

2025 RELEASE UNDER E.O. 14176

MARSHON PARISH SHERIFF
Bossier, Louisiana

Annual Financial Statements
With Independent Auditor's Report
As of and for the Year Ended
June 30, 1984
With Supplemental Information Schedules

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the sheriff and other appropriate public officials. The report is available for public inspection at the State Range office of the Legislative Auditor and, where appropriate, in the office of the parish clerk of court.

Release Date 10-20-84

MARY JO FINLEY, CPA, INC.
A PROFESSIONAL CORPORATION

MADISON PARISH SHERIFF
Tulahoma, Louisiana

Annual Financial Statements
As of and for the Year Ended June 30, 2004
With Supplemental Information Schedules

CONTENTS

		<u>Page No.</u>
Independent Auditor's Report		3
Required Supplemental Information (Part II)		
Management's Discussion and Analysis		6
Basic Financial Statements		
	<u>Statement</u>	<u>Page No.</u>
Government-Wide Financial Statements:		
Statement of Net Assets	A	11
Statement of Activities	B	13
Fund Financial Statements:		
Governmental Funds:		
Balance Sheet	C	13
Reconciliation of the Governmental Funds Balance Sheet to The Financial Statement of Net Assets	D	14
Statement of Revenues, Expenditures, and Changes in Fund Balances	E	15
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	F	17
Fiduciary - Agency Funds:		
Statement of Fiduciary Net Assets	G	18
Notes to the Financial Statements		19

CONTENTS (CONT'D)

	<u>Schedule</u>	<u>Page No.</u>
Required Supplemental Information (Part II):		
Budget Comparison Schedules:		
General Fund	1	32
Detention Center Fund	2	35
Note to Budgetary Comparison Schedule		34
Other Supplemental Schedules (Part III):		
Non Major Fund Types:		
Combining Balance Sheet	3	37
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances	4	38
Fiduciary Fund Type - Agency Funds- Combining Schedule of Changes in Unsettled Deposits	5	40
Independent Auditor's Report Required by Governor Auditing Standards (Part IV):		
Report on Compliance and Internal Control over Financial Reporting		43
Schedule of Findings and Questioned Costs	6	45
Summary Schedule of Prior Audit Findings	7	46

Independent Auditor's Report

MADISON PARISH SHERIFF Tulaha, Louisiana

I have audited the basic financial statements of the Madison Parish Sheriff, a component unit of the Madison Parish Police Jury, as of June 30, 2004, and for the year then ended, as listed in the table of contents. These financial statements are the responsibility of the Madison Parish Sheriff's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with U.S. generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the basic financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Madison Parish Sheriff as of June 30, 2004, and the changes in its financial position for the year then ended, in conformity with U.S. generally accepted accounting principles.

As described in Note 1 to the financial statements, the sheriff has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements— and Management's Discussion and Analysis— for State and Local Governments*, as of June 30, 2004.

Management's discussion and analysis, and supplementary information on pages 6 through 9 and 12 through 14, respectively are not a required part of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information and reviewing the source of selected information. However, I did not audit the information and express no opinion on it.

MADISON PARISH SHERIFF
Tulhatch, Louisiana
Independent Auditor's Report,
June 30, 2004

My audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental information schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the basic financial statements of the Madison Parish Sheriff. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

In accordance with Government Auditing Standards, I have also issued a report dated September 29, 2004, on my consideration of the Madison Parish Sheriff's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of my audit.



West Monroe, Louisiana
September 29, 2004

**REQUIRED SUPPLEMENTARY INFORMATION
PART I**

MADISON PARISH SHERIFF
Tulaha, Louisiana

Management's Discussion and Analysis
June 30, 2004

As management of the Madison Parish Sheriff, I offer readers of the Madison Parish Sheriff's financial statements this narrative overview and analysis of the financial activities of the Madison Parish Sheriff for the fiscal year ended June 30, 2004. Please read it in conjunction with the basic financial statements and the accompanying notes to the financial statements.

Overview of the Financial Statements

This Management Discussion and Analysis document introduces the Sheriff's basic financial statements. The annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (Government-wide Financial Statements) provide information about the financial activities as a whole and illustrate a long-term view of the Sheriff's finances. The Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Fund (Fund Financial Statements) tell how these services were financed in the short term as well as what remains for future spending. Fund Financial Statements also report the operations in more detail than the Government-Wide Financial Statements by providing information about the most significant funds. This report also contains other supplementary information in addition to the basic financial statements themselves. Comparative data for the prior year is only available on a limited basis. However, all applicable tables will present comparative data in fiscal year 2005.

Our auditor has provided assurance in her independent auditor's report that the Basic Financial Statements are fairly stated. The auditor, regarding the Required Supplemental Information and the Supplemental Information is providing varying degrees of assurance. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each of the other parts in the Financial Section.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the Madison Parish Sheriff's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the Madison Parish Sheriff's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Madison Parish Sheriff is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (for example, earned, but unused, sick leave).

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Madison Parish Sheriff, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Madison Parish Sheriff can be divided into two categories: governmental funds and fiduciary (agency) funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Madison Parish Sheriff adopts an annual appropriated budget for the general fund and the special revenue funds. A budgetary comparison statement is provided for the major funds to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary (agency) funds are used to account for resources held for the benefit of parties outside the government. Since these resources are not available to support the Madison Parish Sheriff's programs, fiduciary (agency) funds are not reflected in the government-wide financial statement.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Madison Parish Sheriff's performance.

The combining schedules for nonmajor governmental funds are presented immediately following the required supplementary information.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, assets of the Madison Parish Sheriff exceeded liabilities by \$3,279,277. The largest portion of the Madison Parish Sheriff's net assets reflects its investments in capital assets. These assets are not available for future spending.

The balance in unrestricted net assets is affected by two factors: 1) resources expended, over time, by the Madison Parish Sheriff to acquire capital assets from sources other than internally generated funds (i.e., debt), and 2) required depreciation on assets having been included in the statement of net assets for the first time.

