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MADISON PARISH SHERIFF
Tulahoma, Louisiana

General Purpose Financial Statements
With Independent Auditor's Report
As of and for the Year Ended
June 30, 1988
With Supplemental Information Schedules

MAISON PARISH SHERIFF
Tulahoma, Louisiana

General Purpose Financial Statements
With Independent Auditor's Report
As of and for the Year Ended June 30, 1998
With Supplemental Information Schedules

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Independent Auditor's Report

MADISON PARISH SHERIFF Tulahoma, Louisiana

I have audited the general purpose financial statements of the Madison Parish Sheriff, a component unit of the Madison Parish Police Jury, as of June 30, 1998, and for the year then-ended, as listed in the table of contents. These general purpose financial statements are the responsibility of the Madison Parish Sheriff's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Madison Parish Sheriff as of June 30, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

My audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the general purpose financial statements of the Madison Parish Sheriff. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

PHILIPPE BRUNARD
DIRECTOR OF CERTIFIED
PUBLIC ACCOUNTANTS

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REGISTERED PUBLIC
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MADISON PARISH SHERIFF
Tulahoma, Louisiana
Independent Auditor's Report,
June 30, 1998

In accordance with Government Auditing Standards, I have also issued reports dated July 20, 1998, on my consideration of the Madison Parish Sheriff's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants.



West Monroe, Louisiana
July 20, 1998

**GENERAL PURPOSE FINANCIAL STATEMENTS
(OVERVIEW)**

MADISON PARISH GOVERNMENT
Tulahoma, Louisiana
ALL FUND TYPES AND ACCOUNT GROUPS

Continued Balance Sheet, June 30, 1998

	GOVERNMENTAL ... FUND TYPES ...		FISCALARY FUND TYPE - AGENCY FUNDS	... ACCOUNT GROUPS ...		TOTAL (MAXIMUMIMUM 1987)
	GENERAL FUND	SPECIAL REVENUE FUND		GENERAL FUND	RESERVE FUND	
ASSETS AND OTHER DEBITS						
Cash and cash equivalents	1,095,780	885,332	2,099,498			3,980,610
Receivables	146,362	164,506				310,868
Due from other funds		797	84			141
Due from others	2,171					2,171
Office furnishings and equipment				868,631		868,631
Amounts to be provided for retirement of general long-term debt					901,923	901,923
TOTAL ASSETS AND OTHER DEBITS	1,244,213	1,050,635	2,108,582	868,631	901,923	\$1,717,474
LIABILITIES AND FUND EQUITY						
Liabilities						
Accounts payable	52,234	882,868	83,843			918,945
Due to other funds		44	287			331
Due to taxing bodies and others			254,280			254,280
Lease purchase payable					588,823	588,823
Total Liabilities	<u>52,234</u>	<u>882,912</u>	<u>338,310</u>	<u>588,823</u>	<u>588,823</u>	<u>1,457,612</u>
Fund Equity:						
Investment in general fund assets				588,631		588,631
Total balance - unreserved - undesignated	541,745	167,671				709,416
Total Fund Equity	<u>541,745</u>	<u>167,671</u>	<u>192,000</u>	<u>588,631</u>	<u>192,000</u>	<u>1,281,047</u>
TOTAL LIABILITIES AND FUND EQUITY	1,044,490	1,050,603	530,310	1,177,461	901,923	\$1,717,474

The accompanying notes are an integral part of this statement.

MADISON PARKER HERRICK
 Tallahassee, Louisiana
GOVERNMENTAL FUND TYPE - GENERAL FUND
AND SPECIAL REVENUE FUNDS

Combined Statement of Revenues, Expenditures,
 and Changes in Fund Balances - Budget
 (GAAP Basis) and Actual
 For the Year Ended June 30, 1998

