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Release Date: 3/17/98

**VERNON R
COON**
LEGISLATIVE AUDITOR

INDUSTRIAL PAPER COMPANY
Newfield, Louisiana

General Purpose Financial Statements
With Independent Auditor's Report
As of and for the Year Ended
June 30, 1998
With Supplemental Information Schedules

IBISOLO PARIKH SHIRDU
Mandakki, Louisiana

General Purpose Financial Statements
With Independent Auditor's Report
As of and for the Year Ended June 30, 1998
With Supplemental Information Schedules

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DESOUD PARISH SHERIFF
Monroe, Louisiana
Comoros, June 30, 1998

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Independent Auditor's Report

**HONORABLE HUGH BENNETT
DESOLO PARISH SHERIFF
Mandeville, Louisiana**

I have audited the general purpose financial statements of the DeSoto Parish Sheriff, a component unit of the DeSoto Parish Police Jury, as of June 30, 1998, and for the year then ended, as listed in the table of contents. These general purpose financial statements are the responsibility of the DeSoto Parish Sheriff's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the DeSoto Parish Sheriff as of June 30, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

My audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the general purpose financial statements of the DeSoto Parish Sheriff. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material aspects in relation to the general purpose financial statements taken as a whole.

VERNON R. COON
PUBLIC ACCOUNTANT

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DESOLO PARISH SHERIFF
Monroe, Louisiana
Independent Auditor's Report,
June 30, 1998

In accordance with Government Auditing Standards, I have also issued reports dated September 9, 1998, on my consideration of the Desoto Parish Sheriff's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants.



West Monroe, Louisiana
September 9, 1998

**GENERAL PURPOSE FINANCIAL STATEMENTS
(OVERVIEW)**

DESOUD PARIISH SHERIFF
Monroe, Louisiana
ALL FUND TYPES AND ACCOUNT GROUPS

Combined Balance Sheet, June 30, 1988

	ENVIRONMENTAL FUND-TYPE			ACCOUNT GROUPS		TOTAL COMBINATION DOLLARS
	GENERAL FUNDS	SPECIAL REVENUE FUNDS	REVENUE FUND-TYPE - ASSISTY FUNDS	GENERAL FUND GROUPS	GENERAL FUND GROUPS	
ASSETS						
Cash	\$1,878,884	\$21,445	\$433,152			\$4,133,481
Receivables	187,686	7,155				194,841
Due from other governments			89			89
Office furnishings and equipment				\$1,185,478		1,185,478
Amount to be provided for retirement of general long-term debt					\$176,888	176,888
TOTAL ASSETS	\$2,066,570	\$28,600	\$473,241	\$1,185,478	\$176,888	\$4,336,775
LIABILITIES AND FUND EQUITY						
Liabilities:						
Accounts payable	\$17,778		\$1,618			\$19,396
Payroll deductions payable	7,838					7,838
Compressed airboats				\$22,144		22,144
Bank loans payable				153,544		153,544
Due to -owing banks and others			133,898			133,898
Due to -inmate			798			798
Total Liabilities	\$25,616	\$0,000	\$135,516	\$175,688	\$176,888	\$338,908
Fund Equity:						
Investment in general fund assets				\$1,185,478		1,185,478
Fund balance:						
Retained for DMF Fund	21,788					21,788
Unreserved - undesignated	1,114,076	\$28,600				1,142,676
Total Fund Equity	1,135,864	\$28,600	\$0,000	\$1,185,478	\$0,000	2,350,942
TOTAL LIABILITIES AND FUND EQUITY	\$2,066,570	\$28,600	\$473,241	\$1,185,478	\$176,888	\$4,336,775

The accompanying notes are an integral part of this statement.

IBEROLA PARISH SHREWF
Metairie, Louisiana
GOVERNMENTAL FUND TYPE -
GENERAL AND SPECIAL REVENUE FUNDS

Statement of Revenues, Expenditures
and Changes in Fund Balance -
Budget (GAAP) Basis and Actual
For the Year Ended June 30, 2008

