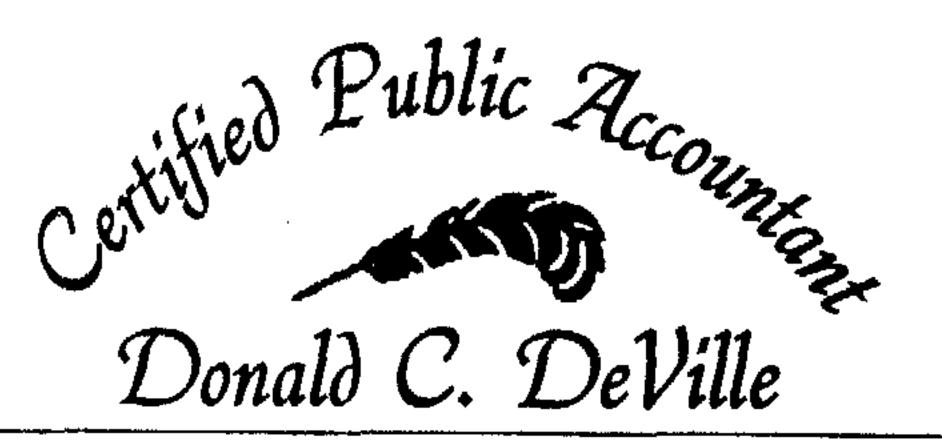
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FAMILY VALUES RESOURCE INSTITUTE, INC. <u>COMPILATION/ATTESTATION REPORTS</u> FOR THE YEAR ENDED DECEMBER 31, 2003

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 9.1.04



Member American Insitute CPAs

Member Louislana Society CPAs

7829 BLUEBONNET BLVD. BATON ROUGE, LA 70810 (225) 767-7829

May 29, 2004

To the Members of the Board Family Values Resource Institute, Inc. 7515 Scenic Highway Baton Rouge, LA 70807

I have compiled the accompanying Statement of Financial Position as of December 31, 2003, and the related Statement of Activities and Cash Flows for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Respectively submitted,

Not pulite

FAMILY VALUES RESOURCE INSTITUTE INC.

STATEMENT OF FINANCIAL POSITION

December 31, 2003

<u>ASSETS</u>

\$816
14,748
150,000
5,000
(8,000)
162,564

LIABILITIES AND NET ASSETS

LIABILITIES:	
Line of Credit	\$6,031
Mortgage	120,000

	126,031
NET ASSETS Net Assets	36,533
TOTAL LIABILITIES & NET ASSETS	162,564

(See Accountant's Compilation Report)

FAMILY VALUES RESOURCE INSTITUTE INC. STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2003

INCOME

Grant Income	
Department of Social Services	\$58,385
B R Area Foundation	1,455
Exxon/Mobil	3,500
Campaign Income	37,432
Program Fees	7,850
FVRI Partners	3,955
Reimbursed Income	4,586
Miscellaneous Income	2,391
MISCELTAHEOUS THCOME	
TOTAL INCOME	119,554
EXPENSES	
Advertising	422
Automobile Expense	4,689
Bank Charges	826
Building Fund Expenses	1,047
Depreciation	6,000
Equipment Rental	1,354
Insurance	6,438
Interest	12,004
Licenses	5
Office Expense	5,084
Miscellaneous	181
Salaries	43,082
Payroll Taxes	14,791
Postage	872
Printing	98
Professional	11,957
Program Expense	2,252
Reimbursed Expense	1,392
Repairs & Maintenance	100
Supplies	1,059
Telephone	537
Travel & Training/Work Shops	2,352
Utilities	417
Van Lease	7,118
TOTAL EXPENSES	124,077

DECREASE IN NET ASSETS

(4,523)

42,056 NET ASSETS, BEGINNING OF YEAR 36,533 NET ASSETS, END OF YEAR ____

(See Accountant's Compilation Report)

FAMILY VALUES RESOURCE INSTITUTE INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2003

<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u> Increase (Decrease) in Net Assets	\$(4,523)
Adjustments To Reconcile Increase In Net Assets To Net Cash Provided By Operating Activities: Depreciation	5,000
(Increase) Decrease In Operating Assets: Accounts Receivables	- 0 -
Increase (Decrease) In Operating Liabilities: Accounts Payable	- 0 -
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	477

<u>CASH FLOWS FROM INVESTING ACTIVITIES:</u> Purchase of Equipment	- 0 -
<u>CASH FLOWS FROM FINANCING ACTIVITIES:</u> Proceeds From Line of Credit Repayment of Line of Credit	2,600 (-0-)
	2,600
NET INCREASES (DECREASE) IN CASH	3,077
CASH AND CASH EQUIVALENTS, Beginning of Year	12,487
CASH AND CASH EQUIVALENTS, End of Year	15,564

(See Accountant's Compilation Report)

FAMILY VALUES RESOURCE INSTITUTE INC. NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2003

NOTE #1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Family Values Resource Institute, Inc. is a Louisiana non-profit corporation, incorporated in April 20, 1998 for the purpose to enable, empower, and encourage the family to overcome barriers to achieving their potential through education, vocational training, creative arts, and support services.

