RECEIVED HOSPITAL SERVICE DISTRICTNOSTBULL AUDITOR OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER? -2 MIII: 21

HOSPITAL ENTERPRISE FUND

YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

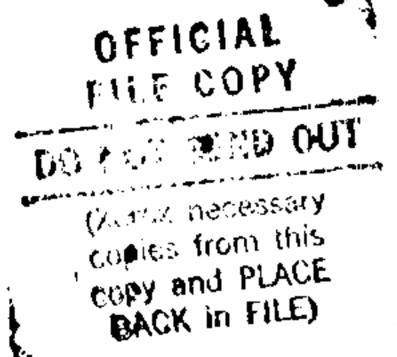


TABLE OF CONTENTS

	PAGE NO
Independent Auditors' Repo	rt on Financial Statements
General Purpose Financial S	Statements
Balance Sheets - Unrestri	cted Funds
Statements of Operations	- Unrestricted Funds4
Statements of Changes in	Fund Balance - Unrestricted Funds
Statements of Cash Flows	s - Unrestricted Funds
Notes to Financial Statem	ents
Supplemental Information	
Net Patient Service Reve	nue
Other Operating Revenue	:
Schedules of Operating E	xpenses
Schedule of Per Diem and Paid to Board Members	d Other Compensation
over Financial Reporting B Financial Statements Cond	rt on Compliance and on Internal Control ased on an Audit of General Purpose lucted in Accordance with GOVERNMENT
	Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public chicials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the chice of the parish clerk of court. Release Date MAR 0 8 2000

Bobby G. Lester, CPA John S. Wells, CPA Robert G. Miller, CPA Paul A. Delaney, CPA

Paul G. Mathews, CPA Melanie I. Sarver, CPA

LESTER, MILLER & WELLS

A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS
3600 BAYOU RAPIDES ROAD
ALEXANDRIA, LOUISIANA 71303

Telephone (318) 487-1450 Facsimile (318) 445-1184

Members

American Institute of CPA's Society of Louisiana CPA's

Mailing Address:
P.O. Box 8758
Alexandria, LA 71306-1758

INDEPENDENT AUDITORS' REPORT

Board of Commissioners
Hospital Service District No. 1B
Parish of Richland, State of Louisiana.
Rayville, Louisiana

We have audited the accompanying general purpose financial statements of Hospital Service District No. 1B, Parish of Richland, (the Hospital), a component unit of the Richland Parish Police Jury, as of and for the years ended September 30, 1999, 1998 and 1997, listed in the foregoing table of contents. These financial statements are the responsibility of the Hospital's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Hospital Service District No. 1B, Parish of Richland, as of September 30, 1999, 1998 and 1997, and the results of its operations and cash flows for the years then ended in conformity with generally accepted accounting principles applicable to government entities.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated December 8, 1999, on our consideration of the Hospital's internal control structure and on its compliance with laws and regulations.

Our audits were performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements, and in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Board of Commissioners Hospital Service District No. 1B Parish of Richland, State of Louisiana Page Two

The Hospital has not presented the disclosures required by Governmental Accounting Standards board Technical Bulletin 98-1, "Disclosures about Year 2000 Issues," as amended by Governmental Accounting Standards board Technical Bulletin 99-1, that the Governmental Accounting Standards Board has determined are necessary to supplement, although not be a part of, the basic financial statements. In addition, we do not provide assurance that the Hospital is or will become Year 2000 compliant, whole or in part, or that parties with which the Hospital does business are or will become 2000 compliant.

As discussed in Note 14 to the financial statements, certain errors resulting in understatement of previously reported estimated third-party payor settlements as of September 30, 1998, were discovered during the current year. Accordingly prior year has been restated to correct the error.

Certified Public Accountants

Lester, Mille of Wells

December 8, 1999

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND BALANCE SHEETS - UNRESTRICTED FUNDS SEPTEMBER 30, 1999, 1998 AND 1997

ASSETS	1999	1998	1997
Current Cash and cash equivalents (Notes 2 & 3) Accounts receivable, net (Note 4) Estimated third-party payor settlements Accrued interest Inventory Prepaid expenses	\$ 748,466 3,042,547 361,399 37,765 291,424 61,737	\$ 1,017,515 2,563,256 49,969 39,685 306,751 78,057	\$ 398,017 2,173,224 168,064 30,878 291,403 101,152
Total Current Assets	4,543,338	4,055,233	3,162,738
Property, plant and equipment (Note 5) Assets limited as to use (Note 6) Other assets (Note 7)	2,005,856 3,062,449 36,783	2,081,306 3,396,228 51,283	2,320,864 3,055,893 66,561
Total Assets	\$ <u>9,648,426</u>	\$ <u>9,584,050</u>	\$ <u>8,606,056</u>
LIABILITIES AND FUND BALANCE			
Current Accounts payable Accrued expenses Estimated third-party payor settlements Current portion of lease obligations and long-term debt Total Current Liabilities	\$ 504,550 170,961 410,898 34,733	\$ 736,958 150,098 778,790 38,040	\$ 725,123 140,103 230,998 55,881
Total Current Liabilities	1,121,142	1,703,886	1,152,105
Long-term Capital lease obligations and notes payable (Note 8)	75,949	100,133	92,546
Total Liabilities	1,197,091	1,804,019	1,244,651
Fund balance - unrestricted	<u>8,451,335</u>	7.780,031	<u>7,361,405</u>
Total Liabilities and Fund Balance	\$ <u>9.648,426</u>	\$ <u>9,584,050</u>	\$ <u>8,606,056</u>

See accompanying notes to financial statements.

