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SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
FINANCIAL REPORT  
DECEMBER 31, 2003

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8-4-04

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## INDEPENDENT AUDITOR'S REPORT

To the Honorable Wayne Baronet  
and the Board of Commissioners of  
the Sixth Ward and Crowley Drainage District  
Crowley, Louisiana

We have audited the accompanying general purpose financial statements of the Sixth Ward and Crowley Drainage District, a component unit of the Acadia Parish Police Jury, as of and for the year ended December 31, 2003, as listed in the table of contents. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Sixth Ward and Crowley Drainage District as of December 31, 2003, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 3, 2004, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

*BROUSSARD, POCHE', LEWIS & BREAUX, L.L.P.*

Crowley, Louisiana  
June 3, 2004

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY

COMBINED BALANCE SHEET- ALL FUND TYPES AND ACCOUNT GROUPS  
December 31, 2003

	Governmental Fund Type	Account Group	Totals (Memorandum Only)	
	General Fund	General Fixed Assets	2003	2002
<b>ASSETS</b>				
Cash and cash equivalents	\$ 256,670	\$ -	\$ 256,670	\$ 209,116
Investments	66,591	-	66,591	95,118
Receivables	256,159	-	256,159	247,198
Accrued interest receivable	643	-	643	723
Land, equipment, and buildings	-	224,518	224,518	225,296
<b>Total assets</b>	<b>\$ 580,063</b>	<b>\$ 224,518</b>	<b>\$ 804,581</b>	<b>\$ 777,451</b>
<b>LIABILITIES AND FUND EQUITY</b>				
<b>LIABILITIES</b>				
Accounts payable	\$ 2,572	\$ -	\$ 2,572	\$ 4,892
Other payables	7,821	-	7,821	7,725
<b>Total liabilities</b>	<b>\$ 10,393</b>	<b>\$ -</b>	<b>\$ 10,393</b>	<b>\$ 12,617</b>
<b>FUND EQUITY</b>				
Investment in general fixed assets	\$ -	\$ 224,518	\$ 224,518	\$ 225,296
Fund balances:				
Unreserved - undesignated	569,670	-	569,670	539,538
<b>Total fund equity</b>	<b>\$ 569,670</b>	<b>\$ 224,518</b>	<b>\$ 794,188</b>	<b>\$ 764,834</b>
<b>Total liabilities and fund equity</b>	<b>\$ 580,063</b>	<b>\$ 224,518</b>	<b>\$ 804,581</b>	<b>\$ 777,451</b>

See Notes to Financial Statements.

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY

COMBINED STATEMENTS OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES  
Year Ended December 31, 2003

	Governmental Fund Types			Totals (Memorandum Only)	
	General Fund	Debt Service Fund	Capital Projects Fund	2003	2002
	-----	-----	-----	-----	-----
<b>Revenues:</b>					
Taxes	\$ 232,482	\$ -	\$ -	\$ 232,482	\$ 235,470
Intergovernmental	39,432	-	-	39,432	39,645
Investment income	2,010	665	4	2,679	2,794
	-----	-----	-----	-----	-----
<b>Total revenues</b>	<b>\$ 273,924</b>	<b>\$ 665</b>	<b>\$ 4</b>	<b>\$ 274,593</b>	<b>\$ 277,909</b>
	-----	-----	-----	-----	-----
<b>Expenditures:</b>					
<b>Current:</b>					
Public works	\$ 237,761	\$ -	\$ -	\$ 237,761	\$ 201,183
Capital outlay	6,700	-	-	6,700	54,536
	-----	-----	-----	-----	-----
<b>Total expenditures</b>	<b>\$ 244,461</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 244,461</b>	<b>\$ 255,719</b>
	-----	-----	-----	-----	-----
<b>Excess of revenues over expenditures</b>	<b>\$ 29,463</b>	<b>\$ 665</b>	<b>\$ 4</b>	<b>\$ 30,132</b>	<b>\$ 22,190</b>
	-----	-----	-----	-----	-----
<b>Other financing sources:</b>					
Proceeds from the sale of assets	\$ -	\$ -	\$ -	\$ -	\$ 2,800
	-----	-----	-----	-----	-----
<b>Excess (deficiency) of revenues and other financing sources over expenditures</b>	<b>\$ 29,463</b>	<b>\$ 665</b>	<b>\$ 4</b>	<b>\$ 30,132</b>	<b>\$ 24,990</b>
	-----	-----	-----	-----	-----
<b>Fund balances, beginning</b>	<b>507,731</b>	<b>30,839</b>	<b>968</b>	<b>539,538</b>	<b>514,548</b>
	-----	-----	-----	-----	-----
<b>Residual equity transfer in (out)</b>	<b>32,476</b>	<b>(31,504)</b>	<b>(972)</b>	<b>-</b>	<b>-</b>
	-----	-----	-----	-----	-----
<b>Fund balances, ending</b>	<b>\$ 569,670</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 569,670</b>	<b>\$ 539,538</b>
	=====	=====	=====	=====	=====

