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REPORT

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MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1

DECEMBER 31, 2003 AND 2002

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.





DECEMBER 31, 2003 AND 2002

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MEMBERS AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS SOCIETY OF LA C.P.A.'S

INDEPENDENT AUDITOR'S REPORT

April 6, 2004

Board of Directors Marrero-Harvey Volunteer Fire Company, No. 1 Marrero, Louisiana

We have audited the accompanying statements of financial position of Marrero-Harvey Volunteer Fire Company No. 1 (a Louisiana nonprofit corporation) as of December 31, 2003 and 2002, and the related statements of activities, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of the fire company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Marrero-Harvey Volunteer Fire Company No. 1 as of December 31, 2003 and 2002, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 6, 2004 on our consideration of Marrero-Harvey Volunteer Fire Company No. 1's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Duplantier, Hrapmann, Hogan & Maher, L.L.P.

MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2003 AND 2002

ASSETS

	<u>2003</u>	<u>2002</u>
CURRENT ASSETS: Cash and cash equivalents (Notes 1 and 2)	\$ 1,126,388	\$ 1,189,503
Certificates of deposit Accounts receivable	107,582 <u>74,950</u>	106,155
Total current assets	1,308,920	1,300,658

PROPERTY AND EQUIPMENT - (Notes 1 and 3) (net of

accumulated depreciation of \$1,617,168 and \$1,497,326)	1,799,652	1,409,917
OTHER ASSETS:		50.000
Note receivable (Note 7)		50,000
Prepaid expenses	<u> </u>	
Total other assets	<u>15,433</u>	50,000
TOTAL ASSETS	\$ <u>3.124.005</u>	\$ <u>2.760.575</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES: Accounts payable Accrued salaries Accrued sick and annual leave (Note 1) Retirement withholdings payable Payroll taxes payable	\$ 324,812 23,687 33,896 1,619	\$	1,862 19,734 29,295 1,937 7,109
Total current liabilities	<u>384,014</u>		<u>59,937</u>
NET ASSETS: Unrestricted Total net assets	<u>2,739,991</u> 2,739,991		2,700,638 2,700,638

TOTAL LIABILITIES AND NET ASSETS





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MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 **STATEMENTS OF ACTIVITIES** FOR THE YEARS ENDED DECEMBER 31, 2003 AND 2002

	<u>2003</u>	<u>2002</u>
UNRESTRICTED NET ASSETS:		
SUPPORT:		
Firefighting contract (Note 5)	\$ 1,034,950	\$ 1,035,000
Insurance rebate	32,079	28,943
Donated firefighting services (Note 4)	28,834	36,206
Interest	6,795	12,928
Gain on disposal of asset (Note 7)	_	43,000
Other income	5,764	17,550
Total support	1,108,422	1,173,627
EXPENSES: (Pages 5 and 6)		
Program services - firefighting	977,259	921,058
Supporting services - management and general	91,810	79,539
Total expenses	1,069,069	1,000,597
INCREASE IN UNRESTRICTED NET ASSETS	39,353	173,030
Net assets - beginning of year	2,700,638	2,527,608
NET ASSETS - END OF YEAR	\$ <u>2,739,991</u>	\$ <u>2,700,638</u>

See accompanying notes.

MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2003

	PROGRAM <u>SERVICES</u> <u>Firefighting</u>	SUPPORTING SERVICES Management And General	<u>Total</u>
EXPENSES:			ቀ ርለጋቢ
,	\$-	\$ 6,420	\$ 6,420 4,228
Accounting and legal	4,228	-	
Building repairs	11,640	-	11,640
Convention expenses	119,842	-	119,842
Depreciation	- -	-	28,834
Detail work	14,638	14,196	28,854
Donated firefighting services	•	2,268	2,208
Dues and subscriptions	2,315	-	40,893
Equipment repair	40,893		40,893
Firefighting supplies	8,507	-	107,502
Fuel	107,502	_	468
Insurance	468	-	1,353
Investigation expense	1,353	-	-
Licenses	39,848	-	39,848
Maintenance	- 	9,861	9,861
Meals and consumables	-	2,139	2,139
Medical expenses	-	21,658	21,658
Miscellaneous	-	7,197	7,197
Office expense	16,949	-	16,949
Operating supplies	46,894	-	46,894
Payroll taxes	10,604	-	10,604
Radio expense	12,955	-	12,955
Retirement expense	538,623	5,441	544,064
Salaries and wages	-	22,630	22,630
Utilities			
TOTAL	\$ <u>977,259</u>	\$ <u>91,810</u>	\$ <u>1,069,069</u>