BASIS OF ACCOUNTING

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

CONTRIBUTIONS

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a temporary restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. The Organization has no temporarily or permanently restricted net assets.

INCOME TAXES

The Organization is a not-for-profit organization that is exempt from income taxes under section 501(c)(3) of the Internal Revenue Code and therefore has not made any provision for federal income taxes in the income taxes in the accompanying financial statements. In addition, the organization has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509 (a) of the Internal Revenue Code. There was no unrelated business income for 2003.

USE OF ESTIMATES:

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

REVENUE RECOGNITION:

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

FAMILY VALUES RESOURCE INSTITUTE INC. NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2003

NOTE #1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

All donor-restricted contributions are reported as increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

CONTRIBUTED SERVICES:

The organization receives a substantial amount of services donated. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition under SFAS No. 116, Accounting for Contributions Received and Contributions

Made.

CASH EQUIVALENTS:

Cash equivalents consist of short-term, highly liquid investments which are readily convertible into cash within ninety (90) days of purchase.

PREPAID:

Insurance and similar services which extend over more than one accounting period have been recorded as expense.

FIXED ASSETS:

Acquisitions of property and equipment in excess of \$500 are capitalized. Property and equipment are carried at cost or if donated, at the approximate fair value at the date of donation. Depreciation has not been computed.

CONCENTRATION OF CREDIT RISK

The Organization maintains investments with a commercial bank, which sometimes may exceed the amount insured by the Federal Deposit Insurance Corporation of \$100,000.

CONCENTRATION OF SUPPORT

During the year ended **December 31, 2003,** the Organization derived approximately **49%** of its revenue from State grants.

NOTE #2. CONCENTRATION OF CREDIT RISK FOR CASH HELD IN BANK

The Family Values Resources Institute, Inc. maintains one bank account at a financial institution. Accounts at an institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Cash at this institutions did not exceed the Federally insured limits.

FAMILY VALUES RESOURCE INSTITUTE INC. NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2003

NOTE #3. EQUIPMENT

Equipment at year-end consist of the following:

\$5,000
(3,000)
2,000

NOTE #4. LINE OF CREDIT

The Family Values Resource Institute, Inc. has a \$10,000 revolving line of credit at the Exxon/Mobil Federal Credit Union. As of December 31, 2003, the Organization had **\$6,031** outstanding and

payable.

NOTE #5. LEASE OBLIGATIONS

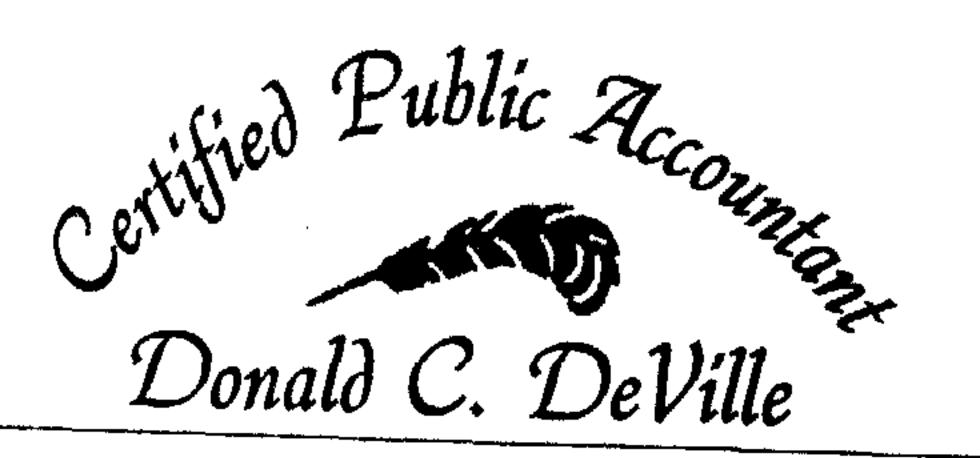
The Organization Leases a van from GMAC on a month basis at \$1,017 per month for three years. The Lease expires in April 2003. Rental expense was **\$7,118** for the year ended December 31, 2003.

