

OFFICIAL
FILE COPY

DO NOT SEND OUT

(Xerox necessary
copies from this
copy and PLACE
BACK in FILE)

FRANKLIN COUNCIL ON AGING, INC.

General Purpose Financial Statements
For The Year Ended June 30, 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1-12-00

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 1999

TABLE OF CONTENTS

	<u>Page</u>
Independent Auditor's Report -----	1-2
 <u>GENERAL PURPOSE FINANCIAL STATEMENTS</u> <u>COMBINED STATEMENTS - OVERVIEW</u> 	
Combined Balance Sheet - All Fund Types and Account Groups -----	3
Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types -----	4
Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (GAAP Basis) and Actual - All Governmental Fund Types -----	5
Notes to Financial Statements -----	6-16
 <u>Supplemental Information Schedules:</u> <u>Combining and Account Group Schedules</u> <u>GENERAL FUNDS</u> 	
Balance Sheets -----	17
Schedule of Revenues, Expenditures and Changes in Fund Balances -----	18
 <u>SPECIAL REVENUE FUNDS</u> 	
Balance Sheets -----	19
Schedule of Revenues, Expenditures and Changes in Fund Balances -----	20
Schedule of Program Expenditures - Budget vs. Actual - Contracts And Grants Provided Through the Louisiana Governor's Office of Elderly Affairs (GOEA) -----	21-22

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 1999

TABLE OF CONTENTS (CONTINUED)

Supplemental Information Schedules: (Continued)

Combining and Account Group Schedules (Continued)

SPECIAL REVENUE FUNDS (CONTINUED)

	<u>Page</u>
Schedule of Priority Services – Title III, Part B – Grant for Supportive Services -----	23
<u>GENERAL FIXED ASSET ACCOUNT GROUP</u>	
Schedule of General Fixed Assets -----	24
<u>OTHER SUPPLEMENTAL INFORMATION –</u> <u>GRANT ACTIVITY</u>	
Schedule of Expenditures of Federal Awards -----	25
Notes to Schedule of Expenditures of Federal Awards -----	26
Independent Auditor’s Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i> -----	27-28
Schedule of Findings And Questioned Costs -----	29-30
Schedule of Prior Year Findings -----	31
Management’s Corrective Action Plan -----	32

CAMERON, HINES & HARTT

(A Professional Accounting Corporation)

Certified Public Accountants

107 Contempo Avenue
West Monroe, Louisiana 71291

Mailing Address:

P. O. Box 2474
West Monroe, LA 71294-2474

Phone (318) 323-1717
Fax (318) 322-5121

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Franklin Council on Aging, Inc.
Winnsboro, Louisiana

We have audited the accompanying general purpose financial statements of the Franklin Council on Aging, Inc. as of and for the year ended June 30, 1999. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Council as of June 30, 1999, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 19, 1999, on our consideration of the Council's internal control over financial reporting and our tests of its compliance with certain provision of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Franklin Council on Aging, Inc. taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied to the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects, in relation to the general purpose financial statements taken as a whole.

Board of Directors
Franklin Council on Aging, Inc.
Winnsboro, Louisiana
Page Two

The financial information for the preceding year, which is included for comparative purposes, was taken from the financial report for that year on which other auditors expressed an unqualified opinion on the general purpose financial statements of the Franklin Council on Aging, Inc.

Cameron, Hines & Hartt (APAC)

West Monroe, Louisiana
November 19, 1999

GENERAL PURPOSE FINANCIAL STATEMENTS
COMBINED STATEMENTS – OVERVIEW

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA

COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1999

	<u>Governmental Fund Types</u>		<u>Account Groups</u>		<u>TOTALS</u>	
	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>General Fixed Assets</u>	<u>General Long-Term Debt</u>	<u>(Memorandum Only)</u>	
					<u>1999</u>	<u>1998</u>
<u>ASSETS</u>						
Cash and Cash Equivalents	\$ 3,179	\$ 5,687	\$ -	\$ -	\$ 8,866	\$ 16,726
Accounts Receivable	4,489	3,580	-	-	8,069	14,786
Prepaid Expenses	-	-	-	-	-	2,473
Due From Other Funds	450	21,085	-	-	21,535	13,230
Vehicles	-	-	77,904	-	77,904	129,211
Furniture and Equipment	-	-	30,720	-	30,720	28,097
Amount to be Provided for Retirement of General Long-Term Debt	-	-	-	849	849	10,959
<u>TOTAL ASSETS</u>	<u>\$ 8,118</u>	<u>\$ 30,352</u>	<u>\$ 108,624</u>	<u>\$ 849</u>	<u>\$ 147,943</u>	<u>\$ 215,482</u>
<u>LIABILITIES AND FUND BALANCE</u>						
<u>LIABILITIES</u>						
Accounts Payable	\$ -	\$ 10,304	\$ -	\$ -	\$ 10,304	\$ 4,136
Other Accrued Expenses	-	4,700	-	-	4,700	2,765
Due To Other Funds	7,463	14,072	-	-	21,535	13,230
Notes Payable	-	-	-	849	849	10,959
Total Liabilities	7,463	29,076	-	849	37,388	31,090
<u>FUND BALANCE</u>						
Investment in General Fixed Assets	-	-	108,624	-	108,624	157,308
Fund Balance						
Reserved:						
Prepaid Expenses	-	-	-	-	-	2,473
Utilities Assistance	-	347	-	-	347	93
Unreserved and Undesignated	655	929	-	-	1,584	24,518
Total Fund Balance	655	1,276	108,624	-	110,555	184,392
<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>\$ 8,118</u>	<u>\$ 30,352</u>	<u>\$ 108,624</u>	<u>\$ 849</u>	<u>\$ 147,943</u>	<u>\$ 215,482</u>

The accompanying notes are an integral part of this financial statement.

