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RAPIDES SENIOR CITIZENS CENTER, INC.
Pineville, Louisiana

**FINANCIAL STATEMENTS
AND
AUDITORS' REPORTS**

June 30, 1999

Under provisions of state law, this report is a public document. A copy of the report has been furnished to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1-12-00

**RAPIDES SENIOR CITIZENS CENTER, INC.
PINEVILLE, LOUISIANA**

**FINANCIAL STATEMENTS AND AUDITORS' REPORTS
FOR THE FISCAL YEAR ENDED JUNE 30, 1999**

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MEMBER
AMERICAN INSTITUTE OF
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MEMBER
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

DAUZAT, BEALL & DEBEVEC, CPAs

A PROFESSIONAL CORPORATION

INDEPENDENT AUDITORS' REPORT

Board of Directors
Rapides Senior Citizens Center, Inc.
Pineville, Louisiana

We have audited the accompanying financial statements of Rapides Senior Citizens Center, Inc., (a non-profit, quasi-public organization) as of and for the year ended June 30, 1999. These financial statements are the responsibility of the Center's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rapides Senior Citizens Center, Inc., as of June 30, 1999, and the changes in its net assets and its cash flows for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 1999, on our consideration of the Center's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, and contracts.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The additional information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the Rapides Senior Citizens Center, Inc. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.



Certified Public Accountants

December 10, 1999

RAPIDES SENIOR CITIZENS CENTER, INC.
STATEMENT OF FINANCIAL POSITION
JUNE 30, 1999

ASSETS

CURRENT ASSETS

Cash	\$ 75,217
Grants Receivable - Cenla AAA	8,475
Other Receivables	8,635
Prepaid Expenses	<u>7,116</u>
Total Current Assets	<u>99,443</u>

PROPERTY AND EQUIPMENT

Furniture and equipment	88,188
Less: Accumulated depreciation	<u>(61,814)</u>
Net Property and Equipment	<u>26,374</u>

TOTAL ASSETS

\$ 125,817

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Bank overdraft	\$ 2,170
Accounts payable	6,952
Payroll taxes payable	840
Compensated absences payable	<u>6,293</u>
Total Current Liabilities	16,255

NET ASSETS - UNRESTRICTED

109,562

TOTAL LIABILITIES AND NET ASSETS

\$ 125,817

The accompanying notes are an integral part of the financial statements.

RAPIDES SENIOR CITIZENS CENTER, INC.
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 1999

	UNRESTRICTED			SUPPLEMENTAL	
	<u>GENERAL UNRESTRICTED</u>	<u>SENIOR CENTER</u>	<u>TITLE III C-1</u>	<u>SENIOR CENTER</u>	<u>TOTAL</u>
SUPPORT AND REVENUE					
Support					
Cenla Area Agency on Aging, Inc.	\$ --	\$ 88,152	\$ 6,896	\$ 4,500	\$ 99,548
Rapides Parish Police Jury	119,866				119,866
Program contributions	<u>3,955</u>	<u>1,335</u>	<u>59,410</u>	<u>--</u>	<u>64,700</u>
Total Support	<u>123,821</u>	<u>89,487</u>	<u>66,306</u>	<u>4,500</u>	<u>284,114</u>
Revenue					
Interest income	6,969				6,969
Other	<u>41,339</u>		<u>38</u>		<u>41,377</u>
Total Revenue	<u>48,308</u>	<u>--</u>	<u>38</u>	<u>--</u>	<u>48,346</u>
Total Support and Revenue	<u>172,129</u>	<u>89,487</u>	<u>66,344</u>	<u>4,500</u>	<u>332,460</u>
EXPENSES AND LOSSES					
Salaries	16,169	167,857	14,639	47	198,712
Fringe	1,649	17,148	1,493		20,290
Travel	3,443	10,794	2,308		16,545
Operating services	55,304	56,849	5,816		117,969
Operating supplies	6,938	7,097	613		14,648
Depreciation	10,044				10,044
Other expenses	<u>3,142</u>	<u>481</u>	<u>42</u>		<u>3,665</u>
Total Expenses	96,689	260,226	24,911	47	381,873
CHANGE IN NET ASSETS	75,440	(170,739)	41,433	4,453	(49,413)
NET ASSETS, BEGINNING OF YEAR	158,975	--	--	--	158,975
Transfers in	--	170,739	--	47	170,786
Transfers out	<u>(124,853)</u>	<u>--</u>	<u>(41,433)</u>	<u>(4,500)</u>	<u>(170,786)</u>
NET ASSETS, END OF YEAR	<u>\$ 109,562</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 109,562</u>

The accompanying notes are an integral part of the financial statements.