	-- GENERAL FUND --			-- SPECIAL REVENUE FUNDS -- (PROJECTS AND OTHER)		
	BUDGET	ACTUAL	VARIANCE FAVORABLE/ UNFAVORABLE	BUDGET	ACTUAL	VARIANCE FAVORABLE/ UNFAVORABLE
REVENUES						
Taxes:						
All valuations	200,000	189,248	10,752			
Rates and fee	140,000	173,688				
Intergovernmental revenues:						
Federal grants - federal revenue		14,225	14,225			
State grants:						
State revenue sharing (net)	40,000	40,793	793			
State supplemental pay	69,000	71,200	2,200			
Other state grants	70,568	51,803	18,765	51,000	51,000	
Local grants		42,876	42,876			
Fees, charges, and contributions for services:						
Commissions on licenses and taxes	61,000	65,434	4,434			
Land and mineral fee	180,000	129,934	50,066			
Land alterations	2,000	2,460	460			
Transportation of prisoners	9,000	9,968	968			
Feeding and keeping of prisoners	49,000	53,058	4,058	1,900,000	1,993,406	93,406
Tax returns, etc.	7,000	7,664	664			
Other	193,000	194,327	1,327			
Use of money and property	31,000	38,894	7,894	2,000	4,278	2,278
Miscellaneous	1,400	921	479	800	800	
Total revenues	1,075,918	1,285,423	209,505	1,000,800	1,000,711	81
EXPENDITURES						
Public safety:						
Corrections:						
Personal services and benefits	455,000	628,978	173,978	668,000	611,278	(56,722)
Operating services	170,000	153,054	16,946	289,500	421,274	(131,774)
Materials and supplies	150,000	104,989	45,011	790,000	728,699	61,301
Traavel and other charges	50,298	22,276	28,022	57,000	14,496	42,504
Other services	48,000	381,988	(333,988)			
Capital outlay	20,000	189,028	(169,028)	75,000	50,027	24,973
Total expenditures	1,153,300	1,339,333	(186,033)	1,869,500	1,865,696	3,804
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES						
	112,618	(153,911)	134,567	119,300	135,015	15,715

(Continued)

MADISON PARISH SHERIFF

Tulahoma, Louisiana

**GOVERNMENTAL FUND TYPE - GENERAL FUND
AND SPECIAL REVENUE FUNDS**

Combined Statement of Revenues, Expenditures,
and Changes in Fund Balances - Budget
(GAAP Basis and Actual)

	---GENERAL FUND---			---SPECIAL REVENUE FUNDS---		
	BUDGET	ACTUAL	VARIANCE FAVORABLE	BUDGET	ACTUAL	VARIANCE FAVORABLE
OTHER FINANCING SOURCES (LONG)						
Proceeds from sale of fixed assets	50,000	21,499	28,501			
Proceeds from loans payable	60,000	122,871	62,871			
Proceeds from insurance recovery	5,000	5,025	25			
Operating transfer in	181,000	181,580	580			
Operating transfer out				(519,000)	(524,540)	5,540
Total other financing sources (net)	<u>296,000</u>	<u>331,075</u>	<u>35,075</u>	<u>(519,000)</u>	<u>(524,540)</u>	<u>5,540</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USE	<u>36,511</u>	<u>294,226</u>	<u>257,715</u>	<u>(29,029)</u>	<u>2,115</u>	<u>31,145</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>187,311</u>	<u>281,251</u>		<u>187,311</u>	<u>187,311</u>	
FUND BALANCES AT END OF YEAR	<u>323,822</u>	<u>575,477</u>	<u>251,655</u>	<u>158,282</u>	<u>189,426</u>	<u>31,145</u>

The accompanying notes are an integral part of this statement.

MADISON PARISH SHERIFF
Tulatch, Louisiana

Notes to the Financial Statements
As of and For the Year Ended June 30, 1998

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the sheriff serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The sheriff also administers the parish jail system and executes duties required by the parish court system, such as providing bailiffs, executing orders of the court, serving subpoenas, et cetera. As the ex-officio tax collector of the parish, the sheriff is responsible for the collection and distribution of ad valorem property taxes, parish occupational licenses, state revenue sharing funds, sportsmen licenses, and fines, costs, and bond forfeitures imposed by the district court.

The sheriff has the responsibility for enforcing state and local laws, ordinances, et cetera, within the territorial boundaries of the parish. The sheriff provides protection to the residents of the parish through on-site patrols, investigations, et cetera, and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. Additionally, the sheriff, when requested, provides assistance to other law-enforcement agencies within the parish.

