

RECEIVED
LEGISLATIVE AUDITOR
2000 JAN -3 AM 9:56

OFFICIAL
FILE COPY
DO NOT SEND OUT

(Xerox necessary
copies from this
copy and PLACE
BACK in FILE)

LAFOURCHE PARISH SHERIFF

Thibodaux, Louisiana

General Purpose Financial Statements
With Supplemental Information Schedules
And Independent Auditor's Reports

As of and for the Year Ended June 30, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1-19-00

T.S. KEARNS & CO.
CPA

(A Professional Corporation)
Timothy S. Kearns, MBA, CPA
501 Canal Boulevard, Thibodaux, LA 70301
(504) 447-8507 Fax (504) 447-4833

LAFOURCHE PARISH SHERIFF

Thibodaux, Louisiana

General Purpose Financial Statements With Supplemental Information Schedules And Independent Auditor's Reports

As of and for the Year Ended June 30, 1999

TABLE OF CONTENTS

	Statement	Page
Financial Section		
Independent Auditor's Report on the General Purpose Financial Statements		3
General Purpose Financial Statements:		
Combined Balance Sheet - All Fund Types and Account Groups	A	4
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance – Governmental Funds	B	5
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget (GAAP) and Actual – Governmental Funds	C	6
Notes to the Financial Statements		7 - 20
	Schedule	
Supplemental Information Schedules:		
Combined Balance Sheet – Special Revenue Funds	1	21
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance – Special Revenue Funds	2	22
Combined Balance Sheet – Fiduciary Funds - Agency Funds	3	23
Combined Schedule of Changes in Balances Due to Taxing Bodies and Others – Fiduciary Funds - Agency Funds	4	24
Schedule of Collections, Distributions, and Unsettled Balances – Tax Collector Agency Fund	5	25
Special Reports of Certified Public Accountants		
Report on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with Governmental Auditing Standards		26
Independent auditor's report on compliance with requirements applicable to each major program and internal control over compliance in accordance with OMB Circular A-133		27 - 28
Schedule of Findings and Questioned Costs		29

Reports by Management

Summary Schedule of Prior Audit Findings	30
Corrective Action Plan for Current Year Audit Findings	31
Schedule of Expenditures of Federal Awards	32
Notes to the Schedule of Expenditures of Federal Awards	33

INDEPENDENT AUDITOR'S REPORT

Honorable Craig Webre
Lafourche Parish Sheriff
Thibodaux, Louisiana

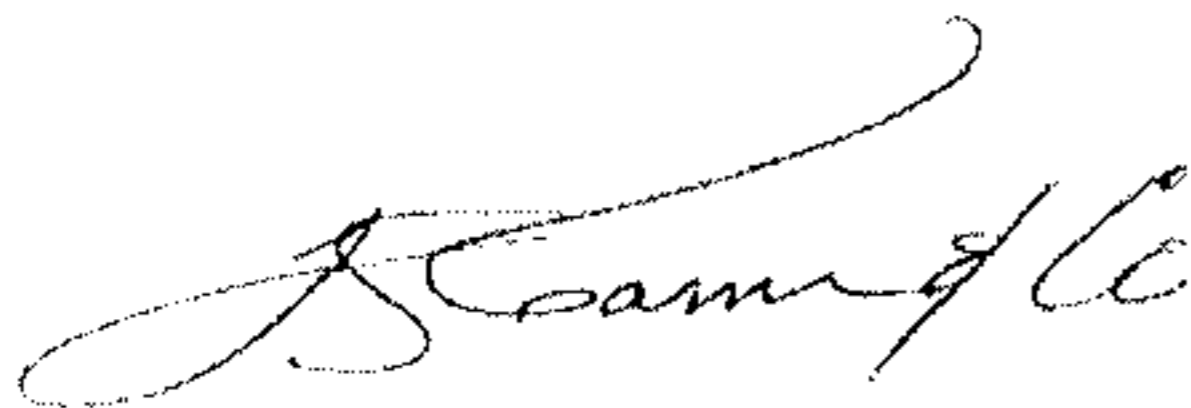
We have audited the accompanying general purpose financial statements of the Lafourche Parish Sheriff, State of Louisiana, as of and for the year ended June 30, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the Lafourche Parish Sheriff's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Lafourche Parish Sheriff as of June 30, 1999, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20, 1999 on our consideration of the Lafourche Parish Sheriff's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Lafourche Parish Sheriff, taken as a whole. The accompanying supplemental information as listed in the table of contents and is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.



December 20, 1999

TIMOTHY S. KEARNS
MASTER OF BUSINESS ADMINISTRATION
CERTIFIED PUBLIC ACCOUNTANT

(A Professional Corporation)
501 Canal Boulevard, Thibodaux, LA 70301
(504) 447-8507 Fax (504) 447-4833
kearnscpa@mobiletel.com

LAFOURCHE PARISH SHERIFF
 Thibodaux, Louisiana
ALL FUND TYPES AND ACCOUNT GROUPS

Combined Balance Sheet, June 30, 1999

	GOVERNMENTAL FUND -		FIDUCIARY FUNDS -		ACCOUNT GROUPS		TOTAL (MEMORANDUM ONLY)
	GENERAL FUND	SPECIAL REVENUE FUND	AGENCY FUNDS	GENERAL ASSETS	LONG-TERM OBLIGATIONS		
ASSETS AND OTHER DEBITS							
Assets:							
Cash and cash equivalents	\$ 143,288	\$ 132,457	\$ 1,419,786			\$	1,695,531
Investments, at cost	2,964,174						2,964,174
Receivables	73,662						73,662
Due from other governments	835,780					\$ 5,651,608	835,780
Land, buildings, and equipment							5,651,608
Other Debits: amount to be provided for retirement of general long-term obligations					\$ 743,004		743,004
TOTAL ASSETS AND OTHER DEBITS	\$ 4,016,904	\$ 132,457	\$ 1,419,786	\$ 5,651,608	\$ 743,004	\$	11,963,759
LIABILITIES, EQUITY, AND OTHER CREDITS							
Liabilities:							
Accounts payable and accrued expenses	\$ 187,299						\$ 187,299
Salaries and related expenses payable	160,707						160,707
Due to taxing bodies and others			\$ 1,419,786				1,419,786
Due to inmates		\$ 8,969					8,969
Compensated absences payable					\$ 342,523		342,523
Notes payable					195,481		195,481
Certificate of indebtedness					205,000		205,000
Total Liabilities	348,006	8,969	1,419,786		743,004		2,519,765
Equity and Other Credits:							
Investment in general fixed assets						\$ 5,651,608	5,651,608
Fund balances:							
Reserved for drug interdiction		74,579					74,579
Reserved for debt service	164,336						164,336
Unreserved - undesignated	3,504,562	48,909					3,553,471
Total Equity and Other Credits	3,668,898	123,488				5,651,608	9,443,994
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	\$ 4,016,904	\$ 132,457	\$ 1,419,786	\$ 5,651,608	\$ 743,004	\$	11,963,759