	GENERAL FUNDS			SPECIAL REVENUE FUNDS		
	BUDGET	ACTUAL	VARIANCE, FAVORABLE (UNFAVORABLE)	BUDGET	ACTUAL	VARIANCE, FAVORABLE (UNFAVORABLE)
REVENUES						
Ad valorem taxes	\$1,560,000	\$1,160,754	\$3,994			
Interest on taxes	3,000	5,371	2,371			
Intergovernmental revenues:						
Federal grants		50,846	50,846	\$21,000	\$26,209	\$4,219
State grants:						
State revenue sharing (aid)	113,400	113,174	74			
State supplemental pay	166,600	166,600	4			
Other grants	17,200	15,669	(1,531)	17,200	17,209	(9)
Local grants		9,142	9,142			
Fees, charges, and contributions:						
for services:						
Contributions on licenses and taxes		11,800	11,800			
Contributions on fees and bonds	53,000	54,662	1,662			
Civil and criminal fees	262,000	251,710	29,290			
Court attendance	4,100	5,180	1,080			
Transportation of prisoners	4,000	4,000	87			
Feeding and keeping of prisoners	292,800	323,067	31,267			
Tax collectors, etc.	7,500	11,580	7,080			
Other	39,600	30,165	965			
Fines and forfeitures				18,000	18,770	770
Use of money and property	34,800	36,727	7,275			
Other	17,200	7,682	(19,518)			
Total revenues	<u>3,069,200</u>	<u>3,229,627</u>	<u>156,417</u>	<u>37,200</u>	<u>61,871</u>	<u>4,280</u>
EXPENDITURES						
Public safety:						
Criminal:						
Personnel services	1,821,300	1,799,878	21,422	33,978	32,642	1,349
Operating services	266,400	271,889	(6,489)	4,700	4,700	—
Materials and supplies	293,700	287,641	(21,961)	18,000	8,419	281
Travel and other charges	18,300	15,991	8	18,000	8,671	179
Debt service	118,780	137,323	1,655			
Capital outlay	96,900	96,404	596	1,200	1,660	(460)
Intergovernmental		28,053	(29,022)			
Total expenditures	<u>3,599,680</u>	<u>3,659,764</u>	<u>(186,721)</u>	<u>57,328</u>	<u>57,671</u>	<u>471</u>

(Continued)

BRUNO PARISH SHERIFF

Monroe, Louisiana

GOVERNMENTAL FUND TYPE - GENERAL

AND SPECIAL REVENUE FUNDS

Statement of Revenues, Expenditures,
and Changes in Fund Balances - Budget
(GAAP) Basis and Actual

	GENERAL FUNDS			SPECIAL REVENUE FUNDS		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>508,258</u>	<u>508,548</u>	<u>290,296</u>	<u>(279)</u>	<u>34,498</u>	<u>35,000</u>
OTHER FINANCING SOURCES (Used)						
Sale of assets and other property	8,288	8,278	270			
Commissions for damaged assets	9,888	9,556	276			
Transfers in				11,174	11,174	
Transfers out				(11,174)	(11,174)	
Total other financing sources used	<u>17,888</u>	<u>17,408</u>	<u>646</u>	<u>NONE</u>	<u>NONE</u>	
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	<u>508,158</u>	<u>508,762</u>	<u>290,942</u>	<u>(279)</u>	<u>4,498</u>	<u>35,000</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>504,175</u>	<u>504,175</u>		<u>23,891</u>	<u>23,891</u>	
FUND BALANCES AT END OF YEAR	<u>\$1,012,333</u>	<u>\$1,012,962</u>	<u>\$300,884</u>	<u>\$23,612</u>	<u>\$28,389</u>	<u>\$5,000</u>

(Continued)

The accompanying notes are an integral part of this statement.

DELSUS PARISH SHERIFF
Marrfield, Louisiana

Notes to the Financial Statements
As of and For the Year Ended June 30, 1998

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the sheriff serves a four year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The sheriff also administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, serving subpoenas, et cetera. As the ex-officio tax collector of the parish, the sheriff is responsible for the collection and distribution of ad valorem property taxes, parish occupational licenses, state revenue sharing funds, apportionment licenses, and fines, costs, and local forfeitures imposed by the district court.

The sheriff has the responsibility for enforcing state and local laws, ordinances, et cetera, within the territorial boundaries of the parish. The sheriff provides protection to the residents of the parish through on-site patrols, investigations, et cetera, and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. Additionally, the sheriff, when requested, provides assistance to other law enforcement agencies within the parish.

