

RECEIVED
LEGISLATIVE AUDITOR
04 JUL -2 AM 11:37

**CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana**

**General Purpose Financial Statements and
Auditor's Independent Reports
As of and for the Two Years
Ended December 31, 2003
With Supplemental Information Schedule**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8/25/04

**CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT**
Benton, Louisiana

General Purpose Financial Statements

As of and for the Two Years
Ended December 31, 2003

TABLE OF CONTENTS

	<u>Statement</u>	<u>Page No.</u>
Independent Auditor's Report on the Financial Statements		1
General Purpose Financial Statements:		
Balance Sheet, December 31, 2003 - All Fund Types and Account Groups	A	2
Governmental Funds:		
Statement of Revenues, Expenditures, Changes in Fund Balance - Budget (GAAP Basis) and Actual - General Fund:		
For the Year Ended December 31, 2003	B	3
For the Year Ended December 31, 2002	B	4
Notes to the Financial Statements		5
	<u>Schedule</u>	
Supplemental Information Schedule - Schedule of Compensation Paid Commissioners	1	13
Other Reports		
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with <i>Governmental Auditing Standards</i>		14

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

General Purpose Financial Statements

As of and for the Two Years
Ended December 31, 2003

TABLE OF CONTENTS

	<u>Statement</u>	<u>Page No.</u>
Summary Schedule of Prior Audit Findings		16
Schedule of Current Period Audit Findings		16
Data Collection Form		17

INDEPENDENT AUDITOR'S REPORT

Marsha O. Millican

CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITOR'S REPORT

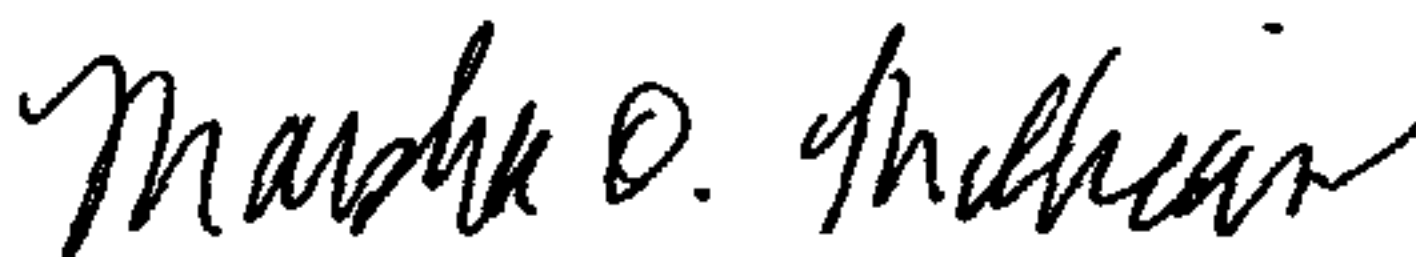
Board of Commissioners
Cypress-Black Bayou Recreation and
Water Conservation District
Benton, Louisiana

I have audited the accompanying general purpose financial statements and the supplemental information schedule of Cypress-Black Bayou Recreation and Water Conservation District, as of December 31, 2003 and for the two years then ended, as listed in the foregoing table of contents. These financial statements are the responsibility of Cypress-Black Bayou Recreation and Water Conservation District's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Cypress-Black Bayou Recreation and Water Conservation District as of December 31, 2003, and the results of its operations for the two years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued my report dated June 22, 2004, on my consideration of Cypress-Black Bayou Recreation and Water Conservation District's internal control over financial reporting and its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of my audit.



