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CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
  
ANNUAL FINANCIAL REPORT  
  
YEAR ENDED DECEMBER 31, 1999

Under provisions of state law, this report is a public document. A copy of this report has been submitted to the entity and certain appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUL 12 2000

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
GENERAL PURPOSE FINANCIAL STATEMENTS  
DECEMBER 31, 1999

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CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
GENERAL PURPOSE FINANCIAL STATEMENTS  
DECEMBER 31, 1999

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# DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

GLYNN R. DYER, CPA (APC)  
ERIC J. VICKNAIR, CPA (APC)

FAX (225) 292-1041

## INDEPENDENT AUDITORS' REPORT

Consolidated Waterworks District No. 13  
West Feliciana Parish Police Jury  
St. Francisville, Louisiana

We have audited the accompanying general purpose financial statements of

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA

a component unit of West Feliciana Parish Police Jury, as of and for the year ended December 31, 1999. These financial statements are the responsibility of Consolidated Waterworks District No. 13, West Feliciana Parish, St. Francisville, Louisiana's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, based on our audit, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Consolidated Waterworks District No. 13, West Feliciana Parish, St. Francisville, Louisiana as of December 31, 1999, and the results of its operations and cash flows for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated May 22, 2000 on our consideration of Consolidated Waterworks District No. 13, West Feliciana Parish, St. Francisville, Louisiana's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations and contracts.

(SEND ALL CORRESPONDENCE TO THE BATON ROUGE ADDRESS)

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# DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

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Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Consolidated Waterworks District No. 13, West Feliciana Parish, St. Francisville, Louisiana. Such information, except for that portion marked "unaudited", on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

St. Francisville, Louisiana  
May 22, 2000

*Dyer & Vicknair*

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
PROPRIETARY FUND - ENTERPRISE FUND  
BALANCE SHEET  
DECEMBER 31, 1999

A S S E T S

CURRENT ASSETS

Cash	\$	54,841
Investments		156,936
Receivables		
Accounts, net of allowance for uncollectibles of \$3,265		72,817
Intergovernmental		4,483
Prepaid insurance		<u>7,279</u>
<u>Total current assets</u>		<u>296,356</u>

RESTRICTED ASSETS

Cash		
Revenue bond and interest sinking account		17,076
Reserve account		8,656
Contingency account		16,428
Public improvement bond account		2,536
Investments		
Louisiana Asset Management Pool, Inc.		191,031
Receivables		
Ad valorem taxes		<u>15,740</u>
<u>Total restricted assets</u>		<u>251,467</u>

PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment		7,002,391
Less: depreciation to date		<u>2,326,367</u>
<u>Net property, plant and equipment</u>		4,676,024

<u>Total assets</u>		<u>5,223,847</u>
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The accompanying notes are an integral part of this statement.

<u>LIABILITIES AND FUND EQUITY</u>	
<u>CURRENT LIABILITIES (payable from current assets)</u>	
Accounts payable	\$ 15,125
Intergovernmental payable	9,245
Customers security deposits	<u>124,391</u>
<u>Total current liabilities (payable from current assets)</u>	<u>148,761</u>
<u>CURRENT LIABILITIES (payable from restricted assets)</u>	
General obligation bonds payable	40,000
Revenue bonds payable	38,000
Accrued interest payable	<u>18,462</u>
<u>Total current liabilities (payable from restricted assets)</u>	<u>96,462</u>
<u>LONG-TERM LIABILITIES</u>	
Compensated absences payable	5,603
General obligation bonds payable	821,000
Revenue bonds payable	<u>2,712,630</u>
<u>Total long-term liabilities</u>	<u>3,539,233</u>
<u>Total liabilities</u>	<u>3,784,456</u>
<u>FUND EQUITY</u>	
Contributed capital	
Government	939,251
Customers and developers	<u>177,500</u>
	1,116,751
Less: amortization to date	<u>489,581</u>
<u>Net contributed capital</u>	<u>627,170</u>
Retained earnings	
Reserved for revenue bond retirement	43,166
Reserved for general obligation bond retirement	166,119
Reserved for renewal and replacement	42,180
Unreserved	<u>560,756</u>
<u>Total retained earnings</u>	<u>812,221</u>
<u>Total fund equity</u>	<u>1,439,391</u>
<u>Total liabilities and fund equity</u>	<u>5,223,847</u>

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
PROPRIETARY FUND - ENTERPRISE FUND  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN RETAINED EARNINGS  
YEAR ENDED DECEMBER 31, 1999

