

# DEPARTMENT OF AGRICULTURE

## STATE OF LOUISIANA

Basic Financial Statements
And Independent Auditor's Report

As of and for the Year Ended June 30, 2004 With Supplemental Information Schedule

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 9-8-04

McRight & Associates Certified Public Accountants 11817 Bricksome Ave., Suite E Baton Rouge, LA

# Annual Financial Statements June 30, 2004

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# McRight & Associates (225) 292-2041

#### L. Dalton McRight, CPA, MBA

Jeanette R. McRight, CPA, MBA

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Louisiana Soybean and Grain Research and Promotion Board

We have audited the accompanying basic financial statements of the Louisiana Soybean and Grain Research and Promotion Board, a component unit of the State of Louisiana, as of and for the year ended June 30, 2004, as listed in the table of contents. These basic financial statements are the responsibility of the Louisiana Soybean and Grain Research and Promotion Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America, and the Louisiana Governmental Auditing Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the Louisiana Soybean and Grain Research and Promotion Board as of June 30, 2004, and the results of its operations and its cash flows for the year then ended in conformity with generally accepted accounting principles accepted in the United State of America.

In accordance with Government Auditing Standards, we have also issued a report dated August 9, 2004 on our consideration of the Louisiana Soybean and Grain Research and Promotion Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis and the other required supplementary information on pages 2-5, are not a required part of basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board (GASB). We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplemental information schedules and Division of Administration Reporting Package listed in the table of contents are presented for purposes of additional analysis and is not a required part of the basic financial statements of the Louisiana Soybean and Grain Research and Promotion Board. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

August 9, 2004

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# STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS AS OF JUNE 30, 2004

The Management's Discussion and Analysis of the Louisiana Soybean and Grain Research and Promotion Board's financial performance presents a narrative overview and analysis of the Louisiana Soybean and Grain Research and Promotion Board's financial activities for the year ended June 30, 2004. This document focuses on the current years activities, resulting changes, and currently known facts. Please read this document in conjunction with the additional information contained in the Louisiana Soybean and Grain Research and Promotion Board's financial statements, which begin on page 6.

#### FINANCIAL HIGHLIGHTS

The Louisiana Soybean and Grain Research and Promotion Board's assets exceed its liabilities at the close of fiscal year 2004 by \$908,898 which represents a 7% increase from last fiscal year. The net assets increased \$55,269.

The Louisiana Soybean and Grain Research and Promotion Board's revenues increased \$314,936 and the net results from activities increased by \$64,843.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

These financial statements consist of three sections - Management's Discussion and Analysis (this section), the basic financial statements (including the notes to the financial statements), and required supplementary information.

#### **Basic Financial Statements**

The basic financial statements present information for the Louisiana Soybean and Grain Research and Promotion Board as a whole, in a format designed to make the statements easier for the reader to understand. The statements in this section include the Statement of Net Assets; the Statement of Revenues, Expenses, and Changes in Fund Net Assets; and the Statement of Cash Flows.

The <u>Statement of Net Assets</u> (page 6) presents the current and long term portions of assets and liabilities separately. The difference between total assets and total liabilities is net assets and may provide a useful indicator of whether the financial position of the Louisiana Soybean and Grain Research and Promotion Board is improving or deteriorating.

The <u>Statement of Revenues</u>, <u>Expenses</u>, and <u>Changes in Fund Net Assets</u> (page 7) presents information showing how the Louisiana Soybean and Grain Research and Promotion Board's assets changed as a result of current year operations. Regardless of when cash is affected, all changes in net assets are reported when the underlying transactions occur. As a result, there are transactions included that will not affect cash until future fiscal periods.

The <u>Cash Flow Statement</u> (pages 8-9) presents information showing how Louisiana Soybean and Grain Research and Promotion Board's cash changed as a result of current year operations. The cash flow statement is prepared using the direct method and includes the reconciliation of operating income(loss) to net cash provided(used) by operating activities (indirect method) as required by GASB 34.

## STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS AS OF JUNE 30, 2004

#### CAPITAL ASSET AND DEBT ADMINISTRATION

## Capital Assets

For the year ended June 30, 2004, the Louisiana Soybean and Grain Research and Promotion Board did not have any capital assets under the guidelines established by the Division of Administration, Office of Statewide Reporting and Accounting Policy.

#### Debt

The Louisiana Soybean and Grain Research and Promotion Board did not have any bonds or notes outstanding at year-end.

#### FINANCIAL ANALYSIS OF THE ENTITY

Restricted net assets represent those assets that are not available for spending as a result of legislative requirements. Conversely, unrestricted net assets are those that do not have any limitations on what these amounts may be used for.

Net assets of Louisiana Soybean and Grain Research and Promotion Board increased by \$49,211, from June 30, 2003 to June 30, 2004.

# Statement of Revenues, Expenses, and Changes in Fund Net Assets For the Years Ended June 30, 2004 and 2003

Operating revenues Operating expenses	2004 \$1,198,239 (1,158,039)	<u>2003</u> \$879,787 (904,430)
Operating income (loss)	<u>40,200</u>	(24,643)
Non-operating revenues (expenses)	<u>15,069</u>	<u>18,585</u>
Income (loss) before transfers	<u>55,269</u>	<u>(6,058)</u>
Transfers in Transfers out	0 0	0 0
Net increase (decrease) in net assets	\$55,269	\$(6,058)

# STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS AS OF JUNE 30, 2004

# Statement of Net Assets As of June 30, 2004 and June 30, 2003

	2004	2003
Current and other assets	\$1,273,051	\$1,487,440
Capital assets	0	0
		~~~~~
Total assets	<u>1,273,051</u>	1,487,440
Other liabilities	364,153	633,811
Long-term debt outstanding	0	0
Total liabilities	<u>364,153</u>	<u>633,811</u>
Net assets:		•
Invested in capital assets	0	0
Restricted	0	0
Unrestricted	908,898	<u>853,629</u>
Total net assets	908,898	853,629

#### VARIATIONS BETWEEN ORIGINAL AND FINAL BUDGETS

The Louisiana Soybean and Grain Research and Promotion Board is not required to adopt a budget.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The Louisiana Soybean and Grain Research and Promotion Board's appointed officials considered the following factors and indicators when setting next year's research and promotion activities. These factors and indicators include:

Projection of Soybean and Grain harvests.

## STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS AS OF JUNE 30, 2004

# CONTACTING THE LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD'S MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the Louisiana Soybean and Grain Research and Promotion Board's finances and to show the Council's accountability for the money it receives. If you have questions about this report or need additional information, contact.

Mr. Kyle McCann P O Box 95004 Baton Rouge, LA 70895-9004

# LOUISIANA SOYBEAN AND GRAIN REASEARCH AND PROMOTION BOARD STATE OF LOUISIANA STATEMENT OF NET ASSETS AS OF JUNE 30, 2004

CURRENT ASSETS  Cash Investments Revenues receivable Total Current Assets	\$1,046,901 200,000 <u>26,150</u> 1,273,051
TOTAL ASSETS	1,273,051
LIABILITIES CURRENT LIABILITIES Accounts payable	\$ <u>364,153</u>
TOTAL CURRENT LIABILITIES	<u>364,153</u>
NET ASSETS Unrestricted TOTAL NET ASSETS	908,898 908,898

The accompanying notes are an integral part of this statement

# LOUISIANA SOYBEAN AND GRAIN REASEARCH AND PROMOTION BOARD STATE OF LOUISIANA STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FOR THE YEAR ENDED JUNE 30, 2004

#### **REVENUES**

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Assessments, net of refunds	
and collection charges	\$1,198,239
Total Revenues	1,198,239
	<u> </u>
EXPENDITURES	
FYSTUDITORES	
Assessments collected and remitted	
to the United Soybean Board	416,712
Research and Promotion	726,125
Professional Services	8,550
Other Operating Expenses	193
Board Meetings & Travel	6,459
Total Expenditures	1,158,039
	<u> </u>
Operating Income (loss)	40,200
oberacting ringing (ross)	40,200
MONT OPENATING DEVENIERS / EVENIERS)	
NON-OPERATING REVENUES (EXPENSES)	15 060
Interest Income	<u>15,069</u>
NET INCREASE (DECREASE) IN NET ASSET	'S 55,269
Net Assets, Beginning	
as Previously Reported	853,629
NET ASSETS, ENDING	908,898
*	•
	======

The accompanying notes are an integral part of this statement

# LOUISIANA SOYBEAN AND GRAIN REASEARCH AND PROMOTION BOARD STATE OF LOUISIANA STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2004

Cash	flows	from	operating	activities
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Cash received from customers \$1,187,456 Cash payments to suppliers for

Goods and services (1,427,697)

Net cash provided (used) by Operating activities (240,241)

Cash flows from non-capital financing activities

Cash flows from capital and related financing

Cash flows from investing activities

Interest earned 15,069

Net Cash Provided (Used) by Investing

Activities 15,069

Net increase (decrease) in cash and

Cash equivalent (225,172)

Cash and cash equivalent at beginning of year 1,272,073

Cash and cash equivalent at end of year 1,046,901

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The accompanying notes are an integral part of this statement

# LOUISIANA SOYBEAN AND GRAIN REASEARCH AND PROMOTION BOARD STATE OF LOUISIANA STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2004

Reconciliation of operating income (loss) to Net cash (used) by operating activities:

Operating income (loss) \$40,200

Changes in assets and liabilities:

(Increase) decrease in accounts receivable (10,283)
Increase (decrease) in accounts payable (270,158)

Net cash provided (used) by operating
Activities (240,241)

Schedule of non-cash investing, capital, and financing activities:

None

The accompanying notes are an integral part of this statement.

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Reporting entity:

The Louisiana Soybean and Grain Research and Promotion Board (the Board) is a component unit of the State of Louisiana created within the Louisiana Department of Agriculture, as provided by Louisiana Revised Statute 3:551. The Board is composed of ten members appointed by the governor. The Commissioner of Agriculture serves as an ex-officio member of the board. The board is charged with the responsibility of promoting the growth and development of the soybean, wheat, corn and grain sorghum industries in Louisiana by research and advertisement. The operations of the board are funded by an assessment of one cent per bushel on soybeans and one-half cent per bushel on wheat, corn and grain sorghum grown within the state. The assessment are collected by the Commissioner of Agriculture from the buyer of soybeans, wheat, corn or grain sorghum at the first point of sale.

#### A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### 1. Basis of Presentation

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In June of 1987, the GASB issued a revised codification of governmental accounting and financial reporting standards. The codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local government.

The accompanying financial statements have been prepared on the full accrual basis in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting principles and financial reporting standards. The board applies all GASB pronouncements as well as Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1999, unless those pronouncements conflict with or contradict GASB pronouncements.

These financial statements were prepared in accordance with GASB Statement 20, Accounting and Financial Reporting For Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting. In addition, these financial statements include the implementation of GASB Statement Number 34, Basic Financial Statement-Management's Discussion and Analysis-for State and Local Governments and related standards. This new standard provides for significant changes in terminology, recognition of contributions in the Statement of Revenues, Expenses and Changes in Net Assets, inclusion of a management discussion and analysis as supplementary information and other changes.

#### 2. Reporting Entity

GASB Codification Section 2100 establishes criteria for determining the governmental reporting entity and has defined the governmental reporting entity for the board to be the State of Louisiana because the state exercises oversight responsibility in that the governor appoints the board members and public service is rendered within the state's boundaries. The accompanying statements present only transactions of the Louisiana Soybean and Grain Research and Promotion Board, and therefore, are a part of the fund and account group structure of the State of Louisiana. Annually the State of Louisiana issues basic financial statements, which are audited by the Louisiana Legislative Auditor.

#### 3. Basis of Accounting

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of Louisiana Soybean and Grain Research and Promotion Board present information only as to the transactions of the programs of the Louisiana Soybean

and Grain Research and Promotion Board as authorized by Louisiana statutes and administrative regulations. Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Louisiana Soybean and Grain Research and Promotion Board are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration - Office of Statewide Reporting and Accounting Policy as follows:

## Revenue Recognition

Revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

## Expense Recognition

Expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