Certified Public Accountant
June 22, 2004

GENERAL PURPOSE FINANCIAL STATEMENTS

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

ALL FUND TYPES AND ACCOUNT GROUPS

Balance Sheet, December 31, 2003

	GOVERNMENTAL FUND - GENERAL FUND	...ACCOUNT GENERAL FIXED ASSETS	GROUPS... GENERAL LONG-TERM DEBT	TOTAL (MEMORANDUM ONLY)
ASSETS AND OTHER DEBITS				
Cash and cash equivalents (note 1-F and 3)	\$ 57,490	\$ 0	\$ 0	\$ 57,490
Receivables (note 4)	495,306	0	0	495,306
Land, buildings, equipment and improvements (note 5)	0	12,024,284	0	12,024,284
Amount available for debt Service	0	0	0	0
Amount to be provided for retirement of general long term debt	0	0	0	0
TOTAL ASSETS AND OTHER DEBITS	\$ 552,796	\$ 12,024,284	\$ 0	\$ 12,577,080
LIABILITIES AND FUND EQUITY				
Liabilities:				
Account payable	\$ 94,852	\$ 0	\$ 0	\$ 94,852
Payroll deductions and withholdings payable	3,670	0	0	3,670
Capital leases payable	0	0	0	0
Total Liabilities	98,522	0	0	98,522
Fund Equity:				
Investment in general fixed assets	0	12,024,284	0	12,024,284
Fund Balance:				
Reserved for:				
Capital Construction	1,935	0	0	1,935
Unreserved - Undesignated	452,339	0	0	452,339
Total Fund Equity	454,274	12,024,284	0	12,478,558
TOTAL LIABILITIES AND FUND EQUITY	\$ 552,796	\$ 12,024,284	\$ 0	\$ 12,577,080

The accompanying notes are an integral part of this statement.

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

GOVERNMENTAL FUND - GENERAL FUND

Statement of Revenues, Expenditures,
and Changes in Fund Balance -
Budget (GAAP Basis) and Actual
For the Year Ended December 31, 2003

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Ad valorem taxes	\$ 462,300	\$ 472,463	\$ 10,163
Intergovernmental revenues - State Revenue Sharing (net)	21,200	21,669	469
Federal Emergency Management Agency	0	0	0
Permits, leases, and fees	365,740	363,728	(2,012)
Sales and charges for goods and services	1,660	2,074	414
Use of money and property - interest earnings on in- vestments	2,400	3,910	1,510
Grants	0	0	0
Other revenues	5,300	6,370	1,070
Total revenues	858,600	870,214	11,614
EXPENDITURES			
General government:			
Legislative-commissioners' per diem (Schedule 1)	1,700	2,440	(740)
Finance and administration	31,900	36,640	(4,740)
Culture and recreation:			
Personal service:			
Salaries and wages	318,800	321,222	(2,422)
Employee benefits	33,700	30,619	3,081
Security	152,000	155,036	(3,036)
Nature Center	7,100	9,383	(2,283)
Operating services:			
Utilities	54,500	52,100	2,400
Communications	10,000	9,591	409
Maintenance of property and equipment	164,300	163,710	590
Insurance and surety bonds	70,400	125,124	(54,724)
Debt service:			
Principal			0
Interest			0
Zoo			
Operations	8,200	8,762	(562)
Construction	0	0	0
Other expenditures	11,420	11,697	(277)
Total expenditures	864,020	926,324	(62,304)
EXCESS OF REVENUES OVER EXPENDITURES	(5,420)	(56,110)	(50,690)
FUND BALANCE AT BEGINNING OF YEAR	510,384	510,384	0
FUND BALANCE AT END OF YEAR	\$ 504,964	\$ 454,274	\$ (50,690)

The accompanying notes are an integral part of this statement.