<u>OPERATING REVENUES</u>	
Charges for sales	\$ 764,374
Delinquent charges	27,183
Connection charges	2,072
Meter installation	<u>20,304</u>
<u>Total operating revenues</u>	<u>813,933</u>
<u>OPERATING EXPENSES</u>	
Depreciation	184,857
All other	<u>600,165</u>
<u>Total operating expenses</u>	<u>785,022</u>
<u>Operating income</u>	<u>28,911</u>
<u>NONOPERATING REVENUES (EXPENSES)</u>	
Interest revenue	18,352
Ad valorem taxes	101,430
Miscellaneous	4,769
Interest expense	(205,307)
Uncollectible accounts	<u>(798)</u>
<u>Total nonoperating revenues (expenses)</u>	<u>(81,554)</u>
<u>NET INCOME (LOSS)</u>	<u>(52,643)</u>
Add depreciation on property and equipment acquired by grants externally restricted for capital acquisitions and construction	<u>23,981</u>
<u>NET INCOME (LOSS)</u>	<u>(28,662)</u>
<u>RETAINED EARNINGS, beginning</u>	<u>840,883</u>
<u>RETAINED EARNINGS, ending</u>	<u>812,221</u>

The accompanying notes are an integral part of this statement.



CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
PROPRIETARY FUND - ENTERPRISE FUND  
STATEMENT OF CASH FLOWS  
YEAR ENDED DECEMBER 31, 1999

CASH FLOWS FROM OPERATING ACTIVITIES

Operating income	\$ 28,911
Adjustments to reconcile operating income (loss) to net cash provided by operating activities	
Depreciation	184,857
Uncollectible accounts	(798)
(Increase) decrease in	
Accounts receivable	7,095
Intergovernmental receivables	25,985
Prepaid insurance	(596)
Taxes receivable	(1,675)
Increase (decrease) in	
Accounts payable	(58,773)
Intergovernmental payable	9,245
Customers security deposits	1,896
Compensated absences payable	3,478
Accrued interest payable	(3,852)
	195,773
<u>Net cash provided by operating activities</u>	<u>195,773</u>

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

Ad valorem tax received	101,430
Miscellaneous income	4,769
	106,199
<u>Net cash provided by noncapital financing activities</u>	<u>106,199</u>

CASH FLOWS FROM CAPITAL AND FINANCING ACTIVITIES

Purchase of plant, property and equipment	(158,595)
Principal paid on bond maturities	(63,065)
Interest paid on bond maturities	(205,399)
	(427,059)
<u>Net cash provided (used) by capital and financing activities</u>	<u>(427,059)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Purchase of investments	(52,558)
Interest on investments	18,352
	(34,206)
<u>Net cash provided (used) by investing activities</u>	<u>(34,206)</u>

NET INCREASE (DECREASE) IN CASH

(159,293)

CASH AT BEGINNING OF YEAR

258,830

CASH AT END OF YEAR

99,537

The accompanying notes are an integral part of this statement.

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
PROPRIETARY FUND - ENTERPRISE FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999

INTRODUCTION

The Consolidated Waterworks District No. 13, West Feliciana Parish, St. Francisville, Louisiana, was created by the West Feliciana Parish Police Jury under Louisiana Revised Statute 33:7702. The District is governed by the West Feliciana Parish Police Jury. The District was created to provide water resources to residents within the District.

Note #1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Presentation

The accompanying general purpose financial statements of Consolidated Waterworks District No. 13, West Feliciana Parish, St. Francisville, Louisiana have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. Reporting Entity

As the governing authority of the parish, for reporting purposes, the West Feliciana Parish Police Jury is the financial reporting entity for West Feliciana Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organization for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board No. 14 established criteria for determining which component units should be considered part of West Feliciana Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and (a) the ability of the police jury to impose its will on that organization and/or

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PROPRIETARY FUND - ENTERPRISE FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999  
(Continued)

(b) the potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.

2. Organizations for which the Police Jury does not appoint a voting majority but are fiscally dependent on the Police Jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature of significance of the relationship.

Because the police jury meets criteria (1) above, the Consolidated Waterworks District No. 13 is determined to be a component unit of West Feliciana Parish Police Jury, financial reporting entity. The accompanying financial statements present information only on the funds maintained by the Consolidated Waterworks District No. 13 and do not present information on the Police Jury, the general government services provided by the Police Jury, or the other governmental units that comprise the financial reporting entity.

C. Fund Accounting

The District is organized and operated on a fund basis whereby a self-balancing set of accounts (Enterprise Fund) is maintained that comprises its assets, liabilities, fund equity, revenues, and expenses. The operations are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the cost (expenses, including depreciation) of providing services on a continuing basis be financed or recovered primarily through user charges.

D. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The Enterprise Fund is accounted for on a flow of economic resources measurement focus and a determination of net income and capital maintenance. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. The Enterprise Fund uses the accrual basis of

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PROPRIETARY FUND - ENTERPRISE FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999  
(Continued)

accounting. Revenues are recognized when earned and expenses are recorded at the time liabilities are incurred. The Enterprise Fund uses the following practices in recording certain revenues:

Ad valorem taxes are recorded in the year the taxes are assessed. Ad valorem taxes are assessed and become due on November 15 of each year and become delinquent on December 31. The taxes are generally collected in December of the current year and January and February of the ensuing year.

Interest income is recorded when earned.

E. Budgets and Budgetary Accounting

A budget is adopted on a basis consistent with generally accepted accounting principles.

F. Cash and Cash Equivalents and Investments

Cash includes amounts in interest-bearing demand deposits. For purposes of the statement of cash flows, the District considers all time deposits and investments (including restricted assets) with original maturities of ninety days or less to be cash. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the district may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are stated at amortized cost, which approximates market.

G. Receivables

Substantially all amounts presented are expected to be collected within one year.

Uncollectible receivables are recognized as bad debts through the maintenance of an allowance account. All amounts known to be uncollectible have been charged off.

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WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
PROPRIETARY FUND - ENTERPRISE FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999  
(Continued)

H. Prepaid Insurance

Payments made for insurance coverage that will benefit periods beyond December 31, 1999, are recorded as prepaid insurance.

I. Restricted Assets

Certain proceeds of the revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants. The "revenue bond and interest sinking" account is used to segregate resources accumulated for debt service payments over the next twelve months. The "reserve" account is used to report resources set aside to make up potential future deficiencies in the "revenue bond and interest sinking" account. The "contingency" account is used to report resources set aside to meet unexpected contingencies or to fund asset renewals and replacements.

Certain proceeds of the general obligation bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants. The "bond and interest sinking" account is used to segregate resources accumulated for debt service.

J. Property, plant and equipment

Property, plant and equipment are included on the balance sheet of the fund at actual historical costs. Depreciation of property, plant and equipment is charged as an expense against operations. Depreciation is computed using the straight-line method over an estimated useful life of 40 years for the distribution system, 5 years for equipment, and 3 years for vehicles.

K. Compensated Absences

Vested or accumulated vacation leave is recorded as a fund liability and operating expense in the year earned.

In accordance with the provisions of Statement of Financial Standard No. 43, Accounting for Compensated Absences, no liability is recorded for nonvesting accumulated rights to receive sick pay benefits nor vacation leave.

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NOTES TO FINANCIAL STATEMENTS  
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L. Long-Term Liabilities

Long-term liabilities are recognized within the Enterprise Fund.

M. Fund Equity

Contributed capital represents grants or contributions from governmental bodies, developers or customers. Contributed capital is amortized based on the depreciation recognized on that portion of the assets acquired from such contributions. This depreciation is closed to the contributed capital account and is reflected as an adjustment to net income.

Reserves represent those portions of fund equity legally segregated for a specific future use.

Note #2: CASH

At December 31, 1999, the district has cash (book balances) totaling \$99,537, which is interest-bearing demand deposits.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At December 31, 1999, the district has \$137,795 in deposits (collected bank balances). These deposits are secured from risk by \$119,617 of federal deposit insurance and \$18,178 of pledged securities held by the custodial bank in the name of the fiscal agent (GASB Category 3).

Even though the pledged securities are considered uncollaterized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within ten days of being notified by the district that the fiscal agent has failed to pay deposited funds upon demand.

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WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
PROPRIETARY FUND - ENTERPRISE FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999  
 (Continued)

Note #3: INVESTMENTS

Investments at December 31, 1999 are comprised of the Louisiana Asset Management Pool, Inc. which invests in United States government securities.

Investments are limited by law and the district's investment policies. The investments are secured from risk by the United States government, Category 1, in applying the credit risk of GASB Codification Section I50:164.

At December 31, 1999, the investments' amortized cost and market value is \$347,967.

Note #4: PROPERTY, PLANT AND EQUIPMENT

A summary of property, plant and equipment follows:

Land	\$ 34,133
Distribution system	6,799,192
Furniture and fixtures	3,144
Equipment	86,589
Vehicles	77,221
Leasehold improvements	2,112
	7,002,391
Less: depreciation to date	2,326,367
<u>Net</u>	4,676,024

Depreciation expense for the year charged to operations is \$184,857.

