

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS,
PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES**

FINANCIAL REPORT

For the Year Ended June 30, 2004

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1-19-05

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REBOWE & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

CONSULTANTS

A PROFESSIONAL CORPORATION

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INDEPENDENT AUDITOR'S REPORT

To the Commissioners
Regional Planning Commission
for Jefferson, Orleans, Plaquemines,
St. Bernard and St. Tammany Parishes
New Orleans, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes (the "Commission"), as of and for the year ended June 30, 2004, which collectively comprise the Commission's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Commission as of June 30, 2004, and the respective changes in financial position, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1 to the basic financial statements, the Commission adopted the provisions of Government Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, as amended by Statement No. 37; Statement No. 38, *Certain Financial Statements Note Disclosures* and Interpretation No. 6, *Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements* as of June 30, 2004.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 3, 2004, on our consideration of the Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis and the other required supplementary information on pages 3 through 4 and 29 through 33 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Commission's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements of the Commission. The combining and individual nonmajor fund financial statements and the Schedule of Expenditures of Federal Awards have been subjected to the auditing procedures applied in the audit of the basic financial statements, and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Rebowe & Company

December 3, 2004

**REGIONAL PLANNING COMMISSION FOR JEFFERSON, ORLEANS,
PLAQUEMINES, ST. BERNARD & ST. TAMMANY PARISHES**
Management's Discussion and Analysis (Continued)
June 30, 2004

As management of the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes (the "Commission"), we offer readers of the Commission's financial statements this narrative overview and analysis of the financial activities of the Commission for the year ended June 30, 2004.

FINANCIAL HIGHLIGHTS

- The assets of the Commission exceeded its liabilities at the close of the most recent fiscal year by \$587,241 (*net assets*).
- The Commission's total assets increased by \$190,480.
- The Commission's total liabilities increased by \$648,713. This increase is primarily related to the increases in amounts due to other funds and in compensated absences payable.
- The Commission's total revenues (primarily federal awards) increased by \$1,724,897 and total expenditures (primarily the transit function) increased by \$1,830,574.
- While the Commission receives significant funding for transportation planning studies, additional funding is received for environmental impact studies and other related environmental initiatives.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Commission's basic financial statements. The Commission's basic financial statements comprise four components: 1) Statement of Net Assets, 2) Statement of Activities, 3) Fund Financial Statements, and 4) Notes to the Financial Statements. This report also contains Schedules of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual which are presented as Required Supplementary Information.

The Statement of Net Assets presents information on all of the Commission's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Commission is improving or deteriorating.

The Statement of Activities presents information showing how the Commission's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., miscellaneous receivables, prepaid items, amounts due from other governments, accounts payable and other liabilities).

**REGIONAL PLANNING COMMISSION FOR JEFFERSON, ORLEANS,
PLAQUEMINES, ST. BERNARD & ST. TAMMANY PARISHES**
Management's Discussion and Analysis (Continued)
June 30, 2004

The accompanying notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

In addition to the basic financial statements and accompanying notes, this report also presents other supplementary information that provides additional information related to nonmajor funds.

BASIC FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of an entity's financial position. In the case of the Commission, assets exceeded liabilities by \$587,241 at the close of the most recent fiscal year, June 30, 2004. By far the largest portions of the Commission's assets reflects amounts due from other governments of \$1,121,188 and cash and cash equivalents of \$648,966 (56 percent and 33 percent, respectively).

The Commission's indirect cost allocation increased by 13.869%, from 147.916% to 161.785% for the year ended June 30, 2004. Increases in hospital and life insurance accounted for 5.550% of the increase. The indirect cost allocation rate also increased because of increases in indirect salaries (2.549%) and rent and utilities (4.131%).

The Commission implemented Governmental Accounting Standards Board Statement No. 34 for the year ended June 30, 2004. A detailed comparative analysis will be provided in the financial statements of the Commission for the fiscal year ending June 30, 2005, when comparative data will be available.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Commission's finances for all those with an interest in the Commission's finances. Questions concerning any of the information provided in this report or requests for additional financial information should contact the Commission's office at (504) 568-6611.

BASIC FINANCIAL STATEMENTS

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES,
ST. BERNARD & ST. TAMMANY PARISHES
STATEMENT OF NET ASSETS
June 30, 2004**

	<u>GOVERNMENTAL ACTIVITIES</u>
ASSETS	
Cash and cash equivalents	\$ 648,966
Miscellaneous receivables	539
Prepaid Items	22,852
Due from other governments	1,121,188
Capital assets, net of accumulated depreciation	218,033
TOTAL ASSETS	<u>2,011,578</u>
LIABILITIES	
Accounts payable and other current liabilities	795,941
Unearned revenues	414,247
Noncurrent liabilities:	
Due within one year	83,000
Due in more than one year	131,149
TOTAL LIABILITIES	<u>1,424,337</u>
NET ASSETS	
Invested in capital assets, net of related debt	218,033
Unrestricted	369,208
TOTAL NET ASSETS	<u>\$ 587,241</u>

The accompanying notes are an integral part of this statement.

**REGIONAL PLANNING COMMISSION FOR JEFFERSON, ORLEANS,
PLAQUEMINES, ST. BERNARD & ST. TAMMANY PARISHES
STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2004**

Function/Programs	Expenses	Charges for Services	Program Revenues Operating Grants and Contributions	Capital Grants & Contributions	Net (Expense) Revenue and Changes in Net Assets
Governmental Activities					
General government	\$ 118,990	\$ -	\$ -	\$ -	\$ (118,990)
Transit	4,045,471	-	3,712,437	-	(333,034)
Economic and Physical Development	27,402	-	23,453	-	(3,949)
Public Works	1,097,458	-	1,088,592	-	(8,866)
Total Governmental Activities	5,289,321	-	4,824,482	-	(464,839)
General Revenues:					
Interest					\$ 8,681
Dues					580,460
Miscellaneous					25,736
Transfers					-
Total general revenues and transfers					614,877
Change in Net Assets					150,038
Net assets - beginning of year, as restated					437,203
Net assets - end of year					\$ 587,241

The accompanying notes are an integral part of this statement.

**REGIONAL PLANNING COMMISSION FOR JEFFERSON, ORLEANS,
PLAQUEMINES, ST. BERNARD & ST. TAMMANY PARISHES
BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2004**

	General Fund	Federal Transit Administration Grants Fund	Federal Highway Administration Grants Fund	U.S. Environmental Protection Agency	Local Contracts Fund	Other Governmental Funds	Total Governmental Funds
ASSETS							
Assets:							
Cash	\$ 648,966	-	-	-	-	-	\$ 648,966
Miscellaneous receivables	539	-	-	-	-	-	539
Due from other funds	1,070,154	8,711	28,219	104,741	200,784	6,672	1,419,281
Due from other governmental units	172	80,244	802,159	183,126	258	55,229	1,121,188
Prepaid expenses	22,852	-	-	-	-	-	22,852
TOTAL ASSETS	\$ 1,742,683	\$ 88,955	\$ 830,378	\$ 287,867	\$ 201,042	\$ 61,901	\$ 3,212,826
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts, salaries, and other payables	\$ 795,941	-	-	-	-	-	\$ 795,941
Due to other funds	349,128	80,244	775,907	157,952	258	55,792	1,419,281
Unearned revenues	14,257	8,711	54,471	129,915	200,784	6,109	414,247
Total Liabilities	1,159,326	88,955	830,378	287,867	201,042	61,901	2,629,469
Fund balances:							
Unreserved, undesignated, reported in:							
General Fund	583,357	-	-	-	-	-	583,357
Special revenue funds	-	-	-	-	-	-	-
Total fund balances	583,357	-	-	-	-	-	583,357
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,742,683	\$ 88,955	\$ 830,378	\$ 287,867	\$ 201,042	\$ 61,901	\$ 3,212,826

The accompanying notes are an integral part of this statement.

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES,
ST. BERNARD & ST. TAMMANY PARISHES
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET ASSETS
For the Year Ended June 30, 2004**

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Fund Balances, Total Governmental Funds	\$	583,357
Capital assets used in governmental activities are not financial resources and, therefore, are not applicable in the governmental funds.		218,033
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.		
Compensated absences payable		(214,149)
Net Assets of Governmental Activities	\$	587,241

The accompanying notes are an integral part of this statement.

