

RECEIVED
LEGISLATIVE AUDITOR
04 DEC 13 PM 1:33

JACKSON COUNCIL ON THE AGING, INC.

*Financial Statements
For the Year Ended June 30, 2004*

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 12-22-04



JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 2004

TABLE OF CONTENTS

	<u>Page</u>
Independent Auditors' Report -----	1-2
Required Supplemental Information (Part A)	
Management's Discussion and Analysis -----	3-5
Government-Wide Financial Statements	
Statement of Net Assets -----	6
Statement of Activities -----	7
Fund Financial Statements	
Governmental Funds:	
Balance Sheet -----	8
Reconciliation of the Governmental Fund Balance Sheet to the Government-Wide Statement of Net Assets -----	8
Statement of Revenues, Expenditures and Changes in Fund Balances -----	9
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities -----	9
Notes to Financial Statements -----	10-17
Required Supplemental Information (Part B)	
Budgetary Comparison Schedules	
General Fund -----	18
Title III B – Supportive Services -----	19
Title C1 – Congregate Meals -----	20
Title C2 – Home Delivered Meals -----	21
Notes to Budgetary Comparison Schedules -----	22

SUPPLEMENTAL INFORMATION SCHEDULES REQUIRED BY GOEA

GENERAL FUNDS

Combining Balance Sheets -----	23
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances -----	24

NONMAJOR SPECIAL REVENUE FUNDS

Combining Balance Sheet -----	25
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances -----	26

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 2004

TABLE OF CONTENTS (CONTINUED)

SUPPLEMENTAL INFORMATION SCHEDULES (CONTINUED)

	<u>Page</u>
<u>GENERAL FIXED ASSET ACCOUNT GROUP</u>	
Schedule of General Fixed Assets -----	27
<u>OTHER SUPPLEMENTAL INFORMATION –</u> <u>GRANT ACTIVITY</u>	
Schedule of Expenditures of Federal Awards -----	28
Notes to Schedule of Expenditures of Federal Awards -----	29
Independent Auditors' Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i> -----	30-31
Schedule of Findings And Questioned Costs -----	32-33
Schedule of Prior Year Findings -----	34

CAMERON, HINES & HARTT

(A Professional Accounting Corporation)

Certified Public Accountants

104 Regency Place

West Monroe, Louisiana 71291

Mailing Address:

P. O. Box 2474

West Monroe, LA 71294-2474

Phone (818) 828-1717

Fax (818) 822-5181

E-Mail: chhcpas@bellsouth.net

INDEPENDENT AUDITORS' REPORT

Board of Directors
Jackson Council on the Aging, Inc.
Jonesboro, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Jackson Council on the Aging, Inc., as of and for the year ended June 30, 2004, which collectively comprise the basic financial statements of the Council as listed in the table of contents. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information for Jackson Council on the Aging, Inc., as of June 30, 2004, and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2004, on our consideration of the Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Board of Directors
Jackson Council on the Aging, Inc.
Jonesboro, Louisiana
Page 2

As described in Note 1, the Council has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*, as of June 30, 2004.

Management’s discussion and analysis and budgetary comparison information on pages 3 through 5 and 19 through 22, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Cameron Hines & Hartl (APAC)

West Monroe, Louisiana
November 4, 2004

REQUIRED SUPPLEMENTAL INFORMATION (PART A)
MANAGEMENT'S DISCUSSION AND ANALYSIS

JACKSON COUNCIL ON AGING, INC.
326 8th STREET
JONESBORO, LA 71251
(318) 259-8962

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Jackson Council on Aging provides an overview of the Council's activities for the year ended June 30, 2004. Please read it in conjunction with the Council's financial statements.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Council as a whole.

Reporting the Council as a Whole

The Statement of Net Assets and the Statement of Activities

The statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Council's net assets and changes in them. The Council's net assets - the difference between assets and liabilities - measure the Council's financial position. The increases or decreases in the Council's net assets are an indicator of whether its financial position is improving or deteriorating.

THE COUNCIL AS A WHOLE

For the year ended June 30, 2004

	FYE 2004
Beginning net assets	\$ 48,829
Increase in net assets	\$ 49,881
Ending net assets	\$ 98,710

In future years, a comparative analysis of beginning and ending net assets will be presented.

THE COUNCIL'S FUNDS

The following schedule presents a summary of revenues and expenses for the fiscal year ended June 30, 2004, and the amount and percentage of increases and decreases in relation to the prior year.

	FYE 2004 Amount	Percent of Total	Increase (Decrease) From FYE 2003	Percent Increase (Decrease)
Revenues:				
Intergovernmental	\$240,453	75%	\$ 4,609	2%
Public Support	\$ 46,035	14%	(\$ 3,781)	(8%)
Rental Income	\$ 17,761	6%	\$ 919	96%
Miscellaneous	\$ 16,607	5%	\$15,985	5%
Total Revenues	\$320,856	100%	\$ 17,732	6%

Revenues for the council increased slightly for FYE 2004 mainly due to the recording of insurance proceeds into miscellaneous income. This was from the vehicle that was wrecked. Fund raisers and interest income also increased our revenue base.

BUDGETARY HIGHLIGHTS

The Council's total revenues in fiscal year 2004 were more than the final budget by \$28,550. Actual expenses for the Council in fiscal year 2004 were more than the final budget by \$67,741. The General Fund is not budgeted but used in support of other programs.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of June 30, 2004 and 2003, the Council had \$166,224 and \$127,509 invested in capital assets including buildings and improvements, furniture and fixtures, equipment, and vehicles (see table).

	FYE 2004	FYE 2003
Buildings and improvements	\$ 15,578	\$ 15,578
Furniture and equipment	\$ 24,011	\$ 25,511
Vehicles	\$126,635	\$ 86,420
Totals	\$166,224	\$127,509

This year's major additions included the purchase of (2) new Dept of Transportation buses and (1) used mini van. The purchase of the buses was done with a matching funds grant through the Dept of Transportation. The purchase of the mini van was to replace the 1999 Ford Taurus that was wrecked in December 2003.

Debt

At year-end, the Council has a total of \$20,889 in long term debt. The note payables increased due to the major additions described in the previous section as shown in the following table.

