

***Financial Report***  
***Lafourche Parish Juvenile Justice Commission***  
***Thibodaux, Louisiana***  
***June 30, 2004***

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 12-8-04

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June 30, 2004

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**PRINCIPAL OFFICIALS**

**Lafourche Parish Juvenile Justice Commission**

June 30, 2004

**COMMISSION MEMBERS**

**OFFICE**

Randall Bertrand

Alice Bonneval

Marian Fleming

Lloyd J. Guidry, Sr.

Secretary/Treasurer

Peter J. O'Neil, Jr.

Mary Rabb

Marion Terry

President

**FINANCIAL SECTION**



**Bourgeois Bennett**

## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Commissioners,  
Lafourche Parish Juvenile Justice Commission,  
Thibodaux, Louisiana.

We have audited the accompanying basic financial statements of the governmental activities of Lafourche Parish Juvenile Justice Commission (the Commission), a component unit of the Lafourche Parish Council, State of Louisiana, as of and for the year ended June 30, 2004, as listed in the table of contents. These basic financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities of Lafourche Parish Juvenile Justice Commission as of June 30, 2004, and the changes in financial position and the budgetary comparison for the Commission for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Commission has not presented Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements.

In accordance with Government Auditing Standards, we have also issued our report dated July 30, 2004 on our consideration of the Lafourche Parish Juvenile Justice Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

*Bougeois Bennett, L.L.C.*

Certified Public Accountants.

Thibodaux, Louisiana,  
July 30, 2004.

**STATEMENT OF NET ASSETS AND  
GOVERNMENTAL FUND BALANCE SHEET**

**Lafourche Parish Juvenile Justice Commission**

June 30, 2004

	<u>General Fund</u>	<u>Adjustments (Exhibit B)</u>	<u>Statement of Net Assets</u>
<b>Assets</b>			
Cash	\$ 291,272	\$ -	\$ 291,272
Investments	800,000	-	800,000
Receivables - taxes	26,190	-	26,190
Due from other governmental units	82,295	-	82,295
Capital assets, net of accumulated depreciation	<u>-</u>	<u>1,530,260</u>	<u>1,530,260</u>
<b>Total assets</b>	<b><u>\$ 1,199,757</u></b>	<b><u>1,530,260</u></b>	<b><u>2,730,017</u></b>
<b>Liabilities</b>			
Accounts payable and accrued expenditures	\$ 79,965	-	79,965
Deferred revenue	618,873	-	618,873
Long-term liabilities - Due after one year	<u>-</u>	<u>65,822</u>	<u>65,822</u>
<b>Total liabilities</b>	<b><u>698,838</u></b>	<b><u>65,822</u></b>	<b><u>764,660</u></b>
<b>Fund Balance/Net Assets</b>			
Fund balance - unreserved	<u>500,919</u>	<u>(500,919)</u>	<u>-</u>
<b>Total liabilities and fund balance</b>	<b><u>\$ 1,199,757</u></b>		
<b>Net assets:</b>			
Invested in capital assets		1,530,260	1,530,260
Unrestricted		<u>435,097</u>	<u>435,097</u>
<b>Total net assets</b>		<b><u>\$ 1,965,357</u></b>	<b><u>\$ 1,965,357</u></b>

See notes to financial statements.

**RECONCILIATION OF THE GOVERNMENTAL FUND  
BALANCE SHEET TO THE STATEMENT OF NET ASSETS**

**Lafourche Parish Juvenile Justice Commission**

June 30, 2004

<b>Fund Balance - Governmental Fund</b>	<b>\$ 500,919</b>
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Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental fund.

Governmental capital assets	\$ 2,862,575	
Less accumulated depreciation	<u>(1,332,315)</u>	1,530,260

Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental fund.

Compensated absences payable		<u>(65,822)</u>
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<b>Net Assets of Governmental Activities</b>	<b><u>\$ 1,965,357</u></b>
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See notes to financial statements.

