

REPORT  
TERRYTOWN FIFTH DISTRICT  
VOLUNTEER FIRE DEPARTMENT, INC.  
JUNE 30, 2004 AND 2003

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

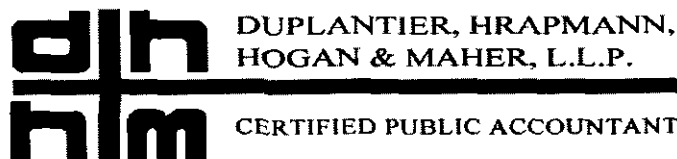
Release Date 12-15-04

TERRYTOWN FIFTH DISTRICT  
VOLUNTEER FIRE DEPARTMENT, INC.

INDEX

JUNE 30, 2004 AND 2003

	<u>PAGE</u>
INDEPENDENT AUDITOR'S REPORT.....	1 - 2
FINANCIAL STATEMENTS:	
Statements of Financial Position - Cash Basis.....	3
Statements of Activities - Cash Basis.....	4
Notes to Financial Statements.....	5 - 10
SUPPLEMENTARY INFORMATION:	
Statements of Functional Expenses - Cash Basis.....	11 - 12
Statements of Revenue Collected and Expenditures Paid - Cash Basis - Special Fund.....	13- 14
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS.....	15 - 16
SUMMARY SCHEDULE OF FINDINGS.....	17



MICHAEL J. O'ROURKE, C.P.A.  
WILLIAM G. STAMM, C.P.A.  
CLIFFORD J. GIFFIN, JR, C.P.A.  
DAVID A. BURGARD, C.P.A.  
LINDSAY J. CALUB, C.P.A., L.L.C.  
GUY L. DUPLANTIER, C.P.A.  
MICHELLE H. CUNNINGHAM, C.P.A.  
DENNIS W. DILLON, C.P.A.

ANN M. HARGES, C.P.A.  
ROBIN A. STROHMEYER, C.P.A.

KENNETH J. BROOKS, C.P.A., ASSOCIATE

1340 Poydras St., Suite 2000 · New Orleans, LA 70112  
(504) 586-8866  
FAX (504) 525-5888  
cpa@dhhmcpa.com

A.J. DUPLANTIER JR, C.P.A.  
(1919-1985)  
FELIX J. HRAPMANN, JR, C.P.A.  
(1919-1990)  
WILLIAM R. HOGAN, JR, C.P.A.  
(1920-1996)  
JAMES MAHER, JR, C.P.A.  
(1921-1999)

MEMBERS  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
SOCIETY OF LA C.P.A.'S

## INDEPENDENT AUDITOR'S REPORT

August 19, 2004

Board of Directors  
Terrytown Fifth District Volunteer Fire Department, Inc.  
341 Heritage Avenue, P. O. Box 1231  
Gretna, LA 70053

We have audited the accompanying statements of financial position - cash basis of the Terrytown Fifth District Volunteer Fire Department, Inc. as of June 30, 2004 and 2003 and the related statements of activities - cash basis for the years then ended. These financial statements are the responsibility of the Fire Department's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As described in Note 1 to the financial statements, the Fire Department prepares its financial statements on the cash basis of accounting. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the statements mentioned above present fairly the financial position of the Terrytown Fifth District Volunteer Fire Department, Inc. as of June 30, 2004 and 2003, and its changes in net assets for the years then ended on the basis of accounting described in Note 1.

Our audits were made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information on pages 11-14 is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued a report dated August 19, 2004 on our consideration of the Fire Department's internal control over financial reporting and our tests of its compliance with laws and regulations. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

*Duplantier, Hrapmann, Hogan & Maher, LLP*

TERRYTOWN FIFTH DISTRICT VOLUNTEER FIRE DEPARTMENT, INC.  
 STATEMENTS OF FINANCIAL POSITION - CASH BASIS  
JUNE 30, 2004 AND 2003