A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the DeSousa Parish Police Jury is the financial reporting entity for DeSousa Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria determining which component units should be considered part of the DeSousa Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and:

 - a. The ability of the police jury to impose its will on that organization and/or

IBIBO PARISH SHERIFF

Monroe, Louisiana

Notes to the Financial Statements (Continued)

- b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the sheriff maintains and operates the parish courthouses in which the sheriff's office is located and provides funds for equipment and furniture of the sheriff's office, the sheriff was determined to be a component unit of the Ibibeo Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the sheriff and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

K. FUND ACCOUNTING

The sheriff uses funds and account groups to report on financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fixed assets and general long-term obligations) that are not recorded in the "funds" because they do not directly affect net expendable available financial resources. They are concerned only with the measurement of financial position, not with the measurement of results of operations.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types." Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of

DELSOTO PARISH SHERIFF

Monroe, Louisiana

Notes to the Financial Statements (Continued)

attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The sheriff's current operations require the use of governmental and fiduciary funds as described below:

Governmental Funds:

General Fund

The General Fund, as provided by Louisiana Revised Statute 11:1422, is the principal fund and is used to account for the operations of the sheriff's office. The sheriff's primary source of revenue is an ad valorem tax levied by the law enforcement district. Other sources of revenue include commissions on state revenue sharing, state supplemental pay for deputies, civil and criminal fees, fees for court attendance and maintenance of prisoners, at courts. General operating expenditures are paid from this fund.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources such as ad valorem taxes, sales taxes, and federal grants. These revenues are legally restricted, either by tax proposition or grant agreement, to expenditures for specified purposes.

Fiduciary Fund Type - Agency Funds

The agency funds are used as depositories for civil suits, cash bonds, taxes, fees, et cetera. Disbursements from the funds are made to various parish agencies, litigants in suits, et cetera, in the manner prescribed by law. The agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

4. FIXED ASSETS AND LONG-TERM OBLIGATIONS

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, rather than in the General Fund.

DESOYO PARISH SHERIFF

Monroe, Louisiana

Notes to the Financial Statements (Continued)

General fixed assets provided by the police jury are not recorded in the general fixed assets account group. Approximately 3 percent of fixed assets are valued at estimated historical costs based on the actual costs of like items while the remaining 97 percent are based on actual historical costs. No depreciation has been provided on general fixed assets.

Long-term obligations, such as long-term bank loans, are recognized as a liability of a governmental fund only when due. For other long-term obligations, such as compensated absences, only that portion expected to be financed from expendable, available financial resources is reported as a liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term obligations account group.

II. BASIS OF ACCOUNTING

The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting the governmental fund type and agency fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The sheriff uses the following practices in recording revenues and expenditures:

Revenues

All valorem taxes and the related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1693 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December, January, and February of the fiscal year.

DESOUD PARISH SHERIFF

Mandeville, Louisiana

Notes to the Financial Statements (Continued)

Intergovernmental revenues and fees, charges, and commissions for services are recorded when the sheriff is entitled to the funds.

Interest income on time deposits is recorded when the time deposits have matured and the interest is available.

Substantially, all other revenues are recorded when they become available to the sheriff.

Based on the above criteria, fees, charges, and commissions for services are treated as susceptible to accrual.

Expenditures

Expenditures are generally recognized under the modified accrual basis when the related fund liability is incurred.

Other Financing Source and Uses

Sales of fixed assets and seized property, compensation for damaged assets, and transfers between funds are accounted for as other financing sources and uses are recognized when the underlying events occur.

E. BUDGET PRACTICES

Proposed budgets, prepared on the modified accrual basis of accounting, are published in the official journal at least 10 days prior to the public hearing. Public hearings are held at the sheriff's office during the month of June for comments from taxpayers. The budgets are then legally adopted by the sheriff and amended during the year, as necessary. Budgets are established and controlled by the sheriff at the object level of expenditure. Incurrence accounting is not recognized within the budgetary accounting system.

Appropriations lapse at year-end and must be reappropriated for the following year to be expended. Budgeted amounts included in the accompanying financial statements include the original adopted budget amounts and all subsequent amendments.