See Notes to Financial Statements.

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL -  
ALL GOVERNMENTAL FUND TYPES  
Year Ended December 31, 2003

	General Fund		
	Budget	Actual	Variance- Favorable (Unfavorable)
<b>Revenues:</b>			
Taxes	\$ 230,000	\$ 232,482	\$ 2,482
Intergovernmental	39,650	39,432	(218)
Investment income	2,000	2,010	10
<b>Total revenues</b>	<b>\$ 271,650</b>	<b>\$ 273,924</b>	<b>\$ 2,274</b>
<b>Expenditures:</b>			
<b>Current:</b>			
<b>Public works:</b>			
Salaries and taxes	\$ 98,750	\$ 97,467	\$ 1,283
Equipment	78,000	39,943	38,057
Fuel	10,000	9,851	149
Utilities	1,200	665	535
Office supplies	4,800	4,402	398
Office rent	3,000	3,000	-
Insurance	38,300	39,260	(960)
Chemicals	27,000	25,924	1,076
Per diem	5,000	3,185	1,815
Pension	7,000	7,821	(821)
Audit	4,000	4,000	-
Miscellaneous	1,600	2,243	(643)
<b>Total public works</b>	<b>\$ 278,650</b>	<b>\$ 237,761</b>	<b>\$ 40,889</b>
<b>Capital outlay</b>	<b>13,000</b>	<b>6,700</b>	<b>6,300</b>
<b>Total expenditures</b>	<b>\$ 291,650</b>	<b>\$ 244,461</b>	<b>\$ 47,189</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (20,000)</b>	<b>\$ 29,463</b>	<b>\$ 49,463</b>
<b>Fund balances, beginning</b>	<b>20,000</b>	<b>507,731</b>	<b>487,731</b>
<b>Residual equity transfer in (out)</b>	<b>-</b>	<b>32,476</b>	<b>32,476</b>
<b>Fund balances, ending</b>	<b>\$ -</b>	<b>\$ 569,670</b>	<b>\$ 569,670</b>

See Notes to Financial Statements.

Debt Service Fund			Capital Projects Fund		
Budget	Actual	Variance-Favorable (Unfavorable)	Budget	Actual	Variance-Favorable (Unfavorable)
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
1,000	665	(335)	-	4	4
<u>\$ 1,000</u>	<u>\$ 665</u>	<u>\$ (335)</u>	<u>\$ -</u>	<u>\$ 4</u>	<u>\$ 4</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
-	-	-	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 1,000	\$ 665	\$ (335)	\$ -	\$ 4	\$ 4
29,000	30,839	1,839	950	968	18
(30,000)	(31,504)	(1,504)	(950)	(972)	(22)
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY

NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

As provided by Louisiana Revised Statute 38:1607, the Sixth Ward and Crowley Drainage District (the "District") is governed by five commissioners. These five commissioners are referred to as the Board of Commissioners and are appointed by the Acadia Parish Police Jury. The District was created under the authority of Louisiana Revised Statutes 38:1601-1707 and was established for the purpose of draining and reclaiming the undrained or partially drained marsh, swamp, and overflowed lands in the district that must be leveed and pumped in order to be drained and reclaimed.