FRANKLIN COUNCIL ON AGING, INC
WINNSBORO, LOUISIANA

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES-ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 1999
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 1998

	General Fund	Special Revenue Fund	Totals (Memorandum Only)	
			1999	1998
<u>REVENUES</u>				
Intergovernmental	\$ 21,779	\$ 203,135	\$ 224,914	\$ 211,396
Public Support	8,853	3,317	12,170	7,883
Miscellaneous	57,734	149	57,883	76,937
Interest Income	185	18,618	18,803	684
Total Revenues	<u>88,551</u>	<u>225,219</u>	<u>313,770</u>	<u>296,900</u>
<u>EXPENDITURES</u>				
Current:				
Salaries	-	134,749	134,749	109,162
Fringe	-	10,527	10,527	8,480
Travel	-	7,623	7,623	4,019
Operating Services	4,084	66,499	70,583	61,693
Operating Supplies	-	9,563	9,563	14,215
Other Costs	-	87,474	87,474	112,672
Capital Outlay	-	2,623	2,623	10,775
Principal Payments	9,617	-	9,617	10,141
Interest Payments	499	-	499	634
Utility Assistance	-	3,192	3,192	4,166
Total Expenditures	<u>14,200</u>	<u>322,250</u>	<u>336,450</u>	<u>335,957</u>
<u>EXCESS (DEFICIENCY) OF REVENUES</u> <u>OVER EXPENDITURES</u>	74,351	(97,031)	(22,680)	(39,057)
<u>OTHER FINANCING SOURCES</u> <u>(USES)</u>				
Operating Transfers - In	16	142,445	142,461	117,403
Operating Transfers - Out	(95,664)	(46,797)	(142,461)	(117,403)
Total Other Financing Sources (Uses)	<u>(95,648)</u>	<u>95,648</u>	<u>-</u>	<u>-</u>
<u>EXCESS (DEFICIENCY) OF REVENUES</u> <u>AND OTHER FINANCING SOURCES</u> <u>OVER EXPENDITURES AND</u> <u>OTHER FINANCING USES</u>	(21,297)	(1,383)	(22,680)	(39,057)
<u>FUND BALANCE AT BEGINNING</u> <u>OF YEAR</u>	<u>21,952</u>	<u>2,659</u>	<u>24,611</u>	<u>63,668</u>
<u>FUND BALANCE AT END OF YEAR</u>	<u>\$ 655</u>	<u>\$ 1,276</u>	<u>\$ 1,931</u>	<u>\$ 24,611</u>

The accompanying notes are an integral part of this financial statement.

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL
ALL GOVERNMENTAL FUND TYPES

FOR THE YEAR ENDED JUNE 30, 1999

	General Fund		
	GAAP Basis Budget	Actual	Variance - Favorable (Unfavorable)
<u>REVENUES</u>			
Intergovernmental	\$ 21,779	\$ 21,779	\$ -
Public Support	-	8,853	8,853
Miscellaneous	-	57,734	57,734
Interest Income	-	185	185
Total Revenues	21,779	88,551	66,772
<u>EXPENDITURES</u>			
Current:			
Salaries	-	-	-
Fringe	-	-	-
Travel	-	-	-
Operating Services	-	4,084	(4,084)
Operating Supplies	-	-	-
Other Costs	-	-	-
Capital Outlay	-	-	-
Principal Payments	-	9,617	(9,617)
Interest Payments	-	499	(499)
Utility Assistance	-	-	-
Total Expenditures	-	14,200	(14,200)
<u>EXCESS (DEFICIENCY) OF REVENUES</u> <u>OVER EXPENDITURES</u>	21,779	74,351	52,572
<u>OTHER FINANCING SOURCES</u> <u>(USES)</u>			
Operating Transfers - In	-	16	16
Operating Transfers - Out	(21,779)	(95,664)	(73,885)
Total Other Financing Sources (Uses)	(21,779)	(95,648)	(73,869)
<u>EXCESS (DEFICIENCY) OF REVENUES</u> <u>AND OTHER FINANCING SOURCES</u> <u>OVER EXPENDITURES AND OTHER</u> <u>FINANCING USES</u>	-	(21,297)	(21,297)
<u>FUND BALANCE AT BEGINNING</u> <u>OF YEAR</u>	-	21,952	21,952
<u>FUND BALANCE AT END OF YEAR</u>	\$ -	\$ 655	\$ 655

Special Revenue Funds		
GAAP Basis Budget	Actual	Variance - Favorable (Unfavorable)
\$ 266,564	\$ 203,135	\$ (63,429)
24,260	3,317	(20,943)
-	149	149
-	18,618	18,618
<u>290,824</u>	<u>225,219</u>	<u>(65,605)</u>
134,561	134,749	(188)
10,595	10,527	68
7,775	7,623	152
61,519	66,499	(4,980)
10,649	9,563	1,086
84,802	87,474	(2,672)
2,622	2,623	(1)
-	-	-
-	-	-
-	3,192	(3,192)
<u>312,523</u>	<u>322,250</u>	<u>(9,727)</u>
(21,699)	(97,031)	(75,332)
130,471	142,445	11,974
<u>(108,692)</u>	<u>(46,797)</u>	<u>61,895</u>
<u>21,779</u>	<u>95,648</u>	<u>73,869</u>
80	(1,383)	(1,463)
-	2,659	2,659
<u>\$ 80</u>	<u>\$ 1,276</u>	<u>\$ 1,196</u>

The accompanying notes are an integral part of this financial statement.

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 1- Summary of Significant Accounting Policies

A. Reporting Entity

In 1964, the State of Louisiana passed Act 456 that authorized the charter of voluntary councils on aging for the welfare of the aging people in their representative parishes. Charters are issued by the Louisiana Secretary of State upon approval by the Governor's Office of Elderly Affairs. The Franklin Council on Aging, Inc. is a non-profit, quasi-public, corporation which must comply with the policies and regulations established by the Governor's Office of Elderly Affairs, the state agency which provides the Council with most of its revenues. The Council also receives revenues from other federal, state, and local government agencies that may impose certain restrictions upon how the Council can use the money that they have provided.

The primary function of the Franklin Council on Aging, Inc. is to improve the quality of life for the parish's elderly and to provide services to the elderly as well as coordinate and monitor the services of other local agencies serving the aging people of the parish. Such services include providing meals, nutritional education, information and referral services, legal assistance, homemaker services, operating senior centers, and transportation. A Board of Directors, consisting of 15 voluntary members who serve three-year terms governs the Council.