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND STATEMENTS OF OPERATIONS - UNRESTRICTED FUNDS YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

	1999	<u>1998</u>	1997
Revenue			
Net patient service revenue	\$ 12,720,869	\$ 12,421,259	\$ 13,311,491
Property taxes	253,667	261,382	248,932
Grants	- 0-	-0-	25,000
Donations	- 0-	-0-	5,276
Gain (loss) on disposal of equipment	4,217	5,675	65,773
Other operating revenue	133,744	138,667	156,606
Total Revenue	13,112,497	12,826,983	13,813,078
Expenses			
Salaries	4,950,347	4,925,008	5,104,304
Benefits and payroll taxes	347,458	365,329	364,020
Pension plan (Note 10)	304,573	301,442	314,654
Supplies and drugs	822,228	790,009	768,495
Professional fees	1,925,703	2,017,193	1,944,379
Other expenses	2,100,490	2,225,824	2,754,605
Insurance	224,560	254,223	268,419
Interest expense	16,566	17,400	15,410
Depreciation and amortization	488,829	506,062	455,414
Provision for bad debts	1,458,900	1,204,836	1,025,564
Total Expenses	12,639,654	_12,607,326	_13,015,264
Operating Income (Loss)	472,843	219,657	797,814
Non-Operating Income (Loss)			
Interest income on investments limited as to use	180,315	171,974	106,490
Interest income other	18,146	26,995	17,172
Total Nonoperating Income (Loss)	198,461	198,969	123,662
Excess of Revenues Over Expenses	\$ <u>671,304</u>	\$ <u>418,626</u>	\$ <u>921,476</u>

See accompanying notes to financial statements.

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND STATEMENTS OF CHANGES IN FUND BALANCE - UNRESTRICTED FUNDS YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

	1999	1998	1997
CHANGES IN FUND BALANCE:			
Balance, beginning of year	\$ 7,780,031	\$ 7,361,405	\$ 6,439,929
Excess of revenues over expenses, as restated for 1998	<u>671,304</u>	418,626	921,476
Balance, September 30	\$ <u>8.451,335</u>	\$ <u>7.780.031</u>	\$ <u>7,361,405</u>
COMPOSITION OF FUND BALANCE: Contributions			
Transfer from Richland Parish Hospital Service District No. 1	\$ 5,543,100	\$ 5,543,100	\$ 5,543,100
Excess of revenues over expenses	2,908,235	2,236,931	_1,818,305
Total	\$ <u>8.451.335</u>	\$ <u>7.780.031</u>	\$ <u>7.361.405</u>

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND STATEMENTS OF CASH FLOWS - UNRESTRICTED FUNDS YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

	1999		1	<u>1998</u>		997
Cash Flows from Operating Activities:						
Operating income (loss)	\$	472,843	\$	219,657	\$	797,814
Interest expense considered capital financing		40.500		47 400		45.440
activity		16,566		17,400		15,410
Adjustments to reconcile operating income to net						
cash provided by operating activities		478,648		490,784		440,033
Depreciation (Gain) loss on disposal of assets		(4,217)		(5,675)		(65,773)
Provision for bad debts	(*	1,458,900)	t.	1,204,836)	(1	,025,564)
Change in current assets (increase) decrease	`	1,100,000)	'	1,201,000)	\ '	,020,001)
Accounts receivable		979,609		814,804		659,132
Estimated third-party payor settlements		(311,430)		118,095		372,268
Accrued interest receivable		1,920		(8,807)		(20,310)
Inventory		15,327		(15,348)		(3,411)
Prepaid expenses		16,320		23,095		73,038
Change in current liabilities increase (decrease)						
Accounts payable		(232,408)		11,835		210,505
Accrued expenses		20,863		9,995		12,552
Estimated third-party payor settlements		(367,892)		547,792		191,103
Change in other assets (increase) decrease		14,500		15,278		15,916
Net cash provided by operating activities		(358,251)		1,034,069	1	,672,713
Cash Flows from Investing Activities:						
Cash invested in assets limited as to use		(229,662)		(678,809)	(1	,400,000)
Cash proceeds from assets limited as to use		563,441		338,474	•	98,763
Interest earned		198,461		198,969		123,662
Net cash provided by investing activities	\$	532,240	\$	(141,366)	\$_(1	<u>,177,575</u>)

(Continued)

See accompanying notes to financial statements.

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND MENTS OF CASH FLOWS - UNRESTRICTED FUNDS (Continue

STATEMENTS OF CASH FLOWS - UNRESTRICTED FUNDS (Continued)
YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

	1999 1998		1997
Cash Flows from Capital and Related Financing Activities: Proceeds from sales of property, plant and equipment Acquisition of capital assets Principal payments on long-term debt Interest paid on long-term debt	\$ 5,166 (379,923) (51,715) (16,566)	\$ 36,967 (229,921) (62,851) (17,400)	\$ 70,134 (504,872) (56,295) (15,410)
Net cash used by capital and related financing activities	_(443,038)	(273,205)	(506,443)
Net increase (decrease) in cash and cash equivalents	(269,049)	619,498	(11,305)
Cash and cash equivalents at beginning of year	_1,017,515	398,017	409,322
Cash and cash equivalents at end of year	\$ <u>748,466</u>	\$ <u>1,017,515</u>	\$ <u>398.017</u>
Supplemental disclosure of cash flow information: Cash paid during the year for: Interest	\$ <u>16,566</u>	\$ <u>17.400</u>	\$ <u>15,410</u>

The Hospital entered into capital lease obligations of \$24,224, \$52,597 and \$64,493 for equipment in 1999, 1998 and 1997, respectively.

