=====	=====

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Notes to Financial Statements (Continued)

(12) Changes in General Long-Term Obligations

The following is a summary of the long-term obligations transactions during the year:

	<u>Compensated Absences</u>
Long-term obligations payable at July 1, 1995	\$180,993
Additions	8,820
Reductions	<u>(51,429)</u>
Long-term obligations payable at June 30, 1996	\$138,384 =====

(13) Litigation and Claims

At June 30, 1996, the Sheriff is involved in several lawsuits claiming damages. For many of the cases, in the opinion of the Sheriff's management, the only exposure to the Sheriff would be any costs in defense of the lawsuits with no liability to the Sheriff in excess of insurance coverage. For those cases which have been settled or will be settled, an accrual has been recorded in the general fund and is presented as claims payable.

Subsequent to June 30, 1993, the Sheriff's legal counsel became aware of additional information. One of the major reinsurers for the Sheriff's Association may not be financially able to pay if claims are filed. Therefore, if there is a substantial judgment rendered against the Sheriff, there may be some exposure to the General Fund. The dollar amount of this potential liability is not determinable at this time.

(14) Risk Management

The Sheriff is exposed to risks of loss in the areas of general and auto liability, property hazards, and workers' compensation. Those risks are handled by purchasing commercial insurance. There have been no significant reductions in insurance coverage during the current fiscal year.

(15) Expenditures of the Sheriff's Office Paid by the Parish Council

The Sheriff's office is located in the parish courthouse. The cost of maintaining and operating the parish courthouse, as required by statute, is paid by the St. Charles Parish Council. These expenditures are not included in the accompanying financial statements.

SUPPLEMENTAL INFORMATION

SCHEDULES OF INDIVIDUAL FUNDS

GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana
General Fund

Comparative Balance Sheet
June 30, 1996 and 1995

	<u>1996</u>	<u>1995</u>
ASSETS		
Cash	\$ 2,000	\$ 2,000
Interest-bearing deposits	2,176,599	1,690,234
Investments	-	588,072
Receivables:		
Accrued interest	19,579	10,792
Due from other governmental units	136,891	135,912
Due from other funds	806	875
Other	108,179	69,262
Inventory	6,211	5,471
Prepaid expenses	<u>5,283</u>	<u>24,910</u>
Total assets	<u>\$2,455,548</u>	<u>\$2,527,528</u>
	=====	=====
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable	\$ 90,616	\$ 90,424
Claims payable	25,400	83,067
Other accrued liabilities	<u>1,128</u>	<u>-</u>
Total liabilities	<u>117,144</u>	<u>173,491</u>
Fund balance:		
Reserved for inventory	6,211	5,471
Reserved for prepaid expenses	5,283	24,910
Unreserved:		
Designated for specific purposes	320,128	359,330
Undesignated	<u>2,006,782</u>	<u>1,964,326</u>
Total fund balance	<u>2,338,404</u>	<u>2,354,037</u>
Total liabilities and fund balance	<u>\$2,455,548</u>	<u>\$2,527,528</u>
	=====	=====

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana
General Fund

Statement of Expenditures Compared to Budget (GAAP Basis)
Year Ended June 30, 1996
With Comparative Actual Amounts for Year Ended June 30, 1995

