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**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA**

JUNE 30, 2004

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1-19-05

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

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**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

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PAYNE, MOORE & HERRINGTON, LLP

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

Concordia Parish School Board
Vidalia, Louisiana

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Concordia Parish School Board, Vidalia, Louisiana, as of and for the year ended June 30, 2004, which collectively comprise the School Board's basic financial statements as listed in the foregoing table of contents. These financial statements are the responsibility of the Concordia Parish School Board's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Concordia Parish School Board, as of June 30, 2004, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated December 10, 2004, on our consideration of the Concordia Parish School Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

The management's discussion and analysis and information labeled "Required Supplemental Information" in the table of contents (Part I and Part II) are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit this information and express no opinion on it.

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PAYNE, MOORE & HERRINGTON, LLP

Concordia Parish School Board
Vidalia, Louisiana

Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the Concordia Parish School Board's basic financial statements. The information labeled as "Supplemental Information" in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements of the Concordia Parish School Board. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

Payne, Moore & Herrington, LLP
Certified Public Accountants

December 10, 2004

REQUIRED SUPPLEMENTAL INFORMATION – PART I

MANAGEMENT'S DISCUSSION AND ANALYSIS

Concordia Parish School Board Management's Discussion and Analysis

This discussion and analysis is intended to serve as an introduction to Concordia Parish School Board's Basic Financial Statements. The Basic Financial Statements consist of three components: Government-Wide Financial Statements, Fund Financial Statements and notes to the Basic Financial Statements.

Financial Highlights

- ◆ The School Board's assets exceeded its liabilities by \$21.5 million (net assets) for the year ended June 30, 2004. This compares to \$19.9 million for the previous year.
- ◆ Total net assets at June 30, 2004, consist of the following:
 - Capital assets, net of related debt, of \$11.3 million, which consist of property and equipment, net of accumulated depreciation.
 - Net assets of \$0.039 million are restricted from outside sources, such as grantors, tax propositions approved by the voters, & etc.
 - Unrestricted net assets reflect \$10.2 million for payment of continuing obligations to citizens and creditors.
- ◆ The School Board's Governmental Funds reported fund balances of \$11.3 million this year, compared to \$10.0 million for the previous year.
- ◆ At the end of the current fiscal year, the General Fund had \$7.4 million fund balance, an increase of \$0.462 million from the previous year's fund balance.

Government-Wide Financial Statements

The Government-Wide Financial Statements provide a broad view of the School Board's operations. The Statement of Net Assets and the Statement of Activities, which appear first in the School Board's financial statements, report information on the School Board as a whole and its activities in a manner which is similar to a private-sector business. These statements include all assets and liabilities, and are prepared using the *accrual* basis of accounting. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Assets presents all of the School Board's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in the School Board's net assets may serve as a useful indicator of whether the School Board's financial position is improving or deteriorating. The Statement of Activities presents information showing how the School Board's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future periods, e.g., earned but unused sick leave.

**Concordia Parish School Board
Management's Discussion and Analysis
Page II**

The Statement of Net Assets and Statement of Activities report the governmental activities of the School Board. All of the School Board's services are reported here, including instruction, support services, school food service and debt service.

Fund Financial Statements

Governmental Funds...

The School Board's fund financial statements follow the Government-Wide statements and provide detailed information about the School Board's most significant funds, not the School Board as a whole. Some funds are required to be established by State law. However, the School Board establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money, e.g., grants from the U.S. Department of Education.

All of the School Board's services are reported in governmental funds which focus on showing how money flows into and out of funds and the balances left at year-end that are available for spending. They are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial* assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School Board's operations and the services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the School Board's programs. The relationship (difference) between governmental activities reported in the Statement of Net Assets and the Statement of Activities and governmental funds is reconciled in the financial statements.

Fiduciary Funds...

The School Board is the trustee, or fiduciary, for student activity funds. All of the School Board's fiduciary activities are reported in the Statement of Assets and Liabilities, which follows the fund financial statements. These activities have been excluded from the School Board's other financial statements because the School Board cannot use these assets to finance its operations. The School Board is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and the Fund Financial Statements and are located after the Basic Financial Statements.

**Concordia Parish School Board
Management's Discussion and Analysis
Page III**

Condensed Financial Information

The following table presents the statement of net assets in a condensed manner and gives comparisons to the previous year.

**Net Assets
As of June 30, 2004 and 2003
(thousands)**

	<u>2004</u>	<u>2003</u>	Amount of change <u>Incr/<Decr></u>	% Change <u>Incr/<Decr></u>
<u>Assets</u>				
Current/under assets	\$ 15,046	\$ 13,222	\$ 1,824	13.8%
Capital assets	11,802	11,512	290	2.5%
Total Assets	26,848	24,734	2,114	8.5%
<u>Liabilities</u>				
Current & other	3,732	3,199	533	16.6%
Long term	1,608	1,623	(15)	.9%
Total Liabilities	5,340	4,822	518	10.7%
<u>Net Assets</u>				
Invested capital	11,259	10,921	338	3.1%
Assets (net of related debt)				
Restricted	39	39	-	-
Unrestricted	10,210	8,951	1,259	14.1%
Total net assets	\$ 21,508	\$ 19,911	\$ 1,597	8.0%

**Concordia Parish School Board
Management's Discussion and Analysis
Page IV**

Changes in Net Assets

The results of this year's operations for the School Board as a whole are reported in the Statement of Activities. The following table presents the information from that Statement in a form of a comparative to the previous year.

**Changes In Net Assets For Fiscal Years
Ended June 30, 2004 & 2003
(thousands)**

	<u>2004</u>	<u>2003</u>	<u>Amount of change Incr/<Decr></u>	<u>% Change Incr/<Decr></u>
<u>General Revenues</u>				
Taxes				
Ad valorem for General purposes	\$ 3,821	\$ 3,961	\$ (140)	-3.5%
Sales/Use for General purposes	3,452	3,158	294	9.3%
Minimum Foundation Program	15,951	15,657	294	1.9%
State Revenue Sharing	135	143	(8)	-5.6%
Rentals, Leases & Royalties	109	79	30	26.0%
Interest Earned	139	235	(96)	-38.0%
Sale of Assets/Misc	76	10	66	660.0%
Total General Revenue	23,683	23,243	440	1.9%

Expenses by Function/Programs

Current				
Instruction -				
Regular Education Programs	10,572	9,636	936	9.7%
Special Educational Programs	2,081	1,901	180	9.5%
Vocational Education Programs	668	691	(23)	-3.3%
Other Instructional Programs	581	966	(385)	-39.9%
Other Special Ed Programs	85	2	83	4150.0%
Adult/Continued Ed Programs	42	20	22	110.0%
Supportive services -				
Student Support Services	758	685	73	10.66%
Instructional Staff Services	937	435	502	115.4%

**Concordia Parish School
Board Management's
Discussion and Analysis
Page V**

(Changes in Net Assets - continued
from previous page)

General Administration	532	521	11	2.1%
School Administration	1,626	1,403	223	15.9%
Business Services	251	259	(8)	-3.1%
Plant Services	2,204	1,969	235	11.9%
Student Transportation Services	1,195	1,127	68	6.0%
Central Services	446	393	53	13.5%
Food Service Programs	103	152	(49)	-32.2%
Community Service Programs	5	8	(3)	-60.0%
Debt Services				
Interest/Fiscal Changes		33	(33)	-
Total Governmental Activities	22,086	20,201	1,885	9.3%
Changes in Net Assets	1,597	3,042	(1,445)	-47.5%
Net Assets, Beginning of Period	19,911	16,869	3,042	18.0%
Net Assets, End of Period	\$ 21,508	\$ 19,911	\$ 1,597	8.0%

The most significant changes in revenues, as compared to the previous year are the decreases in ad valorem taxes of \$140,000, the increases in State Equalization funding of \$294,000 and the increase in sales taxes of \$294,000.

Significant changes were also noted in both Instructional and Supportive Programs. The most noted Instructional Programs were: Regular Instruction Program with an increase of \$936,000, Special Educational Programs @ \$180,000, and a decrease in Other Instructional Programs @ \$385,000. Those noted Supportive Programs were: Instructional Staff Services Program where expenses increased by \$502,000, School Administration by \$223,000 and Plant Services by \$235,000.

Government-Wide Financial Analysis

As indicated, the School Board's net assets decreased by approximately \$1.4 million, when compared to the previous year. The General Operating Account, which is by far the system's largest fund, indicates an increase in the amount of approximately \$462,000. While there were a number of factors, both positive and negative, the General Fund was certainly a driving force in the Government-Wide Statement of Net Assets. Personnel benefits, including health insurance costs have risen significantly over the past several years. This trend is expected to continue with little relief in sight. Therefore, there are few options other than the use of current fund balances to cover those related cost for the foreseeable future.

**Concordia Parish School Board
Management's Discussion and Analysis
Page VI**

(Government-Wide financial analysis
continued from previous page)

Although we expect to experience a new expanded Federal Program in 2005, we do not expect that program to have a significant overall fiscal impact.

Individual Fund Analysis

As previously discussed, governmental funds are reported in the fund statements with a short-term, inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Governmental funds reported ending fund balances of \$11.3 million. Of this amount approximately \$7.4 million is unreserved, indicating its availability to fund services.

As indicated previously, the General Operating Account indicated an increase in the fund balance from the previous year. The June 30, 2004, fund balance for the General Fund shows a positive increase in an amount equal to approximately 7% over the previous year. The School Board's General Fund is primarily driven by salaries and related benefits. Salaries remained relatively stable during the year, while benefits increased significantly.

General Fund Budget

A schedule showing the School Board's original and final budget amounts compared with actual amounts is provided in this report as Required Supplemental Information. The following are the amendments to the 2003-2004 General Fund original budget.

Budget Amendments...

The budget is in fact a management tool; however, very often staffing and contract salaries are not completed at the time the budget is compiled. Therefore, there were amendments required in several of the programs. The budgeted Revenue and Expenditures both experienced favorable variances. The Revenue variance was reflected to be \$609,387, with Expenditures being \$1,340,904. The overall excess of the General Operating Account, as compared to the Final Budget was a favorable \$3,058,087. The instructional expenditures reflected a positive variance in the amount of \$906,727. Supportive Services Programs and Capital Outlay Expenditures reflect a positive variance in the amount of \$434,177.

**Concordia Parish School Board
Management's Discussion and Analysis
Page VII**

(final budget summarized -
continued from previous page)

The mentioned variances between the final budget and actual amounts are summarized as follows:

<u>Revenue</u>	<u>Description</u>	<u>Variance Positive/<Negative> (thousands)</u>
	Property Taxes	<99>
	Leases, Royalties	15
	Tuition	7
	Earned Interest	6
	State Equalization	532
	<i>In lieu of Taxes</i>	<6>
	Other Sources	203
	Federal Progs	<49>
	Total Revenue and Other Sources	609

Expenditures

Instructional Programs	907
Supportive Services Programs	236
Capital Outlay	198
Total Expenditures	1,341

Capital Asset and Debt Administration

Capital Assets: At June 30, 2004, the School Board had \$11,802 thousand (net of depreciation) invested in a broad range of capital assets, including land, buildings, furniture & equipment. This amount represents a net increase of \$290 thousand, or 2.5 percent over the previous year. Buildings and improvements increased slightly by \$277 thousand.