	FYE 2004	FYE 2003
Notes Payable	\$20,899	\$5,066

ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS AND REVENUES

The Council’s revenues are derived mainly from three sources, United State Department of Health and Human Services Administration on Aging through the Governor’s Office of Elderly Affairs which in turn “passes through” the funds to the Council, public support, and fund raising. The Council had a 2.5 mill proposition passed on November 2, 2004 by the voters in Jackson Parish. This will increase the Council’s general fund monies in the year 2005-2006. This will allow services to be increased and elderly to be reached.

CONTACTING THE COUNCIL’S FINANCIAL MANAGEMENT

The financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Council’s finances and to show the Council’s accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Jackson Council on Aging at 326 8th Street, Jonesboro, LA 71251

Nell Stadlander,
Director

GOVERNMENT-WIDE FINANCIAL STATEMENTS

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
STATEMENT OF NET ASSETS
JUNE 30, 2004

	<u>Governmental Activities</u>
<u>ASSETS</u>	
Cash	\$ 44,928
Accounts Receivable	1,108
Capital Assets:	
Depreciable	89,683
<u>TOTAL ASSETS</u>	<u>\$ 135,719</u>
<u>LIABILITIES</u>	
Accounts Payable	\$ 1,823
Accrued Expenses	2,297
Deferred Revenue	12,000
Non-Current Liabilities	
Due Within One Year	
Notes Payable	7,020
Capital Lease Obligation	1,256
Due in More Than One Year	
Notes Payable	9,919
Capital Lease Obligation	2,694
Total Liabilities	37,009
<u>NET ASSETS</u>	
Invested in Capital Assets, Net of Related Debt	68,794
Restricted For:	
Utility Assistance	5,253
Unrestricted	24,663
Total Net Assets	<u>98,710</u>
<u>TOTAL LIABILITIES AND NET ASSETS</u>	<u>\$ 135,719</u>

The accompanying notes are an integral part of this financial statement.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2004

	<u>Direct Expenses</u>	<u>Indirect Expenses</u>
Function/Program Activities		
Governmental Activities:		
Health, Welfare and Social Services:		
Supportive Services:		
Homemaker	\$ 7,402	\$ 2,258
Information and Assistance	337	210
Outreach	360	20
Transportation	35,576	13,263
Other Services	7,677	1,431
Nutrition Services:		
Congregate Meals	93,414	31,560
Home Delivered Meals	69,036	26,959
Utility Assistance	4,853	-
Disease Prevention and Health Promotion	2,664	11
National Family Caregiver Support	3,395	23
Senior Activities	15,451	-
Administration	7,667	-
	<u>\$ 247,832</u>	<u>\$ 75,735</u>
Total Governmental Activities		

Charges for Services	Program Revenues		Net (Expense) Revenue and Changes in Net Assets
	Operating Grants and Contributions	Capital Grants and Contributions	
\$ -	\$ 8,542	\$ -	\$ (1,118)
-	610	-	63
-	607	-	227
-	43,319	-	(5,520)
-	7,934	-	(1,174)
-	76,538	-	(48,436)
-	77,544	-	(18,451)
-	2,410	-	(2,443)
-	2,620	-	(55)
-	3,413	-	(5)
-	-	-	(15,451)
-	22,076	-	14,409
<u>\$ -</u>	<u>\$ 245,613</u>	<u>\$ -</u>	<u>\$ (77,954)</u>

General Revenues:

Grants and Contributions not Restricted to Specific Programs	94,634
Rental Income	17,761
Miscellaneous	15,440
Total General Revenues	<u>127,835</u>
Changes in Net Assets	49,881
Net Assets - Beginning	<u>48,829</u>
Net Assets - Ending	<u>\$ 98,710</u>

The accompanying notes are an integral part of this financial statement.

FUND FINANCIAL STATEMENTS

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA

BALANCE SHEET
GOVERNMENTAL FUNDS

JUNE 30, 2004

	General Fund	Title III B Supportive Services	Title C-1 Congregate Meals	Title C-2 Home Delivered Meals
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 39,275	\$ 91	\$ 167	\$ 142
Accounts Receivable	-	-	-	-
Due From Other Funds	119	-	-	-
	<u>\$ 39,394</u>	<u>\$ 91</u>	<u>\$ 167</u>	<u>\$ 142</u>
<u>LIABILITIES AND FUND BALANCE</u>				
<u>LIABILITIES</u>				
Accounts Payable	\$ 434	\$ 91	\$ 167	\$ 142
Other Accrued Expenses	2,297	-	-	-
Deferred Revenue	12,000	-	-	-
Due To Other Funds	-	-	-	-
	<u>14,731</u>	<u>91</u>	<u>167</u>	<u>142</u>
<u>FUND BALANCE</u>				
Fund Balance				
Reserved for:				
Utilities Assistance	-	-	-	-
Unreserved, Reported In:				
General Fund	24,663	-	-	-
Special Revenue Funds	-	-	-	-
Total Fund Balance	<u>24,663</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>TOTAL LIABILITIES AND FUND</u>				
<u> BALANCE</u>	<u>\$ 39,394</u>	<u>\$ 91</u>	<u>\$ 167</u>	<u>\$ 142</u>

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
RECONCILIATION OF TOTAL GOVERNMENTAL
FUND BALANCES TO NET ASSETS OF
GOVERNMENTAL FUNDS
JUNE 30, 2004

<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>		
		Total Governmental Fund Balances	\$ 29,916
		<i>Amounts reported for governmental activities in the statement of net assets are different because:</i>	
\$ 5,253	\$ 44,928		
1,108	1,108		
-	119		
<u>\$ 6,361</u>	<u>\$ 46,155</u>		
		Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	89,683
		Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.	<u>(20,889)</u>
\$ 989	\$ 1,823		
-	2,297		
-	12,000		
119	119		
		Net Assets of Governmental Activities	<u>\$ 98,710</u>
1,108	16,239		
5,253	5,253		
-	24,663		
-	-		
<u>5,253</u>	<u>29,916</u>		
<u>\$ 6,361</u>	<u>\$ 46,155</u>		

The accompanying notes are an integral part of this financial statement.