**REGIONAL PLANNING COMMISSION FOR JEFFERSON, ORLEANS, PLAQUEMINES,
ST. BERNARD & ST. TAMMANY PARISHES
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS**

For the Year Ended June 30, 2004

	U.S.							
	General Fund	Federal Transit Administration Grants Fund	Federal Highway Administration Grants Fund	Environmental Protection Agency	Local Contracts Fund	Other Governmental Funds	Total Governmental Funds	
REVENUES								
Intergovernmental	\$ 580,460	\$ 551,306	\$ 2,861,188	\$ 927,385	\$ 290,787	\$ 193,816	\$ 5,404,942	
Other revenues	34,417	-	-	-	-	-	34,417	
Total revenues	614,877	551,306	2,861,188	927,385	290,787	193,816	5,439,359	
EXPENDITURES								
Current:								
General Government	92,242	-	-	-	-	-	92,242	
Transit	-	645,594	3,099,541	-	114,018	186,318	4,045,471	
Economic and Physical Development	-	-	-	-	19,487	7,915	27,402	
Public Works	-	-	-	936,251	161,207	-	1,097,458	
Capital outlay	22,652	17,548	42,832	-	-	-	83,032	
Total expenditures	114,894	663,142	3,142,373	936,251	294,712	194,233	5,345,605	
Excess (Deficiency) of Revenues Over (Under) Expenditures	499,983	(111,836)	(281,185)	(8,866)	(3,925)	(417)	93,754	
OTHER FINANCING SOURCES (USES)								
Transfers in	110	111,836	281,185	8,866	3,925	527	406,449	
Transfers out	(406,339)	-	-	-	-	(110)	(406,449)	
Total other financing sources (uses)	(406,229)	111,836	281,185	8,866	3,925	417	-	
Net Change in Fund Balances	93,754	-	-	-	-	-	93,754	
Fund balances - beginning of year	489,603	-	-	-	-	-	489,603	
Fund balances - end of year	\$ 583,357	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 583,357	

The accompanying notes are an integral part of this statement.

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES,
ST. BERNARD & ST. TAMMANY PARISHES
RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL
FUNDS TO THE STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2004**

Amounts reported for governmental activities in the Statement of Activities are different because:

Net Change in Fund Balances, Total Governmental Funds	\$	93,754
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.</p>		
		43,729
<p>Payment of compensated absences is an expenditure in the governmental funds, but reduces long-term liabilities in the Statement of Net Assets by the excess of compensated absences used over amounts earned.</p>		
		12,555
Change in Net Assets of Governmental Activities	\$	150,038

The accompanying notes are an integral part of this statement.

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
NOTES TO FINANCIAL STATEMENTS
June 30, 2004**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes (the "Commission") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant accounting policies.

a. Reporting Entity

The Commission was created in 1962 by Jefferson, Orleans, and St. Bernard Parishes and the Louisiana Legislature. On August 14, 1971, St. Tammany Parish was officially made a member of the Commission. On June 18, 1996 (effective July 1, 1996), Plaquemines Parish was officially made a member of the Commission. The primary function of the Commission is to do comprehensive planning for the five-parish area. The financial information of the Commission's entire operations is included in the general-purpose financial statements.

As required by generally accepted accounting principles, the financial statements of the reporting entity present the primary government and its component units. The accompanying financial statements present the Commission as the primary government. No other organization was determined to be a component unit of the Commission. Therefore, no blended or discretely presented component units are presented in the accompanying financial statements. Furthermore, the Commission has not been included as a component unit in the general-purpose financial statements of any of the member parishes.

b. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the Commission. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *general revenues*.

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 2004**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

c. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Commission considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Grant revenues associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The Commission reports the following major governmental funds:

The *General Fund* is the Commission's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Federal Transit Administration Grants Fund* accounts for the proceeds of FTA grants and contracts that are legally restricted to expenditures for specified purposes.

The *Federal Highway Administration Grants Fund* accounts for the proceeds of FHWA grants and contracts that are legally restricted to expenditures for specified purposes.

The *United States Environmental Protection Agency* accounts for the proceeds of EPA grants and contracts that are legally restricted to expenditures for specified purposes.

The *Local Contracts Fund* accounts for the proceeds of Local grants and contracts that are legally restricted to expenditures for specified purposes.

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 2004**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**c. Measurement Focus, Basis of Accounting and Financial Statement Presentation
(Continued)**

Amounts reported as *program revenues* include operating grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. The Commission has elected not to follow subsequent private-sector guidance.

d. Budgetary Accounting

The Commission adopts an annual budget for the General Fund and Special Revenue Funds. This budget is amended for Special Revenue Funds which at June 30, 2004, consisted of various federal, state, and other agencies' projects, on a project-by-project basis as funding becomes available. Budgets for carryover grants which are to be performed over more than one accounting period are reflected only to the extent that they affect the current period being reported on. The General Fund budget expires at each fiscal year end. Special Revenue Funds Budgets for grants are in accordance with the terms of the grant agreement and normally expire with the completion of the grant project or the grant, whichever comes first.

Budgets for the General Fund and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

e. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments are recorded in the funds' general ledgers, is not utilized by the Commission.

f. Cash and Cash Equivalents

For the purpose of the Statement of Net Assets, deposits are carried at cost. The carrying amount of deposits is separately displayed on the balance sheet as "Cash and cash equivalents". The Commission considers all investments with an original maturity of three months or less to be cash equivalents.

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 2004**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

f. Cash and Cash Equivalents (Continued)

Louisiana state law allows all political subdivisions to invest excess funds in obligations of the United States, certificates of deposit of state or national banks having their principal office in Louisiana, or any other federally insured investment. Fair value estimates, methods and assumptions for the Commission's financial instruments of cash and cash equivalents are that the carrying amount reported in the balance sheet is a reasonable estimated fair value.

g. Interfund Transactions

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds". Short-term interfund loans are reported as "interfund receivables and payables". Long-term interfund loans (noncurrent portion) are reported as "advances from and to other funds". Interfund receivables and payables between funds within governmental activities are eliminated in the statement of net assets.

The permanent reallocation of resources between funds of the Commission are classified as interfund transfers. For the purposes of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

h. Prepaids

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

i. Capital Assets

Capital assets are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Commission as assets with an initial, individual cost of more than \$5,000 and an estimated life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets are recorded at estimated fair market value at the date of donation. The Commission does not have any infrastructure assets.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 2004**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

i. Capital Assets (Continued)

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets lives are not capitalized. Depreciation is provided using the straight-line method based on estimated lives from 5 to 15 years.

j. Compensated Absences

All full-time classified employees of the Commission are permitted to accumulate up to 90 days of accrued vacation (annual leave) plus the number of days earned during the current year. However, only a maximum of 90 days annual leave at December 31 may be carried forward to the next calendar year, and the employee is not entitled to compensation for accumulated days forfeited as a result of this limitation. Upon termination of employment an employee is paid for his accumulated annual leave, limited to 90 days, based on his current hourly rate of pay.

Accumulated vacation at June 30, 2004, which is not expected to be paid from current assets, is valued at the employees' current wage rates plus any payments required to be made by the Commission, including Social Security, Medicare and pension payments, and recorded as long-term debt in the government-wide financial statements. In the governmental funds, only that portion which is expected to be liquidated from expendable available financial resources is accrued at year-end.

Annual sick leave is cumulative but not vested. In accordance with GASB Statement No. 16, *no liability is recorded for accumulated sick pay benefits because such benefits can be used only for sick leave.* See Note 8, Compensated Absences Payable and Note 11, Indirect Cost Plan.

k. Project and General Fund Expenditures

Expenditures of the General Fund and depreciation and amortization of general fixed assets incurred for a common or joint purpose benefiting more than one cost objective are accumulated in an indirect cost pool and allocated to all funds as operating expenditures. See Note 11, Indirect Cost Plan.

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 2004**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

l. Equity Classifications

In the government-wide financial statements, equity is classified as net assets and displayed in three components:

1. Invested in capital assets, net of related debt - consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted net assets - consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
3. Unrestricted net assets - all other net assets that do not meet the definition of "restricted or "invested in capital assets, net of related debt".

In the fund financial statements, governmental funds reports reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

m. Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make certain estimates and assumptions. Those estimates affect the reported amounts of assets and liabilities and disclosure of assets and liabilities at the date of the financial statements. They may also affect the reported amounts of revenues and expenses of the government-wide financial statements during the reporting period. Actual results could differ from these estimates.

n. Adoption of New Accounting Principles

For the fiscal year ended June 30, 2004, the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard & St. Tammany Parishes implemented the following GASB Standards:

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

n. Adoption of New Accounting Principles (Continued)

Statement No. 34 - Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments

Statement No. 37 - Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments: Omnibus

Statement No. 38 - Certain Financial Statement Note Disclosures

Interpretation No. 6 - Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements

NOTE 2 - CASH AND CASH EQUIVALENTS

At June 30, 2004, the carrying amount of the Commission's deposits was \$648,966 and the bank balance was \$815,680 of which \$100,000 was covered by federal depository insurance and the remainder was collateralized by securities held by the Federal Reserve Bank in the name of the financial institution pledged to the Commission. The Commission considers all investments with an original maturity of three months or less to be cash equivalents. There were no cash equivalents at June 30, 2004.

During the year, there were times when Commission deposits exceeded the FDIC insurance and were collateralized by securities held by the Federal Reserve Bank in the name of the financial institution pledged to the Commission. The Governmental Accounting Standards Board (GASB) considers these deposits collateralized as Category 1.

Even though the pledged securities are considered collateralization under the provisions of GASB Statement No. 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the depositor that the fiscal agent has failed to pay deposited funds on demand.