The accompanying notes are an integral part of this statement.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
GOVERNMENTAL FUNDS

**Combined Statement of Revenues, Expenditures,
and Changes in Fund Balance
For the Year Ended June 30, 1999**

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>TOTAL (Memorandum Only)</u>
REVENUES			
Ad valorem taxes	\$ 2,477,059		\$ 2,477,059
Sales and use taxes	5,875,076		5,875,076
Intergovernmental	2,014,045	\$ 36,277	2,050,322
Charges for services	1,253,482		1,253,482
Commissary sales		186,602	186,602
Forfeitures and restitution		115,109	115,109
Miscellaneous	253,118	17,403	270,521
Total revenues	<u>11,872,779</u>	<u>355,390</u>	<u>12,228,169</u>
EXPENDITURES			
Public safety:			
Salaries and related benefits	7,765,247	29,996	7,795,243
Operating expenses	863,423	14,709	878,132
Law enforcement expenditures	565,612	134,247	699,859
Cost of goods		80,558	80,558
Intergovernmental	143,265	19,952	163,217
Repairs and maintenance	696,000	925	696,925
Inmate refunds		78,641	78,641
Debt service	157,901		157,901
Capital outlay	1,508,814	13,470	1,522,284
Total expenditures	<u>11,700,261</u>	<u>372,498</u>	<u>12,072,759</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	172,518	(17,108)	155,410
OTHER FINANCING SOURCES (Uses)			
Transfer (to) from other funds	(20,664)	20,664	0
Total other financing sources (uses)	<u>(20,664)</u>	<u>20,664</u>	<u>0</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	151,854	3,556	155,410
FUND BALANCE AT BEGINNING OF YEAR	<u>3,517,044</u>	<u>119,932</u>	<u>3,636,976</u>
FUND BALANCE AT END OF YEAR	<u>\$ 3,668,898</u>	<u>\$ 123,488</u>	<u>\$ 3,792,386</u>

The accompanying notes are an integral part of this statement.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
GOVERNMENTAL FUNDS

Statement of Revenues, Expenditures, and
Changes in Fund Balance - Budget
(GAAP) and Actual
For the Year Ended June 30, 1999

	GENERAL FUND		SPECIAL REVENUE FUNDS		VARIANCE FAVORABLE (UNFAVORABLE)
	BUDGET	ACTUAL	BUDGET	ACTUAL	
REVENUES					
Ad valorem taxes	\$ 2,454,500	\$ 2,477,059	\$	\$ 36,277	\$ (2,723)
Sales and use taxes	5,830,000	5,875,076			
Intergovernmental	1,818,938	2,014,045			
Charges for services	1,129,725	1,253,482			
Commissary sales			180,000	186,602	6,602
Forfeitures and restitution			121,000	115,109	(5,891)
Miscellaneous	270,000	253,118	0	17,403	17,403
Total revenues	<u>11,503,163</u>	<u>11,872,780</u>	<u>340,000</u>	<u>355,391</u>	<u>15,391</u>
EXPENDITURES					
Public safety:					
Salaries and related benefits	7,851,500	7,765,247	27,000	29,996	(2,996)
Operating expenses	953,000	863,423	19,000	14,709	4,291
Law enforcement expenditures	516,900	565,612	121,000	134,247	(13,247)
Cost of goods			150,000	80,558	69,442
Intergovernmental	150,000	143,265		19,952	(19,952)
Repairs and maintenance	507,000	696,000		925	(925)
Inmate refunds				78,642	(78,642)
Debt service	149,000	157,901			
Capital outlay	1,482,883	1,508,814	18,000	13,470	4,530
Total expenditures	<u>11,610,283</u>	<u>11,700,262</u>	<u>335,000</u>	<u>372,499</u>	<u>(37,499)</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	(107,120)	172,518	5,000	(17,108)	(22,108)
OTHER FINANCING SOURCES (Uses)					
Sales of surplus property	20,000				(20,000)
Transfer (to) from other funds	65,000	(20,664)	20,000	20,664	664
Total other financing sources (uses)	<u>85,000</u>	<u>(20,664)</u>	<u>20,000</u>	<u>20,664</u>	<u>664</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(22,120)	151,854	25,000	3,556	(21,444)
FUND BALANCE AT BEGINNING OF YEAR	3,517,044	3,517,044	119,932	119,932	0
FUND BALANCE AT END OF YEAR	<u>\$ 3,494,924</u>	<u>\$ 3,668,898</u>	<u>\$ 144,932</u>	<u>\$ 123,488</u>	<u>\$ (21,444)</u>

The accompanying notes are an integral part of this statement.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

INTRODUCTION

As provided by Article V, Section 27, of the Louisiana Constitution of 1974, the Lafourche Parish Sheriff (The Sheriff) serves a four-year term as the Chief Executive Officer of the Law Enforcement District and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying general purpose financial statements of the Sheriff have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

B. REPORTING ENTITY

Under Governmental Accounting and Financial Standards Section 2100, the financial reporting entity consists of the primary government and its component units. As the governing authority of the parish, the Lafourche Parish Council is considered to be the primary government for financial reporting purposes for the Parish of Lafourche.