A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Madison Parish Police Jury is the financial reporting entity for Madison Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria determining which component units should be considered part of the Madison Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial responsibility. The GASB has set forth criteria to be considered in determining financial accountability. This criterion includes:

MAJORS PARISH SHERIFF
Tallulah, Louisiana
Notes to the Financial Statements

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are financially dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury maintains and operates the parish courthouse in which the sheriff's office is located and provides funds for equipment and furniture of the sheriff's office, the sheriff was determined to be a component unit of the Madison Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the sheriff and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

II. FUND ACCOUNTING

The sheriff uses funds and account groups to report on financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fund assets and general long-term obligations) that are not recorded in the "fund" because they do not directly affect net expendable available financial resources. They are concerned only with the measurement of financial position, not with the measurement of results of operations.

MADISON PARISH SHERIFF
Tulahoma, Louisiana
Notes to the Financial Statements

Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types". Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The sheriff's current operations require the use of governmental and fiduciary funds as described below:

Governmental Fund - General Fund

The General Fund, as provided by Louisiana Revised Statute 23:1422, is the principal fund and is used to account for the operations of the sheriff's office. The sheriff's primary sources of revenue are an ad valorem tax and a sales tax levied by the law enforcement district. Other sources of revenue include commissions on state revenue sharing, state supplemental pay for deputies, civil and criminal fees, fees for court attendance and maintenance of prisoners, et cetera. General operating expenditures are paid from this fund.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources such as ad valorem taxes, sales taxes, state grants and state and parish funds for maintaining state and parish prisoners. These revenues are legally restricted, either by tax legislation or grant agreement, to expenditures for specified purposes.

Fiduciary Funds - Agency Fund Type

The agency funds are used as depositories for civil suits, cash bonds, taxes, fees, et cetera. Disbursements from the funds are made to various parish agencies, litigants in suits, et cetera, in the manner prescribed by law. The agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

MAJORS PARISH SHERIFF
Tulahoma, Louisiana
Notes to the Financial Statements

C. FIXED ASSETS AND LONG-TERM OBLIGATIONS

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, rather than in the General Fund. General fixed assets provided by the police jury are not recorded in the general fixed assets account group. Approximately 3 per cent of fixed assets are valued at estimated historical costs based on the actual costs of like items, while the remaining 97 per cent are based on actual historical costs. No depreciation has been provided on general fixed assets.

D. BASIS OF ACCOUNTING

The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting the governmental and fiduciary fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The sheriff uses the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes and the related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1903 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December, January, and February of the fiscal year.

MADISON PARISH SHERIFF

Talibah, Louisiana

Notes to the Financial Statements

Sales and use taxes are recognized as revenues when received by the sheriff's collection agent, the Madison Parish School Board.

Intergovernmental revenues and fees, charges, and commissions for services are recorded when the sheriff is entitled to the funds.

Fees, charges, and commissions for services are recorded when the sheriff is entitled to the funds.

Interest income on demand deposits is recorded when the interest is earned and credited to the account.

Substantially all other revenues are recognized when received by the sheriff.

Based on the above criteria, intergovernmental revenues and fees, charges, and commissions for services have been treated as susceptible to accrual.

Expenditures

Expenditures are generally recognized under the modified accrual basis when the related fund liability is incurred.

Other Financing Sources (Used)

Transfers between funds which are not expected to be repaid, sales of fixed assets, increases in capital leases, and insurance recovery are accounted for as other financing sources (used) and are recognized when the underlying events occur.

E. BUDGET PRACTICES

Proposed budgets, prepared on the modified accrual basis of accounting, are published in the official journal at least ten days prior to the public hearing. Public hearings are held at the sheriff's office during the month of June for comments from taxpayers. The budgets are then legally adopted by the sheriff and amended during the

MADISON PARISH SHERIFF
Tulahoma, Louisiana
Notes to the Financial Statements

year, as necessary. Budgets are established and controlled by the sheriff at the object level of expenditure. Encumbrance accounting is not recognized within the budgetary accounting system. Appropriations lapse at year end and must be reappropriated for the following year to be expended.

Federal budgetary integration is employed as a management control device during the year. Budgeted amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments.