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June 30, 2004**

NOTE 3 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Due to/from other funds at June 30, 2004 are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Federal Transit Administration Grants Fund	\$ 80,244
General Fund	Federal Highway Administration Grants Fund	775,907
General Fund	U.S. Environmental Protection Agency	157,952
General Fund	Local Contracts Fund	258
General Fund	Nonmajor Governmental Funds	55,793
Federal Transit Administration Grants Fund	General Fund	8,711
Federal Highway Administration Grants Fund	General Fund	28,219
U.S. Environmental Protection Agency	General Fund	104,741
Local Contracts Fund	General Fund	200,784
Nonmajor Governmental Funds	General Fund	<u>6,672</u>
Total		<u>\$1,419,281</u>

The above due to/from other funds were short-term receivables and payables in the normal course of the Commission's operations.

A summary of the interfund transfers at June 30, 2004 are as follows:

		<u>Transfer In:</u>						
		<u>General Fund</u>	<u>Federal Transit Administration Grants Fund</u>	<u>Federal Highway Administration Grants Fund</u>	<u>U.S. Environmental Protection Agency</u>	<u>Local Contracts Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
Transfer Out:								
General Fund	\$ -	\$ 111,836	\$ 281,185	\$ 8,866	\$ 3,925	\$ 527	\$ 406,339	
Nonmajor Governmental Funds	110	-	-	-	-	-	110	
Total	<u>\$ 110</u>	<u>\$ 111,836</u>	<u>\$ 281,185</u>	<u>\$ 8,866</u>	<u>\$ 3,925</u>	<u>\$ 527</u>	<u>\$ 406,449</u>	

The general fund transfers required matching funds to the appropriate federal and state special revenue funds.

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June 30, 2004**

NOTE 4 - DUE FROM (TO) OTHER GOVERNMENTAL UNITS

At June 30, 2004, amounts due from/to various agencies for grant and contracts administered during the year ended June 30, 2004, were as follows:

	<u>Receivables</u>	<u>Payables</u>
General Fund	\$ 172	\$ -
Special Revenue Funds:		
United States Department of Transportation:		
Federal Transit Administration Grants Fund	80,244	-
Federal Highway Administration Grants Fund	802,159	-
National Highway Safety Administration	1,567	-
United States Department of Commerce - Economic Development Administration		
United States Environmental Protection Agency	183,126	-
United States Department of Housing & Urban Development	5,635	-
State of Louisiana Contracts Fund	48,027	-
Local Contracts Fund	<u>258</u>	<u>-</u>
Totals	<u>\$ 1,121,188</u>	<u>\$ -</u>

At June 30, 2004, the receivables from other governmental units earned and billed were \$ 288,535 and amounts earned but unbilled were \$832,653.

NOTE 5 - CAPITAL ASSETS

A summary of changes in governmental fund type capital assets and accumulated depreciation for the year ended June 30, 2004, is as follows:

	<u>07/01/03 As Restated</u>	<u>Additions</u>	<u>Reductions</u>	<u>6/30/04</u>
Furniture, fixtures and equipment	\$846,196	\$ 83,032	\$ -	\$929,228
Less accumulated depreciation	<u>630,831</u>	<u>80,364</u>	<u>-</u>	<u>711,195</u>
Governmental activities capital assets, net	<u>\$215,365</u>	<u>\$ 2,668</u>	<u>\$ -</u>	<u>\$218,033</u>

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NOTES TO FINANCIAL STATEMENTS (CONTINUED)
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NOTE 5 - CAPITAL ASSETS (CONTINUED)

For the year ended June 30, 2004, the Commission reflected depreciation expenses to the extent allowable, as a cost in its indirect cost pool (see Notes 1h and 1i). Likewise, accumulated depreciation is reflected in the Statement of Net Assets with the result that general capital assets at June 30, 2004, are stated at historical costs less accumulated depreciation.

Depreciation expense charged through the indirect cost plan was \$25,740. Depreciation expense charged to the general government function was \$39,303.

NOTE 6 - ACCOUNTS PAYABLE, CONTRACTS PAYABLE AND ACCRUED EXPENSES

All invoices are processed through the operating cash account in the General Fund. Each fund reimburses the General Fund for its share of accounts payable invoices processed. Accounts payable of \$781,681 at June 30, 2004 includes vendors' invoices and amounts due to consultants for work completed at June 30, 2004, for other funds. Amounts reimbursable for these invoices are reflected as an asset of the General Fund in the amounts due from other funds, and are reflected as a liability of the other funds in the amounts due to the General Fund. Accrued expenses at June 30, 2004, consist primarily of salaries and payroll withholdings.

Accounts payable and contracts payable	\$ 781,682
Accrued expenses	<u>14,259</u>
Total	<u>\$ 795,941</u>

NOTE 7 - LINE OF CREDIT

The Commission has a line of credit in an amount not to exceed \$75,000,000 with their fiscal agent, bearing interest not to exceed the Bank One Prime commercial loan rate plus 95 base points for the period August 10, 2004 through March 1, 2005. There were no outstanding amounts under this agreement at June 30, 2004.

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June 30, 2004**

NOTE 8 - COMPENSATED ABSENCES PAYABLE

Long-term liabilities consisted of compensated absences (accumulated and vested vacation pay including related Commission expenses).

Details of changes in long-term debt during the year ended June 30, 2004, are as follows:

	<u>7/01/03</u>	<u>Increase</u>	<u>Decrease</u>	<u>6/30/04</u>	<u>Due Within One Year</u>
Compensated absences	\$ <u>226,704</u>	\$ <u>70,521</u>	\$ <u>(83,076)</u>	\$ <u>214,149</u>	\$ <u>83,000</u>

Compensated absences are discussed in Note 1g.

Funding of compensated absences is to be provided from revenues of various funds to which indirect costs are allocated at the time paid (see Notes 1c, 1h and 11).

NOTE 9 - FUNDING PROVIDED BY MEMBER PARISHES

The Commission's enabling legislation provides that the members will appropriate and provide the funds necessary to carry out its operations. This is normally provided for by the Commission billing the member parishes their pro rata share of such costs based upon census population distribution. The revenues received and earned from member parishes for the year ended June 30, 2004 amounted to \$580,460.

NOTE 10 - COMMITMENTS AND CONTINGENCIES

Office Facilities and Office Equipment

The Commission entered into a lease for office facilities which expires on January 30, 2008. The Commission renewed various office equipment leases in February 1998, for a period of 51 months. Future minimum lease payments required under these leases are as follows:

<u>Year Ended June 30</u>	<u>Office Equipment</u>	<u>Office Facilities</u>
2005	\$ 2,057	\$ 106,677
2006	174	106,677
2007	-	106,677
2008	-	<u>62,228</u>
Totals	<u>\$ 2,231</u>	<u>\$382,259</u>

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June 30, 2004**

NOTE 10 - COMMITMENTS AND CONTINGENCIES (CONTINUED)

Rental expenses incurred under all leases and leases having expired during the year ended June 30, 2004, were as follows:

<u>Lease</u>	
Office facilities	\$ 105,952
Office equipment	<u>4,172</u>
Total rent expense	<u>\$ 110,124</u>

Rental expenses are primarily recorded as indirect costs. Indirect costs are discussed in Notes 1h and 11.

Grant Contracts

The grantee for pass-through funds and/or the Commission as grantee or subrecipient under the terms of certain grant agreements is required to provide a percentage of the costs incurred for the project. These costs are referred to as matching funds. These can be provided by the grantee, the Commission, or other agencies. Matching funds that are required for completion of grant projects by the Commission at June 30, 2004, totaled \$50,034.

Work yet to be completed for grants in progress at June 30, 2004, for various agencies was as follows:

<u>Grantor Agency</u>	<u>Amount To Be Completed</u>
United States Department of Transportation	
Federal Transit Administration	\$ 550,879
Federal Highway Administration	1,305,568
United States Environmental Protection Agency	1,052,923
United States Department of Housing and Urban Development	45,300
State of Louisiana Contracts Funds	49,946
Local Contracts Fund	<u>493,589</u>
Total	<u>\$3,498,205</u>

Of the above work yet to be completed at June 30, 2004, the Commission contracted for consultant services to be provided which had not yet been performed at June 30, 2004, in the amount of \$2,753,695. The cost of these services will be paid from the funds of the grant project for which the services are provided.

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June 30, 2004**

NOTE 10 - COMMITMENTS AND CONTINGENCIES (CONTINUED)

Audit of Subrecipient Costs

The Commission, as recipient of grants from federal agencies, has primary responsibility for compliance by subrecipients that are state or local governments with federal regulations, policies, and procedures applicable to such grants. For the year ended June 30, 2004, there were no subrecipients.

NOTE 11 - INDIRECT COST PLAN

The Commission maintains an approved indirect cost plan for the allocation of costs that are incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to the cost objectives specifically benefited.

NOTE 12 - RETIREMENT PLANS

Plan Description

Effective February 18, 1992, substantially all employees of the Commission are covered by a retirement plan through the Louisiana State Employees' Retirement System (LASERS) (the "System"). LASERS is a single-employer defined benefit pension plan, which is a component unit of the State of Louisiana and is included in the state's CAFR as a pension trust. LASERS provides retirement allowances and other benefits for state employees and their beneficiaries. Generally, all Commission employees are required to participate in and contribute to the System as a condition of employment, unless exempted by law. This plan provides annuity benefits as well as disability and survivor benefits to eligible employees and retirees.