#### B. BUDGET PRACTICES

The Board is a non-budgetary unit of the Department of Agriculture and is not required to legally adopt a budget. The board does prepare a budget that is amended at each board meeting as the board reviews revenues received, then approves the expenditures.

#### C. DEPOSIT WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

#### 1. DEPOSIT WITH FINANCIAL INSTITUTIONS

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the board may deposit funds within a fiscal agency bank selected and designated by the Interim Emergency Board. Further, the Council may invest in time

certificates of deposits of state banks organized under the laws of Louisiana, national banks having their principal office in the state of Louisiana, in savings accounts or shares of savings and loan associations and savings banks and in share accounts and in share certificate accounts of federally or state chartered credit unions.

For the purpose of the Statement of Cash Flows, all highly liquid (including restricted assets with a maturity of three months or less when purchased) are considered to be cash equivalents.

Deposits in bank accounts are stated at cost, which approximates market. Under state law federal deposit insurance or the pledge of securities owned by the fiscal agent bank must secure these deposits. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer. The deposits at June 30, 2004, were secured by federal deposit insurance as follows:

# DEPOSITS IN BANK ACCOUNTS June 30, 2004

	Book Balance	Bank Balance
Demand Deposits	\$1,046,901	\$1,089,901
Certificates of Deposit	200,000	200,000
Total Bank Balances	1,246,901	1,289,901
Secured by FDIC Insurance	200,000	200,000
Secured by pledged securities	1,046,901	1,089,901
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### 2. INVESTMENTS

Investments consist of certificates of deposits with an original maturity of greater than 90 days. The \$200,000 CD is included in Note C-1.

#### D. CAPITAL ASSETS

The fixed assets, costing in excess of \$5,000, used in the Special Purpose Government Engaged only in Business-Type Activities are included on the statement of net assets of the entity and are capitalized at cost. Depreciation of all exhaustible fixed assets used by the entity are charged as an expense against operations. Accumulated depreciation is reported on the statement of net assets. Depreciation for financial reporting purposes is computed by the straight-line method over the useful lives of the assets.

#### E. INVENTORIES

The board's inventories consists of office supplies and printed materials that are expensed at the time of purchase. These items are considered to be immaterial.

#### F. RESTRICTED ASSETS

The board did not have any restricted assets at June 30, 2004.

#### G. LEAVE

The Louisiana Soybean and Grain Research and Promotion Board does not have any employees.

#### H. RETIREMENT SYSTEM

The Louisiana Soybean and Grain Research and Promotion Board does not have any employees.

#### I. POST RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Louisiana Soybean and Grain Research and Promotion Board does not have any employees or former employees.

#### J. LEASES

The Louisiana Soybean and Grain Research and Promotion Board does not have any operating leases or capital leases at June 30, 2004.

#### K. LONG-TERM LIABILITIES

At June 30, 2004, the Louisiana Soybean and Grain Research and Promotion Board did not have any long-term liabilities.

#### L. LITGATION

The Louisiana Soybean and Grain Research and Promotion Board is not a defendant in any litigation seeking damages.

#### M. RELATED PARTY TRANSACTIONS

Under the U.S. Department of Agriculture Soybean Promotion Research and Consumer Information Act, the board is required to collect assessments for the United Soybean Board. The board remitted assessments of \$416,712 to the United Soybean Board for the year ended June 30, 2004. A calculation of the amount due USB follows:

Description	Amount
Net Collections Receivable	\$833,424
State share	(416,712)
USB Share @ 6-30-04	416,712

#### N. ACCOUNTING CHANGES

No accounting changes were made in the year ended June 30, 2004.

#### O. IN-KIND CONTRIBUTIONS

At June 30, 2004, the Louisiana Soybean and Grain Research and Promotion Board did not have any in-kind contributions.

#### P. DEFEASED ISSUES

The Louisiana Soybean and Grain Research and Promotion Board has not issued any taxable bonds.

#### Q. COOPERATIVE ENDEAVORS

LRS 33:9022 defines cooperative endeavors as any form of economic development assistance between and among the state of Louisiana, its local governmental subdivisions, political corporations, public benefit corporations, the United States government or its agencies, or any public or private association, corporation, or individual. The term cooperative endeavor includes cooperative financing, cooperative development, or any form of cooperative economic development activity. The state of Louisiana has entered into cooperative endeavor agreements with certain entities aimed at developing the economy of the state. The Board is not involved in any cooperative endeavors at June 30, 2004.

#### R. GOVERNMENT-MANDATED NONEXCHANGE TRANSACTIONS (GRANTS)

The Louisiana Soybean and Grain Research and Promotion Board did not receive any government mandated nonexchange transactions (grants) during the year ended June 30, 2004.

#### S. VIOLATIONS OF FINANCE-RELATED LEGAL OR CONTRACTUAL PROVISIONS

At June 30, 2004, the Louisiana Soybean and Grain Research and Promotion Board was not in violation of any contractual agreements.

#### T. SHORT-TERM DEBT

The Louisiana Soybean and Grain Research and Promotion Board does not issue short-term debt.

#### U. DISAGGREGATION OF RECEIVABLE BALANCES

Receivables at June 30, 2004, were as follows:

Assessments receivable	\$25,964
Accrued interest	186
Total	\$26,150
	72 24 24 24 44 44 44 <u>44 44 44 44 44 44 44 44 44 4</u>

#### V. DISAGGREGATION OF PAYABLE BALANCES

Payables at June 30, 2004, were as follows:

Contracts Payable \$364,153

#### W. SUBSEQUENT EVENTS

There were no subsequent events for the year ended June 30, 2004.

#### X. SEGMENT INFORMATION

The Louisiana Soybean and Grain Research and Promotion Board does not have any reportable segments.

#### Y. DUE TO/DUE FROM AND TRANSFERS

At June 30, 2004, there were no Due To/Due From and Transfers.

#### Z. LIABILITIES PAYABLE FROM RESTRICTED ASSETS

At June 30, 2004, there were no liabilities payable from restricted assets.

SUPPLEMENTAL INFORMATION

### SCHEDULE OF PER DIEM PAID BOARD MEMBERS

The board members do not receive a per diem for attending board meeting.

Byron F. Lemoine, III	\$0
Ike P. Boudreaux	0
Donald L. Zaunbrecher	0
Donald M. Schexnayder	0
Jules P. Bordelon	0
Donald H. Marshall	0
Jerry D. Hunter	0
Leslie L. Rodrique	0
Darrell J. Vandeven	0
Raymond S. Schexnayder	0
Total	0
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OTHER SUPPLEMENTARY INFORMATION

#### SUPPLEMENTARY SCHEDULE OF UNDESIGNATED FUNDS

		SOYBEAN	Wafg	TOTAL
CURRENT	' ASSETS			
Cash				
N	Money Market	\$532,813	\$505,134	\$1,037,947
C	perating Account	8,954		8,954
C	Certificate of Deposit	200,000	. <del></del>	200,000
7	otal Cash	741,767	505,134	1,246,901
Recei	vables:			
I	DAF Collections	5,188	20,676	25,864
]	Interest	186		186
I	Dept. of Ag.	<u>100</u>		100
ר	otal Receivables	5,474	<u>20,676</u>	26,150
TOTAL A	VAILABLE FUNDS	747,241	<u>525,810</u>	1,273,051
FUNDS C	COMMITTED:			
J	Jnited Soybean Board	5,578		5,578
I	LSU AGCENTER	160,722	185,403	346,125
J	JSB MEETING	5,000		5,000
F	AG IN CLASS	5,000		5,000
E	Professional Fees	<u>1,715</u>	<u>735</u>	<u>2,450</u>
7	otal Funds Committed	178,015	186,138	364,153
TOTAL U	NDESIGNATED FUNDS	569,226 ======	339,672 ======	908,898

### OTHER REPORTS REQUIRED BY GOVERNMENT AUDITING STANDARDS

The following pages contain reports on internal control structure and compliance with laws and regulations required by Government Auditing Standards, issued by the Comptroller General of the United States. The report on internal control structure is based solely on the audit of the financial statements and includes, where appropriate, any reportable conditions and/or material weaknesses. The report on compliance with laws and regulations is, likewise, based solely on the audit of the presented financial statements and presents, where applicable, compliance matters that would be material to the presented financial statements.