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

GOVERNMENTAL FUND - GENERAL FUND

Statement of Revenues, Expenditures,
and Changes in Fund Balance -
Budget (GAAP Basis) and Actual
For the Year Ended December 31, 2002

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUES			
Ad valorem taxes	\$ 470,000	\$ 462,691	\$ (7,309)
Intergovernmental revenue - State Revenue Sharing (net)	20,800	21,179	379
Federal Emergency Management Agency	0	0	0
Permits, leases, and fees	367,330	363,480	(3,850)
Sales and charges for goods and services	500	0	(500)
Use of money and property - interest earnings on in- vestments	7,800	6,516	(1,284)
Grants	0	15,198	
Other revenues	9,150	10,478	1,328
	<u>875,580</u>	<u>879,542</u>	<u>3,962</u>
EXPENDITURES			
General government:			
Legislative-Commissioners' per diem (Schedule 1)	2,000	2,240	(240)
Finance and administrative	30,100	41,968	(11,868)
Culture and recreation:			
Personal service:			
Salaries and wages	249,770	299,799	(50,029)
Employee benefits	45,870	29,383	16,487
Security	165,000	138,325	26,675
Nature Center	2,800	3,928	(1,128)
Operating services:			
Utilities	61,750	59,258	2,492
Communications	11,500	10,102	1,398
Maintenance of property and equipment	235,700	237,344	(1,644)
Insurance and surety bonds	139,000	153,065	(14,065)
Zoo			
Operations	15,550	14,914	636
Construction	0	4,130	(4,130)
Other expenditures	8,300	3,187	5,113
	<u>967,340</u>	<u>997,643</u>	<u>(30,303)</u>
EXCESS OF REVENUES OVER EXPENDITURES	(91,760)	(118,101)	(26,341)
FUND BALANCE AT BEGINNING OF YEAR	628,485	628,485	0
FUND BALANCE AT END OF YEAR	\$ 536,725	\$ 510,384	\$ (26,341)

The accompanying notes are an integral part of this statement.

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

Notes to the Financial Statements
As of and for the Year Ended December 31, 2003

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Cypress-Black Bayou Recreation and Water Conservation District was created by Act 292 of 1958 to develop the wealth and natural resources of the District by conserving water for agricultural, municipal, recreational, commercial, industrial, and sanitary purposes. The District is comprised of a board of five commissioners, one each appointed by the Bossier Parish Police Jury, the Bossier Parish School Board, the mayor and governing authority of the City of Bossier City, the mayor and governing authority of the Town of Benton, and the Bossier Levee District.

The basic criterion for determining whether a governmental department, agency, institution, commission, public authority, or other governmental organization should be included in a primary governmental unit's reporting entity for general purpose financial statements is financial accountability. Financial accountability includes the appointment of a voting majority of the organization's governing body and the ability of the primary government to impose its will on the organization or if there is a financial benefit/burden relationship. In addition, an organization which is fiscally dependent on the primary government should be included in its reporting entity.

Based upon the above criterion for determining the governmental reporting entity and component units that should be included within the reporting entity and state statutes that created the District giving it the authority over all operations; which includes the hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds, the District was determined to be a primary governmental entity and has a component unit over which it exercises oversight responsibility.

The financial statements present the District (the primary government) and its component unit. The component unit discussed below is included in the District's reporting entity because of the significance of its operational or financial relationship with the District.

(Continued)

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

Notes to the Financial Statements

CYPRESS-BLACK BAYOU ZOOLOGICAL GARDEN ASSOCIATION, INC.

The Cypress-Black Bayou Zoological Garden Association, Inc. (Zoo) was incorporated on March 24, 1995 as a nonprofit corporation under the laws of the State of Louisiana and has been approved by the Internal Revenue Service as a Sec 501(c)(3) corporation for the purpose of soliciting grants and donations for the operation of a children's petting zoo. The members of the Zoo's Board of Directors consists of the individuals that comprise the District's Board of Commissioners and has an volunteer advisory Board, it has been blended with the District's financial statement.

A. FUND ACCOUNTING

The accounts of the District are organized on the basis of a fund (General Fund) and account groups, each of which is considered a separate accounting entity. The operations of the General Fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. The General Fund is the general operating fund of the District and accounts for all financial activities of the District.

B. GENERAL FIXED ASSETS AND LONG-TERM DEBT

Fixed assets are accounted for in the General Fixed Assets Account Group, rather than in the General Fund. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost.

Long-term debt/capitalized leases of the District are accounted for in the General Long-Term Account Group, not in the General Fund.