Plan benefits are established by state law. Employees are eligible for a service retirement annuity upon reaching age 60 or thereafter and 10 years or more service credit, age 55 or thereafter and 25 years or more service credit, or any age and completion of 30 years or more credited service. The system is supported by contributions of its members and their employing agency. Member contribution rules for the System are established by Louisiana Revised Statute 11:62. Employee member contributions are deducted from their salary and remitted to the System. As of June 30, 2004, the member contribution rate amounted to 7.5 percent of earned compensation and the employer agency contribution rate amounted to 15.8 percent. The benefit formula for the System is a maximum retirement benefit equal to 2.5 percent of the final average compensation multiplied by the number of years of credible service. Final average compensation is defined as the members' average annual earned compensation for the highest 36 consecutive months of employment.

Employees qualify for a survivor's benefit if the deceased had at least five years of service of which two years were earned immediately prior to death; or the deceased member had 20 or more years of

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NOTE 12 - RETIREMENT PLANS (CONTINUED)

service credit regardless of when earned or whether or not he was in service at the time of death. Disability annuity benefits are payable to employees provided they have a minimum of 10 years of credit service.

LASERS issued a publicly available financial report that includes financial statements and required supplementary information. The financial report can be obtained by writing to Louisiana State Employees Retirement System, Post Office Box 44213, Baton Rouge, LA 70804-4213, or by calling 1-225-922-0600, or from their website at www.lasers.state.la.us.

Summary of Significant Accounting Policies

Basis of Accounting

LASERS' financial statements are prepared using the accrual basis of accounting. Interest income and dividend income are recognized when earned. Investment purchases and sales are recorded as of their trade date. Gains and losses on security transactions are recognized when the securities are sold. State fund appropriations for supplemental benefits are recognized when drawn from the State Treasury. Employer and employee contributions are recorded in the period the related salaries are earned. Administrative expenses are funded exclusively from investment earnings and are subject to budgetary control of the Board of Trustees. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan.

Method Used to Value Investments

As required by GASB No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contributions Plans*, investments are reported at fair value. Short-term investments are reported at market value when published prices are available, or at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Corporate bonds are valued based on yields currently available on comparable securities from issuers of similar credit ratings. Mortgage securities are valued on the basis of future principal and interest payments, and are discounted at prevailing interest rates for similar instruments. The fair value of real estate investments is based on independent appraisals. Investments that do not have an established market are reported at estimated fair value.

Besides investments in the U.S. Government and U.S. Government obligations, the Plan had no investment in any one organization, which represented more than 5% of the net assets available for benefits.

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June 30, 2004**

NOTE 12 - RETIREMENT PLANS (CONTINUED)

Employer Contributions

Each employer is required to contribute a percentage of each employee's earned compensation to finance participation of its employees in LASERS. The employer's contribution rate is established under Louisiana Revised Statutes 11:101-11:104 annually by the Actuarial Forecasting Committee as shown below for the year ended June 30, 2004.

	<u>2004</u>	<u>2003</u>
Percent of members' earned compensation	15.8%	14.1%

The State's pension cost and net pension obligation to LASERS for the year ended June 30, 2004 is as follows:

Annual required contribution	\$ 367,881,226
Interest on net pension obligation	1,751,076
Adjustment to annual required contribution	<u>(4,702,134)</u>
Annual pension cost-interest adjusted to end of year	364,930,168
Contributions made	<u>(350,787,845)</u>
Increase (decrease) in net pension obligation	14,142,323
Net pension obligation beginning of year	<u>21,225,164</u>
 Net pension obligation end of year	 <u>\$ 35,367,487</u>

The Annual Pension Cost (APC) has been adjusted with interest at the valuation rate to the end of the fiscal year in accordance with GASB's Statement No. 27.

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NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 2004**

NOTE 12 - RETIREMENT PLANS (CONTINUED)

REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF FUNDING PROGRESS
FOR THE SIX YEARS ENDED JUNE 30, 2004
(Dollar Amounts in Thousands)

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
6/30/99	\$ 5,574,958	\$ 7,582,856	\$ 2,007,898	73.5%	\$ 1,736,963	115.6%
6/30/00	6,170,978	8,257,313	2,086,335	74.7%	1,820,132	114.6%
6/30/01	6,418,296	8,652,591	2,234,295	74.2%	1,782,884	125.3%
6/30/02	6,460,594	9,206,734	2,746,140	70.2%	1,861,887	147.5%
6/30/03	6,487,538	9,796,306	3,308,768	66.2%	1,924,680	171.9%
6/30/04	6,097,815	10,237,574	4,139,759	59.6%	2,017,726	205.2%

THREE YEAR TREND INFORMATION

Fiscal Year Ending	Annual Pension Cost (APC)	Percentage of APC Contribution	Net Pension Obligation
6/30/02	\$ 281,791,315	96.3%	\$ 2,047,670
6/30/03	328,772,738	94.1%	21,225,164
6/30/04	364,930,168	96.1%	35,367,487

NOTE 13 - SHELTERED ANNUITY PLAN

Certain Commission employees are not eligible to be covered under the Louisiana State Employees' Retirement System. Thus, the Commission established a sheltered annuity plan under Internal Revenue Code Section 403(b) effective February 18, 1992. The plan provides for employer contributions of an amount equal to the LASERS state contribution rate (15.8 percent) less the applicable rates for Social Security and Medicare taxes (7.65 percent) contribution by the employer based on earned compensation and allows for voluntary contributions by participants.

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NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 2004**

NOTE 13 - SHELTERED ANNUITY PLAN (CONTINUED)

The Commission's covered payroll and total payroll for the year ended June 30, 2004, for all employees follows:

	<u>Covered Payroll</u>	<u>Total Payroll</u>
Internal Revenue Code Section 403(b) Tax Sheltered Annuity	<u>\$ 15,153</u>	<u>\$ 955,309</u>

Employer and employee contributions to the sheltered annuity plan during the year ended June 30, 2004, were as follows:

	<u>Employer Contributions</u>	<u>% of Eligible Salary</u>	<u>Employee Contribution</u>	<u>% of Eligible Salary</u>
IRC Section 403(b) Tax Sheltered Annuity	<u>\$ 1,235</u>	8.15%	<u>\$ -</u>	0%

NOTE 14 - PRIOR PERIOD RESTATEMENT

In 2004, the Commission implemented GASB 34 "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments". Statement No. 34 established new financial reporting requirements for all state and local governments and consists of the following:

Management's Discussion and Analysis;

Basic Financial Statements

Government-wide financial statements, prepared using the economic resources measurement focus and the accrual basis of accounting;

Fund financial statements, consisting of a series of statements that focus on a government's major governmental funds;

Notes to the financial statements;

Required supplementary information, which requires budgetary comparison schedules to be presented.

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NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 2004**

NOTE 14 - PRIOR PERIOD RESTATEMENT (CONTINUED)

The impact of these restatements on the general fund is as follows:

Fund balance		
as of June 30, 2003	\$	489,603
Compensated absences		<u>(226,704)</u>
Adjusted fund balance		<u>262,899</u>
Capital assets		<u>174,304</u>
Governmental activities		
net assets as of June 30, 2003	\$	<u>437,203</u>

The beginning balance of the General Fixed Asset Account Group has been restated due to the implementation of GASB Statement 34 requirements as follows:

	<u>Fixed Assets As Previously Reported</u>	<u>General Fixed Assets As Restated</u>	<u>Change</u>
Furniture, fixtures and equipment	<u>\$418,442</u>	<u>\$846,196</u>	<u>\$427,754</u>

REQUIRED SUPPLEMENTARY INFORMATION

**REGIONAL PLANNING COMMISSION
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SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE
BUDGET AND ACTUAL (BUDGETARY BASIS)
GENERAL FUND
For the Year Ended June 30, 2004**

	Budget	Actual on Budgetary Basis	Variance Positive (Negative)
REVENUES			
Intergovernmental	\$ 708,536	\$ 580,460	\$ (128,076)
Miscellaneous	33,500	34,417	917
TOTAL REVENUES	<u>742,036</u>	<u>614,877</u>	<u>(127,159)</u>
EXPENDITURES			
Current			
General Government			
Personnel services	5,160	2,871	2,289
Supplies	-	156	(156)
Contractual services	165,000	61,923	103,077
Other services and charges	45,940	27,292	18,648
Capital outlay			
Purchase of furniture, equipment and auto	25,000	22,652	2,348
TOTAL EXPENDITURES	<u>241,100</u>	<u>114,894</u>	<u>126,206</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>500,936</u>	<u>499,983</u>	<u>(953)</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	-	110	110
Transfers out	(500,936)	(406,339)	94,597
TOTAL OTHER FINANCING SOURCES (USES)	<u>(500,936)</u>	<u>(406,229)</u>	<u>94,707</u>
NET CHANGE IN FUND BALANCE	-	93,754	93,754
FUND BALANCE			
Beginning of year	489,603	489,603	-
End of Year	<u>\$ 489,603</u>	<u>\$ 583,357</u>	<u>\$ 93,754</u>

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SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE
BUDGET AND ACTUAL (BUDGETARY BASIS)
UNITED STATES DEPARTMENT OF TRANSPORTATION -
FEDERAL TRANSIT ADMINISTRATION GRANTS FUND
For the Year Ended June 30, 2004