DESOUD-PARISH SHERIFF

Manfield, Louisiana

Notes to the Financial Statements (Continued)

F. CASH AND CASH EQUIVALENTS

Under state law, the sheriff may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 1998, the sheriff has cash (book balance) totaling \$1,229,222 as follows:

Demand deposits	\$1,229,112
Posty cash	<u>110</u>
Total	<u>\$1,229,222</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash/bank balances at June 30, 1998, are secured as follows:

Bank balances	<u>\$1,480,823</u>
Federal deposit insurance	\$396,424
Pledged securities(uncollateralized)	<u>3,996,366</u>
Total	<u>\$4,302,799</u>

Because the pledged securities are held by a custodial bank in the name of the fiscal agent bank rather than in the name of the sheriff, they are considered uncollateralized (Category 3) under the provisions of GASB Codification C20.108; however, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the sheriff that the fiscal agent has failed to pay deposited funds upon demand. Further, LRS 39:1234 states that securities held by a third party shall be deemed to be held in the sheriff's name.

G. VACATION AND SICK LEAVE

After one year of service, all employees are granted 10 days of vacation leave each year. Vacation leave may be accumulated and carried forward to succeeding years. Upon termination of employment, employees are paid for up to 120 hours of accumulated vacation leave. Sick leave is granted on a case-by-case basis, at the discretion of the sheriff.

IBIGOTO PARISH SHERIFF

Mossfield, Louisiana

Notes to the Financial Statements (Continued)

III. RISK MANAGEMENT

The sheriff is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and injuries to employees. To handle such risk of loss, the sheriff maintains commercial insurance policies covering: automobile liability, medical payments, uninsured motorist, and collision; health insurance providing 100 percent coverage for any employee injured while on the job; and surety bond coverage. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts. In addition to the above policies, the sheriff also maintains a liability insurance policy with the Louisiana Sheriff's Risk Management Program. No claims have been filed on the policy during the past three years nor is the sheriff aware of any unfilled claims.

I. TOTAL COLUMN ON THE BALANCE SHEET

The total column on the balance sheet is captioned Memorandum Only to indicate that it is presented only to facilitate financial analysis (overview). Data in this column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Instead of limitations have not been made in the aggregation of this data.

2. RECEIVABLES

The following is a summary of receivables as June 30, 1998:

	General Fund	Special Revenue Funds	Total
Taxes:			
Ad valorem	\$607		\$607
Intergovernmental revenue:			
Federal grants	18,186	\$4,591	42,777
Other state grants	1,157	2,663	3,819
Fees, charges, and commissions for services:			
Civil and criminal fees	9,503		9,503
Court attendance	7,307		7,307

IBIBOYO PARISH SHERIFF

Minorsfield, Louisiana

Notes to the Financial Statements (Continued)

	General Fund	Special Revenue Funds	Total
Commutation on licenses	\$2,189		\$2,189
Transporting of prisoners	437		437
Housing and keeping prisoners	18,821		18,821
Tax notices, etc.	773		773
Other revenue	5,800		580
Use of money and property - telephone commission	2,508		2,976
Total	<u>\$107,688</u>	<u>\$2,353</u>	<u>\$114,939</u>

3. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in office furnishings and equipment follows:

Balance, June 30, 1987	\$1,087,486
Additions	98,964
Reductions	NONE
Balance, June 30, 1988	<u>\$1,185,430</u>

Beginning balance was adjusted to reflect assets purchased in prior year but not added to fixed asset being.

4. CHANGES IN GENERAL LONG-TERM DEBT

During the year ended June 30, 1987, the sheriff entered into a loan agreement for \$515,368 to be used for the purchase of law enforcement vehicles. The loan agreement requires monthly payments of \$11,380 at 5.65 per cent per annum, through August, 1999. All debt retirement payments were made from the General Fund. The following is a summary of the changes in long-term debt during the year:

	Compensated Absence	Bank Loan	Total
Balance, June 30, 1987	\$89,746	\$277,254	\$367,000
Additions	48,117	NONE	48,117
Reductions	(38,533)	(162,719)	(201,252)
Adjustment	1,184		1,184
Balance, June 30, 1988	<u>\$72,514</u>	<u>\$114,534</u>	<u>\$187,048</u>

DESOUD PARISH SHERIFF

Mansfield, Louisiana

Notes to the Financial Statements (Continued)

Beginning balance for bank loan was adjusted to correct a prior year error due to miscalculation of principal. Agency policy for accrual of compensated absences changed allowing accrual of vacation time in the current year. The adjustment is net of increases in pay rates and decreases due to limit on hours that can be accrued.