Note #5: BONDS PAYABLE

Bonds payable at December 31, 1999 are comprised of the following:

General Obligation Bonds

\$925,000 Refunding Bonds dated January 22, 1998, for the purpose of prepaying \$821,925 of outstanding General Obligation Refunding Bond, dated April 9, 1989; due in annual installments of \$10,000 - \$99,000 through April 1, 2017, with interest at 7.20% secured by an annual ad valorem tax levy. \$ 861,000

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DECEMBER 31, 1999  
 (Continued)

Revenue Bonds

\$2,600,000 Revenue Bond dated March 20, 1997, for the purpose of improving and extending the waterworks system; due in varying annual installments through 2037 with interest at 5%.	2,539,630
\$211,000 Refunding Bonds, Series 1999, dated April 1, 1999, for the purpose of prepaying and refunding \$219,480 of outstanding Revenue Refunding Bond, dated April 6, 1989, due in annual installments of \$7,000 - \$24,000 through April 1, 2011, with interest at 5.05% - 6.10%.	<u>211,000</u>
<u>Total bonded debt</u>	<u>3,611,630</u>

The annual requirements to amortize all bond debt outstanding at December 31, 1999, including interest payments of \$3,521,955, are as follows:

<u>Year Ended December 31,</u>	<u>General Obligation</u>	<u>Revenue</u>	<u>Total</u>
2000	\$ 100,552	\$ 176,197	\$ 276,749
2001	100,528	176,454	276,982
2002	101,252	175,665	276,917
2003	100,760	176,809	277,569
2004	101,060	175,883	276,943
Thereafter	<u>842,116</u>	<u>4,906,308</u>	<u>5,748,424</u>
<u>Totals</u>	<u>1,346,268</u>	<u>5,787,316</u>	<u>7,133,584</u>

A summary of changes in the bonds payable follows:

	<u>Balance January 1, 1999</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance December 31, 1999</u>
General Obligation bonds	\$ 897,331		\$ 36,331	\$ 861,000
Revenue bonds	<u>2,777,363</u>		<u>26,733</u>	<u>2,750,630</u>
	<u>3,674,694</u>	<u>\$ 0</u>	<u>63,064</u>	<u>3,611,630</u>



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PROPRIETARY FUND - ENTERPRISE FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999  
(Continued)

Note #6: CONTRIBUTED CAPITAL

The changes in contributed capital for the year ended December 31, 1999, follow:

Balance, January 1, 1999	\$651,151
Less depreciation on property and equipment acquired by grants externally restricted for capital acquisitions and construction	<u>23,981</u>
Balance, December 31, 1999	<u>627,170</u>

Note #7: FLOW OF FUNDS: RESTRICTION OF USE

Under the terms of the bond indenture on outstanding Water Revenue bonds, certain income and revenues (hereinafter referred to as revenue) of every nature, earned or derived from the operation of the waterworks system, is dedicated to the retirement of said bonds, and are to be set aside into the following special accounts after provision has been made for the payment therefrom the reasonable and necessary expenses of operating and maintaining the system.

Revenue Bonds, Series 1999

A monthly deposit into the "Bond and Interest Sinking" account in an amount equal to 1/12 of the principal and 1/6 of the interest falling due on the next payment date for the bonds.

A monthly deposit into the "Reserve" account equal to 5% of the payments to the "Bond and Interest Sinking" account until such time as there has been accumulated therein a sum equal to the highest combined principal and interest requirements for any year on bonds payable from the "Sinking" account. Monies in the "Reserve" account will be used solely for the purpose of paying principal of and interest on such bonds as to which there would otherwise be a default.

A monthly deposit into the "Contingency" account equal to 5% of the payments to the "Bond and Interest Sinking" account for the purpose of caring for depreciation, extension, additions, improvements and replacements necessary to properly operate the waterworks system. Such account may also be used for the purpose of payment of bonds for which there is not sufficient money in the "Bond and Interest Sinking" account or "Reserve" account.

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PROPRIETARY FUND - ENTERPRISE FUND  
NOTES TO FINANCIAL STATEMENTS  
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(Continued)

Revenue Bonds, Series 1997

A monthly deposit into the "Sinking" account in the amount of \$12,558.

A monthly deposit into the "Reserve" account in the amount of \$628. This sum must be deposited monthly into this account until \$150,696 has been accumulated therein. Monies in the "Reserve" account will be used solely for the purpose of paying principal and interest on such bonds as to which there would otherwise be a default.