**STATEMENT OF ACTIVITIES AND STATEMENT OF  
GOVERNMENTAL FUND REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE**

**Lafourche Parish Juvenile Justice Commission**

For the year ended June 30, 2004

	<u>General Fund</u>	<u>Adjustments (Exhibit D)</u>	<u>Statement of Activities</u>
<b>Revenues</b>			
Taxes	\$ 1,236,033		\$ 1,236,033
Intergovernmental - State of Louisiana	907,209		907,209
Charges for services	2,880		2,880
Miscellaneous:			
Interest	12,077		12,077
Other	18,086		18,086
	<hr/>		<hr/>
Total revenues	2,176,285		2,176,285
	<hr/>		<hr/>
<b>Expenditures/Expenses</b>			
Current:			
General government:			
Ad valorem tax adjustment	19,549		19,549
Ad valorem tax deduction	38,993		38,993
	<hr/>		<hr/>
Total general government	58,542		58,542
	<hr/>		<hr/>
Public safety - special correctional facilities:			
Personal services	1,567,676	\$ 4,930	1,572,606
Operating services	299,824	-	299,824
Supplies and materials	145,803	-	145,803
Travel and other charges	3,011	-	3,011
Depreciation	-	85,135	85,135
	<hr/>	<hr/>	<hr/>
Total public safety	2,016,314	90,065	2,106,379
	<hr/>	<hr/>	<hr/>
Capital outlay	15,577	(15,577)	-
	<hr/>	<hr/>	<hr/>
Total expenditures/expenses	2,090,433	74,488	2,164,921
	<hr/>	<hr/>	<hr/>
<b>Excess of Revenues Over Expenditures</b>	85,852	(85,852)	-
	<hr/>	<hr/>	<hr/>
<b>Change in Net Assets</b>	-	11,364	11,364
	<hr/>	<hr/>	<hr/>
<b>Fund Balance/Net Assets</b>			
Beginning of year	415,067	1,538,926	1,953,993
	<hr/>	<hr/>	<hr/>
End of year	\$ 500,919	\$ 1,464,438	\$ 1,965,357
	<hr/>	<hr/>	<hr/>

See notes to financial statements.

**RECONCILIATION OF THE STATEMENT OF GOVERNMENTAL  
FUND REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCE TO THE STATEMENT OF ACTIVITIES**

**Lafourche Parish Juvenile Justice Commission**

For the year ended June 30, 2004

**Net Change in Fund Balance - Governmental Fund** **\$ 85,852**

Amounts reported for governmental activities in the statement of activities  
are different because:

Governmental funds report capital outlays as expenditures. However, in  
the statement of activities the cost of those assets is allocated over their  
estimated useful lives and reported as depreciation expense.

Capital outlay	\$ 15,577	
Depreciation expense	<u>(85,135)</u>	
Excess of depreciation expense over capital outlay		(69,558)

Some expenses reported in the statement of activities do not  
require the use of current financial resources and, therefore,  
are not reported as expenditures in the governmental fund.

Increase in compensated absences payable		<u>(4,930)</u>
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**Change in Net Assets of Governmental Activities** **\$ 11,364**

See notes to financial statements.

**STATEMENT OF GOVERNMENTAL FUND REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL - GENERAL FUND**

**Lafourche Parish Juvenile Justice Commission**

For the year ended June 30, 2004

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Taxes	\$ 1,150,000	\$ 1,150,000	\$ 1,236,033	\$ 86,033
Intergovernmental:				
State of Louisiana	954,400	954,400	907,209	(47,191)
Other local governmental units	30,000	30,000	-	(30,000)
Charges for services	5,000	5,000	2,880	(2,120)
Miscellaneous:				
Interest	10,000	10,000	12,077	2,077
Other	-	-	18,086	18,086
Total revenues	<u>2,149,400</u>	<u>2,149,400</u>	<u>2,176,285</u>	<u>26,885</u>
<b>Expenditures</b>				
Current:				
General government:				
Ad valorem tax adjustment	-	-	19,549	(19,549)
Ad valorem tax deduction	-	-	38,993	(38,993)
Total general government	<u>-</u>	<u>-</u>	<u>58,542</u>	<u>(58,542)</u>
Public safety - special correctional facilities:				
Personal services	1,600,000	1,600,000	1,567,676	32,324
Operating services	257,600	257,600	299,824	(42,224)
Supplies and materials	130,500	130,500	145,803	(15,303)
Travel and other charges	4,600	4,600	3,011	1,589
Total public safety	<u>1,992,700</u>	<u>1,992,700</u>	<u>2,016,314</u>	<u>(23,614)</u>
Capital outlay	<u>10,750</u>	<u>10,750</u>	<u>15,577</u>	<u>(4,827)</u>
Total expenditures	<u>2,003,450</u>	<u>2,003,450</u>	<u>2,090,433</u>	<u>(86,983)</u>
<b>Excess of Revenues Over Expenditures</b>	<u>\$ 145,950</u>	<u>\$ 145,950</u>	<u>\$ 85,852</u>	<u>\$ (60,098)</u>

See notes to financial statements.