Component units are defined as legally separate organizations for which the elected officials of the primary government are financially accountable. The criteria used in determining whether financial accountability exists include:

1. Appointing a voting majority of an organization's governing body.
 - a. The ability of the council to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or imposes specific financial burdens on the council.
2. Organizations for which the council does not appoint a voting majority but are fiscally dependent on the council.
3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Management has determined that the Lafourche Parish Sheriff is not considered a component unit of the parish if applying the criteria above. Instead the Sheriff is

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

considered to be a "standalone" special purpose government. This decision is based on the following:

- 1) The Sheriff enjoys a separate legal standing from the Parish Council and other governmental entities. The Sheriff has the ability to sue or be sued in its own name.
- 2) The Parish Council does not appoint the Sheriff. The Sheriff's position was created by Article V, Section 27 of the Louisiana Constitution of 1974. The Sheriff is a separately elected official elected by the citizenry in a general, popular election.
- 3) The Parish Council does not have the ability to impose its will on the Sheriff. The Parish Council cannot remove the Sheriff from office. The Sheriff adopts its own budget separate and apart from the Parish Council and other local governmental entities. The day-to-day operations of the Sheriff's office are under the responsibility and control of no one other than the Sheriff.
- 4) The Sheriff does not provide a significant financial benefit or burden to the Parish Council. While the Parish Council does provide the Sheriff with a certain amount of its office space at no cost and pays a certain amount of operating expenses on behalf of the Sheriff, these transactions are not considered significant enough to make the Parish Council financially accountable for the Sheriff's Office.
- 5) The Sheriff is not fiscally dependent on the Parish. The primary sources of funding for the Sheriff include ad valorem taxes, sales tax revenue, and commissions earned from collecting taxes, licenses and fees on behalf of other governmental entities. The Parish Council does not have the authority to approve or modify the Sheriff's budget. The Law Enforcement District, of which the Sheriff serves as Chief Executive Officer, can levy taxes and issue debt without approval of the Parish Council.

Therefore, the accompanying financial statements of the Sheriff are separate and apart from the Parish Council. The financial statements only include all funds and account groups, as well as component units, of the Sheriff. Additionally, the collections and disbursements handled by the Sheriff in his capacity as the Ex-Officio Tax Collector of Lafourche Parish are reported within the Sheriff's financial report as an Agency Fund.

C. FUND ACCOUNTING

The sheriff uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the sheriff are classified into two categories: governmental and fiduciary. These funds are described as follows:

Governmental Funds:

General Fund

The General Fund, as provided by Louisiana Revised Statute (R.S.) 33:1422, is the principal fund of the sheriff's office and accounts for the operations of the sheriff's office. The sheriff's primary source of revenue is an ad valorem tax levied by the law enforcement district. Other sources of revenue include commissions on state revenue sharing, state supplemental pay for deputies, civil and criminal fees, fees for court attendance and maintenance of prisoners, et cetera. General operating expenditures are paid from this fund.

Special Revenue Funds

Special Revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Fiduciary Funds:

Agency Funds

The agency funds are used as depositories for civil suits, cash bonds, taxes, fees, et cetera. Disbursements from these funds are made to various parish agencies, litigants in suits, et cetera, in the manner prescribed by law. The agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

D. Account Groups

The two account groups are not "funds". They are concerned only with the measurement of financial position, not with the measurement of results of operations. The account groups presented in the accompanying financial statements are described as follows:

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

General Fixed Asset Account Group - This group of accounts is established to account for all fixed assets of the Lafourche Parish Sheriff.

General Long Term Debt Account Group - This group of accounts is established to account for all of the general long-term liabilities of the Lafourche Parish Sheriff.

E. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made regardless of the measurement focus applied. The General Fund is accounted for using a flow of current financial resources measurement focus. The accompanying general purpose financial statements have been prepared on the modified accrual basis of accounting, (except for the Tax Collector Agency Fund, which is prepared on the cash basis of accounting, which approximates the modified accrual basis of accounting). The General Fund uses the following practices in recording revenues and expenditures:

Revenues

All Governmental Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are considered "measurable" at the time of levy. Sales and use taxes are recorded when they become both measurable and available to finance expenditures of the fiscal period. Intergovernmental revenues (federal and state grants) are recorded as revenue when the Sheriff is entitled to the funds. Fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Sheriff or an intermediary-collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Other Financing Sources (Uses)

Proceeds from the sale of fixed assets are accounted for as other financing sources and are recognized when received. Fixed assets acquired through capital leases are recorded as expenditures and other financing sources at the time of acquisition. Transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses) when the Sheriff authorizes the transfer.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

F. BUDGET PRACTICES

As required by the Louisiana Revised Statutes 39:1304-1314, the Sheriff adopted a budget for the General Fund and Special Revenue Funds for the year ending June 30, 1999. The Sheriff, as required by state law, obtained public participation in the budget process. The budget was amended during the year in accordance with state law. All budgeted amounts that are not expended, or obligated through contracts, lapse at year-end.

The General Fund and Special Revenue Funds budgets are adopted on a basis materially consistent with generally accepted accounting principles.

G. ENCUMBRANCES

The Sheriff does not utilize encumbrance accounting, under which purchase orders, contracts, and other commitments are recorded in the fund general ledgers.

H. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents also include amounts in time deposits and those other investments with original maturities of 90 days or less. Under state law, the sheriff may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States. Tax collections must be deposited in a bank domiciled in the parish where the funds are collected.

I. INVESTMENTS

Investments are limited by R.S. 33:2955 and the Sheriff's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are recorded at quoted market prices. The Sheriff also classifies as investment those investments with original maturities of 90 days or less if it is intended that those investments be held for a longer period of time.

J. INVENTORY

Physical inventories consist of expendable supplies held for consumption. Because inventories are expended within one operating cycle they are recorded as expenditures when purchased and are not recorded as an inventory asset.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

K. RESERVES AND DESIGNATIONS OF FUND BALANCE

Reserves on the governmental funds represent portions of fund balances that are not appropriate for expenditures or have been segregated for specific future uses, while designations of fund balances represent tentative plans for financial resource utilization in a future period.

L. GENERAL FIXED ASSETS

Fixed assets are recorded as expenditures at the time purchased, and the related assets are capitalized (reported) in the general fixed assets account group. General fixed assets provided by the Lafourche Parish Council are not recorded within the general fixed assets account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost if *historical cost is not available*.

M. LONG-TERM DEBT

Long-term obligations expected to be financed from the General Fund are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations are recognized in the General Fund when due.

N. COMPENSATED ABSENCES

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Employees of the Sheriff can earn 80 hours per year of sick leave and have no limit to accumulation. Sick leave is forfeited upon termination. Employees of the Sheriff can earn between 80 or 160 hours per year vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination. The vacation policy provides that employees are to take vacation within one year of being earned, with a carryover provision to sick leave if not taken.

Certain employees classified as non-law enforcement personnel, nonexempt law enforcement personnel, or supervisors who are exempt from the Fair Labor Standards Act may accumulate either compensatory time or overtime pay. Upon termination these employees may be paid for accumulated unused compensatory time at an "hour for hour" rate.

The Sheriff accounts for compensated absences in accordance with GASB No. 16. Because the current and noncurrent portion cannot be reasonably estimated, all costs are considered noncurrent and are included in the general long-term account group.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

O. TOTAL (MEMORANDUM ONLY) COLUMNS ON COMBINED STATEMENTS

The total columns on the combined statements - overview are captioned memorandum only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations, in conformity with generally accepted accounting principles.

