

RECEIVED
LEGISLATIVE AUDITOR
1999 DEC 28 AM 11:21

6470000
12/28/99
11:21 AM
LEGISLATIVE AUDITOR
(Make necessary
copies from this
copy and PLACE
BACK in FILE)

**THE LOUISIANA FAMILIES IN NEED
OF SERVICES ASSOCIATION, INC.**

**COMPILATION OF FINANCIAL STATEMENTS
AND
INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

JUNE 30, 1999

Under provisions of state law, this report is a public document. A copy of the report shall be made available to the public. The report shall be made available to the public in accordance with the provisions of the Louisiana Public Access to Information Act, Act No. 436 of the Regular Session of 1978, and any amendments thereto, and any other applicable laws. The report shall be made available to the public in accordance with the provisions of the Louisiana Public Access to Information Act, Act No. 436 of the Regular Session of 1978, and any amendments thereto, and any other applicable laws.

Release Date 1-12-00

TABLE OF CONTENTS

ACCOUNTANT'S LETTER	3
STATEMENT OF FINANCIAL POSITION	4
STATEMENT OF ACTIVITIES	5
STATEMENT OF CASH FLOWS	6
NOTES TO FINANCIAL STATEMENTS	7
INDEPENDENT ACCOUNTANT'S REPORT ON AGREED-UPON PROCEDURES	11
LOUISIANA ATTESTATION QUESTIONNAIRE	15
DATA COLLECTION FORM	17

FINANCIAL SECTION

Charles L. Lacoste, Jr.

Certified Public Accountant

8116 Burthe Street

New Orleans, Louisiana 70118

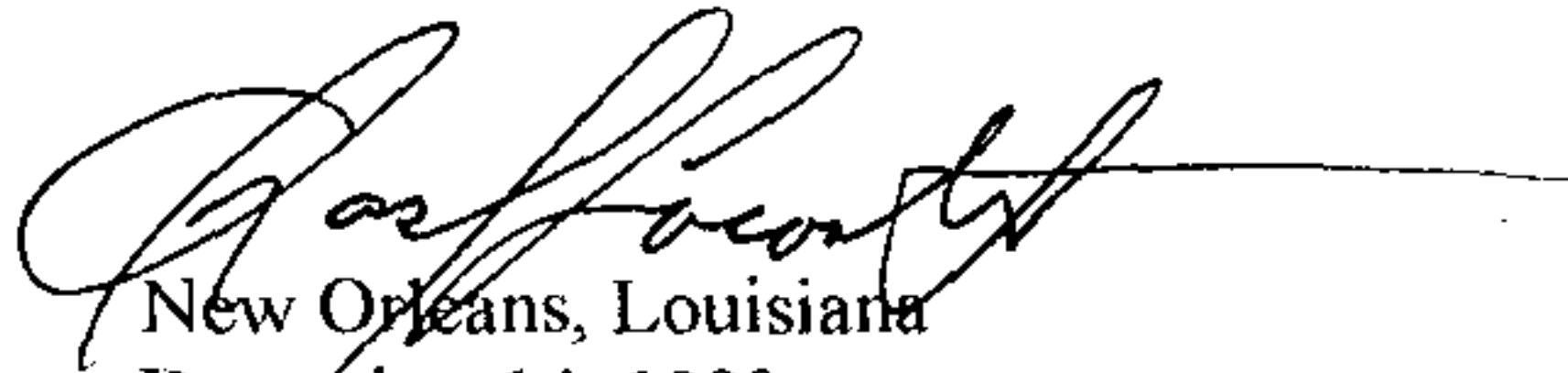
(504) 861-0513

(504) 861-0548 fax

To the Board of Directors
of The Louisiana Families in Need
of Services Association, Inc.

I have compiled the accompanying statement of financial position of The Louisiana Families in Need of Services Association, Inc. (a nonprofit corporation) as of June 30, 1999 and the related statements of activities and cash flows for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.



