
STATE OF LOUISIANA



MUNICIPAL FACILITIES REVOLVING
LOAN FUND
DEPARTMENT OF ENVIRONMENTAL QUALITY
STATE OF LOUISIANA
BATON ROUGE, LOUISIANA

FINANCIAL STATEMENTS
JUNE 30, 2003

**LEGISLATIVE AUDITOR
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June 8, 2004

Independent Auditor's Report
on the Financial Statements

MUNICIPAL FACILITIES REVOLVING LOAN FUND
DEPARTMENT OF ENVIRONMENTAL QUALITY
STATE OF LOUISIANA
Baton Rouge, Louisiana

We have audited the accompanying financial statements of the Louisiana Department of Environmental Quality - Municipal Facilities Revolving Loan Fund, as of and for the year ended June 30, 2003, as listed in the table of contents. These financial statements are the responsibility of the Municipal Facilities Revolving Loan Fund's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in note 1, the accompanying financial statements present only the Municipal Facilities Revolving Loan Fund, and do not purport to, and do not, present fairly the financial position of the State of Louisiana or the Louisiana Department of Environmental Quality, and its changes in financial position, including cash flows, in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Louisiana Department of Environmental Quality - Municipal Facilities Revolving Loan Fund as of June 30, 2003, and its changes in financial position, including cash flows, for the year then ended in conformity with accounting principles generally accepted in the United States of America.



MUNICIPAL FACILITIES REVOLVING LOAN FUND

In accordance with *Government Auditing Standards*, we have also issued our report dated June 8, 2004, on our consideration of the Municipal Facilities Revolving Loan Fund's internal control over compliance with certain laws and regulations and our tests of its compliance with those laws and regulations, and on our consideration of the Municipal Facilities Revolving Loan Fund's internal control over financial reporting. Those reports are an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Respectfully submitted,



Steve J. Theriot, CPA
Legislative Auditor

AOE:BQD:THC:ss

[MFRLF03]



**MUNICIPAL FACILITIES REVOLVING LOAN FUND
DEPARTMENT OF ENVIRONMENTAL QUALITY
STATE OF LOUISIANA
PROPRIETARY FUND - ENTERPRISE FUND**

Statement of Net Assets, June 30, 2003

ASSETS

Current assets:

| | |
|---|------------------------|
| Cash in state treasury (note 2) | \$59,927,181 |
| Receivables - due from others (note 3) | 1,737,972 |
| Current loans receivable (note 4) | 53,467,975 |
| Total current assets | <u>115,133,128</u> |
| Noncurrent assets - loans receivable (note 4) | <u>158,352,173</u> |
| TOTAL ASSETS | <u>273,485,301</u> |

LIABILITIES

Current liabilities - accounts payable
and accrued expenses

NET ASSETS - Unrestricted

| |
|----------------------|
| <u>75,143</u> |
| <u>\$273,410,158</u> |

The accompanying notes are an integral part of this statement.





**MUNICIPAL FACILITIES REVOLVING LOAN FUND
DEPARTMENT OF ENVIRONMENTAL QUALITY
STATE OF LOUISIANA
PROPRIETARY FUND - ENTERPRISE FUND**

**Statement of Revenues, Expenses, and
Changes in Fund Net Assets
For the Fiscal Year Ended June 30, 2003**

| | |
|---|-----------------------------|
| OPERATING REVENUES | |
| Interest earned on loans receivable | \$6,287,667 |
| Interest earned on cash in state treasury | 1,074,399 |
| Total operating revenues | <u>7,362,066</u> |
| OPERATING EXPENSES | |
| Administrative expenses (note 8) | 946,488 |
| Bond issuance costs | 48,874 |
| Total operating expenses | <u>995,362</u> |
| OPERATING INCOME | <u>6,366,704</u> |
| Capital contributions - Environmental Protection Agency | <u>4,296,650</u> |
| CHANGE IN NET ASSETS | 10,663,354 |
| NET ASSETS - BEGINNING OF YEAR | <u>262,746,804</u> |
| NET ASSETS - END OF YEAR (note 7) | <u><u>\$273,410,158</u></u> |

The accompanying notes are an integral part of this statement.





