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LOUISIANA STATE BOARD OF
MANAGEMENT OF PSYCHIATRISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
BAYOU RENAISSANCE, LOUISIANA

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FINANCIAL STATEMENTS

TWO YEARS ENDED JUNE 30, 1968

Under provisions of state law, this report is a public document. A copy of the report has been distributed to the auditor, or reviewed, and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 06 10 1 1968

LOUISIANA STATE BOARD OF
 EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
 STATE OF LOUISIANA
 BAYOU BOULE, LOUISIANA
 FINANCIAL STATEMENTS
TWO YEARS ENDED JUNE 30, 1998

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DYER & VICKNAIR

CERTIFIED PUBLIC ACCOUNTANTS

WILSON H. DYER, CPA (NCO)
200 J. VICKNAIR, CPA (NCO)2004 W. MONROE
SUITE 20100
BAYTOWN, LOUISIANA 70017
713-833-8200**INDEPENDENT AUDITORS' REPORT**

Louisiana State Board of
Examiners of Psychologists
Department of Health and Hospitals
State of Louisiana
Baton Rouge, Louisiana

We have audited the accompanying general purpose financial statements of

**LOUISIANA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
BATON ROUGE, LOUISIANA**

a component unit of the State of Louisiana, as of and for the two years ended June 30, 1988. These financial statements are the responsibility of Louisiana State Board of Examiners of Psychologists, Baton Rouge, Louisiana's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Louisiana State Board of Examiners of Psychologists, Baton Rouge, Louisiana at June 30, 1988, and the results of its operations for the two years then ended in conformity with generally accepted accounting principles.

DYER & VICKNAIR

CERTIFIED PUBLIC ACCOUNTANTS

In accordance with Government Auditing Standards, we have also issued a report dated September 15, 1998 on our consideration of Louisiana State Board of Examiners of Psychologists, Baton Rouge, Louisiana's internal control over financial reporting and our tests of its compliance with certain provisions of laws and regulations.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of Louisiana State Board of Examiners of Psychologists, Baton Rouge, Louisiana. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in relation to the general purpose financial statements taken as a whole.

Baton Rouge, Louisiana
September 23, 1998

Dyer & Vicknair

LOUISIANA STATE BOARD OF
 EXAMINERS OF PROFESSIONALS
 DEPARTMENT OF REVENUE AND RECEIPTS
 STATE OF LOUISIANA
 ALL FUNDS AND ACCOUNT GROUPS
 BALANCE SHEET
 JUNE 30, 1958

	<u>GOVERNMENTAL</u>		TOTAL (MEMORANDUM AMOUNT)
	<u>FUND</u>	GENERAL FIXED ASSETS	
	<u>GENERAL FUND</u>	<u>GENERAL FIXED ASSETS</u>	<u>AMOUNT</u>
ASSETS AND OTHER DEBITS			
Cash	\$ 48,000		\$ 48,000
Other assets	379		379
Fixed assets		\$ 24,185	24,185
	<u>48,379</u>	<u>24,185</u>	<u>72,564</u>
Total assets and other debits			
	<u>48,379</u>	<u>24,185</u>	<u>72,564</u>
LIABILITIES, EQUITY, AND OTHER CREDITS			
Liabilities			
Accounts payable	\$ 3,195		\$ 3,195
Deferred revenues	32,750		32,750
	<u>35,945</u>		<u>35,945</u>
Total current liabilities			
	<u>35,945</u>		<u>35,945</u>
Equity and Other Credits			
Investment in general fixed assets		\$ 24,185	\$ 24,185
Fund balance	11,834		11,834
	<u>11,834</u>	<u>24,185</u>	<u>36,019</u>
Total fixed equity			
	<u>11,834</u>	<u>24,185</u>	<u>36,019</u>
Total liabilities and fund equity			
	<u>47,779</u>	<u>24,185</u>	<u>71,964</u>

The accompanying notes are an integral part of this statement.