Since this is the first year of implementing the new reporting model, comparative information is not available for further government-wide financial analysis. In future years, when prior year information is available, a comparative analysis of government-wide data will be presented.

Financial Analysis of the Government's Funds

As noted earlier, the Madison Parish Sheriff uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the financing requirements. In particular, unreserved fund balances may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of June 30, 2004, combined governmental fund balances of \$2,713,795 showed a decrease of \$2,227 over June 30, 2003. The General Fund's portion of the unreserved, undesignated fund balance of \$1,867,986 shows a decrease (of approximately \$48,671) from the prior year amount. The Detention Center portion of the unreserved, undesignated fund balance of \$665,850 shows an increase (of approximately \$2,887) from the prior year amount.

General Fund and Major Fund Budgetary Highlights

Differences between Capital Outlay of the original budget and the final budget for the General Fund were due primarily to the purchase of vehicles to be used as law-enforcement vehicles. The difference in revenues in the general fund were due to increases in anticipated civil and criminal fees, local flooding and keeping prisoners, and appropriations.

In the Detention Center, the original budget differed from the final budget due to an increase in revenues for feeding and keeping of prisoners. Differences in expenditures were due to an increase in anticipated personal services and benefits, materials and supplies, travel and other charges, and a decrease in transfers out.

Capital Asset and Debt Administration

Capital assets. The Madison Parish Sheriff's investment in capital assets for its governmental activities as of June 30, 2004, amounts to \$364,482 (net of accumulated depreciation). This investment includes land, buildings, furniture, and equipment. The increase in capital assets for the year was \$286,897, the majority of which was attributable to the purchase law enforcement vehicles.

Long-term debt. At the end of the fiscal year, Madison Parish Sheriff had no debt outstanding.

Requests for Information

This financial report is designed to provide a general overview of the Madison Parish Sheriff's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Madison Parish Sheriff, Courthouse Building, Tallulah, LA 71283.



September 28, 2004

BASIC FINANCIAL STATEMENTS

MADISON PARISH SHERIFF
Tululah, Louisiana

STATEMENT OF NET ASSETS
June 30, 2004

ASSETS	
Cash and cash equivalents	\$1,101,940
Investments	1,411,348
Receivables	598,176
Due from other funds	69
Due from employees	317
Inventory	33,413
Capital assets (net of accumulated depreciation)	<u>564,482</u>
TOTAL ASSETS	<u>3,709,545</u>
 LIABILITIES	
Accounts payable	138,818
Salaries payable	74,380
Deferred revenue - protest taxes	3,270
Due to taxing bodies and others	<u>208,000</u>
TOTAL LIABILITIES	<u>424,468</u>
 NET ASSETS	
Invested in capital assets, net of related debt	564,482
Unrestricted	<u>2,712,792</u>
TOTAL NET ASSETS	<u>3,278,273</u>

The accompanying notes are an integral part of this statement.

MADISON PARISH SHERIFF
Talibah, Louisiana
STATEMENT OF ACTIVITIES
June 30, 2004

Statement B

Judicial:		
Personal services	\$1,396,569	
Operating services	2,186,249	
Materials and supplies	1,452,929	
Travel	66,927	
Depreciation expense	295,518	
Total Program Expenses	<u>7,388,202</u>	
Program revenues:		
Commissions on licenses and taxes	56,904	
Civil and criminal fees	168,083	
Court attendance	4,514	
Transportation of prisoners	6,593	
Feeding and keeping prisoners	4,924,579	
Tax services	5,158	
Other	460,579	
Total program revenues	<u>5,626,409</u>	
Net Program Expenses	<u>(1,882,823)</u>	
General revenues:		
Taxes		
Ad valorem	368,283	
Sales tax	461,675	
Grants and contributions not restricted to specific programs:		
Federal sources	68,132	
State sources		
State revenue sharing (net)	42,167	
State supplemental pay	170,978	
Other	948,583	
Local sources	59,586	
Interest earned	25,023	
Special items:		
Sale of assets	3,176	
Insurance	73,481	
Change in Net Assets	88,351	
NET ASSETS		
Beginning of year	<u>3,188,626</u>	
End of year	<u>\$3,276,977</u>	

The accompanying notes are an integral part of this statement.

MADISON PARISH SHERIFF
Tulbink, Louisiana
GOVERNMENTAL FUNDS

Balance Sheet, June 30, 2004

	MAJOR FUNDS		OTHER GOVERNMENTAL FUNDS	TOTAL
	GENERAL FUND	DETENTION CENTER		
ASSETS				
Cash and cash equivalents	\$905,000	\$458,905	\$138,000	\$1,501,905
Investments	1,206,637	204,311		1,411,148
Receivables	175,152	409,935	3,071	588,158
Due from other funds	22,349			22,349
Due from employees	22	285		307
Inventory			37,413	37,413
TOTAL ASSETS	\$1,899,182	\$1,073,684	\$180,487	\$3,153,343
LIABILITIES AND FUND EQUITY				
Liabilities:				
Accounts payable	\$10,983	\$151,307	\$8,328	\$170,618
Salaries payable	27,953	46,427		74,380
Due to other funds			22,280	22,280
Deferred revenue - Protest Taxes	2,278			2,278
Due to taxing bodies and others		280,000		280,000
Total Liabilities	41,216	377,734	30,608	449,558
Fund balance - unreserved undesignated	1,857,966	695,950	149,879	2,703,795
TOTAL LIABILITIES AND FUND EQUITY	\$1,899,182	\$1,073,684	\$180,487	\$3,153,343

The accompanying notes are an integral part of this statement.

MADISON PARISH SHERIFF
Tulakoh, Louisiana

Reconciliation of Governmental Funds
Balance Sheet to the Statement of Net Assets

For the Year Ended June 30, 2004

Total Fund Balances at June 30, 2004 - Governmental Funds (Statement C)		<u>\$2,713,755</u>	
Cost of capital assets at June 30, 2004	\$1,551,390		
Less: Accumulated depreciation as of June 30, 2004	<u>(886,505)</u>		664,885
Elimination of interfund assets and liabilities:			
Due from other funds		22,280	
Due to other funds		<u>(12,380)</u>	
Net Assets at June 30, 2004			<u>\$3,478,277</u>

The accompanying notes are an integral part of this statement.