**NOTES TO FINANCIAL STATEMENTS**

**Lafourche Parish Juvenile Justice Commission**

June 30, 2004

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Lafourche Parish Juvenile Justice Commission (the Commission) was created in 1978 under the provisions of Article VI, Sections 5 and 15 of the Constitution of the State of Louisiana of 1974, and Article III of the Home Rule Charter of the Parish of Lafourche to acquire and administer a juvenile justice facility or facilities.

The powers of the Commission, control and management of the affairs of the Commission, are vested in a board of commissioners composed of seven qualified electors residing in Lafourche Parish. The commissioners are appointed from the North, South and Central regions of the Parish by the Lafourche Parish Council from names submitted by the Lafourche Parish District Judges, the Lafourche Parish School Board and by members of the Lafourche Parish Council.

The accounting policies of the Commission conform to accounting principles generally accepted in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of significant accounting policies:

**a) Reporting Entity**

The Commission is a component unit of the Lafourche Parish Council.

The Commission has reviewed all of its activities and determined there are no potential component units which should be included in its financial statements.

**b) Basis of Presentation**

The Commission's basic financial statements consist of the government-wide statements on all activities of the Commission and the governmental fund financial statements.

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**b) Basis of Presentation (Continued)**

**Government-wide Financial Statements:**

The government-wide financial statements include the Statement of Net Assets and the Statement of Activities for all activities of the Commission. The government-wide presentation focuses primarily on the sustainability of the Commission as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. Governmental activities generally are financed through taxes, intergovernmental revenues and other nonexchange revenues.

**Fund Financial Statements:**

The fund financial statements are very similar to the traditional government fund statements as presented by governments prior to the issuance of Statement No. 34. The daily accounts and operations of the Commission continue to be organized on the basis of a fund and accounts groups, each of which is considered a separate accounting entity. The operations of the fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Government resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The following is the Governmental Fund of the Commission:

**General Fund** - The General Fund is the general operating fund of the Commission. It is used to account for all financial resources except those that are required to be accounted for in another fund.

**c) Measurement Focus and Basis of Accounting**

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

**Government-wide Financial Statements:**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized in the year for which they are levied.

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**c) Measurement Focus and Basis of Accounting (Continued)**

**Fund Financial Statements:**

All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Governmental funds are maintained on the modified accrual basis of accounting.

Governmental fund revenues resulting from exchange transactions are recognized in the fiscal year in which the exchange takes place and meets the government's availability criteria (susceptible to accrual). Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For this purpose, the Commission considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recognized as revenue in the period for which levied, thus the 2003 property taxes which are being levied to finance expenditures for the 2004 calendar year will be recognized as revenue in the fiscal years ending June 30, 2004 and 2005. Accordingly, approximately one half of the 2003 tax levy is recorded as deferred revenue at June 30, 2004. Intergovernmental revenues consist of per diem funding received on a per client/unit bases. These funds, along with charges for services, are recorded when earned since they are measurable and available. Miscellaneous revenues are recorded as revenues when received in cash by the Commission or an intermediary collecting agency because they are generally not measurable or available until actually received.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is vacation and sick leave which are recognized when paid. Allocations of cost such as depreciation are not recognized in the governmental funds.

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**d) Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**e) Operating Budgetary Data**

As required by the Louisiana Revised Statute 39:1303, the Board of Commissioners adopted a budget for the Commission's General Fund. The budgetary practices include public notice of the proposed budget, public inspection of the proposed budget and public hearings on the budget prior to adoption. Any amendment involving the transfer of monies from one function to another or increases in expenditures at the *functional level must be approved by the Commission*. The Commission did not amend its budget during the year. All budgeted amounts which are not expended, or obligated through contracts, lapse at year-end.

**f) Accounts Receivable**

The financial statements of the Commission contain no allowance for uncollectible accounts. Uncollectible amounts due for ad valorem taxes and other receivables are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. These amounts are not considered to be material in relation to the financial position or operations of the funds.

**g) Investments**

Investments consist of certificates of deposit which are stated at cost and approximate market value.

**h) Capital Assets**

The accounting treatment over property, plant and equipment (capital assets) depends on whether the assets are reported in the government-wide or fund financial statements.

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**h) Capital Assets (Continued)**

**Government-wide Financial Statements:**

In the government-wide financial statements, fixed assets are accounted for as capital assets. Capital assets purchased or acquired with an original cost of \$500 or more are valued at historical cost, or estimated historical cost if actual is unavailable, except for donated capital assets which are recorded at their estimated fair value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

Depreciation of all exhaustible capital assets is recorded as an expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings	15 - 40 years
Furniture, fixtures and equipment	5 - 20 years

**Fund Financial Statements:**

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

**i) Long-Term Obligations**

*The accounting treatment of long-term obligations depends on whether they are reported in the government-wide or fund financial statements.*

**Government-wide Financial Statements:**

All long-term obligations to be repaid from governmental resources are reported as liabilities in the government-wide statements. The long-term obligations consist of accrued compensated absences: vacation.