# McRight & Associates

11817 Bricksome Ave., Suite E Baton Rouge, Louisiana 70816 (225) 292-2041

L. Dalton McRight, CPA, MBA

Jeanette R. McRight, CPA, MBA

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

State Of Louisiana Louisiana Soybean and Grain Research And Promotion Board Baton Rouge, Louisiana

We have audited the basic financial statements of the Louisiana Soybean and Grain Research and Promotion Board, a component unit of the State of Louisiana, as of and for the year ended June 30, 2004, and have issued our report thereon dated August 9, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the Louisiana Auditing Guide.

#### Compliance

As part of obtaining reasonable assurance about whether the Louisiana Soybean and Grain Research and Promotion Board's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests did not disclose any instance of noncompliance that is required to be reported under Government Auditing Standards.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Louisiana Soybean and Grain Research and Promotion Board's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be a material weakness. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weakness.

# McRight & Associates

L. Dalton McRight, CPA, MBA

(225) 292-2041

Jeanette R. McRight, CPA, MBA

This report is intended solely for the information and use of the Board, management, and the Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statue 24:513, this report is distributed by the Legislative Auditor as a public document.

MCRIGHT & ASSOCIATES, CPAS

McRight & assured

August 9, 2004

# McRight & Associates Certified Public Accountants 11817 Bricksome Ave., Suite E Baton Rouge, LA 70816 (225) 292-2041

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Jeanette R. McRight, CPA, MBA

REPORT ON COMPLIANCE WITH SOYBEAN PROMOTION, RESEARCH AND CONSUMER INFORMATION ACT OF 1990 AND THE SOYBEAN PROMOTION AND RESEARCH ORDER, BASED ON AN AUDIT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Louisiana Soybean and Grain Research and Promotion Board Department of Agriculture and Forestry Baton Rouge, Louisiana

We have audited the basic financial statements of the Louisiana Soybean and Grain Research and Promotion Board, a component unit of the State of Louisiana, as of and for the year ended June 30, 2004, and have issued our report thereon dated August 9, 2004.

We conducted our audit in accordance with auditing standards generally accepted in the United States and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with the Soybean Promotion, Research and Consumer Information Act of 1990 (the "Act") and the Soybean Promotion and Research Order (the "Order") relative to the use of funds collected by the State Board and with the terms described in Section 1220.228(a) of the Order relative to the investment of funds collected by the State Board, is the responsibility of the Louisiana Soybean and Grain Research and Promotion Board's management. As part of our audit, we assessed the risk that noncompliance with the Act and the Order as explained above, could cause the financial statements to be materially misstated. We concluded that the risk of such material misstatement was sufficiently low that it was not necessary to perform tests of the Louisiana Soybean and Grain Research and Promotion Board's compliance with the Act and the Order.

## McRight & Associates

However, in connection with our audit, nothing came to our attention that caused us to believe that the Louisiana Soybean and Grain research and Promotion Board has not complied, in all material respects, with the Act and the Order referred to in the preceding paragraph.

This report is intended for the information of the board, management, and Legislative Auditor's Office and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statue 24:513, this report is distributed by the Legislature Auditor as a public document.

Sincerely,

McRefil & associate

August 9, 2004

# LOUISIANA SOYBEAN AND GRAIN REASEARCH AND PROMOTION BOARD DEPARTMENT OF AGRICULTURE STATE OF LOUISIANA

SCHEDULE OF CURRENT FINDINGS AND QUESTIONED COSTS

NONE

# LOUISIANA SOYBEAN AND GRAIN REASEARCH AND PROMOTION BOARD DEPARTMENT OF AGRICULTURE STATE OF LOUISIANA

#### SCHEDULE OF PRIOR AUDIT FINDINGS

There were no prior audit findings.

# LOUISIANA SOYBEAN AND GRAIN REASEARCH AND PROMOTION BOARD DEPARTMENT OF AGRICULTURE STATE OF LOUISIANA

#### SUMMARY SCHEDULE OF FINDINGS

#### SUMMARY OF AUDITOR'S REPORT

An unqualified opinion was issued on the basic financial statements for the year ended June 30, 2004.

# REPORT ON INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

#### INTERNAL CONTROL

Material Weaknesses - none Reportable Conditions - none

#### COMPLIANCE

Noncompliance Material to Financial Statements - None

#### MATERIAL FINDINGS

NONE.

#### MANAGEMENT LETTER

A management letter was not issued as part of this audit.

#### SUMMARY OF PRIOR AUDIT FINDINGS

There were no prior year auditing findings.

#### MANAGEMENT CORRECTIVE ACTION PLAN

None Required.

# LOUISIANA SOYBEAN AND GRAIN REASEARCH AND PROMOTION BOARD DEPARTMENT OF AGRICULTURE STATE OF LOUISIANA

# SUPPLEMENTARY INFORMATION REQUIRED BY THE OFFICE OF STATEWIDE REPORTING AND ACCOUNTING POLICY

### STATE OF LOUISIANA

## Annual Financial Statements June 30, 2004

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## STATE OF LOUISIANA Annual Financial Statements Fiscal Year Ending June 30, 2004

#### LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD

Division of Administration Office of Statewide Reporting and Accounting Policy P. O. Box 94095 Baton Rouge, Louisiana 70804-9095

Date:

Legislative Auditor P. O. Box 94397 Baton Rouge, Louisiana 70804-9397

(Name)

#### <u>AFFIDAVIT</u>

Personally came and appeared before the undersigned authority, KYLE McCaul (Title) of the Louisiana Soybean and Grain research and Promotion Board who duly sworn, deposes and says, that the financial statements herewith given present fairly the financial position of the Louisiana Soybean and Grain Research and Promotion Board at June 30, 2004 and the results of operations for the year then ended in accordance with policies and practices established by the Division of Administration or in accordance with Generally Accepted Accounting Principles as prescribed by the Governmental Accounting Standards Board. Sworn and subscribed before me, day of August, 2004. Signature of Agency Official Prepared by: \_\_\_\_\_ Title: \_\_ Telephone No.:

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD BALANCE SHEET AS OF JUNE 30, 2004

ASSETS		
CURRENT ASSETS:		
Cash and cash equivalents (Note C1)	\$	1,046,901
Investments (Note C2)	<u></u>	200,000
Receivables (net of allowance for doubtful accounts)(Note U)		26,150
Due from other funds (Note Y)		· · · · · · · · · · · · · · · · · · ·
Due from federal government		<u> </u>
Inventories		······································
Prepayments  Notes and final to		
Notes receivable		
Other current assets	····	
Total current assets	<del></del> :	1,273,051
NONCURRENT ASSETS:		······································
Restricted assets (Note F):		
Cash	·	<del></del>
Investments	- <del>7. 11.11.1</del>	······································
Receivables	<del></del>	
Notes receivable	<del></del>	<del></del>
Capital assets (net of depreciation)(Note D)		
Land	<del></del>	
Buildings and improvements	<del> </del>	
Machinery and equipment		<del></del>
Infrastructure		
Construction in progress		
Other noncurrent assets		
Total noncurrent assets	<del></del>	0
Total assets	\$	1 273 051
LIABILITIES	· · · · · · · · · · · · · · · · · · ·	
CURRENT LIABILITIES:		
Accounts payable and accruals (Note V)	\$	364,153
Due to other funds (Note Y)	Ψ	304,133
Due to strict rands (Note 1)  Due to federal government		
Deferred revenues		
Amounts held in custody for others		
Other current liabilities	·	
	<del>''</del>	·········
Current portion of long-term liabilities: Contracts payable	<del></del>	
•	<del></del>	
Reimbursement contracts payable	<del></del>	