MADISON PARISH SHERIFF
Tulahoma, Louisiana
GOVERNMENTAL FUND TYPE - GENERAL FUND

**Statement of Revenues, Expenditures, and
Changes in Fund Balance**

For the Year Ended June 30, 2004

	MAJOR FUNDS		OTHER GOVERNMENTAL FUNDS	TOTAL
	GENERAL FUND	DISPOSITION CENTER		
REVENUES				
Taxes				
Ad valorem	\$368,293			\$368,293
Sales tax	461,675			461,675
Intergovernmental revenues:				
Federal grants	16,318		\$51,804	68,132
State grants:				
State revenue sharing (net)	42,167			42,167
State supplemental pay	170,978			170,978
Other	343,947	\$2,608	2,416	348,969
Local grants	99,506			99,506
Fees, charges, and commissions for services:				
Commissions on licenses and taxes	36,904			36,904
Civil and criminal fees	168,083			168,083
Court attendance	4,514			4,514
Transportation of prisoners	6,592			6,592
Feeding and keeping of prisoners	66,597	4,828,182		4,914,779
Tax notices	3,158			3,158
Use of money and property	17,708	6,437	878	25,023
Other		28,773	493,806	468,579
Total revenues	<u>1,967,846</u>	<u>4,896,993</u>	<u>485,934</u>	<u>7,378,769</u>
EXPENDITURES				
Public safety:				
Current:				
Personal services and related benefits	1,483,723	1,891,646	32,300	3,398,569
Operating services	184,325	1,963,605	38,319	3,186,249
Materials and supplies	148,268	988,999	314,062	1,452,929
Travel and other charges	32,811	34,316		66,827
Capital outlay	204,586	13,939	76,371	296,896
Total expenditures	<u>2,053,713</u>	<u>4,894,965</u>	<u>458,952</u>	<u>7,398,330</u>

(Continued)

MADISON PARISH SHERIFF

Tulahoma, Louisiana

GOVERNMENTAL FUND TYPE - GENERAL FUND

Statement of Revenues, Expenditures, and

Changes in Fund Balance

	MAJOR FUNDS		OTHER GOVERNMENTAL FUNDS	TOTAL
	GENERAL FUND	DETENTION CENTER		
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	(\$65,873)	\$3,887	\$34,982	(\$28,004)
OTHER FINANCING SOURCES (Use):				
Proceeds from sale of fixed assets	3,176			3,176
Proceeds from insurance	23,491			23,491
Transfers in			18,375	18,375
Transfers out	(18,375)			(18,375)
Total Other Financing Source (Use)	18,302	NONE	18,375	28,577
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCE OVER EXPENDITURES AND OTHER USE	(48,671)	3,887	45,257	(3,227)
FUND BALANCE AT BEGINNING OF YEAR	<u>1,917,857</u>	<u>693,843</u>	<u>108,522</u>	<u>2,716,022</u>
FUND BALANCE AT END OF YEAR	<u>\$1,867,886</u>	<u>\$695,530</u>	<u>\$149,879</u>	<u>\$2,713,295</u>

(Continued)

The accompanying notes are an integral part of this statement.

MADISON PARISH SHERIFF
Tulaha, Louisiana

Reconciliation of Governmental Funds
Statement of Revenue, Expenditures, and Changes
in Fund Balances to the Statement of Activities

For the Year Ended June 30, 2004

Total net change in fund balances - governmental funds (Statement E)	(\$2,227)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Capital outlays are reported in governmental funds as expenditures. However, in the statement of Activities, the cost of these assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeds depreciation in the period.	<u>91,578</u>
Change in net assets of governmental activities (Statement D)	<u>89,351</u>

The accompanying notes are an integral part of this statement.

MADISON PARISH SHERIFF
Tulahoma, Louisiana
Statement of Fiduciary Net Assets - Agency Funds

June 30, 2004

	TAX COLLECTOR FUND	CIVIL FUND	CRIMINAL FUND	MAYOR FUNDS	WORK RELEASE FUND	SPECIAL ASSET FORFEITURE FUND	TOTAL
ASSETS							
Cash and cash equivalents	\$3,691	\$3,800	\$156,654	\$80,708	\$34,663	\$12,961	\$272,477
Investment	5,880						5,880
Total Assets	<u>\$9,571</u>	<u>\$3,800</u>	<u>\$156,654</u>	<u>\$80,708</u>	<u>\$34,663</u>	<u>\$12,961</u>	<u>\$277,357</u>
LIABILITIES							
Unsettled deposits due to:							
Other funds	\$1		\$68				\$69
Others	8,770	\$3,800	156,586	\$80,708	\$34,663	\$12,961	277,488
Total Liabilities	<u>\$8,771</u>	<u>\$3,800</u>	<u>\$156,654</u>	<u>\$80,708</u>	<u>\$34,663</u>	<u>\$12,961</u>	<u>\$277,357</u>

The accompanying notes are an integral part of this statement.

MADISON PARISH SHERIFF
Tallulah, Louisiana

Notes to the Financial Statements
As of and For the Year Ended June 30, 2004

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the sheriff serves a four year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The sheriff also administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, serving subpoenas, et cetera. As the ex-officio tax collector of the parish, the sheriff is responsible for the collection and distribution of ad valorem property taxes, parish occupational licenses, state revenue sharing funds, sponsor licenses, and fines, costs, and bond forfeitures imposed by the district court.

The sheriff has the responsibility for enforcing state and local laws, ordinances, et cetera, within the territorial boundaries of the parish. The sheriff provides protection to the residents of the parish through on-site patrols, investigations, et cetera, and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. Additionally, the sheriff, when requested, provides assistance to other law enforcement agencies within the parish.