ASSETS

	<u>2004</u>	<u>2003</u>
<b>CURRENT ASSETS:</b>		
Cash in banks and on hand (Notes 2 and 7)	\$ 324,846	\$ 291,302
Cash in savings accounts and short term investments (Notes 3 and 7)	<u>1,023,324</u>	<u>1,083,019</u>
Total current assets	<u>1,348,170</u>	<u>1,374,321</u>
<b>PROPERTY AND EQUIPMENT: (Note 1)</b>		
Land	33,928	33,928
Buildings and improvements	1,221,737	1,219,442
Machinery and equipment	299,843	295,803
Furniture and fixtures	<u>116,169</u>	<u>106,264</u>
	1,671,677	1,655,437
Less accumulated depreciation	<u>1,265,561</u>	<u>1,194,624</u>
Total property and equipment	<u>406,116</u>	<u>460,813</u>
<b>OTHER ASSETS:</b>		
Meter deposits	75	75
Investments (Note 3)	<u>122,568</u>	<u>99,464</u>
Total other assets	<u>122,643</u>	<u>99,539</u>
<b>TOTAL ASSETS</b>	<b>\$ <u>1,876,929</u></b>	<b>\$ <u>1,934,673</u></b>

LIABILITIES AND NET ASSETS

<b>CURRENT LIABILITIES:</b>		
Payroll taxes payable	\$ -	\$ 2,163
<b>NET ASSETS: (Note 1)</b>		
Unrestricted	<u>1,876,929</u>	<u>1,932,510</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ <u>1,876,929</u></b>	<b>\$ <u>1,934,673</u></b>

See accompanying notes.

TERRYTOWN FIFTH DISTRICT VOLUNTEER FIRE DEPARTMENT, INC.  
 STATEMENTS OF ACTIVITIES - CASH BASIS  
FOR THE YEARS ENDED JUNE 30, 2004 AND 2003

	<u>2004</u>	<u>2003</u>
UNRESTRICTED NET ASSETS:		
Revenue: (Note 1)		
Jefferson Parish millage	\$ 1,380,000	\$ 1,290,000
Fire insurance rebate	64,722	63,484
Investment return (Note 3)	12,094	31,376
Voluntary contributions	46,797	46,826
Dues - members	525	690
Social fund income	4,438	3,417
Ladies auxiliary	10,157	9,999
Vice President's account	4,680	6,952
Miscellaneous income	<u>11,642</u>	<u>6,889</u>
Total revenue	<u>1,535,055</u>	<u>1,459,633</u>
Expenses:		
Administration (Pages 11 and 12)	49,693	50,677
Firefighting (Pages 11 and 12)	1,522,787	1,546,642
Fundraising (Pages 11 and 12)	<u>18,156</u>	<u>21,994</u>
Total expenses	<u>1,590,636</u>	<u>1,619,313</u>
DECREASE IN UNRESTRICTED NET ASSETS	(55,581)	(159,680)
NET ASSETS - BEGINNING OF YEAR	<u>1,932,510</u>	<u>2,092,190</u>
NET ASSETS - END OF YEAR	<u>\$ 1,876,929</u>	<u>\$ 1,932,510</u>

See accompanying notes.

TERRYTOWN FIFTH DISTRICT  
VOLUNTEER FIRE DEPARTMENT, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2004 AND 2003

ORGANIZATION:

Terrytown Fifth District Volunteer Fire Department, Inc. (the Fire Department) was organized to provide the citizens in the Fifth Fire Protection District (which includes Terrytown and adjoining unincorporated portions of Jefferson Parish) with fire protection and related services and facilities. The Fire Department is under contract with Jefferson Parish to provide these services. The majority of the Fire Department's revenue is derived from this contract.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

A summary of the Fire Department's significant accounting policies applied in the preparation of the accompanying financial statements follows:

Basis of Accounting:

The Fire Department prepares its financial statements on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Consequently, certain revenues and related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when the obligation is incurred. Accordingly, these financial statements are not intended to present financial position, results of operations and changes in net assets and cash flows in conformity with accounting principles generally accepted in the United States of America.

Revenue:

Under the agreement with Jefferson Parish, the Parish pays the Fire Department monthly installments which represent the net proceeds of millage levied annually on the assessed valuation of property in the Fifth Fire Protection District.