	Budget	Actual on Budgetary Basis	Variance Positive (Negative)
REVENUES			
Intergovernmental	\$ 1,084,788	\$ 551,306	\$ (533,482)
Miscellaneous	-	-	-
TOTAL REVENUES	1,084,788	551,306	(533,482)
EXPENDITURES			
Current			
General Government			
Personnel services	441,851	347,259	94,592
Supplies	15,536	15,639	(103)
Contractual services	549,410	143,196	406,214
Other services and charges	178,708	139,500	39,208
Capital outlay			
Purchase of furniture, equipment and auto	18,162	17,548	614
TOTAL EXPENDITURES	1,203,667	663,142	540,525
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(118,879)	(111,836)	7,043
OTHER FINANCING SOURCES (USES)			
Transfers in	118,879	111,836	(7,043)
Transfers out	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	118,879	111,836	(7,043)
NET CHANGE IN FUND BALANCE	-	-	-
FUND BALANCE			
Beginning of year	-	-	-
End of Year	\$ -	\$ -	\$ -

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SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE
BUDGET AND ACTUAL (BUDGETARY BASIS)
UNITED STATES DEPARTMENT OF TRANSPORTATION -
FEDERAL HIGHWAY ADMINISTRATION GRANTS FUND
For the Year Ended June 30, 2004**

	Budget	Actual on Budgetary Basis	Variance Positive (Negative)
REVENUES			
Intergovernmental	\$ 4,384,117	\$ 2,861,188	\$ (1,522,929)
Miscellaneous	-	-	-
TOTAL REVENUES	<u>4,384,117</u>	<u>2,861,188</u>	<u>(1,522,929)</u>
EXPENDITURES			
Current			
General Government			
Personnel services	1,300,192	811,430	488,762
Supplies	44,186	38,859	5,327
Contractual services	2,871,763	1,926,366	945,397
Other services and charges	464,588	322,886	141,702
Capital outlay			
Purchase of furniture, equipment and auto	65,826	42,832	22,994
TOTAL EXPENDITURES	<u>4,746,555</u>	<u>3,142,373</u>	<u>1,604,182</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(362,438)</u>	<u>(281,185)</u>	<u>81,253</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	362,438	281,185	(81,253)
Transfers out	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>362,438</u>	<u>281,185</u>	<u>(81,253)</u>
NET CHANGE IN FUND BALANCE	-	-	-
FUND BALANCE			
Beginning of year	-	-	-
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE
BUDGET AND ACTUAL (BUDGETARY BASIS)
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY GRANT FUND
For the Year Ended June 30, 2004**

	<u>Budget</u>	<u>Actual on Budgetary Basis</u>	<u>Variance Positive (Negative)</u>
REVENUES			
Intergovernmental	\$ 1,980,308	\$ 927,385	\$ (1,052,923)
Miscellaneous	-	-	-
TOTAL REVENUES	<u>1,980,308</u>	<u>927,385</u>	<u>(1,052,923)</u>
EXPENDITURES			
Current			
General Government			
Personnel services	152,085	61,359	90,726
Supplies	661	89	572
Contractual services	1,746,996	846,284	900,712
Other services and charges	85,511	28,519	56,992
Capital outlay			
Purchase of furniture, equipment and auto	1,000	-	1,000
TOTAL EXPENDITURES	<u>1,986,253</u>	<u>936,251</u>	<u>1,050,002</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(5,945)</u>	<u>(8,866)</u>	<u>(2,921)</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	5,945	8,866	2,921
Transfers out	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>5,945</u>	<u>8,866</u>	<u>2,921</u>
NET CHANGE IN FUND BALANCE	-	-	-
FUND BALANCE			
Beginning of year	-	-	-
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE
BUDGET AND ACTUAL (BUDGETARY BASIS)
LOCAL CONTRACTS FUND
For the Year Ended June 30, 2004**

	Budget	Actual on Budgetary Basis	Variance Positive (Negative)
REVENUES			
Intergovernmental	\$ 769,280	\$ 290,787	\$ (478,493)
Miscellaneous	-	-	-
TOTAL REVENUES	<u>769,280</u>	<u>290,787</u>	<u>(478,493)</u>
EXPENDITURES			
Current			
Transit			
Personnel services	3,409	3,622	(213)
Supplies	-	-	-
Contractual services	109,000	109,000	-
Other services and charges	1,318	1,396	(78)
Public Works			
Personnel services	3,608	3,042	566
Contractual services	156,991	156,992	(1)
Other services and charges	1,392	1,173	219
Economic and Physical Development			
Personnel services	16,751	977	15,774
Contractual services	473,320	17,875	455,445
Other services and charges	6,991	635	6,356
Capital outlay			
Purchase of furniture, equipment and auto	-	-	-
TOTAL EXPENDITURES	<u>772,780</u>	<u>294,712</u>	<u>478,068</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(3,500)</u>	<u>(3,925)</u>	<u>(425)</u>

(continued)

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE (CONTINUED)
BUDGET AND ACTUAL (BUDGETARY BASIS)
LOCAL CONTRACTS FUND
For the Year Ended June 30, 2004**

	<u>Budget</u>	<u>Actual on Budgetary Basis</u>	<u>Variance Positive (Negative)</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	3,500	3,925	425
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>
 TOTAL OTHER FINANCING SOURCES (USES)	<u>3,500</u>	<u>3,925</u>	<u>425</u>
 NET CHANGE IN FUND BALANCE	 -	 -	 -
 FUND BALANCE			
Beginning of year	<u>-</u>	<u>-</u>	<u>-</u>
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

NONMAJOR GOVERNMENTAL FUNDS SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The Commission receives grants and contracts for planning programs from federal, state, and other sources. These grants and contracts are combined into funds by funding agencies for reporting purposes as follows:

Federal

- United States Department of Transportation:
 - National Highway Traffic Safety Administration
- United States Department of Housing and Urban Development

State

- Louisiana Contracts Fund

**REGIONAL PLANNING COMMISSION FOR JEFFERSON, ORLEANS, PLAQUEMINES,
ST. BERNARD & ST. TAMMANY PARISHES
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
June 30, 2004**

	Federal Grant Programs		State Grant Programs	Total Nonmajor Governmental Funds
	National Highway Traffic Safety Administration Grants Fund	U.S. Department of Housing & Urban Develop. Grants Fund	Louisiana Contracts Fund	
ASSETS				
Due from other funds	\$ -	\$ -	\$ 6,672	\$ 6,672
Due from other governmental units	1,567	5,635	48,027	55,229
TOTAL ASSETS	<u>\$ 1,567</u>	<u>\$ 5,635</u>	<u>\$ 54,699</u>	<u>\$ 61,901</u>
LIABILITIES AND FUND BALANCES				
Due to other funds	\$ 1,567	\$ 5,635	\$ 48,590	\$ 55,792
Unearned revenue	-	-	6,109	6,109
TOTAL LIABILITIES	<u>1,567</u>	<u>5,635</u>	<u>54,699</u>	<u>61,901</u>
Fund balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 1,567</u>	<u>\$ 5,635</u>	<u>\$ 54,699</u>	<u>\$ 61,901</u>

The accompanying notes are an integral part of this statement.

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended June 30, 2004**

	Federal Grant Programs		State Grant Programs	Total Nonmajor Governmental Funds
	National Highway Traffic Safety Administration Grants Fund	U.S. Department of Housing & Urban Develop. Grants Fund	Louisiana Contracts Fund	
REVENUES				
Intergovernmental	\$ 31,600	\$ 74,834	\$ 87,382	\$ 193,816
Miscellaneous	-	-	-	-
TOTAL REVENUES	31,600	74,834	87,382	193,816
EXPENDITURES				
General Government	-	-	-	-
Transit	31,699	74,834	79,785	186,318
Economic and Physical Development	-	-	7,915	7,915
Public Works	-	-	-	-
Capital outlay	-	-	-	-
TOTAL EXPENDITURES	31,699	74,834	87,700	194,233
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(99)	-	(318)	(417)
OTHER FINANCING SOURCES (USES)				
Transfers in	99	-	428	527
Transfers out	-	-	(110)	(110)
TOTAL OTHER FINANCING SOURCES (USES)	99	-	318	417
NET CHANGE IN FUND BALANCE	-	-	-	-
FUND BALANCE				
Beginning of year	-	-	-	-
End of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE
BUDGET AND ACTUAL (BUDGETARY BASIS)
NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION
For the Year Ended June 30, 2004**

	Budget	Actual on Budgetary Basis	Variance Positive (Negative)
REVENUES			
Intergovernmental	\$ 31,600	\$ 31,600	\$ -
Miscellaneous	-	-	-
TOTAL REVENUES	<u>31,600</u>	<u>31,600</u>	<u>-</u>
EXPENDITURES			
Transit			
Personnel services	1,325	1,358	(33)
Supplies	14	15	(1)
Contractual services	27,600	27,600	-
Other services and charges	2,661	2,726	(65)
Capital outlay			
Purchase of furniture, equipment and auto	-	-	-
TOTAL EXPENDITURES	<u>31,600</u>	<u>31,699</u>	<u>(99)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>-</u>	<u>(99)</u>	<u>(99)</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	-	99	99
Transfers out	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>99</u>	<u>99</u>
NET CHANGE IN FUND BALANCE	-	-	-
FUND BALANCE			
Beginning of year	-	-	-
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE
BUDGET AND ACTUAL (BUDGETARY BASIS)
UNITED STATES DEPARTMENT OF HOUSING
AND URBAN DEVELOPMENT GRANTS FUND
For the Year Ended June 30, 2004**