NOTE 2 LEVIED TAXES

Ad valorem taxes are levied on the assessed value listed as of the prior January 1 for all real property, merchandise and moveable property located in the Parish. Assessed values are established by the Lafourche Parish Assessor's Office and the State Tax Commission at percentages of actual value as specified by Louisiana law. A reevaluation of all real property is required to be completed no less than every four years. Taxes are due and payable December 31st with interest being charged on payments after January 1st. Taxes can be paid through the tax sale date, which is the last Wednesday in June. Properties for which the taxes have not been paid are sold for the amount of the taxes. The tax rate for the year ended June 30, 1999 was \$10.37 per \$1,000 of assessed valuation on property within the Parish for the purpose of maintaining and operating the Sheriff's office.

NOTE 3 CASH AND CASH EQUIVALENTS

At June 30, 1999, the sheriff has cash and cash equivalents (book balances) totaling \$ 1,695,531 as follows:

Interest-bearing demand deposits	<u>\$ 1,695,531</u>
----------------------------------	---------------------

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 1999, the Sheriff has \$ 2,012,099 in deposits (collected bank balances). These deposits are secured from risk by federal deposit insurance (GASB Category 1) and/ or secured from risk by pledged securities held by the Sheriff's agent in the Sheriff's name (GASB Category 1).

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

NOTE 4 INVESTMENTS

Investments are categorized into these three categories of credit risk:

1. Insured or registered, or securities held by the sheriff or its agent in the sheriff's name.
2. Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the sheriff's name.
3. Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the sheriff's name.

At fiscal year-end, the sheriff's investment balances were as follows:

Type of Investment	Category			Carring Amount	Total Carrying Amount
	1	2	3	Fair Value	
Money Market	\$ 137,687			\$ 137,687	\$ 137,687
Louisiana Asset Management Pool	2,826,487			2,826,487	2,826,487
Total	\$ 2,964,174			\$ 2,964,174	\$ 2,964,174

NOTE 5 RECEIVABLES

The receivables of \$ 73,662 at June 30, 1999, are as follows:

	General Fund
Amounts due for commissions	\$ 43,475
Amounts due for restitutions	20,523
Other	9,664
Total	\$ 73,662

The Sheriff considers all receivables to be collectible; therefore, no allowance has been established for doubtful accounts.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

NOTE 6 DUE FROM OTHER GOVERNMENTS

The amounts due from other governments of \$ 835,780 at June 30, 1999 are as follows:

	<u>General Fund</u>
State of Louisiana:	
Maintenance of prisoners	\$ 12,705
Mental health detail	5,179
Housing authority detail	8,201
Video poker	88,468
Governors clean-up program	3,000
D.A.R.E. grant	7,285
Highway safety commission	16,569
	<u>141,407</u>
Federal Government:	
C.O.P.S. grant	74,498
	<u>74,498</u>
Lafourche Parish Council:	
Maintenance of prisoners	30,427
Animal control	4,622
Council on Aging	12,299
Jail settlement	29,578
	<u>76,925</u>
Lafourche Parish School Board:	
Sales tax	524,603
PASS contract	18,000
	<u>542,603</u>
Miscellaneous	<u>347</u>
Total	<u>\$ 835,780</u>

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

NOTE 7 CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Land & Buildings	Machinery & Equipment	Total
Balance at June 30, 1998	\$ 407,932	3,734,862	4,142,794
Additions	<u>391,944</u>	<u>1,116,870</u>	<u>1,508,814</u>
Balance at June 30, 1999	<u>\$ 799,876</u>	<u>4,851,732</u>	<u>5,651,608</u>

NOTE 8 PENSION PLAN

Plan Description. Substantially all employees of the Lafourche Parish Sheriff's Office are members of the Louisiana Sheriffs Pension and Relief Fund (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

All sheriffs and all deputies who are found to be physically fit, who earn at least \$400 per month, and who were between the ages of 18 and 50 at the time of original employment are required to participate in the System. Employees are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit, payable monthly for life, equal to a percentage of their final-average salary for each year of credited service. The percentage factor to be used for each year of service is 2.5 percent for each year if total service is at least 12 but less than 15 years, 2.75 percent for each year if total service is at least 15 but less than 20 years, and 3 percent for each year if total service is at least 20 years (Act 1117 of 1995 increased the accrual rate by 0.25 percent for all service rendered on or after January 1, 1980.) In any case, the retirement benefit cannot exceed 100 percent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination as indicated previously. Employees who terminate with at least 20 years of credited service are also eligible to elect early benefits between ages 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at age 55. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Sheriffs Pension and Relief Fund, Post Office Box 3163, Monroe, Louisiana 71220, or by calling (318) 362-3191.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

Funding Policy. Plan members are required by state statute to contribute 7.2 percent of their annual covered salary and the Lafourche Parish Sheriff is required to contribute at an actuarially determined rate. The current rate is 5.0 percent of annual covered payroll. Contributions to the System also include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and funds as required and available from insurance premium taxes. The contribution requirements of plan members and the Lafourche Parish Sheriff are established and may be amended by state statute. As provided by R.S. 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Lafourche Parish Sheriff's contributions to the System for the years ending June 30, 1999, 1998, and 1997, were \$ 379,021, \$ 276,918, and \$ 230,429, respectively, equal to the required contributions for each year.

NOTE 9 OTHER POSTEMPLOYMENT BENEFITS

The Lafourche Parish Sheriff provides certain continuing health care and life insurance benefits for retired employees. Substantially all of the Sheriff's employees become eligible for these benefits if they reach normal retirement age while working for the Sheriff's office. These benefits for retirees are provided through an insurance company whose monthly premiums are paid jointly by the employee and the Sheriff who each pay 50% of the premium. The Sheriff recognizes the cost of providing these benefits (the Sheriff's portion of premiums) as an expenditure when the monthly premiums are due.

Future liabilities under the Sheriff's plan for potentially eligible employees are dependent upon the age and length of service of those employees. The average employee age and service years are not available. At June 30, 1999, there were very few retired employees receiving benefits and the total cost was not material.

NOTE 10 DEFERRED COMPENSATION PLAN

Employees of the Lafourche Parish Sheriff have the option to participate in a deferred compensation program. The maximum compensation that may be deferred under the plan for the participant's taxable year shall not exceed the amount as defined by Internal Revenue Code Section 457. Additional deferrals are allowed in certain years prior to retirement.