See accompanying notes to financial statements.

NOTE 1 - ORGANIZATION AND OPERATIONS

Legal Organization

Richland Parish Hospital Service District No. 1B (the Hospital or the District) was created by an ordinance of the Richland Parish Police Jury on April 18, 1989. The District is comprised of the entire parish excluding Ward 1 of the Parish of Richland, State of Louisiana, as constituted as of the date of the ordinance.

Effective as of October 1, 1989, Richland Parish Hospital Service District No. 1 (which operated hospitals in Delhi and Rayville) transferred operations of the hospital in Rayville and clinic in Mangham to Richland Parish Hospital Service District No. 1B, along with all related assets, liabilities, and equity.

The Hospital is a political subdivision of the Richland Parish Police Jury whose jurors are elected officials. The Hospital's commissioners are appointed by the Richland Parish Police Jury. As the governing authority of the Parish, for reporting purposes, the Richland Parish Police Jury is the financial reporting entity for the Hospital. Accordingly, the Hospital was determined to be a component unit of the Richland Parish Police Jury based on Statement No. 14 of the National Committee on Governmental Accounting. The accompanying financial statements present information only on the funds maintained by the governmental services provided by that governmental unit or the other governmental units that comprise the financial reporting entity.

Nature of Business

The Hospital provides outpatient, skilled nursing (through "swing-beds"), home health and acute inpatient hospital services. In September 1995, the District opened a unit to provide geriatric psychiatric services and was recognized as a Medicare "distinct part" unit effective October 1, 1995. Also in 1995, the District began operation of a rural health clinic.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Enterprise Fund

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Method of Accounting

The Hospital uses the accrual method of accounting. Net patient service revenue is reported at the estimated net realizable amounts from patients, third party payors and others for services rendered, including estimated retroactive adjustments under third party reimbursement agreements with third party payors. Retroactive adjustments are accrued on an estimated basis in the period the related settlements are determined. Expenses are recorded when incurred. Hospital accounting and reporting procedures also conform to the requirements of Louisiana Revised Statute 24:514 and to the guide set forth in the Louisiana Governmental Audit Guide, the AICPA, Audit and Accounting Guide - Health Care Organizations, published by the American Institute of Certified Public Accountants, and standards set by the Governmental Accounting Standards Board (GASB), which is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Cash and Cash Equivalents

Cash and cash equivalents consist primarily of deposits in checking and money market accounts and certificates of deposit with original maturities of 90 days or less. Certificates of deposit with original maturities over 90 days are classified as short-term investments. Cash and cash equivalents and short-term investments are stated at cost, which approximates market value. The caption "cash and cash equivalents" does not include amounts whose use is limited or temporary cash investments.

Credit Risk

The District provides medical care primarily to Richland Parish residents and grants credit to patients substantially all of whom are local residents.

The Hospital's estimate of collectibility is based on evaluation of historical collections compared to gross charges and an analysis of aged accounts receivable to establish an allowance for uncollectible accounts.

Significant Concentration of Economic Dependence

The Hospital has an economic dependence on a small number of staff physicians. These physicians admit over 90% of the Hospital's patients.

Third Party Payor Revenues

Contractual agreements with governmental agencies provide for reimbursement based on a fixed price per patient stay based upon the patient's primary diagnosis for Medicare inpatient acute services and on a fixed price per patient day for Medicaid inpatient acute and psychiatric services. Medicare and Medicaid outpatients and home health services are reimbursed based upon the lesser of reasonable

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

cost (subject to certain limits) or charges to patients. Medicare inpatient psychiatric services are reimbursed based upon the reasonable cost of services to patients (subject to certain limits). These reimbursements are subject to audit and retroactive adjustments by each payor.

Inventory

Inventories are stated at the lower of cost determined by the first-in, first-out method, or market basis.

Income Taxes

The entity is a political subdivision and exempt from taxation.

Property, Plant and Equipment

Property, plant and equipment is recorded at cost for purchased assets or at fair market value on the date of any donation. The Hospital uses straight-line method of determining depreciation for financial reporting and third party reimbursement. The following estimated useful lives are generally used.

Building and Improvements	5 to 40 years
Machinery and Equipment	3 to 20 years
Furniture and Fixtures	3 to 20 years

Expenditures for additions, major renewals and betterments are capitalized and expenditures for maintenance and repairs are charged to operations as incurred.

The cost of assets retired or otherwise disposed of and related accumulated depreciation are eliminated from the accounts in the year of disposal. Gains or losses resulting from property disposal's are credited or charged to operations currently.