A monthly deposit into the "Contingency" account in the amount of \$692 for the purpose of caring for extensions, additions, improvements and replacements necessary to properly operate the Waterworks System. Such account may also be used for the purpose of payment of bonds for which there is not enough money in the "Sinking" account or "Reserve" account.

Under the terms of the bond indenture on outstanding General Obligation bonds, ad valorem tax revenues are dedicated to the retirement of said bonds, and are to be set aside into the following special account in the following manner:

A monthly deposit into the "Bond and Interest Sinking" account in an amount equal to 1/12 of the principal and 1/6 of the interest falling due on the next payment date for the bonds.

Note #8: PENSION PLAN

All employees of the District are members of the Parochial Employees' Retirement System of Louisiana (System), a multiple-employee (cost-sharing), public employee retirement system (PERS) controlled and administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the District belong to Plan B.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan B, employees who retire at or after age 62 with at least 10 years of creditable service or after age 55 with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
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NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999  
(Continued)

2 percent of their final-average salary in excess of \$100 for each year of creditable service. Furthermore, employees with at least 10 years of creditable service, but less than 30 years, may take early retirement benefits commencing at or after age 60, with the basic benefit reduced 3 percent for each year retirement precedes age 62. In any case, monthly retirement benefits paid under Plan B cannot exceed the lesser of 100 percent of final-average salary or \$70 multiplied by total years of creditable service. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefit accrued to their date of termination. The system also provides death and disability benefits. Benefits are established by same statute.

Contributions to the System include one-fourth of one percent of the taxes shown to be collectible by the tax rolls of each parish, except Orleans and East Baton Rouge Parishes. These tax dollars are divided between Plan A and Plan B, based proportionately on the salaries of the active members of each plan. State statutes require covered employees to contribute a percentage of their salaries to the System. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year.

In addition to the employee contribution withheld at 2% of monthly salary in excess of \$100 per month, the District contributes 2.5% of gross salary to the System. Contributions to the System during 1999 were funded through employee and employer contributions of \$3,441 and \$4,512, respectively. The total 1999 payroll of the District was \$207,416 and its 1999 payroll covered by the System was \$172,132. Under present statutes, the District does not guarantee the benefits granted by the System.

Note #9: COMPENSATED ABSENCES

At December 31, 1999, employees of the District have accumulated and vested \$5,603 of employee leave benefits, which was computed in accordance with GASB Codification Section C60.

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
PROPRIETARY FUND - ENTERPRISE FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1999  
(Continued)

Note #10: RELATED PARTY TRANSACTIONS

The following transactions occurred between the District and the West Feliciana Parish Police Jury during 1999:

The District paid \$2,400 to the Police Jury for rent of office space, which is leased on a monthly basis. Also, the District paid \$8,250 to the Police Jury for administrative expenses provided for the District.

Note #11: POLICE JURORS' COMPENSATION

The District is operated under the authority of the West Feliciana Parish Police Jury. The Jury members did not receive compensation from the District.

**SUPPLEMENTAL INFORMATION**

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
SCHEDULE OF OPERATING EXPENSES  
YEAR ENDED DECEMBER 31, 1999

Administrative	\$ 8,250
Computer	8,203
Depreciation	184,857
Dues and registrations	3,168
Employee travel	810
Insurance - general	31,623
Insurance - health	17,022
Office rent	2,400
Office supplies	2,083
Payroll taxes	19,250
Postage	6,475
Professional services	14,525
Public Works Director	10,784
Repairs and maintenance	162,371
Retirement	4,513
Salaries	207,416
Self-insurance claim	445
Telephone	4,678
Utilities	74,514
Vehicle operation	9,865
Water purchased	8,970
All other	<u>2,800</u>
<u>Total</u>	<u><u>785,022</u></u>

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
SCHEDULE OF REVENUES AND EXPENSES -  
BUDGET (GAAP BASIS) AND ACTUAL  
YEAR ENDED DECEMBER 31, 1999