**Basis of presentation:**

The accompanying financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the District are described below:

**Financial reporting entity:**

Because the Acadia Parish Police Jury appoints the Board of Commissioners of the Sixth Ward and Crowley Drainage District and can influence the scope of public service, the District was determined to be a component unit of the Acadia Parish Police Jury, the governing body of the parish and the governmental entity with oversight responsibility. The accompanying general purpose financial statements present information only on the funds maintained by the District and do not present information on the Acadia Parish Police Jury, the general government services provided by that governmental entity, or the other governmental entities that comprise the financial reporting entity.

**Basis of presentation - fund accounting:**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the restrictions, if any, on the spending activities. The various funds are summarized by type and grouped in the financial statements of this report as follows:

**Governmental Funds**

Governmental funds are used to account for all or most of the governmental entity's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds include:



**SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY**

**NOTES TO FINANCIAL STATEMENTS**

**General Fund:**

The General Fund is the general operating fund of the District and accounts for all financial resources except those required to be accounted for in another fund. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures and capital improvement costs that are not paid through other funds are paid from the General Fund.

**Debt Service Fund:**

The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. At December 31, 2003, the District has no outstanding long-term debt. This fund was closed into the General Fund in 2003.

**Capital Projects Fund:**

The capital projects fund is used to account for financial resources to be used for acquisition or construction of major capital projects (other than those financed by proprietary funds). This fund was closed into the General Fund in 2003.

**Account Groups**

The account group is a reporting device used to account for certain assets of the governmental funds not recorded directly in those funds. The accounting and reporting treatment applied to the fixed assets associated with a fund are determined by its measurement focus. The account group is not a "fund." It is concerned only with the measurement of financial position. It is not involved with the measurement of the results of operations.

**General Fixed Assets Account Group:**

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in the governmental funds. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, are not capitalized with general fixed assets, as these assets are immovable and of value only to the District. In accordance with generally accepted accounting principles, no provision is made for depreciation of such assets in the General Fixed Assets Account Group.

All fixed assets are stated on the basis of historical cost. Assets acquired through gift or donation are recorded at their estimated fair value at time of acquisition.

**Basis of accounting - measurement focus:**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements; measurement focus refers to what is being measured. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

**SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY**

**NOTES TO FINANCIAL STATEMENTS**

The governmental funds use a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Their reported fund balance (net current assets) is considered a measure of "available spending resources." Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spending resources" during a period. The modified accrual basis of accounting is utilized by the governmental fund types. Their revenues are recognized when susceptible to accrual, i.e., when they become measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Taxpayer-assessed income, gross receipts, and sales taxes are considered measurable when in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seems certain. Expenditure-driven grant revenues are recorded when the qualifying expenditures have been incurred and all other grant requirements have been met. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, if measurable. Exceptions to this general rule include: (1) accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued because they do not vest or accumulate; and (2) principal and interest on general long-term debt which is recognized when due.

**Budgets and budgetary accounting:**

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The Secretary-Treasurer submits to the Board of Commissioners a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
2. A public hearing is conducted to obtain taxpayer comments.
3. The budget is then legally enacted through passage of an ordinance.
4. Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).
5. The budget is employed as a management control device during the year that assists its users in financial activity analysis.

All budget appropriations lapse at year-end. The budget presented is as amended by the Board of Commissioners. Expenditures may not legally exceed budgeted appropriations by more than 5% at the individual fund level.

**Cash and investments |**

For reporting purposes of cash and cash equivalents, the District considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents. For reporting purposes, cash and cash equivalents include demand deposits, interest-bearing demand deposits, and time deposits. Under State law, the District may invest in United States bonds, treasury notes or certificates, or time certificates of deposit of State banks having their principal office in the State of Louisiana, or any other federally insured investment. The District may also invest in shares of any homestead and building and loan association in any amount not exceeding the federally insured amount.

**SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY**

**NOTES TO FINANCIAL STATEMENTS**

Cash, cash equivalents, and investments are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the bank. The market value of the pledged securities plus the federal deposit insurance must at all times be equal to the amount on deposit with the bank. The pledged securities are held in the name of the pledging bank in a custodial bank that is mutually acceptable to the parties involved. The following is a summary of cash and cash equivalents at December 31, 2003, with the related federal deposit insurance:

	<u>Bank Balance</u>	<u>FDIC Insurance</u>	<u>Balance Uninsured</u>
Demand deposits	\$ 257,202	\$ 100,000	\$ 157,202
Savings and certificates of deposit	<u>66,591</u>	<u>66,591</u>	<u>-</u>
Total	<u>\$ 323,793</u>	<u>\$ 166,591</u>	<u>\$ 157,202</u>
Securities pledged and held by the custodial bank in bank's name (Category III)			<u>312,965</u>
Excess of FDIC Insurance plus pledged securities over deposits in financial institutions			<u>\$ 155,763</u>

**Pensions**

Employees of the District are covered under the Federal Insurance Contribution Act (social security). The employees and the District contribute equally to the system.

**Vacation and sick leave**

The District does not have a formal policy on vacation and sick leave.

**Comparative data:**

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the District's financial position and operations. However, comparative data (i.e., presentation of prior year totals by fund type) have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

**Total columns on combined statements:**

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY**

**NOTES TO FINANCIAL STATEMENTS**

**Use of estimates:**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**Interfund transactions:**

Quasi-external transactions are accounted for as revenues or expenditures. Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as a reduction of expenditures in the fund that is reimbursed. Legally authorized transfers are treated as operating transfers and are included in the results of operations. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers.

**Note 2. Property Taxes**

Property taxes attach as an enforceable lien on property at January 1. Taxes are levied on September 1 and are due by December 31. The taxes are generally collected in December of the current year and January and February of the ensuing year. Property tax revenues are recognized when levied to the extent that they result in current receivables.

The District levies taxes at 5.00 mills per dollar of assessed valuation of property. For the year ended December 31, 2003, the assessed valuation of property totaled \$46,299,740.

**Note 3. Changes in General Fixed Assets**

A summary of changes in general fixed assets follows:

	<u>Land</u>	<u>Buildings</u>	<u>Equipment</u>	<u>Total</u>
Balance, December 31, 2002	\$ 1,500	\$ 1,731	\$ 222,065	\$ 225,296
Additions	-	-	6,700	6,700
Reductions	-	-	(7,478)	(7,478)
Balance, December 31, 2003	<u>\$ 1,500</u>	<u>\$ 1,731</u>	<u>\$ 221,287</u>	<u>\$ 224,518</u>

**Note 4. Receivables**

The following is a summary of receivables at December 31, 2003:

	<u>General Fund</u>
Ad valorem tax	\$ 229,871
State revenue sharing	<u>26,288</u>
Total receivables	<u>\$ 256,159</u>

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY

NOTES TO FINANCIAL STATEMENTS

**Note5. Per Diem Paid to the Board of Commissioners**

The Board of Commissioners each receive \$65 per diem for attendance at meetings of the Board and 20-1/2¢ per mile for travel expenses. The compensation paid to the Board for the year ended December 31, 2003, is as follows:

Terry Istre	\$ 715
Mike Faulk	585
Billie Fulkerson	390
Thomas Sarver	520
Brad Core	195
Wayne Baronet	780
Total per diem	<u>\$ 3,185</u>

**Note 6. New Reporting Standard**

In June 1999, the GASB issued Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments. This standard established new financial reporting requirements for state and local governments throughout the United States. When implemented, it will require new information and restructure much of the information that governments have presented in the past. Comparability with reports issued in all prior years will be affected. The District is required to implement this standard for the fiscal year ended December 31, 2004. The District has not yet determined the full impact that adoption of GASB Statement No. 34 will have on the financial statements.



## **BROUSSARD, POCHE', LEWIS & BREAUX, L.L.P.**

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**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Wayne Baronet  
and the Board of Commissioners of  
the Sixth Ward and Crowley Drainage District  
Crowley, Louisiana

We have audited the general purpose financial statements of the Sixth Ward and Crowley Drainage District, as of and for the year ended December 31, 2003, and have issued our report thereon dated June 3, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Sixth Ward and Crowley Drainage District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Sixth Ward and Crowley Drainage District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Sixth Ward and Crowley Drainage District's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the schedule of findings and questioned costs as item #2003-1.