The following is a summary of the future minimum payments, together with the present value of the net minimum payments as of June 30, 1988:

Year	Amount
1989	\$136,202
2001	<u>22,673</u>
Total minimum payments	<u>158,875</u>
Less amount representing interest	<u>(25,351)</u>
Present value of net minimum payments	<u>\$133,524</u>

8. PENSION PLAN

Substantially all employees of the DeSoto Parish Sheriff's office are members of the Louisiana Sheriff's Pension and Relief Fund (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

All sheriffs and all deputies who are found to be physically fit, who earn at least \$400 per month, and who were between the ages of 18 and 50 at the time of original employment are required to participate in the System. Employees are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit, payable monthly for life, equal to a percentage of their final-average salary for each year of credited service. The percentage factor to be used for each year of service is 2.5 per cent for each year if total service is at least 12 but less than 15 years, 2.75 per cent for each year if total service is at least 15 but less than 20 years, and 3 per cent for each year if total service is at least 20 years (Act 1117 of 1985 increased the accrual rate by 0.25 percent for all service rendered on or after January 1, 1982). In any case, the retirement benefit cannot exceed 100 per cent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or jobed months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination as indicated previously. Employees who terminate with at least 20 years of credited service are also eligible to elect early benefits between ages 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at age 55. The System also provides death and disability benefits. Benefits are established or amended by state statute.

DESOUD PARISH SHERIFF

Mandeville, Louisiana

Notes to the Financial Statements (Continued)

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Sheriff's Pension and Relief Fund, Post Office Box 3163, Monroe, Louisiana 71233, or by calling (518) 362-3193.

Plan members are required by state statute to contribute 8.7 percent of their annual covered salary and the DeSoue Parish Sheriff is required to contribute at an actuarially determined rate. The current rate is 5.8 percent of annual covered payroll. Contributions to the System also include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and franc as required and available from insurance premium taxes. The contribution requirements of plan members and the DeSoue Parish Sheriff are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The DeSoue Parish Sheriff's contributions to the System for the years ended June 30, 1998, 1997, and 1996 were \$70,878, \$75,490, and \$72,602, respectively, equal to the required contributions for each year.

6. CHANGES IN AGENCY FUND BALANCES

A summary of changes in agency fund balances due to taxing bodies and others follows:

	<u>Balance</u> <u>July 1</u>	<u>Additions</u>	<u>Debitors</u>	<u>Balance</u> <u>June 30</u>
Tax Collector	26,244	\$17,401,190	(\$17,407,418)	\$116
Civil	28,602	440,534	(444,879)	34,257
Criminal	143,385	964,600	(1,079,864)	71,419
Drug Seizure Incentive	29,968	17,354	(10,677)	36,645
Commissary	2,471	40,022	(42,359)	2,134
Total	<u>\$212,270</u>	<u>\$18,866,690</u>	<u>(\$18,984,427)</u>	<u>\$134,682</u>

7. FUND BALANCE RESERVE

The DWI program is funded from court costs levied in DWI cases by the district court. The resources are used to pay necessary costs for operating the DWI program in the parish. The following schedule provides detail on changes in the reserves during the year ended June 30, 1998:

DEBOLE PARISH SHERIFF

Mansfield, Louisiana

Notes to the Financial Statements (Continued)

Balance on hand at July 1, 1998	\$18,715
Increases	6,795
Decreases	<u>(4,225)</u>
Balance on hand at June 30, 1998	<u>\$21,285</u>

8. LITIGATION AND CLAIMS

At June 30, 1998, the DeBoule Parish Sheriff is involved in several lawsuits which are either adequately covered by liability insurance or, in the opinion of the sheriff's legal counsel, will not result in any liability to the sheriff.

**9. EXPENDITURES OF THE SHERIFF'S OFFICE
PAID BY THE PARISH POLICE JURY**

The DeBoule Parish Sheriff's office is located in the parish courthouse. The cost of maintaining and operating the courthouse, as required by Louisiana Revised Statute 33:4715, is paid by the DeBoule Parish Police Jury.