	Budget	Actual on Budgetary Basis	Variance Positive (Negative)
REVENUES			
Intergovernmental	\$ 120,134	\$ 74,834	\$ (45,300)
Miscellaneous	-	-	-
TOTAL REVENUES	<u>120,134</u>	<u>74,834</u>	<u>(45,300)</u>
EXPENDITURES			
Transit			
Personnel services	-	-	-
Supplies	3,564	32	3,532
Contractual services	86,800	74,533	12,267
Other services and charges	29,770	269	29,501
Capital outlay			
Purchase of furniture, equipment and auto	-	-	-
TOTAL EXPENDITURES	<u>120,134</u>	<u>74,834</u>	<u>45,300</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	-	-	-
Transfers out	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	-	-	-
FUND BALANCE			
Beginning of year	-	-	-
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE
BUDGET AND ACTUAL (BUDGETARY BASIS)
LOUISIANA CONTRACTS FUND
For the Year Ended June 30, 2004**

	Budget	Actual on Budgetary Basis	Variance Positive (Negative)
REVENUES			
Intergovernmental	\$ 135,990	\$ 87,382	\$ (48,608)
Miscellaneous	-	-	-
TOTAL REVENUES	135,990	87,382	(48,608)
EXPENDITURES			
Current			
Transit			
Personnel services	68,847	54,626	14,221
Supplies	840	330	510
Contractual services	-	-	-
Other services and charges	33,561	24,829	8,732
Economic and Physical Development			
Personnel services	8,659	5,063	3,596
Supplies	647	549	98
Contractual services	20,000	-	20,000
Other services and charges	3,526	2,303	1,223
Capital outlay			
Purchase of furniture, equipment and auto	-	-	-
TOTAL EXPENDITURES	136,080	87,700	48,380
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(90)	(318)	(228)

(continued)

**REGIONAL PLANNING COMMISSION
FOR JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE (CONTINUED)
BUDGET AND ACTUAL (BUDGETARY BASIS)
LOUISIANA CONTRACTS FUND
For the Year Ended June 30, 2004**

	<u>Budget</u>	<u>Actual on Budgetary Basis</u>	<u>Variance Positive (Negative)</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	\$ 90	\$ 428	\$ 338
Transfers out	-	(110)	(110)
 TOTAL OTHER FINANCING SOURCES (USES)	 <u>90</u>	 <u>318</u>	 <u>228</u>
 NET CHANGE IN FUND BALANCE	 -	 -	 -
 FUND BALANCE			
Beginning of year	 <u>-</u>	 <u>-</u>	 <u>-</u>
End of Year	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF COMMISSIONERS' PER DIEM
For the Year Ended June 30, 2004**

	<u>Number of Meetings Attended</u>	<u>Per Diem Allowance</u>
Mr. Walter Boasso	1	\$ 50
Mr. Bryan Dickinson	2	100
Mr. Kenneth Ferdinand	8	400
Mr. Francis X. Gomila	8	400
Mr. Allen Hero	1	50
Mr. Richard P. Kelley	9	450
Mr. David Mire	1	50
Mr. David Munn, Jr.	10	500
Mr. Eean McNaughton	6	300
Mr. John V. Santopadre	4	200
Mr. Charles Ponstein	4	200

The nonelected Commissioners are provided a per diem allowance of \$50 for each meeting attended, not to exceed two meetings per month.

**CAPITAL ASSETS USED IN THE
OPERATION OF GOVERNMENTAL FUNDS**

**REGIONAL PLANNING COMMISSION FOR JEFFERSON, ORLEANS,
PLAQUEMINES, ST. BERNARD & ST. TAMMANY PARISHES
SCHEDULE OF CAPITAL ASSETS USED IN THE OPERATION
OF GOVERNMENTAL FUNDS BY SOURCE
June 30, 2004**

GOVERNMENTAL FUNDS CAPITAL ASSETS:

Furniture, fixtures and equipment	\$ <u>929,228</u>
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TOTAL GOVERNMENTAL FUNDS CAPITAL ASSETS	\$ <u><u>929,228</u></u>
--------------------------------------------	--------------------------

INVESTMENTS IN GOVERNMENTAL FUNDS
CAPITAL ASSETS BY SOURCE:

General Fund revenues	\$ 441,092
United States Department of Transportation	
Federal Transportation Administration grant resources	149,544
Federal Highway Administration/ Louisiana Department of Transportation and Development	318,553
United States Department of Commerce	
National Oceanic and Atmospheric Administration and Economic Development Administration	16,606
United States Department of Energy/Louisiana	
Department of Natural Resources grant resources	236
Louisiana Department of Economic Development	<u>3,197</u>

TOTAL GOVERNMENTAL FUNDS CAPITAL ASSETS	\$ <u><u>929,228</u></u>
--------------------------------------------	--------------------------

**REGIONAL PLANNING COMMISSION FOR JEFFERSON, ORLEANS,
 PLAQUEMINES, ST. BERNARD & ST. TAMMANY PARISHES
 SCHEDULE OF CAPITAL ASSETS USED IN THE OPERATION OF
 GOVERNMENTAL FUNDS BY FUNCTION AND ACTIVITY
 June 30, 2004**

FUNCTION AND ACTIVITY	FURNITURE, FIXTURES AND EQUIPMENT
General Government	
Agency activity	
Administration and planning	\$ 929,228
 TOTAL GOVERNMENTAL FUNDS CAPITAL ASSETS	 \$ 929,228

**REGIONAL PLANNING COMMISSION FOR JEFFERSON, ORLEANS,
 PLAQUEMINES, ST. BERNARD & ST. TAMMANY PARISHES
 SCHEDULE OF CHANGES IN CAPITAL ASSETS USED IN THE OPERATION
 OF GOVERNMENTAL FUNDS BY FUNCTION AND ACTIVITY
 For the Year Ended June 30, 2004**

FUNCTION AND ACTIVITY	GOVERNMENTAL FUNDS CAPITAL ASSETS JUNE 30, 2003	ADDITIONS	RECLASS & RETIREMENT DEDUCTIONS	GOVERNMENTAL FUNDS CAPITAL ASSETS JUNE 30, 2004
General Government				
Administration and planning	\$ 846,196	\$ 83,032	\$ -	\$ 929,228
Total Governmental Funds Capital Assets	<u>\$ 846,196</u>	<u>\$ 83,032</u>	<u>\$ -</u>	<u>\$ 929,228</u>

SINGLE AUDIT SECTION

REBOWE & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

CONSULTANTS

A PROFESSIONAL CORPORATION

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Commissioners
**Regional Planning Commission
for Jefferson, Orleans, Plaquemines,
St. Bernard and St. Tammany Parishes**
New Orleans, Louisiana

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes (the "Commission") as of and for the year ended June 30, 2004, which collectively comprise the Commission's basic financial statements and have issued our report thereon dated December 3, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Commission's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information of the Commission, management, the Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Reboue & Company

December 3, 2004

REBOWE & COMPANY

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To Commissioners
Regional Planning Commission
for Jefferson, Orleans, Plaquemines,
St. Bernard and St. Tammany Parishes
New Orleans, Louisiana

Compliance

We have audited the compliance of the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes (the "Commission") with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2004. The Commission's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Commission's management. Our responsibility is to express an opinion on the Commission's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Commission's compliance with those requirements.

In our opinion, the Commission complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

Internal Control Over Compliance

The management of the Commission is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Commission's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information of the Commission, management, the Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Rebowe & Company

