

BASIC FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITORS' REPORT

DISTRICT ATTORNEY OF THE FOURTEENTH  
JUDICIAL DISTRICT  
CALCASIEU PARISH, LOUISIANA  
DECEMBER 31, 1980

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the State Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

7-27-87

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**REQUIRED SUPPLEMENTAL INFORMATION – PART I**

## MANAGEMENT'S DECISION AND ANALYSIS

District Attorney of the Fourteenth Judicial District  
Calcasieu Parish, Louisiana  
Management's Discussion and Analysis  
December 31, 2003

As management of the District Attorney of the Fourteenth Judicial District, Calcasieu Parish, Louisiana (the "District Attorney"), we offer readers of the District Attorney's financial statements this narrative overview and analysis of the financial activities of the District Attorney for the year ended December 31, 2003. This management discussion and analysis ("MD&A") is designed to provide an objective and easy to read analysis of the District Attorney's financial activities based on currently known facts, decisions, or conditions. It is intended to provide readers with an analysis of the District Attorney's short-term activities based on information presented in the financial report and fiscal policies that have been adopted by the District Attorney. Specifically, this section is designed to assist the reader in focusing on significant financial issues, provide an overview of the District Attorney's financial activity, identify changes in the District Attorney's financial position (its ability to address the next and subsequent year challenges), identify any material deviations from the financial plan (the approved budget), and identify individual fund issues or concerns.

This is the first year that the District Attorney has presented its financial statements under the new reporting model required by the Governmental Accounting Standards Board Statement No. 34. Because this new reporting model changes significantly not only the presentation of financial data, but also the manner in which the information is recorded, prior year comparative information for this reporting period's MD&A has not been included. The omission of this comparative information is unavoidable and unfortunately puts the reader in a less-than-desirable position. In preparing the information summarized below, we have tried to keep in mind this disadvantage by expanding on the narrative with our opinion of the changes from one year to the next.

As with other sections of this financial report, the information contained with this MD&A should be considered only a part of a greater whole. The readers of this statement should take time to read and evaluate all sections of this report, including the footnotes and the other Required Supplemental Information ("RSI") that is provided in addition to this MD&A.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the District Attorney's financial statements. The District Attorney's basic financial statements consist of the following components:

1. Government-Wide Financial Statements
2. Fund Financial Statements
3. Notes to the Financial Statements
4. Other Supplementary Information, which is in addition to the basic financial statements themselves.

District Attorney of the Fourteenth Judicial District  
Calcasieu Parish, Louisiana  
Management's Discussion and Analysis-Continued  
December 31, 2003

**I. Government-Wide Financial Statements**

Government-wide financial statements are designed by GIASB Statement No. 34 to change the way in which government financial statements are prepared. It now provides readers for the first time a concise "entity-wide" Statement of Net Assets and Statement of Activities, seeking to give the user of the financial statements a broad overview of the District Attorney's financial position and results of operations in a manner similar to a private-sector business.

- A. The statement of net assets presents information on all of the District Attorney's assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. The difference between the assets and liabilities is reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District Attorney is improving or worsening.
- B. The statement of activities presents information showing how the District Attorney's net assets change during the most recent fiscal year. All changes in assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected fines).

**Government-Wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The District Attorney's assets exceeded its liabilities at the close of the most recent fiscal year by \$5,387,003 (net assets). Of this amount, \$1,025,160 is unrestricted net assets and \$436,753 is restricted assets.

A portion of the District Attorney's net assets (3 percent) reflects its investment in capital assets (e.g., equipment, furniture, etc.). The District Attorney used these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

The remaining balance of unrestricted net assets (\$2,959,594) may be used to meet the District Attorney's ongoing obligations to citizens and creditors. The restricted assets of (\$436,753) must be used by the District Attorney for a specific purpose, which in this case is for drug-related enforcement and education.

At the end of the current fiscal year, the District Attorney is able to report positive balances in both categories of net assets. The same situation held true for the prior year.

District Attorney of the Fourteenth Judicial District  
 Calcasieu Parish, Louisiana  
 Management's Discussion and Analysis-Continued  
 December 31, 2003

**Government Activities**

The Governmental Activities of the District Attorney include General Government. Commissions on fines and forfeitures, license fees and enrollment fees fund these government activities.

Here we show the District Attorney's major expenditures related to these functions typically associated with governments. In the chart below, General Government includes the following major expenditures:

Government Activities Expenditures:	Amount	Percent
Commissions	\$ 26,389	2.13%
Data	28,184	2.91%
Joint service agreement	7,000	0.72%
Legal and other professional	99,358	10.29%
Office	173,772	17.96%
Overhead reimbursement/Pollux Jury	380,060	39.26%
Practical division/Victim assistance programs	88,430	9.14%
Travel and seminars	88,047	9.16%
Vehicle	67,349	6.98%
Capital outlay	14,189	1.49%
<b>Total Expenditures</b>	<b>\$ 967,889</b>	<b>100.00%</b>

General revenues are those available for the District Attorney to use to pay for the governmental activities described above.