F. CASH AND CASH EQUIVALENTS

Under state law, the sheriff may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 1998, the sheriff has cash (bank balances) totaling \$743,593, as follows:

Demand deposits	\$686,872
Time deposits	48,368
petty cash	<u>8,353</u>
Total	<u>\$743,593</u>

These deposits are stated at cost, which approximates market. Under state law, time deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances) at June 30, 1998, are secured as follows:

Bank balances	<u>\$623,166</u>
Federal deposit insurance	\$435,715
Pledged securities (encumbered)	<u>\$51,450</u>
Total	<u>\$1,100,331</u>

Because the pledged securities are held by a custodial bank in the name of the fiscal agent bank rather than in the name of the sheriff, they are considered uncollateralized (Category 2) under the provisions of GASB Codification C20,106; however, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to

MAADISON PARISH SHERIFF
Tulahoma, Louisiana
Notes to the Financial Statements

advertise and sell the pledged securities within 30 days of being notified by the sheriff that the fiscal agent has failed to pay deposited funds upon demand. Parter, LRS 79-1224 states that securities held by a third party shall be deemed to be held in the sheriff's name.

G. VACATION AND SICK LEAVE

All employees are granted from one to two weeks of vacation leave each year, depending on length of service. Vacation leave must be taken in the year granted and may not be accumulated and carried forward to succeeding years. Sick leave is granted on a case-by-case basis, at the discretion of the sheriff.

H. SALES AND USE TAXES

On October 18, 1987, voters of the parish approved a one-half of one percent (1/2%) sales and use tax to be collected indefinitely. The proceeds of the tax, after paying reasonable and necessary costs of collection, is dedicated to operation of the law enforcement district. The Madison Parish School Board acts as the collecting agent for the purpose of administration and collection of the tax. For its services, the school board receives reasonable and necessary costs of collection. Every agency that the school board collects a tax for pays a pro-rata share of the collection agency's expenses based on the amount of tax actually collected for them.

**I. TOTAL COLUMN ON THE
BALANCE SHEET**

The total column on the balance sheet is captioned Memorandum Only to indicate that it is presented only to facilitate financial analysis (convenience). Data in this column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

2. RECEIVABLES

The receivables of \$519,833 at June 30, 1988, are as follows:

MADISON PARISH SHERIFF

Tulatch, Louisiana

Notes to the Financial Statements

Class of receivable	General Fund	Debtors	Total
		Group Special Revenue Fund	
Taxes - sales and use	\$34,066		\$34,066
Intergovernmental revenues:			
Federal grants - federal revenue	14,238		14,238
State grants	24,882		24,882
Fees, charges, and commissions for services:			
Commissions on licenses, taxes, etc.	1,163		1,163
Civil and criminal fees	46,927		46,927
Court attendance	1,420		1,420
Transportation of prisoners	5,786		5,786
Feeding and keeping prisoners	17,738	\$164,526	182,264
Use of money and property	0		0
Miscellaneous	36		36
Total	<u>\$245,262</u>	<u>\$164,526</u>	<u>\$409,788</u>

3. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in office furnishings and equipment for the year ended June 30, 1998, follows:

Balance, June 30, 1997	\$281,385
Additions	242,565
Deletions	<u>(234,517)</u>
Balance, June 30, 1998	<u>\$289,433</u>

The beginning balance of general fixed assets has been restated by \$5,091 due to a mathematical error on the prior year listing. Additions for the year ended June 30, 1998 include assets donated to the sheriff's office valued at \$11,435.

4. PENSION PLAN

Substantially all employees of the Madison Parish Sheriff's office are members of the Louisiana Sheriff's Pension and Relief Fund (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

MADISON PARISH SHERIFF
Tulula, Louisiana
Notes to the Financial Statements

All sheriffs and all deputies who are found to be physically fit, who earn at least \$400 per month, and who were between the ages of 18 and 50 at the time of original employment are required to participate in the System. Employees are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit, payable monthly for life, equal to a percentage of their final-average salary for each year of credited service. The percentage factor to be used for each year of service is 2.5 per cent for each year if total service is at least 12 but less than 15 years, 2.75 per cent for each year if total service is at least 15 but less than 20 years, and 3 per cent for each year if total service is at least 20 years (Act 1117 of 1985 increased the accrual rate by 0.25 percent for all service rendered on or after January 1, 1980). In any case, the retirement benefit cannot exceed 100 per cent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination as indicated previously. Employees who terminate with at least 20 years of credited service are also eligible to elect early benefits between ages 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at age 55. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Sheriff's Pension and Relief Fund, Post Office Box 3163, Monroe, Louisiana 71220, or by calling (504) 362-5181.