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**i) Long-Term Obligations (Continued)**

*Fund Financial Statements:*

Long-term obligations for governmental funds are not reported as liabilities in the fund financial statements.

**j) Vacation and Sick Leave**

The Commission's policies regarding vacation permit employees to accumulate earned but unused vacation. The liability for these compensated absences is recorded as a long-term obligation in the government-wide statements. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources.

Eligible personnel will earn credits for annual vacation and sick leave for each month of employment. The amount of credits earned is based upon length of service. At the end of each calendar year accumulated vacation and sick leave is carried forward to the new year. At no time can an employee's accumulated vacation balance exceed 15 days more than the rate of accrual. Sick leave may be accumulated to a maximum of 130 days. All accumulated vacation vests to the employees; however, all accumulated sick leave lapses at separation of employment.

**k) Fund Equity**

*Government-wide Statements:*

*Equity is classified as net assets and displayed in three components:*

- a. Invested in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets, if any. At June 30, 2004 the Commission had no outstanding borrowings that are attributable to capital assets.

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**k) Fund Equity (Continued)**

- b. Restricted net assets – Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributions or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
  
- c. Unrestricted net assets – All other net assets that do not meet the definition of “restricted” or “invested in capital assets.”

When both restricted and unrestricted resources are available for use, it is the Commission’s policy to use restricted resources first, then unrestricted resources as they are needed. As of June 30, 2004 and for the year then ended, the Commission did not have or receive restricted net assets.

**Fund Financial Statements:**

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated.

**Note 2 - DEPOSITS**

Louisiana state law allows all political subdivisions to invest excess funds in obligations of the United States or any other federally insured investment, certificates of deposit of any bank domiciled or having a branch office in the state of Louisiana, guaranteed investment contracts and investment grade (A-1/P-1) commercial paper of domestic corporations.

State law requires deposits (cash and certificates of deposit) of all political subdivisions to be fully collateralized at all times. Acceptable collateralization includes FDIC insurance and the market value of securities purchased and pledged to the political subdivision. Obligations of the United States, the State of Louisiana and certain political subdivisions are allowed as security for deposits. Obligations furnished as security must be held by the political subdivision or with an unaffiliated bank or trust company for the account of the political subdivision.

Cash and deposits are categorized into three categories of credit risk.

**Note 2 - DEPOSITS (Continued)**

Category 1 includes deposits covered by federal depository insurance or by collateral held by the Commission or its agent in the Commission's name.

Category 2 includes deposits covered by collateral held by the pledging financial institution's trust department or its agent in the Commission's name.

Category 3 includes deposits covered by collateral held by the pledging financial institution or its trust department or agent but not in the Commission's name and deposits which are uninsured or uncollateralized.

The year-end balances of deposits are as follows:

	Bank Balances			Reported Amount
	Risk Category			
	1	2	3	
Cash	\$100,000	\$ -	\$238,347	\$ 291,272
Investments:				
Certificates of deposit	<u>100,000</u>	<u>-</u>	<u>700,000</u>	<u>800,000</u>
Totals	<u>\$200,000</u>	<u>\$-</u>	<u>\$938,347</u>	<u>\$1,091,272</u>

At June 30, 2004, cash and certificates of deposit were adequately collateralized by securities held by unaffiliated banks for the account of the Commission. The Governmental Accounting Standards Board (GASB), which promulgates the standards for accounting and financial reporting for state and local governments, considers these securities uncollateralized. Even though the pledged securities are considered uncollateralized under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the depositor that the fiscal agent has failed to pay deposited funds upon demand.

**Note 3 - PROPERTY TAXES**

Property taxes are levied each November 1 on the assessed value listed as of the prior January 1 for all real property, merchandise and movable property located in the Parish. Assessed values are established by the Lafourche Parish Assessor's Office and the State Tax Commission at percentages of actual value as specified by Louisiana law. A reevaluation of all property is required to be completed no less than every four years. The last reevaluation was completed for the list of January 1, 2000. Taxes are due and payable December 31 with interest being charged on payments after January 1. Taxes can be paid through the tax sale date, which is the last Wednesday in June. Properties for which the taxes have not been paid are sold for the amount of the taxes. The tax rate for 2003 was \$3.20 per \$1,000 of assessed valuation on property within Lafourche Parish for the purpose of maintaining and operating the facilities. As indicated in Note 1c, taxes levied November 1, 2003 are used to fund expenditures in calendar year 2004, and one half of the 2003 tax levy was recognized as revenues in the fiscal year ended June 30, 2004 with the balance being recognized in the year ending June 30, 2005.