**MUNICIPAL FACILITIES REVOLVING LOAN FUND
DEPARTMENT OF ENVIRONMENTAL QUALITY
STATE OF LOUISIANA
PROPRIETARY FUND - ENTERPRISE FUND**

**Statement of Cash Flows
For the Fiscal Year Ended June 30, 2003**

CASH FLOWS FROM OPERATING ACTIVITIES:

| | |
|---|---------------------|
| Cash received from borrowers | \$17,559,943 |
| Cash received from interest on cash in state treasury | 1,141,015 |
| Cash payments for administrative expenses | (900,636) |
| Cash payments to borrowers | <u>(24,150,087)</u> |
| Net cash (used) by operating activities | <u>(6,349,765)</u> |

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:

| | |
|--|--------------------|
| Capital contributions | 4,296,195 |
| Proceeds from sale of bonds | 5,951,126 |
| Interest and fees paid on bonds | (45,302) |
| Principal paid on bonds | <u>(6,000,000)</u> |
| Net cash provided by noncapital financing activities | <u>4,202,019</u> |

| | |
|-------------------------------|----------------------------|
| Net decrease in cash | (2,147,746) |
| Cash at beginning of the year | <u>62,074,927</u> |
| Cash at end of the year | <u><u>\$59,927,181</u></u> |

**RECONCILIATION OF OPERATING INCOME TO NET CASH
USED BY OPERATING ACTIVITIES:**

| | |
|---|--------------|
| Operating income | \$6,366,704 |
| Bond issuance costs and related fees | 94,177 |
| Changes in assets and liabilities: | |
| (Increase) in loans receivable | (12,793,039) |
| (Increase) in due from others and accounts receivable | (18,155) |
| Increase in accounts payable and accrued expenses | <u>548</u> |

NET CASH USED BY OPERATING ACTIVITIES (\$6,349,765)

The accompanying notes are an integral part of this statement.





MUNICIPAL FACILITIES REVOLVING LOAN FUND
DEPARTMENT OF ENVIRONMENTAL QUALITY
STATE OF LOUISIANA
For the Year Ended June 30, 2003

INTRODUCTION

The Louisiana Department of Environmental Quality (DEQ) is a department of the State of Louisiana. DEQ was created in accordance with Revised Statute (R.S.) 30:2011 as a part of the executive branch of government. DEQ is charged with environmental protection within the State of Louisiana.

The Municipal Facilities Revolving Loan Fund (MFRLF) was established pursuant to Title VI of the Federal Water Quality Act of 1987 (the Act). The MFRLF Program presently operates under R.S. 30:2078-2088. These statutes establish a state revolving loan fund capitalized by federal grants (Capitalization Grants for State Revolving Funds Program, CFDA 66:458), by state funds when required or available, and by any other funds generated by the operation of the clean water revolving loan fund. DEQ is authorized to engage in activities regarding the sums on deposit in, credited to, or to be received by the state revolving loan fund. The Financial Services, Environmental Technology, and Environmental Evaluation Divisions within DEQ are responsible for the operations of the MFRLF Program in the State of Louisiana. These divisions within DEQ provide assistance to municipalities in the development, financing, and implementation of wastewater treatment management plans and plants. Engineering oversight, design review and inspection services are provided by the Environmental Technology Division; environmental assessment services are provided by the Environmental Evaluation Division; and grant management, program administration and financial services are provided by the Financial Services Division on eligible wastewater treatment projects. All efforts are directed toward improving water quality by assisting communities in providing wastewater treatment processes that meet established effluent limits and achieve the goals of the Clean Water Act.

The MFRLF does not have any full-time employees. However, time spent on the MFRLF Program by employees of DEQ is captured and the MFRLF subsequently reimburses DEQ for salaries and benefits as well as other operating expenses of the fund.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying financial statements have been prepared on the full accrual basis in accordance with accounting principles generally accepted in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting principles and reporting standards. These principles are found in the *Codification of Governmental Accounting and Financial Reporting Standards*, published by the GASB. The MFRLF applies all GASB pronouncements as well as Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. Management has elected to follow GASB statements issued after November 30, 1989, rather than the FASB statements.



B. REPORTING ENTITY

GASB Codification Section 2100 establishes criteria for determining the governmental reporting entity and has defined the governmental reporting entity to be the State of Louisiana. The accompanying financial statements represent activity of a fund of the State of Louisiana that is administered by DEQ, a department within state government. The MFRLF is part of the primary government of the State of Louisiana.

Annually, the State of Louisiana issues a comprehensive annual financial report, which includes the activity contained in the accompanying financial statements. Those basic financial statements are audited by the Louisiana Legislative Auditor.

C. FUND ACCOUNTING

For the purposes of this report, the MFRLF uses a single proprietary (enterprise) fund. Proprietary funds are used to account for operations that are (a) financed and operated in a manner similar to private business enterprises where the intent of the governing body is that cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

D. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the basic financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The transactions of the MFRLF are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operations are included on the Statement of Net Assets.

The MFRLF uses the accrual basis of accounting. Revenues are recognized in the accounting period when they are earned and expenses are recognized when the related liability is incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and/or producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the MFRLF are federal funds and interest earnings. Operating expenses include the administrative expenses of the program and bond issuance costs. Any revenues and expenses not meeting this definition would be reported as nonoperating revenues and expenses.