Compensated absences payable (Note K)		
Capital lease obligations - (Note J)	<del></del>	
Notes payable	<del> </del>	
Liabilities payable from restricted assets (Note Z)	<del></del>	
Bonds payable	<del></del>	
Other long-term liabilities	<del> </del>	004450
Total current liabilities	<del>-</del>	<u> 364,153</u>
NON-CURRENT LIABILITIES:		
Contracts payable		
Reimbursement contracts payable		
Compensated absences payable (Note K)	-111111-11-11	
Capital lease obligations (Note J)	<del></del>	
Notes payable		
Liabilities payable from restricted assets (Note Z)	<del></del>	
Bonds payable	<del> </del>	····
Other long-term liabilities		
Total long-term liabilities	************	0
Total liabilities		<u> 364,153</u>
NET ASSETS		
Invested in capital assets, net of related debt Restricted for:		
Capital projects		
Debt service		· · · · · · · · · · · · · · · · · · ·
Unemployment compensation	<u></u>	
Other specific purposes		
Unrestricted	<del></del>	908,898
Total net assets	<del></del>	908,898
Total liabilities and net assets	\$	1.273.051
1 Oldi Hadrilles aliu liel assels	Ψ	

The accompanying notes are an integral part of this financial statement.

Statement A

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FOR THE YEAR ENDED JUNE 30, 2004

OPERATING REVENUES		
Sales of commodities and services	\$	
Assessments		1,198,239
Use of money and property		<del></del>
Licenses, permits, and fees		
Other		
Total operating revenues		1,198,239
OPERATING EXPENSES		
Cost of sales and services		1,142,837
Administrative		15,202
Depreciation		
Amortization	<del></del>	····
Total operating expenses		1,158,039
Operating income(loss)		40,200
NON-OPERATING REVENUES(EXPENSES)		
State appropriations		
Intergovernmental revenues (expenses)		
Taxes		
Use of money and property	<del></del>	15,069
Gain (loss) on disposal of fixed assets		· · · · · · · · · · · · · · · · · · ·
Federal grants		
Interest expense		
Other		·
Total non-operating revenues(expenses)		15,069
Income(loss) before contributions and transfers	<u></u>	55,269
Capital contributions		
Transfers in		
Transfers out	<b></b>	
Change in net assets	<del>-</del>	55,269
Total net assets – beginning as restated	<del></del>	853,629
Total net assets - ending	\$	908,898

The accompanying notes are an integral part of this financial statement.

Statement B

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2004

	Program Revenues				Net (Expense)
Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	·	Revenue and Changes in Net Assets
Component Unit:					
Operating \$ 1,158,039	\$ <u>1,198,239</u> \$	<u> </u>		<b>\$</b> _	40,200
General revenues:					
Taxes					
State appropriations	•				
Grants and contributions	not restricted to s	pecific programs			"
Interest					15,069
Miscellaneous					
Special items					
Transfers			•		
Total general revenues, s	special items, and	transfers			15,069
Change in net asse	ets				55,269
Net assets - beginning				_	853,629
Net assets - ending				\$_	908,898

The accompanying notes are an integral part of this statement.

### STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2004

Cash flows from operating activities  Cash received from customers Cash payments to suppliers for goods and services Cash payments to employees for services Payments in lieu of taxes Internal activity-payments to other funds Claims paid to outsiders Other operating revenues(expenses) Net cash provided(used) by operating activities	1,187,456 (1,427,697) ————————————————————————————————————
Cash flows from non-capital financing activities State appropriations Proceeds from sale of bonds Principal paid on bonds Interest paid on bond maturities Proceeds from issuance of notes payable Principal paid on notes payable Interest paid on notes payable Operating grants received Other Transfers In Transfers Out  Net cash provided(used) by non-capital financing activities	
Cash flows from capital and related financing Proceeds from sale of bonds Principal paid on bonds Interest paid on bond maturities Proceeds from issuance of notes payable Principal paid on notes payable Interest paid on notes payable Acquisition/construction of capital assets Proceeds from sale of capital assets Capital contributions Other  Net cash provided(used) by capital and	
Cash flows from investing activities  Purchases of investment securities  Proceeds from sale of investment securities	
Interest and dividends earned on investment securities  Net cash provided(used) by investing activities	<u>15.069</u> <u>15.069</u>
Net increase(decrease) in cash and cash equivalents	(225,172)
Cash and cash equivalents at beginning of year	1.272.073
Cash and cash equivalents at end of year	\$ <u>1.046.901</u>

The accompanying notes are an integral part of this statement.

Statement D

### STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2004

### Reconciliation of operating income(loss) to net cash provided(used) by operating activities:

Operating income(loss)	;	\$ 40,200
Adjustments to reconcile operating income(loss) to net cas	sh	
Depreciation/amortization	<del></del>	
Provision for uncollectible accounts	<del></del>	
Changes in assets and liabilities:	(10,283)	
(Increase)decrease in accounts receivable, net (Increase)decrease in due from other funds	(10,203)	
(Increase)decrease in oue nom other funds (Increase)decrease in prepayments	<del></del>	
(Increase)decrease in inventories		
(Increase)decrease in other assets	·	
Increase(decrease) in accounts payable and accruals	(270,158)	
Increase(decrease) in accrued payroll and related benefits		
Increase(decrease) in compensated absences payable	<del></del>	
Increase(decrease) in due to other funds	<del>-,,,</del>	
Increase(decrease) in deferred revenues		
Increase(decrease) in other liabilities		
Net cash provided(used) by operating activities		(240.241)
Schedule of noncash investing, capital, and financing ac Borrowing under capital lease	tivities:	
Contributions of fixed assets		
CONTRIDUCTION INCO 033613		<del></del>
Purchases of equipment on account		
Asset trade-ins	· · · · · · · · · · · · · · · · · · ·	<del></del>
Other (specify)		
		<del>,</del>
		<del></del>
Total noncash investing, capital, and		
financing activities:	(	ס

(Concluded)

The accompanying notes are an integral part of this statement.

Statement D

### INTRODUCTION

The Louisiana Soybean and Grain Research and Promotion Board was created by the Louisiana State Legislature under the provisions of Louisiana Revised Statute 3:551. The following is a brief description of the operations of Louisiana Soybean and Grain research and Promotion Board.

The Louisiana Soybean and Grain Research and Promotion Board (the Board) is a component unit of the State of Louisiana created within the Louisiana Department of Agriculture, as provided by Louisiana Revised Statute 3:551. The Board is composed of ten members appointed by the governor. The Commissioner of Agriculture serves as an ex-officio member of the board. The board is charged with the responsibility of promoting the growth and development of the soybean, wheat, corn and grain sorghum industries in Louisiana by research and advertisement. The operations of the board are funded by an assessment of one cent per bushel on soybeans and one-half cent per bushel on wheat, corn and grain sorghum grown within the state. The assessment are collected by the Commissioner of Agriculture from the buyer of soybeans, wheat, corn or grain sorghum at the first point of sale.

### A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### 1. BASIS OF ACCOUNTING

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of Louisiana Soybean and Grain research and Promotion Board present information only as to the transactions of the programs of the Board as authorized by Louisiana statutes and administrative regulations.

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Board are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration – Office of Statewide Reporting and Accounting Policy as follows:

### Revenue Recognition

Revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

### Expense Recognition

Expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