The accompanying financial statements of the Madison Parish Sheriff have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

In June 1998, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis* for State and Local Governments. Certain of the significant changes in the Statement include the following:

For the first time the financial statements include:

A Management Discussion and Analysis (MD&A) section providing an analysis of the Sheriff’s overall financial position and results of operations.

Financial statements prepared using full accrual accounting for all of the Sheriff’s activities.

MADISON PARISH SHERIFF

Tulahoma, Louisiana

Notes to the Financial Statements (Continued)

These and other changes are reflected in the accompanying financial statements (including notes to financial statements).

A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Madison Parish Police Jury is the financial reporting entity for Madison Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the Madison Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial responsibility. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and:
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury maintains and operates the parish courthouse in which the sheriff's office is located and provides partial funding for equipment, furniture and supplies of the sheriff's office, the sheriff was determined to be a component unit of the Madison Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the sheriff and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the Madison Parish financial reporting entity.

MADISON PARISH SHERIFF

Tallulah, Louisiana

Notes to the Financial Statements (Continued)

B. BASIC FINANCIAL STATEMENTS - GOVERNMENT-WIDE STATEMENTS

The sheriff's basic financial statements include both government-wide (reporting the sheriff as a whole) and fund financial statements (reporting the sheriff's major fund). Both government-wide and fund financial statements categorize primary activities as either governmental or business type. All activities of the sheriff are classified as governmental.

The Statement of Net Assets (Statement A) and the Statement of Activities (Statement B) display information about the reporting government as a whole. These statements include all the financial activities of the sheriff, except for fiduciary funds. Fiduciary funds are reported only in the Statement of Fiduciary Net Assets at the fund financial statement level.

In the Statement of Net Assets, governmental activities are presented on a consolidated basis and are presented on a full accrual, economic resource basis, which recognizes all long-term assets and liabilities as well as long-term obligations. Net assets are reported in three parts: invested in capital assets, net of any related debt; restricted net assets; and unrestricted net assets.

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

Program Revenues - Program revenues included in the Statement of Activities (Statement B) are derived directly from parties outside the sheriff's taxpayers or citizenry. Program revenues reduce the cost of the function to be financed from the sheriff's general revenues.

Allocation of Indirect Expenses - The sheriff reports all direct expenses by function in the Statement of Activities (Statement B). Direct expenses are those that are clearly identifiable with a function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense, which can be specifically identified by function, is included in the direct expenses of each function. Interest on general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

C. BASIC FINANCIAL STATEMENTS - FUND FINANCIAL STATEMENTS

The financial transactions of the sheriff are reported in individual funds in the fund financial statements. Fund accounting is designed to demonstrate legal compliance and to aid financial

MADISON PARISH SHERIFF

Tallulah, Louisiana

Notes to the Financial Statements (Continued)

management by segregating transactions related to certain government functions or activities. Fund financial statements report detailed information about the sheriff. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types". Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The sheriff's current operations require the use of only governmental and fiduciary funds. The governmental and fiduciary fund types used by the sheriff are described as follows:

Governmental Fund Types

General Fund - The General Fund, as provided by Louisiana Revised Statute 13:781, is the principal fund of the sheriff and is used to account for the operations of the sheriff's office. The various fees and charges due to the sheriff's office are accounted for in this fund. General operating expenditures are paid from this fund.

Special Revenue Funds - The Special Revenue Funds are used to account for the proceeds of specific revenue sources such as grants and state and parish funds for maintaining state and parish prisoners. These revenues are restricted to expenditures for specified purposes.

Fiduciary Fund Type - Agency Funds

The agency funds are used as depositories for civil suits, cash bonds, taxes, fees, et cetera. Disbursements from the funds are made to various parish agencies, litigants in suits, et cetera, in the manner prescribed by law. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

B. BASIS OF ACCOUNTING

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurement made regardless of the measurement focus applied.

MADISON PARISH SHERIFF

Tulibah, Louisiana

Notes to the Financial Statements (Continued)

1. Accrual

Both governmental and business type activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

2. Modified Accrual

The governmental fund financial statements are presented on the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Governmental funds and the fiduciary type agency funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when receivable or accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The sheriff considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes and the related state revenue sharing, are recorded in the year the taxes are due and payable. *Ad valorem* taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1893 requires that the tax roll be filed on or before November 15 of each year. *Ad valorem* taxes become delinquent if not paid by December 31. The taxes are normally collected in December, January, and February of the fiscal year.

Intergovernmental revenues and fees, charges, and commissions for services are recorded when the sheriff is entitled to the funds.

MADISON PARISH SHERIFF

Tulahoma, Louisiana

Notes to the Financial Statements (Continued)

Interest income on time deposits is recorded when the time deposits have matured and the income is available.

Substantially all other revenues are recognized when received by the sheriff.

Based on the above criteria, intergovernmental revenue and fees, charges, and commissions for services are treated as susceptible to accrual.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fiscal liability is incurred.

E. CASH AND CASH EQUIVALENTS

Under state law, the sheriff may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2004, the sheriff has cash and equivalents (bank balances) totaling \$1,374,417 as follows:

Demand deposits	\$1,373,217
Porty cash	<u>1,200</u>
Total	<u>\$1,374,417</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances) at June 30, 2004, are secured as follows:

Bank balances	<u>\$1,340,917</u>
Federal deposit insurance	\$331,994
Pledged securities (uncollateralized)	<u>2,998,297</u>
Total	<u>\$3,671,211</u>

Because the pledged securities are held by a custodial bank in the name of the fiscal agent bank rather than in the name of the sheriff, they are considered uncollateralized (Category 3) under the provisions of GASB Codification C20.106; however, Louisiana Revised Statute 99:1329

MADISON PARISH SHERIFF

Tallulah, Louisiana

Notes to the Financial Statements (Continued)

imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the sheriff that the fiscal agent has failed to pay deposited funds upon-demand. Further, LRS 39:1234 states that securities held by a third party shall be deemed to be held in the sheriff's name.