Governmental Activities Revenues:	Amount	Percent
Fines and forfeitures	\$ 202,046	17.99%
Collection fees	199,564	18.54%
Enrollment fees	688,717	65.88%
Other forfeitures	115,847	9.83%
Interest	31,753	2.68%
Miscellaneous	863	0.07%
<b>Total Revenues</b>	<b>\$ 1,178,790</b>	<b>100.00%</b>

District Attorney of the Fourteenth Judicial District  
Caldwell Parish, Louisiana  
Management's Discussion and Analysis—Continued  
December 31, 2000

**2. Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District Attorney, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District Attorney can be divided into two categories: governmental funds and fiduciary funds.

- A. Governmental funds are used to account for most of the District Attorney's basic services as reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on how money flows into and out of these funds and the balances left at year-end that are available for spending. These funds are reported using modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District Attorney's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District Attorney's programs.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for government funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are located on Statement A and Statement B.

The District Attorney maintains two governmental funds, the General Fund, and the Workless Check Special Revenue Fund. Information on these two funds is presented in Schedule 1 and Schedule 2 of the report.

*Financial Analysis of the Governmental Funds*

As of the end of the current fiscal year, the District Attorney's General Fund and Workless Check Fund reported ending fund balances of \$3,262,808 and \$19,489, respectively.

The District Attorney retains a reasonable surplus in the General Fund for unforeseen future emergencies such as natural disasters, decreases in economic conditions, emergency capital outlay requirements, and other similar conditions.



District Attorney of the Fourteenth Judicial District  
Caldwell Parish, Louisiana  
Management's Discussion and Analysis-Continued  
December 31, 2003

**3. Notes to the Financial Statements**

The notes to the financial statements provide additional information that is essential for a full understanding of the data presented in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 22 through 34 of this report.

**4. Other Supplementary Information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Required supplementary information can be found beginning on page 35 of this report.

**A. Budgetary Comparison Schedule** – The District Attorney adopts an annual appropriated budget for the General Fund and Warrantless Check Fund. A budgetary comparison statement has been provided for these funds to demonstrate compliance with this budget, beginning on page 35.

**B. Analysis of Significant Budget Variances in the General Fund:**

**1. Revenues:**

- a. Fines, forfeitures, and license fees are estimated during the budget amendment process, which occurs during the month of November. Information regarding actual General Fund revenues becomes available only upon receipt from the disbursing agencies after year-end. Comparisons of final budgetary amounts with actual amounts resulted in an unfavorable variance of \$35,740 related to these general revenues due to various sources not providing as anticipated during the budget process.
- b. Other revenues provided for a favorable final budget variance of \$58,648 due to various sources not anticipated during the budget process.

**2. Expenditures:**

- a. Budget variances for expenditures result from differences between anticipated expenditures and unexpected occurrences during the year.

District Attorney of the Fourteenth Judicial District  
Caldcasien Parish, Louisiana  
Management's Discussion and Analysis--Continued  
December 31, 2003

### Capital Assets

The District Attorney's investment in capital assets for its governmental activities as of December 31, 2003 amounts to \$104,746 (net of accumulated depreciation). This investment in capital assets includes equipment, automobiles, furniture, leasehold improvements, and training facilities.

Capital assets additions during the current fiscal year totaled \$14,160.

Additional information on the District Attorney's capital assets can be found in Note 5 of this report.

### Economic Factors and Next Year's Budget

The following factors were considered in preparing the District Attorney's budget for the 2004 fiscal year:

Fines, forfeitures, and program fees have increased over the past two years. The same trend was anticipated in estimating revenues for 2004.

In regard to expenditures, there are no significant changes reflected within the budget for the fiscal year ending December 31, 2004.

There is no surplus or deficit budget for the fiscal year ending December 31, 2004.

### Request for Information

This financial report is designed to provide a general overview of the District Attorney's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Ginger Loyola, 1420 Ryan Street, Lake Charles, Louisiana, 70601.

## INDEPENDENT AUDITORS' REPORTS



The Management's Discussion and Analysis on pages 4 through 10 and the budgetary comparison schedule identified as Schedules 1 and 2 are not required parts of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consist primarily of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express an opinion on it.

A handwritten signature in black ink, appearing to read "R. J. [unclear]".