**RAPIDES SENIOR CITIZENS CENTER, INC.
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 1999**

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$ (49,413)
Adjustments to reconcile change in net assets to net cash provided by operations:	
Depreciation	10,044
Changes in operating assets and liabilities:	
Accounts receivable	(7,441)
Prepaid Expenses	(7,116)
Accounts payable	(688)
Payroll taxes payable	740
Compensated absences payable	
Bank overdraft	<u>(3,159)</u>
	<u>(57,033)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Purchase of furniture and equipment	(4,166)
-------------------------------------	---------

NET DECREASE IN CASH (61,199)

CASH, BEGINNING OF YEAR 136,416

CASH, END OF YEAR \$ 75,217

ADDITIONAL REQUIRED DISCLOSURES:

1. The Center considers all highly liquid investments with a maturity of three months or less when acquired to be cash equivalents.
2. There was no interest paid during the year..
3. No income taxes were paid during the year.
4. There were no material noncash investing or financing activities during the year that affected recognized assets and liabilities.

The accompanying notes are an integral part of the financial statements.

RAPIDES SENIOR CITIZENS CENTER, INC.
JUNE 30, 1999

NOTES TO FINANCIAL STATEMENTS

NOTE 1 NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

The Rapides senior Citizens **Center** was created in 1973 and has grown into 13 sites located throughout Rapides Parish. The **Center** services the needs of the elderly by being a community focal point on aging. The elderly residents of the parish participate in activities that enhance their dignity, support their independence, and encourage their involvement in their community. The **Center** serves as an advocate for the senior citizens of Rapides Parish by identifying gaps in services and seeking to make needed services more accessible and acceptable to the elderly. Services include sponsoring Olympic games for the elderly, providing congregate nutritional meals, and providing recreational activities such as exercise programs as well as arts and crafts. Volunteers are very important to the **Center** and are utilized to the fullest extent possible.

The corporation is organized on a non-stock basis under the authority of the provisions of Louisiana law, particularly LA R.S. of 1950, Title 12, Section 201-269, as amended.

The financial statements are presented in conformity with the provisions of Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under those provisions, net assets and revenues, gains, and losses are classified based on the existence of absence of donor-imposed restrictions as follows:

- Unrestricted net assets - Net assets that are not subject to donor-imposed stipulations.
- Temporarily restricted net assets - Net assets subject to donor-imposed stipulations that can be fulfilled by actions of the **Center** pursuant to those stipulations or that expire by the passage of time.
- Permanently restricted net assets - Net assets subject to donor-imposed stipulations that they be maintained permanently by the **Center**.

RAPIDES SENIOR CITIZENS CENTER, INC.
JUNE 30, 1999

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 1 NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES
(Continued)

All of the **Center's** net assets were considered unrestricted for the fiscal year ended June 30, 1999. It is the **Center's** policy to report donor-restricted revenues whose restrictions are met in the same reporting period as unrestricted support and revenues.

Basis of Accounting

The financial statements of the **Center** have been prepared on the accrual basis.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Accounts Receivable

Accounts receivable are charged to expense when they become uncollectible. In the opinion of management, all accounts receivable at June 30, 1999, were collectible, and an allowance for doubtful accounts was not considered necessary.

Contributed Services

The **Center** receives contributed services from its board members and from numerous community individuals who assist in various programs. No amounts have been reflected in the financial statements for donated services. The **Center** pays for most services requiring specific requiring specific expertise.

RAPIDES SENIOR CITIZENS CENTER, INC.
JUNE 30, 1999

NOTES TO FINANCIAL STATEMENTS
(Continued)

Property and Equipment

All purchased fixed assets are stated at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are stated at their estimated fair market value on the date of donation.

Depreciation is provided in the financial statements over estimated useful lives on a straight-line basis. The following estimated useful lives are generally used:

Buildings	40 years
Furniture and equipment	5 to 15 years

Expenses for additions, major renewals, and betterments are capitalized and expenses for maintenance and repairs are charged to operations as incurred.

Income Taxes

The Organization qualifies as an exempt organization under Section 501 (C) (3) of the Internal Revenue Code as is treated as a publicly supported organization not classified as a private foundation.

NOTE 2 FUNDING POLICIES AND SOURCES OF FUNDS

The **Center** receives its monies through various methods of funding. Senior **Center** funds are received based on a predetermined unit cost up to one twelfth of the grant amount per month. Revenues are not recognized until actual units are performed.

The **Center** receives ad valorem taxes collected by the Rapides Parish Police Jury specifically designated for the elderly in the Parish. The **Center** also encourages and receives contributions from clients to help offset the costs of programs.