NOTE #4. <u>CONTINGENCIES</u>

The Family Values Resource Institute, Inc. received a portion of its revenues from government grants and contracts, all of which are subject to audit by the governments. The ultimate determination of amounts received under these programs generally is based upon allowable cost reported to and are subject to audit by the government. Until such audits, if any, there exists a contingency to refund any amount received in excess of allowable cost. Management is of the opinion that no material liability will result from such audits.

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ATTESTATION REPORT



Member American Insitute CPAs

Member Louisiana Society CPAs

7829 BLUEBONNET BLVD. BATON ROUGE, LA 70810 (225) 767-7829

<u>Independent Accountant's Report</u> <u>on Applying Agreed-Upon Procedures</u>

May 29, 2004

To the Members of the Board Family Values Resource Institute, Inc. 7515 Scenic Highway Baton Rouge, LA 70807

I have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of Family Values Resource Institute, Inc. and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Family Values Resource Institute, Inc.'s compliance with certain laws and regulations during the year ended December 31, 2003, included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Federal, State and Local Awards

1. Determine the amount of Federal, State and local award expenditures for the fiscal year by grant and grant year.

State:

Department of Social Services

58,385

11

2. Randomly select 6 disbursements made during the period under examination and:

(a) trace payments to supporting documentation as to proper amount and payee;

I examined supporting documentation for each of the six randomly selected disbursements and found that payments was for the proper amount and made to the correct payee.

(b) determine if payments were properly coded to the correct fund and general ledger account; and

All of the payments were properly coded to the correct fund and general ledger account.

(c) determined whether payments received approval from proper authorities.

> Inspection of documentation supporting each of the six selected disbursements indicated approvals from the director.

Meetings

3. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

I reviewed the minutes of the Organization.

The Organization now post notices of its upcoming meetings to give the public an opportunity to participate in the meetings involving state funds.

Comprehensive <u>Budget</u>

4. Obtained a copy of the legally adopted budget and all amendments.

I obtained a copy of the total budget filed with the State of Louisiana with the anticipated use of funds and objectives of the project.

I was not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, I do not express such an opinion.

Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the use of management of Family Values Resource Initiative, Inc. and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited. Under Louisiana Revised Statutes 24:513, this report is distributed by the Legislative Auditor as a public document.

Respectfully submitted Wall O Swill

FAMILY VALUES RESOURCE INSTITUTE, INC. SCHEDULE OF CURRENT YEARS FINDINGS DECEMBER 31, 2003

NONE

FAMILY VALUES RESOURCE INSTITUTE, INC. CORRECTIVE ACTION PLAN DECEMBER 31, 2003

N/A

LOUISIANA ATTESTATION QUESTIONNAIRE (Por Attestation Engagements of Quest-public Entities) (Date Transmitted)

DONALD C DEVILL	CPA
7829 BLUBBONNET	BLVD
RATON ROLIGE, T.A.	TOBIO (Auditors)

In connection with your compliation of our financial statements as of

Louisions Revised Statute 24:513 and the Louisians Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the i following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of (data of completion/representation).

Federal, State, and Local Awards

We have detailed for you the amount of Federal, state and local award expenditures for the flace!

year, by grant and grant year.

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and grantor officials.

The reports filed with federal state, and local agencies are properly supported by books of original entry and aupporting documentation.

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the Compliance Supplement, matters contained in the grant awards, slipibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Open Meetings

Our meetings, so they relate to public funds, have been poeted as an open meeting as required by LSA-RS 42:1 through 42:12 (the open meetings law). Yes [] Yes [] No []

Budget

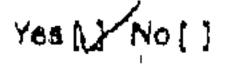
For each federal, state, and local grant we have filed with the appropriate granter agency a pomprehenalve budget for these grants that included the purpose and duration, and for state grants included specific posisiant objectives and measures of performance

Prior Year Commente

We have resolved all prior-year recommendations and/or comments.

We have diaclosed to you all known noncompliance of the foregoing laws and regulations, sis well as any contradictions to the foregoing representations. We have made available to you

Yes [] No[]



Yes M NO[]

Yes [/ No []

occumentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

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We have provided you with any communications from regulatory agancies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the esuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any knowle honcompliance which may occur up to the date of your report.

Anni Brini (Secretery Patricia A. Brand Dete 60-10-04 Manda Compronent Treesurer Marceo Kimbrough Date 10-9-04 Marles R. H. Saids President Marles & Thomas Date 19904

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