E. BUDGETS AND BUDGETARY ACCOUNTING

The MFRLF is budgeted annually by the Louisiana Legislature through the Ancillary Appropriations Act. The Ancillary Appropriations Act (Act 43 of the 2002 Regular Session) authorized expenditures of \$45,000,000 for the MFRLF for fiscal year 2002-2003 and allows the fund to retain resources to fund future loans and eligible program activities. Because the fund is an enterprise fund, a budgetary comparison is neither required nor presented in the financial statements.



F. LOANS RECEIVABLE

The MFRLF is operated as a direct loan program. The program provides loans and other financial assistance to municipalities for the purpose of planning, constructing publicly owned treatment works, implementing nonpoint source pollution management programs, and developing and implementing estuary conservation and management plans.

The program lends federal and state monies directly to municipalities. The federal share is 80% and requires a state matching share of 20%. Recycling of principal and interest repayments from borrowing municipalities allows the program to operate in perpetuity thereby benefiting other municipalities wishing to borrow in the future. Borrowers pay principal and interest directly to the loan program, and all monies are deposited directly to the program. Principal repayments can only be used to make additional loans to municipalities. Interest earnings on investments and loans can also be used to make additional loans. In addition, with Environmental Protection Agency (EPA) approval, interest earnings on investments and loans are used to pay off revenue bonds sold to capitalize the program by providing state matching funds.

The loans made by the MFRLF must be made at or below market interest rate with a repayment period not exceeding 20 years plus an interim construction-financing period. The current loan rate is 3.45% interest and .5% administrative fee for new sewer construction/sewer system rehabilitation projects. Several loans have been made at higher interest rates and the program has the ability to change its interest rates as necessary.

As evidence of its obligations to pay principal and interest on the loans, each borrower must establish a dedicated source of revenue for repayment of the loan [33 USC 1383(d)(1)(C)]. For substantially all of these loans, the loan recipient issues bonds that are purchased by DEQ, as administrator of the MFRLF, to secure the repayment of the principal loaned. Principal and interest on the bonds are paid to the MFRLF and upon repayment of the loan, the bonds are returned to the loan recipient. Minimum required coverage ratios are established depending on the nature of the bonded indebtedness issued by the loan recipient as follows:

For limited tax bonds, the principal and interest due in any year on the amount borrowed shall not exceed 75% of the revenues estimated to be received from the levy of the pledged millage in the year in which the indebtedness is issued (R.S. 39:742.2).

For sales tax bonds, the total amount of principal and interest falling due in any year, together with principal and interest falling due in such year on any previously issued sales tax bonds, shall never exceed 75% of the amount of sales tax revenues estimated by the governing authority of the issue to be received by it in the calendar year in which the bonds are issued (R.S. 39:698.4).

For revenue bonds, the requirements for coverage are established contractually in the loan documents (R.S. 39:1019). Expected coverage ratios might range from 110% to 130% or more. The MFRLF goal for collections of the dedicated revenues for repayment of the loan secured by revenue bonds is 125%; however, many factors can create deviation from this goal. It is customary to use the same minimum required coverage ratio as was previously established for outstanding debt of the loan recipient.

For general obligation bonds, the requirements for coverage are statutorily set. The governing authority of the issuer is required to impose and collect annually, in excess of all other taxes, a tax on all property subject to taxation by the issuer sufficient in amount to pay the interest and the



principal falling due each year, or such amount as may be required for any sinking fund necessary to retire said bonds at maturity (R.S. 39:569). Typically, the bond millage is adjusted each year so as to generate enough revenues to pay debt service in the ensuing calendar year. No coverage requirements or debt service reserves exist, because the tax can be adjusted each year *without any limitation whatsoever* to collect the appropriate amount each year.

In the case of sales tax bonds and revenue bonds, each loan recipient is also required to set up a debt service reserve fund equal to 10% of the loan amount or one year's principal and interest for the purpose of paying principal and interest should the dedicated revenues be insufficient for that purpose. The requirement to maintain a debt service reserve fund is not statutorily required, but is usual and customary for these kinds of indebtedness.

Because of the reserve requirements and the absence of any delinquent loans, there is no provision for uncollectible amounts.

G. NET ASSETS

Net assets comprise the various net earnings from operations, nonoperating revenues, expenses, and contributions of capital. Net assets generally are classified in the following components:

Invested in capital assets, net of related debt consists of all capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction or improvement of those assets.

Restricted assets consist of external constraints placed on net assets used by creditors, grantor, contributors or law or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of all other net assets that are not included in the other categories previously mentioned.

H. CAPITAL CONTRIBUTIONS

The funds drawn from the EPA capitalization grants authorized by Title VI of the Federal Water Quality Act of 1987 are recorded as capital contributions.

