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LEGISLATIVE AUDITOR

Affidavit and Revenue Certification

04 OCT 25 AM 11:22

Steps to Success, Inc
E. Baton Rouge Parish
Baton Rouge, La. (City), State

ENTITY NAME OFFICIAL
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ANNUAL SWORN FINANCIAL STATEMENTS AND
CERTIFICATION OF REVENUES \$50,000 OR LESS (if applicable)

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues \$50,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(I)(1)(c)(i).

Personally came and appeared before the undersigned authority, Julia Thornton (name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Steps to Success (entity name) as of 20, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Julia Thornton (name), who, duly sworn, deposes and says that Steps to Success (entity name) received \$50,000 or less in revenues and other sources for the year ended June 30, 2004, and accordingly, is not required to have an audit for the previously mentioned year.

Julia Thornton
Signature

Sworn to and subscribed before me this 25th day of October, 2004.

Julianne R. [Signature]
NOTARY PUBLIC

Officer Name
Title
Address

Julia Thornton
Pres. & CEO
17232 Highland Rd. #6, PMB 184
Baton Rouge, La 70810
225-758-1531

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 10/27/04



October 12, 2004

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Current Board Members:

Jim Brexler
Ken Brown, M.D.
Beth Courtney
Sonny Cranch
Judge Ross Foote
William Gill, M.D.
Barbara Herman
Gretchen Jester, R. Ph.
Linda Johnson
Lloyd Lindsey
Melinda Mintz
Rosemary Robertson-Smith
Lonnie Stockwell, CPA
Julia Thornton
Gwen Wade
Elton Williams, CPA, CHE

Suzanne Elliot
Legislative Auditor's Office
P.O. Box 94397
Baton Rouge, La. 70804-9397

Dear Ms. Elliot:

Steps to Success has completed its contractual services with the State of Louisiana. Moreover, Steps to Success has now ceased to exist.

Enclosed please find our bookkeepers P & L Report on the Steps to Success contract with the La. Department of Corrections. This contract was for fiscal year ending June 30, 2004, and was for \$30,000.

Founding Board Members:

Sandra Adams
Judy Bell
Lydia Blalock
Barbara Carpenter
Judy E. Day
Lillie Gallagher
Judy Levy Harrison
Helen Hedgemon, M.D.
Valerie Jackson-Jones
Rose Landry Joseph
Oneil Malbrough
Nancy Marsiglia
George Nelson, Jr.
Helen Pope
Vicki Romero
Virginia Shehee
Harold Suire
Mervin L. Trail, M.D.

You will see that we were reimbursed for only \$27,520.49. This is because we did not spend all the budgeted money in the categories of program expenses and travel.

I have also included our final report to Corrections on the yearlong parenting program.

You have been a pleasure to work with and I greatly appreciate your professionalism.

Sincerely,

Julia Thornton

Enclosures

State Staff:

Julia Thornton, Esq.
President & CEO
Penny Brooks, LCSW
MELD Network Manager
Jessica Davies, LCSW
MELD Network Manager
Fran Aucoin
Office Manager

(318) 443-7780 Alexandria (225) 216-3109 Baton Rouge (985) 850-6302 Houma (337) 439-0463 Lake Charles (318) 410-0009 Monroe (504) 227-2183 New Orleans (318) 221-1383 Shreveport

State Office: 7920 Wrenwood Blvd. • Ste. E • Baton Rouge, LA 70809 • Phone: (225) 216-3100 • Fax: (225) 216-3104

Steps to Success-Part 2

Statement of Revenue and Expenses

10 STEPS - 2 003 BATON ROUGE
For the period 07/01/2003 to 08/31/2004

135
Dept. Correction

Revenue	
Miscellaneous Revenue	27,520.49
Total Revenue	27,520.49
Expenses	
Accounting & Legal Expense	795.00
Office Supplies & Expense	442.52
Salaries-State Administration	500.00
Program Expense-Miscellaneous	647.85
Casual Labor - PGF & Childcare	2,480.00
Contractural Services	20,970.36
Printing - Brochures, etc.	340.20
Travel-Mileage,Meals & Lodging	1,344.56
Total Revenue	27,520.49
Excess (Deficiency) of Revenue over Expenditures	

**Steps to Success
Hands on Parenting Program Summary
Jetson Correctional Center for Youth
Contract Year 2003 - 2004**

Steps to Success was to provide its Hands on Parenting Program for the male and female parenting youth at the Jetson Correctional Center for Youth. A total of 80 sessions were provided, and this program served 48 youths during the contract year.

The objectives of the Hands on Parenting Program were to increase the parenting skills of young parents by emphasizing child health and development, child guidance and discipline, personal growth and development, and family management skills. Special emphasis was placed on personal growth and development with this population, as well as the establishment of children as top priority for young parents. Based on the observations of the group facilitators, the Site Coordinator and youth counselors, marked growth and improvements were made by approximately 85% of the population. The majority of parents served by this program were released from Jetson Correctional with an increased knowledge of child health, development, guidance, and discipline, as well as a strong desire to make the most of their lives for the sake of their children.

Group participants were given many opportunities to participate and learn through various activities, games and discussions, and were rewarded regularly with food parties and gifts. Group facilitators often received overwhelming displays of appreciation and gratitude from the youth, and commented frequently that the program was successful because they had gained respect from the youth, which gave them the desire to learn.