New Orleans, Louisiana
December 14, 1999

THE LOUISIANA FAMILIES IN NEED
OF SERVICES ASSOCIATION, INC.

STATEMENT OF FINANCIAL POSITION
June 30, 1999

ASSETS

Cash or cash equivalent	\$ 32,707
Account receivable	4,155
Promise to give	<u>25,000</u>
Total assets	<u>61,862</u>

LIABILITIES

Accounts payable	208
Deferred income	<u>100</u>
Total liabilities	<u>308</u>

NET ASSETS

Unrestricted net assets	36,554
Temporarily restricted assets	<u>25,000</u>
Total net assets	<u>61,544</u>
Total liabilities and net assets	<u>\$ 61,862</u>

THE LOUISIANA FAMILIES IN NEED
OF SERVICES ASSOCIATION, INC.

STATEMENT OF ACTIVITIES
Year Ended June 30, 1999

UNRESTRICTED NET ASSETS

SUPPORT

Contributions-	
Government grants	\$24,997
Foundations and civic leagues	1,000
Members' dues	3,900
Program fees	
Conference fees	<u>26,393</u>
Total	<u>56,290</u>

EXPENSES

Executive director fees	19,165
Conference expenses	15,308
Telephone and communications	3,421
Travel	2,009
Publication-newsletters	1,814
Postage	1,045
Accounting	3,833
Printing	306
Office supplies	1,012
Insurance	268
Other operating services	<u>3,537</u>
Total	<u>51,718</u>
Increase in unrestricted net assets	4,572

TEMPORARILY RESTRICTED ASSETS

Government grant	<u>25,000</u>
Increase in net assets	29,572

NET ASSETS AT BEGINNING OF YEAR 31,982

NET ASSETS AT END OF YEAR \$ 61,554

THE LOUISIANA FAMILIES IN NEED
OF SERVICES ASSOCIATION, INC.

STATEMENT OF CASH FLOWS
Year Ended June 30, 1999

CASH FLOWS FROM OPERATING ACTIVITIES	
Increase in net assets	\$ 29,572
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
(Increase)decrease in operating assets-	
Accounts receivable	5,970
Promise to give	(25,000)
Increase(decrease) in operating liabilities-	
Accounts payable	(400)
Deferred income	<u>100</u>
Net cash provided by operating activities	10,242
BEGINNING CASH	<u>22,465</u>
ENDING CASH	<u>\$ 32,707</u>

THE LOUISIANA FAMILIES IN NEED
OF SERVICES ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 1999

NOTE A- NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING
POLICIES

Nature of Activities

The Louisiana Families in Need of Services Association, Inc. was formed April 7, 1997 under the provisions of the Louisiana Nonprofit law. On August 11, 1998 the Internal Revenue Service recognized the Organization as a publicly supported entity exempt from income tax under Section 501(c)(3) of the Internal Revenue Code and is also exempt from Louisiana income tax.

The Families in Need of services (FINS) programs were created by a revision of the Louisiana Children's Code in 1991. These programs seek to halt problem behavior before it progresses to criminal behavior by intervention in troubled families. There are currently over fifty programs in the state. The Louisiana Families in Need of Services Association was formed by the FINS officers throughout the state. It seeks to support the law of FINS, to support and assist the individual programs, and to support the education of the public, the service providers, the legislature, and the courts about FINS.

The Organization has only one program, education, but many activities to accomplish that program.

Significant Accounting Policies

Promise to give- Contributions are recognized when the donor makes a promise to give the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires temporarily restricted net assets are reclassified to unrestricted net assets.

THE LOUISIANA FAMILIES IN NEED
OF SERVICES ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

June 30, 1999

Contributed Services- The Organization received valuable services from its dedicated volunteers. However, these services are not recognized as revenue as they do not create nonfinancial assets nor are they specialized services as described in SFAS No. 116.

Functional Expenses- The Organization does not consider itself a voluntary health and welfare organization and therefore does not present a statement of functional expenses.