See accompanying notes.



MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2002

	PROGRAM <u>SERVICES</u> <u>Firefighting</u>	SUPPORTING SERVICES Management And General	<u>Total</u>
EXPENSES:			
	\$-	\$ 6,320	\$ 6,320
Accounting and legal	9,245	-	9,245
Building repairs	5,873	-	5,873
Convention expenses	124,662	-	124,662
Depreciation	14,660	-	14,660
Detail work	17,824	18,382	36,206
Donated firefighting services	-	2,550	2,550
Dues and subscriptions	2,878	-	2,878
Equipment repair	15,391	-	15,391
Firefighting supplies	6,234	-	6,234
Fuel	110,906	_	110,906
Insurance	1,635	_	1,635
Investigation expense	1,055	-	107
Licenses	33,408	-	33,408
Maintenance	-	7,479	7,479
Meals and consumables	_	2,762	2,762
Medical expenses		16,504	16,504
Miscellaneous		3,940	3,940
Office expense	17,803	-	17,803
Operating supplies	42,978	-	42,978
Payroll taxes	7,066	-	7,066
Radio expense	11,402	-	11,402
Retirement expense	498,986	5,040	504,026
Salaries and wages Utilities	490,900	16,562	16,562
TOTAL	\$ <u>921,058</u> _	\$ <u>79,539</u> _	\$ <u>1,000,597</u>

See accompanying notes.

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MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2003 AND 2002

	<u>2003</u>	<u>2002</u>
CASH FLOWS FROM OPERATING ACTIVITIES: Increase in net assets Adjustments to reconcile change in net assets	\$ 39,353	\$ 173,030
to net cash provided by operating activities: Depreciation Gain on sale of assets	119,842 -	124,662 (43,000)
(Increase) decrease in operating assets: Accounts receivable Prepaid expenses	(69,950) (15,433)	- _
Increase (decrease) in operating liabilities: Accounts payable Accrued sick and annual leave	(1,862) 4,601	1,862 427
Accrued salaries Retirement withholdings payable	3,953 (1,937)	3,744 (108)
Payroll taxes payable Net cash provided by operating activities	<u>(5,490)</u> 73,077	$\frac{1,147}{261,764}$
CASH FLOWS FROM INVESTING ACTIVITIES: Acquisition of property and equipment Purchase of certificate of deposit Proceeds from repayment of note receivable Net cash used in investing activities	(184,765) (1,427) <u>50,000</u> (136,192)	(42,460) (51,548)
NET INCREASE (DECREASE) IN CASH	(63,115)	167,756
Cash and cash equivalents - at beginning of year	1,189,503	<u>1,021,747</u>
CASH AND CASH EQUIVALENTS - AT END OF YEAR	\$ <u>1.126.388</u>	\$ <u>1.189.503</u>

NON-CASH INVESTING ACTIVITY: Sale of asset for accounts receivable Sale of asset for note receivable



Acquisition of property and equipment through accounts payable



See accompanying notes.

MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 NOTES TO FINANCIAL STATEMENTS <u>DECEMBER 31, 2003 AND 2002</u>

ORGANIZATION:

Marrero-Harvey Volunteer Fire Company No. 1 (the fire company) was established to provide firefighting and rescue service to a designated area of the Eighth Fire District (a separate entity) of Jefferson Parish, Louisiana. In addition, the fire company provides fire code inspections for businesses within its district, as well as firefighting and rescue training for its members. The fire company maintains three fire stations and has approximately twenty paid employees and fifty volunteers. The company's main source of revenue is a fire protection contract with Jefferson Parish effective for the period April 1, 1994 through March 31, 2004. The contract was adopted by the Jefferson Parish Council with Resolution Number 77143 on June 22, 1994. The fire company's membership adopted the contract on June 27, 1994 which was signed September 2, 1994. Under the terms of the contract, the contract continues on a month-to-month basis after March 31, 2004 unless terminated by thirty days written notice by either party. Currently, the fire department is in the process of entering into a new contract with Jefferson Parish.

1. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>:

A summary of the fire company's significant accounting policies applied in the preparation of the accompanying financial statements follows:

Basis of Accounting and Financial Statement Presentation:

The financial statements are prepared on the accrual basis of accounting, whereby revenues are recognized when earned and expenses are recognized when incurred.

The fire company follows Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Nonprofit Organizations*. Under SFAS No. 117, the fire company is required to report information regarding its financial position and activities according to three classes of net assets; unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the fire company is required to present a statement of cash flows. As of December 31, 2003 and 2002 the fire company had only unrestricted net assets.

The statement of activities presents expenses of the fire company's operations functionally between program services for firefighting and administrative and general. Those expenses which cannot be functionally categorized are allocated between functions based upon management's estimate of usage applicable to conducting those functions.

The fire company follows Statement of Financial Accounting Standards (SFAS) No. 116, *Accounting for Contributions Received and Contributions Made*. In accordance with SFAS No. 116, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and nature of any donor restrictions.

MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 NOTES TO FINANCIAL STATEMENTS <u>DECEMBER 31, 2003 AND 2002</u>

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

Contributions and Donated Services: (Continued)

SFAS No. 116 provides that the value of donated services is to be recognized in financial statements if the services require specialized skills, are provided by persons possessing those skills, and the services would be purchased if they were not donated. The fire company's volunteer firefighters undergo extensive specialized training, and the firefighting services would have to be purchased if the services were not provided by volunteers. Accordingly, donated firefighting services are recognized in the financial statements at estimated fair value.

Income Taxes:

The fire company is exempt from income taxes under Internal Revenue Code section 501(c)(4) as a nonprofit organization and thus these financial statements contain no provision for income taxes.

Cash and Cash Equivalents:

For purposes of the statement of cash flows, the fire company has defined cash and cash equivalents as cash in banks, money market accounts and certificates of deposit with original maturities of three months or less.

Supplemental Disclosures of Cash Flow Information:

	<u>2003</u>	<u>2002</u>
Cash paid during the year for:	ď	<u>s</u> –
Interest	Ъ	ф —
Income taxes		

Property and Equipment:

Acquisitions of property and equipment in excess of \$1,000 and expenditures for repairs, maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Property and equipment are stated at acquisition cost, or estimated historical cost if acquisition cost is not available. Depreciation is provided for in amounts sufficient to relate the cost of depreciable property and equipment to operations over their estimated useful lives using the straight-line method. Estimated useful lives of property and equipment are as follows:

Automobiles Furniture and fixtures Firefighting and rescue equipment Buildings and improvements

3 - 5 years
5 - 10 years
3 - 15 years
30 years

MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2003 AND 2002

1. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>: (Continued)

Concentration of Credit Risk:

The fire company's income is derived primarily from the proceeds of an ad valorem tax millage and other funding under a contract with the Jefferson Parish Council to support its firefighting and rescue services.

Accrued Leave:

Annual Leave

Each qualified employee scheduled to work 50 hours or more per week earns annual leave as follows:

Years of Continuous Service	<u>Hours</u>
0 - 1 year	0
1 - 10 years	144
Over 10 years *	144+

*Employee earns 8 hours of additional leave for each year over 10 years up to a maximum of 240 hours after 22 years. Employees cannot exceed the accumulated hours they are allowed for their years of service at the end of the pay period which includes the last day of the month before the month that includes the employee's anniversary date.