F. INVESTMENTS

Investments held at June 30, 2004 consist of \$1,416,238 in the Louisiana Asset Management Pool (LAMP), a local government investment pool. In accordance with GASB Codification Section 150.125, the investment in LAMP at June 30, 2004 is not categorized in the three risk categories provided by GASB Codification Section 150.125 because the investment is in the pool of funds and therefore not evidenced by securities that exist in physical or book entry form.

LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LSA - R.S. 33:2855. Accordingly, LAMP investments are restricted to securities issued, guaranteed, or backed by the U.S. Treasury, the U.S. Government, or one of its agencies, enterprises, or instrumentalities, as well as repurchase agreements collateralized by those securities.

Effective August 1, 2004, LAMP's investment guidelines were amended to permit the investment in government-only money market funds. In its 2001 Regular Session, the Louisiana Legislature (Senate Bill No. 512, Act 701) enacted LSA - R.S. 33:2855(A)(1)(h) which allows all municipalities, parishes, school boards, and any other political subdivisions of the State to invest in "investment grade (A-1/P-1) commercial paper of domestic United States corporations." Effective October 1, 2004, LAMP's investment Guidelines were amended to allow the limited investment in A-1 or A-1+ commercial paper.

The dollar weighted average portfolio maturity of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days. LAMP is designed to be highly liquid to give its participants immediate access to their account balances. The investments in LAMP are stated at fair value based on quoted market rates. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the value of the pool shares.

LAMP, Inc. is subject to the regulatory oversight of the state treasurer and the board of directors. LAMP is not registered with the SEC as an investment company.

MADISON PARISH SHERIFF

Baldwin, Louisiana

Notes to the Financial Statements (Continued)

G. CAPITAL ASSETS

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The sheriff maintains a threshold level of \$100 for capitalizing capital assets.

Capital assets are recorded in the GWFS, but are not reported in the FFS. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes by the sheriff, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

Description	Estimated Lives
Buildings	10 - 40 years
Furniture and fixtures	5 - 10 years
Vehicles	5 - 15 years
Equipment	5 - 30 years

H. RISK MANAGEMENT

The sheriff is exposed to various risk of loss related to theft, theft of, damage to, and destruction of assets and errors and omissions. To handle such risk of loss, the sheriff maintains commercial insurance policies covering his automobiles and surety bond coverage. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended June 30, 2004.

I. VACATION AND SICK LEAVE

All employees are granted from one to two weeks of vacation leave each year, depending on length of service. Vacation leave must be taken in the year granted and may not be accumulated and carried forward to succeeding years. Sick leave is granted on a case-by-case basis, at the discretion of the sheriff.

J. RECEIVABLES

The receivables of \$390,178 at June 30, 2004, are as follows:

MADISON PARISH SHERIFF

Talibah, Louisiana

Notes to the Financial Statements (Continued)

Class of receivables:	General Fund	Detention Center	Non Major Funds	Total
Sales tax	\$30,529			\$30,529
Intergovernmental revenues -				
Federal grants	14,978		\$4,725	19,703
State grants	62,283			62,283
Local grants	27,890			27,890
Fees, charges, and commissions for services:				
Commissions on licenses, taxes, etc.	6,485			6,485
Civil and criminal fees	17,616			17,616
Court attendance	340			340
Transportation of prisoners	463			463
Feeding and keeping prisoners	6,584	\$403,676		410,260
Miscellaneous	8,064	4,277	346	12,687
Total	\$173,152	\$408,953	\$5,071	\$587,176

A CHANGES IN GENERAL FIXED ASSETS

A summary of changes in office furnishings and equipment for the year ended June 30, 2004, follows:

	Beginning Balance	Additions	Deletions	Ending Balance
General Fund				
Vehicles	\$784,653	\$307,588	(\$126,740)	\$965,491
Equipment	318,324	37,002	(2,360)	352,966
Sub-total General Fund	1,102,977	344,590	(129,100)	1,318,467
Detention Center:				
Buildings	23,703			23,703
Furniture and equipment	260,888	52,381	(24,596)	288,673
Sub-total Detention Center	284,591	52,381	(24,596)	312,376
Total assets	\$1,408,568	\$396,971	(\$153,696)	\$1,651,843

A summary of assets net of accumulated depreciation follows:

Total assets	\$1,651,843
Prior year accumulated depreciation	(780,590)
Current year depreciation	(206,318)
Net capital assets	\$664,935

MADISON PARISH SHERIFF

Tulahoma, Louisiana

Notes to the Financial Statements (Continued)

4. PENSION PLAN

Substantially all employees of the Madison Parish Sheriff's office are members of the Louisiana Sheriff's Pension and Relief Fund (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

All sheriffs and all deputies who are 18 years or older at the time of original employment, who earn not less than \$400 per month if employed after September 4, 1979 and before January 1, 1991; \$350 if employed between January 1, 1991 and December 31, 1999; and \$300 if employed after January 1, 2000 are required to participate in the System. Employees are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit, payable monthly for life, equal to 3.33 percent of their final-average salary for each year of credited service. The retirement benefit cannot exceed 100 percent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or jointed months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefits accrued to their date of termination as indicated previously. Employees who terminate with at least 20 years of credited service are also eligible to elect early benefits between ages 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at age 55. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Sheriffs Pension and Relief Fund, 6354 Florida Blvd., Suite 213, Baton Rouge, Louisiana 70806, or by calling (800) 586-6046.

Plan members are required by state statute to contribute 8.8 percent of their annual covered salary and the Madison Parish Sheriff is required to contribute at an actuarially determined rate. The current rate is 1.75 percent of annual covered payroll. Contributions to the System also include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and funds as required and available from insurance premium taxes. The contribution requirements of plan members and the Madison Parish Sheriff are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Madison Parish Sheriff's contributions to the System for the years ended June 30, 2004, 2003, and 2002 were \$226,877, \$168,466, and \$144,217, respectively, equal to the required contributions for each year.