NOTE 3 - DEPOSITS

Included in cash and cash equivalents and assets limited as to use are cash on hand and deposits with the depositing banks for checking accounts and certificates of deposits. Of the \$3,453,910 total deposits at September 30, 1997, \$189,196 was not secured at the balance sheet date by federal depository insurance coverage or pledged securities. At September 30, 1998 and 1999, all deposits were secured as of the balance sheet date. For all deposits, the market value and carrying value are the same.

NOTE 4 - ACCOUNTS RECEIVABLE

A summary of accounts receivable is presented below:

	1999	<u>1998</u>	1997
Net patient accounts receivable Other accounts receivable	\$ 4,366,755 5,792	\$ 3,457,915 23,341	\$ 2,889,463 31,761
	4,372,547	3,481,256	2,921,224
Estimated uncollectibles	_(1,330,000)	(918,000)	<u>(748,000</u>)
Total	\$ <u>3,042,547</u>	\$ <u>2.563.256</u>	\$ <u>2,173,224</u>

The Hospital receives a substantial portion of its revenues from the Medicare and Medicaid programs at discounted rates. The following is a summary of Medicare and Medicaid patient revenues for the years ended September 30, 1999, 1998 and 1997.

	<u>1999</u>	<u>1998</u>	1997
Medicare and Medicaid charges Contractual adjustments	\$ 13,615,404 _(6,794,196)	\$ 15,662,286 _(8,075,749)	\$ 16,099,879 _ (6,664,026)
Program Patient Service Revenue	\$ <u>6.821.208</u>	\$ <u>7.586.537</u>	\$ <u>9,435,853</u>
Percent of Total Gross Patient Revenues	69%	<u>76%</u>	<u>77%</u>
Percent of Total Net Patient Revenues	54%	60%	71%

NOTE 5 - PROPERTY, PLANT AND EQUIPMENT

The following is a summary of property, plant and equipment and related accumulated depreciation.

	Cantanahar 20	Sontombor 20		
	September 30, 1998_	Additions	Deductions	September 30, 1999
Land Land improvements Buildings and improvements Major movable equipment	\$ 16,000 28,867 2,942,351 4,839,235	\$ -0- -0- 30,132 374,015	\$ -0- -0- -0- 15,891	\$ 16,000 28,867 2,972,483 5,197,359
Total	\$ <u>7,826,453</u>	\$ <u>404,147</u>	\$ <u>15,891</u>	\$ <u>8,214,709</u>
		ACCUMULATED	DEPRECIATION	C = = 4 = == b = = = 20
	September 30, 1998	_Additions_	_Deductions_	September 30, 1999
Land improvements Buildings and improvements Major movable equipment	\$ 19,228 2,158,804 <u>3,567,115</u>	\$ 751 98,247 <u>379,650</u>	\$ -0- -0- 14,942	\$ 19,979 2,257,051 3,931,823
Total	\$ <u>5.745,147</u>	\$ <u>478,648</u>	\$ <u>14.942</u>	\$ <u>6,208,853</u>
	Contonabor 20	ASSET	COST	Cantonshor 20
	September 30, 1997	ASSET_ Additions_	COST Deductions	September 30, 1998
Land Land improvements Buildings and improvements Major movable equipment	• '			•
Land improvements Buildings and improvements	1997 \$ 16,000 28,867 2,935,042	_Additions_ \$ -0- -0- 7,309	<u>Deductions</u> \$ -00-	
Land improvements Buildings and improvements Major movable equipment	1997 \$ 16,000 28,867 2,935,042 4,692,699 \$ 7,672,608	_Additions_ \$ -0- -0- 7,309 275,209	Deductions \$ -00128,673 \$ 128,673	1998 \$ 16,000 28,867 2,942,351 4,839,235 \$ 7,826,453
Land improvements Buildings and improvements Major movable equipment	1997 \$ 16,000 28,867 2,935,042 4,692,699 \$ 7,672,608	Additions\$ -0- -0- 7,309 275,209 \$282,518	Deductions \$ -00128,673 \$ 128,673	1998 \$ 16,000 28,867 2,942,351 4,839,235
Land improvements Buildings and improvements Major movable equipment	\$ 16,000 28,867 2,935,042 4,692,699 \$ 7,672,608 September 30,	_Additions_ \$ -00- 7,309 _275,209 \$_282,518 ACCUMULATED I	Deductions \$ -000- 128,673 \$ 128,673 DEPRECIATION	\$ 16,000 28,867 2,942,351 4,839,235 \$\$. \$

NOTE 5 - PROPERTY, PLANT AND EQUIPMENT (Continued)

	0	ASSET	ASSET COST		
	September 30, 1996	_Additions_	Deductions	September 30, 1997	
Land Land improvements Buildings and improvements Major movable equipment	\$ 16,000 28,867 2,958,665 4,418,645	\$ -0- -0- 15,050 554,315	\$ -0- -0- 38,673 280,261	\$ 16,000 28,867 2,935,042 4,692,699	
Total	\$ <u>7,422,177</u>	\$ <u>569,365</u>	\$ <u>.318.934</u>	\$ <u>7.672,608</u>	
		CCUMULATED [DEPRECIATION	0 1	
	September 30, <u>1996</u>	_Additions_	Deductions	September 30, 1997	
Land improvements Buildings and improvements Major movable equipment	\$ 17,484 1,930,916 3,277,884	\$ 993 137,977 301,063	\$ -0- 38,673 275,900	\$ 18,477 2,030,220 3,303,047	
Total	\$ <u>5,226,284</u>	\$ <u>440,033</u>	\$ <u>314,573</u>	\$ <u>5.351.744</u>	
NOTE 6 - ASSETS LIMITED AS	ro use				
The following assets are restricted	d as to use as design	nated below:			
Restricted by Hospital Board		1999	1998	1997	
To be used for asset additions an Certificates of deposit To be used for unemployment fur		\$ 3,062,449	\$ 3,396,213	\$ 3,055,878	
Certificates of deposit		<u>-0-</u>	15	<u>15</u>	
Assets limited as to use		\$ <u>3,062,449</u>	\$ <u>3,396,228</u>	\$ <u>3.055,893</u>	