	1996		Variance - Favorable (Unfavorable)	1995 Actual
	Budget	Actual		
Current:				
Public safety -				
Personal services and related benefits:				
Sheriff salary	\$ 65,000	\$ 65,000	\$ -	\$ 65,000
Deputies salaries	6,147,200	6,166,137	(18,937)	5,690,490
Other salaries	100,000	100,547	(547)	54,256
Pension and payroll taxes	443,276	445,799	(2,523)	371,025
Sheriff's expense allowance	6,500	6,500	-	6,500
Other	7,400	6,773	627	9,930
Total personal service and related benefits	<u>6,769,376</u>	<u>6,790,756</u>	<u>(21,380)</u>	<u>6,197,201</u>
Operating services:				
Hospitalization insurance	765,091	762,931	2,160	774,635
Auto insurance	285,173	281,338	3,835	245,173
Other liability insurance	286,100	289,931	(3,831)	246,923
Total operating services	<u>1,336,364</u>	<u>1,334,200</u>	<u>2,164</u>	<u>1,266,731</u>
Operations and maintenance:				
Auto fuel and oil	200,000	226,210	(26,210)	194,758
Auto maintenance	270,500	280,956	(10,456)	171,132
Computer	71,451	82,285	(10,834)	957
Deputy uniforms, supplies, etc.	89,500	181,911	(92,411)	173,285
Office supplies and expenses	402,000	283,841	118,159	259,413
Telephone and utilities	135,000	79,128	55,872	81,311
Radio	26,000	26,123	(123)	44,909
Prisoner feeding and maintenance	122,500	140,315	(17,815)	141,765
Legal fees	7,000	14,572	(7,572)	34,698
Other professional fees	-	20,085	(20,085)	20,225
Criminal investigation expense	63,500	56,731	6,769	41,070
Leases	40,000	40,012	(12)	35,514
Litigation settlement	60,833	4,167	56,666	83,067
Other	67,300	119,777	(52,477)	95,884
Total operations and maintenance	<u>1,555,584</u>	<u>1,556,113</u>	<u>(529)</u>	<u>1,377,988</u>
Travel and other charges	5,000	5,750	(750)	5,126
Debt service:				
Interest	<u>15,331</u>	<u>15,331</u>	<u>-</u>	<u>12,517</u>
Capital outlay:				
Autos	391,453	406,929	(15,476)	359,099
Office equipment	172,700	163,977	8,723	27,417
Deputy equipment	55,000	31,533	23,467	61,698
Total capital outlay	<u>619,153</u>	<u>602,439</u>	<u>16,714</u>	<u>448,214</u>
Total expenditures	<u>\$10,300,808</u>	<u>\$10,304,589</u>	<u>\$(3,781)</u>	<u>\$9,307,777</u>

FIDUCIARY FUND TYPE - AGENCY FUNDS

Civil Fund - To account for funds held in connection with civil suits, sheriff's sales and garnishments and payment of these collections to the sheriff's General Fund and other recipients in accordance with applicable laws.

Tax Collector Fund - Article V, Section 27 of the Louisiana Constitution of 1974, provides that the Sheriff will serve as the collector of state and parish taxes and fees. The Tax Collector Fund is used to collect and distribute these taxes and fees to the appropriate taxing bodies.

Installment Fines Fund - To account for the collection of fines paid on an installment basis as authorized by the court. Transfers are made to the Bonds and Fines Fund when the fine has been completely collected and disposition is made by that fund.

Bonds and Fines Fund - To account for the collection of bonds, fines, and costs and payment of these collections to the sheriff's General Fund and other recipients in accordance with applicable laws.

Prison Inmate Fund - To account for the deposits made by, and for, inmates to their individual accounts and the appropriate disbursements to these inmates.

ST CHARLES PARISH SHERIFF
Hahnville Louisiana
Fiduciary Fund Type - Agency Funds

Combining Balance Sheet
June 30, 1996
With Comparative Totals for June 30, 1995

		Civil Fund	Tax Collector Fund	Installment Fines Fund	Bonds and Fines Fund	Prison Inmate Fund	Totals 1996	Totals 1995
ASSETS								
Cash	\$	8	-	\$ -	\$ -	\$21,123	\$ 21,131	\$ 20,690
Interest-bearing deposits		-	9,164,300	26,157	445,576	-	9,636,033	9,090,770
Total assets		\$ 8	\$9,164,300	\$26,157	\$445,576	\$21,123	\$9,657,164	\$9,111,460
LIABILITIES								
Due to other funds	\$	8	-	\$ 30	\$ 768	\$ -	\$ 806	\$ 875
Due to taxing bodies and others		-	9,164,300	26,127	444,808	-	9,635,235	9,089,973
Due to inmates		-	-	-	-	21,123	21,123	20,612
Total liabilities		\$ 8	\$9,164,300	\$26,157	\$445,576	\$21,123	\$9,657,164	\$9,111,460

ST. CHARLES PARISH SHERIFF
Mahnville, Louisiana
Agency Funds

Combining Statement of Changes in Assets and Liabilities
Year Ended June 30, 1996
With Comparative Totals for Year Ended June 30, 1995