### B. BUDGETARY ACCOUNTING

The Board is a non-budgetary unit of the Department of Agriculture and is not required to legally adopt a budget. The Board does prepare a budget that is amended at each board meeting as the board reviews revenues received, then approves the expenditures.

C. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (If all agency cash and investments are deposited in the State Treasury, disregard Note C.)

### 1. DEPOSITS WITH FINANCIAL INSTITUTIONS

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the board may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the board may invest in time certificates of deposit of state banks organized under the laws of Louisiana, national banks having their principal office in the state of Louisiana, in savings accounts or shares of savings and loan associations and savings banks and in share accounts and share certificate accounts of federally or state chartered credit unions.

For the purpose of the Statement of Cash Flows, all highly liquid investments (including restricted assets with a maturity of three months or less when purchased) are considered to be cash equivalents.

Deposits in bank accounts are stated at cost, which approximates market. Under state law these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer. The deposits at June 30, 2004, were secured as follows:

	Deposits in bank accounts							
				Certificates		Other		
		<u>Cash</u>		of Deposit		(Describe)		<u>Total</u>
Deposits in bank accounts per balance sheet	\$ =	1,046,901	\$ _	200,000	\$_		_ \$ _	1,246,901
Bank balances: (CATEGORY 3, IF ANY)  a. Unisured and uncollateralized								
<ol><li>Unisured and collateralized with securities held by the pledging institution</li></ol>	-		_				_	
Unisured and collateralized with securities held by pledging institution's trust dept.	<u>-</u>		- -				<del></del>	0
Total Category 3 bank balances Total bank balances	<b>s</b> -	1,089,901	`s <sup>-</sup>	200,000		0	- \$-	1,289,901
·	•		=		= =		=======================================	

The following is a breakdown by banking institution, program, account number, and amount of the balances shown above:

	Banking institution	<u>Program</u>		<u>Amount</u>
1. Hiberr	nia	Checking	\$	1,089,901
2. Hiberr	nia	Cert. Of Deposit		200,000
3.		· · · · · · · · · · · · · · · · · · ·		
4.		·	<del></del>	
Total			\$	1,289,901

Cash in State Treasury and petty cash are not required to be reported in the note disclosure. However, to aid in reconciling amounts reported on the Balance Sheet to amounts reported in this note, list below any cash in treasury and petty cash that are included on the Balance Sheet.

Cash in State Treasury	\$
Petty cash	\$

### 2. INVESTMENTS

The Louisiana Soybean and Grain Research and Promotion Board does not maintain investment accounts as authorized, except for certificates of deposit with an original maturity greater than 90 days.

Investments can be classified according to the level of risk to the entity. Using the following categories, list each type of investment disclosing the carrying amount, market value, and applicable category of risk.

Category 1 - Insured or registered in the entity's name, or securities held by the entity or its agent in the entity's name.

Category 2 - Uninsured and unregistered with securities held by the counterparty's trust department or agent in the entity's name.

Category 3 - Unsecured and unregistered with securities held by the counterparty, or by its trust department or agent but not in the entity's name.

•	.—	stments in pools managed by other governments or mutual funds
-	Secu	ırities underlying reverse repurchase agreements
•	Unre	alized investment losses
•		mitments as of(fiscal close), to <u>resell</u> securities under yield maintenand rchase agreements:  Carrying amount and market value at June 30 of securities to be resold
	2.	Description of the terms of the agreement
•	Inve	stment types owned during the year but not owned as of June 30
	Loss	es during the year due to default by counterparties to deposit or investment transactions
•	Amo	•
	shee	•
eg	shee al or C	
<u>eg</u>	shee Sour	ontractual Provisions for Reverse Repurchase Agreements
<u>eg</u>	shee Sour	ontractual Provisions for Reverse Repurchase Agreements  ce of legal or contractual authorization for use of reverse repurchase agreements  ificant violations of legal or contractual provisions for reverse repurchase agreements that
e <u>q</u>	shee al or C Sour occu verse R the com	ontractual Provisions for Reverse Repurchase Agreements  ce of legal or contractual authorization for use of reverse repurchase agreements  ificant violations of legal or contractual provisions for reverse repurchase agreements the  cred during the year  tepurchase Agreements at Year-End  tit risk related to the reverse repurchase agreements outstanding at balance sheet date, that is aggregate amount of reverse repurchase agreement obligations including accrued interes
<u>eg</u>	shee al or C Sour Sign occu verse R the com inter	ce of legal or contractual authorization for use of reverse repurchase agreements  ificant violations of legal or contractual provisions for reverse repurchase agreements the greed during the year  tepurchase Agreements at Year-End  tit risk related to the reverse repurchase agreements outstanding at balance sheet date, that is aggregate amount of reverse repurchase agreement obligations including accrued interest pared to aggregate market value of the securities underlying those agreements including

m.	Description of the terms of the agreements to repurchase
n.	Losses recognized during the year due to default by counterparties to reverse repurchase agreements
Ο.	Amounts recovered from prior-period losses which are not separately shown on the operating statement
Fair Value	<u>Disclosures</u>
p.	Methods and significant assumptions used to estimate fair value of investments, if fair value is not based on quoted market prices
q.	Basis for determining which investments, if any, are reported at amortized cost
r.	For investments in external investment pools that are not SEC-registered, a brief description of any regulatory oversight for the pool
S.	Whether the fair value of your investment in the external investment pool is the same as the value of the pool shares
t.	Any involuntary participation in an external investment pool
u.	Whether you are unable to obtain information from a pool sponsor to determine the fair value of your investment in the pool, methods used and significant assumptions made in determining that fair value and the reasons for having had to make such an estimate
٧.	Any income from investments associated with one fund that is assigned to another fund

### D. CAPITAL ASSETS-INCLUDING CAPITAL LEASE ASSETS

The fixed assets used in the Special Purpose Government Engaged only in Business-Type Activities are included on the balance sheet of the entity and are capitalized at cost. Depreciation of all exhaustible fixed assets used by the entity are charged as an expense against operations. Accumulated depreciation is reported on the balance sheet. Depreciation for financial reporting purposes is computed by the straight-line method over the useful lives of the assets.

	Year ended June 30, 2003						
•	Balance 6/30/2003	Additions	Transfers *	Retirements	Balance 6/30/2004	Prior Period Adjustment	Adjusted Balance 6/30/2004
Capital assets not being depreciated							
Land			~			_	
Non-depreciable land improvements			~		<del></del>		***
Capitalized collections				<del></del>			
Construction in progress						<del></del>	<del></del>
Total capital assets not being							
depreciated	+=			<del></del>		<del></del>	
Other capital assets							
Furniture, fixtures, and equipment					<del></del>		
Less accumulated depreciation							
Total furniture, fixtures, and equipment							
Buildings and improvements		**					
Less accumulated depreciation							
Total buildings and improvements						`	
Depreciable land improvements					**		
Less accumulated depreciation							<del></del>
Total depreciable land improvements							
Infrastructure							
Less accumulated depreciation							
Total infrastructure			4-				<del></del>
Total other capital assets				<b></b>			<del></del>
Capital Asset Summary:							
Capital assets not being depreciated							_
Other capital assets, at cost			<b>_</b>				
Total cost of capital assets				**		••	