JACKSON COUNCIL ON THE AGING, INC
JONESBORO, LOUISIANA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2004

	<u>General Fund</u>	<u>Title III B Supportive Services</u>	<u>Title C-1 Congregate Meals</u>	<u>Title C-2 Home Delivered Meals</u>
<u>REVENUES</u>				
Intergovernmental	\$ 21,048	\$ 56,898	\$ 64,249	\$ 53,110
Public Support	21,123	3,676	11,563	7,181
Rental Income	17,761	-	-	-
Miscellaneous	15,358	438	726	85
Total Revenues	<u>75,290</u>	<u>61,012</u>	<u>76,538</u>	<u>60,376</u>
<u>EXPENDITURES</u>				
Current:				
Salaries	-	34,488	44,453	38,408
Fringe	-	2,679	3,440	2,970
Travel	-	82	480	402
Operating Services	-	28,186	28,391	22,296
Operating Supplies	-	3,099	3,026	2,477
Other Costs	1,627	-	45,184	29,442
Principle Payments	12,426	-	-	-
Interest Expense	1,845	-	-	-
Capital Outlay	28,249	-	-	-
Utility Assistance	-	-	-	-
Total Expenditures	<u>44,147</u>	<u>68,534</u>	<u>124,974</u>	<u>95,995</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</u>	31,143	(7,522)	(48,436)	(35,619)
<u>OTHER FINANCING SOURCES (USES)</u>				
Proceeds From Loan	28,249	-	-	-
Operating Transfers - In	-	7,522	48,436	35,619
Operating Transfers - Out	(67,891)	-	-	-
Total Other Fincing Sources (Uses)	<u>(39,642)</u>	<u>7,522</u>	<u>48,436</u>	<u>35,619</u>
<u>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</u>	(8,499)	-	-	-
<u>FUND BALANCE AT BEGINNING OF YEAR</u>	<u>33,162</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>FUND BALANCE AT END OF YEAR</u>	<u>\$ 24,663</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
RECONCILIATION OF THE STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2004

<u>Nonmajor</u> <u>Governmental</u> <u>Funds</u>	<u>Total</u> <u>Governmental</u> <u>Funds</u>		
		Net Change in Fund Balances - Total	
		Governmental Funds	\$ (10,942)
\$ 45,148	\$ 240,453	<i>Amounts reported for governmental activities</i>	
2,492	46,035	<i>in the statement of activities are different</i>	
-	17,761	<i>because:</i>	
-	16,607		
<u>47,640</u>	<u>320,856</u>	Governmental funds report capital outlays as	
		expenditures while governmental activities	
		report depreciation expense to allocate those	
		expenditures over the life of the assets:	
12,613	129,962	Capital asset purchases capitalized	80,841
980	10,069	Depreciation expense	<u>(4,195)</u>
-	964		76,646
4,550	83,423		
1,341	9,943	Repayment of debt principal is an	
2,060	78,313	expenditure in the governmental funds, but	
-	12,426	the repayment reduces long-term liabilities	
-	1,845	in the statement of net assets	12,426
-	28,249		
4,853	4,853		
<u>26,397</u>	<u>360,047</u>	Proceeds from issuance of long-term debt	
		provide current financial resources to government	
		funds, but the issuing of debt increases long-term	
		liabilities in the Statement of Net Assets.	<u>(28,249)</u>
21,243	(39,191)		
		Change in Net Assets in Governmental Activities	<u>\$ 49,881</u>
-	28,249		
60	91,637		
<u>(23,746)</u>	<u>(91,637)</u>		
<u>(23,686)</u>	<u>28,249</u>		
(2,443)	(10,942)		
<u>7,696</u>	<u>40,858</u>		
<u>\$ 5,253</u>	<u>\$ 29,916</u>		

The accompanying notes are an integral part of this financial statement.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2004

Note 1- Summary of Significant Accounting Policies

The financial statements of Jackson Council on the Aging, Inc. have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. These statements have also incorporated any applicable requirements set forth by *Audits of State and Local Governmental Units*, the industry audit guide issued by the American Institute of Certified Public Accountants; Subsection VI-Annual Financial Reporting, accounting manual for Governor's Office of Elderly Affairs contractors, and the *Louisiana Governmental Audit Guide*. The more significant to the Council's accounting policies are described below.

A. Reporting Entity

In 1964, the State of Louisiana passed Act 456 that authorized the charter of voluntary councils on aging for the welfare of the aging people in their representative parishes. Charters are issued by the Louisiana Secretary of State upon approval by the Governor's Office of Elderly Affairs. Jackson Council on the Aging, Inc. is a non-profit, quasi-public, corporation which must comply with the policies and regulations established by the Governor's Office of Elderly Affairs, the state agency which provides the Council with most of its revenues. The Council also receives revenues from other federal, state, and local government agencies that may impose certain restrictions upon how the Council can use the money that they have provided.

The primary function of Jackson Council on the Aging, Inc. is to improve the quality of life for the parish's elderly and to provide services to the elderly as well as coordinate and monitor the services of other local agencies serving the aging people of the parish. Such services include providing meals, nutritional education, information and referral services, legal assistance, homemaker services, operating senior centers, and transportation. A Board of Directors, consisting of 15 voluntary members who serve three-year terms governs the Council.

The Council is not a component unit of another primary government nor does it have any component units that are related to it. Therefore, the Council has presented its financial statements as a separate special purpose government.

B. Financial Reporting

The Council follows the provisions of the Governmental Accounting Standards Board Statement, Nos. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (Statement 34), 37, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments: Omnibus* (Statement 37), and 38, *Certain Financial Statement Note Disclosures* (Statement 38), which establish the financial reporting standards for all state and local governmental entities.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2004

Note 1- Summary of Significant Accounting Policies (continued)

B. Financial Reporting (continued)

The accompanying government-wide financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting and reflect transactions of behalf of the Council. The Council accounts for its funds as governmental funds.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Office of Elderly Affairs Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Most of the Council's special revenue funds are provided by GOEA. The Title III funds are provided by the United States Department of Health and Human Services Administration on Aging through the Governor's Office of Elderly Affairs which in turn "passes through" the funds to the Council.

The Council reports the following major governmental funds:

General Fund

The General Fund is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund. These discretionary funds are accounted for and reported according to the source (federal, state, or local) from which they are derived. The following types of programs comprise the Council's General Fund:

Local Funds

Local funds are received from various local sources; such funds not being restricted to any special use.