	Civil Fund	Tax Collector Fund	Installment Fines Fund	Bonds and Fines Fund	Prison Inmate Fund	Totals	
						1996	1995
Balances, beginning of year	\$ 78	\$ 8,725,243	\$ 12,992	\$ 352,535	\$ 20,612	\$ 9,111,460	\$ 5,723,542
Additions:							
Deposits -							
Sheriff's sales, suits, and seizures	307,405	-	-	-	-	307,405	423,454
Garnishments	196,681	-	-	-	-	196,681	191,058
Advance deposits (suits)	5,433	-	-	-	-	5,433	10,799
Bonds and fines	-	-	-	-	-	-	1,458,267
Installment bonds and fines	-	-	133,272	1,715,092	-	1,848,364	120,721
Inmates	-	-	-	-	52,480	52,480	56,942
Taxes, fees, etc., paid to tax collector	-	51,308,786	-	-	-	51,308,786	51,306,249
Interest on investments	249	-	251	6,405	-	6,905	7,779
Miscellaneous	-	-	-	1,492	20	1,512	329
Total additions	<u>509,768</u>	<u>51,308,786</u>	<u>133,523</u>	<u>1,722,989</u>	<u>52,500</u>	<u>53,727,566</u>	<u>53,575,598</u>
Reductions:							
Taxes, fees, etc., distributed to taxing bodies and others	-	50,869,729	-	-	-	50,869,729	47,999,041
Deposits settled to -							
Sheriff's General Fund and Clerk of Court	44,488	-	-	297,673	-	342,161	327,118
Parish council	-	-	-	265,776	-	265,776	222,672
District attorney expense fund	-	-	-	237,955	-	237,955	217,839
Judicial expense	-	-	-	154,593	-	154,593	131,178
Indigent defender board	-	-	-	185,321	-	185,321	151,887
Litigants, attorneys	420,777	-	-	-	-	420,777	532,504
Appraisers	10,075	-	-	-	-	10,075	9,525
Wrecker and storage	24,245	-	-	-	-	24,245	11,580
Official publications	7,569	-	-	-	-	7,569	7,639
Louisiana Commission on Law Enforcement	-	-	-	31,394	-	31,394	28,904
Louisiana Traumatic Head and Spinal Cord Injury Trust fund	-	-	-	43,816	-	43,816	32,239
State Treasurer - Trial Court CMIS	-	-	-	17,405	-	17,405	8,159
Crime laboratory	-	-	-	29,590	-	29,590	12,041
Judge Marino	-	-	-	36,761	-	36,761	33,687
Inmates	-	-	-	-	51,989	51,989	53,564
Other settlements	2,684	-	-	35,419	-	38,103	17,452
Other reductions -							
Transfer to bonds and fines fund	-	-	105,464	-	-	105,464	103,263
Restitution	-	-	7,866	3,687	-	11,553	20,741
Refunds	-	-	5,771	290,558	-	296,329	266,527
Other reductions	-	-	1,257	-	-	1,257	120
Total reductions	<u>509,838</u>	<u>50,869,729</u>	<u>120,358</u>	<u>1,629,948</u>	<u>51,989</u>	<u>53,181,862</u>	<u>50,187,680</u>
Balances, end of year	\$ 8	\$ 9,164,300	\$ 26,157	\$ 445,576	\$ 21,123	\$ 9,657,164	\$ 9,111,460

INTERNAL CONTROL, COMPLIANCE
AND
OTHER INFORMATION

DARNALL, SIKES, KOLDER, FREDERICK & RAINEY

(A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS)

Offices

E. Larry Sikes, CPA
C. Burton Kolder, CPA
Danny P. Frederick, CPA
Chris Rainey, CPA
Clayton E. Darnall, CPA
Eugene H. Darnall, III, CPA
Russell F. Champagne, CPA
Victor R. Slaven, CPA