May 27, 2004



## Langley, Williams & Company, L.L.C.

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### REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Robert K. Bryan  
District Attorney of the  
Fourteenth Judicial District  
Calcasieu Parish, Louisiana

We have audited the basic financial statements of the District Attorney of the Fourteenth Judicial District, a component unit of the Calcasieu Parish Police Jury, as of and for the year ended December 31, 2003, and have issued our report thereon dated May 27, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the District Attorney of the Fourteenth Judicial District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District Attorney of the Fourteenth Judicial District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the District Attorney of the Fourteenth Judicial District's management, and the Legislative Auditor. However, this report is a matter of public record and its distribution is not limited. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

May 27, 2004



## BASIC FINANCIAL STATEMENTS



District Attorney of the Fourteenth Judicial District  
 Parish of Calcasieu, Louisiana  
 Governmental Funds Balance Sheet / Statement of Net Assets  
 December 31, 2003

Statement A

	Governmental Funds			Statement of Net Assets
	General Fund	Special Revenue Fund	Adjustments - Note 2	
<b>Assets</b>				
Cash and cash equivalents	\$ 1,081,489	\$ 20,185	\$ -	\$ 1,101,674
Investments, at cost	1,270,801	-	-	1,270,801
Receivables	15,535	-	-	15,535
Restricted assets - investments	381,733	-	-	381,733
Capital assets, net of accumulated depreciation	-	-	104,245	104,245
<b>Total Assets</b>	<b>\$ 2,350,698</b>	<b>\$ 20,185</b>	<b>\$ 104,245</b>	<b>\$ 2,435,092</b>
<b>Liabilities</b>				
Accounts payable	\$ 37,875	\$ 780	\$ -	\$ 38,655
<b>Net Assets</b>				
Invested in capital assets	-	-	104,245	104,245
Unreserved - designated for future expenditures	381,733	-	-	381,733
Unreserved - undesignated	1,969,090	19,405	-	1,988,495
<b>Total Net Assets</b>	<b>\$ 1,981,805</b>	<b>\$ 19,405</b>	<b>\$ 104,245</b>	<b>\$ 2,087,815</b>

The accompanying notes are an integral part of this statement.

District Attorney of the Fourteenth Judicial District  
 Parish of Calcasieu, Louisiana  
 Statement of Governmental Fund Revenues, Expenditures,  
 and Changes in Fund Balance / Statement of Activities  
 For the Year Ended December 31, 2003

Statement B

	Governmental Funds			
	General Fund	Special Revenue Fund	Adjustments - Note 2	Statement of Activities
<b>EXPENDITURES/EXPENSES</b>				
General government	\$ (873,347)	\$ (80,302)	\$ -	\$ (953,649)
Capital outlay	(14,780)	-	-	(14,780)
Depreciation	-	-	(28,889)	(28,889)
Total Expenditures/Expenses	<u>(888,127)</u>	<u>(80,302)</u>	<u>(28,889)</u>	<u>(997,318)</u>
<b>PROGRAM REVENUES</b>				
Charges for services	882,580	128,728	-	1,011,308
Other charges	212,846	-	-	212,846
Total Program Revenues	<u>1,095,426</u>	<u>128,728</u>	<u>-</u>	<u>1,224,154</u>
Net Program Revenue/(Expense)	207,299	48,426	(28,889)	226,836
<b>GENERAL REVENUES</b>				
Investment earnings	21,755	-	-	21,755
Other revenues	178,710	-	-	178,710
Total General Revenues	<u>200,465</u>	<u>-</u>	<u>-</u>	<u>200,465</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	186,834	48,426	(28,889)	206,371
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	50,800	-	-	50,800
Operating transfers (out)	-	(50,800)	-	(50,800)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	50,800	(50,800)	-	-
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER (USES)</b>	237,634	(2,374)	(28,889)	206,371
<b>FUND BALANCE/NET ASSETS - BEGINNING OF PERIOD AS PREVIOUSLY STATED</b>	2,419,797	24,326	122,815	2,566,938
Residual transfer from discontinued TDR F/D	-	-	-	-
Fund-accumulated Incentive Payments	308,421	-	-	308,421
<b>FUND BALANCE/NET ASSETS - BEGINNING OF PERIOD AS RESTATED</b>	<u>2,728,218</u>	<u>24,326</u>	<u>122,815</u>	<u>2,875,359</u>
<b>FUND BALANCE - END OF PERIOD</b>	\$ <u>2,490,584</u>	\$ <u>19,450</u>	\$ <u>104,146</u>	\$ <u>2,614,180</u>

The accompanying notes are an integral part of this statement.

District Attorney of the Fourteenth Judicial District  
 Parish of Calcasieu, Louisiana  
 Governmental Funds Balance Sheet  
 December 31, 2013

Statement C

	<u>Governmental Funds</u>		
	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total</u>
<b>Assets</b>			
Cash and cash equivalents	\$ 1,851,489	\$ 30,165	\$ 1,881,654
Investments, at cost	1,279,891	-	1,279,891
Receivables	18,838	-	18,838
Restricted assets - Investments	<u>361,751</u>	<u>-</u>	<u>361,751</u>
<b>Total Assets</b>	<b><u>\$ 3,502,969</u></b>	<b><u>\$ 30,165</u></b>	<b><u>\$ 3,533,134</u></b>
<b>Liabilities and Fund Balances</b>			
<b>Liabilities</b>			
Accounts payable	\$ 35,871	\$ 708	\$ 36,579
<b>Fund Balances</b>			
Unreserved - designated for future expenditures	361,751	-	361,751
Unreserved - undesignated	<u>2,962,088</u>	<u>79,459</u>	<u>3,041,547</u>
<b>Total Fund Balances</b>	<b><u>3,323,839</u></b>	<b><u>79,459</u></b>	<b><u>3,403,298</u></b>
<b>Total Liabilities and Fund Balances</b>	<b><u>\$ 3,359,710</u></b>	<b><u>\$ 30,165</u></b>	<b><u>\$ 3,389,875</u></b>