PCOA (ACT 735) Funds

PCOA (Act 735) funds are appropriated for the Governor's Office of Elderly Affairs by the Louisiana Legislature for remittance to the Council on Aging. The Council may use these "Act 735" funds at its discretion provided the program is benefiting people who are at least 60.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2004

Note 1- Summary of Significant Accounting Policies (continued)

B. Financial Reporting (continued)

Title III-B Supportive Services Fund

This program provides access services, in-home services, community services, legal assistance and transportation for the elderly.

Title III C-1 Congregate Meals Fund

These funds are used to provide nutritional congregate meals to the elderly in strategically located centers.

Title III C-2 Home Delivered Meals Fund

These funds are used to provide nutritional meals to home-bound older persons.

The remaining nonmajor funds are as follows:

Senior Center Fund

This program provides community service centers at which older persons receive supportive services and participate in activities which foster their independence, enhance their dignity and encourage their involvement in and with the community.

Nutritional Services Incentive Program (NSIP)

The NSIP program (formerly USDA) is used to account for the administration of Food Distribution Program funds provided by the United States Department of Agriculture through the Louisiana Governor's Office of Elderly Affairs. This program reimburses the service provider on a per unit basis for each congregate and home-delivered meal served to an eligible participant so that the United States food and commodities may be purchased to supplement these programs.

Title III-D Disease Prevention and Health Promotion Services

This program provides funds to develop or strengthen preventive health service and health promotion systems through designated agencies.

Title III-E National Family Caregiver Support

To assist in providing multifaceted systems of support services for family caregivers and grandparents or older individuals who are relative caregivers.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2004

Note 1- Summary of Significant Accounting Policies (continued)

B. Financial Reporting (continued)

Audit Funds

These funds are used to offset the cost of the annual audit. The amount received for the years ended June 30, 2004 and 2003 was \$953, respectively.

Supplemental Senior Center Fund

The Louisiana Legislature appropriated additional money for various Councils on Aging through the state to be used to supplement the primary state grant for senior centers. Jackson Council on the Aging, Inc. was one of the parish councils to receive a supplemental grant.

Utility Assistance Fund

The Utility Assistance fund is used to account for the administration of programs that are sponsored by local utility companies. The companies collect contributions from service customers and remit the funds to the parish Councils on Aging to provide assistance to the elderly for the payment of their utility bills.

C. Compensated Absences

Employees of Jackson Council on the Aging, Inc. earn from 12 to 21 days of annual leave each year with 10 days allowed to be carried over to next year, depending on their length of service and the employee's working status (full-time or part-time). Provided that funds are available, employees are compensated upon termination of employment for current-year accrued annual leave up to 5 days. Employees earn up to 12 days of sick leave each year, and can accumulate up to 60 days, depending upon whether the employee is on a part-time or full-time status. Employees are not paid for accrued sick leave at termination and no accrual has been made.

D. Funding Policies and Sources of Funds

The Council receives its monies through various methods of funding. NSIP program funds are provided through the Louisiana Governor's Office of Elderly Affairs to help offset raw food cost in Title III C-1 and C-2 programs. This program is funded under the units of service provided method. The Senior Center program and State Allocation (PCOA) and Supplemental Senior Center funds are received as a monthly allocation of the total budget (grant) in advance of the actual expenditure. The Title III-B, C-1, C-2, D and E programs are funded based on actual operating cost incurred. The Council encourages and receives contributions from clients to help offset the costs of the Title III-B, C-1, and C-2 programs. Utility assistance funds are also provided by the Louisiana Association of Council on Aging to the Council under the Helping Hands and Heating Help Energy programs. All of the above mentioned funds, including any other miscellaneous income, are recorded as revenue when the cash is received because the Council cannot predict the timing and amount of receipt.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2004

Note 1 - Summary of Significant Accounting Policies (continued)

E. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Note 2 - Cash and Certificates of Deposit

At June 30, 2004, the book balance of the Council's bank deposits was \$44,928.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances) at June 30, 2004 are secured as follows:

Bank Balances	<u>\$ 67,112</u>
Federal Deposit Insurance	\$ 100,000
Pledged Securities (Uncollateralized)	_____ -
Total	<u>\$ 67,112</u>

Because the pledged securities are held by the custodial bank in the name of the fiscal agent bank rather than in the name of the Council, they are considered uncollateralized (Category 3) under the provision of GASB Codification C20.106; however Louisiana Revised Statute 39.1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Council that the fiscal agent bank has failed to pay deposited funds upon demand.

Note 3 - Receivables

Accounts receivable at June 30, 2004, consisting of reimbursements for expenses incurred under the Title III D program was \$1,108.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2004

Note 4 - Fixed Assets

Fixed asset activity for the year ended June 30, 2004 is as follows:

	<u>Balance</u> <u>July 1, 2003</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2004</u>
Depreciable Assets:				
Portable Building	\$ 15,578	\$ -	\$ -	\$ 15,578
Vehicles	86,420	80,841	40,626	126,635
Furniture & Fixtures	<u>25,511</u>	<u>-</u>	<u>1,500</u>	<u>24,011</u>
Totals at Historical Cost	127,509	80,841	42,126	166,224
Less Accumulated Depreciation				
For:				
Portable Building	(15,578)	-	-	(15,578)
Vehicles	(79,108)	(2,047)	(40,626)	(40,529)
Furniture & Fixtures	<u>(19,786)</u>	<u>(2,148)</u>	<u>(1,500)</u>	<u>(20,434)</u>
Total Accumulated Depreciation	<u>(114,472)</u>	<u>(4,195)</u>	<u>(42,126)</u>	<u>(76,541)</u>
Fixed Assets, Net	<u>\$ 13,037</u>	<u>\$ 76,646</u>	<u>\$ -</u>	<u>\$ 89,683</u>

Depreciation was charged to Administration activities of the Council for \$4,195.