The Council is not a component unit of another primary government nor does it have any component units that are related to it. Therefore, the Council has presented its financial statements as a separate special purpose government.

B. Presentation of Statements

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local government entities. In November of 1984, the GASB issued a codification of governmental accounting and financial reporting standards. This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments.

The accompanying financial statements conform to generally accepted accounting principles for state and local governments. These statements have also incorporated any applicable requirements set forth by *Audits of State and Local Governmental Units*, the industry audit guide issued by the American Institute of Certified Public Accountants; Subsection VI-Annual Financial Reporting, accounting manual for Governor's Office of Elderly Affairs contractors, and the *Louisiana Governmental Audit Guide*.

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 1- Summary of Significant Accounting Policies (continued)

C. Fund Accounting

The Council uses funds and account groups to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain functions or activities.

The accounts of the Council are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures, or expenses, as appropriate. Resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into two generic fund types and two broad fund categories (account groups).

Governmental funds are used to account for all or most of the Council's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition of fixed assets, and the servicing of general long-term debt.

The governmental funds and the programs comprising them as presented in the financial statements are described as follows:

GOVERNMENTAL FUNDS

General Fund

The General Fund is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund. These discretionary funds are accounted for and reported according to the source (federal, state, or local) from which they are derived. The following types of programs comprise the Council's General Fund:

Local Funds

Local funds are received from various local sources; such funds not being restricted to any special use.

PCOA (ACT 735) Funds

PCOA (Act 735) funds are appropriated for the Governor's Office of Elderly Affairs by the Louisiana Legislature for remittance to the Council on Aging. The Council may use these "Act 735" funds at its discretion provided the program is benefiting people who are at least 60.

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 1- Summary of Significant Accounting Policies (continued)

Medicaid Funds

This is a program where the Council completes enrollment application for people wanting to apply for Medicaid services. The Council is paid for each application it completes by the Department of Health and Hospital (DHH).

Any funds remaining after applying direct cost to operate this program are available for discretionary use by management.

The Council also acts as a coordinator of services for people who are home-bound and in need of services similar to those provided in a nursing home. Rather than have the person sent to a nursing home, the Council coordinates necessary services and is paid a fee by Medicaid for performing the case management function.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Most of the Council's special revenue funds are provided by GOEA. The Title III funds are provided by the United States Department of Health and Human Services Administration on Aging through the Governor's Office of Elderly Affairs which in turn "passes through" the funds to the Council.

The following are the funds that comprise the Council's Special Revenue Funds:

Title III-B Supportive Services Fund

This program provides access services, in-home services, community services, legal assistance and transportation for the elderly.

Senior Center Fund

This program provides community service centers at which older persons receive supportive services and participate in activities which foster their independence, enhance their dignity and encourage their involvement in and with the community.

Title III C-1 Congregate Meals Fund

These funds are used to provide nutritional congregate meals to the elderly in strategically located centers.

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 1- Summary of Significant Accounting Policies (continued)

Title III C-2 Home Delivered Meals Fund

These funds are used to provide nutritional meals to home-bound older persons.

U.S.D.A. Fund

The U.S.D.A. fund is used to account for the administration of Food Distribution Program funds provided by the United States Department of Agriculture through the Louisiana Governor's Office of Elderly Affairs. This program reimburses the service provider on a per unit basis for each congregate and home-delivered meal served to an eligible participant so that the United States food and commodities may be purchased to supplement these programs.

Title III-D In Home Services

The III-D Fund is used to account for funds which are used to provide in-home services to frail older individuals, including in-home supportive services for older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction, and to the families of such victims.

Title III-F Disease Prevention

This program provides preventive health services.

Supplemental Senior Center Fund

The Louisiana Legislature appropriated additional money for various Councils on Aging through the state to be used to supplement the primary state grant for senior centers. Franklin Council on Aging, Inc. was one of the parish councils to receive a supplemental grant.

Utility Assistance Fund

The Utility Assistance fund is used to account for the administration of programs that are sponsored by local utility companies. The companies collect contributions from service customers and remit the funds to the parish Councils on Aging to provide assistance to the elderly for the payment of their utility bills.

ACCOUNT GROUPS

The following account groups are not "funds". They are concerned only with the measurement of financial position and are not involved with measurement of results of operations.

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 1- Summary of Significant Accounting Policies (continued)

General Fixed Assets Account Group

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on general fixed assets.

The cost of normal maintenance and repairs that do not add to the value of fixed assets or materially extend their useful lives are not capitalized but are only recognized as a normal expenditure of the governmental funds.

General Long-Term Debt

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

D. Total Columns on Combined Statements – Overview

Total columns on the Combined Statements – Overview are captioned “Memorandum Only” to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

E. Basis of Accounting

The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses) and are recognized when the underlying events occur.

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 1 - Summary of Significant Accounting Policies (continued)

F. Budget Policy

The Council follows these procedures in establishing the budgetary data reflected in these financial statements:

The Governor's Office of Elderly Affairs (GOEA) notifies the Council each year as to the funding levels for each program's grant award.

The Executive Director prepares a proposed budget based on the funding levels provided by GOEA and then submits the budget to the Board of Directors for approval.

The Board of Directors reviews and adopts the budget before June 30th of the current year for the next year.

The adopted budget is forwarded to the Governor's Office of Elderly Affairs for final approval.

All budgetary appropriations lapse at the end of each fiscal year (June 30).

The budget is prepared on a modified accrual basis, consistent with the basis of accounting, for comparability of budgeted and actual revenues and expenditures.

Actual amounts are compared to budgeted amounts periodically during the fiscal year as a management control device.

The council may transfer funds between line items as often as required, but must obtain prior approval for the Governor's Office of Elderly Affairs for funds received under grants from this state agency.

Expenditures cannot legally exceed appropriations on an individual level.

Amounts were not budgeted for revenues and expenses for the utility assistance fund because they were not legally required and the amount of revenues to be received under this program could not be determined.