The two account groups are not funds. They are concerned only with the measurement of financial position and do not involve measurement of results of operations.

(Continued)

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

Notes to the Financial Statements

C. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The General Fund is accounted for using the flow of current financial resources measurement focus. The General Fund is reported on the modified accrual basis of accounting using the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes and the related state revenue sharing are recorded in the year the taxes are assessed. Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December of the current year and January and February of the ensuing year.

Interest income on certificates of deposits is recorded when the deposits have matured and the interest is available. Interest income on interest bearing demand deposits is recorded at the end of each month when credited by the bank.

Substantially all other revenues are recorded when received.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term debt, which are recognized when due, and compensated absences, which are recognized when the leave is actually taken.

(Continued)

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

Notes to the Financial Statements

D. BUDGET PRACTICES

The proposed budgets for the fiscal year ended December 31, 2002 and 2003, were made available for public inspection at the district's office on November 13, 2001 and November 12, 2002, respectively. The proposed budgets, prepared on the modified accrual basis of accounting, were published in the official journal prior to the public hearing, which was held at the District's office, for comments from taxpayers. The budget is legally adopted and amended, as necessary, by the board of commissioners. At fiscal close, all unexpended appropriations lapse and must be reappropriated in next year's budget to be expended. Encumbrances are not recorded or recognized in the District's budget. All changes in the budget must be approved by the board of commissioners.

Formal budget integration (within the accounting records) is not employed as a management control device. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments.

E. ENCUMBRANCES

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed in the District's accounting system.

F. CASH AND CASH EQUIVALENTS

Under state law, the District may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

G. INVENTORIES

Inventories of the District consist of expendable supplies held for consumption and resale. The cost is recorded as an expenditure at the time of purchase. Inventories on hand at December 31, 2003,
(Continued)

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

Notes to the Financial Statements

which is during the District's off-season, are not material and are not reflected in the accompanying financial statements.

H. VACATION AND SICK LEAVE

Full-time employees earn vacation leave from one to three weeks each year, based upon their length of employment. Hourly-wage employees, who work less than full-time, earn vacation leave based on the average time worked. Upon termination, employees are paid for accumulated vacation leave. Subject to availability of funds, employees are authorized sick leave with pay at the supervisor's discretion and with a doctor's certificate.

At December 31, 2003, employee leave benefits requiring recognition in accordance with GASB Codification Section C60 were determined to be immaterial and are not included within the General Long-Term Debt Account Group. The cost of leave privileges, computed in accordance with the above codification, is recognized as a current-year expenditure within the General Fund when leave is actually taken.

I. TOTAL COLUMN ON BALANCE SHEET

The total column on the balance sheet is captioned Memorandum Only (overview) to indicate that it is presented only to facilitate financial analysis. Data in the column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

2. LEVIED TAXES

The following is a summary of authorized and levied ad valorem taxes for the year ended December 31, 2003:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Operation and maintenance	1.54	1.54	2014

(Continued)

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

Notes to the Financial Statements

On November 15, 2003, the voters within the District renewed the authorization for the District to levy a 10 year 1.54 mills for the purpose of improving, operating and maintaining the public facilities of said District for the benefit of the public, including the construction, operation and maintenance of a children's zoo.

3. CASH AND CASH EQUIVALENTS

At December 31, 2003, the district has cash and cash equivalents (book balances) totaling \$57,490 as follows:

Demand deposits	\$ 15,162
Interest Bearing Demand deposits	<u>42,328</u>
Total	<u>\$ 57,490</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. Deposits (bank balances) at December 31, 2003, total \$62,500 and are secured by federal deposit insurance.