Note 4- Long-Term Debt

	<u>Beginning</u> <u>Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending</u> <u>Balance</u>	<u>Amounts Due</u> <u>Within</u> <u>One Year</u>
Governmental Activities:					
Notes Payable:					
Vehicle	\$ -	\$ 13,408	\$ 9,939	\$ 3,469	\$ 3,469
Vehicle	-	14,841	1,371	13,470	3,551
Capital Lease	<u>5,066</u>	<u>-</u>	<u>1,116</u>	<u>3,950</u>	<u>1,256</u>
Total Long-Term Debt	<u>\$ 5,066</u>	<u>\$ 28,249</u>	<u>\$ 12,426</u>	<u>\$ 20,889</u>	<u>\$ 8,276</u>

The first note payable is for the local match portion of two vans from the Department of Transportation. It is secured by the vehicles with an interest rate of 7.5%, payable in monthly installments of \$400, maturing June 30, 2005.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2004

Note 4-Long-Term Debt (continued)

The second note payable is for a van. It is secured by the vehicle with an interest rate of 7.0%, payable in monthly installments of \$355, maturing January 2008.

The capital lease is in connection with the acquisition of a Risograph copy machine. The terms of the capital lease include monthly installments of \$133 for 60 months with an annual imputed interest rate of 11.84%.

Principal and interest requirements to retire the Council's notes payable and capital lease obligations are as follows:

Year Ended June 30,	<u>Vehicle Note</u>		<u>Vehicle Note</u>		<u>Capital Lease</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2005	\$ 3,469	\$ 143	\$ 3,551	\$ 713	\$ 1,256	\$ 340
2006	-	-	3,808	457	1,923	183
2007	-	-	4,083	181	771	27
2008	-	-	2,028	102	-	-
Total	<u>\$ 3,469</u>	<u>\$ 143</u>	<u>\$ 13,470</u>	<u>\$ 1,453</u>	<u>\$ 3,950</u>	<u>\$ 550</u>

Note 5 - In-Kind Contributions

The Council received various in-kind contributions during the year. These in-kind contributions have not been recorded in the financial statements as revenues, nor has the expenditure related to the use of the in-kind been recorded. The primary in-kind contributions consisted of free rent and utilities for the senior center and meal sites, and wages and fringe benefits for volunteer workers.

Note 6 - Board of Directors' Compensation

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for out-of-town travel expenses incurred in accordance with the Council's regular personnel policy.

Note 7 - Income Tax Status

The Council, a non-profit corporation is exempt from federal income taxation under Section 501 (c) (3) of the Internal Revenue Code.

Note 8 - Litigation and Claims

There was no litigation pending against the Council at June 30, 2004, nor is the Council aware of any unasserted claims.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2004

Note 9 - Federal Award Programs

The Council receives revenues from various federal and state grant programs that are subject to final review and approval as to the allowability of expenditures by the respective grantor agencies. These programs are audited in accordance with the *Single Audit Act Amendment of 1996* and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Institutions*. Any settlements or expenses arising out of a final review are recognized in the period agreed upon by the agency and the Council. Also, it is management's opinion that any audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Council's financial position.

Note 10-Economic Dependency

The Council receives the majority of its revenue from funds provided through grants administered by the Louisiana Governor's Office of Elderly Affairs. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Council will receive in the next fiscal year.

Note 11-Interfund Transfers

Operating transfers in and out are listed by fund for 2004:

<u>Funds Transferred In</u>	<u>Funds Transferred Out</u>						<u>Total In</u>
	<u>Supplemental Senior Center</u>	<u>Senior Center</u>	<u>NSIP</u>	<u>Audit Funds</u>	<u>General Fund</u>	<u>PCOA</u>	
Title IIIB - Supportive Services	\$ 3,825	\$ -	\$ -	\$ 318	\$ 3,379	\$ -	\$ 7,522
Title III C-1	-	-	-	318	27,070	21,048	48,436
Title III C-2	-	1,800	17,168	317	16,334	-	35,619
Title III D	-	-	-	-	55	-	55
Title III E	-	-	-	-	5	-	5
Total Out	\$ 3,825	\$ 1,800	\$ 17,168	\$ 953	\$ 46,843	\$ 21,048	\$ 91,637

Note 12-Risk Management

The Council is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The council has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. No settlements were made during the year that exceeded the Council's insurance coverage.

REQUIRED SUPPLEMENTAL INFORMATION (PART B)
BUDGETARY COMPARISON SCHEDULES

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2004

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Intergovernmental	\$ 18,120	\$ 21,048	\$ 21,048	\$ -
Public Support	-	-	21,123	21,123
Rental Income	-	-	17,761	17,761
Miscellaneous	-	-	15,358	15,358
Total Revenues	<u>18,120</u>	<u>21,048</u>	<u>75,290</u>	<u>54,242</u>
<u>Expenditures</u>				
Other Costs	-	-	1,627	(1,627)
Capital Outlay	-	-	28,249	(28,249)
Principal Payments	-	-	12,426	(12,426)
Interest Payments	-	-	1,845	(1,845)
Total Expenditures	<u>-</u>	<u>-</u>	<u>44,147</u>	<u>(44,147)</u>
<u>Excess (Deficiency) of Revenues Over Expenditures</u>				
	18,120	21,048	31,143	10,095
<u>Other Financing Sources (Uses)</u>				
Proceeds From Loan	-	-	28,249	28,249
Transfers Out	(59,964)	(47,421)	(67,891)	(20,470)
Total Other Financing Sources (Uses)	<u>(59,964)</u>	<u>(47,421)</u>	<u>(39,642)</u>	<u>7,779</u>
<u>Net Change in Fund Balance</u>	(41,844)	(26,373)	(8,499)	17,874
<u>Fund Balance at Beginning of Year</u>	<u>33,162</u>	<u>33,162</u>	<u>33,162</u>	<u>-</u>
<u>FUND BALANCE AT END OF YEAR</u>	<u>\$ (8,682)</u>	<u>\$ 6,789</u>	<u>\$ 24,663</u>	<u>\$ 17,874</u>

The accompanying notes are an integral part of this financial statement.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
BUDGETARY COMPARISON SCHEDULE
TITLE III B - SUPPORTIVE SERVICES
FOR THE YEAR ENDED JUNE 30, 2004