<u>Capital Assets @ Year End (thousands)</u>	<u>2004</u>	<u>2003</u>
Land (non-depreciable)	442	442
Land Improvements	311	249
Buildings and Improvements	7,634	7,357

**Concordia Parish School Board
Management's Discussion and Analysis
Page VIII**

(Capital asset & debt administration
continued from previous page)

Furniture and Equipment	3,415	3,463
Totals	11,802	11,511

Debt Administration: At June 30, 2004, the School Board had \$543,636 in certificates of indebtedness outstanding with principal maturities from 2004 – 2016. As part of a Qualified Zone Academy Bond Program, these certificates are void of interest payments. The notes to the financial statements provide more detailed information on capital assets and long-term debt activity.

Economic Factors

The most significant changes to the succeeding year's budget have been the increased cost in group benefits, including health insurance and retirement contributions. Although, sales tax collections seem to be holding steady, the outlook for these collections to continue in this manner are not so favorable as we have experienced several plant closures.

The School Board levied a total of 40.51mills in renewable and constitutional ad valorem taxes for 2003-2004 Fiscal Year. This is the same as the prior year levy. The constitutional tax and renewable taxes are at a set rate approved by the electorate, except for statutorily provided roll up and roll back provisions during reassessment, every four years.

Contacting the School Board's Financial Management

Our financial report is designed to provide our citizens, taxpayers, parents, students, and creditors with a general overview of the School Board's finances and to show accountability for the money the system receives. If you have questions about this report or wish to request additional information, please contact Thomas H. O'Neal, Director of Business Affairs, P.O. Box 950, Vidalia, Louisiana 71373.

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
STATEMENT OF NET ASSETS
GOVERNMENTAL ACTIVITIES
JUNE 30, 2004**

EXHIBIT A

ASSETS		
Cash and cash equivalents		\$ 12,949,056
Receivables		2,063,095
Inventory		11,323
Prepaid expenses		22,415
Capital assets, net of depreciation		
Nondepreciable		
Land		442,384
Depreciable		
Land improvements		310,828
Buildings and improvements		7,633,720
Furniture and equipment		3,415,331
Total Assets		<u>26,848,152</u>
LIABILITIES		
Salaries and employee benefits payable		2,728,150
Accounts and other payables		1,004,090
Long-term liabilities		
Due within one year		78,365
Due in more than one year		<u>1,529,574</u>
Total Liabilities		5,340,179
NET ASSETS		
Invested in capital assets, net of related debt		11,258,627
Restricted		
Debt service		28,165
Inventory		11,323
Unrestricted		<u>10,209,858</u>
Total Net Assets		<u>\$ 21,507,973</u>

The accompanying notes are an integral part of the financial statements.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
STATEMENT OF ACTIVITIES
GOVERNMENTAL ACTIVITIES
YEAR ENDED JUNE 30, 2004**

EXHIBIT B

FUNCTIONS/PROGRAMS	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Current					
Instruction					
Regular programs	\$ 12,281,876	\$	\$ 1,709,939	\$	\$ (10,571,937)
Special education programs	2,740,204		658,854		(2,081,350)
Vocational programs	740,588		72,539		(668,049)
Other instructional programs	1,620,303	32,888	1,006,461		(580,954)
<i>Special programs</i>	485,937		400,559		(85,378)
Adult and continuing education programs	202,047		159,862		(42,185)
Support services					
Student services	1,280,054		522,414		(757,640)
Instructional staff support	1,754,924		818,100		(936,824)
General administration	968,853	434,847	2,069		(531,937)
School administration	1,625,616				(1,625,616)
Business services	331,187		80,249		(250,938)
Plant services	2,289,939		85,193		(2,204,746)
Student transportation services	1,201,881		7,192		(1,194,689)
Central services	446,233				(446,233)
<i>Food services</i>	1,866,079	186,841	1,576,172		(103,066)
Community service programs	42,453		37,639		(4,814)
Total Governmental Activities	\$ 29,878,174	\$ 654,576	\$ 7,137,242	\$ -	(22,086,356)
GENERAL REVENUES					
Taxes					
<i>Ad valorem taxes levied for</i>					
General purposes					3,821,113
Sales and use taxes levied for					
General purposes					1,270,462
Salaries and related benefits					2,181,274
Grants and contributions not restricted to specific programs					
Minimum Foundation Program					15,950,779
State revenue sharing					135,438
Rentals, leases, and royalties					108,902
Interest earnings					139,003
Sale of assets					21,417
Other					54,470
Total General Revenues					23,682,858
CHANGES IN NET ASSETS					1,596,502
NET ASSETS, BEGINNING OF YEAR					19,911,471
<u>NET ASSETS, END OF YEAR</u>					\$ 21,507,973

The accompanying notes are an integral part of the financial statements.

FUND FINANCIAL STATEMENTS

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2004**

EXHIBIT C

	General	Sales Tax 80% Fund	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 9,124,385	\$ 1,506,696	\$ 2,317,975	\$ 12,949,056
Receivables	817,266	200,485	1,045,344	2,063,095
Due from other funds	264,105	67,820	140,264	472,189
Inventory			11,323	11,323
	<u>\$ 10,205,756</u>	<u>\$ 1,775,001</u>	<u>\$ 3,514,906</u>	<u>\$ 15,495,663</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts payable	\$ 462,712	\$ 2,176	\$ 539,202	\$ 1,004,090
Salaries payable	2,136,802	3,058	437,783	2,577,643
Payroll withholdings payable	150,507			150,507
Due to other funds	22,216	232,488	217,485	472,189
Total Liabilities	2,772,237	237,722	1,194,470	4,204,429
Fund balances				
Reserved			39,488	39,488
Unreserved - undesignated	7,433,519	1,537,279	2,280,948	11,251,746
Total Fund Balances	7,433,519	1,537,279	2,320,436	11,291,234
	<u>\$ 10,205,756</u>	<u>\$ 1,775,001</u>	<u>\$ 3,514,906</u>	<u>\$ 15,495,663</u>

The accompanying notes are an integral part of the financial statements.

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
RECONCILIATION OF GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET ASSETS
JUNE 30, 2004

EXHIBIT D

Total fund balances - Governmental Funds		\$ 11,291,234
<p>Amounts reported for governmental activities in the Statement of Net Assets are different because:</p>		
<p>Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in Governmental Funds.</p>		
Cost of capital assets	24,743,371	
Less - Accumulated depreciation	12,941,108	11,802,263
<p>Long-term liabilities are not due and payable in the current period. Accordingly, they are not reported as liabilities in the Governmental Funds. All liabilities are reported in the Statement of Net Assets.</p>		
Compensated absences payable	1,064,303	
Promissory note	543,636	(1,607,939)
<p>Costs incurred which benefit more than one period are recorded as an expenditure in the Governmental Funds when paid. The portion relating to the next fiscal year is reported as prepaid expense in the Statement of Net Assets.</p>		
Insurance premiums		22,415
<u>NET ASSETS</u>		<u>\$ 21,507,973</u>

The accompanying notes are an integral part of the financial statements.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2004**

EXHIBIT E

	General Fund	Sales Tax 80% Fund	Other Governmental Funds	Total Governmental Funds
REVENUES				
Local sources				
Taxes				
Ad valorem	\$ 3,821,113	\$	\$ 1,724,620	\$ 3,821,113
Sales and use		1,727,116		3,451,736
Services provided to others		434,847		434,847
Rentals, leases, and royalties	108,902			108,902
Tuition	32,888			32,888
Food services			186,841	186,841
Interest earnings	101,663	15,403	21,937	139,003
Other revenue from local sources	172,527		24,651	197,178
State sources				
Equalization	15,790,779		160,000	15,950,779
Revenue in lieu of taxes	135,438			135,438
Other revenue from state sources	942,061			942,061
Federal sources	215,072		5,837,401	6,052,473
Total Revenues	21,320,443	2,177,366	7,955,450	31,453,259
EXPENDITURES				
Current				
Instruction				
Regular programs	10,159,512		1,530,865	11,690,377
Special education programs	2,139,278		539,884	2,679,162
Vocational programs	719,120		18,657	737,777
Other instructional programs	1,435,936		176,694	1,612,630
Special programs	207,503		278,434	485,937
Adult and continuing education programs	117,937		84,110	202,047
Support services				
Student services	829,274		450,780	1,280,054
Instructional staff support	950,453		798,570	1,749,023
General administration	483,206	402,585	1,993	887,784
School administration	1,620,969			1,620,969
Business services	252,164		77,314	329,478
Operations and maintenance of plant	1,424,171		856,461	2,280,632
Student transportation services	1,147,549		6,927	1,154,476
Central services	434,547			434,547
Food services	1,749		1,848,511	1,850,260
Community service programs	6,201		36,252	42,453
Debt service				
Redemption of principal			47,273	47,273
Capital outlay	736,973		354,343	1,091,316
Total Expenditures	22,666,542	402,585	7,107,068	30,176,195
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(1,346,099)	1,774,781	848,382	1,277,064
OTHER FINANCING SOURCES (USES)				
Transfers in	1,958,355	761,234	1,530,044	4,249,633
Transfers out	(171,976)	(2,191,938)	(1,885,719)	(4,249,633)
Proceeds from sale of assets	21,417			21,417
Total Other Financing Sources (Uses)	1,807,796	(1,430,704)	(355,675)	21,417
NET CHANGE IN FUND BALANCES	461,697	344,077	492,707	1,298,481
FUND BALANCES, BEGINNING OF YEAR	6,971,822	1,193,202	1,827,729	9,992,753
FUND BALANCES, END OF YEAR	\$ 7,433,519	\$ 1,537,279	\$ 2,320,436	\$ 11,291,234

The accompanying notes are an integral part of the financial statements.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT
OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2004**

EXHIBIT F

Net change in fund balances - Governmental Funds \$ 1,298,481

Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays are reported in Governmental Funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeds depreciation expense in the period.

Capital outlays	1,010,212	
Less - Depreciation expense	<u>719,573</u>	290,639

Repayment of long-term liabilities is an expenditure in the Governmental Funds, but the repayment reduces long-term liabilities in the Statement of Net Assets.

Principal retirement		47,273
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In the Statement of Activities, certain operating expenses, such as compensated absences (vacation and sick leave), are measured by the amounts earned during the year. In the Governmental Funds, however, these expenditures are measured by the amount of financial resources used (essentially, the amounts actually paid).

(Increase) decrease in vacation and sick leave accrued		(32,091)
--	--	----------

Prepaid costs are recognized as an expenditure when paid in the Governmental Funds. In the Statement of Activities, however, prepaid expenses are allocated over the period for which the expense is related.

Increase (decrease) in insurance premiums		<u>(7,800)</u>
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<u>CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES</u>		<u>\$ 1,596,502</u>
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The accompanying notes are an integral part of the financial statements.

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
STATEMENT OF ASSETS AND LIABILITIES
FIDUCIARY FUNDS
JUNE 30, 2004

EXHIBIT G

	SCHOOL ACTIVITY AGENCY FUND	SALES TAX AGENCY FUND	TOTAL FIDUCIARY FUNDS
ASSETS			
Cash and cash equivalents	\$ 331,148	\$ -	\$ 331,148
<u>TOTAL ASSETS</u>	<u>\$ 331,148</u>	<u>\$ -</u>	<u>\$ 331,148</u>
LIABILITIES			
Accounts payable	\$ 40,889	\$ -	\$ 40,889
Deposits due others	290,259	-	290,259
<u>TOTAL LIABILITIES</u>	<u>\$ 331,148</u>	<u>\$ -</u>	<u>\$ 331,148</u>

The accompanying notes are an integral part of the financial statements.