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE- FAVORABLE (UNFAVORABLE)</u>
<u>OPERATING REVENUES</u>			
Charges for sales	\$ 760,200	\$ 764,375	\$ 4,175
Delinquent charges	26,850	27,183	333
Connection charges	2,000	2,072	72
Meter installation	20,050	20,303	253
	<u>809,100</u>	<u>813,933</u>	<u>4,833</u>
<u>Total operating revenues</u>			
<u>OPERATING EXPENSES</u>			
Administrative	8,250	8,250	0
Computer	7,915	8,203	(288)
Depreciation	188,138	184,857	3,281
Dues and registration	2,960	3,168	(208)
Employee travel	586	810	(224)
Insurance - general	34,390	31,623	2,767
Insurance - health	17,400	17,022	378
Office rent	2,400	2,400	0
Office supplies	2,200	2,083	117
Payroll taxes	17,505	19,250	(1,745)
Postage	6,475	6,475	0
Professional services	15,385	14,525	860
Public Works Director	10,685	10,784	(99)
Repairs and maintenance	135,670	162,371	(26,701)
Retirement	4,575	4,513	62
Salaries	199,510	207,416	(7,906)
Self-insurance claim	0	445	(445)
Telephone	3,940	4,678	(738)
Utilities	70,070	74,514	(4,444)
Vehicle operation	9,950	9,865	85
Water purchased	8,870	8,970	(100)
All other	3,345	2,800	545
	<u>750,219</u>	<u>785,022</u>	<u>(34,803)</u>
<u>Total operating expenses</u>			
<u>Operating income</u>	<u>58,881</u>	<u>28,911</u>	<u>(29,970)</u>
<u>NONOPERATING REVENUES (EXPENSES)</u>			
Interest revenue	19,135	18,352	(783)
Ad valorem taxes	102,000	101,430	(570)
Miscellaneous revenue	4,769	4,769	0
Interest expense	(202,645)	(205,307)	(2,662)
Uncollectible accounts	(3,000)	(798)	2,202
	<u>(79,741)</u>	<u>(81,554)</u>	<u>(1,813)</u>
<u>Total nonoperating revenues (expenses)</u>			

(Continued)

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
SCHEDULE OF REVENUES AND EXPENSES -  
BUDGET (GAAP BASIS) AND ACTUAL  
YEAR ENDED DECEMBER 31, 1999  
 (Continued)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE- FAVORABLE (UNFAVORABLE)</u>
<u>NET INCOME (LOSS)</u>	\$ (20,860)	\$ (52,643)	\$ (31,783)
Add depreciation on property and equipment acquired by grants externally restricted for capital acquisitions and construction	23,981	23,981	0
<u>NET INCOME (LOSS)</u>	3,121	(28,662)	(31,783)



CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
SCHEDULE OF CHANGES IN PROPERTY, PLANT AND EQUIPMENT  
YEAR ENDED DECEMBER 31, 1999

	ASSETS			BALANCE DECEMBER 31, 1999
	BALANCE JANUARY 1, 1999	ADDITIONS	DEDUCTIONS	
Land	\$ 34,133			\$ 34,133
Distribution system	6,671,708	\$ 127,484		6,799,192
Furniture and fixtures	3,144			3,144
Equipment	55,478	31,111		86,589
Vehicles	77,221			77,221
Leasehold improvements	2,112			2,112
<u>Totals</u>	<u>6,843,796</u>	<u>158,595</u>	<u>\$ 0</u>	<u>7,002,391</u>

LIFE IN YEARS	ACCUMULATED DEPRECIATION			BALANCE DECEMBER 31, 1999	NET BOOK VALUE
	BALANCE JANUARY 1, 1999	ADDITIONS	DEDUCTIONS		
	\$ 0			\$ 0	\$ 34,133
20 - 40	2,032,278	\$ 172,250		2,204,528	4,594,664
3	3,144			3,144	0
5	35,897	5,848		41,745	44,844
3 - 8	68,290	6,548		74,838	2,383
10	1,901	211		2,112	0
	<u>2,141,510</u>	<u>184,857</u>	<u>\$ 0</u>	<u>2,326,367</u>	<u>4,676,024</u>

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
SCHEDULE OF BONDS PAYABLE  
DECEMBER 31, 1999

	<u>INTEREST</u>		<u>ISSUE DATE</u>
	<u>RATES</u>	<u>PAYMENT DATE</u>	
<u>GENERAL OBLIGATION BONDS</u>			
Refunding, 1997 Series	7.20%	4/1;10/1	12-10-97
<u>REVENUE BONDS</u>			
Water Bonds, 1997 Series	5.00%	Monthly	03-20-97
Refunding, 1999 Series	Varies	4/1;10/1	04-01-99
<u>Totals</u>			

<u>MATURITY DATE</u>	<u>BONDS</u>			
	<u>AUTHORIZED</u>	<u>ISSUED</u>	<u>RETIRED</u>	<u>OUTSTANDING</u>
04-01-2013	\$ 925,000	\$ 925,000	\$ 64,000	\$ 861,000
03-20-2037	2,600,000	2,600,000	60,370	2,539,630
04-01-2011	<u>211,000</u>	<u>211,000</u>	<u>0</u>	<u>211,000</u>
	<u>3,736,000</u>	<u>3,736,000</u>	<u>124,370</u>	<u>3,611,630</u>