Senior Center Program - The Senior **Center** Program is used to account for the administration of Senior **Center** Program funds appropriated by the Louisiana Legislature through the Governor's Office of Elderly Affairs, to the Cenla Area Agency on Aging, which funds the **Center** on a predetermined unit cost

reimbursement basis up to the contract amount.

**RAPIDES SENIOR CITIZENS CENTER, INC.
JUNE 30, 1999**

**NOTES TO FINANCIAL STATEMENTS
(Continued)**

NOTE 2 FUNDING POLICIES AND SOURCES OF FUNDS (Continued)

Title III - C-1 Congregate Meals Program - Title III - C-1 funds are provided by the United States Department of Health and Human Services through the Louisiana Governor's Office of Elderly Affairs, to the Cenla Area Agency on Aging, who funds the Center on a predetermined unit cost reimbursement basis up to the contract amount.

NOTE 3 ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 1999, consist of reimbursements for services provided under the following programs:

Grants Receivable - Cenla AAA	
Senior Center	\$ 7,758
Supplement Senior Center	375
Title III - C-1	<u>342</u>
Total Grants Receivable	8,475
Other Receivables	
Other	635
Horizons Independent Living	<u>8,000</u>
Total Other	<u>8,635</u>
Total Receivables	<u>\$ 17,110</u>

RAPIDES SENIOR CITIZENS CENTER, INC.
JUNE 30, 1999

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 4 PROPERTY AND EQUIPMENT

A summary of changes in property and equipment and accumulated depreciation at June 30, 1999, follows:

	<u>Balance</u> <u>6/30/98</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>6/30/99</u>
Furniture and equipment	\$ <u>84,022</u>	\$ <u>4,166</u>	<u>—</u>	\$ <u>88,188</u>
Less-Accumulated Depreciation	<u>(51,770)</u>	<u>(10,044)</u>	<u>—</u>	<u>(61,814)</u>
Net	<u>\$ 32,252</u>	<u>\$ (5,878)</u>	<u>\$ —</u>	<u>\$ 26,374</u>

Depreciation on property and equipment totaled \$10,044 for the current year.

NOTE 5 COMPENSATED ABSENCES

Accrued annual leave as of June 30, 1999, was estimated to be \$6,293. Employees earn annual leave at varying rates per month based on years of service. The maximum amount of annual leave an employee may accumulate is based on two years, varying according to the current length of service. Any leave balance in excess is reduced without compensation at the end of each June 30th.

Sick pay benefits are earned at the rate of one day per month. These benefits accrue and accumulate to a maximum of 120 days. However, these are non-vesting accumulating benefits and, therefore, the liability is not recorded in the financial statements.

NOTE 6 COLLATERALIZATION OF BANK DEPOSITS

The Center considers cash in operating bank accounts, cash on hand, and certificates of deposit to be cash and cash equivalents. The total amount of deposits in financial institutions at June 30, 1999, was \$75,217. This amount was insured against loss by the Federal Deposit Insurance Corporation (FDIC).

RAPIDES SENIOR CITIZENS CENTER, INC.
JUNE 30, 1999

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 7 PROPERTY TAX FOR THE ELDERLY

The voters of Rapides Parish approved a 1 mill, 10 year, property tax for the elderly of the Parish on November 4, 1986, to be collected and distributed by the Rapides Parish Police Jury. The Police Jury divides these taxes between four Rapides Parish agencies which provide services to the elderly, one of them being the Rapides Senior Citizens Center, Inc. The due date for payment of the taxes is December 31, of each year, and they become delinquent on that day. Therefore, the Rapides Senior Citizens Center, Inc., receives the majority of the taxes in March following the year of assessment. The portion distributed to Rapides Senior Citizens Center, Inc., is \$37.2881% of all taxes collected.

The year 1987 was the initial assessment year; therefore, the first tax was received by the Center in January, 1988. This property tax was recently voted on again, and was approved at the same millage for another ten years.

NOTE 8 JUDGEMENTS, CLAIMS, AND SIMILAR CONTINGENCIES

There is no litigation pending against the Center at June 30, 1999. Furthermore, the Center's management believes that any potential lawsuits would be adequately covered by insurance.

The Center receives support from various Federal and State grant programs which are subject to final review and approval as to allowableness of expenditures by the respective grantor agencies. Any settlements or expenses arising out of a final review are recognized in the period in which agreed upon by the agency and the Center. Also, it is management's opinion that any audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Center's financial position.

NOTE 9 CONCENTRATIONS OF REVENUE

The Center receives the majority of its revenue from contracts with Cenla Area Agency on Aging, Inc. If significant budget cuts are made at the federal and/or state level, the amount of the funds contracted by Cenla Area Agency on Aging, Inc. could be reduced significantly, resulting in an adverse impact on the Center's operations. Management is not aware of any actions that would adversely affect the amount of funds the Center will receive in the next fiscal year.