Sick Leave

Operators scheduled to work 50 or more hours per week earn sick leave. Employees earn three (3) hours of sick leave per pay period commencing after the pay period that contains the date that is six (6) months after their initial anniversary date. An employee can accumulate up to 240 hours of sick leave that can be carried over to the next calendar year. Any unused sick leave as of December 31 of any year in excess of 240 hours will be bought back at a rate of 1/2 to 1 hour at regular pay. Upon termination of employment for any reason, the employee will be paid for accumulated sick leave at a rate of 1/2 to 1 hour at regular pay.

The liability for accrued annual and sick leave was \$33,896 and \$29,295 as of December 31, 2003 and 2002, respectively.

MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2003 AND 2002

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued) 1.

Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

CASH AND CASH EQUIVALENTS AND CERTIFICATES OF DEPOSIT: 2.

At December 31, 2003 and 2002, the fire company maintained cash balances, savings accounts and certificates of deposit in several local banks. A U.S. Treasury money market account was maintained at a brokerage company. The bank balances and book balances were as follows:

	_	2003 2002						
		Book		<u>Bank</u>		<u>Book</u>		<u>Bank</u>
		<u>Balances</u>		Balances	<u></u>	<u>Balances</u>	Ē	<u>Balances</u>
Checking accounts	\$	275,941	\$	289,856	\$	333,226	\$	336,154
Savings accounts		484,492		484,492		491,839		492,140
Certificates of deposit		107,582		107,582		106,155		106,155
Money market account	_	365,925	-	365,925	_	364,438	-	364,438
Total cash and cash equivalents and certificates								
of deposit	\$_	<u>1,233,970</u>	\$_	<u>1,247,855</u>	\$ <u>1</u>	. <u>295,658</u>	\$ <u>1</u>	<u>.298.887</u>

The checking accounts, savings accounts and certificates of deposit are insured by the Federal Deposit Insurance Corporation. At December 31, 2003 and 2002, balances in these accounts were uninsured or uncollateralized in the amounts of \$220,255 and \$273,131, respectively.

The money market account balances were fully insured at December 31, 2003 and 2002 by the Securities Investor Protection Corporation.

MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2003 AND 2002

3. <u>PROPERTY AND EQUIPMENT</u>:

Below is a summary of activity in the fire company's property and equipment accounts during the years ended December 31, 2003 and 2002:

2002

	2003			
	Balance			Balance
	<u>1/1/03</u>	Additions	Deletions	<u>12/31/03</u>
Land	\$ 271,303	\$	\$	\$ 271,303
Buildings	649,812			649,812
Vehicles	1,509,943	509,577		2,019,520
Firefighting equipment	451,982			451,982
Furniture and fixtures	24,203			24,203
	2,907,243	509,577		3,416,820
Accumulated depreciation	<u>1,497,326</u>	<u>119,842</u>		1,617,168
Net property and equipment	\$ <u>1,409,917</u>	\$ <u>389,735</u>	\$ <u> </u>	\$ <u>1,799,652</u>

	2002			
	Balance			Balance
	<u>1/1/02</u>	Additions	Deletions	<u>12/31/02</u>
Land	\$ 271,303	\$	\$	\$ 271,303
Buildings	649,812			649,812
Vehicles	1,666,941	28,606	185,604	1,509,943
Firefighting equipment	438,128	13,854		451,982
Furniture and fixtures	24,203			24,203
	3,050,387	42,460	185,604	2,907,243
Accumulated depreciation	1,546,268	124,662	<u>173,604</u>	<u>1,497,326</u>
Net property and equipment	\$ <u>1,504,119</u>	\$ <u>(82,202</u>)	\$ <u>12,000</u>	\$ <u>1,409,917</u>

Depreciation expense totaled \$119,842 and \$124,662 for the years ended December 31, 2003 and 2002, respectively.