NOTES TO BASIC FINANCIAL STATEMENTS

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

1. REPORTING ENTITY AND SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Concordia Parish School Board (School Board) was created by Louisiana Revised Statute (LSA-R.S.) 17:51 to provide public education for the children within Concordia Parish. The School Board is authorized by LSA-R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The School Board is comprised of nine members who are elected from five voting wards for terms of four years. Two members, each, are elected from wards 1, 3, 4 and 5, and one member is elected from ward 2.

The School Board operated 11 schools within the parish and had a total enrollment of 3,696 for the year ended June 30, 2004, based on the October, 2003 official MFP student count. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the School Board provides transportation and school food services for the students.

The financial statements of the Concordia Parish School Board have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB periodically updates its codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations) constitutes GAAP for governmental units.

The School Board is considered a primary government, since it is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. Fiscally independent means that the School Board may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. The School Board also has no component units as other legally separate organizations for which the elected School Board members are financially accountable. There are no other primary governments with which the School Board has a significant relationship.

Because the Concordia Parish School Board has a separately elected governing body and is legally separate and fiscally independent, the School Board is a separate governmental reporting entity. For financial reporting purposes, the School Board's financial statements include all funds, schools, agencies, and committees for which the School Board is financially accountable. The School Board is not aware of any other entities that should be included within the financial statements.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Basis of Presentation

The School Board's Basic Financial Statements consist of Government-Wide Financial Statements, including a Statement of Net Assets and a Statement of Activities, and Fund Financial Statements, which provide a more detailed level of financial information.

Government-Wide Financial Statements – The Government-Wide Financial Statements include the "*Statement of Net Assets*" and the "*Statement of Activities*". These statements report financial information for the School Board as a whole.

Fiduciary activities are not included at the government-wide reporting level. Fiduciary funds are reported only in the Fiduciary funds "*Statement of Assets and Liabilities*" at the Fund Financial Statement level. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes and School Board general revenues, from business-like activities (if any), generally financed in whole or in part with fees charged to external customers. The activity of internal service funds (if any) is eliminated to avoid duplicating revenues and expenses. The Concordia Parish School Board does not have any business-like activities or internal service funds.

The Statement of Net Assets presents the financial position of the governmental activities at year-end.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the School Board's governmental activities. Direct expenses are those that are specifically associated with a function and therefore clearly identifiable to that particular function. The School Board does not allocate indirect expenses to functions in the Statement of Activities. The Statement of Activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees and other charges to users of the School Board's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. For identifying to which function program revenue pertains, the determining factor for charges for services is which function generates the revenue. For grants and contributions, the determining factor is to which functions the revenues are restricted. Revenues not classified as program revenues are presented as general revenues, which include ad valorem taxes, sales taxes, minimum foundation program receipts, state revenue sharing, interest, and other unrestricted revenues. The comparison of program revenues and expenses identifies the extent to which each program is self-financing or draws from the general revenues of the School Board.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Fund Financial Statements – The accounting system is organized on the basis of funds. The financial transactions of the School Board are recorded in individual funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing set of accounts that include its assets, liabilities, fund equity, revenues, and expenditures. *Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions.*

Funds of the Concordia Parish School Board are classified into two categories: governmental and fiduciary. In turn, each category is divided into separate "fund types". The School Board uses the following fund types: Governmental funds are used to account for all or most of the School Board's general activities, including the collection and disbursement of specifically or legally restricted monies (special revenue funds), the acquisition or construction of general fixed assets (capital project funds), the servicing of general long-term debt (debt service funds), and the recording of activity related to endowment funds (permanent funds). The Fund Financial Statements report financial information by major funds and nonmajor funds.

The following governmental funds are considered major funds:

- General Fund - this fund is the general operating fund of the School Board and accounts for all financial resources, except those required to be accounted for in other funds.
- Sales Tax 80% Fund - this fund accounts for the monthly collection of the School Board's one percent parish sales tax. The fund also accounts for the use of the tax as (a) salaries and expenditures directly relating to the collection process, (b) expenditures relating to retirement and group insurance programs, (c) transfers to the Sales Tax 20% Special Revenue Fund, and (d) transfers to other funds for the payment of salaries.

All other funds are considered nonmajor funds. Descriptions for these funds can be found at the beginning of the nonmajor governmental funds combining statements.

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the Concordia Parish School Board. There are two fiduciary funds:

- School Activity Agency Fund accounts for monies generated by the individual schools and certain organizations within the schools of Concordia Parish. While the school activity accounts are under the supervision of the Concordia Parish School Board, they belong to the individual schools or their student bodies and are not available for use by the School Board.
- The Sales Tax Agency Fund accounts for the collection of sales taxes by the sales tax department of the Concordia Parish School Board on behalf of various taxing authorities located within the parishes of Catahoula, Concordia, East Carroll, Madison, Caldwell, LaSalle, and Tensas.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

The more significant of the Concordia Parish School Board's accounting policies are described below.

Basis of Accounting/Measurement Focus

Government-Wide Financial Statements (GWFS)

The Government-Wide Financial Statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Governmental fund financial statements include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for government funds. The primary effect of internal activity has been eliminated from the government-wide financial statements.

Fund Financial Statements (FFS)

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Fund financial statements report detailed information about the School Board. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

Governmental Funds

All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets. The modified accrual basis of accounting is used by all governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means the amount is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (collected within ninety days after year-end). Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debts are recorded as fund liabilities when due. Budgets are prepared and adopted using the same basis of accounting. The governmental funds use the following practices in recording revenues and expenditures:

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Revenues

Ad valorem taxes are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December, January, and February of the current year.

Federal and state entitlements (which include state equalization and state revenue sharing) are recorded when available and measurable. State equalization entitlement funds are recognized when the School Board is entitled to them. State revenue sharing, which is based on population and homesteads in the parish, is recorded as revenue in lieu of taxes in the year received which coincides with the recognition of the related ad valorem taxes discussed above. Federal and state grants are recorded when the School Board is entitled to the funds, usually after reimbursable expenditures have been incurred.

Sales taxes are recognized in the period when the underlying sales or use transaction occurred.

Federal commodities are recognized as revenues when used.

Revenue from services provided to other local governments are recorded as other revenues from local sources when the School Board is entitled to the funds.

Interest earnings on time deposits are recognized as revenue when the time deposits have matured and the interest is available.

Substantially all other revenues are recognized when received by the School Board.

Based on the above criteria, sales taxes, federal and state grants, and certain revenues from local sources have been treated as susceptible to accrual.

Expenditures

Salaries are recorded as expenditures when earned by employees. The salaries for teachers and most other school-level employees are earned over a nine-month period but may be paid over a twelve-month period.

Purchases of various operating supplies, etc. are recorded as expenditures in the accounting period in which they are purchased.

Food costs are recognized as expenditures in the accounting period in which the food is consumed.

Commitments under construction contracts are recognized when earned by the contractor.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Substantially all other expenditures are recognized when the related fund liability has been incurred.

Other Financing Sources (Uses)

Transfers between funds that are not expected to be repaid, proceeds from indebtedness, the sale of fixed assets, and proceeds for insurance are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

Fiduciary Funds

The School Board currently has two agency fiduciary funds. Agency funds, unlike all other types of funds, report only assets and liabilities. Therefore agency funds cannot be said to have a measurement focus. They do, however, use the accrual basis of accounting to recognize receivables and payables.

Budget and Budgetary Accounting

Preliminary budgets for the ensuing years are prepared by the business manager and made available for public inspection and comments from the taxpayers at the School Board office during August. At a board meeting in September, a public hearing is held and the proposed budgets are legally adopted by the School Board. The budgets, which include proposed expenditures and the means of financing them, are published in the official journal at least 15 days prior to the public hearings.

The School Board adopted budgets for the General Fund, all special revenue funds, and the debt service fund. Budgets are prepared on the modified accrual basis of accounting. All appropriations lapse at year end and must be reappropriated during the following year to be expended. Formal budget integration (within the accounting records) is employed as a management control device. The superintendent of schools is authorized to transfer amounts between line items within any fund. However, when actual revenues within a fund fail to meet budgeted revenues by five percent or more and/or actual expenditures within a fund exceed budgeted expenditures by five percent or more, a budget amendment is adopted by the School Board in an open meeting. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments.

Encumbrances

Encumbrance accounting is not employed; however, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Cash and Cash Equivalents

Cash and Cash Equivalents include amounts in demand deposits, interest-bearing demand deposits, and time deposits with an original maturity of three months or less from the date of acquisition.

Receivables

Receivables are charged against income as they become uncollectible. In the opinion of management, all accounts at year-end were considered collectible, and an allowance for doubtful account was not considered necessary.

Short-Term – Interfund Receivables/Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet. Short-term interfund loans, if any, are classified as "interfund receivable" or "interfund payable" on the balance sheet. These interfund receivables/payables are eliminated for reporting in the Statement of Net Assets.

Inventory

Inventory is accounted for using the consumption method, where expenditures are recognized as inventory is used. Inventory of the School Lunch Special Revenue Fund consists of foods purchased by the School Board and commodities granted by the United States Department of Agriculture (USDA) through the Louisiana Department of Agriculture and Forestry. Commodities are recorded as revenues, based on value information from the USDA, when received. All purchased inventory items are valued at actual cost. Inventory is recorded as expenditures when consumed, using a first-in, first-out basis. Inventory on hand at year-end is reported as a reserve of fund balance to indicate that it is not a part of expendable available financial resources.

Prepaid Expenses

In the Government-Wide Financial Statements, insurance premiums paid during the current fiscal year that benefit the next fiscal year are set up as prepaid expenses. In the Fund Financial Statements, these premiums are recorded as expenditures when paid.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Capital Assets

In the Government-Wide Financial Statements capital assets are capitalized and depreciated on a straight line method over their estimated useful lives. The School Board has adopted a capitalization threshold of \$1,000 for reporting purposes. All purchased capital assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. A breakdown of the asset valuation between actual and estimated cost is not available. Donated capital assets, if any, are valued at their estimated fair market value on the date received. Estimation of useful lives in years is as follows:

Computer Equipment	5 years
Copier Equipment	5 years
Office Equipment	10 years
Furniture	20 years
Custodial Equipment	15 years
Food Service Equipment	15 years
Automotive Equipment	20 years
Teaching Equipment	10 years
Musical Equipment	10 years
Athletic Equipment	10 years
Vehicles	5-8 years
Machinery & Tools	15 years
Buildings	25-45 years
Building Improvements	10-30 years
Land Improvements	10-25 years
Tractors & Lawn Mowers	15 years

Expenditures that extend the useful lives of capital assets beyond their initial estimated useful lives or improve their efficiency or capacity are capitalized, whereas expenditures for repairs and maintenance are expensed. Interest costs on debt used to finance the construction of assets are not capitalized.

In the Fund Financial Statements general fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds.

No provision is made for depreciation on general fixed assets in the Fund Financial Statements since the full cost is expensed at the time of purchase.