G. Fixed Assets

All fixed assets are stated at historical cost or estimated historical cost, if actual historical cost is not available. Donated fixed assets are stated at their estimated fair market value on the date donated. No depreciation has been provided on general fixed assets.

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 1 - Summary of Significant Accounting Policies (continued)

H. Compensated Absences

Employees of the Franklin Council on Aging, Inc. earn from 10 to 20 days of annual leave each year with 10 days allowed to be carried over to next year, depending on their length of service and the employee's working status (full-time or part-time). Provided that funds are available, employees are compensated upon termination of employment for current-year accrued annual leave. Employees earn up to 12 days of sick leave each year, and can accumulate up to 60 days, depending upon whether the employee is on a part-time or full-time status. Employees are not paid for accrued sick leave at termination and no accrual has been made.

I. Funding Policies and Sources of Funds

The Council receives its monies through various methods of funding. USDA cash-in-lieu of commodities funds are provided through the Louisiana Governor's Office of Elderly Affairs to help offset raw food cost in Title III C-1 and C-2 programs. This program is funded under the units of service provided method. The Senior Center program and State Allocation (PCOA) funds are received as a monthly allocation of the total budget (grant) in advance of the actual expenditure. The Title III-B, C-1, C-2, D and F programs are funded based on actual operating cost incurred.

The Council encourages and receives contributions from clients to help offset the costs of the Title III-B, C-1, and C-2 programs. Utility assistance funds are also provided by the Louisiana Association of Council on Aging to the Council under the Helping Hands and Heating Help Energy programs. All of the above mentioned funds, including any other miscellaneous income, are recorded as revenue when the cash is received because the Council cannot predict the timing and amount of receipt.

J. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Note 2 - Cash and Certificates of Deposit

At June 30, 1999, the book balance of the Council's bank deposits was \$8,866.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 2 - Cash and Certificate of Deposit (continued)

bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances) at June 30, 1999 are secured as follows:

Bank Balances	\$ 12,218
Federal Deposit Insurance	\$ 100,000
Pledged Securities (Uncollateralized)	-----
Total	\$ 100,000

Because the pledged securities are held by the custodial bank in the name of the fiscal agent bank rather than in the name of the Council, they are considered uncollateralized (Category 3) under the provision of GASB Codification C20.106; however Louisiana Revised Statute 39.1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Council that the fiscal agent bank has failed to pay deposited funds upon demand.

Note 3 - Receivables

Accounts receivable at June 30, 1999, consisted of reimbursements for expenses incurred under the USDA program, was \$3,197, from the Medicaid program was \$4,371, and other funds was \$501.

Note 4 - Fixed Assets

A summary of changes in general fixed assets follows:

	<u>Balance</u> <u>July 1, 1998</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 1999</u>
Vehicles	\$ 129,211	-	\$ 51,307	\$ 77,904
Furniture & Fixtures	28,097	2,623	-----	30,720
<u>TOTALS</u>	<u>\$ 157,308</u>	<u>\$ 2,623</u>	<u>\$ 51,307</u>	<u>\$ 108,624</u>

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 5 - In-Kind Contributions

The Council received various in-kind contributions during the year. These in-kind contributions have not been recorded in the financial statements as revenues, nor has the expenditure related to the use of the in-kind been recorded. The primary in-kind contributions consisted of free rent and utilities for the senior center and meal sites, and wages and fringe benefits for volunteer workers.

Note 6 - Board of Directors' Compensation

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for out-of-town travel expenses incurred in accordance with the Council's regular personnel policy.

Note 7 - Income Tax Status

The Council, a non-profit corporation is exempt from federal income taxation under Section 501 (c) (3) of the Internal Revenue Code.

Note 8 - Litigation and Claims

There was no litigation pending against the Council at June 30, 1999, nor is the Council aware of any unasserted claims.

Note 9 - Federal Award Programs

The Council receives revenues from various federal and state grant programs that are subject to final review and approval as to the allowability of expenditures by the respective grantor agencies. These programs are audited in accordance with the *Single Audit Act Amendment of 1996*. Any settlements or expenses arising out of a final review are recognized in the period agreed upon by the agency and the Council. Also, it is management's opinion that any audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Council's financial position.

Note 10-Economic Dependency

The Council receives the majority of its revenue from funds provided through grants administered by the Louisiana Governor's Office of Elderly Affairs. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Council will receive in the next fiscal year.

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 11-Long-Term Debt

The following is a summary of transactions relating to the Council's long-term obligation for the year ended June 30, 1999:

	<u>Auto Note Payable</u>
<u>Balance at Beginning of Year</u>	\$ 10,959
Additions (Net)	-
Retirements	<u>10,110</u>
 <u>BALANCE AT END OF YEAR</u>	 \$ 849

The note is with Winnsboro State Bank for a van that is pledged as collateral.

The principal portion of the note was \$19,508 with an interest rate of 8.254% per year. Payments of \$849 are made monthly for 24 months beginning July 1997.

The annual requirements to amortize the note outstanding as of June 30, 1999, including interest payments of \$5 are as follows:

<u>June 30,</u>	<u>Auto Note Payable</u>
2000	\$ 849

Note 12-Interfund Transfers

Operating transfers in and out are listed by fund for 1999:

<u>Funds Transferred In</u>	<u>Funds Transferred Out</u>						<u>Total In</u>
	<u>Senior Center</u>	<u>Supplemental Senior Center</u>	<u>Congregate Meals</u>	<u>Home Delivered Meals</u>	<u>USDA</u>	<u>General Fund</u>	
Title IIIB- Supportive Services	\$ 19,281	\$ 4,500	\$ -	\$ -	\$ -	\$ 69,328	\$ 93,109
Title III C-1	-	-	-	-	14,462	26,032	40,494
Title III C-2	-	-	-	-	8,538	9	8,547
Title III-D	-	-	-	-	-	295	295
General Fund	-	-	5	11	-	-	16
 Total Out	 \$ 19,281	 \$ 4,500	 \$ 5	 \$ 11	 \$ 23,000	 \$ 95,664	 \$ 142,461

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 1999

Note 13-Related Party Transactions

There were no related party transactions during the year.