**Note 4 - DUE FROM OTHER GOVERNMENTAL UNITS**

Amounts due from other governmental units at June 30, 2004 consisted of the following:

State of Louisiana:	
Department of Social Services	\$77,017
Department of Education	3,326
Department of Public Safety	<u>1,952</u>
Total	<u>\$82,295</u>

**Note 5 - CHANGES IN CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2004 was as follows:

	Balance July 1, 2003	Additions	Deletions	Balance June 30, 2004
Capital assets being depreciated:				
Buildings	\$ 2,586,791	\$ -	\$ -	\$ 2,586,791
Furniture, fixtures and equipment	<u>264,318</u>	<u>15,577</u>	<u>4,111</u>	<u>275,784</u>
Total capital assets being depreciated	<u>2,851,109</u>	<u>15,577</u>	<u>4,111</u>	<u>2,862,575</u>
Less accumulated depreciation for:				
Buildings	(1,071,669)	(67,359)	-	(1,139,028)
Furniture, fixtures and equipment	<u>(179,622)</u>	<u>(17,776)</u>	<u>(4,111)</u>	<u>(193,287)</u>
Total accumulated depreciation	<u>(1,251,291)</u>	<u>(85,135)</u>	<u>(4,111)</u>	<u>(1,332,315)</u>
Total capital assets, net	<u>\$ 1,599,818</u>	<u>\$ (69,558)</u>	<u>\$ -</u>	<u>\$ 1,530,260</u>

The juvenile justice facility is on a 10.0-acre tract of land that is owned by the Lafourche Parish Council. The land is being used under an intergovernmental agreement between the Council and the Commission at no cost to the Commission.

**Note 6 - ACCOUNTS PAYABLE AND ACCRUED EXPENDITURES**

Accounts payable and accrued expenditures at June 30, 2004 consisted of the following:

Salaries and benefits	\$ 15,971
Protest taxes	29,763
Vendors	<u>34,231</u>
 Total	 <u>\$ 79,965</u>

**Note 7 - LONG-TERM OBLIGATIONS**

The following is a summary of the changes in the long-term obligations of the Commission for the year ended June 30, 2004:

Long-term obligations, July 1, 2003:	
Vacation and sick leave	\$ 53,218
Compensatory time	<u>7,674</u>
	60,892
Net increase in accumulated unpaid compensated absences	<u>4,930</u>
Long-term obligations, June 30, 2004	<u>\$ 65,822</u>

**Note 8 - LEASE COMMITMENTS**

The Commission has entered into an operating lease agreement for a vehicle with monthly payments of \$349. The lease agreement is for 36 months and expires April 22, 2006.

Rental expenditures for the year ended June 30, 2004 were \$4,188. The future minimum lease payments are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$ 3,871	\$ 317	\$ 4,188
2006	<u>3,400</u>	<u>90</u>	<u>3,490</u>
Totals	<u>\$ 7,271</u>	<u>\$ 407</u>	<u>\$ 7,678</u>

**Note 9 - RISK MANAGEMENT**

The Commission is exposed to various risks of loss related to workers' compensation; torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Commission carries commercial insurance. No settlements were made during the year that exceeded the Commission's insurance coverage.

**Note 10 - COMPENSATION OF BOARD MEMBERS**

No compensation was paid to Board Members for the year ended June 30, 2004.

**SUPPLEMENTARY INFORMATION SECTION**



**Bourgeois Bennett**

**INDEPENDENT AUDITOR'S REPORT ON ADDITIONAL INFORMATION**

To the Board of Commissioners,  
Lafourche Parish Juvenile Justice Commission,  
Thibodaux, Louisiana.

Our report on our audit of the basic financial statements of the Lafourche Parish Juvenile Justice Commission (the Commission) for the year ended June 30, 2004, appears on pages 1 and 2. That audit was conducted for the purpose of forming an opinion on such financial statements taken as a whole. The information contained in the schedule of governmental fund revenues and expenditures and graphs of governmental fund revenues and expenditures for the year ended June 30, 2004 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements for the year ended June 30, 2004, taken as a whole.