Property, Equipment and Depreciation:

*Property and equipment, consisting of fire stations and residences, furniture, fixtures and equipment, are carried at cost and are depreciated using the straight-line method over their estimated useful lives ranging from five to eighteen years. The Fire Department capitalizes property and equipment purchases over \$1,000 and expenses those purchases under \$1,000. Depreciation expense for the years ending June 30, 2004 and 2003 was \$70,937 and \$100,407, respectively.*

TERRYTOWN FIFTH DISTRICT  
VOLUNTEER FIRE DEPARTMENT, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2004 AND 2003

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

Property, Equipment and Depreciation: (Continued)

Property and equipment does not include fire trucks and vehicles donated by the Fire Department to Jefferson Parish. The Fire Department receives subsidies from Jefferson Parish for the purchase of fire trucks. The trucks are purchased by the Fire Department and donated to the Parish. Historically, the cost of the fire trucks donated has been offset against the subsidies provided by the Parish. The vehicles were purchased with the millage revenue provided by the Parish. Jefferson Parish provides insurance on the fire trucks and vehicles.

For the years ended June 30, 2004 and 2003, the total purchases of property and equipment capitalized in these financial statements were \$16,240 and \$190,456, respectively.

Financial Statement Presentation:

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the Fire Department is required to report information regarding its financial position and activities according to three classes of net assets: *unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets*. As of June 30, 2004 and 2003, the Fire Department had only unrestricted net assets.

The statements of activities present expenses of the Fire Department's operations functionally between program services for firefighting and administrative and general. Those expenses which cannot be functionally categorized are allocated between functions based upon management's estimate of usage applicable to conducting those functions.

Donated Services:

No amounts have been reflected in the financial statements for donated services. Donated services were not recorded because the value of these services was not readily determinable. However, a substantial number of volunteers have donated significant amounts of their time in the Fire Department's program services.

Investments:

The Fire Department follows the recommendations of Statement of Financial Accounting Standards No. 124, *Accounting for Certain Investments Held by Not-for-Profit Organizations*. Under Statement No. 124, investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statements of financial position. Unrealized gains and losses are included in the change in net assets.



TERRYTOWN FIFTH DISTRICT  
VOLUNTEER FIRE DEPARTMENT, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2004 AND 2003

2. CASH:

Deposits are carried at cost. All accounts are interest bearing. Funds deposited from millage income are designated as "special" and can be disbursed only for operating expenses of the Fire Department.

Following is a schedule of cash balances in financial institutions for the years ending June 30, 2004 and 2003:

	<u>2004</u>	<u>2003</u>
Petty cash	\$ 750	\$ 750
Hibernia National Bank:		
Special account	168,347	170,887
Payroll account – special	40,205	45,965
Regular	9,487	10,018
Social	16,210	14,745
Whitney National Bank:		
Eagle account	81,640	42,104
Gulf Coast Bank and Trust:		
Ladies auxiliary account	<u>8,207</u>	<u>6,833</u>
Total	<u>\$ 324,846</u>	<u>\$ 291,302</u>

3. INVESTMENTS:

The Fire Department invests in certificates of deposit held by financial institutions and other investments held by Merrill Lynch. All investments are carried at fair value. Following is a schedule of the investments for the years ending June 30, 2004 and 2003:

	<u>2004</u>	<u>2003</u>
<u>Maturity within one year</u>		
Merrill Lynch - CMA Money Account	\$ 23,355	\$ 48,331
Fifth District Homestead:		
Savings account (0.995% interest rate)	15,389	15,236
Certificate of deposit (matures 12-06-04; 1.45% interest rate)	22,776	22,462
Certificate of deposit (matures 09-24-04; 1.40% interest rate)	60,000	60,000
Regions Bank:		
Certificate of deposit (matures 12-16-04; 1.301% interest rate)	20,000	20,000
Certificate of deposit (matures 06-06-05; 1.498% interest rate)	78,563	78,563
Gulf Coast Bank:		
Certificate of deposit (matures 07-13-04; 0.75% interest rate)	82,468	82,468
Whitney National Bank:		
Certificate of deposit (matures 01-01-05; 0.75% interest rate)	47,390	47,390