NOTE 7 - OTHER ASSETS

Other assets consist of the following:

	1999		<u>1998</u>		1997	
Start-up costs Medical scholarships receivable	\$	13,000 23,783	\$	26,000 25,283	\$	39,000 27,561
Total	\$	36,783	\$	51,283	\$	66.561

Start-up costs are expenses incurred in establishing a senior care unit. These expenses are capitalized and amortized over a 60 month period.

Medical scholarships receivable are amounts paid to student doctors for tuition. The scholarships are an incentive to attract physicians to the local community. If the physician establishes his or her practice locally, then the scholarship is deemed as being repaid over a period of time. Otherwise, there are provisions for the physician to repay the scholarship with interest.

NOTE 8 - LONG-TERM DEBT

Following is a summary of notes and capital lease obligations at September 30.

A note payable to Richland State Bank for an office building was made on April 1, 1991, with a maturity date March 1, 1999. The note calls for 96 monthly payments of \$1,410, which includes principal and interest at 8% per annum. The note is secured by the office building with a book value of \$57,500, \$62,500, and \$67,500 as of September 30, 1999,	199	9	19	998	1	997
1998 and 1997, respectively.	\$	-0-	\$	6,244	\$	21,990
Capital lease obligations, at varying rates of imputed interest from 6 percent to 12 percent collateralized by leased equipment.	1	10,682		131,929		_126,437
Total note and capital lease obligations	1	10,682		138,173		148,427
Less current maturities of long-term debt and capital lease obligations	- 	34,733		38,040	- · · ·	<u>5</u> 5,881
Long-term debt	\$	75.949	\$	100.133	\$	92.546

NOTE 8 - LONG-TERM DEBT (Continued)

A table of principal maturities over the next five years follow:

Year Ended September 30	Notes and Leases
2000	\$ 34,733
2001	37,222
2002	26,007
2003	6,113
2004	6,607
Total	\$ <u>110,682</u>

The Hospital leases equipment under capital lease agreements expiring in various years. The assets and liabilities under capital leases are recorded at the fair value of the asset. The assets are depreciated over their estimated useful lives. Depreciation of assets under capital leases is included in depreciation expense.

The following is a summary of property held under capital leases:

	<u>1999</u>		1997
Lanier copiers AS400 computer	\$ 218,205 <u>64,491</u>	\$ 175,229 64,491	\$ 111,544 64,491
	282,696	239,720	176,035
Less: Accumulated depreciation	(173,041)	_(112,765)	(85,877)
Total	\$ <u>109.655</u>	\$ <u>126,955</u>	\$ <u>90,158</u>

NOTE 8 - LONG-TERM DEBT (Continued)

Minimum future lease payments under capital leases as of September 30, 1999, and for each subsequent year in aggregate are provided below:

Year Ended September 30	Aα	nount
2000 2001 2002 2003 2004	\$	52,213 39,814 28,468 10,428 1,792
Total minimum lease payments	<u></u>	132,715
Less: Amounts representing interest		22,033
Net minimum lease payments	\$	110.682

Interest rates on capital leases vary from 6.0% to 12.0% and are imputed based on the lessor's implicit rate of return.

NOTE 9 - AFFILIATED ORGANIZATION

Affiliated organizations include Richland Parish Hospital Service District No. 1, Richland Parish Hospital Service District No. 1A, and the Richland Parish Police Jury. The districts are related because they are all political subdivisions of the Richland Parish Police Jury who appoints their commissioners.

During the fiscal years ended September 30, the Hospital had the following transactions and balances with its affiliated organization, Richland Parish Hospital Service District No. 1A, dba Richland Parish Hospital - Delhi.

	1999	<u>1998</u>	<u>1997</u>
Beginning amount due from Richland Parish Hospital - Delhi Revenue earned by the Hospital Receipts received by Richland Parish Hospital - Delhi	\$ 10,950 29,506 (38,982)	\$ 27,759 46,003 (62,812)	\$ 25,893 38,006 (36,140)
Ending amount due from Richland Parish Hospital - Delhi	\$ <u>1.474</u>	\$ <u>10,950</u>	\$ <u>27.759</u>

NOTE 10 - PENSION PLAN

The Hospital elected to withdraw from the Social Security System effective January 1, 1994. In place of Social Security, the Hospital established a nonqualified defined contribution annuity plan. Employees are eligible to participate upon the date of employment and after one year of service the employee is fully vested in the employer's matching contribution. Contributions to the plan by the Hospital are determined by the Board of Commissioners at a minimum of 7.5% of the participant's compensation. The amounts charged to pension expense under this plan were \$304,573, \$301,442, and \$314,654, for the years ended September 30, 1999, 1998 and 1997, respectively.