5. POST RETIREMENT BENEFITS

The Madison Parish Sheriff provides certain health care and life insurance benefits for retired employees. Substantially all of the sheriff's employees become eligible for these benefits if they reach normal retirement age while working for the sheriff's office. These benefits for retirees and similar benefits for active employees are provided through an insurance company whose monthly premiums are paid jointly

MADISON PARISH SHERIFF

Tulahoma, Louisiana

Notes to the Financial Statements (Continued)

by the employees and the sheriff. Three retirees are eligible for the post-retirement benefits and all participate. The sheriff recognizes the cost of providing these benefits (the sheriff's cost of premiums) as an expenditure when the monthly premiums are due, which was \$414,708 for the year ended June 30, 2004. Of that amount, \$28,699 was for retiree benefits.

6. DUE FROM/TO OTHER FUNDS

Individual balances due from/to other funds as June 30, 2004, are as follows:

	<u>Due To</u>	<u>Due From</u>
General Fund		
Criminal Fund		968
Law Enforcement Block Grant		22,280
Tax Collector		1
Special Revenue Funds		
Law Enforcement Block Grant	\$21,288	
Commissary Fund - Sheriff		1
Agency Fund - Criminal Fund	68	
Total	<u>\$21,356</u>	<u>\$23,349</u>

7. CHANGES IN AGENCY FUND BALANCES

A summary of changes in agency fund balances due to taxing bodies and others follows:

	Tax Collector Fund	Civil Fund	Criminal Fund	Inmate Funds	Work Release Fund	Special Assist Furniture Fund	Total
Balance at June 30, 2003	\$11,073	\$2,573	\$123,394	\$34,363	\$68,630	\$12,879	\$249,914
Additions	4,176,134	409,219	788,364	497,022	185,663	82	5,096,504
Reductions	(4,178,678)	(484,263)	(785,171)	(471,077)	(216,639)	(809)E	(5,031,836)
Balance at June 30, 2004	<u>\$8,529</u>	<u>\$2,329</u>	<u>\$126,586</u>	<u>\$60,308</u>	<u>\$34,654</u>	<u>\$12,081</u>	<u>\$217,488</u>

8. LITIGATION AND CLAIMS

At June 30, 2004, the Madison Parish Sheriff is involved in several lawsuits. In the opinion of the sheriff's legal counsel, the outcome will not materially affect the financial statements.

MADISON PARISH SHERIFF

Tulbala, Louisiana

Notes to the Financial Statements (Continued) -

**9. EXPENDITURES OF THE SHERIFF'S OFFICE
PAID BY THE PARISH POLICE JURY**

The Madison Parish Sheriff's office is located in the parish courthouse. The cost of maintaining and operating the courthouse, as required by Louisiana Revised Statute 33:4715, is paid by the Madison Parish Police Jury.

10. GRANT PROGRAMS

The Madison Parish Sheriff participates in various grant programs funded by the state and federal governments. The following schedule provides selected information on various grants for the year ended June 30, 2004.

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM NAME	CFDA NUMBER	PASS-THROUGH GRANT NUMBER	EXPENDITURES
FEDERAL PROGRAMS			
United States Department of the Interior Direct program - Payment in Lieu of Taxes	15.000	N/A	<u>\$14,078</u>
United States Department of Justice Passed through Louisiana Commission on Law Enforcement and Administration of Criminal Justice			
Challenged Youth Partnership Grant Act	16.607	N/A	1,940
Multi-jurisdictional Task Force	16.379	001-2-007	9,000
Multi-jurisdictional Task Force	16.379	001-2-008	11,026
Local Law Enforcement Block Grant	16.392	2001-LB-03-2403	<u>31,008</u>
Total United States Department of Justice			<u>\$51,174</u>
Total Federal Financial Assistance			<u>\$68,152</u>

REQUIRED SUPPLEMENTARY INFORMATION

PART III

MAISON PARISH SHERIFF
Tulaha, Louisiana

Schedule I

BUDGETARY COMPARISON SCHEDULE
GENERAL FUND

For the Year Ended June 30, 2004

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL BUDGETARY BASES	VARIANCE FAVORABLE UNFAVORABLE
REVENUES				
Taxes:				
Ad valorem	\$271,000	\$268,000	\$268,290	\$290
Sales tax	420,000	480,000	461,875	1,875
Intergovernmental revenues:				
Federal grants	90,000	1,200	18,115	11,115
State grants:				
State revenue sharing (cont)	42,000	42,000	42,167	167
State supplemental pay	180,000	180,000	178,978	19,878
Other	401,000	342,000	342,347	(11,411)
Local grants	60,000		58,508	59,508
Fees, charges, and commissions for services:				
Commissions on licenses and taxes	90,000	90,000	98,908	6,908
Civil and criminal fees	180,000	140,000	148,080	22,881
Court attendance	4,000	4,000	4,214	214
Transportation of prisoners	6,500	6,500	6,490	90
Feeding and keeping of prisoners	48,000	71,000	68,197	14,803
Tax actions	4,000	1,150	1,158	8
Use of money and property	36,500	(7,000)	17,708	708
Total revenues	1,274,000	1,879,000	1,987,886	107,886
EXPENDITURES				
Public safety:				
Current:				
Personal services and benefits	1,330,000	1,330,000	1,442,720	112,720
Operating services	186,630	200,000	184,120	15,875
Materials and supplies	141,500	150,000	148,368	732
Travel and other charges	21,700	48,000	32,811	15,189
Debt service	43,000	43,000		43,000
Capital outlay	30,000	230,000	294,188	15,818
Total expenditures	1,842,830	2,381,000	2,062,207	318,767
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES				
	(568,830)	(502,000)	(84,321)	215,777
OTHER FINANCING SOURCES (Use)				
Proceeds from sale of assets			3,178	3,178
Proceeds from insurance			25,400	25,400
Transfer out		(8,000)	(18,170)	(11,312)
Total other financing sources (use)		(8,000)	10,408	24,086
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USE				
	(568,830)	(510,000)	(73,913)	240,763
FUND BALANCES AT BEGINNING OF YEAR				
	1,300,000	1,817,621	1,613,657	169,611
FUND BALANCES AT END OF YEAR				
	\$1,396,650	\$1,581,241	\$1,880,344	\$299,779