Deferred Revenues

Deferred revenues include amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. The Concordia Parish School Board reports deferred revenue when grant funds are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the School Board has a legal claim to the resources, the liability for deferred revenue is removed from the balance sheet and the revenue is recognized.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Compensated Absences

Vested or accumulated sick or vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. This includes payments that come due before the end of the reporting period upon the occurrence of employee resignation, retirement or death, that will be paid during the first month of the following year. Vested or accumulated leave that is not expected to be liquidated with expendable available financial resources is not reported in the Fund Financial Statements. The full liability and related costs are reported in the Government-Wide Financial Statements.

All twelve month employees earn from 10 to 15 days of vacation leave each year, depending upon length of service with the School Board. Vacation leave can be accumulated with no maximum. Upon separation from service, all unused vacation leave is paid to the employee.

All School Board employees earn 10 days of sick leave each year that can be accumulated without limitation. Upon retirement or death, employees or their heirs are paid for up to 25 days of accumulated sick leave at the employee's current rate of pay. The estimated liability for vested sick leave benefits is considered long-term and is not recorded in the Fund Financial Statements. The estimated liability includes required salary-related payments. Under the Louisiana Teachers Retirement System, all accumulated sick leave, including the 25 days paid, is used in the retirement benefit computation as earned service for leave earned prior to July 1, 1988. For sick leave earned after July 1, 1988, under the Louisiana Teachers' Retirement System and for sick leave earned under the Louisiana School Employees' Retirement System, all accumulated sick leave, excluding the 25 days paid to the employee, is used in the retirement benefit computation as earned service.

Sabbatical leave may be granted for professional and cultural improvement and for medical reasons. Any employee with a teaching certificate is entitled, subject to approval by the School Board, to one semester of sabbatical leave after three years of continuous service or two semesters of sabbatical leave after six or more years of continuous service. Professional and cultural improvement sabbaticals are restricted in nature as a condition of the leave and, therefore, are considered only a change in the types of services being rendered and not subject to accrual. Medical sabbaticals require the use of virtually all sick leave before a sabbatical can be taken and are not material. Sabbatical leave benefits are recorded as expenditures in the period paid.

Long-Term Liabilities

Long-term liabilities expected to be financed from governmental funds are not reported in the Balance Sheet for the Fund Financial Statements. All liabilities, including long-term debt, are included on the face of the Statement of Net Assets in the Government-Wide Financial Statements. Interest expense on long-term debt is recognized in the Government-Wide Financial Statements as the interest accrues, regardless of when it is due.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Net Assets

Net assets are reported as restricted when constraints placed on net asset use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

In cases where restricted and unrestricted moneys are received by the School Board for the same function or purpose, the restricted moneys are used first.

Fund Balances

Reserved fund balances represent those portions of fund balances not appropriable for expenditures and/or legally segregated for a specific future use. Designated fund balances represent tentative plans for future use of financial resources.

Interfund Transactions

In the governmental funds, transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other interfund transactions are reported as transfers.

Interfund balances are eliminated in the Government-Wide Financial Statements.

Sales Tax

On April 1, 1978, the voters of Concordia Parish approved the assessment of a one percent sales tax. Eighty per cent of the proceeds of the tax is dedicated to the payment of salaries and related benefits of teachers and other School Board employees. The remaining twenty percent of the proceeds is dedicated to purchase and improve school lands, buildings, and equipment and to provide educational and instructional supplies. This tax is collected by the School Board and has no expiration date.

During the year ended June 30, 1994, the voters of the parish approved an additional one percent sales tax. Sixty percent of the proceeds of the tax is dedicated to repairs and upkeep of buildings, plant services, and instructional materials and supplies. The remaining forty percent of the proceeds is dedicated to salaries and related benefits of teachers and other School Board employees. This tax is collected by the School Board and was renewed by voter approval in November, 1999.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

2. EXPENDITURES – ACTUAL AND BUDGET

The following individual funds had actual expenditures over budgeted expenditures for the year ended June 30, 2004:

<u>Fund</u>	<u>Unfavorable Variance</u>
Title II	\$ 5,885
CSRD	710

3. LEVIED TAXES

The following is a summary of authorized and levied ad valorem tax millage for the year ended June 30, 2004:

	<u>Authorized</u>	<u>Levied</u>	<u>Expiration Date</u>
Parishwide taxes:			
Constitutional	3.08	3.08	Indefinite
Construction, maintenance, and operation	24.43	24.43	2012
Construction, maintenance, and operation	13.00	13.00	2004

The authorized millages are based on the reassessment of tax rolls required by Article 7, Section 23 of the Louisiana Constitution of 1974.

The Sheriff of Concordia Parish, as provided by state law, is the official tax collector of general property taxes levied by the Concordia Parish School Board. The 2003 property tax calendar was as follows:

Millage rates adopted	September 26, 2003
Levy Date	November 14, 2003
Lien Date	November 20, 2003
Tax bills mailed	November 15, 2003
Due Date	December 31, 2003
Delinquent Date	January 1, 2004

4. CASH AND CASH EQUIVALENTS

Under state law, the School Board may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. At June 30, 2004, the School Board has cash and cash equivalents (book balances) including fiduciary funds as follows:

Demand deposits	\$ 13,172,518
Petty cash	174
Time deposits	<u>107,512</u>
	\$ 13,280,204

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the government will not be able to recover its deposits. At year-end, all deposits were covered by depository insurance or collateral held by the plans or the plans' agents in the plans' name.

5. RECEIVABLES

The receivables of \$2,063,095 at June 30, 2004, are as follows:

<u>Class of receivable</u>	<u>General Fund</u>	<u>Sales Tax 80% Fund</u>	<u>Other Governmental Funds</u>	<u>Total</u>
Ad valorem taxes	\$ 1,259	\$	\$	\$ 1,259
Sales taxes		147,348	149,213	296,561
Equalization	532,204			532,204
Federal and state grants	252,594		894,985	1,147,579
Other	31,209	53,137	1,146	85,492
	<u>\$ 817,266</u>	<u>\$ 200,485</u>	<u>\$ 1,045,344</u>	<u>\$ 2,063,095</u>

6. INTERFUND ASSETS, INTERFUND LIABILITIES, AND OPERATING TRANSFERS

From/to other funds:

Individual balances due from/to other funds at June 30, 2004, are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Sales Tax 80% Fund	\$ 195,891
General Fund	Other Governmental Funds	68,214
Sales Tax 80% Fund	General Fund	3,059
Sales Tax 80% Fund	Other Governmental Funds	64,761
Other Governmental Funds	General Fund	22,214
Other Governmental Funds	Other Governmental Funds	118,050
		<u>\$ 472,189</u>

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Balances at June 30, 2004, resulted from the routine lag between the dates that interfund goods or services are provided and reimbursable expenditures occur. Transactions are recorded in the accounting system, and payments between funds are made to satisfy the balances.

<u>Transfer In</u>	<u>Transfer Out</u>	<u>Amount</u>
General Fund	Sales Tax 80% Fund	\$ 1,798,052
General Fund	Other Governmental Funds	160,285
Sales Tax 80% Fund	General Fund	17,203
Sales Tax 80% Fund	Other Governmental Funds	744,031
Other Governmental Funds	General Fund	154,773
Other Governmental Funds	Sales Tax 80% Funds	744,031
Other Governmental Funds	Other Governmental Funds	<u>631,258</u>
		<u>\$ 4,249,633</u>

Transfers are used to 1) move revenues from the fund required by statute, voter-approved resolution or budget to collect them to the fund required by statute or budget to expend them, and 2) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

7. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2004, was as follows:

	<u>Balance at July 1, 2003</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance at June 30, 2004</u>
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 442,384	\$ _____	\$ _____	\$ 442,384
Total Capital Assets not being Depreciated	442,384	-	-	442,384
Other Capital Assets				
Land improvements	273,895	94,885		368,780
Buildings and improvements	17,420,349	591,854		18,012,203
Furniture and equipment	<u>5,596,531</u>	<u>347,871</u>	<u>(24,398)</u>	<u>5,920,004</u>
Total Other Capital Assets	<u>23,290,775</u>	<u>1,034,610</u>	<u>(24,398)</u>	<u>24,300,987</u>
Less				
Accumulated depreciation				
Land improvements	24,651	33,301		57,952
Buildings and improvements	10,063,255	315,228		10,378,483
Furniture and equipment	<u>2,133,629</u>	<u>371,044</u>		<u>2,504,673</u>
Total Accumulated Depreciation	<u>12,221,535</u>	<u>719,573</u>	<u>-</u>	<u>12,941,108</u>
Other Capital Assets, Net	<u>11,069,240</u>	<u>315,037</u>	<u>(24,398)</u>	<u>11,359,879</u>
Governmental Activities Capital Assets, Net	\$11,511,624	\$ 315,037	\$ (24,398)	\$ 11,802,263

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Depreciation expense was charged to functions as follows:

Governmental Activities

Instruction

Regular programs	\$ 486,624
Special Education programs	62,356
Vocational Education programs	2,811
Other Instructional programs	7,673
Instructional Staff support	1,020

Support services

General Administration	64,769
Central services	11,686
Business services	3,592
School Administration	202
Operation and maintenance of plant	10,025
Student transportation	47,595

Food services

Total Depreciation Expense for Governmental Activities	\$ 719,573
--	------------

8. CHANGES IN AGENCY DEPOSITS DUE OTHERS

A summary of changes in the agency fund deposits due others follows:

	Sales Tax and Other	School Activity	Total
Balance at July 1, 2003	\$ -	\$ 339,105	\$ 339,105
Additions	21,948,061	1,000,218	22,948,279
Reductions	(21,948,061)	(1,049,064)	(22,997,125)
Balance at June 30, 2004	\$ -	\$ 290,259	\$ 290,259

9. LONG-TERM LIABILITIES

General Obligation Debts

General obligation liabilities are direct obligations and pledge full faith and credit of the School Board.

During the prior year the Board borrowed funds in the amount of \$650,000 and executed a promissory note to the order of the Louisiana Local Government Environmental Facilities and Community Development Authority. The note is payable in fifty-five equal quarterly installments with zero percent (0%) interest thereon. Excess General Fund revenues are dedicated for debt service of this obligation.

In addition, the Board's obligation relative to the liability for compensated absences is also reported as a general obligation debt.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

A summary of changes in the general long-term obligations follows:

	<u>Notes Payable</u>	<u>Compensated Absences</u>	<u>Total</u>
Balance at July 1, 2003	\$ 590,909	\$ 1,032,212	\$ 1,623,121
Additions	-	58,090	58,090
Deductions	(47,273)	(25,999)	(73,272)
Balance at June 30, 2004	\$ 543,636	\$ 1,064,303	\$ 1,607,939

The annual requirement to amortize outstanding long-term debt, other than compensated absences, is as follows:

<u>Year Ending June 30,</u>	<u>Principal Payments</u>	<u>Interest Payments</u>	<u>Total</u>
2005	\$ 47,273	\$ -	\$ 47,273
2006	47,273	-	47,273
2007	47,273	-	47,273
2008	47,273	-	47,273
2009	47,273	-	47,273
2010-2014	236,364	-	236,364
2015-2016	70,907	-	70,907
	\$ 543,636	\$ -	\$ 543,636

10. NET ASSETS AND FUND BALANCES

Restricted Net Assets and Reserved Fund Balances

In accordance with the School Board policy, food inventory is reported as a reserve of fund balance, indicating that it is not a part of expendable available financial resources at year-end. Fund balances reserved for inventory in the Fund Financial Statements are part of restricted net assets on the Statement of Net Assets.