LOUISIANA STATE BOARD OF
 EXAMINERS OF PSYCHOLOGISTS
 DEPARTMENT OF HEALTH AND HOSPITALS
 STATE OF LOUISIANA
 GOVERNMENTAL FUND - GENERAL FUND
 STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE
 TWO YEARS ENDED JUNE 30, 1998

	<u>YEAR ENDED JUNE 30, 1996</u>	<u>YEAR ENDED JUNE 30, 1997</u>
REVENUES		
Licenses and Fees	\$ 132,797	\$ 127,790
Interest	2,166	1,381
Other	<u>698</u>	<u>1,583</u>
Total revenues	<u>135,661</u>	<u>130,754</u>
EXPENDITURES		
Personnel services and related benefits	54,963	51,312
Operating services	49,258	50,848
Materials and supplies	1,855	2,868
Professional services	13,606	18,812
Travel	3,974	7,807
Capital outlay	<u>1,793</u>	<u>388</u>
Total expenditures	<u>135,453</u>	<u>132,443</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	2,196	(677)
FUND BALANCE, beginning of year	<u>8,838</u>	<u>9,515</u>
FUND BALANCE, end of year	<u>11,034</u>	<u>8,838</u>

The accompanying notes are an integral part of this statement.

LOUISIANA STATE BOARD OF
 EXAMINERS OF PSYCHOLOGISTS
 DEPARTMENT OF HEALTH AND HOSPITALS
 STATE OF LOUISIANA
 GOVERNMENTAL FUND - GENERAL FUND
 STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE
 BUDGET (COMPARATIVE) AND ACTUAL
 TWO YEARS ENDING JUNE 30, 1958

	YEAR ENDING JUNE 30, 1958		
	BUDGET	ACTUAL	VARIANCE- FAVORABLE (UNFAVORABLE)
REVENUES			
Application fees	\$ 4,800	\$ 6,450	\$ 1,650
Examination fees	9,700	7,880	(1,820)
License renewal fees	110,950	110,897	(53)
Interest income	1,250	2,300	1,050
Miscellaneous	1,800	804	(996)
Total revenues	131,500	135,647	2,347
EXPENDITURES			
Salaries	1,700	1,700	-
Examination costs	4,800	3,950	850
Accounting	4,400	4,079	321
Auditing	2,300	-	2,300
Advertising	4,100	4,200	(100)
Directory	4,000	4,213	(213)
Newsletters	1,000	3,018	(1,018)
Insurance-general	1,200	908	292
Legal fees	22,000	22,527	(1,527)
Miscellaneous	3,000	2,178	822
Office supplies	2,900	3,000	1,000
Travel	8,000	7,978	22
For diem	6,375	7,073	698
Postage	4,000	3,000	1,000
Printing	1,850	600	1,250
Rent	13,074	13,074	-
Repairs and maintenance	100	1,036	(936)
Salary-Executive assistant	30,000	30,000	-
Salary-Clerical assistant	10,000	12,283	(2,283)
Payroll taxes	1,273	2,022	(749)
Retirement	4,340	4,200	140
Insurance-health	1,827	1,470	(457)
Telephone	3,200	3,850	650
Utilities	1,400	1,331	69
Capital outlay	415	1,220	(1,805)
Total expenditures	133,500	133,451	49
EXCESS (DEFICIENCY) OR REVENUE OVER EXPENDITURES	-0-	2,196	2,196