I. CAPITAL ASSETS

The fund has no capital assets or long-term obligations at June 30, 2003.

J. COMPENSATED ABSENCES, PENSION BENEFITS, AND POSTRETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The fund has no full-time employees. The fund pays a portion of the salary of various employees of the Department of Environmental Quality for administrative services. Therefore, no compensated absences, pension benefits, or postretirement benefits are provided by the fund.



K. ESTIMATES

The preparation of financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

2. CASH

As reflected on Statement A, the MFRLF has cash totaling \$59,927,181 at June 30, 2003. All monies of the fund are deposited with the State Treasurer's Office. Cash balances are held and controlled by the state treasurer and are secured from risk by the state treasurer through separate custodial agreements, and the risk disclosures required by accounting principles generally accepted in the United States are included within the State of Louisiana's financial statements.

3. DUE FROM OTHERS

As shown on Statement A, the MFRLF has a total due from others of \$1,737,972. This total is comprised of the following:

| | |
|-----------------------------|---------------------------|
| Due from state treasury | \$57,267 |
| Due from federal government | 62,615 |
| Due from municipalities | <u>1,618,090</u> |
| Total due from others | <u><u>\$1,737,972</u></u> |

The \$1,618,090 due from municipalities is interest due on loans.

4. LOANS RECEIVABLE

The MFRLF makes loans to qualified political subdivisions of the State of Louisiana for projects that meet the eligibility requirements of the program. Loans are financed by capitalization grants, state match, and revolving funds. Effective interest rates on loans vary between 2.45% and 5% and are generally repaid over 20 years starting within one year after the project is completed. Details of loans receivable as of June 30, 2003, are as follows:

| | |
|------------------------|-----------------------------|
| Projects in progress | \$78,952,442 |
| Completed projects | <u>132,867,707</u> |
| Total loans receivable | <u><u>\$211,820,149</u></u> |

Loans mature at various intervals through June 1, 2025. The scheduled principal payments on loans maturing in subsequent years are as follows:



MUNICIPAL FACILITIES REVOLVING LOAN FUND

| | <u>Projects in Progress</u> | <u>Completed Projects</u> | <u>Total</u> |
|----------------------|---------------------------------|-------------------------------|----------------------|
| Year ending June 30: | | | |
| 2004 | \$16,100,000 | \$37,367,975 | \$53,467,975 |
| 2005 | 4,089,000 | 5,468,678 | 9,557,678 |
| 2006 | 4,784,000 | 5,632,525 | 10,416,525 |
| 2007 | 4,947,000 | 5,811,516 | 10,758,516 |
| 2008 | 5,131,000 | 5,989,654 | 11,120,654 |
| Thereafter | <u>43,901,442</u> | <u>72,597,359</u> | <u>116,498,801</u> |
| Total | <u>\$78,952,442</u> | <u>\$132,867,707</u> | <u>\$211,820,149</u> |

Encumbered Balances

Over 67% of cash and undrawn capitalization grants are encumbered as follows:

Funds Encumbered

| | |
|---|---------------------|
| 1. Cash and cash equivalents | \$59,927,181 |
| 2. Undrawn capitalization grants | |
| 2000 grant | \$1,924,155 |
| 2001 grant | 14,736,260 |
| 2003 grant | <u>14,655,200</u> |
| Total undrawn grants | <u>\$31,315,615</u> |
| 3. Total cash and undrawn grants | <u>\$91,242,796</u> |
| 4. Loan in progress - encumbered | <u>61,425,735</u> |
| 5. Loans (4) as percentage of total (3) | 67.32% |

The Loans in Progress - Encumbered represents the projects that are under construction and have only drawn a portion of the total approved loan amount. This figure consists of the total approved principal less the principal loaned to date.

Loans to Local Governments

As of June 30, 2003, the MFRLF had made loans to 20 municipalities that, in aggregate, exceeded or equaled \$4.5 million for each municipality. The outstanding balances of these loans represent approximately 88% of the total loans receivable as follows:



NOTES TO THE FINANCIAL STATEMENTS

| <u>Local Government</u> | <u>Authorized Loan Amount</u> | <u>Balance on Loans Outstanding</u> |
|-------------------------------|-----------------------------------|---|
| Shreveport | \$54,000,000 | \$9,752,769 |
| St. Charles Parish | 47,300,000 | 38,980,000 |
| Monroe | 37,000,000 | 25,011,349 |
| Natchitoches | 19,169,136 | 12,265,844 |
| Lafayette | 18,400,000 | 13,883,278 |
| Kenner | 12,890,678 | 9,135,000 |
| Bogalusa | 12,500,000 | 10,442,384 |
| Opelousas | 10,000,000 | 8,821,074 |
| New Iberia | 10,000,000 | 7,629,389 |
| Bossier City | 9,379,130 | 7,604,269 |
| Bastrop | 7,500,000 | 5,355,000 |
| Gonzales | 7,500,000 | 5,484,064 |
| Crowley | 7,500,000 | 5,039,047 |
| Walker | 6,900,000 | 5,723,286 |
| Jennings | 6,500,000 | 4,690,000 |
| Rayne | 6,450,000 | 4,900,000 |
| Springhill | 6,279,304 | 4,532,000 |
| Caddo-Bossier Port Commission | 6,250,329 | 4,465,000 |
| Leesville | 4,710,000 | 3,270,000 |
| Ruston | 4,637,282 | 935,000 |
| Total | <u>\$294,865,859</u> | <u>\$187,918,753</u> |

5. REIMBURSEMENTS DUE TO MUNICIPALITIES FOR CONSTRUCTION

At June 30, 2003, no approved loan disbursement requests are in process.

6. LONG-TERM OBLIGATIONS

The MFRLF is allowed by statute to incur indebtedness but not allowed to issue bonds directly. To provide state matching funds when direct cash appropriations were not available, DEQ received approval from the EPA to borrow matching funds. The secretary of DEQ, through a Resolution by Executive Order pursuant to R.S. 30:2078 *et seq.*, was authorized, for state matching purposes, to borrow through the issuance of the department's note to the Louisiana Public Facilities Authority (LPFA), a conduit issuer of serial bonds for the department and the state.

The first serial bond issue was called Louisiana Public Facilities Authority Taxable Revenue Bonds (MFRLF Match Project) Series 1995. This indebtedness was secured solely from the pledge of a portion of the revenues received by the department from loans made by the program. The LPFA is a public trust and public corporation organized and existing for the benefit of the State of Louisiana. In accordance with the \$15,000,000 Loan Agreement between the LPFA and the department and in accordance with the \$15,000,000 Indenture of Trust between the LPFA and First National Bank of Commerce, the trustee, the LPFA issued serial bonds for \$15,000,000 and was repaid the \$15,000,000 by June 30, 1999. As of June 30, 2003, a total of \$14,654,221 had been generated for matching fund purposes by the issuance of these serial bonds.



MUNICIPAL FACILITIES REVOLVING LOAN FUND

The second serial bond titled Louisiana Public Facilities Authority Revenue Bonds (MFRLF Match Project) Series 2001 was issued during the fiscal year ending June 30, 2002. The Loan Agreement between the LPFA and DEQ was for a total of \$12,000,000 of which \$3,000,000 was issued during the fiscal year ending June 30, 2002. An additional \$6,000,000 was issued during this fiscal year. The \$12,000,000 Indenture of Trust was issued between the LPFA and Hancock Bank of Louisiana. As of June 30, 2003, a total of \$8,846,186 was generated for matching fund purposes by the issuance of these serial bonds. The \$6,000,000 of bonds issued were repaid before the end of the fiscal year; therefore, no liability exists at June 30, 2003. Additional issuance from this series may be issued as needed for future state matching purposes.

7. CAPITAL CONTRIBUTIONS, MATCHING, AND NET ASSETS

The MFRLF has been awarded 15 federal grants from the EPA. These grants are available through the EPA's Automated Clearing House Payment System (ACH) and the Automated Standard Application for Payments (ASAP). These grants are authorized by Title VI of the Federal Water Quality Act of 1987 and require matching funds from the state. As of June 30, 2003, the EPA has awarded grants of \$234,933,068 to the state, of which \$203,617,581 has been drawn for loans and administrative expenses. The state has provided matching funds of \$50,253,993. The following summarizes the grants awarded, amounts drawn on each grant as of June 30, 2003, and balances available for future loans:

| <u>Year</u> | <u>Grant Amount</u> | <u>Cumulative Dollar Drawn as of June 30, 2002</u> | <u>Current Fiscal Year Draws</u> | <u>Cumulative Dollars Drawn as of June 30, 2003</u> | <u>Remaining Grant Dollars Available as of June 30, 2003</u> |
|-------------|----------------------|--|--------------------------------------|---|--|
| 1988 | \$12,000,000 | \$12,000,000 | | \$12,000,000 | |
| 1989 | 10,368,765 | 10,368,765 | | 10,368,765 | |
| 1990 | 10,725,264 | 10,725,264 | | 10,725,264 | |
| 1991 | 22,560,714 | 22,560,714 | | 22,560,714 | |
| 1992 | 21,359,349 | 21,359,349 | | 21,359,349 | |
| 1993 | 21,129,174 | 21,129,174 | | 21,129,174 | |
| 1994 | 13,110,372 | 13,110,372 | | 13,110,372 | |
| 1995 | 13,540,230 | 13,540,230 | | 13,540,230 | |
| 1996 | 22,179,267 | 22,179,267 | | 22,179,267 | |
| 1997 | 6,820,400 | 6,820,400 | | 6,820,400 | |
| 1998 | 22,190,138 | 22,190,138 | | 22,190,138 | |
| 1999 | 14,804,064 | 14,804,064 | | 14,804,064 | |
| 2000 | 14,753,871 | 8,533,194 | \$4,296,650 | 12,829,844 | \$1,924,027 |
| 2001 | 14,736,260 | | | | 14,736,260 |
| 2003 | 14,655,200 | | | | 14,655,200 |
| | <u>\$234,933,068</u> | <u>\$199,320,931</u> | <u>\$4,296,650</u> | <u>\$203,617,581</u> | <u>\$31,315,487</u> |