The Sheriff has the responsibility for withholding and remitting contributions from participants to the plan. Great-West Life, who serves as administrator, has the responsibility for maintaining a deferred account with respect to each participant, investing the participant's account in accordance with the participant's investment specification and reporting annually to the participant on the status of the plan. All assets of the plan, including all deferred amounts and all income attributable to such deferred amounts, are the assets of the State of Louisiana and are subject to all the claims of creditors of the State of Louisiana. Legally, the amounts deferred are the property of the State of Louisiana, even though the funds have been earned by the employee and represent a portion of the employee's gross salary. Legal ownership of the plan assets does not vest with the employee until those amounts become due and payable

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

to the employee under the terms of the plan. A participant who becomes eligible to receive distributions from the plan but chooses instead to receive the deferred amounts over a period of time remains a general creditor the same as those participants who are still active or otherwise ineligible. If the deferred amounts and related earnings are placed in a legal trust for the participants or are otherwise beyond the reach of the government or its general creditors at any time before actual payment, these amounts become taxable income to the participants.

Assets of the plan are reported as an Agency Fund in the financial statements of the State of Louisiana. Records for individual funds are not being maintained.

NOTE 11 COMPENSATED ABSENCES

At June 30, 1999, employees of the sheriff have accumulated and vested \$342,523 of employee leave benefits, which was computed in accordance with GASB Codification Section C60. Because the current and noncurrent portion cannot be reasonably estimated, all costs are considered noncurrent and are included in the general long-term account group.

NOTE 12 CHANGES IN AGENCY FUND BALANCES

A summary of changes in agency fund balances due to taxing bodies and others follows:

	<u>Balance at Beginning of Year</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance at End of Year</u>
Agency funds:				
Bond Fund	\$ 167,069	\$ 271,240	\$ (251,167)	\$ 187,142
Criminal Fines Fund	121,276	1,536,524	(1,512,909)	144,891
Sheriff's Fund	13,439	773,305	(766,647)	20,097
Tax Collector Fund	1,438,512	33,285,588	(33,738,724)	985,376
Alcohol Gaming Fund	79,097	653,537	(650,353)	82,281
Total	<u>\$ 1,819,393</u>	<u>\$ 36,520,194</u>	<u>\$ (36,919,800)</u>	<u>\$ 1,419,787</u>

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

NOTE 13 CHANGES IN GENERAL LONG-TERM OBLIGATIONS

The following is a summary of long-term obligation transactions during the year:

	<u>Compendated Absences</u>	<u>Notes Payable</u>	<u>Certificate of Indebtedness</u>	<u>Total</u>
Long-term obligations payable at June 30, 1998	\$ 342,523	\$ 239,465	\$ 305,000	\$ 886,988
Deductions	-	(43,984)	(100,000)	(143,984)
Long-term obligations payable at June 30, 1999	<u>\$ 342,523</u>	<u>\$ 195,481</u>	<u>\$ 205,000</u>	<u>\$ 743,004</u>

The Sheriff had an outstanding loan for the purchase of a building to house its patrol division. The annual interest rate is 5.75% with monthly installments of \$2,000. The note matures April 2003.

The Sheriff issued \$500,000 Certificates of Indebtedness, Series 1996 for the purpose of paying a portion of the cost of acquiring patrol cars, specialty vehicles, upgrading computer and telephone equipment, and to pay the costs incurred in connection with the issuance of the Certificates. The Certificates are secured and payable by annual revenues of the Sheriff's Office at an interest rate of 5.05% with a maturity date of April 2003.

The Sheriff had an outstanding loan for the purchase of a building to be used for storage. The annual interest rate is 6.00% with monthly installments of \$1,665. The note matures June 2007.

NOTE 14 TAXES PAID UNDER PROTEST

The unsettled balances due to taxing bodies and others in the agency funds at June 30, 1999, as reflected on Statement A, include \$ 629,029 of taxes paid under protest and interest earned to date on the investment of these funds. These funds are held pending resolution of the protest and are accounted for in the Tax Collector Agency Fund.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Notes to the Financial Statements
As of and for the Year Ended June 30, 1999

NOTE 15 RESERVATIONS AND DESIGNATIONS OF FUND BALANCES

Explanations of the nature and purpose of the reserves and designations of fund balances are as follows:

Reserve for debt service - represents monies set aside to fund the next year's debt service payments.

Reserve for drug interdiction - represents the amount of fund balance in the drug task force to be used solely for drug interdiction.

NOTE 16 LITIGATION AND CLAIMS

There is existing and threatened litigation pending against the Sheriff and its insurers. As advised by the Sheriff's attorney, all matters are covered by insurance.

NOTE 17 EXPENDITURES OF THE SHERIFF'S OFFICE PAID BY THE PARISH COUNCIL

The Lafourche Parish Council (a separate entity) provides the Sheriff with certain amounts of office space at no cost. In addition, the Parish is required by State statutes to pay a certain amount of the Sheriff's Office operating expenses. During the fiscal year ended June 30, 1999, the Parish paid operating expenditures on behalf of the Sheriff. These expenditures are not recorded on the books of the Sheriff.

NOTE 18 YEAR 2000 ISSUE

The Year 2000 issue is the result of shortcomings in many electronic data processing systems and other electronic equipment that may adversely affect the government's operations.

Because of the unprecedented nature of the Year 2000 issue, its effects and the success of related remediation efforts will not be fully determined until year 2000 and thereafter. Management cannot assure that the Lafourche Parish Sheriff is or will be Year 2000 ready, that the Lafourche Parish Sheriff's remediation efforts will be successful in whole or in part, or that parties with whom the Lafourche Parish Sheriff does business will be Year 2000 ready.

Supplemental Information Schedules

Special Revenue Funds

Drug Task Force Fund

Monies in this fund are received from the U. S. Department of Justice through the State of Louisiana, Commission on Law Enforcement and Administration of Criminal Justice. The overall objective is to cause a major disruption of the drug distribution process in the Lafourche Parish area, as well as make a lesser impact on the geographical region.