YEAR ENDED JUNE 30, 1997

<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE- FAVORABLE (UNFAVORABLE)</u>
\$ 4,400	\$ 4,400	\$ 00
9,700	8,900	(800)
219,100	114,240	(104,860)
1,200	1,291	(91)
1,300	1,502	(202)
<u>126,000</u>	<u>120,781</u>	<u>(5,219)</u>
1,200	1,244	(44)
4,500	4,500	00
4,310	3,460	850
2,500	1,500	-0-
4,000	4,261	(261)
4,000	4,000	00
1,000	900	100
1,202	1,202	-0-
17,000	12,762	4,238
2,900	3,135	(235)
2,900	2,900	00
7,525	7,903	(378)
0,075	0,075	-0-
4,000	3,883	117
1,000	2,004	(1004)
11,000	11,740	(740)
100	75	25
25,000	20,000	-0-
10,000	9,910	90
1,273	1,290	(17)
4,300	3,941	359
1,100	1,143	(43)
3,200	3,200	00
1,000	1,021	(21)
<u>415</u>	<u>286</u>	<u>129</u>
<u>126,000</u>	<u>121,485</u>	<u>4,515</u>
<u>-0-</u>	<u>(877)</u>	<u>(877)</u>

(Continued)

LOUISIANA STATE BOARD OF
 EXAMINERS OF PUBLIC ACCOUNTS
 DEPARTMENT OF HEALTH AND HOSPITALS
 STATE OF LOUISIANA
 GOVERNMENTAL FUND - GENERAL FUND
 STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE
 BUDGET (BASE BALANCE) AND ACTUAL
 TWO YEARS ENDED JUNE 30, 1958
 (Continued)

	YEAR ENDED JUNE 30, 1958
<u>FUND BALANCE,</u>	
beginning of year	\$ <u>1,828</u>
<u>FUND BALANCE,</u>	
end of year	<u>11,034</u>

The accompanying notes are an integral part of this statement.

YEAR ENDED
JUNE 30, 1997

\$ 8,515

8,500

LOUISIANA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
THE YEARS ENDED JUNE 30, 1998

INTRODUCTION

The Louisiana State Board of Examiners of Psychologists is a component unit of the State of Louisiana created within the Louisiana Department of Health and Hospitals, as provided by Louisiana Revised Statutes (LSA-R.S.) 37:3381-3389. The board is composed of five members, appointed by the governor, who serve without compensation for terms of three years. The Board was established to license persons in Louisiana representing themselves to the public as psychologists and regulation of the practice of psychology in Louisiana. The Board's operations are funded entirely through annual self-generated revenues. As of June 30, 1998 there were 483 licensed psychologists in the state.

Note #1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Presentation

The accompanying financial statements of Louisiana State Board of Examiners of Psychologists have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. Reporting Entity

Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. In accordance with GASB Codification Section 2100, the board is a component unit of the State of Louisiana because the state exercises oversight responsibility in that the governor appoints the board members and public service is rendered within the state's boundaries. The accompanying general purpose financial statements present only the transactions of Louisiana State Board of Examiners of Psychologists, a component unit of the State of Louisiana.

LOUISIANA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTE TO THE FINANCIAL STATEMENTS
TWO YEARS ENDS JUNE 30, 1988
(Continued)

C. Fund Accounting

The Board uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect the net expendable available financial resources.

Funds of the Board are classified as governmental funds. Governmental funds account for the Board's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition of general fixed assets, and the servicing of general long-term obligations. Governmental funds of the Board include:

General Fund

The general fund is the general operating fund of the Board. It is used to account for all financial resources except those required to be accounted for in other funds.

D. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The governmental funds use the following practices in recording revenues and expenditures:

LOUISIANA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
TWO YEARS ENDED JUNE 30, 1938
(Continued)

Licenses and fees are recorded in the year they are received, which approximates when measurable and available.

Substantially all other revenues are recorded when received.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for accumulated vacation leave, which is recognized when paid.

E. General Fixed Assets and Long-Term Obligations

Fixed assets used in governmental fund type operations are not capitalized in the funds used to acquire them. Instead, capital acquisition is reflected in governmental funds, and the related assets are reported in the general fixed assets account group. No depreciation has been provided on such fixed assets. All fixed assets are valued at historical cost.

Long-term obligations expected to be financed from governmental funds are accounted for in the general long-term obligations account group.

The account groups are not funds. They are concerned only with the measurement of financial position, not with measurement of results of operations.

F. Encumbrances

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the application appropriation, is not employed.