TERRYTOWN FIFTH DISTRICT  
VOLUNTEER FIRE DEPARTMENT, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2004 AND 2003

3. INVESTMENTS: (Continued)

	<u>2004</u>	<u>2003</u>
<u>Maturity within one year</u> (Continued)		
Bank One:		
Certificate of deposit (matures 04-03-04; 1.06% interest rate)	\$ --	\$ 20,000
Certificate of deposit (matures 04-03-05; 0.65% interest rate)	20,000	20,000
Statewide Bank (formerly Algiers Homestead Association):		
Certificate of deposit (matures 11-21-04; 1.51% interest rate)	27,522	27,522
Certificate of deposit (matures 12-10-04; 1.51% interest rate)	45,526	45,526
Certificate of deposit (matures 11-26-04; 1.51% interest rate)	25,000	25,000
Eureka Homestead:		
Certificate of deposit (matures 09-26-03; 1.42% interest rate)	--	36,701
Certificate of deposit (matures 09-30-04; 1.34% interest rate)	20,000	--
Certificate of deposit (matures 12-20-04; 1.46% interest rate)	58,252	58,252
AmSouth Bank:		
Certificate of deposit (matures 12-14-04; 0.90% interest rate)	94,249	94,249
Iberia Bank:		
Certificate of deposit (matures 10-20-04; 1.00% interest rate)	45,000	45,000
Certificate of deposit (matures 12-16-04; 1.00% interest rate)	20,000	20,000
Bank of Louisiana:		
Certificate of deposit (matures 11-12-04; 0.65% interest rate)	75,000	75,000
Fidelity Homestead:		
Certificate of deposit (matures 08-27-04; 1.34% interest rate)	35,000	35,000
Mississippi River Bank:		
Certificate of deposit (matures 12-16-04; 0.85% interest rate)	20,000	20,000
First American Bank:		
Certificate of deposit (matures 09-26-04; 0.95% interest rate)	50,000	50,000
Certificate of deposit (matures 12-08-04; 1.15% interest rate)	16,097	16,097
ASI Federal Credit Union:		
Certificate of deposit (matures 01-10-05; 1.55% interest rate)	75,102	75,102
Hibernia Bank:		
Certificate of deposit (matures 11-12-04; 0.50% interest rate)	45,000	45,000
GNMA (matures 2005; 7.25% interest rate)	1,635	120
Total maturity within one year	<u>\$ 1,023,324</u>	<u>\$ 1,083,019</u>

Maturity over one year

Hapaolim Bank:		
Certificate of deposit (matures 03-25-19; 4.20% interest rate)	\$ 11,428	\$ --
FHLMC (matures 2033; 5.00% interest rate)	17,753	--
FNMA (matures 2008; 3.00% interest rate)	19,943	--
FNMA (matures 2014; 4.08% interest rate)	11,756	--
FNMA (matures 2018; 5.03% interest rate)	11,917	--
FNMA (matures 2028; 6.50% interest rate)	2,330	5,045

TERRYTOWN FIFTH DISTRICT  
VOLUNTEER FIRE DEPARTMENT, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2004 AND 2003

3. INVESTMENTS: (Continued)

GNMA (matures 2005; 7.25% interest rate)	\$ --	\$ 6,617
GNMA (matures 2006; 7.25% interest rate)	64	227
GNMA (matures 2017; 7.00% interest rate)	1,232	3,858
GNMA (matures 2022; 7.50% interest rate)	1,237	2,363
GNMA (matures 2022; 7.00% interest rate)	3,538	8,150
GNMA (matures 2023; 6.50% interest rate)	3,407	6,631
GNMA (matures 2023; 6.00% interest rate)	4,209	7,146
GNMA (matures 2023; 7.00% interest rate)	2,600	4,435
GNMA (matures 2024; 6.50% interest rate)	8,886	16,294
GNMA (matures 2028; 6.00% interest rate)	13,870	24,430
GNMA (matures 2029; 6.00% interest rate)	<u>8,398</u>	<u>14,268</u>
Total maturity over one year	<u>\$ 122,568</u>	<u>\$ 99,464</u>

The following schedule summarizes the investment return and its classification in the statements of activities for the years ended June 30, 2004 and 2003:

	<u>2004</u>	<u>2003</u>
Interest income	\$ 17,592	\$ 30,990
Net realized and unrealized gains (losses)	<u>(5,498)</u>	<u>386</u>
Total investment return	<u>\$ 12,094</u>	<u>\$ 31,376</u>

4. INCOME TAXES:

The Fire Department is exempt from income taxes under Internal Revenue Code Sec. 501(c)(3), which exempts volunteer fire departments.

5. PENSION PLAN:

The Fire Department has a Simple retirement plan in accordance with Internal Revenue Code Sections 401(k)11 and 408(p). The plan allows individuals, employed over six months, that complete 1,000 hours of service and have reached 21 years of age, to defer up to 10% of their compensation, subject to limitations. The Fire Department makes non-forfeitable contributions of 3% of the compensation for those eligible employees that elect to participate in the plan by making salary reduction contributions. Pension plan expense for the years ended June 30, 2004 and 2003 was \$17,099 and \$19,898, respectively.