The accompanying notes are an integral part of this statement.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana  
Governmental Funds Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended December 31, 2021

Statement 0

	Governmental Funds		
	General Fund	Special Revenue Fund	Total
<b>REVENUES</b>			
Fees and forfeitures	\$ 212,845	\$ -	\$ 212,845
Collection fees	30,839	125,735	156,574
Enrollment fees	668,717	-	668,717
Other forfeitures	119,847	-	119,847
Interest	21,739	-	21,739
Miscellaneous	893	-	893
<b>Total revenues</b>	<b>1,285,877</b>	<b>125,735</b>	<b>1,411,612</b>
<b>EXPENDITURES</b>			
Current			
General government	873,247	80,302	953,549
Capital outlay	14,350	-	14,350
<b>Total expenditures</b>	<b>887,597</b>	<b>80,302</b>	<b>967,899</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>398,280</b>	<b>45,433</b>	<b>443,713</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Operating transfers in	50,000	-	50,000
Operating transfers (out)	-	(50,000)	(50,000)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>50,000</b>	<b>(50,000)</b>	<b>-</b>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	<b>448,280</b>	<b>(4,567)</b>	<b>443,713</b>
<b>FUND BALANCE - BEGINNING OF PERIOD AS PREVIOUSLY STATED</b>	<b>2,478,797</b>	<b>24,038</b>	<b>2,502,835</b>
Residual transfer from discontinued Title IV-D Fund-Accumulated Incentive Payments	588,451	-	588,451
<b>FUND BALANCE - BEGINNING OF PERIOD AS RESTATED</b>	<b>3,067,248</b>	<b>24,038</b>	<b>3,091,286</b>
<b>FUND BALANCE - END OF PERIOD</b>	<b>\$ 3,263,828</b>	<b>\$ 19,471</b>	<b>\$ 3,283,297</b>

The accompanying notes are an integral part of this statement.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana  
Statement of Fiduciary Net Assets - Agency Funds  
December 31, 2023

Statement E

	<u>Deed Fiduciary</u>	<u>Drug Fiduciary</u>	<u>Total</u>
<b>ASSETS</b>			
Cash	\$ 4,380	\$ 370,882	\$ 375,262
<b>TOTAL ASSETS</b>	<u>\$ 4,380</u>	<u>\$ 370,882</u>	<u>\$ 375,262</u>
<b>LIABILITIES</b>			
Due to other agencies	\$ 4,380	\$ 370,882	\$ 375,262
<b>TOTAL LIABILITIES</b>	<u>\$ 4,380</u>	<u>\$ 370,882</u>	<u>\$ 375,262</u>

The accompanying notes are an integral part of this statement.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

**NOTE 1 - INTRODUCTION**

As provided by Article V, Section 26 of the Louisiana Constitution of 1974, the district attorney has charge of every criminal prosecution by the state in his district, and is the legal advisor to the grand jury. He performs other duties as provided by law. The district attorney is elected by the qualified electors of the judicial district for a term of six years. The judicial district encompasses the parish of Calcasieu, Louisiana.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. BASIS OF PRESENTATION**

The accompanying basic financial statements of the District Attorney of the Fourteenth Judicial District have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Government*, issued in June 1999.

**B. REPORTING ENTITY**

As the governing authority of the parish, for reporting purposes, the Calcasieu Parish Police Jury is the financial reporting entity for Calcasieu Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Calcasieu Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. This criterion includes:

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the police jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-Continued

2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury financial statements would be misleading if data of the organization were not included because of the nature or significance of the relationship, the district attorney was determined to be a component unit of the Calcasieu Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district attorney and do not present information on the police jury, the general government services provided by that government unit, or the other governmental units that comprise the financial reporting entity.

C. FUND ACCOUNTING

The district attorney uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain district attorney functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts. The district attorney uses the following fund types:

Governmental Fund Types:

General Fund

The General Fund was established in compliance with Louisiana Revised Statute 15:171.11, which provides that 12 per cent of the fees collected and bonds forfeited be transmitted to the district attorney to defray the necessary expenditures of his office. Funds not legally required to be accounted for in separate funds are also recorded in the general fund.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-Continued

Worthless Check Collection  
Fee Special Revenue Fund

The Worthless Check Collection Fee Special Revenue Fund consists of fees collected in accordance with Louisiana Revised Statute 18:15, which provides for a specific fee whenever the district attorney's office collects and processes a worthless check. Expenditures from this fund are at the sole discretion of the district attorney and may be used to defray the salaries and the expenses of the office of the district attorney but may not be used to supplement the salary of the district attorney.