Property and Equipment- Donations of property and equipment are recorded as support at their estimated fair value. Such assets are recorded as unrestricted support unless the donor imposes a restriction. If such restriction exists the support is recorded in accord with the nature of the restriction. Property and equipment purchases having a value of less than \$500 are not recorded as an asset. All other property and equipment is depreciated using the straight line method.

Income Taxes- The Organization is a nonprofit corporation that is exempt from both Federal and Louisiana income taxes under Section 501(c)(3) of the Internal Revenue Code and R.S. 12:201 of Louisiana law.

Cash and cash equivalents- The Organization considers all funds in bank accounts, money market accounts, or certificates of deposit with a maturity of one year or less, as cash or its equivalent.

Financial Statement Presentation- The Organization has adopted Statement of Financial Accounting Standard (SFAS) No. 117, "Financial Statements of Not-for-Profits Organizations". Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets (if each is applicable). In addition, the Organization is required to present a statement of cash flows.

THE LOUISIANA FAMILIES IN NEED
OF SERVICES ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

June 30, 1999

Contributions- The Organization also adopted SFAS No. 116, "Accounting for Contributions Received and Contributions Made". In accordance with SFAS No. 116, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions.

Estimates- The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

NOTE B- ACCOUNTS RECEIVABLE

Accounts receivable, materially, represent receivables under government funded grants. Due to the nature of the receivable no allowance for uncollectibles is deemed necessary.

NOTE C- TEMPORARILY RESTRICTED ASSETS

The Promise to Give is restricted as to purpose and the conditions have not been sufficiently fulfilled at June 30, 1999 to recognize as unrestricted.

Charles L. Lacoste, Jr.

Certified Public Accountant

8116 Burthe Street

New Orleans, Louisiana 70118

(504) 861-0513

(504) 861-0548 fax

INDEPENDENT ACCOUNTANT'S REPORT

To the board of Directors
The Families in Need of
Services Association, Inc.

I have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of The Louisiana Families in Need of Services Association, Inc., the Legislative Auditor, State of Louisiana, and applicable state grantor agency/agencies solely to assist the users in evaluating management's assertions about The Louisiana Families in Need of Services Association, Inc.'s compliance with certain laws and regulations during the year ended June 30, 1999 included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below for the purpose for which this report has been requested or for any other purpose.

Federal, State and Local Awards

1. Determine the amount of Federal, State and Local award expenditures for the fiscal year and by grant year.

The Louisiana Families in Need of Services Association, Inc. award expenditures for all programs for the fiscal year follow:

<u>GRANT NAME</u>	<u>GRANT PERIOD</u>	<u>CFDA NO.</u>	<u>AMOUNT</u>
State of Louisiana:			
OCS/Children's Trust	7/1/98-6/30/99	CFMS-535291	\$14,997
OCS	3/01/99-12/31/99	CFMS-538375	<u>10,000</u>
Total expenditures			<u>\$24,997</u>

2. For each Federal, State and Local award, I randomly selected 6 disbursements from each award administered during the period under examination, provided that no more than 30 disbursements would be selected.
3. For the items selected in procedure 2, I traced the 6 disbursements to supporting documentation as to proper amount and payee
I examined supporting documentation for each of the selected disbursements and found that payment was for the proper amount and made to the correct payee.
4. For the items selected in procedure 2, I determined if the disbursements selected were properly coded to the correct program and general ledger account.

All payments were properly coded to the correct program and general ledger account.

5. For the items selected in procedure 2, I determined whether the disbursements selected received proper approval.

All payments were approved by the proper authority.

6. For the items selected in procedure 2, for Federal awards (in this case, pass-throughs), I determined whether the disbursements complied with the applicable specific program compliance requirements summarized in the *Compliance Supplement* (or contained in the grant agreement, if the program is not included in the *Compliance Supplement*) and for state and local awards, I determined whether the disbursements complied with the grant agreement, relating to:

Activities allowed or unallowed:

I reviewed the disbursements selected in procedure 2 for types of services allowed or not allowed. All disbursements met the criteria for allowability.