TERRYTOWN FIFTH DISTRICT  
VOLUNTEER FIRE DEPARTMENT, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED JUNE 30, 2004 AND 2003

6. USE OF ESTIMATES IN PREPARATION OF FINANCIAL STATEMENTS:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and income and expenses during the reporting period. Actual results could differ from those estimates.

7. PLEDGED SECURITIES:

The Fire Department maintains cash balances and certificates of deposit at several financial institutions in the New Orleans area. Accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Cash balances in excess of FDIC insurance at one financial institution are also secured by pledged securities held in joint custody at the Federal Reserve Bank, New Orleans. No pledged securities held by the Federal Reserve Bank for the Fire Department may be released or substituted except upon the written consent of the Fire Department.

At June 30, 2004, the Fire Department had \$1,326,323 of bank balances in demand deposits and certificates of deposit. These deposits were secured from risk by \$1,114,400 of federal deposit insurance and \$182,893 of pledged securities. Accordingly, \$29,030 of bank balances were not secured at June 30, 2004. At June 30, 2003, the balances were entirely secured by federal deposit insurance and pledged securities.

TERRYTOWN FIFTH DISTRICT VOLUNTEER FIRE DEPARTMENT, INC.  
 SUPPLEMENTARY INFORMATION  
 STATEMENT OF FUNCTIONAL EXPENSES - CASH BASIS  
FOR THE YEAR ENDED JUNE 30, 2004

	<u>Administration</u>	<u>Firefighting</u>	<u>Fundraising</u>	<u>Total</u>
Accounting	\$ 4,525	\$ 4,715	\$ -	\$ 9,240
Advertising and promotion	1,185	-	-	1,185
Bunker gear	-	24,750	-	24,750
Casualty loss	-	-	-	-
Convention expense	4,867	-	-	4,867
Depreciation	1,567	69,370	-	70,937
Donations	-	100	-	100
Dues and subscriptions	2,357	-	-	2,357
Emergency operations	-	1,221	-	1,221
Fire prevention expense	-	19,861	-	19,861
Fuel	-	10,520	-	10,520
Insurance - employees	3,896	172,440	-	176,336
Insurance - general	877	38,793	-	39,670
Insurance - vehicles	-	1,488	-	1,488
Labor - salaries - wages	17,391	769,677	-	787,068
Ladies auxiliary expense	-	-	8,438	8,438
Lawn equipment repairs	35	1,548	-	1,583
Legal	6	257	-	263
Licenses and taxes	10	-	-	10
Loss on disposal of assets	-	-	-	-
Medical expenses - employees/ members	241	10,653	-	10,894
Medical supplies	-	2,229	-	2,229
Meetings	-	745	-	745
Membership expense	-	27,341	-	27,341
Miscellaneous expense	51	2,273	-	2,324
Office expense and supplies	8,286	-	-	8,286
Payroll taxes	1,336	59,150	-	60,486
Pension plan expense	378	16,721	-	17,099
Pest control	61	2,702	-	2,763
Photo lab expense	-	3,877	-	3,877
Postage	2,045	-	-	2,045
Repairs and maintenance	-	183,781	-	183,781
Social fund expense	-	-	3,562	3,562
Supplies - cleaning	98	4,344	-	4,442
Supplies - other	-	22,825	-	22,825
Telephone - firehouses	128	5,675	-	5,803
Training expenses	-	3,691	-	3,691
Uniforms and badges	-	13,904	-	13,904
Utilities and telephone - residences	-	4,648	-	4,648
Utilities - firehouses - Heritage	353	15,616	-	15,969
Utilities - firehouses - other	-	27,872	-	27,872
Vice President's account expense	-	-	2,969	2,969
Voluntary contribution expense	-	-	3,187	3,187
Waste control	-	-	-	-
TOTAL	\$ <u>49,693</u>	\$ <u>1,522,787</u>	\$ <u>18,156</u>	\$ <u>1,590,636</u>