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Intergovernmental	\$ 56,898	\$ 56,898	\$ 56,898	\$ -
Public Support	6,000	3,966	4,114	148
Total Revenues	<u>62,898</u>	<u>60,864</u>	<u>61,012</u>	<u>148</u>
<u>Expenditures</u>				
Salaries	28,879	34,407	34,488	(81)
Fringe	2,841	3,556	2,679	877
Travel	172	119	82	37
Operating Services	29,179	19,785	28,186	(8,401)
Operating Supplies	4,723	2,997	3,099	(102)
Other Costs	-	-	-	-
Total Expenditures	<u>65,794</u>	<u>60,864</u>	<u>68,534</u>	<u>(7,670)</u>
<u>Excess (Deficiency) of Revenues</u>				
Over Expenditures	(2,896)	-	(7,522)	(7,522)
<u>Other Financing Sources (Uses)</u>				
Transfers In	<u>2,896</u>	<u>-</u>	<u>7,522</u>	<u>7,522</u>
<u>Net Change in Fund Balance</u>				
	-	-	-	-
<u>Fund Balance at Beginning of Year</u>				
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>FUND BALANCE AT END OF YEAR</u>				
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
BUDGETARY COMPARISON SCHEDULE
TITLE CI - CONGREGATE MEALS
FOR THE YEAR ENDED JUNE 30, 2004

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Over (Under)
	Original	Final		
<u>Revenues</u>				
Intergovernmental	\$ 64,249	\$ 64,249	\$ 64,249	\$ -
Public Support	11,500	11,500	12,289	789
Total Revenues	75,749	75,749	76,538	789
<u>Expenditures</u>				
Salaries	43,782	44,842	44,453	389
Fringe	4,306	4,634	3,440	1,194
Travel	700	771	480	291
Operating Services	24,891	24,474	28,391	(3,917)
Operating Supplies	41,115	37,841	3,026	34,815
Other Costs	-	-	45,184	(45,184)
Total Expenditures	114,794	112,562	124,974	(12,412)
<u>Excess (Deficiency) of Revenues Over Expenditures</u>				
	(39,045)	(36,813)	(48,436)	(11,623)
<u>Other Financing Sources (Uses)</u>				
Transfers In	39,045	36,813	48,436	11,623
<u>Net Change in Fund Balance</u>				
	-	-	-	-
<u>Fund Balance at Beginning of Year</u>				
	-	-	-	-
<u>FUND BALANCE AT END OF YEAR</u>				
	\$ -	\$ -	\$ -	\$ -

The accompanying notes are an integral part of this financial statement.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
BUDGETARY COMPARISON SCHEDULE
TITLE C2 - HOME DELIVERED MEALS
FOR THE YEAR ENDED JUNE 30, 2004

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Intergovernmental	\$ 53,110	\$ 53,110	\$ 53,110	\$ -
Public Support	10,700	10,700	7,266	(3,434)
Total Revenues	<u>63,810</u>	<u>63,810</u>	<u>60,376</u>	<u>(3,434)</u>
<u>Expenditures</u>				
Salaries	40,220	35,919	38,408	(2,489)
Fringe	3,957	3,712	2,970	742
Travel	258	184	402	(218)
Operating Services	18,794	21,419	22,296	(877)
Operating Supplies	-	-	2,477	(2,477)
Other Costs	35,319	32,584	29,442	3,142
Total Expenditures	<u>98,548</u>	<u>93,818</u>	<u>95,995</u>	<u>(2,177)</u>
<u>Excess (Deficiency) of Revenues Over Expenditures</u>				
	(34,738)	(30,008)	(35,619)	(5,611)
<u>Other Financing Sources (Uses)</u>				
Transfers In	<u>34,738</u>	<u>30,008</u>	<u>35,619</u>	<u>5,611</u>
<u>Net Change in Fund Balance</u>				
	-	-	-	-
<u>Fund Balance at Beginning of Year</u>				
	-	-	-	-
<u>FUND BALANCE AT END OF YEAR</u>				
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
NOTES TO BUDGETARY COMPARISON SCHEDULES
FOR THE YEAR ENDED JUNE 30, 2004

The Council follows these procedures in establishing the budgetary data reflected in these financial statements:

The Governor's Office of Elderly Affairs (GOEA) notifies the Council each year as to the funding levels for each program's grant award.

The Executive Director prepares a proposed budget based on the funding levels provided by GOEA and then submits the budget to the Board of Directors for approval.

The Board of Directors reviews and adopts the budget before June 30th of the current year for the next year.

The adopted budget is forwarded to the Governor's Office of Elderly Affairs for final approval.

All budgetary appropriations lapse at the end of each fiscal year (June 30).

The budget is prepared on a modified accrual basis, consistent with the basis of accounting, for comparability of budgeted and actual revenues and expenditures.

Actual amounts are compared to budgeted amounts periodically during the fiscal year as a management control device.

The Council may transfer funds between line items as often as required, but must obtain prior approval for the Governor's Office of Elderly Affairs for funds received under grants from this state agency.

Expenditures cannot legally exceed appropriations on an individual level.

Amounts were not budgeted for revenues and expenses for the utility assistance fund because they were not legally required and the amount of revenues to be received under this program could not be determined.

SUPPLEMENTAL INFORMATION SCHEDULES REQUIRED BY
GOEA

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA

GENERAL FUNDS
COMBINING BALANCE SHEETS
JUNE 30, 2004

	Programs of the General Fund		Total General Fund
	Local	PCOA (Act 735)	
 <u>ASSETS</u>			
Cash & Cash Equivalents	\$ 39,275	\$ -	\$ 39,275
Due From Other Funds	119	-	119
 <u>TOTAL ASSETS</u>	<u>\$ 39,394</u>	<u>\$ -</u>	<u>\$ 39,394</u>
 <u>LIABILITIES AND FUND BALANCE</u>			
<u>LIABILITIES</u>			
Accounts Payable	\$ 434	\$ -	\$ 434
Other Accrued Expenses	2,297	-	2,297
Deferred Revenue	12,000	-	12,000
Due To Other Funds	-	-	-
Total Liabilities	14,731	-	14,731
 <u>FUND BALANCE</u>			
Unreserved and Undesignated	24,663	-	24,663
 <u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>\$ 39,394</u>	<u>\$ -</u>	<u>\$ 39,394</u>