Note 14-Risk Management

The Council is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The council has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. No settlements were made during the year that exceeded the Council's insurance coverage.

Note 15-Year 2000 Issue

The year 2000 issue is the result of shortcomings in many electronic data processing systems and other electronic equipment that may adversely affect the government's operations. The Council has identified its computer system and other electronic equipment that may be affected by the year 2000 issue and that are necessary to conducting Council operations. All of these systems and equipment have been assessed, remediated, tested and validated.

All of the systems were remediated by in-house staff, therefore there were no outside contracted amounts for this project as of June 30, 1999.

Because of the unprecedented nature of the Year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the Council is or will be Year 2000 ready, that the Council's remediation efforts will be successful in whole or in part, or that parties with whom the Council does business will be year 2000 ready.

Supplemental Information Schedules:

Combining and Account Group Schedules

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA

GENERAL FUNDS
COMBINING BALANCE SHEETS
JUNE 30, 1999 AND 1998

	<u>Programs of the General Fund</u>			<u>Totals</u>	
	<u>Local</u>	<u>PCOA (Act 735)</u>	<u>Medicaid</u>	<u>1999</u>	<u>1998</u>
<u>ASSETS</u>					
Cash & Cash Equivalents	\$ 3,179	\$ -	\$ -	\$ 3,179	\$ 17,113
Accounts Receivable	118	-	4,371	4,489	9,909
Prepaid Expenses	-	-	-	-	2,473
Due From Other Funds	-	450	-	450	450
<u>TOTAL ASSETS</u>	<u>\$ 3,297</u>	<u>\$ 450</u>	<u>\$ 4,371</u>	<u>\$ 8,118</u>	<u>\$ 29,945</u>
<u>LIABILITIES AND FUND BALANCE</u>					
<u>LIABILITIES</u>					
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ 2,473
Other Accrued Expenses	-	-	-	-	2,765
Due to Other Funds	2,755	450	4,258	7,463	2,755
Total Liabilities	2,755	450	4,258	7,463	7,993
<u>FUND BALANCE</u>					
Unreserved and Undesignated	542	-	113	655	21,952
<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>\$ 3,297</u>	<u>\$ 450</u>	<u>\$ 4,371</u>	<u>\$ 8,118</u>	<u>\$ 29,945</u>

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA

GENERAL FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 1999
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 1998

	<u>Programs of the General Fund</u>			<u>Totals</u>	
	<u>Local</u>	<u>PCOA (Act 735)</u>	<u>Medicaid</u>	<u>1999</u>	<u>1998</u>
<u>Revenues</u>					
Intergovernmental	\$ -	\$ 21,779	\$ -	\$ 21,779	\$ 11,779
Public Support	8,853		-	8,853	7,883
Miscellaneous	24,201		33,533	57,734	40,966
Interest Income	185		-	185	684
Total Revenues	<u>33,239</u>	<u>21,779</u>	<u>33,533</u>	<u>88,551</u>	<u>61,312</u>
<u>Expenditures</u>					
Fringe	-	-	-	-	-
Operating Services	4,084	-	-	4,084	135
Operating Supplies	-	-	-	-	-
Other Costs	-	-	-	-	16,588
Capital Outlay	-	-	-	-	-
Principal Payments	9,617	-	-	9,617	10,141
Interest Payments	499	-	-	499	634
Total Expenditures	<u>14,200</u>	<u>-</u>	<u>-</u>	<u>14,200</u>	<u>27,498</u>
<u>Excess of Revenues Over</u>					
<u>Expenditures</u>	19,039	21,779	33,533	74,351	33,814
<u>Other Financing Sources (Uses)</u>					
Operating Transfers In	16	-	-	16	-
Operating Transfers Out	(36,072)	(21,061)	(38,531)	(95,664)	(52,479)
Total Other Financing Sources (Uses)	<u>(36,056)</u>	<u>(21,061)</u>	<u>(38,531)</u>	<u>(95,648)</u>	<u>(52,479)</u>
<u>Excess of Revenues and Other</u>					
<u>Financing Sources Over</u>					
<u>Expenditures and Other</u>					
<u>Financing Uses</u>	(17,017)	718	(4,998)	(21,297)	(18,665)
<u>Fund Balance at Beginning of Year</u>	<u>17,559</u>	<u>(718)</u>	<u>5,111</u>	<u>21,952</u>	<u>40,617</u>
<u>FUND BALANCE AT</u>					
<u>END OF YEAR</u>	<u>\$ 542</u>	<u>\$ -</u>	<u>\$ 113</u>	<u>\$ 655</u>	<u>\$ 21,952</u>

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA

SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET

JUNE 30, 1999

WITH COMPARATIVE TOTALS FOR JUNE 30, 1998

	Title III B Supportive Services	Title III C-1 Congregate Meals	Title III C-2 Home Delivered Meals	Senior Center	Title III D In-Home Services
<u>ASSETS</u>					
Cash & Cash Equivalents	\$ -	\$ 5,687	\$ -	\$ -	\$ -
Receivables	-	204	30	-	-
Due From Other Funds	8,666	901	2,538	651	469
<u>TOTAL ASSETS</u>	<u>\$ 8,666</u>	<u>\$ 6,792</u>	<u>\$ 2,568</u>	<u>\$ 651</u>	<u>\$ 469</u>
<u>LIABILITIES AND FUND EQUITY</u>					
<u>LIABILITIES</u>					
Accounts Payable	\$ 1,910	\$ 5,380	\$ 2,289	\$ 312	\$ 28
Accrued Expenses	2,963	1,412	279	-	46
Due To Other Funds	3,793	-	-	339	395
Total Liabilities	<u>8,666</u>	<u>6,792</u>	<u>2,568</u>	<u>651</u>	<u>469</u>
Fund Balances:					
Reserved for:					
Utilities Assistance	-	-	-	-	-
Unreserved & Undesignated	-	-	-	-	-
Total Fund Equity	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>TOTAL LIABILITIES AND FUND EQUITY</u>	<u>\$ 8,666</u>	<u>\$ 6,792</u>	<u>\$ 2,568</u>	<u>\$ 651</u>	<u>\$ 469</u>