December 3, 2004

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2004**

Federal Granting Agency/ Recipient State Agency: Grant Program	State/ Federal Project Number	Local Project Number	Federal Catalog Number	Total Project Budget	Total Budget	Provided Through 6/30/2003
United States						
Department of Transportation						
Federal Transit Administration	LA-80-X-012	736-36-0036	20.505	\$ 399,366	\$ 324,493	\$ -
Section 8	LA-80-X-012	736-52-0034	20.505	52,924	42,339	-
	LA-80-X-011	736-36-0033	20.505	410,142	334,920	279,982
	LA-80-X-011	736-52-0029	20.505	29,238	23,390	17,633
	LA-80-X-010	736-36-0026	20.505	386,192	314,954	267,604
	LA-80-X-010	736-52-0026	20.505	27,276	21,821	14,598
	LA-90-X-249		20.507	200,000	160,000	-
	LA-90-X-267-00		20.507	415,000	332,000	-
Total Federal Transit Administration				1,920,138	1,553,917	579,817
Federal Highway Administration	PL-011(027)	736-36-0035	20.205	1,464,534	1,154,367	-
Louisiana Department of	PL-011(027)	736-52-0032	20.205	364,978	291,982	-
Transportation and Development	PL-011(027)	736-36-0032	20.205	1,746,506	1,353,965	1,026,168
Section 104(f), Highway Research,	PL-011(027)	736-52-0028	20.205	169,360	135,488	89,029
Planning and Construction Grants	SPR-STP-001(002)	700-36-0020	20.205	919,893	735,914	561,536
	STP-MISC-(352)	700-36-0145	20.205	450,000	450,000	437,743
	SPR 3803(501)	700-38-0106	20.205	90,000	72,000	336
	STP-0035(043)	700-36-0147	20.205	300,000	240,000	192,768
	STP-3601(503)	736-36-0029	20.205	150,000	120,000	120,000
	HP T021(032)	736-92-0003	20.205	615,000	492,000	492,000
	STP-3601(517)	736-36-0031	20.205	150,000	120,000	48,000
	STP-2602(510)	700-26-0258	20.205	1,000,000	800,000	116,672
	HP 3602(501)	700-36-0155	20.205	200,000	160,000	64,958
	HP 3601(502)	700-36-0030	20.205	150,000	120,000	19,014
	STP-2603(502)	700-26-0275	20.205	50,000	40,000	-
	CMAQ-3601(520)	737-36-0002	20.205	150,000	120,000	-
	STP-2603(501)	700-26-0274	20.205	400,000	320,000	-
	SPR 0010(025)	436-52-0030	20.205	250,000	200,000	-
	ITS-992(001)	700-92-0014	20.205	200,000	160,000	-
	STP-5203(504)	700-52-0148	20.205	84,000	67,200	-
	STP-4403(502)	700-44-0011	20.205	80,000	64,000	-
	STP-4503(505)	700-45-0109	20.205	72,500	58,000	-
	STP-2604(520)	736-26-0003	20.205	62,500	50,000	-
Total Federal Highway Administration				9,119,271	7,324,916	3,168,224
National Highway Traffic Safety Admin.	DTNH22-02-H-55097			50,000	50,000	18,400
Total United States Department of Transportation				11,089,409	8,928,833	3,766,441

Federal Financial Assistance				Provided	Total	Total
Received-	Accrued/(Refunds)		Accrual	Through	Expenditures	Expenditures
Cash Basis	6/30/2003	6/30/2004	Basis	6/30/2004	Year Ended	Inception to
					6/30/2004	6/30/2004
\$ 199,876	\$ -	\$ 74,977	\$ 274,853	\$ 274,853	\$ 338,730	\$ 338,730
23,330	-	5,004	28,334	28,334	35,418	35,418
111,074	59,136	-	51,938	331,920	72,133	417,482
10,146	4,389	-	5,757	23,390	7,557	29,598
82,039	34,689	-	47,350	314,954	56,596	388,289
12,969	5,059	-	7,910	22,508	10,446	28,693
113,600	-	-	113,600	113,600	142,000	142,000
-	-	210	210	210	263	263
<u>553,034</u>	<u>103,273</u>	<u>80,191</u>	<u>529,952</u>	<u>1,109,769</u>	<u>663,143</u>	<u>1,380,473</u>
782,976	-	168,966	951,942	951,942	1,222,302	1,222,302
198,850	-	46,740	245,590	245,590	306,987	306,987
110,832	110,832	-	-	1,026,168	-	1,305,902
31,976	31,976	-	-	89,029	-	111,286
185,738	14,897	743	171,584	733,120	214,481	916,401
17,269	25,532	20,520	12,257	450,000	12,868	450,611
68,000	336	4,000	71,664	72,000	89,733	90,153
8,662	1,879	26,286	33,069	225,837	41,337	282,297
24,000	24,000	-	-	120,000	-	150,000
28,000	28,000	-	-	492,000	-	615,000
19,800	7,800	5,633	17,633	65,633	22,042	82,042
372,658	116,672	165,648	421,634	538,306	527,042	672,882
97,580	54,208	19,422	62,794	127,752	78,493	159,691
90,070	4,415	12,130	97,785	116,799	122,231	145,999
36,000	-	-	36,000	36,000	45,000	45,000
-	-	-	-	-	-	-
-	-	208	208	208	260	260
96,000	-	104,000	200,000	200,000	250,555	250,555
-	-	92,200	92,200	92,200	115,250	115,250
-	-	6,400	6,400	6,400	8,000	8,000
30,900	-	32,292	63,192	63,192	78,989	78,989
-	-	5,154	5,154	5,154	6,443	6,443
-	-	288	288	288	360	360
<u>2,199,311</u>	<u>420,547</u>	<u>710,630</u>	<u>2,489,394</u>	<u>5,657,618</u>	<u>3,142,373</u>	<u>7,016,410</u>
48,433	18,400	1,567	31,600	50,000	31,699	50,099
<u>2,800,778</u>	<u>542,220</u>	<u>792,388</u>	<u>3,050,946</u>	<u>6,817,387</u>	<u>3,837,215</u>	<u>8,446,982</u>

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
For the Year Ended June 30, 2004**

Federal Granting Agency/ Recipient State Agency: Grant Program	State/ Federal Project Number	Local Project Number	Federal Catalog Number	Total Project Budget	Total Budget	Provided Through 6/30/2003
United States Environmental Protection Agency	BP986340-01-0		66.811	319,153	319,153	208,664
	BL-98689601		66.811	500,000	500,000	31,167
	X-97608901-0-S1		66.811	219,525	194,525	8,418
	X-97608901-0-S3		66.811	469,483	447,408	77,465
	X-97617501		66.606	105,264	100,000	5,834
	X-97608901-0-S9			161,991	153,675	-
	X-97643301-0-S2			100,000	50,000	-
	X-97643301-0-S8			200,000	90,000	-
	X-97643301-0-S9			94,737	90,000	-
	X-97643301-0-S12			100,000	90,000	-
	X-976039-01			22,000	22,000	-
Total United States Environmental Protection Agency				<u>2,292,153</u>	<u>2,056,761</u>	<u>331,548</u>
United States Department of Housing and Urban Development	B-02-SP-LA-0261			<u>200,000</u>	<u>200,000</u>	<u>79,866</u>
Total Federal Financial Assistance				<u>\$ 13,581,562</u>	<u>\$ 11,185,594</u>	<u>\$ 4,177,855</u>

- A. Major Federal Financial Assistance Program.
- B. Match of twenty percent (20%) provided by Commission and Other Agencies for direct grants.
- C. Match of ten percent (10%) provided by Commission and Other Agencies for direct grants.
- D. One hundred percent (100%) federal grant.
- E. Match of twenty-five percent (25%) provided by Other Agencies.
- F. Project has been completed and closed out at June 30, 2004 or prior.
- G. Match of five percent (5%) provided by the Commission and Other Agencies.

Federal Financial Assistance					Total Expenditures Year Ended 6/30/2004	Total Expenditures Inception to 6/30/2004
Received-Cash Basis	Accrued/(Refunds)		Accrual Basis	Provided Through 6/30/2004		
	6/30/2003	6/30/2004				
12,678	4,360	19,221	27,539	236,203	27,539	D 236,203
23,741	19,025	52,213	56,929	88,096	56,929	D 88,096
42,711	8,418	28,178	62,471	70,889	70,500	C 80,000
388,931	57,942	31,922	362,911	440,376	383,411	A,G 465,002
99,768	5,834	232	94,166	100,000	99,340	G 105,481
139,466	-	14,208	153,674	153,674	161,991	F,G 161,991
32,850	-	17,150	50,000	50,000	100,153	E,F 100,153
1,680	-	3,544	5,224	5,224	13,770	E 13,770
-	-	-	-	-	750	E 750
1,903	-	5,741	7,644	7,644	9,059	E 9,059
2,096	-	10,717	12,813	12,813	12,813	D 12,813
<u>745,824</u>	<u>95,579</u>	<u>183,126</u>	<u>833,371</u>	<u>1,164,919</u>	<u>936,255</u>	<u>1,273,318</u>
<u>135,865</u>	<u>66,666</u>	<u>5,635</u>	<u>74,834</u>	<u>154,700</u>	<u>74,834</u>	<u>D 154,700</u>
<u>\$ 3,682,467</u>	<u>\$ 704,465</u>	<u>\$ 981,149</u>	<u>\$ 3,959,151</u>	<u>\$ 8,137,006</u>	<u>\$ 4,848,304</u>	<u>\$ 9,875,000</u>

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended June 30, 2004**

NOTE 1 - SCOPE OF AUDIT PURSUANT TO OMB CIRCULAR A-133, *AUDITS OF STATES, LOCAL GOVERNMENTS, AND NON-PROFIT ORGANIZATIONS*

All federal grant awards of the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes are included in the scope of the OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. The United States Department of Transportation is the Commission's oversight agency. The programs which are major grants and which were selected for specific testing are:

Federal Transit Administration (CFDA No. 20.505)
Federal Highway Administration (CFDA No. 20.205)
U.S. Environmental Protection Agency (CFDA No. unknown)

NOTE 2 - FISCAL PERIOD AUDITED

Single audit testing procedures were performed for program transactions occurring during the year ended June 30, 2004. Revenues and expenditures recorded prior to July 1, 1986 for programs with contractual reimbursement periods commencing prior to that date were outside the scope of the single audit. These prior-period revenues and expenditures are subject to the audit requirements of the applicable federal funding sources. Grant terms are indicated in the Schedule of Expenditures of Federal Awards.