Eligibility

I reviewed the disbursements selected in procedure 2 for eligibility requirements. All disbursements met the criteria for eligibility.

Reporting

I reviewed the disbursements selected in Procedure 2 for reporting requirements. All disbursements met the criteria for reporting.

7. For the programs selected for testing in procedure 2 that had been closed out during the period under review, I compared the close-out report, when required, with the organization's financial records to determine whether the amounts agree.

Two programs were closed. the "close-out reports" agree with the Organization's financial records.

MEETINGS

8. I examined evidence indicating that agendas for meetings recorded in the minute were posted as an open meeting as required by LSA-RS 42:1-42:12 (the open meetings law).

The organization did not meet the requirement to hold an open meeting at any time within the period under review.

COMPREHENSIVE BUDGET

9. For all grants exceeding \$5,000, I determined that each applicable Federal, State, or Local grantor agency/agencies was provided with a comprehensive budget of those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

The Organization provided comprehensive budgets to the applicable state grantor agencies for the programs previously mentioned. These budgets specified the anticipated uses of the funds, estimates of the duration of the project (where applicable) and plans showing specific goals and objectives that included measures of performance.

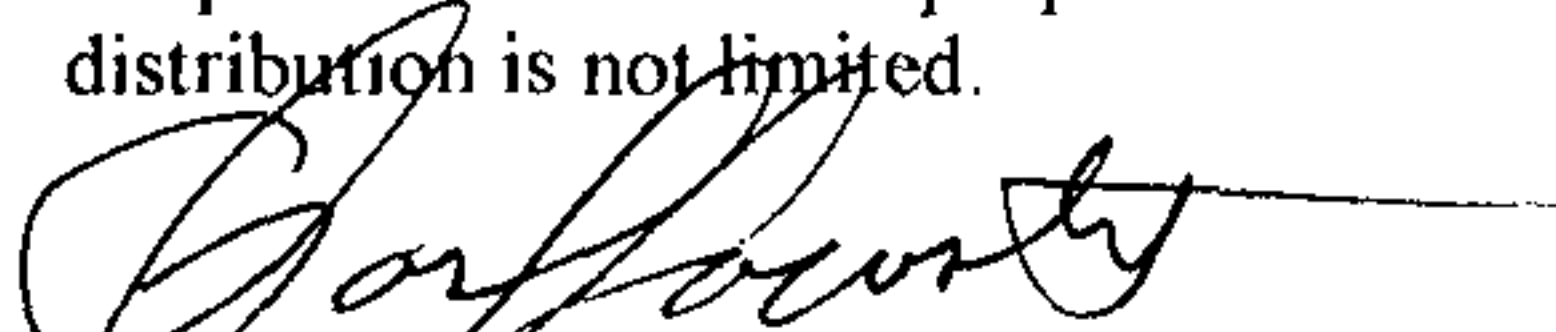
PRIOR COMMENTS AND RECOMMENDATIONS

10. I reviewed any prior-year suggestions, recommendations, and/or comments to determine the extent to which such matter have been resolved.

There were no prior-year suggestions, recommendations or comments.

I was not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the use of management of The Louisiana Families in Need of Services Association, Inc., the Legislative Auditor (State of Louisiana), and the applicable state grantor agency/agencies and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.



New Orleans, Louisiana
December 14, 1999

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-public Entities)

12/15/99 (Date Transmitted)

Charles L. Lacoste, Jr
8116 Burthe St
New Orleans La 70118 (Auditors)

In connection with your compilation of our financial statements as of June 30, 1999 and for the period then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of 12/14/99 (date of completion/respresentation).

Federal, State, and Local Awards

We have detailed for you the amount of Federal, state and local award expenditures for the fiscal year, by grant and grant year.

Yes No []

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and grantor officials.

Yes No []

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes No []

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes No []

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Yes [] No [] N/A

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

Yes No

Prior Year Comments

We have resolved all prior year recommendations and/or comments.