10. FEDERAL FINANCIAL ASSISTANCE

During the year ended June 30, 1998, the DeBoule Parish Sheriff participated in the following federal financial assistance programs:

<u>Program Title</u>	<u>CFDA Number</u>	<u>Grant Number</u>	<u>Federal Expenditures</u>
United States Department of Justice			
Passed through Louisiana Commission on Law Enforcement and Administration of Criminal Justice:			
Multi-Jurisdictional Task Force	16-579	96-01-0-00-0027	\$26,370
Community Oriented Policing Services	16-710	9711M00674	38,186
Criminal Patrol	16-580	96-01-0-07-0002	<u>15,600</u>
Total Federal Financial Assistance			<u>\$80,156</u>

SUPPLEMENTAL INFORMATION SCHEDULES

IBIBOTO PARISH SHERIFF
Monroe, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
For the Year Ended June 30, 1998

SPECIAL REVENUE FUNDS

DRUG TASK FORCE FUND

The Drug Task Force Fund consists of a federal grant from the United States Department of Justice passed through the Louisiana Commission on Law Enforcement and Administration of Criminal Justice, and local matching grants. The purpose of the fund is to increase the apprehension, prosecution, adjudication, diversion, rehabilitation, medication, and treatment of persons who violate state and local laws relating to the production, possession, and transfer of controlled substances.

DRUG TASK FORCE FUND - PROGRAM INCOME

The Drug Task Force Program Income Fund accounts for income from the sale of seized assets and contributions. The purpose of the fund is to increase the apprehension, prosecution, adjudication, diversion, rehabilitation, medication, and treatment of persons who violate state and local laws relating to the production, possession, and transfer of controlled substances.

DARE FUND

The DARE Fund consists of a state grant from the Louisiana Commission on Law Enforcement and public donations. The grant and donations are used to reduce illegal drug use among youth through educational programs.

DEWITT PARISH SHERIFF
Monroe, Louisiana
GOVERNMENTAL FUND TYPE - SPECIAL REVENUE FUNDS

Combining Balance Sheet, June 30, 1998

	TASK FUNDS	TASK PROGRAM		
	001040	001041	00401	TOTAL
	<u>1050</u>	<u>1050</u>	<u>01001</u>	<u>TOTAL</u>
ASSETS				
Cash	\$2,715	\$7,999	\$10,402	\$21,116
Receivables	4,591		2,662	7,253
TOTAL ASSETS	<u>\$7,306</u>	<u>\$7,999</u>	<u>\$13,064</u>	<u>\$28,369</u>
LIABILITIES				
Fund Balance - reserved - undesignated	\$7,306	\$7,999	\$13,064	\$28,369
TOTAL LIABILITIES AND FUND EQUITY	<u>\$7,306</u>	<u>\$7,999</u>	<u>\$13,064</u>	<u>\$28,369</u>

IBBOTO-PARISH SHERIFF
Monroe, Louisiana
GOVERNMENTAL FUND TYPE - SPECIAL REVENUE

Combining Schedule of Revenues, Expenditures, and
 Changes in Fund Balances
 For the Year Ended June 30, 1998

	TASK FORCET BUDGET FUND	TASK FORCET PROGRAM FUND	1998 FUND	TOTAL
REVENUES				
Intergovernmental revenues				
Federal grants	\$26,278			\$26,278
State grants			\$17,239	17,239
Fines and forfeitures		\$8,162	10,303	18,375
Total revenues	<u>26,278</u>	<u>8,162</u>	<u>27,332</u>	<u>61,871</u>
EXPENDITURES				
Public safety:				
Current:				
Personal services and related benefits	18,699		13,313	32,012
Operating services	4,006	193	500	4,709
Materials and supplies	2,918		6,501	9,419
Travel and other charges	9,620		51	9,671
Capital outlay			1,600	1,600
Total expenditures	<u>35,243</u>	<u>193</u>	<u>22,025</u>	<u>57,471</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>(8,975)</u>	<u>8,014</u>	<u>5,307</u>	<u>4,406</u>
OTHER FINANCING SOURCES (Uses)				
Transfers in	31,174			31,174
Transfers out		(11,174)		(11,174)
Total other financing sources (uses)	<u>31,174</u>	<u>(11,174)</u>	<u>None</u>	<u>None</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	<u>2,199</u>	<u>(3,160)</u>	<u>5,307</u>	<u>4,406</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>5,177</u>	<u>11,669</u>	<u>2,787</u>	<u>23,633</u>
FUND BALANCES AT END OF YEAR	<u>\$7,376</u>	<u>\$7,969</u>	<u>\$11,014</u>	<u>\$28,359</u>

DEBOTO PARISH SHERIFF
Mandeville, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
For the Year Ended June 30, 1998

FIDUCIARY FUND TYPE - AGENCY FUNDS

TAX COLLECTOR FUND

Article V, Section 27 of the Louisiana Constitution of 1974, provides that the sheriff will serve as the collector of state and parish taxes, licenses, and fees. The Tax Collector Fund is used to collect and distribute these taxes, licenses, and fees to the appropriate taxing bodies.