MAJOREN PARISH SHERIFF
Tulahoma, Louisiana

BUDGETARY COMPARISON SCHEDULE
DETENTION CENTER
For the Year Ended June 30, 2004

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL BUDGETARY EXPENDITURE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
State grant - other		\$1,600	\$1,600	
Fees, charges, and commissions for services				
Feeding and keeping of prisoners	\$1,400,000	4,750,000	4,850,182	\$100,182
Use of money and property	4,000	4,000	6,477	2,477
Other revenue		5,000	10,771	5,771
Total revenue	<u>4,404,000</u>	<u>4,760,600</u>	<u>4,869,553</u>	<u>105,953</u>
EXPENDITURES				
Personal services and benefits	1,700,000	2,000,000	1,991,446	(88,554)
Operating services	1,000,000	1,000,000	1,001,600	(88,554)
Materials and supplies	900,000	900,000	900,500	4,000
Travel and other charges	12,500	37,500	34,116	3,384
Capital outlay		10,000	10,000	(200)
Total expenditures	<u>4,612,500</u>	<u>4,977,500</u>	<u>4,938,662</u>	<u>38,938</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	791,500	(216,900)	2,897	507,815
OTHER FINANCING USE				
Transfer out	(60,000)			
Total other financing use	<u>(60,000)</u>	<u>NONE</u>	<u>NONE</u>	<u>60,000</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES AND OTHER USE	731,500	(216,900)	2,897	567,815
FUND BALANCES AT BEGINNING OF YEAR	<u>100,000</u>	<u>700,000</u>	<u>600,000</u>	<u>1100,000</u>
FUND BALANCES AT END OF YEAR	<u>\$231,500</u>	<u>\$483,100</u>	<u>\$602,897</u>	<u>\$1181,815</u>

Madison Parish Sheriff's Office
Tulhatchie, Louisiana

NOTE TO BUDGETARY COMPARISON SCHEDULE
For the Year Ended June 30, 2004

A proposed budget, prepared on the modified accrual basis of accounting, is published in the official journal at least ten days prior to the public hearing. A public hearing is held at the Madison Parish Sheriff's office during the month of June for comments from taxpayers. The budget is then legally adopted by the sheriff and amended during the year, as necessary. The budget is established and controlled by the sheriff at the object level of expenditures. Appropriations lapse at year-end and must be reappropriated for the following year to be expended.

Formal budgetary integration is employed as a management control device during the year. Budgeted amounts included in the accompanying budgetary comparison schedule include the original adopted budget amounts and all subsequent amendments.

OTHER SUPPLEMENTARY INFORMATION

PART III

MADISON PARISH SHERIFF
Tulahoma, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
For the Year Ended June 30, 2004

NON MAJOR FUNDS

LOUISIANA LAW ENFORCEMENT GRANT FUND

The Louisiana Law Enforcement Grant Fund consists of a federal grant from the United States Department of Justice passed through the Louisiana Commission on Law Enforcement and Administration of Criminal Justice, and local matching grants. The purpose of the fund is to increase the apprehension, prosecution, adjudication, detention, rehabilitation, eradication, and treatment of persons who violate state and local laws relating to the production, possession, and transfer of controlled substances.

GRANT FUND

The Grant Fund consists of state grants from the Louisiana Commission on Law Enforcement and public donations. The grant and donations are used to reduce illegal drug use among youth through educational programs.

CONCESSIONS FUNDS

The Concessions Funds accounts for the purchase and resale of personal items to the inmates at the detention center and jail.

INMATE WELFARE FUND

The Inmate Welfare Fund accounts for mechanic sales earned by inmates. Fifty percent of the earnings are transferred to the Inmate fund, while the remaining sixty percent is retained in the Inmate Welfare Fund, and used to meet the needs of inmates.

MADISON PARISH SHERIFF
Tulahoma, Louisiana
GOVERNMENTAL FUND TYPE - NON MAJOR FUNDS

Combining Balance Sheet, June 30, 2004

	<u>140-GRANT FUND</u>	<u>GRANT FUND</u>	<u>CONCESSIONS FUND</u>	<u>0-MAYE WELLS</u>	<u>TOTAL</u>
ASSETS					
Cash	\$17,565	\$2,425	\$115,799	\$2,244	\$138,033
Receivables	4,725		346		5,071
Inventory			37,415		37,415
TOTAL ASSETS	<u>\$22,290</u>	<u>\$2,425</u>	<u>\$153,560</u>	<u>\$2,244</u>	<u>\$178,497</u>
LIABILITIES AND FUND EQUITY					
Liabilities					
Accounts payable			\$8,328		\$8,328
Due to -other funds	\$22,290				\$22,290
Total Liabilities	<u>\$22,290</u>	<u>NONE</u>	<u>\$8,328</u>	<u>NONE</u>	<u>\$30,618</u>
Fund Balance - unreserved - undesignated	\$0,000	\$2,425	145,232	\$2,244	149,879
TOTAL LIABILITIES AND FUND EQUITY	<u>\$22,290</u>	<u>\$2,425</u>	<u>\$153,538</u>	<u>\$2,244</u>	<u>\$178,497</u>

MADISON PARISH SHERIFF
Tulahoma, Louisiana
GOVERNMENTAL FUND TYPE - NON MAJOR FUNDS

Combining Schedule of Revenues, Expenditures, and
Changes in Fund Balances
For the Year Ended June 30, 2004