We also have previously audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the governmental fund balance sheets of the Lafourche Parish Juvenile Justice Commission as of June 30, 2003 and 2002, and the related statements of governmental fund revenues, expenditures and changes in fund balance for each of the two years in the period ended June 30, 2003 (none of which is presented herein), and we expressed unqualified opinions on those financial statements. In our opinion, the information presented in the schedule of governmental fund revenues and expenditures and graphs of governmental fund revenues and expenditures for the years ended June 30, 2003 and 2002 is fairly stated in all material respects in relation to the basic financial statements from which it has been derived.

*Bourgeois Bennett, L.L.C.*

Certified Public Accountants.

Thibodaux, Louisiana,  
July 30, 2004.

**SCHEDULE OF GOVERNMENTAL FUND REVENUES AND EXPENDITURES****Lafourche Parish Juvenile Justice Commission**

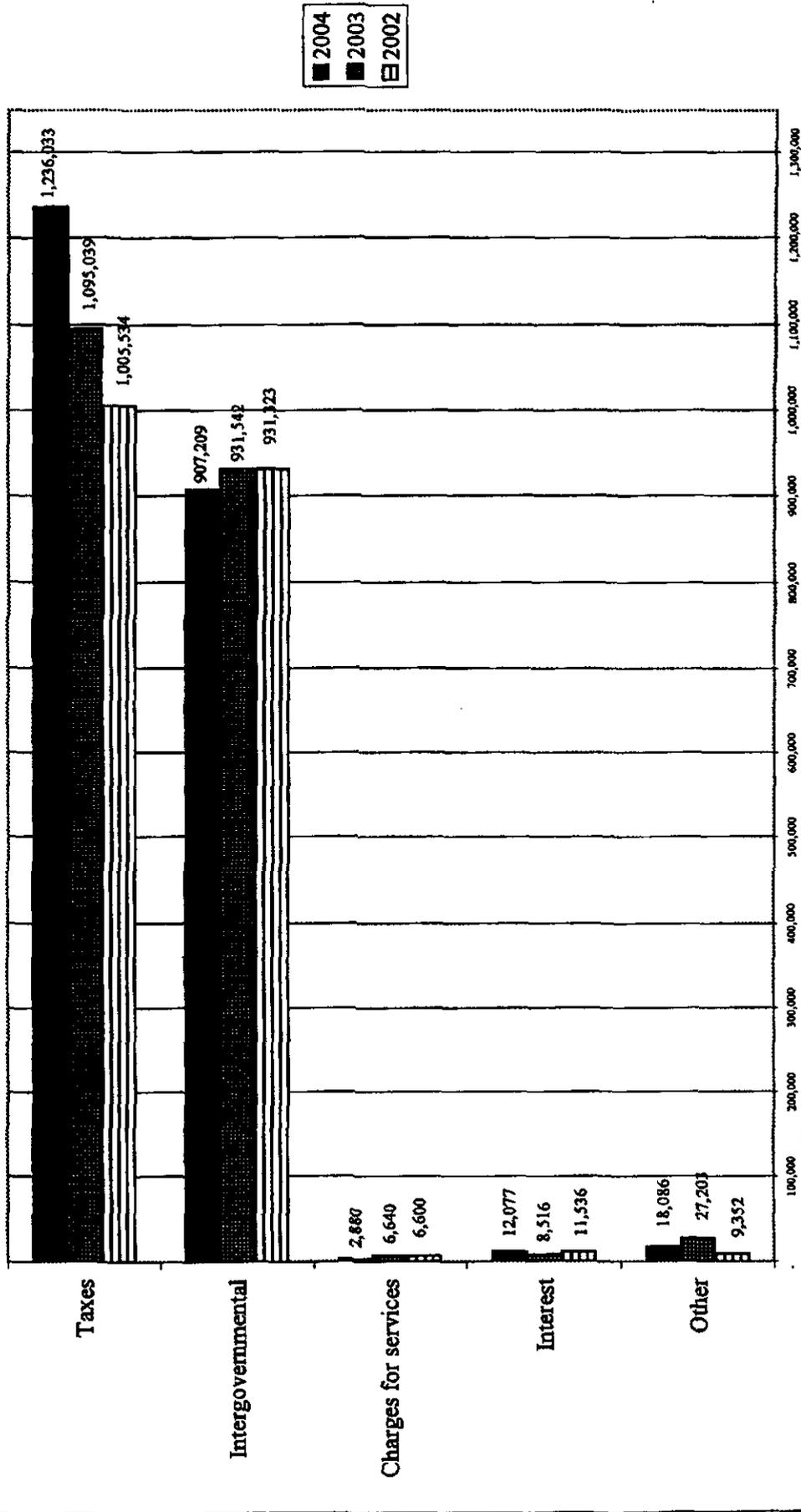
For the years ended June 30, 2004, 2003 and 2002