CIVIL FUND

The Civil Fund accounts for the collection of funds in civil suits, sheriff's sales, and garnishments and payment of these collections to the sheriff's General Fund and other recipients in accordance with applicable laws.

CRIMINAL FUND

The Criminal Fund is a depository for cash bonds which are posted in criminal cases and the collection of a \$7 bond for charge levied for the processing of cash bonds. Bond for charges are transferred to the sheriff's General Fund and cash bonds are held until cases are heard in court and then either refunded to defendants, when they are found not guilty, or are distributed.

DRUG SEIZURES ESCROW FUND

In accordance with Louisiana Revised Statute 40:2816, The District Attorney for the Eleventh Judicial District has appointed the DeBoto Parish Sheriff as administrator for the Drug Seizures Escrow Fund. This fund accounts for seized property and controlled substances that, if not rightfully claimed, is subject to forfeiture to the law enforcement agencies that participated in the seizing process. The distributions to the appropriate agencies are made only upon order of the district attorney.

COMMISSARY FUND

The Commissary Fund accounts for funds of inmates that are used for personal items purchased by the inmates at the correctional units located at the jail.

DESOUD PARISH SHERIFF
 Mansfield, Louisiana
FIDUCIARY FUND TYPE - AGENCY FUNDS

Combining Balance Sheet, June 30, 1998

	TAX COLLECTOR FUND	CIVIL FUND	CORRECTIONAL FUND	DESOUD SHERIFF FUND	CORRECTORIAL FUND	TOTAL
ASSETS						
Cash	\$116	\$24,297	\$21,350	\$36,885	\$4,624	\$137,332
Due from other governments			66			66
TOTAL ASSETS	<u>\$116</u>	<u>\$24,297</u>	<u>\$21,416</u>	<u>\$36,885</u>	<u>\$4,624</u>	<u>\$137,344</u>
LIABILITIES						
Due to taxing bodies and others	\$116	\$24,297	\$21,416	\$36,885	\$1,213	\$137,880
Due to inmates					798	798
Accounts payable					2,813	2,813
TOTAL LIABILITIES	<u>\$116</u>	<u>\$24,297</u>	<u>\$21,416</u>	<u>\$36,885</u>	<u>\$4,824</u>	<u>\$137,344</u>

DEEDS FUND MONEY
Manville, Louisiana
RECLAMATION FUND TYPE - AGENCY FUND

Schedule of Changes in Classified
 Balances Due to Taxing Bodies and Others
 For the Year Ended June 30, 1998

	TAX COLLECTION	17% STATE	PRINCIPAL FUND	1997 STATE REVENUE FUND	COMBINARY FUND	TOTAL
UNSETTLED BALANCES AT BEGINNING OF THE YEAR	<u>76,344</u>	<u>218,061</u>	<u>1,145,495</u>	<u>102,500</u>	<u>51,673</u>	<u>1,534,073</u>
ADDITIONS						
Deposits:						
Muditt's sales		151,445				151,445
Fines, Confiscations, and court Assessments		189,000	966,600			1,155,600
Interest, etc.				17,896		17,896
Taxes, fees, etc., paid to tax collector						
Ad valorem taxes:						
Current year	18,025,965					18,025,965
Prior year	70,155					70,155
State revenue sharing	554,406					554,406
Apportionment	70,915					70,915
Interest on:						
MUDF account	23,150					23,150
Indefinite term	3,674					3,674
Prior year taxes	11,890					11,890
Cost of tax returns, etc.	35,200					35,200
Refundations	37,134					37,134
Commodity sales					48,928	48,928
Total additions	<u>17,881,190</u>	<u>440,524</u>	<u>966,600</u>	<u>17,896</u>	<u>48,928</u>	<u>19,355,138</u>
Total	<u>17,957,524</u>	<u>460,584</u>	<u>1,112,095</u>	<u>47,892</u>	<u>44,600</u>	<u>19,678,117</u>
DEDUCTIONS						
Deposits, taxes, fees, etc. paid to:						
Louisiana Wildlife and Fisheries	67,884		80			67,964
Louisiana Department of Forestry	18,408					18,408
Red River Levee District	3,321					3,321
Louisiana Tax Commission	8,915					8,915
Louisiana Commission on Law Enforcement			17,146			17,146

(Continued)