4. RECEIVABLES

The following is a summary of receivables at December 31, 2003:

Class of Receivable

Ad valorem taxes	\$480,860
State revenue sharing	<u>14,446</u>
Total	<u>\$495,306</u>

(Continued)

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

Notes to the Financial Statements

5. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets for the two years ended December 31, 2003, follows:

	<u>Land and Improvements</u>	<u>Buildings and Improvements</u>	<u>Equipment</u>	<u>Total</u>
Balance at January 1, 2002	\$10,517,386	\$ 985,684	\$ 403,798	\$11,906,868
Additions	4,844	40,647	44,281	89,772
Deletions	_____	_____	_____	_____
Balance at December 31, 2002	<u>\$10,522,230</u>	<u>\$ 1,026,331</u>	<u>\$ 448,079</u>	<u>\$11,996,640</u>
Balance at January 1, 2003	\$10,522,230	\$ 1,026,331	\$ 448,079	\$11,996,640
Additions	_____	_____	27,644	27,644
Deletions	_____	_____	_____	_____
Balance at December 31, 2003	<u>\$10,522,230</u>	<u>\$ 1,026,331</u>	<u>\$ 475,723</u>	<u>\$12,024,284</u>

Additions to general fixed assets consist of purchases and facilities constructed by the District with its own employees.

6. PENSION PLAN

Substantially all employees of the District are members of the Social Security System. In addition to the employee contribution withheld at 7.65 per cent of gross salary for the two years ended December 31, 2003, the District contributes an equal amount to the Social Security System. Aggregate pension cost for 2002 and 2003 was \$20,602 and \$19,349, respectively. The District does not guarantee the benefits granted by the Social Security System.

7. POST RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The District has no retired employees as of December 31, 2003.

(Continued)

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

Notes to the Financial Statements

8. CHANGES IN RESERVED FUND BALANCE

The following provides detail on changes in the reserved fund balance for the year ended December 31, 2003:

	Capital Construction <u>Project</u>
Reserved at January 1, 2002	\$ 1,940
Increases - Grant received for construction	-0-
Decreases - Fees	<u>(5)</u>
Reserved at December 31, 2002	\$ <u>1,935</u>
Reserved at January 1, 2003	\$ 1,935
Increases - Grant received for construction	-0-
Decreases - Payment	<u>-0-</u>
Reserved at December 31, 2003	\$ <u>1,935</u>

SUPPLEMENTAL INFORMATION SCHEDULE

CYPRESS-BLACK BAYOU RECREATION AND
 WATER CONSERVATION DISTRICT
 Benton, Louisiana

Schedule of Compensation Paid Commissioners
 For the Two Years Ended December 31, 2003

COMPENSATION PAID COMMISSIONERS

This schedule of compensation paid commissioners is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. In accordance with Louisiana Revised Statute 38:2605, the commissioners are entitled to receive, out of available funds of the District, a per diem allowance of \$40 for each meeting of the District that they attend, but no such allowance shall be paid for more than 36 meetings in any calendar year.

2002.....	2003.....	
	<u>NUMBER</u>	<u>AMOUNT</u>	<u>NUMBER</u>	<u>AMOUNT</u>
Wesley Burdine	14	\$ 560	14	\$ 560
Ernest Covington	13	520	12	480
James Huckabay	15	600	13	520
Ray Urban	14	560	15	600
Richard Christian	14	-0-	6	-0-
Robert Simpson	0	<u>-0-</u>	7	<u>280</u>
 Total		 <u>\$2,240</u>		 <u>\$2,440</u>

***OTHER REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS***

Marsha O. Millican

CERTIFIED PUBLIC ACCOUNTANT

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON
INTERNAL CONTROL OVER FINANCIAL REPORTING BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Commissioners
Cypress-Black Bayou Recreation and
Water Conservation District
Benton, Louisiana

I have audited the accompanying financial statements of Cypress-Black Bayou Recreation and Water Conservation District, as of and for the two years ended December 31, 2003, and have issued my report thereon dated June 22, 2004. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Cypress-Black Bayou Recreation and Water Conservation District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards. However, I noted an immaterial instance of noncompliance that I have reported to management of Cypress-Black Bayou Recreation and Water Conservation District in a separate letter dated June 22, 2004.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered Cypress-Black Bayou Recreation and Water Conservation District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended solely for the information and use of management, the Board of Commissioners, and federal and state cognizant agencies and is not intended to be, and should not be, used by anyone other than the specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Certified Public Accountant
June 22, 2004

CYPRESS-BLACK BAYOU RECREATION AND
WATER CONSERVATION DISTRICT
Benton, Louisiana

Summary Schedule of Prior Audit Findings

There were no audit findings and one management letter comment for the prior audit period ending December 31, 2001. The management letter comment was resolved.