	<u>2004</u>	<u>2003</u>	<u>2002</u>
<b>Revenues</b>			
Taxes	\$ 1,236,033	\$ 1,095,039	\$ 1,005,534
Intergovernmental	907,209	931,542	931,323
Charges for services	2,880	6,640	6,600
Interest	12,077	8,516	11,536
Other	<u>18,086</u>	<u>27,203</u>	<u>9,352</u>
Total revenues	<u>\$ 2,176,285</u>	<u>\$ 2,068,940</u>	<u>\$ 1,964,345</u>
<b>Expenditures</b>			
General government	\$ 58,542	\$ 22,601	\$ 70,837
Personal services	1,567,676	1,458,288	1,394,948
Operating services	299,824	276,209	262,276
Supplies and materials	145,803	133,345	133,328
Travel and other charges	3,011	2,801	5,937
Capital outlay	<u>15,577</u>	<u>26,886</u>	<u>19,326</u>
Total expenditures	<u>\$ 2,090,433</u>	<u>\$ 1,920,130</u>	<u>\$ 1,886,652</u>

**GOVERNMENTAL FUND REVENUES**

**Lafourche Parish Juvenile Justice Commission**

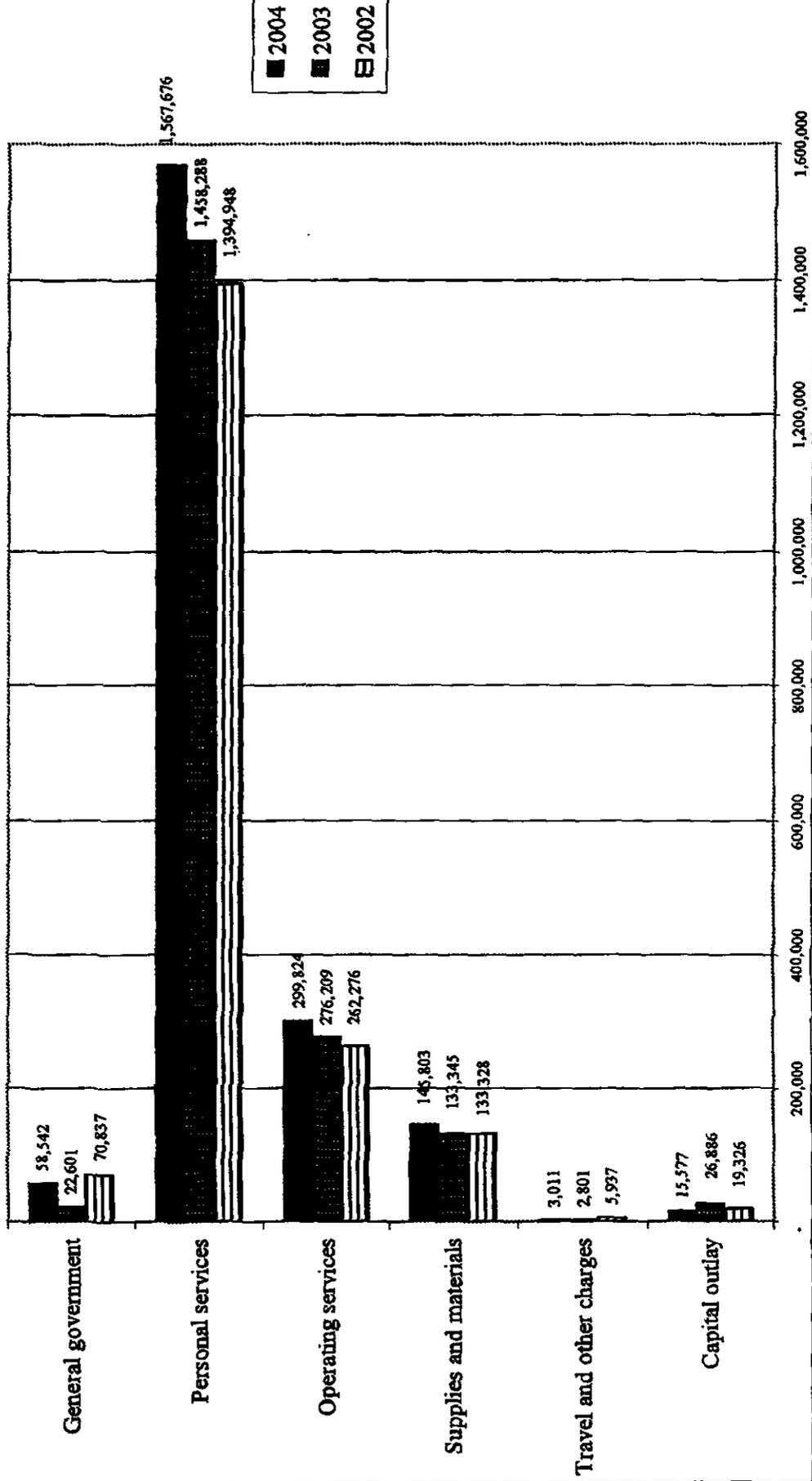
For the years ended June 30, 2004, 2003 and 2002