The fire company owns a building with a cost of \$149,210 that is located on land that the fire company has been allowed the use of at no cost under a verbal agreement with no established termination date.

Volunteer firefighters of the fire company responded to calls for service 717 and 790 times during 2003 and 2002, respectively. The value of these volunteer services is computed using the minimum pay for the fire company's paid personnel during the year, multiplied by an average

MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2003 AND 2002

4. <u>DONATED SERVICES</u>:

response duration of 2.0 for 2003 and 1.50 for 2002, with the result multiplied by the average number of volunteers per call during the year. For 2003 and 2002, the minimum hourly pay was \$6.50 per hour for straight time. Additionally, for the years ended December 31, 2003 and 2002, donated services by officers amounted to \$14,196 and \$18,382, respectively. The hours provided by officers approximated 2,184 and 2,828 at an hourly rate of \$6.50 during 2003 and 2002. The resulting values for volunteer firefighting services of \$28,834 and \$36,206 for the years ended December 31, 2003 and 2002, respectively, is reported as revenue and firefighting expense.

This value should be recognized as the minimum value of volunteer services, as it includes only the time volunteers were actually responding to calls for assistance. No value has been placed on overtime or downtime maintenance. The actual cost of replacing the fire company's volunteers with paid firefighters would be significantly higher.

All members of the Board of Directors serve without compensation.

5. <u>FIRE PROTECTION CONTRACT</u>:

Substantially all of the fire company's public support is derived from funds provided by Jefferson Parish. On September 2, 1994, the fire company signed a ten year contract with Jefferson Parish, effective April 1, 1994, under which the fire company receives one-third of certain ad valorem taxes assessed within the 8th Fire Protection District of Jefferson Parish, as well as additional funding from sales tax and fire insurance rebates. Total public support received under this contract totaled \$1,034,950 and \$1,035,000 for the years ended December 31, 2003 and 2002, respectively.

6. <u>RETIREMENT PLAN</u>:

The fire company has a contributory retirement plan covering all paid employees. The fire company contributes up to 3% of participating employees' annual salaries. The retirement expense for the plan for the years ended December 31, 2003 and 2002 was \$12,955 and \$11,402, respectively.

7. <u>NOTE RECEIVABLE</u>:

The fire company sold a ladder truck to another volunteer fire company in Jefferson Parish for a \$50,000 promissory note. The non-interest bearing, unsecured note was repaid in one lump sum by funds that Jefferson Parish provided during 2003.

8. <u>RECLASSIFICATION</u>:

Certain amounts in the 2002 financial statements have been reclassified to conform to the 2003 presentation.

DUPLANTIER, HRAPMANN, HOGAN & MAHER, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

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MEMBERS AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS SOCIETY OF LA C.P.A.'S

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

April 6, 2004

KENNETH J. BROOKS, C.P.A., ASSOCIATE

To the Board of Directors Marrero-Harvey Volunteer Fire Company No. 1 Marrero, Louisiana

We have audited the financial statements of Marrero-Harvey Volunteer Fire Company No. 1 (a Louisiana nonprofit corporation) as of and for the year ended December 31, 2003, and have issued our report thereon dated April 6, 2004.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

<u>Compliance</u>

As part of obtaining reasonable assurance about whether the fire company's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the fire company's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters

in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Directors, management and applicable parish, state or federal agencies and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Duplantier, Hrapmann, Hogan & Maher, L.L.P.

MARRERO-HARVEY VOLUNTEER FIRE COMPANY NO. 1 SUMMARY SCHEDULE OF FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2003

SUMMARY OF AUDITOR'S RESULTS:

- 1. The opinion issued on the financial statements of Marrero-Harvey Volunteer Fire Company No. 1 for the year ended December 31, 2003 was unqualified.
- 2. Internal Control

Material weaknesses: none noted Reportable conditions: none noted

3. Compliance

Noncompliance material to financial statements: none noted

FINDINGS REQUIRED TO BE REPORTED UNDER GOVERNMENTAL AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA :

None