

**DISTRICT ATTORNEY of the
FIRST JUDICIAL DISTRICT**
A Component Unit of the Caddo Parish Commission
State of Louisiana

December 31, 2003

Under provisions of state law, this report is a public document. Access to the report has been restricted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

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DISTRICT ATTORNEY of the FIRST JUDICIAL DISTRICT
A Component Unit of the Cade Parish Commission
State of Louisiana

December 31, 2003

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DISTRICT ATTORNEY of the FIRST JUDICIAL DISTRICT
A Component Unit of the Cadejo Parish Commission
State of Louisiana

Management's Discussion and Analysis
December 31, 2003

This section of the District Attorney's annual financial report presents our discussion and analysis of the District Attorney's financial performance during the fiscal year that ended on December 31, 2003. Please read it in conjunction with the District Attorney's financial statements, which follow this portion.

Financial Highlights

The following exhibits some of the more important highlights of the financial results from the year ended December 31, 2003:

- The District Attorney's total net assets from governmental activities increased \$40,307 from the beginning of the fiscal year as a result of operations during the year.
- During the year ended December 31, 2003, the District Attorney's expenses were \$8,661 less than the \$4,425,892 recognized as revenue from charges for services and operating grants.
- The cost of operating the programs of the District Attorney was \$4,475,498 which represents a decrease in the costs of operations over the prior year of \$703,548 or a 13.28 percent decrease.
- The general fund reported unrestricted net assets of \$208,628.

Overview of the Financial Statements

This annual report consists of three parts - management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District Attorney:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the District Attorney's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the District Attorney's governmental operations, reporting the District Attorney's operations in more detail than the government-wide statements.
 - The governmental funds statements tell how general government's services, the public safety, were financed in the short-term as well as what remains for future spending.
 - Fiduciary fund statements provide information about the financial relationships in which the District Attorney acts solely as agent for the benefit of others, to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements. Exhibit 1 shows how the required parts of this annual report are arranged and relate to one another.

Exhibit 1 summarizes the major features of the District Attorney's financial statements, including the portion of the District Attorney's government they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure of contents of each of the statements.

EXHIBIT 1			
Major Features of District Attorney's Government and Fund Financial Statements			
Scope	Fund Statements		
	Government-wide Statements	Governmental Funds	Fiduciary Funds
	The entire District Attorney government (including fiduciary funds)	Trusts of the District Attorney that are not proprietary fiduciary, such as public safety and the 11 C program	Instances in which the District Attorney is the trustee or agent for someone other's resources, such as bonded shop assets pending forfeiture

Table 1 Main Features of District Attorney's Government-wide and Fund Financial Statements (continued)			
	Fund Statements		
	Government-wide Statements	Governmental Funds	Fiduciary Funds
Required financial statements	<ul style="list-style-type: none"> Statement of net assets. Statement of activities. 	<ul style="list-style-type: none"> Balance Sheet. Statement of revenues, expenditures and changes in fund balances. 	<ul style="list-style-type: none"> Statements of fiduciary net assets. Statements of changes in fiduciary net assets.
Accounting basis and measurement focus	Accrual accounting and economic resource focus.	Modified accrual accounting and current financial position focus.	Accrual accounting and economic resource focus.
Type of accountability	All assets and liabilities, both financial and capital, and short-term and long-term.	Only assets expected to cash or are liquidities that come due during the year or soon thereafter; no capital assets are included.	All assets and liabilities, both short-term and long-term; the District Attorney's funds must separately report capital assets, although they are not.
Type of revenues/expenses information	All revenues and expenses during the year, regardless of when cash is paid or received.	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payments are due during the year or soon thereafter.	All revenues and expenses during the year, regardless of when cash is received or paid.

Government – wide Statements

The government-wide statements report information about the District Attorney as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the District Attorney's net assets and how they have changed. Net assets (the difference between the District Attorney's total assets and total liabilities) is one way to measure the District Attorney's financial health, or position.