Less accumulated depreciation							
Capital assets, net	<u></u>	·		<del></del>			

Should be used only for those completed projects coming out of construction-in-progress to fixed assets; not associated with transfers reported elsewhere in this packet.

### **E. INVENTORIES**

The board's inventories consist of office supplies and printed materials that are expensed at the time of purchase. These items are considered to be immaterial.

### F. RESTRICTED ASSETS

LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD did not have any restricted assets at June 30, 2004.

### G. LEAVE

### 1. COMPENSATED ABSENCES

The LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD does not have any employees.

### 2. COMPENSATORY LEAVE

The Board does not have any employees.

### H. RETIREMENT SYSTEM

The LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD does not have any employees.

### I. POST RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Board does not have any employees or former employees.

### J. LEASES

### OPERATING LEASES

The Board does not have any operating leases.

### 2. CAPITAL LEASES

The Board does not have any capital leases.

### 3. LESSOR DIRECT FINANCING LEASES

The Board did not have any lessor direct financing leases.

### 4. LESSOR - OPERATING LEASE

The Board did not have any lessor operating leases.

### K. LONG-TERM LIABILITIES

The following is a summary of long-term debt transactions of the entity for the year ended June 30, 2004:

		Balance	Year ended	June 30, 2004	<u>4</u>	Dalanas	Amaunia
		June 30, 2003	<u>Additions</u>	Reductio	n <u>ş</u>	Balance June 30, <u>2004</u>	Amounts due withir one year
Bonds and notes payable:							
Notes payable	\$		\$	\$	\$	5	\$
Reimbursement contracts payable							
Bonds payable	_						
Total notes and bonds	-						
Other liabilities:			·			•	
Contracts payable							
Compensated absences payable							
Capital lease obligations							
Liabilities payable from restricted assets							
Claims and litigation							
Other long-term liabilities							
Total other liabilities	-						
Total long-term liabilities	=						

### L. LITIGATION

1. The LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD is a defendant in litigation seeking damages as follows:

Date of Action	Description of Litigation	Primary Attorney	Damages Claimed	Insurance Coverage
<del></del>	NONE	<del></del>	\$	.\$
	· · · · · · · · · · · · · · · · · · ·			<u></u>
<del></del>		·•·	<del></del>	
Totals			\$0	\$0

2. Claims and litigation costs of \$-0- were incurred in the current year and are reflected in the accompanying financial statement.

### M. RELATED PARTY TRANSACTIONS

Under the U.S. Department of Agriculture Soybean Promotion Research and Consumer Information Act, the board is required to collect assessments for the United Soybean Board. The board remitted assessments of \$416,712 to the United Soybean Board for the year ended June 30, 2004. A calculation of the amount due USB follows:

Description	Amount
Net Collections Receivable	\$833,424
State share	(416,712)
USB Share @ 6-30-03	416,712

### N. ACCOUNTING CHANGES

No accounting changes were made during the year.

### O. IN-KIND CONTRIBUTIONS

The Board did not have any in-kind contributions for the year ended June 30, 2004.

### P. DEFEASED ISSUES

The LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD has not issued any taxable bonds.

### Q. COOPERATIVE ENDEAVORS

LRS 33:9022 defines cooperative endeavors as any form of economic development assistance between and among the state of Louisiana, its local governmental subdivisions, political corporations, public benefit corporations, the United States government or its agencies, or any public or private association, corporation, or individual. The term cooperative endeavor includes cooperative financing, cooperative development, or any form of cooperative economic development activity. The state of Louisiana has entered into cooperative endeavor agreements with certain entities aimed at developing the economy of the state. The board has not entered into any cooperative endeavors.

### R. GOVERNMENT-MANDATED NONEXCHANGE TRANSACTIONS (GRANTS)

The following government-mandated nonexchange transactions (grants) were received during fiscal year 2003-2004:

CFDA <u>Number</u>	<u>Program Name</u>	State Match <u>Percentage</u>	Total Amount of Grant
	none	<u> </u>	
	<u> </u>		
<u> </u>			<del></del>
			<del></del>
Total government-	mandated nonexchange transactions (grant	s)	0

### S. VIOLATIONS OF FINANCE-RELATED LEGAL OR CONTRACTUAL PROVISIONS

At June 30, 2004, the LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD was not in violation of any contractual provisions.

### T. SHORT-TERM DEBT

The LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD does not issue short-term notes.

### U. DISAGGREGATION OF RECEIVABLE BALANCES

Receivables at June 30, 2004, were as follows:

Activity		Customer eceivables		Taxes	Receivables from other Governments		Other Receivables		Total Receivables
BTA	_\$_	25,964	\$_	\$		\$	186	\$	26,150
Gross receivables Less allowance for	 \$	25,964	<b>\$</b> _	0 \$	0	. \$	186	\$	26,150
uncollectible accounts Receivables, net	s	0 25,964	\$ <u></u>	<u>0</u> 0 \$	0	<b>.</b> \$	0 186	\$	26,150
Amounts not scheduled for collection during the subsequent year	\$		\$_	\$		\$		\$ .	0

### V. DISAGGREGATION OF PAYABLE BALANCES

Payables at June 30, 2004, were as follows:

				Salaries						
				and		Accrued		Other		Total
Activity		Vendors		Benefits		Interest		Payables		Payables
BTA	<sub>\$</sub> _	364,153	\$		\$		\$		_\$	364,153
· · · · · · · · · · · · · · · · · · ·			_		_		-	<u> </u>	_ :	0
Total payables	\$_	364,153	\$	0	\$_	0	\$	0	_\$	364,153

### W. SUBSEQUENT EVENTS

There were no known subsequent events affecting the LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD occurring between the close of the fiscal period and issuance of the financial statement.

### X. SEGMENT INFORMATION

Governments that report enterprise funds or that use enterprise fund accounting and reporting standards to report their activities are required to present segment information for those activities in the notes to the financial statements. For the purposes of this disclosure, a segment is an identifiable activity (or group of activities), reported as or within an enterprise fund or an other stand-alone entity that has one or more bonds or other debt instruments outstanding, with a revenue stream pledged in support of that debt. In addition, the activity's revenues, expenses, gains and losses, assets, and liabilities are required to be accounted for separately. This requirement for separate accounting applies if imposed by an external party, such as accounting and reporting requirements set forth in bond indentures.

The Board did not have any reportable segments.

### Y. DUE TO/DUE FROM AND TRANSFERS

Type of Fund	Name of Fund	<u>Amoun</u> \$
Total due from other funds		\$
List by fund type the amounts due to o	other funds detailed by individua	I fund at fiscal year
Type of Fund	Name of Fund	<u>Amoun</u> \$
Total due from other funds		\$
List by fund type all transfers from other	her funds for the fiscal year:	
Type of Fund	Name of Fund	<u>Amoun</u> \$
Total due from other funds		\$
List by fund type all transfers to other	r funds for the fiscal year:	
Type of Fund	Name of Fund	<u>Amoun</u> \$
Total due from other funds		-

### Z. LIABILITIES PAYABLE FROM RESTRICTED ASSETS

At June 30, 2004 the LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD did not have any liabilities payable from restricted assets.

### AA. PRIOR-YEAR RESTATEMENT OF NET ASSETS

None.

The following adjustments were made to restate beginning net assets for June 30, 2004.

Fund balance July 1, 2003 <u>previously reported</u>	\$	Adjustments + or (-)	\$	Beginning net assets, July 1, 2004, <u>As restated</u>
<del></del>	,		•	
			_	
			_	

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD SCHEDULE OF PER DIEM PAID TO BOARD MEMBERS For the Year Ended JUNE 30, 2004

<u>Name</u>		<u>Amount</u>	<u>Amount</u>	
Byron F. Lemoine, II	\$	C	)	
Ike P. Boudreaux	<u> </u>	<del></del>	<u></u>	
Donald L. Zaunbrecher		C	)	
Donald M. Schexnayder	_	(	5	
Jules P. Bordelon	_		)	
Donald H. Marshall	_	0	)	