NOTES TO THE FINANCIAL STATEMENTS

The state has provided its required matching share of federal grant awards through General Fund and state capital outlay appropriations totaling \$23,753,586. Tobacco Settlement monies of \$3,000,000 were deposited in the fund in the 2000 fiscal year. In addition, part of the required matching share has been provided through the issuance of Revenue Match Bonds secured by revenue of the fund. Beginning in fiscal year 1995, revenue bonds of \$15,000,000 were authorized. In fiscal year 2002, another \$12,000,000 in revenue match bonds were authorized. As of June 30, 2003, bonds totaling \$24,000,000 have been issued and repaid resulting in net proceeds of \$23,500,407 being used as state matching funds. Additional match bonds will be negotiated as needed to cover future capitalization grants. As of June 30, 2003, matching contributions are as follows:

| | Cumulative State Match as of June 30, 2002 | 2003 Contribution | Cumulative State Match as of June 30, 2003 |
|-------------------------|---|----------------------|---|
| State cash contribution | \$26,753,586 | | \$26,753,586 |
| Revenue bond proceeds | 17,549,281 | \$5,951,126 | 23,500,407 |
| Total | \$44,302,867 | \$5,951,126 | \$50,253,993 |

| Components of Net Assets | Amount |
|---------------------------------------|---------------|
| Capital contributions (cash only): | |
| Environmental Protection Agency | \$203,617,581 |
| State of Louisiana Match | 26,753,586 |
| Total cash contributions | 230,371,167 |
| Cumulative loan interest earnings | 38,440,215 |
| Cumulative treasury interest earnings | 13,183,599 |
| Administrative fee deposit | 260,911 |
| Cumulative administrative expenses | (8,346,143) |
| Cumulative bond costs | (499,591) |
| Total | 43,038,991 |
| Total net assets - unrestricted | \$273,410,158 |

8. OPERATING EXPENSES

Administrative Expenses

Four percent of the federal grant amounts awarded by the EPA are allocated to fund the administrative cost of operating the revolving loan fund. The following schedule presents each grant, the 4% amount allocated from each grant, the cumulative expenses incurred and drawn in administering the program, and the amount available to be drawn from the EPA for future administrative expenses.



MUNICIPAL FACILITIES REVOLVING LOAN FUND

| Federal Grant Year | Available 4% Set-Aside | State Fiscal Year | Expenses Incurred | Available for Administration |
|-----------------------|---------------------------|----------------------|----------------------|---------------------------------|
| 1988 | \$480,000 | | | \$480,000 |
| 1989 | 414,751 | 1989 | \$1,597 | \$893,154 |
| 1990 | 429,011 | 1990 | 11,634 | 1,310,531 |
| 1991 | 902,429 | 1991 | 37,322 | 2,175,638 |
| 1992 | 854,374 | 1992 | 467,803 | 2,562,209 |
| 1993 | 845,167 | 1993 | 531,698 | 2,875,678 |
| 1994 | 524,415 | 1994 | 549,953 | 2,850,140 |
| 1995 | 541,609 | 1995 | 592,145 | 2,799,604 |
| 1996 | 887,171 | 1996 | 605,514 | 3,081,261 |
| 1997 | 272,816 | 1997 | 612,299 | 2,741,778 |
| 1998 | 887,606 | 1998 | 724,915 | 2,904,469 |
| 1999 | 592,163 | 1999 | 817,220 | 2,679,412 |
| 2000 | 590,155 | 2000 | 777,592 | 2,491,975 |
| 2001 | 589,450 | 2001 | 778,657 | 2,302,768 |
| 2002 | | 2002 | 891,306 | 1,411,462 |
| 2003 | 586,208 | 2003 | 946,488 | 1,051,182 |
| Total | \$9,397,325 | | \$8,346,143 | |

Bond Issuance Costs

Bond issuance costs were absorbed by bond proceeds and are therefore not required to be charged against the 4% administrative costs ceiling, in accordance with 40 CFR 35.3120(g)(2). As reflected in Statement C, the net proceeds of \$5,951,126 were deposited in the MFRLF.