For instance:

- Over time, increases or decreases in the District Attorney's net assets are an indicator of whether its financial health is improving or deteriorating.
- To assess the overall health of the District Attorney, you need to consider additional financial factors such as changes in the finances of the State of Louisiana and the Caddo Parish Commission.

The government-wide financial statements of the District Attorney consist of:

- Governmental activities - all of the District Attorney's basic services are included here, such as public safety, the IV-D program and general administration.

Fund Financial Statements

The fund financial statements provide more detailed information about the District Attorney's most significant funds not the District Attorney as a whole. Funds are accounting devices that the District Attorney uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by State law or by bond covenants.

The District Attorney has two kinds of funds:

- Governmental funds – Most of the District Attorney's basic services are included in governmental funds which focus on (1) how cash and other financial assets that can be readily converted to cash flow in and out and (2) the balances left at year end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or

These financial resources that can be spent in the near future to finance the District Attorney's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental funds statements, or on the subsequent page that explains the relationships between the two types of financial statements.

- **Fiduciary funds** – We exclude the activity in these funds from the District Attorney's government-wide financial statements because the District Attorney cannot use these assets to finance its operations.

Financial Analysis of the District Attorney as a Whole

Net Assets The District Attorney's combined net assets increased during 2003 by \$40,887, or 1.95 percent, from the \$2,088,618 of December 31, 2002, as shown in the following table.

	2003	2002	Change
Current and other assets	\$ 200	\$ 200	
Capital assets	1,987,747	2,118,231	
Total assets	1,987,947	2,118,431	
Current liabilities	28,714	54,950	
Total liabilities	28,714	54,950	
Net assets			
Invested in capital assets	67,694	49,580	
Unrestricted	1,920,253	2,068,851	
Total net assets	\$ 1,987,947	\$ 2,118,431	\$ 40,887

Changes in net assets The following condensed government-wide governmental activity statement displays the major changes in operations for the District Attorney as compared to 2002:

	2003	2002	Increase (Decrease)	Percent Change
Revenue	\$ 4,033,680	\$ 4,216,228	\$ (182,548)	-7.1%
Expenses	4,418,498	4,683,332	(264,834)	5.6%
Excess (deficiency) of revenue over (under) expenses	\$ 615,182	\$ (467,104)	\$ 1,082,286	

Governmental Activities

The District Attorney's total governmental revenue increased from 2002 by \$302,451 or 7.17 percent, while expenses decreased by \$202,101, or 4.50 percent, as compared to 2002.

	2003	2002	Increase (Decrease)
Revenue			
Charges for services	\$ 84,438	\$ 70,078	\$ 14,360
Grants and contributions	3,582,562	3,482,687	99,875
Other	31,680	43,284	(11,604)
Total revenue	3,698,680	3,695,950	2,830
Expenses			
Personnel services	3,368,173	3,682,658	(314,485)
Other costs including governmental programs	128,424	881,480	(753,056)
Capital outlay	57,301	289,774	(232,473)
Total expenses	3,553,898	4,853,912	(1,299,014)
Excess (deficiency) of revenue over (under) expenses	\$ 144,782	\$ (1,157,962)	\$ 1,302,744

There are no significant changes to the make-up of revenue between 2002 and 2003.

Financial Analysis of the District Attorney's Funds

At the end of 2003, the District Attorney's governmental funds reported a combined fund balance or net assets of \$1,622,321 which was \$40,273 greater than 2002.

As noted on various pages of this financial report this office has seen its fund balance fall over the past year. There is concern that this could develop into a trend and steps have been taken by this office to reduce expenses where we can. It should be noted that the funds this office receives from its major funding sources, the Parish Commission, have seen overall growth at a pace that has not kept up with the expenses of the office.

Budget Year	% Increase
2001-02	0.20
2002-03	6.87
2003-04	1.57

Listed below are one-time (or) on-going expenditures for the year 2003 that this office has no direct control over:

- The Pensional Retirement System employer rate increased from 7.13% to 11.13%, resulting in an increase of approximately \$75,000 in this office;
- The Cadeo Parish Group Insurance Plan continued to see premium increases due to increased costs. This resulted in an additional employer cost of approximately \$100,000;
- The Cadeo Parish District Attorney's office, in partnership with the Louisiana District Attorney's Association, is the pilot site for a new generation of case management software called CRAMES. One time costs associated with this project were for computer hardware and software upgrades for \$80,000 and our share of development costs of \$20,000.