	118 GENERAL FUND	60007 FUND	11940000000 FUND	60007 FUND	TOTAL
REVENUES					
Intergovernmental revenues					
Federal grants	\$11,834				\$11,834
State grants		\$1,000			1,000
Use of money and property		0	\$889		879
Other revenues			395,315	\$10,491	400,000
Total revenues	<u>\$11,834</u>	<u>2,431</u>	<u>396,204</u>	<u>10,491</u>	<u>401,000</u>
EXPENDITURES					
Public safety:					
Current:					
Personal services and related benefits	22,280				22,280
Operating services				28,319	28,319
Materials and supplies			194,880	9,181	204,060
Capital outlay	40,889		26,282		67,171
Total expenditures	<u>\$103,938</u>	<u>19,051</u>	<u>221,162</u>	<u>37,681</u>	<u>261,832</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>(\$92,104)</u>	<u>2,431</u>	<u>\$1,042</u>	<u>(\$10,890)</u>	<u>\$4,287</u>
OTHER FINANCING SOURCE					
Transfers in					16,375
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCE OVER EXPENDITURES	NONE	2,431	\$1,042	(\$10,890)	\$20,662
FUND BALANCES AT BEGINNING OF YEAR	<u>NONE</u>	<u>NONE</u>	<u>\$1,270</u>	<u>11,221</u>	<u>14,551</u>
FUND BALANCES AT END OF YEAR	<u>NONE</u>	<u>\$2,431</u>	<u>\$2,312</u>	<u>\$2,341</u>	<u>\$19,833</u>

MADISON PARISH SHERIFF
Tulahoma, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
As of and For the Year Ended June 30, 2004

FIDUCIARY FUND TYPE - AGENCY FUNDS

TAX COLLECTOR FUND

Article V, Section 27 of the Louisiana Constitution of 1974, provides that the sheriff will serve as the collector of state and parish taxes, licenses, and fees. The Tax Collector Fund is used to collect and distribute these taxes, licenses, and fees to the appropriate taxing bodies.

CIVIL FUND

The Civil Fund accounts for the collection of funds in civil suits, sheriff's sales, and garnishments. Payment of these collections to recipients are made in accordance with applicable laws.

CRIMINAL FUND

The Criminal Fund is a depository for fines, forfeitures, and costs in criminal cases. Payments are made from the fund to the Sheriff's General Fund, police jury, district attorney, clerk of court, and other recipients in accordance with applicable laws.

INMATE FUND

The Inmate Fund accounts for funds of inmates that are used for personal items purchased by the inmates at the concessions store located at the detention center.

WORK RELEASE FUND

The Work Release Fund accounts for inmate funds earned working outside of the detention center.

SPECIAL ASSET FORFEITURE FUND

The Special Asset Forfeiture Fund was established in compliance with Louisiana Revised Statute 40:2816 and consists of seized property and controlled substances that, if not rightfully claimed, is subject to forfeiture to law enforcement agencies that participated in the seizing process.

MAADISON PARISH SHERIFF
Tulahoma, Louisiana

FIDUCIARY FUND TYPE - AGENCY FUNDS

Continuing Schedule of Changes in Balances
Due to Taxing Bodies and Others
For the Year Ended June 30, 2004

	TAX COLLECTOR FUND	CIVIL FUND	CRIMINAL FUND	DOMESTIC FUND	WORK RELEASE FUND	SPECIAL ASSIST FORFEITURE FUND	TOTAL
UNSETTLED BALANCES DUE TO TAXING BODIES AND OTHERS AT BEGINNING OF YEAR	511,003	\$2,573	5123,294	\$14,763	\$64,610	\$13,879	\$249,114
ADDITIONS							
Deposits:			798,364				798,364
Fines, bond forfeitures and costs		266,681					266,681
Salts and seminars		142,818					142,818
Contributions							
Taxes, fees, etc. paid to tax collector	4,176,174				383	83	4,176,534
Interest earnings				487,032	186,283		673,315
Other additions							
Total additions	4,176,174	409,573	798,364	487,032	186,663	83	5,068,839
Total	4,687,177	412,146	821,738	511,795	351,263	12,961	5,813,983
DEDUCTIONS							
Deposits, taxes, fines, encumbered to:							
Madison Parish							
Sheriff's General Fund	448,134	75,486	119,214				642,834
Clerk of Court		15,839	60,898				76,718
Police jury	1,730,779		245,573				1,976,352
School board	498,923						498,923
Assessor	297,079						297,079
Louisiana Department of Agriculture	4,075						4,075
Louisiana Tax Commission	1,946						1,946
Lower district	192,248						192,248
District Attorney			111,074				111,074

**REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS
PART IV**

**Independent Auditor's Report Required
by Government Auditing Standards**

The following independent Auditor's report on compliance with laws, regulations and contracts, and internal control over financial reporting is presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.

**Independent Auditor's Report on Compliance and
Internal Control Over Financial Reporting**

MADISON PARISH SHERIFF
Tulbino, Louisiana

I have audited the basic financial statements of the Madison Parish Sheriff, a component unit of the Madison Parish Police Jury, as of and for the year ended June 30, 2004 and have issued my report thereon dated September 29, 2004. I conducted my audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Madison Parish Sheriff's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial amounts. However, providing an opinion on compliance with these provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Madison Parish Sheriff's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

MADISON PARISH SHERIFF

Tallulah, Louisiana

Independent Auditor's Report on Compliance

And Internal Control Over Financial Reporting, etc.

June 30, 2004

This report is intended solely for the information and use of the Madison Parish Sheriff, management of the sheriff's office, interested state agencies, and the Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of these reports may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



West Monroe, Louisiana

September 29, 2004

MAJINSON PARISH SHERIFF
Tulahoma, Louisiana

Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2004

A. SUMMARY OF AUDIT RESULTS

1. The Auditor's report expresses an unqualified opinion on the basic financial statements of the Madison Parish Sheriff.
2. No instances of noncompliance material to the financial statements of the Madison Parish Sheriff were disclosed during the audit.
3. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None

MADISON PARISH SHERIFF
Tulahoma, Louisiana

Summary Schedule of Prior Audit Findings
For the Year Ended June 30, 2003

There were no audit findings reported in the audit for the year ended June 30, 2003.