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Eugene C. Gilder, CPA\*  
Donald W. Kelley, CPA\*  
Herbert Lemoine II, CPA\*  
Frank A. Stagno, CPA\*  
Scott J. Broussard, CPA\*  
L. Charles Abshire, CPA\*  
Kenneth R. Dugas, CPA\*  
P. John Blanchet III, CPA\*  
Stephen L. Lambousy, CPA\*  
Craig C. Babineaux, CPA\*  
Peter C. Borrello, CPA\*  
George J. Trappey III, CPA\*  
Gregory B. Milton, CPA\*  
S. Scott Soileau, CPA\*  
Patrick D. McCarthy, CPA\*  
Martha B. Wyatt, CPA\*  
Troy J. Breaux, CPA\*  
Fayette T. Dupre', CPA\*  
Mary A. Castille, CPA\*  
Joey L. Breaux, CPA\*  
Terrel P. Dressel, CPA\*

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*Retired:*

Sidney L. Broussard, CPA 1980  
Leon K. Poche', CPA 1984  
James H. Breaux, CPA 1987  
Erma R. Walton, CPA 1988  
George A. Lewis, CPA\* 1992  
Geraldine J. Wimberley, CPA\* 1995  
Rodney L. Savoy, CPA\* 1996  
Larry G. Broussard, CPA\* 1996  
Lawrence A. Cramer, CPA\* 1999  
Michael P. Crochet, CPA\* 1999  
Ralph Friend, CPA 2002

*Members of American Institute of Certified Public Accountants  
Society of Louisiana Certified Public Accountants*

\* A Professional Accounting Corporation.

To the Honorable Wayne Baronet  
and the Board of Commissioners of  
the Sixth Ward and Crowley Drainage District  
Crowley, Louisiana

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we consider the reportable condition described to be a material weakness.

This report is intended solely for the information and use of management and the Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*BROUSSARD, POCHÉ, LEWIS & BREUX, L.L.P.*

Crowley, Louisiana  
June 3, 2004

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
Year Ended December 31, 2003

We have audited the general purpose financial statements of Sixth Ward and Crowley Drainage District as of and for the year ended December 31, 2003, and have issued our report thereon dated June 3, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2003, resulted in an unqualified opinion.

**Section I. Summary of Auditor's Reports**

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weaknesses  Yes  No Reportable Conditions  Yes  No

Compliance

Compliance Material to Financial Statements  Yes  No

b. Federal Awards

The District does not have any Federal awards.

**Section II. Financial Statement Findings**

#2003-1 – General Administration

Finding: As in previous years, our review of the internal control structure indicated an inadequate segregation of duties.

Cause: Inadequate segregation of duties is due to the limited number of personnel performing the administrative functions.

Recommendation and response: The Sixth Ward and Crowley Drainage District's Board of Commissioners has evaluated this inadequacy and concluded the related costs versus benefits to be achieved does not justify the additional personnel it would require to establish an adequate segregation.

**Section III. Federal Award Findings and Questioned Costs**

The District does not have any Federal awards for the year ended December 31, 2003.



SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY

SCHEDULE OF PRIOR YEAR FINDINGS  
Year Ended December 31, 2003

**Section I. Internal Control and Compliance Material to the Financial Statements**

**#2002-1 – General Administration**

This finding is included in the current year's schedule of findings and questions costs at #2003-1. The District has provided as much segregation as possible with resources available.

**Section II. Internal Control and Compliance Material to Federal Awards**

The District did not have any Federal awards for the year ended December 31, 2002.

**Section III. Management Letter**

There were no matters reported in a separate management letter for the year ended December 31, 2002.

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
ACADIA PARISH POLICE JURY

MANAGEMENT'S CORRECTIVE ACTION PLAN  
Year Ended December 31, 2003

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**Section I. Internal Control and Compliance Material to the Financial Statements**

#2003-1 – General Administration

Management has ensured as much segregation as possible based on available resources. However, adequate segregation is not feasible.

**Section II. Internal Control and Compliance Material to Federal Awards**

The District did not have any Federal awards for the year ended December 31, 2003.

**Section III. Management Letter**

There were no matters reported in a separate management letter for the year ended December 31, 2003.

Responsible party: Wayne Baronet, President