TERRYTOWN FIFTH DISTRICT VOLUNTEER FIRE DEPARTMENT, INC.  
 SUPPLEMENTARY INFORMATION  
 STATEMENT OF FUNCTIONAL EXPENSES - CASH BASIS  
FOR THE YEAR ENDED JUNE 30, 2003

	<u>Administration</u>	<u>Firefighting</u>	<u>Fundraising</u>	<u>Total</u>
Accounting	\$ 4,350	\$ 6,178	\$ -	\$ 10,528
Advertising and promotion	602	-	-	602
Bunker gear	-	29,440	-	29,440
Casualty loss	-	336	-	336
Convention expense	5,589	-	-	5,589
Depreciation	2,240	98,167	-	100,407
Donations	-	1,524	-	1,524
Dues and subscriptions	3,290	-	-	3,290
Emergency operations	-	1,389	-	1,389
Fire prevention expense	-	13,014	-	13,014
Fuel	-	9,356	-	9,356
Insurance - employees	4,026	176,416	-	180,442
Insurance - general	907	39,764	-	40,671
Insurance - vehicles	-	1,452	-	1,452
Labor - salaries - wages	17,035	746,468	-	763,503
Ladies auxiliary expense	-	-	8,048	8,048
Lawn equipment repairs	56	2,439	-	2,495
Legal	21	924	-	945
Licenses and taxes	28	-	-	28
Loss on disposal of assets	362	15,883	-	16,245
Medical expenses - employees/ members	91	3,971	-	4,062
Medical supplies	-	7,730	-	7,730
Meetings	19	844	-	863
Membership expense	-	19,892	-	19,892
Miscellaneous expense	39	1,717	-	1,756
Office expense and supplies	7,481	-	-	7,481
Payroll taxes	1,310	57,388	-	58,698
Pension plan expense	444	19,454	-	19,898
Pest control	58	2,549	-	2,607
Photo lab expense	-	1,527	-	1,527
Postage	2,127	-	-	2,127
Repairs and maintenance	-	189,029	-	189,029
Social fund expense	-	-	7,030	7,030
Supplies - cleaning	95	4,157	-	4,252
Supplies - other	-	21,749	-	21,749
Telephone - firehouses	140	6,144	-	6,284
Training expenses	-	5,886	-	5,886
Uniforms and badges	-	12,459	-	12,459
Utilities and telephone - residences	-	4,838	-	4,838
Utilities - firehouses - Heritage	367	16,086	-	16,453
Utilities - firehouses - other	-	27,199	-	27,199
Vice President's account expense	-	-	3,896	3,896
Voluntary contribution expense	-	-	3,020	3,020
Waste control	-	1,273	-	1,273
TOTAL	\$ <u>50,677</u>	\$ <u>1,546,642</u>	\$ <u>21,994</u>	\$ <u>1,619,313</u>

TERRYTOWN FIFTH DISTRICT VOLUNTEER FIRE DEPARTMENT, INC.  
 SUPPLEMENTARY INFORMATION  
 STATEMENTS OF REVENUE COLLECTED AND EXPENDITURES PAID - CASH BASIS  
 SPECIAL FUND  
FOR THE YEARS ENDED JUNE 30, 2004 AND 2003

	<u>2004</u>	<u>2003</u>
REVENUE:		
Jefferson Parish millage	\$ 1,380,000	\$ 1,290,000
Fire insurance rebate	64,722	63,484
Investment return	8,932	24,216
Miscellaneous	11,642	479
Total revenue	<u>1,465,296</u>	<u>1,378,179</u>
OPERATING EXPENSES:		
Accounting	9,240	10,528
Advertising and promotion	733	471
Bunker gear	24,750	29,410
Casualty losses	-	336
Convention expense	4,393	2,076
Donation	100	1,524
Dues and subscriptions	2,357	3,290
Emergency operations	1,221	1,389
Fire prevention expense	19,861	12,999
Fuel	10,520	9,356
Insurance - employees	176,336	180,443
Insurance expense - general	39,670	40,671
Labor - salaries - wages	787,068	763,503
Legal	263	945
Licenses and taxes	10	28
Loss on disposal of assets	-	16,245
Membership expense	1,862	722
Medical expense/supplies	13,123	11,793
Miscellaneous expense	2,324	1,456
Meetings	745	836
Office expense/supplies	8,286	7,481
Payroll taxes	60,486	58,698
Photo lab expense	3,877	1,527
Pension plan expense	17,099	19,898
Pest control	2,763	2,607
Postage	688	946
Repairs and maintenance radios	2,449	3,807
Repairs and maintenance residence	17,312	1,208
Repairs and maintenance fire houses	92,998	81,396
Repairs and maintenance fire equipment	64,708	89,463
Repairs and maintenance station equipment	4,581	10,980
Repairs and maintenance vehicles	1,732	2,175
Repairs and maintenance lawn equipment	1,583	2,495