Commissary Fund

Monies in this fund are received from inmates when taken into custody and during their stay at the detention center. The inmates are allowed to purchase products with the funds held in trust. The Commissary does not maintain an inventory. Orders are placed with a third party after an inmate request products. When inmates are released, the balance of their funds are refunded.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
SPECIAL REVENUE FUNDS

Combined Balance Sheet, June 30, 1999

	<u>DRUG TASK FORCE FUND</u>	<u>COMMISSARY FUND</u>	<u>TOTAL</u>
ASSETS			
Assets:			
Cash and cash equivalents	\$ <u>74,579</u>	\$ <u>57,878</u>	\$ <u>132,457</u>
TOTAL ASSETS	\$ <u><u>74,579</u></u>	\$ <u><u>57,878</u></u>	\$ <u><u>132,457</u></u>
LIABILITIES AND EQUITY			
Liabilities:			
Due to inmates	<u> </u>	\$ <u>8,969</u>	\$ <u>8,969</u>
Total Liabilities	<u> </u>	<u>8,969</u>	<u>8,969</u>
Equity:			
Fund balances:			
Reserved for drug interdiction	\$ <u>74,579</u>	<u> </u>	\$ <u>74,579</u>
Unreserved - undesignated	<u> </u>	\$ <u>48,909</u>	<u>48,909</u>
Total Equity and Other Credits	<u>74,579</u>	<u>48,909</u>	<u>123,488</u>
TOTAL LIABILITIES AND EQUITY	\$ <u><u>74,579</u></u>	\$ <u><u>57,878</u></u>	\$ <u><u>132,457</u></u>

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
SPECIAL REVENUE FUNDS

**Combined Statement of Revenues, Expenditures,
and Changes in Fund Balance
For the Year Ended June 30, 1999**

	<u>DRUG TASK FORCE FUND</u>	<u>COMMISSARY FUND</u>	<u>TOTAL</u>
REVENUES			
Intergovernmental - Federal grant	\$ 36,277		\$ 36,277
Forfeitures and restitution	115,109		115,109
Commissary sales		\$ 186,602	186,602
Miscellaneous	17,403		17,403
Total revenues	<u>168,788</u>	<u>186,602</u>	<u>355,390</u>
EXPENDITURES			
Public safety:			
Salaries and related benefits	29,996		29,996
Operating expenses	3,794	10,915	14,709
Law enforcement expenditures	134,247		134,247
Cost of goods		80,558	80,558
Intergovernmental	19,952		19,952
Repairs and maintenance	925		925
Inmate refunds		78,641	78,641
Capital outlay	13,470		13,470
Total expenditures	<u>202,384</u>	<u>170,115</u>	<u>372,498</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	(33,595)	16,487	(17,108)
OTHER FINANCING SOURCES (Uses)			
Transfer from other funds	20,664		20,664
Total other financing sources (uses)	<u>20,664</u>		<u>20,664</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(12,931)	16,487	3,556
FUND BALANCE AT BEGINNING OF YEAR	<u>87,510</u>	<u>32,422</u>	<u>119,932</u>
FUND BALANCE AT END OF YEAR	<u>\$ 74,579</u>	<u>\$ 48,909</u>	<u>\$ 123,488</u>

Fiduciary Funds – Agency Funds

Bond Fund

This fund accounts for the collections of bonds taken to secure the appearance of an individual before the district court. If, at the time appointed, such person fails to appear and answer when called, the judge, on motion of the district attorney, can enter a judgement decreeing the forfeiture of the bond. Deductions and distributions are made in the manner prescribed by order of the court.

Criminal Fines Fund

This fund accounts for the collection of guilty pleas for traffic violations and for the collection of various other non-traffic violations and criminal offenses. In addition, the fund also collects all fines assessed by the district court. Deductions and distributions of these collections are made in the manner prescribed by law.

Sheriff's Fund

The Sheriff's Fund accounts for funds held in civil suits, sheriff's sales, and garnishments. It also accounts for collections of bonds, fines, and costs and payment of these collections to the recipients in accordance with applicable laws.

Tax Collector Fund

Article V, Section 27 of the Louisiana Constitution of 1974 provides that the sheriff will serve as the collector of state and parish taxes and fees. The Tax Collector Fund accounts for the collection and distribution of these taxes and fees to the appropriate taxing bodies.

Alcohol Gaming Fund

The Alcohol Gaming Fund accounts for the collection and distribution of funds received from the sale of alcohol and gaming licenses.

LAFOURCHE PARISH SHERIFF
 Thibodaux, Louisiana
 FIDUCIARY FUNDS - AGENCY FUNDS

Combined Balance Sheet, June 30, 1999

	<u>BOND FUND</u>	<u>CRIMINAL FINES FUND</u>	<u>SHERIFF'S FUND</u>	<u>TAX COLLECTOR FUND</u>	<u>ALCOHOL GAMING FUND</u>	<u>TOTAL</u>
ASSETS						
Cash and cash equivalents	\$ <u>187,142</u>	\$ <u>144,891</u>	\$ <u>20,097</u>	\$ <u>985,376</u>	\$ <u>82,281</u>	\$ <u>1,419,787</u>
TOTAL ASSETS	\$ <u><u>187,142</u></u>	\$ <u><u>144,891</u></u>	\$ <u><u>20,097</u></u>	\$ <u><u>985,376</u></u>	\$ <u><u>82,281</u></u>	\$ <u><u>1,419,787</u></u>
LIABILITIES						
Due to general fund						
Due to taxing bodies and others	\$ <u>187,142</u>	\$ <u>144,891</u>	\$ <u>20,097</u>	\$ <u>985,376</u>	\$ <u>82,281</u>	\$ <u>1,419,787</u>
TOTAL LIABILITIES	\$ <u><u>187,142</u></u>	\$ <u><u>144,891</u></u>	\$ <u><u>20,097</u></u>	\$ <u><u>985,376</u></u>	\$ <u><u>82,281</u></u>	\$ <u><u>1,419,787</u></u>

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
FIDUCIARY FUNDS - AGENCY FUNDS

Combined Schedule of Changes in Balances
Due to Taxing Bodies and Others
For the Year Ended June 30, 1999