Fiduciary Fund Type:

Agency Funds

The agency funds are used to account for assets held by the district attorney as an agent for other funds and/or other governments. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. These funds are used to account for drug money seizures and bond forfeitures until such time as the court orders disposition of such funds to various agencies as required by law. Also, from time to time the drug fund may be used to hold money as evidence until such time as the seizing agency requests the money for its purposes.

D. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

The accounting and financial reporting treatment of a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The governmental funds use the following practices in recording revenues and expenditures:



District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-Continued

**Revenues:**

Commissions on fines and bond forfeitures are recorded in the year they are collected by the parish tax collector.

Interest earned on investments is accrued under the modified accrual basis.

Substantially all other revenues are recorded when received.

**Expenditures**

Expenditures are generally recognized under the modified accrual basis of accounting when the related fiscal liability is incurred.

**Other Financing Sources (Uses)**

Transfers between funds, which are not expected to be repaid, are accounted for as other financing sources (uses), when the underlying event occurs.

**I. GOVERNMENTAL-WIDE FINANCIAL STATEMENTS (GWFS)**

The column labeled Statement of Net Assets (Statement A) and the column labeled Statement of Activities (Statement B) displays information about the District Attorney's Office as a whole. These statements include all the financial activities of the District Attorney's Office. Information contained in these columns reflects the economic resources measurement focus and the accrual basis of accounting.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-Continued

F. BUDGET PRACTICE

The district attorney utilizes the following budget practices:

1. Formal budgeting integration is employed as a management control device during the year. Budgets are adopted on a basis consistent with generally accepted accounting principles.
2. On December 1st of each year, a budget for the subsequent year is prepared for the general fund and the special revenue funds.
3. The district attorney approves the budgets and it is available for public inspection no later than fifteen days prior to the beginning of the calendar year.
4. Any budgetary amendments must be approved by the district attorney. During the year an amendment was made to the original budgets and is reflected in the budget comparison.
5. All budgetary appropriations lapse at year end.
6. The district attorney does not use encumbrance accounting in the General Fund or Special Revenue Funds.

For the year ended December 31, 2003, the total expenditures exceeded budget expenditures by \$5,052 in the Special Revenue Fund, but adequate revenues were available to cover necessary expenditures.

G. CASH AND CASH EQUIVALENTS  
AND INVESTMENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the district attorney may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the district attorney may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are stated at cost.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-Continued

B. CAPITAL ASSETS

Capital assets used in the district attorney's office (governmental fund type operations) acquired by the Calcasieu Parish Police Jury are accounted for by the Calcasieu Parish Police Jury.

Capital assets are capitalized at historical cost. The District Attorney's Office maintains a threshold level of \$500 or more for capitalizing capital assets.

Capital assets are recorded in the Statements of Net Assets and Statements of Activities. All capital assets are depreciated using the straight-line method over useful lives of five to seven years. Since surplus assets are sold for an immaterial amount when declared as no longer needed by the District Attorney, no salvage value is taken into consideration for depreciation purposes.

1. COMPENSATED ABSENCES

The district attorney has the following policy related to vacation and sick leave:

Employees of the district attorney's office accrue vacation leave at varying rates according to years of continuous service. Unused vacation leave is accumulated and carried forward from one year to the next up to a maximum of sixty days total, and then it must be used or forfeited. Upon termination of employment, an employee will be compensated for accumulated vacation time not to exceed twenty-five days, on parish portion of salary only.

Employees of the district attorney's office accrue 12 days of sick leave each year. Sick leave may be accumulated and carried forward from one year to the next up to a maximum of 180 days. No payment is made for accumulated sick leave upon termination of employment.

Employee benefits are paid from the Calcasieu Parish Police Jury. Accordingly, no liabilities are accrued in the district attorney's General Fund with respect to employee benefits.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-Continued

J. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from these estimates.

K. FUND EQUITY

Reserves

Reserves represent those portions of fund equity not appropriate for expenditures or legally segregated for a specific future use.

Designated Fund Balances

Designated fund balances represent tentative plans for future use of financial resources. The amount designated for future expenditures is for drug enforcement and education related expenditures.

NOTE 3 - CASH AND INVESTMENTS

As reflected on the balance sheet, the district attorney had cash and investments totaling \$1,048,656 and \$1,632,334 respectively, at December 31, 2003. Cash and investments (certificates of deposit) are stated at cost, which approximates market. These deposits (or the resulting bank balance) and investments must be secured under state law by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging fiscal agent bank (OAGB-Category 3) in a holding or custodial bank that is mutually acceptable to both parties. The deposits (bank balance) and investments at December 31, 2003, were secured as follows:

Bank balance	\$ 2,083,349	Federal Deposit Insurance	\$ 300,000
Investments	<u>1,632,334</u>	Pledged Securities	<u>1,638,407</u>
	\$ 3,715,683		\$ 3,838,407

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

**NOTE 3 - CASH AND INVESTMENTS-Continued**

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1219 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the district attorney that the fiscal agent has failed to pay deposited funds upon demand.