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA

GENERAL FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2004

	<u>Programs of the General Fund</u>		<u>Total General Fund</u>
	<u>Local</u>	<u>PCOA (Act 735)</u>	
<u>Revenues</u>			
Intergovernmental	\$ -	\$ 21,048	\$ 21,048
Public Support	21,123	-	21,123
Rental Income	17,761	-	17,761
Miscellaneous	12,840	-	12,840
Interest Income	2,518	-	2,518
Total Revenues	<u>54,242</u>	<u>21,048</u>	<u>75,290</u>
<u>Expenditures</u>			
Other Costs	1,627	-	1,627
Principle Payments	12,426	-	12,426
Interest Expense	1,845	-	1,845
Capital Outlay	28,249	-	28,249
Total Expenditures	<u>44,147</u>	<u>-</u>	<u>44,147</u>
<u>Excess of Revenues Over</u> <u>Expenditures</u>	10,095	21,048	31,143
<u>Other Financing Sources (Uses)</u>			
Proceeds From Loan	28,249	-	28,249
Operating Transfers Out	(46,843)	(21,048)	(67,891)
Total Other Financing Sources (Uses)	<u>(18,594)</u>	<u>(21,048)</u>	<u>(39,642)</u>
<u>Excess of Revenues and Other</u> <u>Financing Sources Over</u> <u>Expenditures and Other</u> <u>Financing Uses</u>	(8,499)	-	(8,499)
<u>Fund Balance at Beginning of Year</u>	<u>33,162</u>	<u>-</u>	<u>33,162</u>
<u>FUND BALANCE AT</u> <u>END OF YEAR</u>	<u>\$ 24,663</u>	<u>\$ -</u>	<u>\$ 24,663</u>

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA

NONMAJOR SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2004

	<u>Senior Center</u>	<u>Title III D Disease Prevention</u>	<u>Title III E Caregiver</u>
<u>ASSETS</u>			
Cash & Cash Equivalents	\$ -	\$ -	\$ -
Receivables	-	1,108	-
<u>TOTAL ASSETS</u>	<u>\$ -</u>	<u>\$ 1,108</u>	<u>\$ -</u>
 <u>LIABILITIES AND FUND BALANCES</u>			
<u>LIABILITIES</u>			
Accounts Payable	\$ -	\$ 989	\$ -
Due To Other Funds	-	119	-
Total Liabilities	-	1,108	-
 Fund Balances:			
Reserved for:			
Utilities Assistance	-	-	-
Total Fund Balances	-	-	-
<u>TOTAL LIABILITIES AND FUND BALANCES</u>	<u>\$ -</u>	<u>\$ 1,108</u>	<u>\$ -</u>

<u>Audit Funds</u>	<u>Supplemental Senior Center</u>	<u>Utilities Assistance</u>	<u>NSIP</u>	<u>Total Nonmajor Special Revenue Funds</u>
\$ -	\$ -	\$ 5,253	\$ -	\$ 5,253
-	-	-	-	1,108
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,253</u>	<u>\$ -</u>	<u>\$ 6,361</u>
\$ -	\$ -	\$ -	\$ -	\$ 989
-	-	-	-	119
-	-	-	-	1,108
-	-	5,253	-	5,253
-	-	5,253	-	5,253
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,253</u>	<u>\$ -</u>	<u>\$ 6,361</u>

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA

NONMAJOR SPECIAL REVENUE FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2004

	<u>Senior Center</u>	<u>Title III D Disease Prevention</u>	<u>Title III E Caregiver</u>
<u>REVENUES</u>			
Intergovernmental:			
North Delta Regional Planning and Development District	\$ -	\$ 2,620	\$ 3,413
State Contract	17,169	-	-
Public Support:			
LA Association of Councils on Aging	-	-	-
Client Contributions	82	-	-
Total Public Support	<u>82</u>	<u>-</u>	<u>-</u>
 Total Revenues	 17,251	 2,620	 3,413
<u>EXPENDITURES</u>			
Current:			
Salaries	9,568	-	3,045
Fringe	743	-	237
Travel	-	-	-
Operating Services	3,549	865	136
Operating Supplies	1,341	-	-
Other Costs	250	1,810	-
Total Current Expenditures	<u>15,451</u>	<u>2,675</u>	<u>3,418</u>
 Capital Outlay	 -	 -	 -
Utility Assistance	-	-	-
Total Expenditures	<u>15,451</u>	<u>2,675</u>	<u>3,418</u>
 <u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</u>	 1,800	 (55)	 (5)
<u>OTHER FINANCING SOURCES (USES)</u>			
Operating Transfers - In	-	55	5
Operating Transfers - Out	(1,800)	-	-
Total Other Financing Sources (Uses)	<u>(1,800)</u>	<u>55</u>	<u>5</u>
 <u>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</u>	 -	 -	 -
 <u>FUND BALANCES AT BEGINNING OF YEAR</u>	 <u>-</u>	 <u>-</u>	 <u>-</u>
 <u>FUND BALANCES AT END OF YEAR</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>

<u>Audit Funds</u>	<u>Supplemental Senior Center</u>	<u>Utilities Assistance</u>	<u>NSIP</u>	<u>Total Nonmajor Special Revenue Funds</u>
\$ 953	\$ -	\$ -	\$ 17,168	\$ 24,154
-	3,825	-	-	20,994
-	-	2,410	-	2,410
-	-	-	-	82
<u>-</u>	<u>-</u>	<u>2,410</u>	<u>-</u>	<u>2,492</u>
953	3,825	2,410	17,168	47,640
-	-	-	-	12,613
-	-	-	-	980
-	-	-	-	-
-	-	-	-	4,550
-	-	-	-	1,341
-	-	-	-	2,060
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,544</u>
-	-	-	-	-
-	-	4,853	-	4,853
<u>-</u>	<u>-</u>	<u>4,853</u>	<u>-</u>	<u>26,397</u>
953	3,825	(2,443)	17,168	21,243
-	-	-	-	60
<u>(953)</u>	<u>(3,825)</u>	<u>-</u>	<u>(17,168)</u>	<u>(23,746)</u>
<u>(953)</u>	<u>(3,825)</u>	<u>-</u>	<u>(17,168)</u>	<u>(23,686)</u>
-	-	(2,443)	-	(2,443)
-	-	7,696	-	7,696
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,253</u>	<u>\$ -</u>	<u>\$ 5,253</u>