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
SCHEDULE OF INSURANCE IN FORCE  
DECEMBER 31, 1999  
(Unaudited)

<u>COVERAGE</u>	<u>INSURANCE COMPANY</u>
General liability	Coregis Insurance Company
Auto liability and physical damage	Coregis Insurance Company
Position Bond	Fidelity and Deposit Company
Inland Marine	Audubon Indemnity Company
Workers' Compensation	LA Parish Government Risk Management Agency

<u>EXPIRATION DATE</u>	<u>LIABILITY LIMITS</u>
04-25-00	\$1,000,000 per each occurrence \$3,000,000 aggregate
04-25-00	Actual cash value or cost of repair, whichever is less minus \$1000 deductible \$100,000 uninsured motorists \$1,000,000 liability each occurrence
08-02-00	\$200,000 president \$200,000 secretary/treasurer \$50,000 water superintendent \$20,000 clerical \$20,000 relief clerk
06-06-00	\$468,594 aggregate
01-01-00	\$1,000,000 each accident

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
BOND MATURITY SCHEDULE  
GENERAL OBLIGATION BONDS  
SERIES 1997  
DECEMBER 31, 1999

YEAR ENDING DECEMBER 31,	REQUIREMENTS TO RETIRE			BALANCE OF PRINCIPAL OUTSTANDING	
	TOTAL REQUIREMENTS	INTEREST APRIL 1	INTEREST OCTOBER 1		PRINCIPAL APRIL 1
1999				\$861,000	
2000	\$100,552	\$ 30,996	\$ 29,556	\$ 40,000	821,000
2001	101,528	29,556	27,972	44,000	777,000
2002	101,252	27,972	26,280	47,000	730,000
2003	100,760	26,280	24,480	50,000	686,000
2004	101,060	24,480	22,536	54,000	626,000
2005	100,984	22,536	20,448	58,000	568,000
2006	101,628	20,448	18,180	63,000	505,000
2007	101,912	18,180	15,732	68,000	437,000
2008	101,836	15,732	13,104	73,000	364,000
2009	101,400	13,104	10,296	78,000	286,000
2010	102,532	10,296	7,236	85,000	201,000
2011	103,160	7,236	3,924	92,000	109,000
2012	103,284	3,924	360	99,000	10,000
2013	10,360	360		10,000	
<u>Totals</u>	<u>1,346,268</u>	<u>351,106</u>	<u>234,168</u>	<u>861,000</u>	

CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
BOND MATURITY SCHEDULE  
WATER REVENUE BONDS  
SERIES 1999  
DECEMBER 31, 1999

YEAR ENDING DECEMBER 31,	REQUIREMENTS TO RETIRE			PRINCIPAL APRIL 1	BALANCE OF PRINCIPAL OUTSTANDING
	TOTAL REQUIREMENTS	INTEREST APRIL 1	INTEREST OCTOBER 1		
1999					\$211,000
2000	\$25,501	\$ 5,928	\$ 5,573	\$14,000	197,000
2001	25,758	5,574	5,184	15,000	182,000
2002	24,969	5,183	4,786	15,000	167,000
2003	26,113	4,786	4,327	17,000	150,000
2004	25,187	4,327	3,860	17,000	133,000
2005	25,216	3,866	3,356	18,000	115,000
2006	25,175	3,356	2,819	19,000	96,000
2007	26,040	2,819	2,221	21,000	75,000
2008	25,803	2,220	1,583	22,000	53,000
2009	24,516	1,582	934	22,000	31,000
2010	25,147	933	214	24,000	7,000
2011	7,213	213		7,000	
<u>Totals</u>	<u>286,638</u>	<u>40,781</u>	<u>34,857</u>	<u>211,000</u>	



CONSOLIDATED WATERWORKS DISTRICT NO. 13  
WEST FELICIANA PARISH  
ST. FRANCISVILLE, LOUISIANA  
SCHEDULE OF INFORMATION REQUIRED BY RURAL DEVELOPMENT  
YEAR ENDED DECEMBER 31, 1999

Item 1: The District's customers' accounts receivable at December 31, 1999 is comprised of:

<u>0-30 days</u>	<u>31+ days</u>	<u>Total</u>
<u>\$ 71,473</u>	<u>\$ 1,344</u>	<u>\$ 72,817</u>

Item 2: The District's water rates at December 31, 1999 are:

<u>Residential</u>	
0 - 2,000 gal	\$8.00 minimum
Over 2,000 gal	\$2.00/1000 gal
<u>Commercial</u>	
0 - 10,000 gal	\$30.90 minimum
Over 10,000 gal	\$ 2.00/1000 gal
<u>School</u>	
0 - 25,000 gal	\$50.00 minimum
Over 25,000 gal	\$ 2.00/1000 gal

Item 3: The number of residential and non-residential users at December 31, 1999 is 2,563 and 50, respectively.