Plan members are required by state statute to contribute 8.7 percent of their annual covered salary and the Madison Parish Sheriff is required to contribute at an actuarially determined rate. The current rate is 5.8 percent of annual covered payroll. Contributions to the System also include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and funds as required and available from insurance premium taxes. The contribution requirements of plan members and the Madison Parish Sheriff are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Madison Parish Sheriff's contributions to the System for the years ended June 30, 1998, 1997, and 1996 were \$51,893, \$55,424, and \$49,325, respectively, equal to the required contributions for each year.

6. POST RETIREMENT BENEFITS

The Madison Parish Sheriff provides certain death and life insurance benefits for retired employees. Substantially all of the sheriff's employees become eligible for these benefits if they reach normal retirement age while working for the sheriff's office. These benefits for retirees and similar benefits for active employees are provided through an insurance company whose monthly premiums are

MADISON PARISH SHERIFF
Tulahoma, Louisiana
Notes to the Financial Statements

paid jointly by the employee and the sheriff. The sheriff recognizes the cost of providing these benefits (the sheriff's cost of premiums) as an expenditure when the monthly premiums are due, which was \$51,537 for the year ended June 30, 1998. Of this amount, \$18,717 was for retiree benefits.

6. LEASE PURCHASE PAYABLE

On August 15, 1997, the sheriff entered into a lease purchase agreement to consolidate the 5 prior lease agreements and to purchase a computer system and a Ford Expedition. The lease agreement requires 36 payments of \$3,732.89, beginning September 15, 1997, and ending on August 15, 2000. The following is a summary of changes in long term debt for the year ended June 30, 1998:

Balance at June 30, 1997	562,089
Additions	122,871
Reductions	<u>(86,007)</u>
Balance at June 30, 1998	<u>598,953</u>

The following is a summary of the future minimum lease payments, together with the present value of the net minimum lease payments, as of June 30, 1998:

Year	Payments
1999	44,856
2000	44,856
2001	<u>7,476</u>
Total minimum lease payments	97,188
Less - amount representing interest	<u>(16,261)</u>
Present value of net minimum lease payments	<u>\$80,927</u>

7. CHANGES IN AGENCY FUND BALANCES

A summary of changes in agency fund balances due to taxing bodies and others for the year ended June 30, 1998, follows:

MADISON PARISH SHERIFF
Talibah, Louisiana
Notes to the Financial Statements

	<u>Balance at July 1, 1997</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance at June 30, 1998</u>
Tax Collector Fund	\$58,871	\$3,277,942	(\$3,282,618)	\$54,195
Civil Fund	NONE	298,081	(297,487)	594
Criminal Fund	98,556	898,282	(899,226)	134,364
Inmate Fund	7,304	117,213	(166,348)	18,169
Concession Fund	22,114	83,413	(83,976)	11,551
Asset Forfeiture Fund	11,726	37,082	(35,452)	33,356
Totals	<u>\$188,621</u>	<u>\$4,710,958</u>	<u>(\$4,646,457)</u>	<u>\$251,200</u>

8. LITIGATION AND CLAIMS

At June 30, 1998, the Madison Parish Sheriff is involved in several lawsuits. In the opinion of the sheriff's legal counsel, the outcome will not materially affect the financial statements.

**9. EXPENDITURES OF THE SHERIFF'S OFFICE
PAID BY THE PARISH POLICE JURY**

The Madison Parish Sheriff's office is located in the parish courthouse. The cost of maintaining and operating the courthouse, as required by Louisiana Revised Statute 33:4715, is paid by the Madison Parish Police Jury.