9. ADMINISTRATIVE FEES

Annually, the MFRLF assesses a .5% administrative fee on all outstanding loan balances. Federal law allows the state to charge additional fees to supplement the 4% allowed from the fund itself to cover future excess administrative costs. These funds are deposited in the state treasury and accounted for outside the State Revolving Fund and are therefore 100% available for use. As of June 30, 2003, administrative fees are as follows:

| | |
|--|-------------|
| Cash in state treasury, June 30, 2002 | \$5,400,874 |
| Current year revenue: | |
| .5% administrative fees | 1,059,659 |
| Treasury interest on administrative fees | 106,171 |
| (Increase) in fees due from municipalities | (50,101) |
| Decrease in interest due from state treasury | 4,523 |
| Cash in state treasury, June 30, 2003 | \$6,521,126 |

10. LITIGATION AND CLAIMS

Losses arising from judgments, claims, and similar contingencies are paid through the state's self-insurance fund operated by the Office of Risk Management, the agency responsible for the state's risk management program, or by legislative appropriation. The MFRLF has no lawsuits outstanding at June 30, 2003.



**OTHER REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS
AND THE
ENVIRONMENTAL PROTECTION AGENCY
AUDIT GUIDE FOR
CLEAN WATER AND DRINKING WATER
STATE REVOLVING FUND PROGRAMS**

The following pages contain reports on compliance and internal control over financial reporting as required by *Government Auditing Standards*, issued by the Comptroller General of the United States, and on internal control and compliance with requirements applicable to the Capitalization Grants for State Revolving Funds Program in accordance with the *Environmental Protection Agency Audit Guide for Clean Water and Drinking Water State Revolving Fund Programs*.







STEVE J. THERIOT, CPA
LEGISLATIVE AUDITOR

OFFICE OF
LEGISLATIVE AUDITOR
STATE OF LOUISIANA
BATON ROUGE, LOUISIANA 70804-9397

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June 8, 2004

Report on Compliance and on Internal Control Over Financial
Reporting Based on an Audit of the Financial Statements
Performed in Accordance With *Government Auditing Standards*

**MUNICIPAL FACILITIES REVOLVING LOAN FUND
DEPARTMENT OF ENVIRONMENTAL QUALITY
STATE OF LOUISIANA**
Baton Rouge, Louisiana

We have audited the financial statements of the Louisiana Department of Environmental Quality - Municipal Facilities Revolving Loan Fund as of and for the year ended June 30, 2003, and have issued our report thereon dated June 8, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Louisiana Department of Environmental Quality - Municipal Facilities Revolving Loan Fund's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws and regulations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and is included in Exhibit B.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Louisiana Department of Environmental Quality - Municipal Facilities Revolving Loan Fund's internal control over financial reporting to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.



MUNICIPAL FACILITIES REVOLVING LOAN FUND

This report is intended solely for the information and use of management of the Department of Environmental Quality and the federal awarding agency and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Respectfully submitted,



Steve J. Theriot, CPA
Legislative Auditor

AOE:BQD:THC:ss

[MFRLF03]





STEVE J. THERIOT, CPA
LEGISLATIVE AUDITOR

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June 8, 2004

Report on Compliance With Requirements Applicable to the Capitalization
Grants for State Revolving Funds Program and on
Internal Control Over Compliance in Accordance With the
*Environmental Protection Agency Audit Guide for
Clean Water and Drinking Water State Revolving Fund Programs*

MUNICIPAL FACILITIES REVOLVING LOAN FUND
DEPARTMENT OF ENVIRONMENTAL QUALITY
STATE OF LOUISIANA
Baton Rouge, Louisiana

Compliance

We have audited the compliance of the Louisiana Department of Environmental Quality - Municipal Facilities Revolving Loan Fund with those compliance requirements that are applicable to the Capitalization Grants for State Revolving Funds Program (CFDA 66.458) for the year ended June 30, 2003, as specified by the *Environmental Protection Agency Audit Guide for Clean Water and Drinking Water State Revolving Fund Programs*. Compliance with the requirements of laws, regulations, contracts, and grants applicable to this federal program is the responsibility of management of the Louisiana Department of Environmental Quality. Our responsibility is to express an opinion on the Municipal Facilities Revolving Loan Fund's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Environmental Protection Agency Audit Guide for Clean Water and Drinking Water State Revolving Fund Programs*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the program occurred. An audit includes examining, on a test basis, evidence about the Municipal Facilities Revolving Loan Fund's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Municipal Facilities Revolving Loan Fund's compliance with those requirements.