	<u>Food Inventory</u>
Balance at July 1, 2003	\$ 12,606
Additions (Deductions)	(1,283)
Balance at June 30, 2004	\$ 11,323

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

11. RETIREMENT SYSTEMS

Substantially all employees of the School Board are members of two statewide retirement systems. In general, professional employees (such as teachers and principals) and lunchroom workers are members of the Teachers' Retirement System of Louisiana; other employees such as custodial personnel and bus drivers, are members of the Louisiana School Employees' Retirement System. These systems are cost-sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

Teacher's Retirement System of Louisiana (TRS)

The TRS consists of three membership plans: *Regular Plan*, *Plan A*, and *Plan B*. The TRS provides retirement benefits as well as disability and survivor benefits. Ten years of service is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits. Benefits are established and amended by state statute.

The TRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRS. That report may be obtained by writing to the Teachers' Retirement System of Louisiana, Post Office Box 94123, Baton Rouge, Louisiana 70804-9123, or by calling (225) 925-6446.

TRS Regular Plan members, Plan A members and Plan B members are required to contribute 8.0%, 9.1% and 5.0%, respectively, of their annual covered salary. The School Board is required to contribute at an actuarially determined rate. The current rate is 13.8% of annual covered payroll for the membership plans. Member contributions and employer contributions for the TRS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The School Board's employer contribution for the TRS, as provided by state law, is funded by the State of Louisiana through annual appropriations, by deductions from local ad valorem taxes, and by remittances from the School Board.

The School Board's contributions to the TRS for the years ending June 30, 2004, 2003, and 2002, were \$1,904,753, \$1,737,868 and \$1,689,876 respectively, equal to the required contributions for each year.

Louisiana School Employees' Retirement System (LSERS)

The LSERS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits.

Benefits are established and amended by state statute. The LSERS issues a publicly available financial report that includes financial statements and required supplementary information for the LSERS. That report may be obtained by writing to the Louisiana School Employees' Retirement System, Post Office Box 44516, Baton Rouge, Louisiana 70804, or by calling (225) 925-6484.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

Plan members are required to contribute 7.5% of their annual covered salary and the School Board is required to contribute at an actuarially determined rate. In previous years, the minimum employer contribution for LSERS has been greater than the actuarially required employer contribution, therefore, an employer credit existed in this retirement plan. The current employer rate is 8.5% of annual covered payroll for the plan. Member contributions and employer contributions for the LSERS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee.

During fiscal years ended June 30, 2003, and 2002, no employer contributions were required to be remitted to LSERS. The School Board's contribution for the year ending June 30, 2004, was \$77,582.

12. POST-RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Concordia Parish School Board provides certain continuing health care and life insurance benefits for its retired employees. Substantially all of the School Board's employees become eligible for these benefits if they reach normal retirement age while working for the School Board. These benefits for retirees and similar benefits for active employees are provided through an insurance company or the State Employees Group Benefits Program, whose monthly premiums are paid jointly by the employee and by the School Board. The School Board recognizes the cost of providing these benefits (the board's portion of premiums) as an expenditure when the monthly premiums are due. During the fiscal year ended June 30, 2004, the cost of retiree benefits net of participant contributions totaled \$1,736,183, and there were 301 retirees participating in the insurance program.

13. LITIGATION AND CLAIMS

At June 30, 2004, management and legal counsel for the Concordia Parish School Board believe that the potential claims against the School Board would not materially affect the School Board's financial position. The School Board is not involved in any lawsuits which would have a material effect on the financial statements nor is it aware of any unasserted claims

14. RISK MANAGEMENT

The School Board is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; and injuries to employees and others. To handle such risk of loss, the School Board maintains commercial insurance policies covering automobile liability and medical payments, workers compensation, general liability, errors and omissions, and surety bond coverage on the superintendent. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
JUNE 30, 2004**

NOTES TO BASIC FINANCIAL STATEMENTS

15. COMMITMENTS AND CONTINGENCIES

Grant Audit

The Concordia Parish School Board receives grants for specific purposes that are subject to review and audit by the Louisiana Department of Education. Such audits could result in a request for reimbursement for disallowed costs under the terms of the grant agreements. In the opinion of management, such disallowance, if any, would be insignificant.

16. ON-BEHALF PAYMENTS

The accompanying financial statements include on-behalf payments made by the Concordia Parish Tax Collector for \$96,860 and the State of Louisiana for \$15,503 to the Teacher's Retirement System of Louisiana for employee retirement benefits, as required by GASB Statement No. 24 *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance*. The total amount of \$112,363 is recorded in the accounting system of the Concordia Parish School Board.

REQUIRED SUPPLEMENTAL INFORMATION - PART II

CONCORDIA PARISH SCHOOL BOARD
 VIDALIA, LOUISIANA
 GENERAL FUND
 BUDGETARY COMPARISON SCHEDULE
 YEAR ENDED JUNE 30, 2004

STATEMENT H

Variance with
 Final Budget
 Positive
 (Negative)

REVENUES	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Local sources				
Taxes - Ad valorem	\$ 3,900,000	\$ 3,920,000	\$ 3,821,113	\$ (98,887)
Rentals, leases and royalties	72,500	94,000	108,902	14,902
Tuition	25,500	25,500	32,888	7,388
Interest earnings	168,500	95,500	101,663	6,163
Other revenue from local sources	327,500	182,000	172,527	(9,473)
State sources				
Equalization	14,092,000	15,258,576	15,790,779	532,203
Revenue in lieu of taxes	141,000	141,000	135,438	(5,562)
Other revenue from state sources	865,500	730,455	942,061	211,606
Federal sources	712,500	264,025	215,072	(48,953)
Total Revenues	20,305,000	20,711,056	21,320,443	609,387
EXPENDITURES				
Current				
Instruction				
Regular programs	10,904,225	10,801,067	10,159,512	641,555
Special education programs	2,548,550	2,283,108	2,139,278	143,830
Vocational programs	814,178	787,322	719,120	68,202
Other instructional programs	1,296,950	1,422,291	1,435,936	(13,645)
Special programs	250,750	229,660	207,503	22,157
Adult and continuing education programs	273,172	162,565	117,937	44,628
Support services				
Student support services	829,980	887,308	829,274	58,034
Instructional staff support	736,224	1,003,053	950,453	52,600
General administration	448,978	541,587	483,206	58,381
School administration	1,451,900	1,513,455	1,620,969	(107,514)
Business services	281,907	259,632	252,164	7,468
Operations and maintenance of plant	1,418,383	1,525,346	1,424,171	101,175
Student transportation services	1,071,050	1,207,126	1,147,549	59,577
Central services	400,453	439,056	434,547	4,509
Food services			1,749	(1,749)
Community service programs	11,500	9,870	6,201	3,689
Capital outlay	1,580,025	935,000	736,973	198,027
Total Expenditures	24,318,225	24,007,446	22,666,542	1,340,904
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(4,013,225)	(3,296,390)	(1,346,099)	1,950,291
OTHER FINANCING SOURCES (USES)				
Transfers in	1,875,000	1,950,000	1,958,355	8,355
Transfers out	(1,250,000)	(1,250,000)	(171,976)	1,078,024
Proceeds from sale of assets	-	-	21,417	21,417
Total Other Financing Sources (Uses)	625,000	700,000	1,807,796	1,107,796
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	(3,388,225)	(2,596,390)	461,697	3,058,087
FUND BALANCES, BEGINNING OF YEAR	6,971,822	6,971,822	6,971,822	-
FUND BALANCES, END OF YEAR	\$ 3,583,597	\$ 4,375,432	\$ 7,433,519	\$ 3,058,087

GAAP serves as the budgetary basis of accounting.

See independent auditor's report

CONCORDIA PARISH SCHOOL BOARD
 VIDALIA, LOUISIANA
 SALES TAX 80% FUND
 BUDGETARY COMPARISON SCHEDULE
 YEAR ENDED JUNE 30, 2004

STATEMENT I

Variance with
 Final Budget
 Positive
 (Negative)

	<u>Budget</u>		<u>Actual</u>	
	<u>Original</u>	<u>Final</u>		
REVENUES				
Local sources				
Taxes - Sales and use	\$ 1,550,000	\$ 1,700,000	\$ 1,727,116	\$ 27,116
Interest earnings	20,000	15,000	15,403	403
Services provided to others	<u>415,000</u>	<u>415,000</u>	<u>434,847</u>	<u>19,847</u>
Total Revenues	1,985,000	2,130,000	2,177,366	47,366
EXPENDITURES				
Current				
Support services				
General administration	431,700	507,225	402,585	104,640
Total Expenditures	<u>431,700</u>	<u>507,225</u>	<u>402,585</u>	<u>104,640</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,553,300	1,622,775	1,774,781	152,006
OTHER FINANCING SOURCES (USES)				
Transfers in	750,000	750,000	761,234	11,234
Transfers out	<u>(2,142,000)</u>	<u>(2,146,500)</u>	<u>(2,191,938)</u>	<u>(45,438)</u>
Total Other Financing Sources (Uses)	<u>(1,392,000)</u>	<u>(1,396,500)</u>	<u>(1,430,704)</u>	<u>(34,204)</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	161,300	226,275	344,077	117,802
FUND BALANCES, BEGINNING OF YEAR	<u>1,193,202</u>	<u>1,193,202</u>	<u>1,193,202</u>	<u>-</u>
FUND BALANCES, END OF YEAR	<u>\$ 1,354,502</u>	<u>\$ 1,419,477</u>	<u>\$ 1,537,279</u>	<u>\$ 117,802</u>

GAAP serves as the budgetary basis of accounting.

See independent auditor's report

SUPPLEMENTAL INFORMATION

NONMAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

ELEMENTARY AND SECONDARY EDUCATION ACT FUNDS (IASA)

Title I

Title I of the Improving America's Schools Act (IASA) is a program designed to improve the teaching and learning of children who are at risk of not meeting challenging academic standards and who reside in areas with high concentrations of children from low-income families. The program is federally financed, state-administered, and locally operated by the School Board. The activities supplement, rather than replace, state and locally mandated activities.

Title II

Title II of the Improving America's Schools Act (IASA) is a program by which the federal government provides funds to the School Board for projects that are designed to improve the skills of teachers and instruction in the areas of mathematics, science, computer learning, and foreign languages and to increase the accessibility of such instruction to all students.

Drug-Free Schools and Communities Act Fund

The Drug-Free Schools and Communities Act (DFSCA) is a program by which the federal government provides funds to the School Board for the establishment, operation, and improvement of local programs of drug abuse prevention, early intervention, rehabilitation referral, and education in elementary and secondary schools.

Title V

Title V Fund of the Improving America's Schools Act (IASA) accounts for federal funds to develop and implement education programs to improve school, student, and teacher performance.

Comprehensive School Reform Demonstration

The Comprehensive School Reform Demonstration (CSRD) program aims to raise student achievement by helping high-poverty, low-performing schools implement research-based comprehensive school reform programs.

ADULT EDUCATION FUND

The Adult Education Fund accounts for allotments of federal Adult Education State-Administered Program funds from the Louisiana Department of Education to provide adult education programs in the parish.

NONMAJOR GOVERNMENTAL FUNDS

SCHOOL FOOD SERVICES FUND

The School Food Services Fund accounts for operations of the school cafeterias. Funding is provided by federal and state grants-in-aid and charges for meals served.