Supplemental Senior Center	Title III F Disease Prevention	Utilities Assistance	USDA	Totals	
				1999	1998
\$ -	\$ -	\$ -	\$ -	\$ 5,687	\$ -
-	-	149	3,197	3,580	4,877
4,500	3,162	198	-	21,085	9,920
<u>\$ 4,500</u>	<u>\$ 3,162</u>	<u>\$ 347</u>	<u>\$ 3,197</u>	<u>\$ 30,352</u>	<u>\$ 14,797</u>
\$ -	\$ 385	\$ -	\$ -	\$ 10,304	\$ 1,663
-	-	-	-	4,700	-
4,500	2,777	-	2,268	14,072	10,475
<u>4,500</u>	<u>3,162</u>	<u>-</u>	<u>2,268</u>	<u>29,076</u>	<u>12,138</u>
-	-	347	-	347	93
-	-	-	929	929	2,566
-	-	347	929	1,276	2,659
<u>\$ 4,500</u>	<u>\$ 3,162</u>	<u>\$ 347</u>	<u>\$ 3,197</u>	<u>\$ 30,352</u>	<u>\$ 14,797</u>

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA

SPECIAL REVENUE FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 1999
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 1998

	<u>Title III B</u> <u>Supportive</u> <u>Services</u>	<u>Title III C-1</u> <u>Congregate</u> <u>Meals</u>	<u>Title III C-2</u> <u>Home</u> <u>Delivered</u> <u>Meals</u>	<u>Senior</u> <u>Center</u>	<u>Title III D</u> <u>In-Home</u> <u>Services</u>
<u>REVENUES</u>					
Intergovernmental:					
Office of Elderly Affairs	\$ 61,896	\$ 50,744	\$ 35,440	\$ 24,081	\$ 1,921
Public Support:					
LA Association of Councils on Aging	-	-	-	-	-
Miscellaneous	115	24	9	-	1
Client Contributions	465	15,170	2,982	-	1
Total Public Support	<u>580</u>	<u>15,194</u>	<u>2,991</u>	<u>-</u>	<u>2</u>
Total Revenues	62,476	65,938	38,431	24,081	1,923
<u>EXPENDITURES</u>					
Current:					
Salaries	92,056	29,163	12,116	-	1,414
Fringe	7,199	2,304	914	-	110
Travel	5,348	451	1,471	-	353
Operating Services	41,747	12,694	3,914	4,800	283
Operating Supplies	7,792	1,261	478	-	32
Other Costs	26	59,715	27,733	-	-
Total Current Expenditures	<u>154,168</u>	<u>105,588</u>	<u>46,626</u>	<u>4,800</u>	<u>2,192</u>
Capital Outlay	1,417	839	341	-	26
Utility Assistance	-	-	-	-	-
Total Expenditures	<u>155,585</u>	<u>106,427</u>	<u>46,967</u>	<u>4,800</u>	<u>2,218</u>
<u>EXCESS (DEFICIENCY) OF REVENUES</u> <u>OVER EXPENDITURES</u>	(93,109)	(40,489)	(8,536)	19,281	(295)
<u>OTHER FINANCING SOURCES (USES)</u>					
Operating Transfers - In	93,109	40,494	8,547	-	295
Operating Transfers - Out	-	(5)	(11)	(19,281)	-
Total Other Financing Sources (Uses)	<u>93,109</u>	<u>40,489</u>	<u>8,536</u>	<u>(19,281)</u>	<u>295</u>
<u>EXCESS OF REVENUES AND OTHER</u> <u>FINANCING SOURCES OVER</u> <u>EXPENDITURES AND OTHER</u> <u>FINANCING USES</u>	-	-	-	-	-
<u>FUND BALANCES AT BEGINNING OF</u> <u>YEAR</u>	-	-	-	-	-
<u>FUND BALANCES AT END OF YEAR</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Supplemental Senior Center	Title III F Disease Prevention	Utilities Assistance	USDA	Totals	
				1999	1998
\$ 4,500	\$ 3,061	\$ -	\$ 21,492	\$ 203,135	\$ 199,617
-	-	3,317	-	3,317	-
-	-	-	-	149	20,943
-	-	-	-	18,618	15,028
-	-	3,317	-	22,084	35,971
4,500	3,061	3,317	21,492	225,219	235,588
-	-	-	-	134,749	109,162
-	-	-	-	10,527	8,480
-	-	-	-	7,623	4,019
-	3,061	-	-	66,499	61,558
-	-	-	-	9,563	14,215
-	-	-	-	87,474	96,084
-	3,061	-	-	316,435	293,518
-	-	-	-	2,623	10,775
-	-	3,192	-	3,192	4,166
-	3,061	3,192	-	322,250	308,459
4,500	-	125	21,492	(97,031)	(72,871)
-	-	-	-	142,445	117,403
(4,500)	-	-	(23,000)	(46,797)	(64,924)
(4,500)	-	-	(23,000)	95,648	52,479
-	-	125	(1,508)	(1,383)	(20,392)
-	-	222	2,437	2,659	23,051
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 347</u>	<u>\$ 929</u>	<u>\$ 1,276</u>	<u>\$ 2,659</u>

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA

SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS. ACTUAL
CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA
GOVERNOR'S OFFICE OF ELDERLY AFFAIRS (GOEA)