NOTE 11 - COMPENSATED ABSENCES

Employees of the Hospital are entitled to paid days off and sick days depending on length of service. The Hospital accrued \$117,358, \$109,535, and \$113,243 of vacation pay at September 30, 1999, 1998 and 1997, respectively. It is impracticable to estimate the amount of compensation for future unvested sick pay and, accordingly, no liability has been recorded in the accompanying financial statements. The Hospital's policy is to recognize the cost of unvested sick pay when actually paid to employees.

NOTE 12 - PROFESSIONAL LIABILITY RISK

The Hospital participates in the Louisiana Patient's Compensation Fund ("PCF") established by the State of Louisiana to provide medical professional liability coverage to healthcare providers. The fund provides for \$400,000 in coverage per occurrence above the first \$100,000 per occurrence for which the Hospital is at risk. The fund places no limitation on the number of occurrences covered. In connection with the establishment of the PCF, the State of Louisiana enacted legislation limiting the amount of healthcare provider settlement for professional liability to \$100,000 per occurrence and limited the PCF's exposure to \$400,000 per occurrence.

NOTE 13 - CONTINGENCIES

The Hospital evaluates contingencies based upon the best available evidence. The Hospital believes that no allowances for loss contingencies are considered necessary. To the extent that resolution of contingencies results in amounts which vary from the Hospital's estimates, future earnings will be charged or credited.

NOTE 13 - CONTINGENCIES (Continued)

The principal contingencies are described below:

Governmental Third Party Reimbursement Programs (Note 4) - The Hospital is contingently liable for retroactive adjustments made by the Medicare and Medicaid programs as the result of their examinations as well as retroactive changes in interpretations applying statutes, regulations and general instructions of those programs. The amount of such adjustments cannot be determined.

Further, in order to continue receiving reimbursement from the Medicare program, the Hospital entered into an agreement with a government agent allowing the agent access to the Hospital's Medicare patient medical records for purposes of making medical necessity and appropriate level of care determinations. The agent has the ability to deny reimbursement for Medicare patient claims which have already been paid to the Hospital.

Professional Liability Risk (Note 12) - The Hospital is contingently liable for losses from professional liability not underwritten by the Louisiana Patient's Compensation Fund or the Hospital's insurance carrier.

The Hospital also participates in the Louisiana Hospital Association Self-Insurance Employee Benefits Trust Fund. If the fund's assets are not adequate to cover the claims made against it, the Hospital will be assessed its pro rata share of the resulting deficit. On February 1, 1997, the hospital terminated participation in the Louisiana Hospital Association Self-Insurance Employee Benefit Trust Fund and entered into a Preferred Provider Organization insurance policy. On August 1, 1999, the hospital discontinued participation in Preferred Provider Insurance Policy and began participating, administered by Insurance systems, Inc., in a Self-Insurance Employee Benefit Trust Fund.

Two physicians have filed a suit against the Hospital based upon a contract dispute. The Hospital intends to vigorously defend itself. Management is unable to reasonably estimate a liability, if any, should the plaintiffs prevail. To the extent litigation costs are incurred, they shall be charged against operations as litigation services are obtained and billings received.

NOTE 14 - PRIOR PERIOD ADJUSTMENT

The accompanying financial statements for the year ended September 30, 1998, have been restated to correct an error in recording the amount of uncompensated care reimbursement. The effect of the restatement was to decrease excess revenues over expenses by \$166,313 for 1998.

SUPPLEMENTAL INFORMATION

	<u>1</u> 999	1998	1997
Routine Services: Adult and pediatric Intensive care unit Swing bed Senior care	\$ 1,143,290 197,927 189,531 976,650	\$ 1,157,222 171,150 189,370 _1,012,580	\$ 1,162,291 186,375 151,682 _1,301,458
Total Routine Services	_2,507,398	_2,530,322	2,801,806
Other Professional Services: Operating room			007.750
Inpatient	215,833	310,500	297,756
Outpatient	571,757	596,538	521,501
Swing bed	19,304	12,737	24,326
Senior care	25	1,144	1,339
Total	806,919	920,919	844,922
Anesthesia	154,602	222,461	221,958
Inpatient	426,610	443,035	424,533
Outpatient	14,450	10,775	21,411
Swing bed	· ·	745	745
Senior care	43		
Total	595,705	677,016	668,647
Radiology			
Inpatient	826,915	736,226	701,763
Outpatient	1,354,317	1,144,695	1,107,442
Swing bed	47,696	36,725	29,336
Senior care	31,414	16,187	25,864
Total	_2,260,342	_1,933,833	1,864,405
Laboratory Inpatient	751,646	938,365	996,313
Outpatient	683,514	942,093	943,529
Swing bed	86,022	86,489	78,768
Senior care	58,447	54,838	69,086
	•		
Total	\$ <u>1.579,629</u>	\$_2,021,785	\$ <u>2,087,696</u>

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND NET PATIENT SERVICE REVENUE (Continued) YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