NOTE 3 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards has been prepared on the accrual basis of accounting. Grant revenues are recorded for financial reporting purposes when the Commission has met the qualifications for the respective grants. Costs incurred in programs partially funded by federal grants are applicable against federal grant funds to the extent of revenues available when they properly apply to the grant. Accrued revenues at year end represent amounts earned but not yet received. Total Project Budget and Federal Financial Assistance Budget represent the total budget and federal portion of the total budget respectively for the grant program. They do not represent the current operating budget, except for those programs which began and ended within the year ended June 30, 2004. Expenditures represent total program costs for the year ended June 30, 2004, and the cumulative program costs incurred from inception to June 30, 2004. Federal financial assistance provided through June 30, 2004, represents amounts earned under grant agreements on the accrual basis of accounting.

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
(CONTINUED)
Year Ended June 30, 2004**

NOTE 3 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

ACCRUED AND DEFERRED REIMBURSEMENT

Various reimbursement procedures are used for federal awards received by the Commission. Consequently, timing differences between expenditures and program reimbursements can exist at the beginning and end of the year. Accrued balances at year-end represent an excess of reimbursable expenditures over cash reimbursements received. Generally, accrued balances caused by differences in the timing of cash reimbursements and expenditures will be reversed in the remaining grant period.

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2004**

A. SUMMARY OF AUDITOR'S RESULTS

1. The auditor's report expresses an unqualified opinion on the financial statements of the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes (the "Commission").
2. No material weaknesses or reportable conditions in internal control relating to the audit of the financial statements are reported in the *Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of the Commission are reported in the *Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
4. No material weaknesses or reportable conditions relating to the audit of major federal award programs are reported in the *Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133*.
5. The auditor's report on compliance for the major federal award programs for the Commission expresses an unqualified opinion.
6. The auditor's reports disclosed no findings that are required to be reported under Section .510(a) of OMB Circular A-133.
7. A management letter was not issued for the year ended June 30, 2004.
8. The programs tested as major programs were:
 - Federal Transit Administration (CFDA No. 20.505)
 - Federal Highway Administration (CFDA No. 20.205)
 - U.S. Environmental Protection Agency (CFDA No. unknown)
9. The threshold for distinguishing Types A and B programs was \$300,000.
10. The Regional Planning Commission was determined to be a low-risk auditee.

B. FINDINGS RELATED TO THE FINANCIAL STATEMENTS

None

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
Year Ended June 30, 2004**

C. FINDINGS AND QUESTIONED COSTS RELATED TO MAJOR FEDERAL AWARD PROGRAMS

None

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2004**

SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE
FINANCIAL STATEMENTS

None

SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO
FEDERAL AWARDS

None

SECTION III MANAGEMENT LETTER

None

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD
& ST. TAMMANY PARISHES
CORRECTIVE ACTION PLAN
Year Ended June 30, 2004**

There are no compliance and/or internal control findings as described in the Schedule of Findings and Questioned Costs. Accordingly, there is no corrective action plan required as part of this section.

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES,
ST. BERNARD & ST. TAMMANY PARISHES**

SCHEDULES OF INDIRECT COSTS

For the Year Ended June 30, 2004

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REBOWE & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

CONSULTANTS

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INDEPENDENT AUDITOR'S REPORT

Mr. Lee O. Wabbleton
Department of Transportation
Fritz Lanham Federal Building
819 Taylor Street, Room 8A36
Fort Worth, TX 76102

Mr. William Sussmann
Division Administrator
Federal Highway Administration
5304 Flanders Drive, Suite A
Baton Rouge, LA 70808-4348

We have audited the accompanying schedules of indirect cost allocation rates, overhead costs and benefits costs of the **Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes** (the "Commission") for the year ended June 30, 2004, pursuant to the provisions of the United States Office of Management and Budget Circular A-87, Cost Principles for State and Local Governments. These schedules are the responsibility of the Commission's management. Our responsibility is to express an opinion on the schedules based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the schedules are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the schedules. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the schedules. We believe that our audit provides a reasonable basis for our opinion.

The accompanying schedules were prepared to present the calculation of the indirect cost allocation rates used in the Commission's cost allocation plan, and are not intended to be a complete presentation of the Commission's revenues and expenses.

In our opinion the accompanying schedules referred to in the first paragraph present fairly, in all material respects, the indirect cost allocation rates, overhead costs, and benefits costs of the Commission for the year ended June 30, 2004, in accordance with the provisions of the United States Office of Management and Budget Circular A-87, *Cost Principles for State and Local Governments*.

This report is intended solely for the information of management, the Legislative Auditor of the State of Louisiana and various federal and state agencies and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24.513, this report is distributed by the Legislative Auditor as a public document.

Rebowe & Company

Metairie, Louisiana
September 6, 2004

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES,
ST. BERNARD & ST. TAMMANY PARISHES
SCHEDULE OF INDIRECT COST ALLOCATION RATES
For the Year Ended June 30, 2004**

OVERHEAD		
Overhead indirect costs	<u>\$ 471,613</u>	
Direct salaries	647,246	
Overhead allocation rate		72.865%
BENEFITS		
Benefits indirect costs	<u>\$ 575,534</u>	
Direct salaries	647,246	
Benefits allocation rate		<u>88.920%</u>
TOTAL ALLOCATION RATE AS A PERCENTAGE OF DIRECT SALARIES		<u>161.785%</u>

See accompanying notes.

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES,
ST. BERNARD & ST. TAMMANY PARISHES
SCHEDULE OF OVERHEAD COSTS
For the Year Ended June 30, 2004**

<u>Description</u>	<u>Costs As Submitted</u>	<u>Costs Questioned</u>	<u>Costs Unresolved</u>	<u>Total</u>
Indirect salaries	\$ 166,156	\$ -	\$ -	\$ 166,156
Rent and utilities	105,952	-	-	105,952
Reproduction and publications	21,712	-	-	21,712
Travel, parking and staff training	26,712	-	-	26,712
Administrative consultants	22,380	-	-	22,380
Audit	25,142	-	-	25,142
Depreciation-auto, furniture and equipment	25,737	-	-	25,737
Office supplies	25,344	-	-	25,344
Telephone	16,882	-	-	16,882
Contract personnel	125	-	-	125
Automobile - gas, insurance, maintenance and parking	9,320	-	-	9,320
Equipment rental and maintenance	1,003	-	-	1,003
Insurance	8,127	-	-	8,127
Postage	6,043	-	-	6,043
Dues and subscriptions	6,210	-	-	6,210
Conference registration	4,294	-	-	4,294
Advertising	380	-	-	380
Reference materials	<u>94</u>	<u>-</u>	<u>-</u>	<u>94</u>
 TOTALS	 <u>\$ 471,613</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ 471,613</u>
 DIRECT SALARIES				 <u>\$ 647,246</u>
 OVERHEAD ALLOCATION RATE				 <u>72.865%</u>

See accompanying notes.

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES,
ST. BERNARD & ST. TAMMANY PARISHES
SCHEDULE OF BENEFITS COSTS
For the Year Ended June 30, 2004**

<u>Description</u>	<u>Costs As Submitted</u>	<u>Costs Questioned</u>	<u>Costs Unresolved</u>	<u>Total</u>
Hospital and life insurance	\$ 281,343	\$ -	\$ -	\$281,343
Staff leave	141,907	-	-	141,907
Pension	124,730	-	-	124,730
FICA and Medicare	17,555	-	-	17,555
Workmen's compensation	5,223	-	-	5,223
Employee welfare	2,933	-	-	2,933
Unemployment	<u>1,843</u>	<u>-</u>	<u>-</u>	<u>1,843</u>
 TOTALS	 <u>\$ 575,534</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$575,534</u>
 DIRECT SALARIES				 <u>\$647,246</u>
 BENEFITS ALLCOATION RATE				 <u>88.920%</u>

See accompanying notes.

**REGIONAL PLANNING COMMISSION FOR
JEFFERSON, ORLEANS, PLAQUEMINES,
ST. BERNARD & ST. TAMMANY PARISHES
NOTES TO SCHEDULES
For the Year Ended June 30, 2004**

NOTE 1 - REPORTING ENTITY

The Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes (the "Commission") was created in 1962 by Jefferson, Orleans, and St. Bernard Parishes and the Louisiana Legislature through Louisiana Revised Statutes 33:131-140. On August 14, 1971, St. Tammany Parish was officially made a member of the Commission. Plaquemines Parish was officially made a member of the Commission on July 1, 1997.

The Commission is composed of twenty-six members, five each from the five member parishes and the Secretary of the Louisiana Department of Transportation and Development. A chairman is elected from the membership body. Members who are elected officials serve without pay. The mission of the Commission is to prepare and maintain a continuing regional development plan. The plan is based on studies of physical, social, economic, and governmental conditions and trends in the regional area.

NOTE 2 - ACCOUNTING SYSTEM

The Commission maintains the accounting system on an electronic data processing system using the modified accrual basis of accounting. An adequate audit trail exists that allows cost data to be traced to supporting documentation.

NOTE 3 - INDIRECT COST PLAN

The Commission maintains an approved indirect cost plan for the allocation of costs that are incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to the cost objectives specifically benefited.