SALES TAX FUNDS

Sales Tax 20% Fund

The Sales Tax 20% Fund accounts for the portion (20 percent) of the parish sales taxes to acquire and improve land for building sites, purchases, erect and improve school buildings and other related facilities, acquire equipment and furnishings, provide educational supplies and equipment, and maintain instructional equipment.

Sales Tax 40% Fund

The Sales Tax 40% Fund accounts for the portion (40 percent) of the School Board's additional one percent parish sales taxes to supplement other revenues available for the payment of salaries of teachers and other personnel and for providing unemployment compensation benefits, retirement, and other insurance programs.

Sales Tax 60% Fund

The Sales Tax 60% Fund accounts for the monthly collection of the School Board's additional one percent parish sales tax. The fund also accounts for the use of the tax as follows: additional support for curriculum improvement and for improving, purchasing, and erecting school buildings and other related facilities and transfers to the Sales Tax 40% Special Revenue Fund.

TECHNOLOGY CHALLENGE GRANT FUND

The Technology Challenge Grant Fund accounts for a federal grant to be used in preparing the educational community for "America 2000 and Beyond" – for teachers and students to become technologically skilled and comfortable in applying Information Superhighway resources for teaching and learning purposes by using electronic technology and networking to support professional development and instructional improvement in 5 parishes: Catahoula, Concordia, Franklin, Morehouse, and Tensas. It is geared toward students in grades 6-12.

SPECIAL EDUCATION PROGRAM FUND

Special Education Fund accounts for federal, state, and local funds which are specifically restricted for expenditures and activities which promote free and appropriate public education to all eligible school children in the Grant Parish School System.

NONMAJOR GOVERNMENTAL FUNDS

READING FIRST GRANT

The Reading First Grant Fund accounts for a federal award passed through the Department of Education. The purpose of the grant is to insure that all children learn to read well by the end of the third grade; provide the necessary assistance to the district to establish researched-based reading programs; significantly increase professional development; and to provide assistance to districts in preparing classroom teachers to effectively screen, diagnose, and monitor progress and outcome in order to overcome reading barriers for their students.

DEBT SERVICE FUND

Debt service funds are used to account for the accumulation of resources and payment of general obligation debt principal and interest from governmental resources.

CAPITAL PROJECT FUND

Capital projects funds are used to account for the acquisition and construction of major capital facilities.

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2004

SCHEDULE J
(CONTINUED)

SPECIAL REVENUE FUNDS

	Title I IASA	Title II IASA	Title IV DFSCA IASA	Title V IASA	CSR IASA	Adult Education	School Food Service
ASSETS							
Cash and cash equivalents	\$ 279	\$ 3,799	\$	\$ 128	\$	\$ 1	\$ 1,018,279
Receivables	178,103	57,769	2,827	6,738	6,605	17,861	36,785
Due from other funds						763	29,725
Inventory							11,323
TOTAL ASSETS	\$ 178,382	\$ 61,568	\$ 2,827	\$ 6,866	\$ 6,605	\$ 18,625	\$ 1,096,112
LIABILITIES AND FUND BALANCES							
LIABILITIES							
Accounts payable	\$ 26,463	\$ 1,017	\$ 426	\$ 3,635	\$ 6,379	\$ 414	\$ 359
Salaries payable	136,853	52,367	2,401	2,757		12,346	132,142
Due to other funds	15,066	8,184		474	226	5,864	403
Total Liabilities	178,382	61,568	2,827	6,866	6,605	18,624	132,904
FUND BALANCE							
Reserved for inventory							11,323
Unreserved - undesignated						1	951,885
Total Fund Balances						1	963,208
TOTAL LIABILITIES AND FUND BALANCES	\$ 178,382	\$ 61,568	\$ 2,827	\$ 6,866	\$ 6,605	\$ 18,625	\$ 1,096,112

See Independent Auditor's Report.

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2004

SCHEDULE J
(CONTINUED)

SPECIAL REVENUE FUNDS

	Sales Tax Funds 20 Percent	Sales Tax Funds 40 Percent	Sales Tax Funds 60 Percent	Technology Challenge Grant	Special Education Program	Reading First Grant	Total Special Revenue Funds
Cash and cash equivalents	\$ 308,256	\$ 1,000	\$ 954,073	\$ 1	\$ 1,798	\$ 439,531	\$ 2,287,614
Receivables		149,213		84,778	65,134		1,045,344
Due from other funds	25,264		84,512				140,264
Inventory							11,323
TOTAL ASSETS	\$ 333,520	\$ 150,213	\$ 1,038,585	\$ 84,779	\$ 66,932	\$ 439,531	\$ 3,484,545

ASSETS

Cash and cash equivalents
 Receivables
 Due from other funds
 Inventory

TOTAL ASSETS

LIABILITIES AND FUND BALANCES

LIABILITIES

Accounts payable
 Salaries payable
 Due to other funds
 Total Liabilities

\$ 5,899	\$ 33,322	\$ 4,762	\$ 81,479	\$ 4,423	\$ 373,190	\$ 537,006
			768	49,967	43,420	437,783
	149,273		2,532	12,542	22,921	217,485
5,899	149,273	38,084	84,779	66,932	439,531	1,192,274

FUND BALANCES

Reserved for inventory
 Unreserved - undesignated
 Total Fund Balances

327,621	940	1,000,501	-	-	-	11,323
327,621	940	1,000,501	-	-	-	2,280,948
333,520	150,213	1,038,585	84,779	66,932	439,531	3,484,545

TOTAL LIABILITIES AND FUND BALANCES

See Independent Auditor's Report.

CONCORDIA PARISH SCHOOL BOARD
 VIDALIA, LOUISIANA
 COMBINING BALANCE SHEET
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2004

SCHEDULE J
 (CONCLUDED)

	Debt Service Funds	Capital Projects Fund	Total Nonmajor Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 28,165	\$ 2,196	\$ 2,317,975
Receivables			1,045,344
Due from other funds			140,264
Inventory			11,323
TOTAL ASSETS	\$ 28,165	\$ 2,196	\$ 3,514,906
LIABILITIES AND FUND BALANCES			
LIABILITIES			
Accounts payable	\$	2,196	\$ 539,202
Salaries payable			437,783
Due to other funds			217,485
Total Liabilities		2,196	1,194,470
FUND BALANCES			
Reserved	28,165		39,488
Unreserved - undesignated			2,280,948
Total Fund Balances	28,165		2,320,436
TOTAL LIABILITIES AND FUND BALANCES	\$ 28,165	\$ 2,196	\$ 3,514,906

See Independent Auditor's Report.

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2004

STATEMENT K
(CONTINUED)

SPECIAL REVENUE FUNDS

	Title I	Title II	Title IV		Title V	CSRD	Adult	School
	IASA	IASA	DFSCA	IASA	IASA	IASA	Education	Lunch
REVENUES								
Local sources								
Sales and use taxes								186,841
Food services								9,181
Earnings on investments								9,080
Other revenue from local sources								
State sources								
Equalization								
Federal sources								
Total Revenues	1,598,378	475,735	32,362	27,309	169,446	85,890	160,000	1,576,172
	1,598,378	475,735	32,362	27,309	169,446	85,890	160,000	1,941,274
EXPENDITURES								
Current								
Instruction								
Regular programs	468,024	338,553		14,271	149,493			
Special education programs		70,399						
Vocational programs								
Other instructional programs	1,297			13,715				
Other special programs	278,434							
Adult and continuing education programs						84,110		
Support services								
Student support services	642,155							
Instructional staff services	1,893	49,416			14,780	2,406		
General administration	33,500					100		
Business services	79,227							
Operations and maintenance of plant	3,299							
Student transportation								
Food services								1,848,511
Community services	36,252							
Debt service								
Redemption of principal								
Interest and fiscal charges								
Capital outlay								
Total Expenditures	1,544,081	458,368	32,362	26,375	164,273	86,616	140,001	1,988,512

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	54,297	17,367	-	934	5,173	(726)	(47,238)
OTHER FINANCING SOURCES (USES)							
Transfers in	(54,297)	(17,367)	-	(934)	(5,173)	3,260	186,884
Transfers out	(54,297)	(17,367)	-	(934)	(5,173)	(2,554)	186,884
Total Other Financing Sources (Uses)						726	
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	-	-	-	-	-	-	139,646
FUND BALANCES, BEGINNING OF YEAR	-	-	-	-	-	1	823,562
FUND BALANCES, END OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 963,208

See Independent Auditor's Report.

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2004

STATEMENT K
(CONTINUED)

SPECIAL REVENUE FUNDS

	Sales Tax Funds 20 Percent	Sales Tax Funds 40 Percent	Sales Tax Funds 60 Percent	Technology Challenge Grant	Special Education Program	Reading First Grant	Total Special Revenue Funds
REVENUES							
Local sources							
Sales and use taxes		\$ 1,724,620	\$	\$	\$	\$	\$ 1,724,620
Food services							186,841
Earnings on Investments	2,533	818	8,925				21,457
Other revenue from local sources			15,571				24,651
State sources							
Equalization				686,478	746,100	439,531	160,000
Federal sources				686,478	746,100	439,531	5,837,401
Total Revenues	2,533	1,725,438	24,496	686,478	746,100	439,531	7,954,970
EXPENDITURES							
Current							
Instruction							
Regular programs			149,092			411,432	1,530,865
Special education programs					469,485		539,884
Vocational programs			18,657				18,657
Other instructional programs			1,099	160,583			176,694
Other special programs							278,434
Adult and continuing education programs							84,110
Support services							
Student support services				319,563	120,546		450,780
Instructional staff services			23,781	9,320	23,396	13,236	798,570
General administration							1,993
Business services			22	43,767	25		77,314
Operations and maintenance of plant	202,846		569,365	2,827	3,628		854,265
Student transportation							6,927
Food services							1,848,511
Community services							36,252
Debt service							
Redemption of principal							-
Interest and fiscal charges							-
Capital outlay							
Total Expenditures	202,846	-	762,016	131,450	62,892	424,668	354,343
				667,510	699,972		7,057,599

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(200,313)	1,725,438	(737,520)	18,968	46,128	14,863	897,371
OTHER FINANCING SOURCES (USES)							
Transfers in	307,076	(1,725,416)	985,304	(18,968)	(46,128)	(14,863)	1,482,544
Transfers out	<u>307,076</u>	<u>(1,725,416)</u>	<u>985,304</u>	<u>(18,968)</u>	<u>(46,128)</u>	<u>(14,863)</u>	<u>(1,885,700)</u>
Total Other Financing Sources (Uses)							<u>(403,156)</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	106,763	22	247,784	-	-	-	494,215
FUND BALANCES, BEGINNING OF YEAR	220,858	918	752,717	-	-	-	1,798,056
FUND BALANCES, END OF YEAR	<u>\$ 327,621</u>	<u>\$ 940</u>	<u>\$ 1,000,501</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,292,271</u>

See Independent Auditor's Report.