Item 4: As explained under Note #11, in the Notes to the Financial Statements, the District is operated under the authority of the West Feliciana Parish Police Jury. The Jury members did not receive compensation from the District.

# DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

GLYNN R. DYER, CPA (APC)  
ERIC J. VICKNAIR, CPA (APC)

FAX (225) 292-1041

Consolidated Waterworks District No. 13  
West Feliciana Parish  
St. Francisville, Louisiana

We have audited the general purpose financial statements of Consolidated Waterworks District No. 13, West Feliciana Parish, St. Francisville, Louisiana as of and for the year ended December 31, 1999, and have issued our report thereon dated May 22, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits as contained in Government Auditing Standards, issued by the Comptroller General of the United States.

## COMPLIANCE

As part of obtaining reasonable assurance about whether Consolidated Waterworks District No. 13, West Feliciana Parish, St. Francisville, Louisiana's general purpose financial statements are free of material misstatement, we performed tests on its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards. However, we noted a possible immaterial instance of noncompliance that we have reported to management of Consolidated Waterworks District No. 1, West Feliciana Parish, St. Francisville, Louisiana, in a separate letter dated May 22, 2000.

## INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit, we considered Consolidated Waterworks District No. 13, West Feliciana Parish, St. Francisville, Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements

# DYER & VICKNAIR

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(CERTIFIED PUBLIC ACCOUNTANTS)

in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation to be material weaknesses.

This report is intended for the use of management and the State of Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. By provision of state law, this report is a public document and it has been distributed to appropriate public officials.

There were no comments related to noncompliance or the internal control structure noted in the audit for the year ended December 31, 1998.

St. Francisville, Louisiana  
May 22, 2000

*Dyer & Vicknair*

# DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

GLYNN R. DYER, CPA (APC)  
ERIC J. VICKNAIR, CPA (APC)

RECEIVED  
LEGISLATIVE AUDITOR  
2000 JUN 28 AM 9:26

FAX (225) 292-1041

May 22, 2000

Mr. Bertram Babers, President  
Consolidated Waterworks District No. 13  
West Feliciana Parish  
P. O. Box 1921  
St. Francisville, LA 70775

Dear Mr. Babers:

In planning and performing our audit of the financial statements of Consolidated Waterworks No. 13, St. Francisville, Louisiana for the year ended December 31, 1999, we performed tests on its compliance with certain provisions of laws and regulations.

During our audit we became aware of a matter that may possibly be an instance of noncompliance. The memorandum that accompanies this letter summarizes our comments regarding this matter. We previously reported on the District's compliance with laws and regulations in our report dated May 22, 2000. This letter does not affect our report, dated May 22, 2000 on the financial statements of Consolidated Waterworks District No. 13, St. Francisville, Louisiana.

We will review the status of this comment during our next audit engagement. We will be pleased to discuss it in further detail at your convenience.

Sincerely,

DYER & VICKNAIR



Eric J. Vicknair

EJV/ps

(SEND ALL CORRESPONDENCE TO THE BATON ROUGE ADDRESS)

2933 BRAKLEY DRIVE - SUITE B  
564 FERDINAND STREET

BATON ROUGE, LOUISIANA 70816  
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# DYER & VICKNAIR

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(CERTIFIED PUBLIC ACCOUNTANTS)

## CONTRACT WITH FORMER EMPLOYEE

The District entered into a contract with a former employee after his full-time employment ceased. Louisiana Revised Statute 42:1121(B) states that no former public employee shall, for a period of two years following the termination of his public employment, render, on a contractual basis to or for the agency with which he was formerly employed, any services which such former public employee had rendered to the agency during the term of his public employment. The contract entered into by the District and the former employee may violate the Louisiana Code of Ethics since it was entered into within the two year period.

## MANAGEMENT'S RESPONSE:

The Parish Manager believes that the services stated in the contract to be rendered are different than the public duties provided when this person was employed with the District. On April 12, 2000, the Assistant District Attorney for the Parish wrote a letter to the Louisiana Board of Ethics requesting an opinion regarding the propriety of the contract. On May 30, 2000, the Louisiana Board of Ethics contacted the District requesting additional information which the District provided. No further correspondence has been received from the Louisiana Board of Ethics. The District will adhere to the opinion rendered by the Louisiana Board of Ethics.