G. Basis and Budgetary Accounting

An annual budget is adopted for the general fund on a basis consistent with generally accepted accounting principles (GAAP).

**LOUISIANA STATE BOARD OF
EXAMINERS OF PUBLIC ACCOUNTANTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
TWO YEARS ENDED JUNE 30, 1998
(Continued)**

6. Cash and Cash Equivalents and Investments

Cash includes demand deposits. Under state law, the board may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law, and national banks having their principal offices in Louisiana, in savings account or shares of savings and loan associations and savings banks and in share accounts and share certificate accounts of federally or state chartered credit unions.

Under state law, the Board may invest in United States bonds, treasury notes or certificates.

The Board considers time deposits and investments with an original maturity of three months or less to be cash equivalents. If the original maturity exceed 90 days, they are classified as investments.

7. Compensated Absences

Vested or accumulated annual leave that is not expected to be liquidated with expendable available resources of the general funds is reported in the general long-term obligations account group. No expenditures is reported for these amounts.

Unpaid annual leave time at June 30, 1998 is immaterial and no provision for accrual has been made in the financial statements.

8. Memorandum Only - Total Column

The total column on the balance sheet is captioned "Memorandum Only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

Note #2: LEGAL COMPLIANCE - BUDGET

The board adopts a budget for the fiscal year at its winter meeting.

LOUISIANA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
TWO YEARS ENDED JUNE 30, 1998
(Continued)

Formal budget integration is employed as a management control device during the year.

All appropriations lapse at the end of the year.

Note 13: CASH

At June 30, 1998, the board has cash (bank balances), totaling \$46,400, comprised of demand deposits and petty cash on hand.

These deposits are stated at cost, which approximates market.

Under state law, these deposits (or the resulting bank balances), must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount of deposit with the fiscal agent. These securities must be held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 1998, the Board has \$47,035 in deposits (collected bank balances). This entire balance is secured from risk by federal depository insurance.

Note 14: CHANGES IN GENERAL FIXED ASSETS

At June 30, 1998, the Board has stewardship responsibility for 228,188 in furniture and equipment. Changes in general fixed assets during the two years ended June 30, 1998 follows:

The following is a summary of the changes to fixed assets during the two years ended June 30, 1998.

Balance, July 1, 1996	\$28,100
Additions	399
Depreciate	<u>(3,221)</u>
Balance, June 30, 1997	25,278
Additions	1,195
Depreciate	<u>(4,645)</u>
Balance, June 30, 1998	<u>21,828</u>

LOUISIANA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
THREE YEARS ENDED JUNE 30, 1998
(Continued)

Note #5: DEFERRED REVENUES

Revenues of license fees collected at June 30, 1990, but applicable to the fiscal year ending June 30, 1989 are reported as deferred revenues on the balance sheet.

Note #6: PENSION PLAN

All full time employees of the Board are members in the Louisiana State Employees Retirement System ("System"), a multiple-employer cost sharing public employee retirement system (PERS) controlled and administered by a separate board of trustees.

All full time employees are eligible to participate in the System. Benefits vest with ten years of service. At retirement age, employees are entitled to annual benefits equal to \$300 plus 2.5 percent of their highest consecutive 36 months average salary multiplied by their years of credited service. Vested employees may retire at (a) any age with thirty years of service, (b) age 55 with twenty-five years of service or (c) at age 60 with ten years of service. The System also provides death and disability benefits. Benefits are established by state statute.

In addition to the employee contribution at 7.5% of gross salary, the Board contributes an additional 11.0% of gross salary to the System. Contributions to the System during the two years were funded through employee and employer contributions of \$2,183 and \$1,941, and \$5,433 and \$4,308 for the years ended June 30, 1998 and June 30, 1997, respectively. The total current year payroll of the Board was \$47,283 and \$44,918 for the years ended June 30, 1998 and June 30, 1997, respectively, and its current year payroll covered by the System was \$31,782 and \$30,307 for the years ended June 30, 1998 and June 30, 1997, respectively. Under present statutes, the Board does not guarantee any of the benefits granted by the System.