Schedule of Current Period Audit Findings

A. Summary of Audit Results

1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of Cypress-Black Bayou Recreation and Water District.
2. No reportable conditions are reported in the Report on Compliance and on Internal Control Over Financial reporting Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the general purpose financial statements of Cypress-Black Bayou Recreation and Water District were disclosed during the audit.
4. Cypress-Black Bayou Recreation and Water Conservation District does not have a major federal award program.

B. Findings - Financial Statements Audit

There were no findings for the audit period ended December 31, 2003.

[This form is an unaudited informational document prepared by management of the agency.]

LEGISLATIVE AUDITOR
BATON ROUGE LA 70804

DATA COLLECTION FORM

FOR REPORTING ON STATE AND LOCAL GOVERNMENT AND QUASI-PUBLIC ENTITIES

OMB Form 0348-0057 may be used as a substitute for this form.

Date Submitted 6/22/04

RETURN to: Legislative Auditor
Attn: Engagement Processing
Post Office Box 94397
Baton Rouge, Louisiana 70804-9397

1. Fiscal Year Ending Date For This Submission:

12/31/03

3. Audit Period Covered

Annual Biennial
 Other to

2. Type of Report:

Single Audit GAO Audit Standards Audit
 Compilation Compilation/Attestation
 Program Audit Other

4. AUDITEE INFORMATION

Auditee Name
Cypress Black Bayou Recreation and Water Conservation District

Street Address (Number and Street)
135 Cypress Park Drive

Mailing Address (PO No.)

City State Zip
Benton LA 71006

Auditee Contact Name Title
John Kling Exec. Director

Telephone Fax
318-965-2289 318-965-2099

Email (Optional)
ed1202@cypressblackbayou.com

5. AUDITOR INFORMATION

Firm Name
Marsha O. Millican, CPA

Street Address (Number and Street)
810 Wilkinson

Mailing Address (PO No.)

City State Zip
Shreveport, LA 71104

Auditor Contact Name Title
Marsha Millican Owner, CPA

Telephone Fax
318-221-3881 318-221-4641

Email (Optional)
momg1114@aol.com

Component Units Included Within the Report and for Which No Separate Report Will Be Issued:

Cypress Black Bayou Zoological Gardens Association, Inc.

If there are no modifications to the auditor's financial opinion, no reported deficiencies in internal control, no reported instances of noncompliance, and no management letter, check this box and do not complete the rest of the form.

6. FINANCIAL STATEMENTS

a. Type of audit report on financial statements. Not Applicable
 Unqualified Opinion Qualified Opinion Adverse Opinion Disclaimer of Opinion
b. Is a 'going concern' explanatory paragraph included in the audit report? Yes No
c. Do any of the funds have deficit balances? Yes No

7. INTERNAL CONTROL

Do the comments on internal control include: material weaknesses other conditions

8. COMPLIANCE

Do the comments on compliance include: criminal acts/fraud & abuse other noncompliance not applicable

9. CURRENT YEAR MANAGEMENT LETTER (Finding Caption and No.)

See Attached

Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable

10. SCHEDULE OF CURRENT YEAR FINDINGS/QUESTIONED COSTS (Finding Caption and No.)

\$ _____ Resolved Yes No No Longer Applicable
\$ _____ Resolved Yes No No Longer Applicable
\$ _____ Resolved Yes No No Longer Applicable
\$ _____ Resolved Yes No No Longer Applicable
\$ _____ Resolved Yes No No Longer Applicable
\$ _____ Resolved Yes No No Longer Applicable