10. FEDERAL FINANCIAL ASSISTANCE

FEDERAL GRANTOR/ PASS THROUGH GRANTOR NAME/ PROGRAM TITLE	CFDA NUMBER	YEAR ENDED June 30, 1998
UNITED STATES DEPARTMENT OF THE INTERIOR		
Direct program - Payment in Lieu of Taxes	N/A	<u>\$14,235</u>
Total Federal Financial Assistance		<u>\$14,235</u>

MADISON PARISH SHERIFF
Tulahoma, Louisiana
Notes to the Financial Statements

11. MANAGEMENT AGREEMENT FOR DETENTION CENTER

The Madison Parish Sheriff manages the Madison Parish Detention Center and Madison Parish Detention Center - Phase II, privately owned facilities. The original detention center, is operated under an agreement dated August 1, 1991, and amended on February 4, 1992, while Phase II is operated under an agreement dated March 15, 1992. The original agreement is for an eight year period which commenced on the date of the first payment to the owner. The Phase II agreement is for a period of five years which commenced on the date of the first payment to the owner. The terms of the original agreement provides for the distribution of monthly revenues as follows; (1) the sheriff receives the first \$48,800 for reimbursement of current direct expenses for operation of the facility; (2) the owner receives the next \$28,574 and; (3) the sheriff receives any excess over these two amounts as his management fee. The terms of the Phase II agreement provides for the distribution of monthly revenues as follows; (1) the sheriff receives the first \$41,250 for reimbursement of current direct expenses for operation of the facility and; (2) the owner receives all amounts over that.

SUPPLEMENTAL INFORMATION SCHEDULES

MADISON PARISH SHERIFF
Tulahoma, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
As of and For the Year Ended June 30, 1998

FIDUCIARY FUND TYPE - AGENCY FUNDS

TAX COLLECTOR FUND

Article V, Section 27 of the Louisiana Constitution of 1974, provides that the sheriff will serve as the collector of state and parish taxes, licenses, and fees. The Tax Collector Fund is used to collect and distribute these taxes, licenses, and fees to the appropriate taxing bodies.

CIVIL FUND

The Civil Fund accounts for the collection of funds in civil suits, sheriff's sales, and garnishments. Payment of these collections to recipients are made in accordance with applicable laws.

CRIMINAL FUND

The Criminal Fund is a depository for fines, forfeitures, and costs in criminal cases. Payments are made from the fund to the Sheriff's General Fund, police jury, district attorney, clerk of court, and other recipients in accordance with applicable laws.

INMATE FUND

The Inmate Fund accounts for funds of inmates that are used for personal items purchased by the inmates at the concessions store located at the detention center.

CONCESSIONS FUND

The Concessions Fund accounts for the purchase and resale of personal items to the inmates at the detention center.

MAISON PARISH SHERIFF
Tahibah, Louisiana
FIDUCIARY FUND TYPE - AGENCY FUNDS

Combining Balance Sheet, June 30, 1998

	TAX COLLECTOR FUND	CIVIL FUND	CRIMINAL FUND	EMERTE FUND	CONCESSIONS FUND	SPECIAL AID FUND	TOTAL
ASSETS							
Cash and cash equivalents	\$14,180	9606	\$134,649	\$18,125	\$18,584	\$13,331	\$239,489
Due from other funds				41			41
TOTAL ASSETS	<u>\$14,180</u>	<u>9606</u>	<u>\$134,649</u>	<u>\$18,166</u>	<u>\$18,584</u>	<u>\$13,331</u>	<u>\$239,530</u>
LIABILITIES							
Unvested deposits due to:							
Awards payable		\$12	\$209		\$7,043		\$7,264
General Fund	\$64,159	594	\$18,264	\$18,168	11,851	\$13,331	219,502
Others							
TOTAL LIABILITIES	<u>\$64,159</u>	<u>606</u>	<u>\$18,473</u>	<u>\$18,168</u>	<u>\$18,894</u>	<u>\$13,331</u>	<u>\$219,521</u>

MADISON PARISH SHERIFF
Tulahoma, Louisiana
PEDAGOGICAL FUND TYPE - AGGREGATE FUNDS

Comparing Schedule of Changes in Unaudited
Balance Sheet to Trusting Bodies and Others
For the Year Ended Year 20, 1999