	.1999	<u>1999</u>	
Blood Inpatient Outpatient Swing bed Senior care	\$ 21,684 6,938 5,488 108	\$ 28,544 5,910 1,497 261	\$ 28,141 3,471 2,499
Total	34,218	36,212	34,111
Respiratory therapy Inpatient Outpatient Swing bed Senior care	1,171,154 117,202 318,338 36,454	1,179,558 123,764 345,740 12,766	1,317,076 110,368 267,283 17,486
Total	_1,643,148	_1,661,828	_1,712,213
Physical therapy Inpatient Outpatient Swing bed Senior care	-0- 87 -0- -0-	5,752 50 1,123 2,424	75,049 32,950 46,555 52,270
Total	87	9,349	206,824
Occupational therapy Inpatient Outpatient Home health Swing bed Senior care	60,941 145,186 10,920 56,213 25,333	47,489 195,757 29,640 46,224 17,897	12,267 11,499 16,414 7,648 320,039
Total	298,593	337,007	<u>367,867</u>
Electrocardiology Inpatient Outpatient Swing bed Senior care	236,077 281,034 5,223 9,490	206,476 305,715 5,894 6,384	250,052 202,330 3,914 11,219
Total	\$ 531,824	\$ <u>524,469</u>	\$ <u>467,515</u>

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND NET PATIENT SERVICE REVENUE (Continued) YEARS ENDED SEPTEMBER 30, 1999, 1998, AND 1997

	1999	1998	1997	
Central supply Inpatient Outpatient Swing bed Home health Senior care	\$ 503,601 481,231 34,846 33,081 12,417	\$ 560,046 529,791 40,325 46,033 	\$ 675,675 554,412 53,164 56,884 11,123	
Total	_1,065,176	<u>1,188,387</u>	_1,351,258	
Pharmacy Inpatient Outpatient Swing bed Senior care	2,239,908 777,420 373,609 112,099	2,162,772 713,782 403,621 106,613	1,843,168 592,199 324,367 104,948	
Total	3,503,036	_3,386,788	_2,864,682	
Oncology Inpatient Outpatient Total	13,978 127,988 141,966	261 82,433 82,694	429 55,755 56,184	
Rural health clinic Outpatient	1,422,223	<u>1,434,499</u>	_1,515,929	
Partial-day psychiatric program Outpatient	<u>264,005</u>	294,970	80,520	
Emergency room Inpatient Outpatient Swing bed Senior care Total	86,096 1,284,560 -0- 345 371,001	74,013 1,157,062 -0- 196 1231,271	93,525 1,108,038 86 453 	
Observation room Outpatient	\$37,940	\$31,380	\$28,643	

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND NET PATIENT SERVICE REVENUE (Continued) YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

	1999	1998	1997
Home health Skilled nursing visits Physical therapy visits Social service visits Speech therapy visits Aide visits	\$ 621,790 21,580 540 -0- 579,240	\$ 1,094,990 31,850 -0- 5,720 933,120	\$ 1,367,050 14,560 180 3,250
Total	1,223,150	2,065,680	2,439,960
Kid med Outpatient		34	7
Hospital physician Outpatient	407,015	340,185	295,568
Other Professional Services Inpatient Outpatient Swing bed Home health Senior care	6,282,435 8,389,027 961,189 1,267,151 286,175	6,472,463 8,341,693 991,150 2,141,353 231,647	6,513,172 7,588,694 859,357 2,513,258 614,572
Total Other Professional Services	17,185,977	18,178,306	_18,089,053
Gross Patient Service Charges	19,693,375	20,708,628	20,890,859
Contractual adjustments Discounts Uncompensated care reimbursement	7,319,012 113,493 (459,999)	8,482,984 163,639 (359,254)	7,244,834 334,534
Total Allowances and Uncollectibles	6,972,506	8,287,369	7,579,368
Net Patient Service Revenue	\$ <u>12,720,869</u>	\$ <u>12,421,259</u>	\$ <u>13,311,491</u>

	1	999	1	998	_	1997
Cafeteria	\$	45,206	\$	46,057	\$	41,596
Medical records		5,638		4,347		7,271
Vending machines		4,284		9,327		26,753
Rentals		29,500		41,040		42,200
Pharmacy sales to employees		45,475		35,645		36,055
Miscellaneous	 -	3,641		2,251		2,731
Total other operating revenue	\$ <u></u>	133,744	\$	138,667	\$	156,606

.

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND

SCHEDULES OF OPERATING EXPENSES - SALARIES AND BENEFITS YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

	1999	<u>'</u>	1998	1997	
Administrative and general Plant operations and maintenance Housekeeping Dietary and cafeteria Nursing administration Central supply Pharmacy Medical records Nursing services Intensive care unit Senior care unit Operating room Radiology Laboratory Respiratory therapy Physical therapy Occupational therapy EKG and EEG Oncology Rural health clinic Partial-day psychiatric program Emergency room Home health	\$ 40 10 16 12 4 14 8 97 23 37 20 22 1 16 8 6 3 22 7 29	98,562 \$ 96,153 95,179 95,513 90,265 1,166 9,532 9,532 9,532 9,532 9,532 9,532 1,798 2,263 2,430 2,263 -0- 2,430 0,674 5,537 1,079 6,435 5,268 5,633	389,977 103,515 164,159 126,088 38,460 12,602 143,393 88,570 955,081 189,619 318,524 215,251 226,564 15,412 163,493 12,306 65,002 24,792 38,271 201,449 28,334 305,236 641,539	\$	997 426,031 112,330 150,560 121,330 37,778 13,661 134,695 82,042 950,299 207,565 494,503 222,157 217,267 13,586 134,553 37,265 52,252 20,593 33,696 240,245 10,733 269,827 660,544
Private physician clinic Kid med		1,034 9,188	418,947 38,424		421,365 39,427
Total salaries	4,950	0,347	4,925,008	5	,104,304
Payroll taxes Hospital insurance Other		3,386 4,408 _(<u>336</u>)	93,617 271,727 (15)		76,712 282,693 4,615
Total benefits	347	7,458	365,329	-	364,020
Total salaries and benefits	\$ <u>5.29</u>	<u>7.805</u> \$\$	5,290,337	\$ <u>.</u> 5	.468.324