**NOTE 4 - RECEIVABLES**

The receivables of \$16,618 at December 31, 2003, consist of accrued commissions on fines and forfeitures of \$3,646 and \$1,992 of accrued interest in the General Fund.

**NOTE 5 - CAPITAL ASSETS**

A summary of changes in general fixed assets follows:

*Governmental Activities:*

	Balanced				Balance	
	12/31/2002				12/31/2003	
		Increases	Decreases			
<b>Capital Assets:</b>						
Transportation equipment	\$ 44,484	\$ -	\$ -	\$ 44,484		
Furniture and fixtures	136,047	-	-	136,047		
Office equipment	595,388	14,168	-	609,548		
Training course	31,978	-	-	31,978		
Leasehold improvements	145,635	-	-	145,635		
Total capital assets	<u>953,532</u>	<u>14,168</u>	<u>-</u>	<u>967,690</u>		
Less accumulated depreciation	(834,977)	(78,868)	-	(913,845)		
Net assets	<u>\$ 118,435</u>	<u>\$ (14,700)</u>	<u>\$ -</u>	<u>\$ 53,845</u>		

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2002

**NOTE 5 - CAPITAL ASSETS-Continued**

The net and accumulated depreciation balances at December 31, 2002 were restated to record accumulated depreciation in accordance with the adoption of GASB Statement No. 34. The entity had no infrastructure assets as of December 31, 2003. Balances as of December 31, 2002 were restated as follows:

	Balance		Restated	
	12/31/2003	Restatement	12/31/2002	Balance
Transportation equipment	\$ 44,484	\$ -	\$ 44,484	\$ 44,484
Furniture and fixtures	136,047	-	136,047	136,047
Office equipment	593,388	-	593,388	593,388
Training course	31,978	-	31,978	31,978
Leasehold improvements	593,332	-	593,332	593,332
	900,332	-	900,332	900,332
Less accumulated depreciation	-	(824,077)	(824,077)	(824,077)
Net capital assets	\$ 900,332	\$ (824,077)	\$ (824,077)	\$ 176,255

Depreciation was charged to governmental functions in the amount of \$28,869 for the year ended December 31, 2003.

**NOTE 6 - CHANGE IN ACCOUNTING PRINCIPLES**

For the year ended December 31, 2003 the District Attorney implemented GASB Statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*. GASB Statement No. 34 creates new basic financial statements for reporting on the District Attorney’s financial activities. The financial statements now include government-wide financial statements prepared on the accrual basis of accounting, and fund financial statements which present information for individual major funds rather than by fund type which had been the method of presentation in previously issued financial statements.

The implementation of GASB No. 34 caused the opening fund balances at December 31, 2002 to be restated by reducing the Net Assets by \$824,077 due to recording of accumulated depreciation.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

NOTE 7 - PENSION PLANS

**Plan Description** - The district attorney and assistant district attorneys are members of the Louisiana District Attorneys Retirement System (System), a cost sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

Pension expenditures are paid from the Calcasieu Parish Police Jury. Accordingly, no expenditures have been recorded in the district attorney's funds with respect to pension benefits.

Assistant district attorneys who were, as a minimum, the amount paid by the state for assistant district attorneys and are under the age of 50 at the time of original employment and all district attorneys are required to participate in the System. For members who joined the System before July 1, 1990, and who elected not to be covered by the new provision, the following applies: Any member with 20 or more years of creditable service regardless of age may retire with a 3 per cent benefit reduction for each year below age 55, provided that no reduction is applied if the member has 30 or more years of service. Any member with at least 18 years of service may retire at age 55 with a 3 per cent benefit reduction for each year below age 50. In addition, any member with at least 10 years of service may retire at age 50 with a 3 per cent benefit reduction for each year retiring below the age of 62. The retirement benefit is equal to 3 per cent of the member's average final compensation multiplied by the number of years of his membership service, not to exceed 100 per cent of his average final compensation.