FOR THE YEAR ENDED JUNE 30, 1999

	Budget	Actual	Variance - Favorable (Unfavorable)
<u>TITLE III B SUPPORTIVE SERVICES</u>			
Salaries	\$ 92,115	\$ 92,056	\$ 59
Fringe Benefits	7,250	7,199	51
Travel	5,515	5,348	167
Operating Services	39,592	41,747	(2,155)
Operating Supplies	5,512	7,792	(2,280)
Other Costs	-	26	(26)
Capital Outlay	1,416	1,417	(1)
Subtotal	151,400	155,585	(4,185)
Transfers In From:			
General Fund	(5,944)	(9,549)	3,605
PCOA (Act 735)	(38,000)	(38,000)	-
Medicaid	(21,779)	(21,779)	-
Senior Center	(19,281)	(19,281)	-
Supplemental Senior Center	(4,500)	(4,500)	-
Total III-B Supportive Services	<u>\$ 61,896</u>	<u>\$ 62,476</u>	<u>\$ (580)</u>
<u>TITLE III C-1 CONGREGATE MEALS</u>			
Salaries	\$ 28,842	\$ 29,163	\$ (321)
Fringe Benefits	2,277	2,304	(27)
Travel	440	451	(11)
Operating Services	12,520	12,694	(174)
Operating Supplies	1,056	1,261	(205)
Other Costs	57,225	59,715	(2,490)
Capital Outlay	839	839	-
Subtotal	103,199	106,427	(3,228)
Transfers In From:			
General Fund	(149)	(26,027)	25,878
USDA	(31,146)	(14,462)	(16,684)
Total III C-1 Congregate Meals	<u>\$ 71,904</u>	<u>\$ 65,938</u>	<u>\$ 5,966</u>
<u>TITLE III C-2 HOME DELIVERED MEALS</u>			
Salaries	\$ 12,162	\$ 12,116	\$ 46
Fringe Benefits	956	914	42
Travel	1,465	1,471	(6)
Operating Services	3,912	3,914	(2)
Operating Supplies	404	478	(74)
Other Costs	27,577	27,733	(156)
Capital Outlay	341	341	-
Subtotal	46,817	46,967	(150)
Transfers In From:			
General Fund	(23)	(9)	(14)
USDA	(9,354)	(8,538)	(816)
Transfers Out To:			
General Fund	-	11	(11)
Total III C-2 Home Delivered Meals	<u>\$ 37,440</u>	<u>\$ 38,431</u>	<u>\$ (991)</u>

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA

SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS. ACTUAL
CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA
GOVERNOR'S OFFICE OF ELDERLY AFFAIRS (GOEA)

FOR THE YEAR ENDED JUNE 30, 1999

	<u>Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
<u>SENIOR CENTER</u>			
Operating Services	\$ 4,800	\$ 4,800	\$ -
Subtotal	4,800	4,800	-
Transfers Out To:			
Title III B Supportive Services	19,281	19,281	-
Total Senior Center	<u>\$ 24,081</u>	<u>\$ 24,081</u>	<u>\$ -</u>
<u>TITLE III D IN HOME SERVICES</u>			
Salaries	\$ 1,412	\$ 1,414	\$ (2)
Fringe Benefits	112	110	2
Travel	355	353	2
Operating Services	283	283	-
Operating Supplies	28	32	(4)
Capital Outlay	26	26	-
Subtotal	2,216	2,218	(2)
Transfers In From:			
General Fund	(295)	(295)	-
Title III D In Home Services	<u>\$ 1,921</u>	<u>\$ 1,923</u>	<u>\$ (2)</u>
<u>TITLE III F DISEASE PREVENTION</u>			
Operating Services	\$ 412	\$ 3,061	\$ (2,649)
Operating Supplies	2,649	-	2,649
Total III F Disease Prevention	<u>\$ 3,061</u>	<u>\$ 3,061</u>	<u>\$ -</u>
<u>USDA</u>			
Transfers Out To:			
Title III C-1 Congregate Meals	\$ 31,146	\$ 14,462	\$ 16,684
Title III C-2 Home Delivered Meals	9,354	8,538	816
Total USDA	<u>\$ 40,500</u>	<u>\$ 23,000</u>	<u>\$ 17,500</u>
<u>SUPPLEMENTAL SENIOR CENTER</u>			
Transfers Out To:			
Title III B Supportive Services	\$ 4,500	\$ 4,500	\$ -
Total Supplemental Senior Center	<u>\$ 4,500</u>	<u>\$ 4,500</u>	<u>\$ -</u>

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA

SCHEDULE OF PRIORITY SERVICES-
TITLE III, PART B - GRANT FOR SUPPORTIVE SERVICES

FOR THE YEAR ENDED JUNE 30, 1999

			<u>% of OEA Grant</u>
Access (30%):	Assisted Transportation	\$ 683	
	Case Management	5,084	
	Transportation	72,507	
	Information and Assistance	1,166	
	Outreach	<u>810</u>	
	Total Access Expense	80,250	129.65%
In-Home (15%):	Homemaker	23,090	
	Chore	-	
	Telephoning	-	
	Visiting	-	
	Adult/Daycare Health	-	
	Personal Care	<u>34,547</u>	
	Total In-Home Expense	57,637	<u>93.12%</u>
Legal (5%):	Legal Assistance	-	<u>0.00%</u>
Non-Priority Services		<u>17,698</u>	
Total Title III B-Supportive Expenditures		155,585	
Less: Participant Contributions		(465)	
Miscellaneous Revenues		(115)	
Other Local Funds		(69,328)	
Transfers In		<u>(23,781)</u>	
Original Grant Award Net of Additional State Homemaker and Transportation Funds And Transfers of Contract Allotments		<u>\$ 61,896</u>	

GENERAL FIXED ASSET ACCOUNT GROUP

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA

SCHEDULE OF GENERAL FIXED ASSETS

JUNE 30, 1999 AND 1998

	Balance June 30, 1998	Additions	Deletions	Balance June 30, 1999
<u>GENERAL FIXED ASSETS</u>				
Vehicles	\$ 129,211	\$ -	\$ 51,307	\$ 77,904
Office Furniture and Equipment	28,097	2,623	-	30,720
<u>TOTAL GENERAL FIXED ASSETS</u>	<u>\$ 157,308</u>	<u>\$ 2,623</u>	<u>\$ 51,307</u>	<u>\$ 108,624</u>
<u>INVESTMENT IN GENERAL FIXED ASSET</u>				
Property Acquired Prior to July 1, 1985 *	\$ 6,856	\$ -	\$ -	\$ 6,856
Property Acquired After July 1, 1985				
With Funds From:				
Title III D In-Home Services	38	26	-	64
General Fund	32,168	-	-	32,168
Title III C-1	-	839	-	839
Title III C-2	1,370	341	-	1,711
Title III B Supportive Services	17,137	1,417	-	18,554
Senior Center	4,596	-	-	4,596
Transportation Department	93,606	-	51,307	42,299
Act 735	150	-	-	150
Title III F Preventive Health	1,387	-	-	1,387
<u>TOTAL INVESTMENT IN GENERAL FIXED ASSETS</u>	<u>\$ 157,308</u>	<u>\$ 2,623</u>	<u>\$ 51,307</u>	<u>\$ 108,624</u>

* Records reflecting sources from which assets were acquired were not maintained prior to July 1, 1985.