GENERAL FIXED ASSET ACCOUNT GROUP

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.
RAYVILLE, LOUISIANA

SCHEDULE OF GENERAL FIXED ASSETS

JUNE 30, 2004 AND 2003

	<u>Balance</u> <u>June 30,</u> <u>2003</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30,</u> <u>2004</u>
<u>GENERAL FIXED ASSETS</u>				
Portable Building	\$ 15,578	\$ -	\$ -	\$ 15,578
Vehicles	86,420	80,841	40,626	126,635
Office Furniture and Equipment	25,511	-	1,500	24,011
<u>TOTAL GENERAL FIXED ASSETS</u>	<u>\$ 127,509</u>	<u>\$ 80,841</u>	<u>\$ 42,126</u>	<u>\$ 166,224</u>
<u>INVESTMENT IN GENERAL FIXED ASSET</u>				
Property Acquired Prior to July 1, 1985 *	\$ -	\$ -	\$ -	\$ -
Property Acquired After July 1, 1985				
With Funds From:				
Act 735 PCOA	2,164	-	-	2,164
General Fund	65,421	14,841	2,126	78,136
Local Funds	17,078	-	-	17,078
Title III- D Preventive Health	3,520	-	-	3,520
Title III- C-1	2,084	-	-	2,084
Title III- C-2	7,463	-	-	7,463
Title III- B Supportive Services	1,055	-	-	1,055
Senior Center	10,724	-	9,000	1,724
Supplemental Senior Center	9,000	-	9,000	-
Department of Transportation Sec. 5310 E&D	9,000	66,000	22,000	53,000
<u>TOTAL INVESTMENT IN GENERAL FIXED ASSETS</u>	<u>\$ 127,509</u>	<u>\$ 80,841</u>	<u>\$ 42,126</u>	<u>\$ 166,224</u>

* Records reflecting sources from which assets were acquired were not maintained prior to July 1, 1985.

Included in additions are two vans that were granted to the Council by DOTD. The total amount of the vans were \$66,000 with the Council spending \$13,408 of matching funds. The difference of \$52,592 is DOTD's portion.

OTHER SUPPLEMENTAL INFORMATION –
GRANT ACTIVITY

JACKSON COUNCIL ON THE AGING INC.
JONESBORO, LOUISIANA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2004

<u>Federal Grants/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Program or Award Amount</u>	<u>Revenue Recognized</u>	<u>Expenditures</u>
<u>Programs Passed Through Governor's Office of Elderly Affairs:</u>				
Department of Health & Human Services - Administration on Aging:				
Special Programs for the Aging:				
Title III, Part B - Supportive Services	93.044	\$ 34,841	\$ 34,841	\$ 34,841
Title III, Part C - Congregate Meals	93.045	33,149	33,149	33,149
Title III, Part C - Home Delivered Meals	93.045	23,392	23,392	23,392
Title III, Part D - Disease Prevention and Health Promotion Services	93.043	2,620	2,620	2,620
Title III, Part E - National Family Caregiver Support	93.052	2,560	2,560	2,560
Nutritional Services Incentive Program	93.053	<u>17,168</u>	<u>17,168</u>	<u>17,168</u>
Total Department of Health and Human Services - Administration on Aging		113,730	113,730	113,730
Department of Transportation Federal Transit Administration Section 5311 - Capital Assistance				
		<u>52,592</u>	<u>52,592</u>	<u>52,592</u>
<u>TOTAL FEDERAL AWARDS</u>		<u>\$ 166,322</u>	<u>\$ 166,322</u>	<u>\$ 166,322</u>

JACKSON COUNCIL ON THE AGING, INC.
JONESBORO, LOUISIANA
NOTES TO SCHEDULE OF EXPENDITURES
OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2004

1. General

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the Council. The Council did not pass through any of its federal awards to a subrecipient during the year.

2. Basis of Accounting

The Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting as contemplated under accounting principles generally accepted in the United States of America and which is the same basis of accounting used for presenting the general purpose financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

CAMERON, HINES & HARTT

(A Professional Accounting Corporation)

Certified Public Accountants

104 Regency Place

West Monroe, Louisiana 71291

Mailing Address:

P. O. Box 2474

West Monroe, LA 71294-2474

Phone (818) 828-1717

Fax (818) 822-5121

E-Mail: chhcas@bellsouth.net

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDIT STANDARDS

To The Board of Directors
Jackson Council on the Aging, Inc.
Jonesboro, Louisiana

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Jackson Council on the Aging, Inc., as of and for the year ended June 30, 2004, which collectively comprise the Council's basic financial statements and have issued our report thereon dated November 4, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Jackson Council on the Aging, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatement in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Jackson Council on the Aging, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

To The Board of Directors
Jackson Council on the Aging, Inc.
Page Two

This report is intended solely for the information of management, the Governor's Office of Elderly Affairs and the Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:516, this report is distributed by the Legislative Auditor as a public document.

Cameron, Hines & Hartt (APAC)

West Monroe, Louisiana
November 4, 2004

JACKSON COUNCIL ON THE AGING, INC
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2004

To the Board of Directors
Jackson Council on the Aging, Inc.
Jonesboro, Louisiana

We have audited the financial statements of Jackson Council on the Aging, Inc. as of and for the year ended June 30, 2004, and have issued our report thereon dated November 4, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of June 30, 2004, resulted in an unqualified opinion.

Section I- Summary of Auditors' Reports

A. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weakness ___ yes X no Reportable Conditions ___ yes X no

Compliance

Compliance Material to Financial Statements ___ yes X no

B. Federal Awards

Internal Control

Material Weakness ___ yes X no Reportable Conditions ___ yes X no

Type of Opinion on Compliance Unqualified ___ Qualified ___
For Major Programs (No Major Programs) Disclaimer ___ Adverse ___

Are their findings required to be reported in accordance with Circular A-133, Section .510 (a)? NO

C. Identification of Major Programs: N/A

CFDA Number(s) Name of Federal Program (or cluster)

Dollar threshold used to distinguish between Type A and Type B Programs. N/A

Is the auditee a "low-risk" auditee, as defined by OMB Circular A-133? N/A

JACKSON COUNCIL ON THE AGING, INC
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2004

(Continued)

Section II- Financial Statement Findings

No matters were reported.

Section III- Federal Award Findings and Question Costs- N/A

JACKSON COUNCIL ON THE AGING, INC.
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED JUNE 30, 2004

Section I- Internal Control and Compliance Material to the Financial Statements

This section is not applicable for this entity.

Section II- Internal Control and Compliance Material to Federal Awards

This section is not applicable for this entity.

Section III- Management Letter

No management letter was issued.