In our opinion, the Louisiana Department of Environmental Quality - Municipal Facilities Revolving Loan Fund complied, in all material respects, with the requirements referred to previously that are applicable to its Capitalization Grants for State Revolving Funds Program for the year ended June 30, 2003. However, the results of our auditing procedures disclosed the following instance of noncompliance with those requirements.



Subrecipients Not Monitored for Audit Requirements

The Department of Environmental Quality (DEQ), Municipal Facilities Revolving Loan Fund, failed to properly monitor its subrecipients of the Capitalization Grants for State Revolving Loan Funds (CGSRLF) (CFDA 66.458) in accordance with Office of Management and Budget Circular A-133 as referenced by the *Environmental Protection Agency Audit Guide for Clean Water and Drinking Water State Revolving Fund Programs*. That circular requires the pass-through entity to ensure that subrecipients expending \$300,000 or more in federal awards receive a single audit. In addition, the A-133 Compliance Supplement states that “in cases of continued inability or unwillingness of a subrecipient to have the required audits, the pass-through entity shall take appropriate action using sanctions.”

Although DEQ properly received audit reports on the six municipalities that received in excess of \$300,000 of program funds during the fiscal year, three (50%) of the six reports failed to include the program expenditures of the CGSRLF in their Schedule of Expenditures of Federal Awards. This indicates that the proper audit was not received by the subrecipient. In addition, there was no evidence of follow-up by DEQ with the subrecipient to notify them of the deficient audit.

Failure to ensure adequate audit coverage increases the risk that instances of noncompliance exist at the subrecipient level. The department, as the pass-through entity, is ultimately responsible for subrecipient noncompliance.

Management of the department should implement procedures to review the subrecipient audit reports to ensure that the proper audit is obtained. Subrecipients who are not in compliance with federal audit requirements should be immediately notified and required to comply. Management concurred in part with the finding, stating that the department did monitor subrecipients; however, management concurs that there were subrecipients who did not obtain the required A-133 audit and there was no follow-up with the subrecipient when department personnel discovered the requirements were not met. Management outlined a plan of corrective action (see Appendix A).

Internal Control Over Compliance

Management of the Department of Environmental Quality - Municipal Facilities Revolving Loan Fund is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to this federal program. In planning and performing our audit, we considered the Department of Environmental Quality - Municipal Facilities Revolving Loan Fund’s internal control over compliance with requirements that could have a direct and material effect on its Capitalization Grants for State Revolving Funds Program (CFDA 66.458), in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with the *Environmental Protection Agency Audit Guide for Clean Water and Drinking Water State Revolving Fund Programs*.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grants that would be material in relation to this federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal controls over compliance and its operation that we consider to be material weaknesses.



MUNICIPAL FACILITIES REVOLVING LOAN FUND

This report is intended solely for the information and use of management of the Department of Environmental Quality and the federal awarding agency and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Respectfully submitted,



Steve J. Theriot, CPA
Legislative Auditor

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[MFRLF03]





MANAGEMENT'S CORRECTIVE ACTION PLAN AND RESPONSE





State of Louisiana
Department of Environmental Quality

KATHLEEN BABINEAUX BLANCO
GOVERNOR

May 28, 2004

MIKE D. McDANIEL, Ph.D.
SECRETARY

Steve J. Theriot, CPA
Legislative Auditor
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Baton Rouge, Louisiana 70804-9397

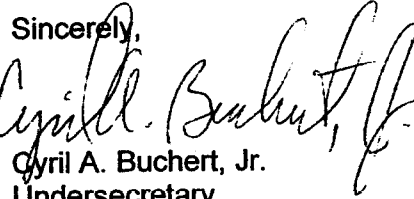
Dear Mr. Theriot:

This document represents a response by Management to the reportable audit finding "Subrecipients Not Monitored for Audit Requirements".

Management of the Municipal Facilities Revolving Loan Fund of the Department of Environmental Quality concurs in part with the finding. While we agree that the subrecipients did not conduct the required A-133 Audit, LDEQ did monitor the subrecipient by requesting audits be submitted annually. These were reviewed for compliance but no follow up was done when it was discovered that the requirements were not met.

The corrective action included contacting the three subrecipients in noncompliance and 1) informing them of the requirements of A-133; 2) requesting follow-up documentation, in the form of a letter, from the subrecipient that future audits would follow A-133 guidelines. Language has been added to the payment request forms, the loan assurances, which are attached to the formal Loan Application, and in the communication during payment meetings, informing all loan recipients that they fall under the A-133 requirements. In addition, the tracking chart has been changed to include the dates the audits are requested and the dates received.

Darryl Serio, Accountant Administrator is the contact person responsible for corrective action of this finding. This correction action plan has already been implemented.

Sincerely,

Cyril A. Buchert, Jr.
Undersecretary

mb