While this office has, as of this date, a fund balance that allows it to take on projects like CRAMES, the near future will see that fund balance erode to a level that will make it impossible to take advantage of initiatives that keep our operations efficient. Costs like the employer share of Pensional Retirement System and health insurance coupled with more and complex legal mandates make the economics of running this office a very difficult task. Also, in the next budget year this office will be forced to contribute approximately \$70,000 in additional funds for the employee portion of District Attorney and Assistant District Attorney's Retirement System.

General Fund Budgetary Highlights

During 2003, the District Attorney did not revise its budget. The District Attorney has prepared and published budgets that cover its governmental activities in the General Fund and the special revenue funds. Included in this financial report are comparison schedules that illustrate the actual results of these funds compared to the original and revised budget. The District Attorney did not revise its budget, so both columns present the original and final budget.

Capital Assets

At the end of 2003, the District Attorney had invested \$1,260,899 in capital assets, as follows:

	2003	2002	Capitalized in 2003
Furniture, fixtures and equipment	\$ 1,306,840	\$ 877,991	\$ 155,355
Vehicles	273,890	238,898	35,990
Total capital assets at cost	1,580,730	1,115,889	191,345
Less accumulated depreciation	319,831	238,991	
Capital assets, net	\$ 1,260,899	\$ 876,898	

Economic Factors and Next Year's Budget

The District Attorney is dependent on the State of Louisiana and the Cadeo Parish Commission for approximately 80 percent of its operating revenues. These entities receive a substantial part of their revenues from taxes. The economy is not expected to generate any significant growth or reversals. Therefore the District Attorney's future revenues are expected to be consistent with the current year. The budget for 2004 is approximately the same as the 2003 operating budget.

Contacting the District Attorney's Financial Management

This financial report is designed to provide the citizens, taxpayers and creditors with a general overview of the District Attorney's finances and to demonstrate the District Attorney's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Mr. Gary Gasline, Administrator, 801 Texas Street, Shreveport, LA 71101.

Financial Statements

DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
A Component Unit of the Cadejo Parish Commission
State of Louisiana

Statement of Net Assets
December 31 2003

	Assets	
Cash and cash equivalents		\$ <u>1,875,103</u>
Receivables		
Fines and forfeitures		34,804
Due from State of Louisiana		
Title IV-D reimbursement		125,228
Other grants		11,324
Other funds		17,894
Other		28,754
Total receivables		<u>217,944</u>
Capital assets, net of accumulated depreciation		<u>437,554</u>
Total Assets		<u>2,550,231</u>
Liabilities and Net Assets		
Liabilities		
Payables		217,040
Accrued payroll		148,792
Accrued compensated absences		100,524
TOTAL LIABILITIES		<u>466,356</u>
Net Assets		
Invested in capital assets		437,554
Unrestricted		<u>1,022,677</u>
Total Net Assets		<u>\$ 2,103,875</u>

The accompanying notes are an integral part of the financial statements.

DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
A Component Unit of the Cadeo Parish Commission
State of Louisiana

Statement of Activities
for the Year ended December 31, 2003

	Program/Revenues			Net (expense)
Functions/programs	Expense	Charges for services	Operating grants and contribution	revenue and changes in net assets
Governmental activities				
Public safety and judicial prosecution	\$ <u>4,478,480</u>	\$ <u>3,582,582</u>	\$ <u>954,450</u>	\$ <u>8,551</u>
Total governmental activities	\$ <u>4,478,480</u>	\$ <u>3,582,582</u>	\$ <u>954,450</u>	<u>8,551</u>
General revenues				
Interest and investment earnings				<u>34,542</u>
Miscellaneous				<u>6,504</u>
Total general revenues				<u>41,046</u>
Changes in net assets				40,307
Net assets, January 1, 2003				<u>2,058,018</u>
Net assets, December 31, 2003				\$ <u>2,118,015</u>

The accompanying notes are an integral part of the financial statements.

DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
A Component Unit of the Caddo Parish Commission
State of Louisiana

Governmental Funds
Balance Sheet
December 31, 2003

	General Fund	Special Revenue Funds		Totals
		Tire P-D	Hot Check	
Assets				
Cash and cash equivalents	\$ 978,737	\$ 688,141	\$ 872,228	\$ 2,539,106
Receivables				
Fees, fees, forfeitures and costs	34,834	-	-	34,834
Due from State of Louisiana				
Title P-D reimbursement	-	128,238	-	128,238
Other grants	11,304	-	-	11,304
Other Funds	17,894	-	-	17,894
Other	28,788	-	-	28,788
Total assets	\$ 1,061,553	\$ 816,379	\$ 872,228	\$ 2,750,160
Liabilities and Fund Balances				
Liabilities				
Accounts payable	\$ 182,578	\$ 28,521	\$ 5,841	\$ 216,940
Accrued payroll	124,687	21,085	-	145,772
Accrued compensated absences	83,542	13,482	-	97,024
Total liabilities	390,807	63,088	5,841	459,736
Fund Balances				
Unreserved - unassigned	308,528	748,311	866,387	1,923,226
Total Fund balances	308,528	748,311	866,387	1,923,226
Total liabilities and fund balances	\$ 699,335	\$ 811,379	\$ 872,228	\$ 2,002,942

The accompanying notes are an integral part of the financial statements.

DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
A Component Unit of the Grand Parish Commission
State of Louisiana

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets
December 31, 2003

Total fund balances - governmental funds	\$	1,632,331
Capital assets		
Cost of capital assets at December 31, 2003	1,280,898	
Less accumulated depreciation	<u>(1,188,210)</u>	<u>92,688</u>
Total net assets at December 31, 2003 - governmental activities	\$	<u>1,725,019</u>

DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
A Component Unit of the Caddo Parish Commission
State of Louisiana

Statement of Revenue, Expenditures and Changes in Fund Balances
for the Year ended December 31, 2003

Revenue	General Fund	Special Revenue Funds		Total
		Tire & Oil	Hot Check	
Fines, fees and bonds forfeiture	\$ 314,112	\$ -	\$ -	\$ 314,112
Court cost fees	120,204	-	-	120,204
Interest income	18,222	7,188	7,664	24,842
Intergovernmental revenue				
Federal financial assistance	128,181	778,278	-	904,689
Parish financial assistance	2,733,580	-	-	2,733,580
State of Louisiana	58,780	-	-	58,780
Drug asset forfeiture	78,832	-	-	78,832
Collection fees	77,529	-	108,835	277,274
Other	8,284	-	-	8,284
Total revenue	3,689,024	785,444	207,389	4,318,987
Expenditures				
General Government				
Current operating				
Personnel services	1,808,644	929,526	-	2,568,170
Contractual charges	355,632	89,253	-	444,075
Materials and supplies	9,001	14,132	180,688	199,799
Other charges	87,698	8,380	23	96,099
Capital outlay	78,389	2,379	89,484	169,938
Total expenditures	2,239,651	924,482	269,332	3,429,514
Excess (deficiency) of revenue over expenditures	(11,767)	168,964	(49,624)	48,273
Other financing sources (uses)				
Operating transfers in (out)	87,217	(8,188)	49,622	-
Excess (deficiency) of revenues and other sources (uses) over expenditures and other uses	49,495	160,776	(97,996)	48,273
Beginning Fund Balance	281,378	698,832	694,262	1,674,058
Ending Fund Balance	\$ 330,828	\$ 749,311	\$ 596,266	\$ 1,629,211

The accompanying notes are an integral part of the financial statements.

DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
A Component Unit of the Caddo Parish Commission
State of Louisiana

**Reconciliation of the Governmental Funds Statement of Revenue, Expenditures and
Changes in Fund Balances to the Statement of Activities
for the Year ended December 31, 2003**

Excess (deficiency) of revenue and other sources (uses) over expenditures and other uses		\$	40,273
Capital assets			
Capital value capitalized	\$		167,016
Less depreciation expense recorded for the year ended December 31, 2003		(<u>126,804</u>) (
			<u>7,870</u>)
Change in net assets - governmental activities		\$	<u>40,273</u>

The accompanying notes are an integral part of the financial statements.

DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
A Component Unit of the Calde Parish Commission
State of Louisiana

Statement of Fiduciary Net Assets
December 31, 2003

	<u>Agency Funds</u>
Assets	
Cash and cash equivalents	\$ 147,501
Seized property	54,458
Due from other funds	<u>2,728</u>
Total Assets	\$ <u>204,687</u>
Liabilities	
Due to other governmental funds	\$ 10,773
Amounts due on settlement of fiduciary assets	<u>191,904</u>
Total Liabilities	\$ <u>202,677</u>

The accompanying notes are an integral part of the financial statements.

DISTRICT ATTORNEY of the FIRST JUDICIAL DISTRICT
A Component Unit of the Cade Parish Commission
State of Louisiana

Notes to the Financial Statements
as of and for the Year Ended December 31, 2000

Introduction

The Louisiana Constitution of 1974, Article V, Section 14 created the judicial districts of the State, among them the First Judicial District. Article V, Section 25 created the Office of the District Attorney for each of the Judicial Districts, and sets forth the duties of the office. Louisiana R. S. 18:1 establishes a District Attorney for each of the Judicial District Attorney's offices. The First Judicial District Attorney exists and operates in accordance with the authority cited.

As provided by Article V, Section 25 of the Louisiana Constitution of 1974, the District Attorney has charge of every criminal prosecution by the State in his district, is the representative of the State before the grand jury in his district, and is the legal advisor to the grand jury. He performs other duties as provided by law. The District Attorney is elected by the qualified electors of the judicial district for a term of six years. Cade Parish comprises the First Judicial District, and the First Judicial District Attorney's office is located in Shreveport, Louisiana.

At December 31, 2000, the First Judicial District Attorney's office employs a total of eighty-three (83) persons. Thirty-one (31) of these employees are attorneys, including the district attorney himself. Thirteen (13) of these employees are investigators, and the other forty-nine (29) are administrative and clerical personnel.

NOTE 1 Summary of significant accounting policies

This financial report has been prepared in conformity with GASB Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments, issued in June 1999. Component Units are required to initially adopt GASB Statement No. 34 for the same reporting period as the primary government. The District Attorney's primary government, the Cade Parish Commission has adopted the provisions of GASB 34.

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In November of 1984, the GASB issued a codification of governmental accounting and financial reporting standards. This codification is recognized as generally accepted accounting principles for state and local governments.

A. Basis of Presentation:

The accompanying basic financial statements of the District Attorney of the First Judicial District have been prepared in conformity with accounting principles generally accepted in the United States of America, (GAAP) as applied to governmental units.

The schedule of expenditures of federal awards includes the federal grant activity of the District Attorney and is presented on the annual basis. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of State, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

B. Reporting Entity

As the governing authority of the parish, the Cade Parish Commission is the financial reporting entity for reporting purposes. The financial reporting entity consists of (a) the primary government, the Cade Parish Commission, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which Component Units should be considered part of the Cade Parish Commission for financial reporting purposes. The

basic criteria for including a potential Component Unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the Caddo Parish Commission to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Caddo Parish Commission.
2. Organizations for which the Caddo Parish Commission does not appoint a voting majority but are fiscally dependent on the Caddo Parish Commission.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the Caddo Parish Commission has (a) a fiscal responsibility to the District Attorney, and (b) the potential for the District Attorney to provide specific financial benefits to or impose specific financial burdens on the Caddo Parish Commission, the District Attorney was determined to be a Component Unit of the Caddo Parish Commission, the financial reporting entity. The accompanying basic financial statements present information only on the funds maintained by the District Attorney and do not present information on the Caddo Parish Commission, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

6. Fund Accounting

The District Attorney organizes its accounts on the bases of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. The District Attorney uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain governmental functions or activities.