RETIRED

Eugene H. Darnall, CPA 1990

Lloyd F. Dore, Jr., CPA
Paula D. Bihm, CPA
Christine L. Cousin, CPA
Stephanie M. Higginbotham, CPA
Conrad O. Chapman, CPA
Kathleen T. Darnall, CPA
Jennifer S. Ziegler, CPA
P. Troy Courville, CPA
Stephen R. Dischler, MBA, CPA
Douglas D. Marcantel, CPA

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

125 Rue Beauregard
Lafayette, LA 70502
(318) 232-3312

1201 Brashear Avenue
Suite 301
Morgan City, LA 70380
(504) 384-6264

408 W. Cotton Street
Ville Platte, LA 70586
(318) 363-2792

113 East Bridge Street
Breaux Bridge, LA 70517
(318) 332-4020

404 Pere Megret
Abbeville, LA 70510
(318) 893-5470

1231 E. Laurel Avenue
Eunice, LA 70535
(318) 457-4146

The Honorable Gregory Champagne
St. Charles Parish Sheriff
Hahnville, Louisiana

We have audited the general purpose financial statements of the St. Charles Parish Sheriff as of and for the year ended June 30, 1996, and have issued our report thereon dated September 27, 1996.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The St. Charles Parish Sheriff is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the St. Charles Parish Sheriff for the year ended June 30, 1996, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

MEMBER OF
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We noted a certain matter involving the internal control structure and its operation that we consider to be a reportable condition under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements.

Inadequate Segregation of Accounting Functions

Finding:

Due to the small number of employees, the Sheriff did not have adequate segregation of functions within the accounting system.

Recommendation:

Based upon the size of the operation and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.

Response:

No response is considered necessary.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. We believe the reportable condition described above is a material weakness.

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.

Darnall, Sikes, Kolder, Frederick & Rainey

A Corporation of Certified Public Accountants

Lafayette, Louisiana
September 27, 1996

DARNALL, SIKES, KOLDER, FREDERICK & RAINEY

(A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS)

Offices

E. Larry Sikes, CPA
C. Burton Kolder, CPA
Danny P. Frederick, CPA
Chris Rainey, CPA
Clayton E. Darnall, CPA
Eugene H. Darnall, III, CPA
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Victor R. Slaven, CPA

RETIRED

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

125 Rue Beauregard
Lafayette, LA 70502
(318) 232-3312

1201 Brashear Avenue
Suite 301
Morgan City, LA 70380
(504) 384-6264

408 W. Cotton Street
Ville Platte, LA 70586
(318) 363-2792

113 East Bridge Street
Breaux Bridge, LA 70517
(318) 332-4020

404 Pere Megret
Abbeville, LA 70510
(318) 893-5470

1231 E. Laurel Avenue
Eunice, LA 70535
(318) 457-4146

The Honorable Gregory Champagne
St. Charles Parish Sheriff
Bahnville, Louisiana

We have audited the general purpose financial statements of the St. Charles Parish Sheriff, as of and for the year ended June 30, 1996, and have issued our report thereon dated September 27, 1996.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the St. Charles Parish Sheriff is the responsibility of the Sheriff. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, we performed tests of the St. Charles Parish Sheriff's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of the general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.

Darnall, Sikes, Kolder, Frederick & Rainey

A Corporation of Certified Public Accountants

Lafayette, Louisiana
September 27, 1996

MEMBER OF
AMERICAN INSTITUTE OF
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SOCIETY OF LOUISIANA
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(A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS)

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Jennifer S. Ziegler, CPA
P. Troy Courville, CPA
Stephen R. Dischler, MBA, CPA
Douglas D. Marcantel, CPA

INDEPENDENT AUDITOR'S REPORT ON THE INTERNAL CONTROL STRUCTURE USED IN ADMINISTERING FEDERAL FINANCIAL ASSISTANCE PROGRAMS

125 Rue Beauregard
Lafayette, LA 70502
(318) 232-3312

1201 Brashear Avenue
Suite 301
Morgan City, LA 70380
(504) 384-6264

408 W. Cotton Street
Ville Platte, LA 70586
(318) 363-2792

113 East Bridge Street
Breaux Bridge, LA 70517
(318) 332-4020

404 Pere Megret
Abbeville, LA 70510
(318) 893-5470

1231 E. Laurel Avenue
Eunice, LA 70535
(318) 457-4146

The Honorable Gregory Champagne
St. Charles Parish Sheriff
Hahnville, Louisiana

We have audited the general purpose financial statements of the St. Charles Parish Sheriff, as of and for the year ended June 30, 1996, and have issued our report thereon dated September 27, 1996.