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2004

STATEMENT K
(CONCLUDED)

	Debt Service Funds	Capital Projects Fund	Total Nonmajor Governmental Funds
REVENUES			
Local sources			
Sales and use taxes	\$	\$	\$ 1,724,620
Food services			186,841
Earnings on investments	398	82	21,937
Other revenue from local sources			24,651
State sources			
Equalization			160,000
Federal sources			5,637,401
Total Revenues	<u>398</u>	<u>82</u>	<u>7,955,450</u>
EXPENDITURES			
Current			
Instruction			
Regular programs			1,530,865
Special education programs			539,884
Vocational programs			18,657
Other instructional programs			176,694
Other special programs			278,434
Adult and continuing education programs			84,110
Support services			
Student support services			450,780
Instructional staff services			798,570
General administration			1,993
Business services			77,314
Operations and maintenance of plant		2,196	856,461
Student transportation			6,927
Food services			1,848,511
Community services			36,252
Debt service			
Redemption of principal	47,273		47,273
Interest and fiscal charges			-
Capital outlay			
Total Expenditures	<u>47,273</u>	<u>2,196</u>	<u>354,343</u>
			<u>7,107,068</u>

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES				848,382
OTHER FINANCING SOURCES (USES)				
Transfers in				1,530,044
Transfers out				(1,885,719)
Total Other Financing Sources (Uses)				<u>(355,675)</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES				492,707
FUND BALANCES, BEGINNING OF YEAR				<u>1,827,729</u>
FUND BALANCES, END OF YEAR				<u>\$ 2,320,436</u>

(46,875) (2,114)

47,500
(19)
47,481

606 (2,114)
27,559 2,114

\$ 28,165 \$ -

See Independent Auditor's Report.

COMPENSATION PAID BOARD MEMBERS

The schedule of compensation paid to the Concordia Parish School Board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 session of the Louisiana Legislature. Compensation of the Concordia Parish School Board members is included in the general administrative expenditures of the General Fund. In accordance with Louisiana Revised Statute 17:56, the Concordia Parish School Board members have elected the monthly payment method of compensation. Under this method, each member of the Board receives \$350 per month, and the President receives \$400 per month for performing the duties of his office.

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
SCHEDULE OF COMPENSATION PAID BOARD MEMBERS
YEAR ENDED JUNE 30, 2004**

EXHIBIT L

Johnnie L. Brown	\$	3,500
Jerry Roberts**		700
Mary H. Campbell		4,200
Darrell Crofford		3,500
Melanie Watson**		700
Gary Parnham***		1,050
Donald Joseph		3,150
Martha Rabb		4,200
Ricky Raven		4,200
Raymond Riley		4,200
Ernest White*		4,800
Jimmie Wilkinson		<u>4,200</u>
Total	\$	<u>38,400</u>

See Independent Auditor's Report

* Served as Board President

** Served on Board, beginning May 1, 2004

*** Served on Board, beginning April 1, 2004

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2004**

EXHIBIT M

Federal Grantor/ Pass-through Grantor/ Program Name	Pass-through Entity Identification No.	CFDA Number	Expenditures
United States Department of Agriculture-			
Passed through Louisiana Department of Education-			
National School Lunch Program	None	10.555	\$ 1,060,900
School Breakfast Program	None	10.553	416,625
Passed through Louisiana Department of Agriculture and Forestry-			
Food Distribution	None	10.550	98,647
Total United States Department of Agriculture			<u>1,576,172</u>
United States Department of Education-			
Direct assistance-			
Technology Innovation Challenge Grants	R303A980332-01 R303A980332-02	84.303	686,478
Passed through Louisiana Department of Education-			
Adult Education-State Grant Program	Various	84.002	85,890
Title I Grants to Local Educational Agencies	Various	84.010	1,598,378
Special Education Grants to States - IDEA Part B	Various	84.027	719,607
Special Education-Preschool Grants	Various	84.173	26,493
Vocational Education-Basic Grants to States	Various	84.048	72,536
Innovative Education Program Strategies	Various	84.298	27,309
Improving Teacher Quality State Grants	Various	84.367	475,735
Reading First State Grant	Various	84.357	439,531
Safe and Drug-Free Schools and Communities-State Grants	Various	84.186	32,362
Comprehensive School Reform Demonstration	01-T4-15-C	84.332	169,446
Rural and Low Income Schools- Rural Education Achievement Program	03-RE-15	84.358	52,426
Total United States Department of Education			<u>4,386,191</u>
United States Department of Health and Human Services-			
Passed through Louisiana Department of Education-			
Temporary Assistance for Needy Families	Various	93.558	90,110
Total United States Department of Health and Human Services			<u>90,110</u>
<u>TOTAL EXPENDITURES OF FEDERAL AWARDS</u>			<u>\$ 6,052,473</u>

Notes:

The schedule of expenditures of federal awards was prepared on the modified accrual basis of accounting. Note 1 to the financial statements provides additional information relative to the Concordia Parish School Board's accounting policies.

No federal funds were awarded to subrecipients during the year ended June 30, 2004.

See independent auditor's report.

**OTHER REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS
AND OMB CIRCULAR A-133**

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF BASIC
FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***



PAYNE, MOORE & HERRINGTON, LLP

CERTIFIED PUBLIC ACCOUNTANTS

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Concordia Parish School Board
Vidalia, Louisiana

We have audited the basic financial statements of the Concordia Parish School Board as of and for the year ended June 30, 2004, and have issued our report thereon dated December 10, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Concordia Parish School Board's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Board's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

MARVIN A. JUNEAU, C.P.A. | ROBERT L. LITTON, C.P.A. | MICHAEL A. JUNEAU, C.P.A.
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Concordia Parish School Board
Vidalia, Louisiana

This report is intended solely for the information and use of the members of the Concordia Parish School Board, management of the School Board, federal awarding agencies, pass-through entities, and the Legislative Auditor's office of the State of Louisiana, and is not intended to be and should not be used by anyone other than these specified parties. However, under Louisiana Revised Statute 24:513, this report is in fact a public document.

Payne, Moore & Herrington, LLP
Certified Public Accountants

December 10, 2004

**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH
MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN
ACCORDANCE WITH OMB CIRCULAR A-133**



PAYNE, MOORE & HERRINGTON, LLP

CERTIFIED PUBLIC ACCOUNTANTS

**REPORT ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Concordia Parish School Board
Vidalia, Louisiana

Compliance

We audited the compliance of the Concordia Parish School Board with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2004. Concordia Parish School Board's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Concordia Parish School Board. Our responsibility is to express an opinion on the Concordia Parish School Board's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Concordia Parish School Board's compliance with those requirements and performing such other procedures as we consider necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Concordia Parish School Board's compliance with those requirements.

In our opinion, Concordia Parish School Board complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

MARVIN A. JUNEAU, C.P.A.	ROBERT L. LITTON, C.P.A.	MICHAEL A. JUNEAU, C.P.A.
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Concordia Parish School Board
Vidalia, Louisiana

Internal Control Over Compliance

The management of the Concordia Parish School Board is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Concordia Parish School Board's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the members of the Concordia Parish School Board, management of the School Board, federal awarding agencies, pass-through entities, and the Legislative Auditor's office of the State of Louisiana and is not intended to be and should not be used by anyone other than these specified parties. However, under Louisiana Revised Statute 24:513, this report is in fact a public document.


Certified Public Accountants

December 10, 2004

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2004**

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:	Unqualified	
Internal control over financial reporting:		
Material weaknesses identified?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Reportable conditions identified that are not considered to be material weaknesses?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> none reported
Noncompliance material to financial statements noted?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no

Management's Corrective Action Plan ***None required***

Management's Summary Schedule of Prior Audit Findings ***See attached***

Federal Awards

Internal control over major programs:		
Material weaknesses identified?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Reportable conditions identified that are not considered to be material weaknesses?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> none reported
Type of auditor's report issued on compliance for major programs:	Unqualified	
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2004**

Identification of major programs:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
10.553, 10.555 and 10.559	Child Nutrition Cluster
84.303	Technology Innovation Challenge Grant
84.010	Title I Grants to Local Education Agencies
84.027 and 84.173	Special Education Cluster (IDEA)
84.367	Improving Teacher Quality
84.357	Reading First State Grant

Dollar threshold used to distinguish
between type A and type B programs:

\$ 300,000

Auditee qualified as low-risk auditee?

yes

no

SECTION II – FINDINGS RELATING TO THE FINANCIAL STATEMENTS WHICH ARE REQUIRED TO BE REPORTED UNDER *GOVERNMENT AUDITING STANDARDS*

None reported

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None reported.

**CONCORDIA PARISH SCHOOL
MANAGEMENT'S SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR YEAR ENDED JUNE 30, 2004**

FINDING 2003-01: ACCOUNTING FOR FEDERAL GRANTS

Resolved.

RECEIVED
LEGISLATIVE AUDITOR
04 DEC 30 AM 11:23

CONCORDIA PARISH SCHOOL BOARD

AGREED UPON PROCEDURES REPORT ON SCHOOL BOARD PERFORMANCE MEASURES

JUNE 30, 2004

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date _____

CONCORDIA PARISH SCHOOL BOARD

JUNE 30, 2004

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CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES

Concordia Parish School Board
Vidalia, Louisiana

We have performed the procedures included in the Louisiana Governmental Audit Guide and enumerated below, which were agreed to by the management of Concordia Parish School Board and the Legislative Auditor, State of Louisiana, solely to assist users in evaluating management's assertions about the performance and statistical data accompanying the annual financial statements of Concordia Parish School Board and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education (BESE). This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings relate to the accompanying schedules of supplemental information and are as follows:

General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)

- 1. We selected a random sample of 25 transactions and reviewed supporting documentation to determine if the sampled expenditures/revenues are classified correctly and are reported in the proper amounts for each of the following amounts reported on the schedule:
• Total General Fund Instructional Expenditures,
• Total General Fund Equipment Expenditures,
• Total Local Taxation Revenue,
• Total Local Earnings on Investment in Real Property,
• Total State Revenue in Lieu of Taxes,

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Concordia Parish School Board
Vidalia, Louisiana

- Nonpublic Textbook Revenue, and
- Nonpublic Transportation Revenue.

No differences were noted.

Education Levels of Public School Staff (Schedule 2)

2. We reconciled the total number of full-time classroom teachers per the schedule "Experience of Public Principals and Full-Time Classroom Teachers" (Schedule 4) to the combined total number of full-time classroom teachers per this schedule and to school board supporting payroll records as of October 1, 2003.

No differences were noted.

3. We reconciled the combined total of principals and assistant principals per the schedule "Experience of Public Principals and Full-Time Classroom Teachers" (Schedule 4) to the combined total of principals and assistant principals per this schedule.

No differences were noted.

4. We obtained a list of full-time classroom teachers, principals, and assistant principals by classification as of October 1, 2003 and as reported on the schedule. We traced a random sample of 25 teachers to the individual's personnel file and determined if the individual's education level was properly classified on the schedule.

No differences were noted.

Number and Type of Public Schools (Schedule 3)

5. We obtained a list of schools by type as reported on the schedule. We compared the list to the schools and grade levels as reported on the Title I Grants to Local Educational Agencies (CFDA 84.010) application.

No differences were noted.



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Concordia Parish School Board
Vidalia, Louisiana

Experience of Public Principals and Full-Time Classroom Teachers (Schedule 4)

6. We obtained a list of full-time classroom teachers, principals, and assistant principals by classification as of October 1, 2003, and as reported on the schedule and traced the same sample used in procedure 4 to the individual's personnel file and determined if the individual's experience was properly classified on the schedule.

No differences were noted.