DEBOTO PARISH SHERIFF

Mossburn, Louisiana

FINANCIAL PLANS (FPP) - AGENCY FUNDS

Continuing Schedule of Changes in Balances

Due to Taxing, Rollovers and Others

	GAO COLLECTOR FUNDS	OFFICE FUNDS	GENERAL FUNDS	DEBIT OFFICER FUNDING FUNDS	COMBINED FUNDS	TOTAL
REVENUES (CONT'D.)						
DeBoto Parish:						
Sherriff's General Fund	\$1,307,190	\$83,580	\$371,597			\$1,762,367
Police Army	2,298,629		1,258			2,299,887
School Board	9,181,695					9,181,695
Justice	583,278					583,278
Municipalities			9,928			9,928
Detour Agency			156,233	39,883		196,116
Communications Director	180,148					180,148
Criminal Court Fund			318,124			318,124
Chief of Court	1,500	19,826	37,830			59,156
Indigent Defender Board			110,810			110,810
Attorneys and Magistrate		156,147				156,147
Parsons Fund	431,879					431,879
Northwest Clinic Lab			48,110			48,110
Northwest Juvenile Detention Center			43,180			43,180
Louisiana Rehabilitation Services			22,480			22,480
Div. Protection Service District No. 1	187,435					187,435
Div. Protection Service District No. 2	35,125					35,125
Div. Protection Service District No. 5	85,997					85,997
Div. Protection Service District No. 8	765,809					765,809
Div. Protection Service District No. 9	108,056					108,056
Water District	1,148,098					1,148,098
Office equipment	5,414		61,683		162,349	173,446
Refunds	15,024		37,187	792		52,903
Office reductions	1112	14,525				15,637
Inter-governmental			11,588			11,588
Total reductions	<u>17,481,418</u>	<u>444,876</u>	<u>1,205,888</u>	<u>6,831</u>	<u>162,349</u>	<u>19,398,362</u>
UNSETTLED BALANCES						
AT END OF YEAR	<u>\$308</u>	<u>\$24,317</u>	<u>\$71,472</u>	<u>\$28,881</u>	<u>\$1,001</u>	<u>\$104,689</u>

(Continued)

**Independent Auditor's Reports Required
by Government Auditing Standards**

The following independent auditor's report on compliance with laws, regulations and contracts, and internal control over financial reporting are presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.



Independent Auditor's Report on Compliance and Internal Control Over Financial Reporting

DESOLO PARISH SHERIFF Mansfield, Louisiana

I have audited the general purpose financial statements of the Desoto Parish Sheriff, a component unit of the Desoto Parish Police Jury, as of and for the year ended June 30, 1998 and have issued my report thereon dated September 9, 1998. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Desoto Parish Sheriff's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial amounts. However, providing an opinion on compliance with these provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Desoto Parish Sheriff's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

VERNON R. COON
PUBLIC ACCOUNTANT

SOCIETY OF CHARTERED
ACCOUNTANTS

REGISTERED PUBLIC
ACCOUNTANTS

MEMBER LAWYER TO
GOVERNMENT,
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DEFOUO PARISH SHERIFF

Manfield, Louisiana

**Independent Auditor's Report on Compliance
And Internal Control Over Financial Reporting, etc.
June 30, 1998**

This report is intended for the information of the Defouo Parish Sheriff, management of the sheriff's office and interested federal and state agencies. This is not intended to limit the distribution of this report, which is a matter of public record.



**West Monroe, Louisiana
September 9, 1998**

DESOLO PARISH SHERIFF
Manfield, Louisiana

Schedule of Findings and Questioned Costs
For the Year Ended June 30, 1998

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of DeSoto Parish Sheriff.
2. No instances of noncompliance material to the financial statements of DeSoto Parish Sheriff were disclosed during the audit.
3. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None

DESOUDRE PARISH SHERIFF
Mansfield, Louisiana

Summary Schedule of Prior Audit Findings
For the Year Ended June 30, 1998

1997 Finding No. 1 - Civil Fund should be reconciled.

Condition: This finding related to deficiencies of the Civil Fund.

Recommendation: The auditor recommended that internal controls over the Civil Fund be strengthened as follows:

- a) The fiscal officer should ensure that daily deposits are made and that deposit slips agree with the daily cash receipts journal.
- b) A daily banking report should be printed every day and compared to the general ledger cash account. If differences occur they can be easily located and corrected.

Current Status: This finding has been resolved.