Funds of the District Attorney are classified as governmental funds. Governmental funds account for the District Attorney's general activities, including the collection and disbursement of specific or legally restricted monies, and the acquisition of general fixed assets. Governmental funds of the District Attorney include:

Governmental Fund Type

General Fund

The General Fund was established in compliance with Louisiana Revised Statute 18:571.11, which provides that twelve percent (12%) of the fees collected and bonds forfeited (or transmitted to the District Attorney to defray the necessary expenses of that office. Louisiana Revised Statute 18:19, which became effective August 30, 1998, provides that a court cost of \$10.00 be collected to defray expenses of the District Attorney, in addition to all other fees, costs or forfeitures lawfully imposed. Louisiana Revised Statute 18:18.1, which became effective in 1997, provides that an additional court cost of \$15.00 be collected to defray expenses of the District Attorney, in addition to all other fees, costs or forfeitures lawfully imposed.

As of August 15, 2003, the Louisiana Revised Statute 18:58.1 provided for a \$15 fee to be assessed in connection with every criminal bond posted within each parish. Of this \$15 fee, the District Attorney receives \$7.

As of September 1, 1994, the Louisiana Revised Statute 18:571.11 provided that all judgments of bond forfeiture will be paid to the District Attorney. The District Attorney will distribute those funds, thirty percent (30%) of which the District Attorney will receive, to be used in the general spending account.

As of June 22, 1983, the Louisiana Revised Statute 22:1855.1 provided that there shall be a premium on all commercial surety underwriters who write criminal bail bonds in the state of Louisiana. The District Attorney receives twenty-five percent (25%) of the amounts collected to be used in the general operating account.

As of August 15, 2003, the Louisiana Revised Statute 32:17.2 provided that each person seeking renewal or reissuance of a suspended driver's license pays an additional fee of \$25 to the office of the prosecuting authority for purposes of defraying the administrative cost for renewal or reissuance of the suspended driver's license.

The District Attorney also receives funding to reimburse expenditures of various programs. These programs include the Victim Assistance and Compensation Prosecution. Funding for these programs is made on a reimbursement basis for expenditures incurred in the performance of these programs.

Also included are United States Department of Agriculture reimbursements of no less than seventy-five percent of the cost of State's food stamp fraud prosecution. This program is funded through the Louisiana Department of Social Services, Office of Eligibility Determinations under Section 18(a) and 18(c) of the Food Stamp Act of 1977.

Pursuant to Louisiana R. S. 23:1714, as amended by Act 643 of the 1999 regular session, the Louisiana Department of Employment and Training shall assess a penalty on amounts of overpaid unemployment insurance accounts where legal collection efforts are pursued. Effective January 1, 1990, the agency shall assess a penalty on the total overpayment debt that is not repaid to the agency at the time legal action is recovered the overpayment commences. The Louisiana Department of Employment and Training shall pay the prosecuting authority ten percent (10%) of the money they receive. Should the prosecutor collect the entire amount, an additional five percent (5%) will be awarded. Payments received from this program are included in the fund.

Special Revenue Funds

Title IV-D Fund

The Special Revenue Fund - Title IV-D Fund consists of reimbursement grants from the Louisiana Department of Social Services, authorized by Act 177 of 1975, to establish family and child support programs compatible with Title IV-D of the Social Security Act. The purpose of the fund is to enforce the support obligation owed by absent parents to their families and children, to locate absent parents, to establish paternity, and to obtain family and child support.

Hot Check Fund

The Special Revenue Fund - Hot Check Fund consists of fees collected in accordance with Louisiana Revised Statute 15:15, which provides for a specific fee whenever the District Attorney's office collects and processes a worthless check. Expenditures from this fund are at the sole discretion of the District Attorney and may be used to defray the salaries and the expenses of the office of the District Attorney, but may not be used to supplement the salary of the district attorney, himself.