Note #8: POSTRETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Board has no retired employees receiving postretirement health care and life insurance benefits.

LOUISIANA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
THE YEARS ENDED JUNE 30, 1998
(Continued)

Note #9: LEASES

The Board leases office space for \$1,028 per month. This lease is an operating lease which expires June 30, 1998. Rent expenditures for the years ended June 30, 1998 and June 30, 1997 are \$13,078 and \$11,748 respectively.

Note #10: LITIGATION

There were no judgments, claims or similar contingencies pending against the Board at June 30, 1998.

Note #11: BOARD MEMBERS' PER DIEM

The Board members are paid per diem of \$75 for each day while engaged in the discharge of their duties.

SUPPLEMENTAL INFORMATION

LOUISIANA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
SCHEDULE OF BOARD MEMBERS' FEE DUES
THRU YEARS ENDING JUNE 30, 1992

	YEAR ENDING June 30, <u>1990</u>	YEAR ENDING June 30, <u>1992</u>
John A. Bras, Ph.D.	\$ 1,500	\$ 1,200
Berneth B. Bouillion, Ph.D.	1,350	1,125
John E. Henderson, Ph.D.		2,550
James W. Quillin, Ph.D.		150
C. Gary Pettigrew, Ph.D.	1,375	1,725
Beverly A. Stubbiefield, Ph.D.	1,000	
David D. Thomason, Psy.D.	<u>1,500</u>	<u>1,050</u>
Totals	<u>\$ 6,675</u>	<u>7,650</u>

DYER & VICKNAIR

REGISTERED PUBLIC ACCOUNTANTS

2015 MAIN STREET, SUITE 2000
MONROE, LOUISIANA 70132

2015 MAIN STREET
SUITE 2000, MONROE, LOUISIANA 70132
504-336-2222

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Louisiana State Board of
Examiners of Psychologists
Department of Health and Hospitals
State of Louisiana
Baton Rouge, Louisiana

We have audited the general purpose financial statements of Louisiana State Board of Examiners of Psychologists, Baton Rouge, Louisiana, a component unit of the State of Louisiana for the two years ended June 30, 1998, and have issued our report thereon dated September 15, 1998. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

COMPLIANCE

As part of obtaining reasonable assurance about whether Louisiana State Board of Examiners of Psychologists, Baton Rouge, Louisiana's, general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance that is required to be reported under Government Auditing Standards which is reported in the accompanying Schedule of Findings as Item 98-1.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit, we considered Louisiana State Board of Examiners of Psychologists, Baton Rouge, Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the

Internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in accounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board, the State of Louisiana and the Legislative Auditor for the State of Louisiana. However, this report is a matter of public record and its distribution is not limited.

There were no comments related to compliance or to internal control reported in the audit for the two years ended June 30, 1996.

Baton Rouge, Louisiana
September 25, 1996

Dyer & Vicknair

LOUISIANA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
OFFICE OF FINDINGS
THE YEAR ENDED JUNE 30, 1998

Item 98-1 L&A-R.S. 42:1119(A) states that no member of the immediate family of an agency head shall be employed in his/her agency.

During the year ended June 30, 1998, the Board hired the daughter of the Executive Director of the Board in a clerical position and paid her \$12,668 during the year ended June 30, 1998. This hiring appears to be a violation of L&A-R.S. 42:1119(A).

LOUISIANA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
DEPARTMENT OF HEALTH AND HOSPITALS
STATE OF LOUISIANA
MANAGEMENT'S PLAN OF CORRECTIVE ACTION
THE BOARD MEETING JUNE 10, 1988

Item 78-1 At the time of the hiring, the board did not believe it would constitute a violation of Louisiana Revised Statutes because the assumption made was that the "agency head" is the chairman of the board, under whom no family members would be working. The board's legal counsel is currently researching the statutes. The board will discuss this matter at its regular meeting on October 3, 1988, and take whatever action may be necessary to comply with the statutes.