Jerry D. Hunter	_		_	
Leslie L. Rodrique		(	)	
Darrell J. Vandeven	<u></u>		)	
Raymond S. Schexnayder			)	
······································	_		_	
	_			
<del></del>	_	<del></del>		
	<del></del>			
<del></del>	_		_	
	-			
<u> </u>	-			
<u></u>	-			
	\$		)	

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD SCHEDULE OF STATE FUNDING For the Year Ended June 30, 2004

	Description of Funding		Amount
1		<u> </u>	, , , , , , , , , , , , , , , , , , ,
2	. — — — — — — — — — — — — — — — — — — —	<del></del>	
3	· · · · · · · · · · · · · · · · · · ·		
4	,	<del></del>	
5			
6			
7		<del></del>	
8	<del></del>	····	
9			
0			···
	Total	\$	0

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD SCHEDULE OF REIMBURSEMENT CONTRACTS PAYABLE June 30, 2004

Issue	Date of Issue	Original Issue	Principal Outstanding 6/30/PY	Redeemed (Issued)	Principal Outstanding 6/30/CY	Interest Rates	Interest Outstanding 6/30/CY
		\$	\$	\$	\$	<del></del>	\$
		<del></del>	<del></del>			<del></del>	
		<del></del>		<del></del>	<del></del>	<del></del>	
			<u> </u>	<del> </del>		<del></del>	<del></del>
	<u> </u>		<u></u>				
						<del></del>	
<u></u>	<del></del>						
<del></del>			<del></del>	· · · · · · · · · · · · · · · · · · ·	······································		<del></del>
······································			<u> </u>		<del> </del>		<del></del>
	<del> </del>		<del></del>			<del></del>	
Total		\$	\$	\$	\$ <u></u>		\$

<sup>\*</sup>Send copies of new amortization schedules

### STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD SCHEDULE OF NOTES PAYABLE June 30, 2004

Issue	Date of Issue	Original Issue	Principal Outstanding 6/30/PY	Redeemed (Issued)	Principal Outstanding 6/30/CY	Interest Rates	Interest Outstanding 6/30/CY
		\$	\$	\$	\$		\$
			<del> </del>	<del></del>	<del></del>		<del></del>
	<del></del>			<del></del>		<del></del>	
	***************************************		· · · · · · · · · · · · · · · · · · ·				
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	····		<del></del>		<u> </u>		- · · · · · · · · · · · · · · · · · · ·
							······································
	- <del></del>	<del>-11-1</del> -	<u> </u>		······································		
	<del></del>	<del></del>	<del></del>		<del></del>	<del></del>	
Total		\$	\$	\$	\$		\$

<sup>\*</sup>Send copies of new amortization schedules

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD SCHEDULE OF BONDS PAYABLE June 30, 2004

Issue	Date of Issue	Original Issue	Principal Outstanding 6/30/PY	Redeemed (Issued)	Principal Outstanding 6/30/CY	Interest Rates	Interest Outstanding 6/30/CY
	<del></del>	\$	\$	\$	\$		\$
<del></del>		· · · · · · · · · · · · · · · · · · ·	<u></u>		<del></del>	<del></del>	· · · · · · · · · · · · · · · · · · ·
<del></del>	<u></u>		<u> </u>		<del></del>	<del></del>	
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·		<del></del> ,				<del></del>	
				<del></del>			
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	<del> </del>			·	<del></del>		<del></del>
<del></del>			<del></del>		<del></del>	<del></del>	<del></del>
<u> </u>	<del></del>	<del></del>	<u></u>			<del></del>	
<del></del>		<del></del>		<del></del>	<del></del>	<del></del>	<del></del>
<del></del>			<del></del>				<u></u>
Total		\$	\$	\$	\$ <u></u>		\$

<sup>\*</sup>Send copies of new amortization schedules

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD SCHEDULE OF REIMBURSEMENT CONTRACTS PAYABLE AMORTIZATION For The Year Ended June 30, 2004

Fiscal Year <u>Ending:</u>	<u>Principal</u>	Interest
2004	\$	\$
2005		
2006		<del>_ · ===================================</del>
2007		<del></del>
2008	·	
2009	<u> </u>	
2010		
2011		_ <del></del>
2012		······································
2013		_+
2014	<del></del>	<del>, - 1 </del>
2015	· · · · · · · · · · · · · · · · · · ·	
2016		
2017		
2018		
2019		
2020	<del> </del>	
2021	<del></del>	
2022		
2023		
2024		
2025		+-P
2026		<del></del>
2027		
2028	·	<u>.                                    </u>
Total	\$	\$ 

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD SCHEDULE OF CAPITAL LEASE AMORTIZATION For The Year Ended June 30, 2004

Fiscal Year <u>Ending:</u>	<u>Payment</u>	<u>Interest</u>	<u>Principal</u>	Balance
2004	\$	\$	\$	\$
2005		<u></u>		
2006	······································			
2007		-11 · 11		<b></b>
2008	· · · · · · · · · · · · · · · · · · ·			
2009-2013		<u> </u>		
2014-2018			······································	
2019-2023				
2024-2028				
Total	\$	\$		

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD SCHEDULE OF NOTES PAYABLE AMORTIZATION For The Year Ended June 30, 2004

Fiscal Year <u>Ending:</u>	<u>Principal</u>	Interest
2004	\$	\$
2005		
2006		+
2007		
2008		<del></del>
2009-2013	<del></del>	
2014-2018		
2019-2023	<del></del>	
2024-2028		
Total	\$	\$

## STATE OF LOUISIANA LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD SCHEDULE OF BONDS PAYABLE AMORTIZATION For The Year Ended June 30, 2004

Fiscal Year <u>Ending:</u>	<u>Principal</u>	<u>Interest</u>
2004	\$	\$
2005		
2006		
2007		
2008		
2009		
2010		
2011		
2012		
2013		
2014		
2015		
2016		
2017		
2018		
2019		
2020		
2021		
2022	— <del>————————————————————————————————————</del>	<del>-                                    </del>
2023	<del></del>	<del></del>
2024		
2025	<del></del>	<del></del>
2026		<del></del>
2027		<del></del>
2028	······································	· · · · · · · · · · · · · · · · · · ·
Total	\$	\$

## STATE OF LOUISIANA

# SCHEDULE OF CURRENT YEAR REVENUE AND EXPENSES BUDGETARY COMPARISON OF CURRENT APPROPRIATION NON-GAAP BASIS JUNE 30, 2003 \_ (BTA)

Variance Postive/(Negative)	-			· · · · · · · · · · · · · · · · · · ·
Revised Budget	€	€		
ISIS Appropriation Report-08/14/03	φ	€		€ <del>9</del>
Adjustments	€ <del>7)</del>			
Financial Statement	<del>67</del>	φ 		↔
	Operating Revenues: Intergovernmental Revenues Sales of Commodities and Services Other Total Operating revenues	Operating Expenses: Personal services Travel Operating Services Supplies Professional services Capital outlay Interagency transfers Other charges Total Operating Expenses	Nonoperating Expenses: Use of Money and Property Gain (Loss) on Disposal of Fixed Assets Federal Grants Interest Expense Other Total Nonoperating Expenses	Capital Contributions Operating Transfers In Operating Transfers Out Change in Net Assets

Continued

Schedule 5

### STATE OF LOUISIANA

·	(B)	ΓΑ	1
	•		4

## SCHEDULE OF CURRENT YEAR REVENUE AND EXPENSES BUDGETARY COMPARISON OF CURRENT APPROPRIATION NON-GAAP BASIS

JUNE 30, 2003

Budgeted Income (Loss)	\$_	<del></del>
Reconciling items:		
Cash carryover		<del></del>
Depreciation	-	<u> </u>
Payroli accrual	_	
Compensated absences adjustment	-	
Capital outlay	-	
Change in inventory	_	
Bad debts expense	_	
Prepaid expenses	-	<u> </u>
Principal payment		<u> </u>
Loan Principal Repayments included in Revenue		
Loan Disbursements included in Expenses		
Accounts receivable adjustment		·····
Accounts payable/estimated liabilities adjustment		
Other	,	
Change in Net Assets	\$	
Concluded		

SCHEDULE 5

### STATE OF LOUISIANA

### LOUISIANA SOYBEAN AND GRAIN RESEARCH AND PROMOTION BOARD

### COMPARISON FIGURES

To assist OSRAP in determining the reason for the change in financial position for the state and reason For the changes in the budget, please complete the schedule below. If the change is greater than 10%, explain the reason for the change.

	<u>2004</u>		2003	Difference	Percentage <u>Change</u>
1) Revenues \$	1,213,308	\$	898,372	\$ <u>314,936</u>	35%
Expenses	1,158,039	_	904,430	253,609	28%
2) Capital assets	<u>-0-</u>		-0-		<del></del>
Long-term debt	<u>-0-</u>	<u>-</u>	-0-	<u>-</u>	
Net Assets	908,898	_	853,629	55,269	6%
Explanation for change:	Increased soybean and grain production		····		<u>-</u>
			······································	· · · · · · · · · · · · · · · · · · ·	
3)	2004 Original <u>Budget</u>		2004 Final <u>Budget</u>	<u>Difference</u>	Percentage <u>Change</u>
Revenues \$		_ \$		\$	\$
Expenditures		-			
Explanation of change:	The Board is not required to adopt a budget.		· ·		
	2004 Final Budget		2004 Actual Budget	Difference	Percentage <u>Change</u>
Revenues				<del></del>	
Expenditures	- -	_	<del></del>	······	
Explanation of change:	The Board is not required to adopt a budget	·			·····

SCHEDULE 15