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND SCHEDULES OF OPERATING EXPENSES - PROFESSIONAL FEES YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

	<u>1999</u>	<u> 1998</u>		1997	
Senior care services	\$ 7,860) \$ 9	785	\$	18,185
Operating room	1,720) 1	1,660		5,180
Anesthesiology	154,490	178	3,365		148,592
Laboratory	650,764	670),021		681,291
Physical therapy	-0	-	- 0-		638
Occupational therapy	430)	410		90
Rural health clinic	432,065	5 467	⁷ ,241		405,718
Emergency room	663,882	2 666	5,801		664,515
Home health	14,492	222	<u>,910</u>		20,170
Total professional fees	\$ <u>1.925.703</u>	\$ <u>2,017</u>	.193	\$_1	.944.379

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER HOSPITAL ENTERPRISE FUND SCHEDULES OF OPERATING EXPENSES - OTHER EXPENSES YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

	19	999	1998		1997	
Management fees	\$	227,776	\$	420,000	\$	930,748
Contract services		325,450		330,120		321,798
Legal and accounting		72,376		58,469		114,549
Supplies		844,134		766,597		712,780
Repairs and maintenance		162,655		158,999		161,300
Utilities		162,700		160,047		170,362
Telephone		122,295		103,544		99,536
Travel, home health		50,952		82,529		98,158
Travel, other		8,418		8,006		8,863
Rentals		42,732		44,234		33,873
Education		31,845		27,558		46,059
Recruitment and advertising		39,656		39,773		24,110
Miscellaneous	-	9,501		25,948	-	32,469
Total other expenses	\$ <u>_2</u>	100.490	\$ <u>_2</u>	2.225.824	\$ <u></u> 2	2,754,605

HOSPITAL SERVICE DISTRICT NO. 1B OF THE PARISH OF RICHLAND, STATE OF LOUISIANA RICHARDSON MEDICAL CENTER SCHEDULE OF PER DIEM AND OTHER COMPENSATION PAID TO BOARD MEMBERS YEARS ENDED SEPTEMBER 30, 1999, 1998 AND 1997

TERM										
BEGAN	ENDING	<u> 1999</u>	1998	1997						
11/20/90	07/19/00	NONE	NONE	NONE						
04/18/89	07/15/01	NONE	NONE	NONE						
07/01/93	06/18/00	NONE	NONE	NONE						
12/21/93	12/21/05	NONE	NONE	NONE						
12/07/93	02/01/99	NONE	NONE	NONE						
03/07/95	06/18/00	NONE	NONE	NONE						
02/02/99	12/07/05	NONE	NONE	NONE						
	BEGAN 11/20/90 04/18/89 07/01/93 12/21/93 12/07/93 03/07/95	BEGAN ENDING 11/20/90 07/19/00 04/18/89 07/15/01 07/01/93 06/18/00 12/21/93 12/21/05 12/07/93 02/01/99 03/07/95 06/18/00	BEGAN ENDING 1999 11/20/90 07/19/00 NONE 04/18/89 07/15/01 NONE 07/01/93 06/18/00 NONE 12/21/93 12/21/05 NONE 12/07/93 02/01/99 NONE 03/07/95 06/18/00 NONE	BEGAN ENDING 1999 1998 11/20/90 07/19/00 NONE NONE 04/18/89 07/15/01 NONE NONE 07/01/93 06/18/00 NONE NONE 12/21/93 12/21/05 NONE NONE 12/07/93 02/01/99 NONE NONE 03/07/95 06/18/00 NONE NONE						

Bobby G. Lester, CPA John S. Wells, CPA Robert G. Miller, CPA Paul A. Delaney, CPA

Paul G. Mathews, CPA Melanie I. Sarver, CPA

LESTER, MILLER & WELLS

A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS

9600 BAYOU RAPIDES ROAD

ALEXANDRIA, LOUISIANA 71303

Telephone (318) 487-1450 Facsimile (318) 445-1184 Members

American Institute of CPA's Society of Louisiana CPA's

Mailing Address:
P.O. Box 8758
Alexandria, LA 71306-1758

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS CONDUCTED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Hospital Service District No. 1B Parish of Richland, State of Louisiana Rayville, Louisiana 71269

We have audited the financial statements of the Richland Parish Hospital Service District No. 1B (the District or the Hospital) for the years ended September 30, 1999, 1998 and 1997, and have issued our report thereon dated December 8, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the district's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected with a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Board of Commissioners Hospital Service District No. 1B Parish of Richland, State of Louisiana Page Two

This report is intended for the information of the Board of Commissioners, management and the office of the Legislative Auditor of the State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Lette, Mille & Weller Certified Public Accountants

December 8, 1999