TERRYTOWN FIFTH DISTRICT VOLUNTEER FIRE DEPARTMENT, INC.  
 SUPPLEMENTARY INFORMATION  
 STATEMENTS OF REVENUE COLLECTED AND EXPENDITURES PAID - CASH BASIS  
 SPECIAL FUND  
FOR THE YEARS ENDED JUNE 30, 2004 AND 2003

	<u>2003</u>	<u>2002</u>
OPERATING EXPENSES: (Continued)		
Supplies - fire fighting	\$ 5,265	\$ 1,278
Supplies - shop maintenance	276	1,174
Supplies - cleaning	4,442	4,252
Supplies - firehouses	17,283	19,297
Telephone - firehouses	5,803	6,284
Training expense	3,691	5,886
Uniforms and badges	13,571	12,424
Utilities - firehouses	43,841	43,652
Utilities and telephone - residence	4,648	4,838
Waste control	-	1,273
Depreciation expense	70,937	100,407
Total operating expenses	<u>1,542,895</u>	<u>1,571,467</u>
NET EXPENDITURES	<u>\$ (77,599)</u>	<u>\$ (193,288)</u>





DUPLANTIER, HRAPMANN,  
HOGAN & MAHER, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

1340 Poydras St., Suite 2000 · New Orleans, LA 70112  
(504) 586-8866  
FAX (504) 525-5888  
cpa@dhhmcpa.com

MICHAEL J. O'ROURKE, C.P.A.  
WILLIAM G. STAMM, C.P.A.  
CLIFFORD J. GIFFIN, JR, C.P.A.  
DAVID A. BURGARD, C.P.A.  
LINDSAY J. CALUB, C.P.A., L.L.C.  
GUY L. DUPLANTIER, C.P.A.  
MICHELLE H. CUNNINGHAM, C.P.A.  
DENNIS W. DILLON, C.P.A.

ANN M. HARGES, C.P.A.  
ROBIN A. STROHMEYER, C.P.A.

KENNETH J. BROOKS, C.P.A., ASSOCIATE

A.J. DUPLANTIER JR, C.P.A.  
(1919-1985)  
FELIX J. HRAPMANN, JR, C.P.A.  
(1919-1990)  
WILLIAM R. HOGAN, JR, C.P.A.  
(1920-1996)  
JAMES MAHER, JR, C.P.A.  
(1921-1999)

MEMBERS  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
SOCIETY OF LA C.P.A.'S

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

August 19, 2004

Board of Directors  
Terrytown Fifth District Volunteer Fire Department, Inc.  
341 Heritage Avenue  
P.O. Box 1231  
Gretna, LA 70053

We have audited the financial statements of the Terrytown Fifth District Volunteer Fire Department, Inc. as of and for the year ended June 30, 2004, and have issued our report thereon dated August 19, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Terrytown Fifth District Volunteer Fire Department, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Terrytown Fifth District Volunteer Fire Department, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of Terrytown Fifth District Volunteer Fire Department, Inc.'s Board of Directors and management, and the Legislative Auditor of the State of Louisiana and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Duplantier, Hrapmann, Hogan & Maher, LLP*

TERRYTOWN FIFTH DISTRICT VOLUNTEER FIRE DEPARTMENT, INC.  
SUMMARY SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2004

SUMMARY OF AUDITOR'S RESULTS:

1. The opinion issued on the financial statements of Terrytown Fifth District Volunteer Fire Department, Inc. for the year ended June 30, 2004 was unqualified.
2. Internal Control  
Material weaknesses: none noted  
Reportable conditions: none noted
3. Compliance  
Noncompliance material to financial statements: none noted

FINDINGS REQUIRED TO BE REPORTED UNDER GENERALLY ACCEPTED  
GOVERNMENTAL AUDITING STANDARDS:

None

SUMMARY OF PRIOR YEAR FINDINGS:

None