Do any findings address nepotism, ethics violations or related party transactions? Yes No

Do any findings address violation of bond indenture covenants? Yes No

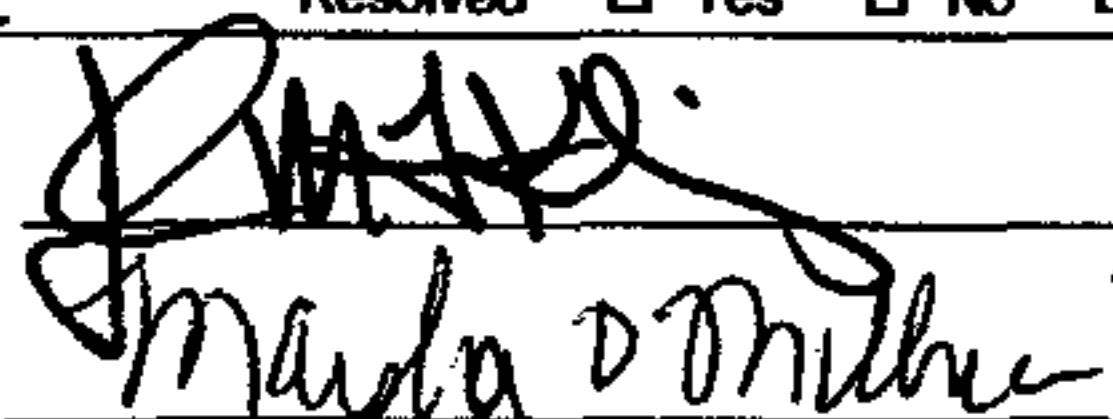
11. SCHEDULE OF PRIOR YEAR FINDINGS/QUESTIONED COSTS/MANAGEMENT LETTER COMMENTS

(Finding/Comment Caption and No.)

#1

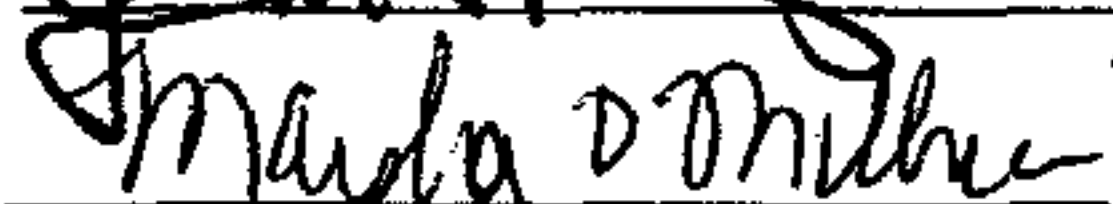
Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable
Resolved Yes No No Longer Applicable

AUDITEE SIGNATURE



Date 6/22/04

CPA'S SIGNATURE



Date 6/22/04

Marsha O. Millican

CERTIFIED PUBLIC ACCOUNTANT

Board of Commissioners
Cypress-Black Bayou Recreation and
Water Conservation District
Benton, Louisiana

In planning and performing my audit of the financial statements of Cypress-Black Bayou Recreation and Water Conservation District as of December 31, 2003 and the two years then ended, I considered its internal control structure in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control structure.

However, during my audit, I noted a certain immaterial instance of noncompliance with state law as reported below. This letter does not affect my report dated June 22, 2004.

Although the budget was amended during the year, actual expenditures exceed budgeted expenditures by five percent or more.

I recommend the budget be amended whenever actual expenditures exceed budgeted expenditures by 5% or more to be in full compliance with the state budget law.

I have discussed this recommendation with appropriate members of management. Management stated the budget will be amended in accordance with the state budget law in the future.

I will be pleased to discuss this recommendation in further detail at your convenience.

This report is intended solely for the information and use of management, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.



Certified Public Accountant
June 22, 2004