We conducted our audit in accordance with generally accepted auditing standards; Government Auditing Standards, issued by the Comptroller General of the United States; and Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing our audit for the year ended June 30, 1996, we considered the Sheriff's internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the Sheriff's general purpose financial statements, and to report on the internal control structure in accordance with OMB Circular A-128. This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. We have addressed internal control structure policies and procedures relevant to our audit of the general purpose financial statements in a separate report dated September 27, 1996.

The Sheriff is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal

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control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories:

Accounting Controls

Budgeting and budget reporting
Revenues and cash receipts
Purchases and cash disbursements
Inventory control

Administrative Controls

General Requirements

Specific Requirements

Political activity
Civil rights
Cash management
Federal financial reports
Drug-free Workplace Act

Types of services allowed
or not allowed
Eligibility

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and we assessed control risk.

During the year ended June 30, 1996, the St. Charles Parish Sheriff had no major federal financial assistance programs and expended 100% of its total federal financial assistance under the following nonmajor federal financial assistance programs:

- U. S. Department of Agriculture Food Distribution Program
- U. S. Department of Justice Deputy Overtime Program
- U. S. Department of Justice Drug Abuse Resistance Education Program
- U. S. Department of Justice Juvenile Officer Training
- U. S. Department of Justice Community Oriented Policing Services

We performed tests of controls, as required by OMB Circular A-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to the aforementioned nonmajor programs. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

We noted a certain matter involving the internal control structure and its operation that we consider to be a reportable condition under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the entity's ability to administer federal financial assistance programs in accordance with applicable laws and regulations.

Inadequate Segregation of Accounting Functions

Finding:

Due to the small number of employees, the Sheriff did not have adequate segregation of functions within the accounting system.

Recommendation:

Based upon the size of the operation and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.

Response:

No response is considered necessary.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal financial assistance program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure policies and procedures used in administering federal financial assistance would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weakness as defined above. However, we believe the reportable conditions described above is a material weakness.

This report is intended for the information of management. However, this report is a matter of public record, and its distribution is not limited.

Darnall, Sikes, Kolder, Frederick & Rainey

A Corporation of Certified Public Accountants

Lafayette, Louisiana
September 27, 1996

DARNALL, SIKES, KOLDER, FREDERICK & RAINEY

(A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS)

Offices

É Larry Sikes, CPA
C Burton Kolder, CPA
Danny P. Frederick, CPA
Chris Rainey, CPA
Clayton E. Darnall, CPA
Eugene H. Darnall, III, CPA
Russell F. Champagne, CPA
Victor R. Slaven, CPA

RETIRED

Eugene H. Darnall, CPA 1990

Lloyd F. Dore, Jr., CPA
Paula D. Birm, CPA
Christine L. Cousin, CPA
Stephanie M. Higginbotham, CPA
Conrad O. Chaprian, CPA
Kathleen T. Darnall, CPA
Jennifer S. Ziegler, CPA
P. Troy Courville, CPA
Stephen R. Dischler, MBA, CPA
Douglas D. Marcantel, CPA

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE GENERAL REQUIREMENTS APPLICABLE TO FEDERAL FINANCIAL ASSISTANCE PROGRAMS

125 Rue Beauregard
Lafayette, LA 70502
(318) 232-3312

1201 Brashear Avenue
Suite 301
Morgan City, LA 70380
(504) 384-6264

408 W. Cotton Street
Ville Platte, LA 70586
(318) 363-2792

113 East Bridge Street
Breaux Bridge, LA 70517
(318) 332-4020

404 Pere Megret
Abbeville, LA 70510
(318) 893-5470

1231 E. Laurel Avenue
Eunice, LA 70535
(318) 457-4146

The Honorable Gregory Champagne
St. Charles Parish Sheriff
Hahnville, Louisiana

We have audited the general purpose financial statements of the St. Charles Parish Sheriff, as of and for the year ended June 30, 1996, and have issued our report thereon dated September 27, 1996.