For members who joined the System after July 1, 1990, or who elected to be covered by the new provision the following applies: Members are eligible to receive normal retirement benefits if they are age 60 and have 10 years of service credit, are age 55 and have 24 years of service credit, or have 30 years of service regardless of age. The normal retirement benefit is equal to 3.5 percent of the member's final-average compensation multiplied by years of membership service. A member is eligible for early retirement if he is age 53 and has 18 years of service credit. The early retirement benefit is equal to the normal retirement benefit reduced 3 per cent for each year the member retires in advance of normal retirement age. Benefits may not exceed 100 percent of average final compensation. The system also provided death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana District Attorneys Retirement System, 2109 Decatur Street, New Orleans, Louisiana 70114-2891, or by calling (504) 947-3331.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

NOTE 7 - PENSION PLANS-Continued

**Funding Policy** - Plan members are required by state statute to contribute 7.0% of their annual covered salary and the district attorney is required to contribute at an actuarially determined rate. The current rate is 1.23% of annual covered payroll. Contributions to the Systems also include .2% of the ad valorem taxes collected throughout the state and revenue sharing funds as appropriated by the legislature. The contribution requirements of plan members and the district attorney are established and may be amended by state statute. As provided by R.S. 11:503, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The district attorney's contributions to the Systems for the years ending December 31, 2001, 2002, and 2003, were \$0, \$0, and \$0, respectively, equal to the required contributions for each year.

**Pension Plan (Other Than District Attorney)**

**Plan Description** - Effective April 1, 1991, certain employees became members of the Parochial Employees Retirement System of Louisiana. Substantially all employees, with the exception of the district attorney and assistant district attorneys, of the District Attorney of the Fourteenth Judicial District are members of the Parochial Employees Retirement System of Louisiana (System), a cost sharing multiple-employer (defined benefit), public employee retirement system (PERS), controlled and administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate costs and benefit provisions. All employees of the District Attorney are members of Plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 20 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only prior to January 1, 1998, the benefit is equal to one percent of final average salary plus \$14 for each year of supplemental plan only service earned prior to January 1, 1998. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees' Retirement System of Louisiana, P.O. Box 14419, Baton Rouge, Louisiana 70809-4419, or by calling (225) 918-1961.



District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

NOTE 7 - PENSION PLANS-Continued

**Funding Policy** - Plan members are required by statute to contribute 5.5 percent of their annual covered salary and the District Attorney of the Fourteenth Judicial District is required to contribute at an actuarially determined rate. The current rate is 7.75 percent of annual covered payroll. Contributions to the System include one-fourth of one percent of the taxes shown to be collectible by the tax rolls of each parish, except Orleans and East Baton Rouge Parishes. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. State statute requires covered employees to contribute a percentage of their salaries to the System. As provided by Louisiana Revised Statute 51:185, the employer contributions are determined by an actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The District Attorney of the Fourteenth Judicial District's contributions to the System for the years ending December 31, 2000, 2002, and 2001 were \$118,536, \$103,887, and \$017,374, respectively, equal to the required contributions for the year.

NOTE 8 - LEASES

The district attorney has leased automobiles, which are classified as operating leases. Lease expenses for the year ended December 31, 2003 is \$23,517. Future minimum lease payments over the remaining terms of the leases are as follows:

Year ending:

2004	\$ 28,173
2005	<u>8,344</u>
	<u>\$ 36,518</u>

NOTE 9 - LITIGATION AND CLAIMS

At December 31, 2003, the District Attorney of the Fourteenth Judicial District was involved in pending litigation for which unfavorable outcomes are unlikely.

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2003

**NOTE 10 - EXPENDITURES OF THE DISTRICT ATTORNEY NOT INCLUDED IN  
THE FINANCIAL STATEMENTS**

The accompanying financial statements do not include certain expenditures of the district attorney paid out of the funds of the criminal court, the parish police jury, or directly by the state.

Expenditures classified as general government recorded in the accompanying basic financial statements in the Special Revenue Fund accounts for amounts paid to the Calcasieu Parish Police Jury Criminal Court Fund as reimbursements of certain overhead costs of the Special Revenue Fund.

**NOTE 11 - CHANGES IN AGENCY FUND BALANCES**

A summary of changes in agency fund unsettled deposits follows:

	Bond Forfeiture Fund	Drug Forfeiture Fund
Unsettled deposits beginning of year	\$ 7,943	\$ 1,254,548
Additions	349,581	954,328
Reductions	(348,174)	(1,237,785)
Unsettled deposits end of year	\$ 4,350	\$ 971,091

**NOTE 12 - RESIDUAL EQUITY TRANSFER**

Effective September 3, 2002, the District Attorney terminated its contract with the Louisiana Department of Social Services and has eliminated the Title IV-D Child Support section from its office. The residual equity transfer of \$368,451 is the amount of accumulated incentive payments that have been transferred to the General Fund to be used at the discretion of the District Attorney for the necessary expenditures of his office.