	TRUST COLLECTORS	CONTR. FROM	CONTR. FROM	CONTR. FROM	CONTR. FROM	AGGREGATE
	ACCOUNTS	TRUSTEES	TRUSTEES	TRUSTEES	TRUSTEES	TRUSTEES
	\$14,411	5,005	186,556	57,324	\$12,114	\$288,652
		\$478,120	186,362			\$664,482
		119,946				\$298,368
				117,215	89,413	\$206,628
	2,277,582	278,281	286,325	117,215	89,413	\$3,058,821
	3,058,821	286,381	586,651	234,427	188,826	\$4,305,682

UNRETTLED BALANCES PAID TO TAXING BODIES AND OTHERS, June 30, 1999

AGGREGATE

Deposits:
Firms, bond performers, and even
Sales and repairs
Contributions
Trusts, fees, etc. paid to tax collector
Interest earnings
Other additions
Total additions

DEBITED

Deposits, mon., fees, etc. related to:
Sheriff's General Fund
Chief of Court
Police Jury
School Board
Assessor
Louisiana Department of Agriculture
Louisiana Department of Wildlife and Fisheries
Louisiana Tax Commission
Lemon checks

379,430	61,823	149,118				\$689,371
314	12,425	34,764				\$48,503
1,315,348		284,758				\$1,904,910
380,778						\$380,778
28,775						\$28,775
3,528						\$3,528
66,540						\$66,540
1,528						\$1,528
125,751						\$125,751

District Attorney		92,492	92,492
Budgets/Schedule board		98,481	98,481
Judicial expense fund		14,874	14,874
Hospital service clients	481,034		481,034
Library	179,889		179,889
Police commissaire	184,800		184,800
Private Bank	84,888		84,888
Accounting, appraisals, etc.	1,254		1,254
Litigants	211,887		211,887
Southern Louisiana Child Lab		98,176	98,176
Commission on Law Enforcement		12,603	12,603
City of Tallulah		4,586	4,586
Dept. of Public Safety-LSP		3,071	3,071
Delta Recovery		2,373	2,373
Division A Judicial Expense Fund		3,844	3,844
City of St. Landry		48	48
Supreme Court Judicial Admin-ADM		8,377	8,377
Louisiana Head/Spinal Injury		14,180	14,180
Reimbursements	491		491
Refunds	3,576	1,548	54,820
Other reductions		7,488	92,000
Total reductions	3,783,892	297,487	338,574
		338,548	338,548
	554,131	338,414	318,162
		311,551	311,551
		311,551	311,551

**UNSETTLED BALANCES DUE TO TAXING
BODIES AND OTHERS, June 30, 1999**

**Independent Auditor's Reports Required
by Government Auditing Standards**

The following independent auditor's reports on compliance with laws, regulations and contracts, and internal control over financial reporting are presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.



**Independent Auditor's Report on Compliance and
Internal Control Over Financial Reporting**

MAJINON PARISH SHERIFF
Tulakala, Louisiana

I have audited the general purpose financial statements of the Madison Parish Sheriff as of and for the year ended June 30, 1998 and have issued my report thereon dated July 30, 1998. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Madison Parish Sheriff's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Madison Parish Sheriff's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

VERNON R. DIXON
LICENSED BY STATE BOARD
PUBLIC ACCOUNTANTS

OFFICE OF ACCOUNTS
CAPITOL BUILDING
BAGNOREVILLE

PRINCIPAL MEMBER OF
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MADISON PARISH SHERIFF
Tulahoma, Louisiana
Independent Auditor's Report on Compliance
And Internal Control Over Financial Reporting, etc.
June 30, 1998

This report is intended for the information of the Madison Parish Sheriff, management of the sheriff's office and interested state agencies. This is not intended to limit the distribution of this report, which is a matter of public record.



West Monroe, Louisiana
July 20, 1998

MADISON PARISH SHERIFF
Tulbala, Louisiana

Schedule of Findings and Questioned Costs
For the Year Ended June 30, 1998

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of Madison Parish Sheriff.
2. No instances of noncompliance material to the financial statements of Madison Parish Sheriff were disclosed during the audit.
3. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control Structure.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None

MAISON PARISH SHERIFF
Terrebonne, Louisiana

Summary Schedule of Price Audit Findings
For the Year Ended June 30, 1998

There were no audit findings reported in the audit for the year ended June 30, 1998.