Public Staff Data (Schedule 5)

7. We obtained a list of all classroom teachers including their base salary, extra compensation, ROTC or rehired retiree status, and full-time equivalent, as reported on the schedule. A random sample of 25 teachers was traced to the individual's personnel file to determine if the individual's salary, extra compensation, and full-time equivalents were properly included on the schedule.

No differences were noted; all teachers' salaries were correct according to experience as recorded by Concordia Parish School Board.

8. We recalculated the average salaries and full-time equivalents reported in the schedule.

No differences were noted.

Class Size Characteristic (Schedule 6)

9. We obtained a list of classes by school, school type, and class size as reported on the schedule and reconciled school type classifications to Schedule 3 data, as obtained in procedure 5. We then traced a random sample of 10 classes to the October 1, 2003, roll books for those classes and determined if the class was properly classified on the schedule.

No differences were noted.



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Concordia Parish School Board
Vidalia, Louisiana

Louisiana Educational Assessment Program (LEAP) for the 21st Century (Schedule 7)

10. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by Concordia Parish School Board.

No differences were noted.

The Graduation Exit Exam for the 21st Century (Schedule 8)

11. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by Concordia Parish School Board.

No differences were noted.

The Iowa Tests (Schedule 9)

12. We reported test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by Concordia Parish School Board.

No differences were noted.

We were not engaged to, and did not, perform an examination, the objective of which would be the *expression of an opinion on management's assertions*. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Concordia Parish School Board, the Louisiana Department of Education, the Louisiana Legislature, and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

A handwritten signature in cursive script that reads "Payne Moore & Herrington, LLP".
Certified Public Accountants

December 2, 2004

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
GENERAL FUND INSTRUCTIONAL AND SUPPORT EXPENDITURES
AND CERTAIN LOCAL REVENUE SOURCES
YEAR ENDED JUNE 30, 2004**

Schedule 1

General Fund Instructional and Equipment Expenditures

General Fund Instructional Expenditures:

Teacher and Student Interaction Activities:

Classroom Teacher Salaries	\$ 8,533,134	
Other Instructional Staff Activities	1,146,830	
Employee Benefits	3,277,320	
Purchased Professional and Technical Services	249,469	
Instructional Materials and Supplies	583,845	
Instructional Equipment	<u>246,076</u>	
Total Teacher and Student Interaction Activities		14,036,674

Other Instructional Activities 38,501

Pupil Support Activities	800,380	
Less: Equipment for Pupil Support Activities	<u>4,313</u>	
Net Pupil Support Activities		796,067

Instructional Staff Services	911,785	
Less: Equipment for Instructional Staff Services	<u>1,379</u>	
Net Instructional Staff Services		<u>910,406</u>

Total General Fund Instructional Expenditures \$ 15,781,648

Total General Fund Equipment Expenditures \$ 251,768

Certain Local Revenue Sources

Local Taxation Revenue:

Constitutional Ad Valorem Tax	\$ 283,052	
Renewable Ad Valorem Tax	3,441,201	
Debt Service Ad Valorem Tax	-	
Up to 1% Collections by Sheriff on Taxes Other than School Tax	96,860	
Sales and Use Taxes	<u>-</u>	
Total Local Taxation Revenue		<u>\$ 3,821,113</u>

Local Earnings on Investment in Real Property

Earnings from 16th Section Property	\$ 63,381	
Earnings from Other Real Property	<u>9,521</u>	
Total Local Earnings on Investment in Real Property		<u>\$ 72,902</u>

State Revenue in Lieu of Taxes:

Revenue Sharing- Constitutional Tax	\$ 15,438	
Revenue Sharing- Other Taxes	120,000	
Revenue Sharing- Excess Portion	-	
Other Revenue in Lieu of Taxes	<u>-</u>	
Total State Revenue in Lieu of Taxes		<u>\$ 135,438</u>

Non-Public Textbook Revenue \$ -

Non-Public Transportation Revenue \$ -

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
EDUCATION LEVELS OF PUBLIC SCHOOL STAFF
AS OF OCTOBER 1, 2003

Schedule 2

Category	Full-Time Classroom Teachers			Principals & Assistant Principals			
	Certificated Number	Percent	Uncertificated Number	Percent	Certificated Number	Uncertificated Number	Percent
Less than a Bachelor's Degree	-	-	1	20.00	-	-	-
Bachelor's Degree	167	62.78	3	60.00	-	-	-
Master's Degree	55	20.68	1	20.00	10	58.824	-
Master's Degree + 30	43	16.16	-	-	3	17.647	-
Specialist in Education	1	0.38	-	-	1	5.882	-
Ph. D. or Ed. D.	-	-	-	-	3	17.647	-
Total	266	100.00	5	100.00	17	100.00	100.00

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
NUMBER AND TYPE OF PUBLIC SCHOOLS
YEAR ENDED JUNE 30, 2004**

Schedule 3

<u>Type</u>	<u>Number</u>
Elementary	5
Middle/ Jr. High	2
Secondary	3
Combination	1
Total	<u>11</u>

Note: Schools opened or closed during the fiscal year are included in this schedule.

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
EXPERIENCE OF PUBLIC PRINCIPALS AND FULL-TIME CLASSROOM TEACHERS
AS OF OCTOBER 1, 2003

Schedule 4

	0-1 Yr.	2-3 Yrs.	4-10 Yrs.	11-14 Yrs.	15-19 Yrs.	20-24 Yrs.	25+ Yrs.	Total
Assistant Principals			1	1			4	6
Principals				3	3	1	4	11
Classroom Teachers	23	12	57	26	28	33	92	271
Total	<u>23</u>	<u>12</u>	<u>58</u>	<u>30</u>	<u>31</u>	<u>34</u>	<u>100</u>	<u>288</u>

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
PUBLIC SCHOOL STAFF DATA
YEAR ENDED JUNE 30, 2004**

Schedule 5

	<u>All Classroom Teachers</u>	<u>Classroom Teachers Excluding ROTC and Rehired Retirees</u>
Average Classroom Teachers' Salary Including Extra Compensation	\$ 31,389	\$ 31,073
Average Classroom Teachers' Salary Excluding Extra Compensation	\$ 30,507	\$ 30,305
Number of Teacher Full-Time Equivalents (FTE's) used in <i>Computation of Average Salaries</i>	271	251

Note: Figures reported include all sources of funding (i.e., federal, state, and local) but exclude employee benefits. Generally, retired teachers rehired to teach receive less compensation than non-retired teachers and ROTC teachers receive more compensation because of a federal supplement. Therefore, these teachers are excluded from the computation in the last column. This schedule excludes day-to-day substitutes and temporary employees.

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
CLASS SIZE CHARACTERISTICS
AS OF OCTOBER 1, 2003

Schedule 6

School Type	Class Size Range											
	1-20			21-26			27-33			34+		
	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary	81.58	403	17.41	86	1.01	5	-	-	-	-	-	-
Elementary Activity Classes	96.23	51	3.77	2	-	-	-	-	-	-	-	-
Middle/ Jr. High	52.56	113	40.00	86	7.44	16	-	-	-	-	-	-
Middle/ Jr. High Activity Classes	45.16	14	29.03	9	25.81	8	-	-	-	-	-	-
High	75.00	195	21.15	55	3.85	10	-	-	-	-	-	-
High Activity Classes	97.76	87	1.12	1	1.12	1	-	-	-	-	-	-
Combination	87.22	116	12.78	17	-	-	-	-	-	-	-	-
Combination Activity Classes	97.22	35	2.78	1	-	-	-	-	-	-	-	-

Note: The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4-12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.

CONCORDIA PARISH SCHOOL BOARD
 VIDALIA, LOUISIANA
 LOUISIANA EDUCATIONAL ASSESSMENT PROGRAM (LEAP) FOR THE 21ST CENTURY
 YEAR ENDED JUNE 30, 2004

Schedule 7

District Achievement Level Results	English Language Arts						Mathematics					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 4												
Advanced	1	0.29 %	-	- %	4	1.22 %	4	1.18 %	5	1.52 %	6	1.82 %
Proficient	59	17.40	41	12.46	52	15.80	29	8.55	36	10.94	19	5.78
Basic	114	33.63	148	44.98	124	37.69	124	36.58	129	39.21	117	35.56
Approaching Basic	90	26.55	88	26.75	114	34.65	75	22.13	86	26.14	90	27.36
Unsatisfactory	75	22.13	52	15.81	35	10.64	107	31.56	73	22.19	97	29.48
Total	339	100.00 %	329	100.00 %	329	100.00 %	339	100.00 %	329	100.00 %	329	100.00 %

District Achievement Level Results	Science						Social Studies					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 8												
Advanced	1	0.34 %	1	0.34 %	2	0.80 %	-	- %	-	- %	-	- %
Proficient	45	15.41	29	9.70	47	18.72	16	5.54	5	1.68	19	7.57
Basic	84	28.77	120	40.13	89	35.46	125	43.25	130	43.62	120	47.81
Approaching Basic	84	28.77	90	30.10	69	27.49	80	27.68	86	28.86	68	27.09
Unsatisfactory	78	26.71	59	19.73	44	17.53	68	23.53	77	25.84	44	17.53
Total	292	100.00 %	299	100.00 %	251	100.00 %	289	100.00 %	298	100.00 %	251	100.00 %

CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
THE GRADUATION EXIT EXAM FOR THE 21ST CENTURY
YEAR ENDED JUNE 30, 2004

Schedule 8

District Achievement Level Results
Grade 10

Students	English Language Arts						Mathematics					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Advanced	-	-	-	-	3	1.43	8	3.49	10	3.89	5	1.99
Proficient	32	14.81	22	9.44	23	10.95	34	14.85	41	15.95	21	8.33
Basic	111	51.39	98	42.06	90	42.86	96	41.92	89	34.63	84	33.33
Approaching Basic	50	23.15	57	24.47	54	25.71	34	14.85	36	14.01	58	23.02
Unsatisfactory	23	10.65	56	24.03	40	19.05	57	24.89	81	31.52	84	33.33
Total	216	100.00	233	100.00	210	100.00	229	100.00	257	100.00	252	100.00

District Achievement Level Results
Grade 11

Students	Science						Social Studies					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Advanced	1	0.53	-	-	1	0.50	1	0.53	1	0.57	-	-
Proficient	25	13.30	15	8.57	13	6.47	7	3.72	13	7.39	9	4.50
Basic	77	40.96	70	40.00	60	29.85	118	62.77	67	38.07	61	30.50
Approaching Basic	52	27.66	44	25.14	53	26.37	36	19.15	53	30.11	58	29.00
Unsatisfactory	33	17.55	46	26.29	74	36.81	26	13.83	42	23.86	72	36.00
Total	188	100.00	175	100.00	201	100.00	188	100.00	176	100.00	200	100.00

**CONCORDIA PARISH SCHOOL BOARD
VIDALIA, LOUISIANA
THE IOWA TESTS
YEAR ENDED JUNE 30, 2004**

Schedule 9

	Composite		
	2004	2003	2002
Test of Basic Skills (ITBS)			
Grade 3	57	54	51
Grade 5	54	56	44
Grade 6	46	38	48
Grade 7	40	44	42
 Tests of Educational Development (ITED)			
Grade 9	45	44	43

Scores are reported by National Percentile Rank. A student's National Percentile Rank shows the student's relative position or rank as compared to a large, representative sample of students in the same grade from the entire nation. A student with a score of 72 indicates that the student scored the same or better than 72 percent of the students in the norm group.