RAPIDES SENIOR CITIZENS CENTER, INC.
JUNE 30, 1999

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 10 HOUSING DEVELOPMENT

In December 1998, the Rapides Senior Citizens Center, Inc. formed a non-profit corporation, the Horizon Independent Living Corp., under section 501(C)(3) of the Internal Revenue Code to develop and manage an elderly housing complex. The Rapides Senior Citizens Center, Inc. will not benefit from the earnings nor be liable for any obligations of the Horizon Independent Living Corp. During the fiscal year the Senior Citizens Center advanced \$8,000 to the Horizon Independent Living Corp. for various start-up costs. The Senior Citizens Center expects these funds to be repaid at the completion of construction.

NOTE 11 YEAR 2000 ISSUE(UNAUDITED)

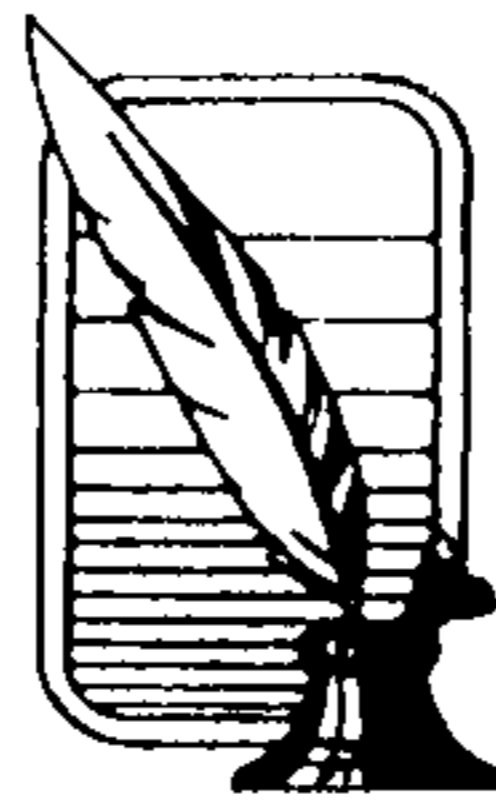
The Year 2000 Issue is the result of shortcomings in many electronic processing systems and other electronic equipment that may adversely affect the Rapides Senior Citizens Center, Inc.'s operations as early as 1999.

The Senior Citizens Center has completed an inventory of computer systems and other electronic equipment that may be affected by the Year 2000 Issue and that are necessary to conducting the Senior Citizens Center's operations. Based on this inventory, the Senior Citizens Center is in the remediation stage in the Senior Citizens Center and their software and hardware vendors has tested and validated their computer systems and believe they are year 2000 compliant for financial reporting.

Because of the unprecedented nature of the Year 2000 Issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the Senior Citizens Center is or will be year 2000 ready, the Senior Citizens Center remediation efforts will be successful in whole or in part, or the parties with whom the Senior Citizens Center does business will be year 2000 ready.

**OTHER REPORT REQUIRED BY
*GOVERNMENT AUDITING STANDARDS***

MEMBER
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MEMBER
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CERTIFIED PUBLIC ACCOUNTANTS

DAUZAT, BEALL & DEBEVEC, CPAs

A PROFESSIONAL CORPORATION

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
Rapides Senior Citizens Center, Inc.

We have audited the general purpose financial statements of Rapides Senior Citizens Center, Inc. (a non-profit organization) as of and for the year ended June 30, 1999, and have issued our report thereon dated December 10, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the **Center's** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions is not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no material instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the **Center's** internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operations that we consider to be material weaknesses.

This report is intended for the information of the Board of Directors, management and State of Louisiana Governor's Office of Elderly Affairs and Cenla Area Agency on Aging, Inc. However, this report is a matter of public record and its distribution is not limited.



Certified Public Accountants

December 10, 1999

RAPIDES SENIOR CITIZENS CENTER, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 1999

We have audited the financial statements of Rapides Senior Citizens Center, Inc. as of and for the year ended June 30, 1999, and have issued our report thereon dated December 8, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of June 30, 1999 resulted in an unqualified opinion.

Section I Summary of Auditor's Reports

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal control

Material Weaknesses Yes No

Reportable Conditions Yes No

Compliance

Non Compliance Material to Financial Statements Yes No

Section II Financial Statement Findings

There were no Financial Statement findings or questioned costs.

RAPIDES SENIOR CITIZENS CENTER, INC.
SCHEDULE OF PRIOR YEAR FINDINGS
For the Year Ended June 30, 1998

**SECTION 1 INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE
FINANCIAL STATEMENTS**

There were no Internal Control or Compliance findings.