We have applied procedures to test the St. Charles Parish Sheriff's compliance with the following requirements applicable to its federal financial assistance programs, which are identified in the Schedule of Federal Financial Assistance, for the year ended June 30, 1996:

General Requirements

Political activity
Civil rights
Cash management
Federal financial reports
Drug-free Workplace Act

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's "Compliance Supplement for Single Audits of State and Local Governments." Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Sheriff's compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that the Sheriff had not complied, in all material respects, with those requirements. Also, the results of our procedures did not disclose any immaterial instances of noncompliance with those requirements.

MEMBER OF
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

This report is intended for the information of management. However, this report is a matter of public record, and its distribution is not limited.

Darnall, Sikes, Kolder, Frederick & Rainey

A Corporation of Certified Public Accountants

Lafayette, Louisiana
September 27, 1996

DARNALL, SIKES, KOLDER, FREDERICK & RAINEY

(A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS)

Offices

E. Larry Sikes, CPA
C. Burton Kolder, CPA
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P. Troy Courville, CPA
Stephen R. Discher, MBA, CPA
Douglas D. Marcantel, CPA

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH SPECIFIC REQUIREMENTS APPLICABLE TO NONMAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAM TRANSACTIONS

125 Rue Beauregard
Lafayette, LA 70502
(318) 232-3312

1201 Brashear Avenue
Suite 301
Morgan City, LA 70380
(504) 384-6264

408 W. Cotton Street
Ville Platte, LA 70586
(318) 363-2792

113 East Bridge Street
Breaux Bridge, LA 70517
(318) 332-4020

404 Pere Megret
Abbeville, LA 70510
(318) 893-5470

1231 E. Laurel Avenue
Eunice, LA 70535
(318) 457-4146

The Honorable Gregory Champagne
St. Charles Parish Sheriff
Hahnville, Louisiana

We have audited the general purpose financial statements of the St. Charles Parish Sheriff, as of and for the year ended June 30, 1996, and have issued our report thereon dated September 27, 1996.

In connection with our audit of the general purpose financial statements of the St. Charles Parish Sheriff and with our consideration of the St. Charles Parish Sheriff's control structure used to administer federal financial assistance programs, as required by Office of Management and Budget Circular A-128, "Audits of State and Local Governments," we selected certain transactions applicable to certain nonmajor federal financial assistance programs for the year ended June 30, 1996. As required by OMB Circular A-128, we have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed and eligibility that are applicable to those transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the St. Charles Parish Sheriff's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe the St. Charles Parish Sheriff had not complied, in all material respects, with those requirements. Also, the results of our procedures did not disclose any immaterial instances of noncompliance with those requirements.

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.

Darnall, Sikes, Kolder, Frederick & Rainey

A Corporation of Certified Public Accountants

Lafayette, Louisiana
September 27, 1996

MEMBER OF
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CERTIFIED PUBLIC ACCOUNTANTS
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

ST. CHARLES PARISH SHERIFF
Hahnville, Louisiana

Schedule of Federal Financial Assistance
Year Ended June 30, 1996

<u>Federal Grantor/Pass-Through Grantor Program Title</u>	<u>Federal CFDA Number</u>	<u>Program or Award Amount</u>	<u>Expended This Year</u>
Nonmajor Federal Assistance Programs:			
United States Department of Agriculture - Passed through the Louisiana Department of Agriculture and Forestry - Food Distribution	10.550	\$ 2,077	\$ 2,077
United States Department of Justice - Passed through the Louisiana Highway Commission - Deputy Overtime	20.600	3,056	3,056
United States Department of Justice - Passed through the Louisiana Commission on Law Enforcement and Criminal Justice - D.A.R.E.	16.579	3,613	3,613
United States Department of Justice - Passed through the Louisiana Commission on Law Enforcement - Juvenile Officer Training	16.540	1,620	1,620
United States Department of Justice - Community Oriented Policing Services (COPS)	16.710	<u>56,772</u>	<u>56,772</u>
Total		\$67,138 =====	\$67,138 =====