OTHER SUPPLEMENTAL INFORMATION –
GRANT ACTIVITY

FRANKLIN COUNCIL ON AGING INC.
WINNSBORO, LOUISIANA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 1999

<u>Federal Grants/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Program or Award Amount</u>	<u>Revenue Recognized</u>	<u>Expenditures</u>
<u>Programs Passed Through Governor's Office of Elderly Affairs:</u>				
Department of Health & Human Services - Administration on Aging:				
Special Programs for the Aging:				
Title III, Part B - Supportive Services and Senior Centers	93.044	\$ 66,285	\$ 66,285	\$ 66,285
Title III, Part C - Congregate Meals	93.045	44,516	44,516	44,516
Title III, Part C - Home Delivered Meals	93.045	23,324	23,324	23,324
Title III, Part D - In Home Services	93.046	1,633	1,633	1,633
Title III, Part F - Disease Prevention	93.043	2,602	2,602	2,602
Total Department of Health and Human Services - Administration on Aging		138,360	138,360	138,360
Department of Agriculture				
Food Distribution Program - Cash-in-Lieu of Commodities	10.550	21,492	21,492	21,492
<u>TOTAL FEDERAL AWARDS</u>		<u>\$ 159,852</u>	<u>\$ 159,852</u>	<u>\$ 159,852</u>

FRANKLIN COUNCIL ON AGING, INC.
WINNSBORO, LOUISIANA
NOTES TO SCHEDULE OF EXPENDITURES
OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 1999

1. General

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the Council. The Council did not pass through any of its federal awards to a subrecipient during the year.

2. Basis of Accounting

The Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting as contemplated under generally accepted accounting principles and which is the same basis of accounting used for presenting the general purpose financial statements.

CAMERON, HINES & HARTT

(A Professional Accounting Corporation)

Certified Public Accountants

107 Contempo Avenue

West Monroe, Louisiana 71291

Mailing Address:

P. O. Box 2474

West Monroe, LA 71294-2474

Phone (318) 323-1717

Fax (318) 322-5121

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDIT STANDARDS

To The Board of Directors
Franklin Council on Aging, Inc.
Winnsboro, Louisiana

We have audited the general purpose financial statements of the Franklin Council on Aging, Inc., as of and for the year ended June 30, 1999 and have issued our report thereon dated November 19, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Franklin Council on Aging, Inc.'s general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Franklin Council on Aging, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

To The Board of Directors
Franklin Council on Aging, Inc.
Page Two

This report is intended solely for the information of management, the Governor's Office of Elderly Affairs and the Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties.

Cameron, Hines & Hartt (APAC)

West Monroe, Louisiana
November 19, 1999

FRANKLIN COUNCIL ON AGING, INC
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 1999

To the Board of Directors
Franklin Council on Aging
Winnsboro, Louisiana

We have audited the general purpose financial statements of the Franklin Council on Aging, Inc. as of and for the year ended June 30, 1999, and have issued our report thereon dated November 19, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of June 30, 1999, resulted in an unqualified opinion.

Section I- Summary of Auditor's Reports

A. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weakness ___ yes X no Reportable Conditions ___ yes X no

Compliance

Compliance Material to Financial Statements ___ yes X no

B. Federal Awards

Internal Control

Material Weakness ___ yes X no Reportable Conditions ___ yes X no

Type of Opinion on Compliance Unqualified ___ Qualified ___
For Major Programs (No Major Programs) Disclaimer ___ Adverse ___

Are their findings required to be reported in accordance with Circular A-133, Section .510 (a)? NO

C. Identification of Major Programs: N/A

CFDA Number(s) Name of Federal Program (or cluster)

Dollar threshold used to distinguish between Type A and Type B Programs. N/A

Is the auditee a "low-risk" auditee, as defined by OMB Circular A-133? N/A

FRANKLIN COUNCIL ON AGING, INC
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 1999

(Continued)

Section II- Financial Statement Findings

No matters were reported.

Section III- Federal Award Findings and Question Costs- N/A

FRANKLIN COUNCIL ON AGING, INC.
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED JUNE 30, 1999

Section I- Internal Control and Compliance Material to the Financial Statements

98-1 Internal Control Over Fund Raising

Condition:

After a review of the entity's internal control procedures over fund raising events, certain weaknesses were noted. When pre-numbered tickets are sold, there is no record kept of what tickets were sold and not sold. Therefore, the entity has no way of determining whether or not all cash collected was subsequently turned in and accounted for.

Recommendation:

It was recommended that the entity develop a record keeping system to account for all ticket sales for fund raising events.

Current Status:

The Council has started keeping a log with the number of tickets issued, to whom they were issued, date issued, date returned and amount of money received. All tickets and money is being accounted for and records are being kept on file.

Section II- Internal Control and Compliance Material to Federal Awards

This section is not applicable for this entity.

Section III- Management Letter

No management letter was issued.

FRANKLIN COUNCIL ON AGING, INC.
MANAGEMENT'S CORRECTIVE ACTION PLAN
FOR THE YEAR ENDED JUNE 30, 1999

Section I- Internal Control and Compliance Material to the Financial Statements

No findings were reported under this section.

Section II- Internal Control and Compliance Material to Federal Awards

This section is not applicable for this entity.

Section III- Management Letter

No management letter was issued.