	BOND FUND	CRIMINAL FINES FUND	SHERIFF'S FUND	TAX COLLECTOR FUND	ALCOHOL GAMING FUND	TOTAL
BALANCES AT BEGINNING OF YEAR	\$ 167,069	\$ 121,276	\$ 13,439	\$ 1,438,512	\$ 79,097	\$ 1,819,393
ADDITIONS						
Deposits:						
Sheriff's sales & suits			450,436			450,436
Bonds	271,240					271,240
Fines and costs		1,530,892				1,530,892
Garnishments			322,869			322,869
Beer & liquor permits					43,618	43,618
Angling, hunting, and trapping licenses					607,974	607,974
Taxes, fees, etc., paid to tax collector				33,285,588		33,285,588
Interest on investments		1,145				1,145
Other		4,487			1,945	6,432
Total additions	<u>271,240</u>	<u>1,536,524</u>	<u>773,305</u>	<u>33,285,588</u>	<u>653,537</u>	<u>36,520,194</u>
Total	438,309	1,657,800	786,744	34,724,100	732,634	38,339,587
REDUCTIONS						
State of Louisiana:						
Department of Wildlife and Fisheries					516,365	516,365
Taxes, fees, etc., distributed to taxing bodies and others	12,502			33,738,724		33,751,226
Deposits settled to:						
Sheriff		200,103	111,464		95,133	406,700
Parish Council		554,977			38,791	593,768
District Attorney		269,147				269,147
Clerk of Court		77,591	21,096			98,687
Indigent Defender Board		215,044				215,044
Litigants			318,968			318,968
Advertising, attorneys, appraisers, etc.			4,800			4,800
17th Judicial District Court Fund		86,047				86,047
LA Commission on Law Enforcement		37,314				37,314
Bond refunds	238,385					238,385
LA Department of Public Safety		20,403				20,403
Supreme Court of Louisiana		16,957				16,957
LA Rehabilitation Traumatic Head Start		28,812				28,812
Other	280	6,514			64	6,858
Garnishments			310,318			310,318
Total reductions	<u>251,167</u>	<u>1,512,909</u>	<u>766,647</u>	<u>33,738,724</u>	<u>650,353</u>	<u>36,919,800</u>
BALANCES AT END OF YEAR	\$ <u>187,142</u>	\$ <u>144,891</u>	\$ <u>20,097</u>	\$ <u>985,376</u>	\$ <u>82,281</u>	\$ <u>1,419,787</u>

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
TAX COLLECTOR AGENCY FUND

**Statement of Collections, Distributions,
and Unsettled Balances
For the Year Ended June 30, 1999**

	<u>TAX COLLECTOR FUND</u>
UNSETTLED BALANCES AT BEGINNING OF YEAR	\$ 1,438,512
COLLECTIONS	
Ad valorem taxes - current year	31,001,229
Ad valorem taxes - prior year	280,744
Interest received	44,032
Redemptions and refunds	89,475
State revenue sharing	1,870,110
Total collections	<u>33,285,588</u>
Total	34,724,100
DISTRIBUTIONS	
State of Louisiana:	
Forestry Commission	5,294
Tax Commission	7,752
Special Education District No. 1	841,726
Lafourche Parish:	
Ambulance Districts	756,223
Assessor	665,978
Bayou Lafourche Fresh Water District	362,448
Drainage Districts	288,433
Fire Districts	1,535,940
Hospital Districts	1,179,674
Juvenile Justice Commission	768,049
Lafourche Water #1	851,708
Levee Districts	1,748,060
Parish Council	7,946,049
Port Commission	941,475
Recreation Districts	989,197
Register of voters	8,500
School Board	10,405,495
Sheriff	2,619,754
LPSO fine account	61,740
Pension Funds	1,625,049
Redemptions and refunds	130,184
Total distributions	<u>33,738,724</u>
UNSETTLED BALANCES AT END OF YEAR DUE TO TAXING BODIES AND OTHERS	<u>\$ 985,376</u>

**Special Reports of
Certified Public Accountants**

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

Honorable Craig Webre
Lafourche Parish Sheriff
Thibodaux, Louisiana

We have audited the general purpose financial statements of the Lafourche Parish Sheriff, as of and for the year ended June 30, 1999, and have issued our report thereon dated December 20, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

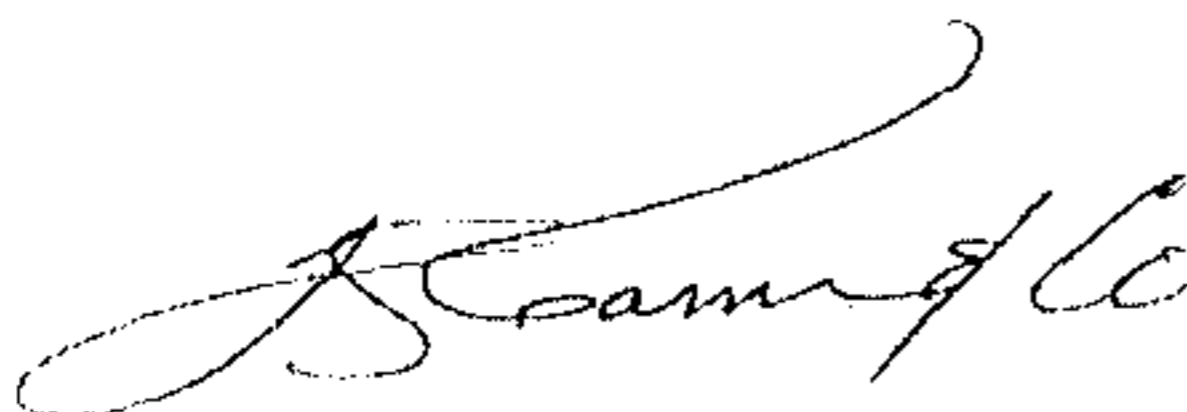
Compliance

As part of obtaining reasonable assurance about whether the Lafourche Parish Sheriff's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Lafourche Parish Sheriff's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management, others within the organization, federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.



December 20, 1999

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH
REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND
INTERNAL CONTROL OVER COMPLIANCE WITH
OMB CIRCULAR A-133

Honorable Craig Webre
Lafourche Parish Sheriff
Thibodaux, Louisiana

Compliance

We have audited the compliance of the Lafourche Parish Sheriff, State of Louisiana (the "Sheriff"), with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 1999. The Sheriff's major federal program is identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Sheriff's management. Our responsibility is to express an opinion on the Sheriff's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Sheriff's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Sheriff's compliance with those requirements.

In our opinion, the Sheriff complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 1999.