**REQUIRED SUPPLEMENTARY INFORMATION-PART II**

District Attorney of the Fourteenth Judicial District  
 Parish of Calcasieu, Louisiana  
 Governmental Funds - General Fund  
 Schedule of Revenues, Expenditures and Changes  
 in Fund Balance - Budget (GAAP Basis) and Actual  
 For the Year Ended December 31, 2020

Schedule F

	Original Budget	Final Budget	Actual Amounts Budgetary Basis	Variance with Final Budget Favorable / Unfavorable
<b>REVENUES</b>				
Fees and forfeitures	\$ 155,000	\$ 178,000	\$ 212,548	\$ (18,894)
Collection fees	45,000	52,825	53,838	1,214
Enrollment fees	400,000	575,000	658,713	(18,788)
Other forfeitures	10,000	38,000	118,847	88,847
Interest	45,000	57,895	57,709	(8,846)
Miscellaneous	550	-	863	863
<b>Total revenues</b>	<u>155,000</u>	<u>1,078,120</u>	<u>1,083,667</u>	<u>40,847</u>
<b>EXPENDITURES</b>				
Communications	25,100	25,800	25,808	2,261
Debt	78,000	78,400	88,184	1,238
Joint service agreement	-	8,000	7,288	1,288
Legal and other professional	16,500	148,000	96,558	18,942
Office	190,000	180,300	173,488	(9,888)
Overseas reimbursement Calcasieu Parish Police Jury	300,000	300,000	300,000	-
Prison diversion/Victim assistance programs	50,000	78,000	56,438	(9,488)
Traffic and seminars	35,000	88,000	88,887	(2,887)
Utilities	50,500	71,000	67,548	3,451
Capital outlay	25,000	19,000	14,158	4,188
<b>Total expenditures</b>	<u>811,600</u>	<u>888,500</u>	<u>887,587</u>	<u>(7,652)</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>343,400</u>	<u>124,610</u>	<u>196,080</u>	<u>47,549</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in:				
Operating transfers (out)	90,000	90,000	90,000	-
	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>	<u>-</u>
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER (USES)</b>	<u>11,400</u>	<u>174,610</u>	<u>215,580</u>	<u>47,549</u>
<b>FUND BALANCE - BEGINNING OF PERIOD AS PREVIOUSLY STATED</b>				
Residual transfer from discontinued Title IV-D Fund Accumulation Incentive Payments	1,418,767	1,418,767	1,418,767	1,418,767
	558,451	558,451	558,451	558,451
<b>FUND BALANCE - BEGINNING OF PERIOD AS RESTATED</b>	<u>1,977,218</u>	<u>1,977,218</u>	<u>1,977,218</u>	<u>1,977,218</u>
<b>FUND BALANCE - END OF PERIOD</b>	<u>\$ 2,058,618</u>	<u>\$ 2,221,828</u>	<u>\$ 2,222,808</u>	<u>\$ 2,088,770</u>

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana  
Governmental Funds - Special Revenue Fund  
Schedule of Revenues, Expenditures and Changes  
in Fund Balance - Budget (GAAP Basis) and Actual  
For the Year Ended December 31, 2000

Schedule 2

	Original Budget	Final Budget	Actual Amounts Budgetary Basis	Variance with Final Budget Favorable / (Unfavorable)
<b>REVENUES</b>				
Collection fees	\$ 180,000	\$ 128,250	\$ 128,725	\$ 475
Total revenues	180,000	128,250	128,725	475
<b>EXPENDITURES</b>				
Office	-	250	580	(330)
Overhead reimbursement Calcasieu Parish Police Jury	80,000	79,000	88,000	(9,000)
Total expenditures	80,000	79,250	88,580	(9,330)
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	80,000	50,000	40,145	(4,577)
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	-	-	-	-
Operating transfers (out)	(80,000)	(50,000)	(58,000)	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	(80,000)	(50,000)	(58,000)	-
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER (USES)</b>	-	-	(17,855)	(17,855)
<b>FUND BALANCE - BEGINNING OF PERIOD</b>	24,000	24,000	24,000	24,000
<b>FUND BALANCE - END OF PERIOD</b>	\$ 24,000	\$ 24,000	\$ 6,145	\$ 17,855

## SUPPLEMENTAL INFORMATION

District Attorney of the Fourteenth Judicial District  
Parish of Calcasieu, Louisiana

AUDIT FINDINGS AND QUESTIONED COSTS

December 31, 2003

SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the basic financial statements of the District Attorney of the Fourteenth Judicial District for the year ended December 31, 2003.
2. A separate management letter was not issued.
3. No reportable conditions relating to the audit of financial statements are reported in the Independent Auditor's Report on Compliance and Internal Control Over Financial Reporting for the year ended December 31, 2003.
4. No instances of noncompliance material to the basic financial statements of the District Attorney of the Fourteenth Judicial District are reported in the Independent Auditor's Report on Compliance and Internal Control Over Financial Reporting for the year ended December 31, 2003.

PRIOR YEAR FINDINGS

2002-1 **Finding.** Budgets were not amended as required by law. State law requires budgets to be monitored and, and if actual expenditures or actual revenues vary unfavorably from budget figures by more than 5%, the budget must be amended prior to the end of the fiscal year. Actual revenues varied unfavorably from budgeted amounts in the Special Revenue Fund Title IV-D.

**Recommendation.** The auditor recommended that all budgets be monitored and, if necessary, amended. Management concurred and the finding was resolved.