GOVERNMENTAL FUND EXPENDITURES

Lafourche Parish Juvenile Justice Commission

For the years ended June 30, 2004, 2003 and 2002



**SPECIAL REPORTS OF CERTIFIED PUBLIC ACCOUNTANTS**



**Bourgeois Bennett**

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING BASED ON AN AUDIT OF BASIC  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners,  
Lafourche Parish Juvenile Justice Commission,  
Thibodaux, Louisiana.

We have audited the basic financial statements of Lafourche Parish Juvenile Justice Commission (the Commission), a component unit of the Lafourche Parish Council, State of Louisiana, as of and for the year ended June 30, 2004, and have issued our report thereon dated July 30, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Commission's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Commission's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be

material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operations that we consider to be material weaknesses.

This report is intended for the information of the Board of Commissioners, management, the State of Louisiana and the Legislative Auditor for the State of Louisiana and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Bougeois Bennett, L.L.C.*

Certified Public Accountants.

Thibodaux, Louisiana,  
July 30, 2004.

## SCHEDULE OF FINDINGS

### **Lafourche Parish Juvenile Justice Commission**

For the year ended June 30, 2004

#### **Section I Summary of Auditor's Results**

##### **a) Financial Statements**

Type of auditor's report issued: unqualified

Internal control over financial reporting:

- Material weakness(es) identified?       yes       no
- Reportable condition(s) identified that are not  
considered to be material weaknesses?       yes       none reported

Noncompliance material to financial statements noted?       yes       no

##### **b) Federal Awards**

Lafourche Parish Juvenile Justice Commission did not receive federal awards in excess of \$500,000 during the year ended June 30, 2004 and therefore is exempt from the audit requirements under the Single Audit Act and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

#### **Section II Financial Statement Findings**

No financial statement findings were noted during the audit for the year ended June 30, 2004.

#### **Section III Federal Award Findings and Questioned Costs**

Not applicable.

**REPORTS BY MANAGEMENT**

**SCHEDULE OF PRIOR YEAR FINDINGS**

**Lafourche Parish Juvenile Justice Commission**

For the year ended June 30, 2004

**Section I Internal Control and Compliance Material to the Basic Financial Statements**

**Internal Control**

No material weaknesses were reported during the audit for the year ended June 30, 2003.  
No reportable conditions were reported during the audit for the year ended June 30, 2003.

**Compliance**

No compliance findings material to the basic financial statements were noted during the audit for the year ended June 30, 2003.

**Section II Internal Control and Compliance Material to Federal Awards**

Lafourche Parish Juvenile Justice Commission did not receive federal awards in excess of \$300,000 during the year ended June 30, 2003 and therefore is exempt from the audit requirements under the Single Audit Act and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

**Section III Management Letter**

A management letter was not issued in connection with the audit for the year ended June 30, 2003.

# **MANAGEMENT'S CORRECTIVE ACTION PLAN**

## **Lafourche Parish Juvenile Justice Commission**

For the year ended June 30, 2004

### **Section I Internal Control and Compliance Material to the Basic Financial Statements**

#### **Internal Control**

No material weaknesses were reported during the audit for the year ended June 30, 2004.  
No reportable conditions were reported during the audit for the year ended June 30, 2004.

#### **Compliance**

No compliance findings material to the basic financial statements were noted during the audit for the year ended June 30, 2004.

### **Section II Internal Control and Compliance Material to Federal Awards**

Lafourche Parish Juvenile Justice Commission did not receive federal awards in excess of \$500,000 during the year ended June 30, 2004 and therefore is exempt from the audit requirements under the Single Audit Act and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

### **Section III Management Letter**

A management letter was not issued in connection with the audit for the year ended June 30, 2004.