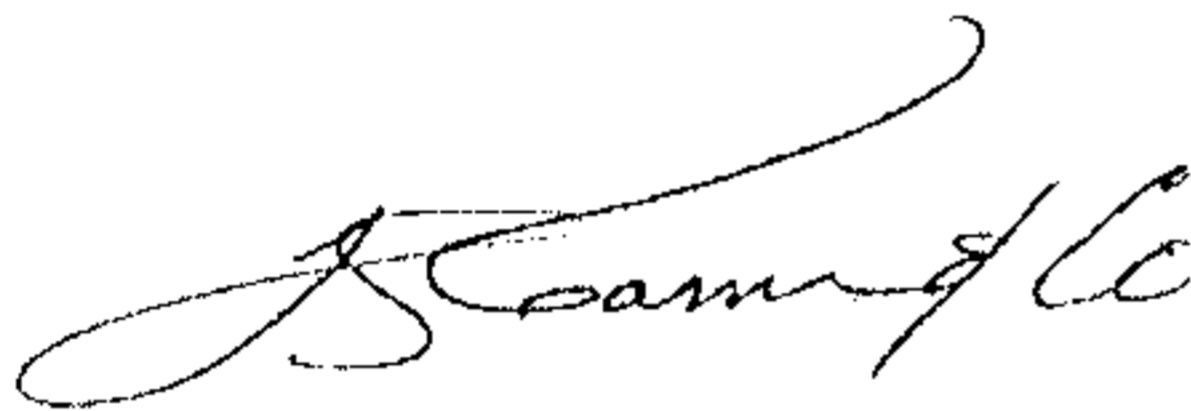
Internal Control Over Compliance

The management of the Sheriff is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Sheriff's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing

procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operations that we consider to be material weaknesses.

This report is intended solely for the information of the management of the Lafourche Parish Sheriff's Office, the Legislative Auditor of the State of Louisiana, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.



December 20, 1999

LAFOURCHE PARISH SHERIFF

Thibodaux, Louisiana

Schedule of Findings and Questioned Costs

For the Year Ended June 30, 1999

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of the Lafourche Parish Sheriff's Office.
2. No reportable conditions relating to the audit of the general purpose financial statements are reported in the Independent Auditor's Report.
3. No instances of noncompliance material to the financial statements of the Lafourche Parish Sheriff's Office were disclosed during the audit.
4. No reportable conditions relating to the audit of the major federal award programs are reported in the Independent Auditor's Report on Compliance with Requirements Applicable to each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133.
5. The auditor's report on compliance for the major federal award program administered by the Lafourche Parish Sheriff's Office expresses an unqualified opinion.
6. The auditor's reports disclosed no findings that are required to be reported under Section .510(a) of OMB Circular A-133.
7. The following program was identified as the major program:

U.S. Department of Justice, C.O.P.S. Universal Hiring Program -- CFDA 16.710.
8. The threshold for distinguishing Type A and Type B Programs was \$300,000.
9. The Lafourche Parish Sheriff's Office was not determined to be a low-risk auditee under the provisions of Sections .530 of OMB Circular A-133.

B. FINDINGS REQUIRED TO BE REPORTED – FINANCIAL STATEMENT AUDIT

There are no findings required to be reported.

C. FEDERAL AWARD FINDINGS QUESTIONED COSTS

There were no audit findings as defined in Section .510(a) of OMB Circular A-133 that are required to be reported in this section of the report.

Reports by Management

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Summary Schedule of Prior Audit Findings
For the Year Ended June 30, 1999

<u>Ref. No.</u>	<u>Description of Finding</u>	<u>Corrective Action Planned</u>	<u>Name of Contact Person</u>	<u>Anticipated Completion Date</u>
<u>98-1</u>	<u>See below</u>	<u>See below</u>	<u>Gary Price, Accountant</u>	<u>Completed</u>

Description of Finding:

The head accountant position turned over twice. Due to these unanticipated separations, there were times throughout the year when the accounting and data processing department was not managed by an in-charge accountant. The general fund transactions were recorded and/or inspected by an accountant, and bank reconciliations on all bank accounts were prepared monthly. However, most of the transactions of other funds did not receive the attention of an accountant on an ongoing basis. This condition could adversely affect the entity's ability to record, process, summarize, and report financial data. The clerks responsible for processing transactions and recording them were very knowledgeable, dedicated, and effective at performing their tasks. This greatly reduced the possible negative effects of the described finding.

Corrective Action Taken:

The Sheriff hired an accountant, with a lengthy career as an in-charge accountant in private industry, to perform and manage the accounting functions.

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Corrective Action Plan for
Current Year Audit Findings
For the Year Ended June 30, 1999

Ref. No.	Description of Finding	Corrective Action Planned	Name of Contact Person	Anticipated Completion Date
None				

Description of Finding:

There are no findings required to be reported.

Corrective Action Planned:

LAFOURCHE PARISH SHERIFF
Thibodaux, Louisiana
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 1999

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Grant Number	Grant Year Ended	Revenue Recognized	Expenditures
U.S. DEPARTMENT OF JUSTICE					
COPS Universal Hiring	16.710	97-UM-WX-1170	7/1/00	\$ 290,558.58	\$ 290,558.58
Local Law Enforcement Block Grant	16.592	98-LB-VX-4468	9/30/00	44,546.00	18,144.62
Passed through State of LA - Comm on Law Enforcement Victim Assistance Program	16.575	97-C7-V.4-0369	6/30/99	18,150.93	18,150.93
Passed through State of LA - St. Martin Sheriff's Office SALT-ECVA Program	16.575	97-C8-V.4-4305	9/30/98	3,962.00	3,962.00
Passed through State of LA - Comm on Law Enforcement MJ Task Force	16.579	98-B7-B.02-0H23	6/30/99	36,588.28	68,225.42
TOTAL U.S. DEPT. OF JUSTICE				<u>393,805.79</u>	<u>399,041.55</u>
U.S. DEPARTMENT OF TRANSPORTATION					
Passed through State of LA - Dept of Public Safety & Corrections Traffic Safety Program	20.600	9926	9/30/99	52,114.95	52,114.95
TOTAL MONETARY FEDERAL AWARDS				<u>\$445,920.74</u>	<u>\$451,156.50</u>

See accompanying notes to schedule of expenditures of financial awards.

LAFOURCHE PARISH SHERIFF

Thibodaux, Louisiana

Notes to Schedule of Expenditures of Federal Awards

June 30, 1999

NOTE 1. Scope of Audit Pursuant to Government Auditing Standards, OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations" and the Single Audit Act of 1984 and 1996 Amendments

All Federal grant awards of the Lafourche Parish Sheriff's Office are included in the scope of the single audit. The oversight agency for the Sheriff's Office is the U.S. Department of Justice. The following was the major program of the oversight entity for the year ended June 30, 1999:

CFDA No. 16.710

COPS Universal Hiring Program

NOTE 2. Summary of Significant Accounting Policies

The accompanying Schedule of Expenditures of Federal Awards has been prepared on the modified accrual basis of accounting. Expenditures consist of all expenditures incurred in the operation of the program which would include state and parish portions.

NOTE 3. Pass-Through Awards

The Sheriff's Office did not pass-through any of its federal awards to a sub-recipient during the year ended June 30, 1999.