N/A

Yes No

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations including any communications received between the end of the period under examination and the issuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance which may occur up to the date of your report.

_____	Secretary	_____	Date
<i>William M. Kohls</i>	Treasurer	<i>12-15-99</i>	Date
_____	President	_____	Date

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

Yes No

Prior Year Comments

We have resolved all prior-year recommendations and/or comments.

N/A

Yes No

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance which may occur up to the date of your report.

Spencer D. Ryan Secretary 12/14/99 Date

_____ Treasurer _____ Date

_____ President _____ Date

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes No

Prior Year Comments

We have resolved all prior-year recommendations and/or comments.

N/A

Yes No

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance which may occur up to the date of your report.

Secretary _____ Date

Treasurer _____ Date

Candace Kagan

President *12-14-99* Date

DATA COLLECTION FORM
FOR REPORTING ON AUDITS OF STATE AND LOCAL GOVERNMENT AND QUASIPUBLIC ENTITIES

OMB Form 0348-0057 may be used as a substitute for this form.
Date Submitted / /

RETURN to: Legislative Auditor
Attn: Engagement Processing
Post Office Box 94397
Baton Rouge, Louisiana 70804-9397

1. Fiscal Year Ending Date For This Submission: 06/30/99
3. Audit Period Covered
 Annual Biennial
 Other to

2. Type of Report:
 Single Audit GAO Audit Standards Audit
 Compilation Compilation/Attestation
 Program Audit Other

4. AUDITEE INFORMATION

5. AUDITOR INFORMATION

a. Auditee Name: Louisiana FINS Association
Street Address (Number and Street): 426 Atherton
Mailing Address (PO No.): Metairie, La. 70005
City State Zip

b. Firm Name: Charles L. Lacoste Jr.
Street Address (Number and Street): 8116 Burthe St.
Mailing Address (PO No.): New Orleans La. 70118
City State Zip

Auditee Contact
Name: Melanie Brunfin Title: Ex. Dir.
Telephone: 504-828-4290 Fax: 504-831-4710
Email (Optional):

c. Auditor Contact
Name: Charles L. Lacoste Jr. Title: Owner
Telephone: 504-861-0513 Fax: 504-861-0548
Email (Optional):

Component Units Included Within the Report and for Which No Separate Report Will Be Issued:

If there are no modifications to the auditor's financial opinion, no reportable conditions, no material weaknesses, no reported instances of noncompliance, and no management letter, check this box; do not complete the rest of the form.
 Melanie Brunfin

6. FINANCIAL STATEMENTS
a. Type of audit report on financial statements. Not Applicable
 Unqualified Opinion Qualified Opinion Adverse Opinion Disclaimer of Opinion
b. Is a 'going concern' explanatory paragraph included in the audit report? Yes No
c. Do any of the funds have deficit fund balances? Yes No
d. Is there a related party footnote? Yes No

7. INTERNAL CONTROL
Do the comments on internal control include: material weaknesses reportable conditions not applicable

8. COMPLIANCE
Do the comments on compliance include: illegal acts fraud/criminal acts not applicable

9. MANAGEMENT LETTER (Finding Caption and No.)

Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable

10. SCHEDULE OF CURRENT YEAR FINDINGS/QUESTIONED COSTS (Finding Caption and No.)

\$ ----- Resolved Yes No No Longer Applicable
\$ ----- Resolved Yes No No Longer Applicable
\$ ----- Resolved Yes No No Longer Applicable
\$ ----- Resolved Yes No No Longer Applicable
\$ ----- Resolved Yes No No Longer Applicable
\$ ----- Resolved Yes No No Longer Applicable
Do any findings address nepotism, ethics violations or related party transactions? Yes No
Do any findings address violation of bond indenture covenants? Yes No

11. SCHEDULE OF PRIOR YEAR FINDINGS/QUESTIONED COSTS (Finding Caption and No.)

Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable

AUDITEE SIGNATURE Melanie Brunfin Date 12/14/99
Executive Director