Forfeiture Fund Type

Drug Asset Forfeiture - Agency Fund

Louisiana Revised Statute Title 48 Chapter 28 "Seizure and Controlled Dangerous Substances Property Forfeiture Act of 1989" was implemented January 1, 1990. The Drug Asset Forfeiture Fund was established for the allocation and disposition of property obtained under the provisions of the above chapter. The District Attorney may (1) retain property for official use or transfer the custody to any local, state or federal agency; (2) destroy or use for investigative purposes, any illegal or controlled substances or other contraband, upon the written approval of the District Attorney after not less than twenty days after seizure; and (3) authorize a public sale without appraisal of that which is not required by law to be destroyed and which is not harmful to the public.

Property is distributed by court order first to satisfy any security interest or lien, second to reimburse expenses of seizure, and the balance shall be allocated as follows:

50% to (per enforcement agency(s)) making the seizure,
20% to the original court fund,
20% to District Attorney's general fund

These proceeds are to be used to further and enhance drug law enforcement. The District Attorney is required to make an annual report to the Governor, the President of the Senate, and the Speaker of the House of Representatives. The fund is subject to public audit.

Agency funds have no equity, assets are equal to liabilities, and do not include revenues and expenditures for general operations.

Court Seizure, Bond Forfeiture and Victim Restitution- Agency Funds

The District Attorney holds other funds in escrow for the Court and recipients. These funds arise from forfeitures and fines under appeal, restitution payments to victims, and other similar situations. None of these funds have drug related origins, and thus are not a part of the drug asset forfeiture fund. The District Attorney maintains these funds in escrow until the courts provide orders for their disposition, forfeiture or otherwise directed for victim restitution.

D. Basis of Accounting-Measurement Focus

The government-wide financial statements were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GASB No. 33, Accounting and Financial Reporting by Non-exchange Transactions.

Program Revenue - Program revenue included in the Statement of Activities derive directly from parties outside the District Attorney's taxpayers or citizens, as a whole. Program revenues include the costs of the function to be financed from the District Attorney's general revenues.

Revenues associated by reimbursements and incentives under the Title IV-D program are recognized and recorded when program expenditures are incurred in accordance with program guidelines. Forfeited drug assets are recorded when the court ordered Judgment of Forfeiture is received. Court costs and fees provided for in Louisiana statutes are recorded as received in cash. Collection fees for worthless checks are recorded as received in cash, as are the collection fees for the prosecution of unemployment insurance and food stamp fraud cases. Investment earnings are recorded as earned since they are measurable and available.

Grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant and, accordingly, when such funds are received they are recorded as deferred revenues until earned.

Fund Financial Statements - The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e. revenue and other financing sources) and decreases (i.e. expenditures and other financing uses) in net current assets.

Governmental and Agency Funds are accounted for on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized in the accounting period in which they become susceptible to accrual - that is, when they become measurable and available to pay current liabilities. Commissions on fines and bonds forfeitures are reported in the year they are collected by the tax collector. Grants and state appropriations are recorded when the District Attorney is notified to the funds. Interest income on investments is recorded when earned. Substantially all other revenues are recorded when received.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. Costs of accumulated unpaid vacation, sick leave and other employee benefits amounts are reported in the period due and payable rather than the period earned by the employees, and general long-term obligations principal and interest payments are recognized only when due.

Operating transfers between funds: Transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses). These transactions are recorded as they occur. In those cases where repayment is expected, the transfers are accounted for through the various due from and due to accounts.

E. Capital assets

All capital assets are capitalized at historical cost, or estimated historical cost for assets where actual cost is not available. Donated assets, if any, are recorded as capital assets at their estimated fair market value at the date of donation. The District Attorney maintains a threshold level of \$1,000 or greater for capitalizing capital assets.

Capital assets are recorded in the government-wide financial statements, but are not recorded in the fund financial statements. All capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed by the District Attorney, no salvage value is taken into consideration for depreciation purposes. Useful lives vary from 3 to 7 years.

F. Budgetary Practices

The District Attorney utilizes the following budgetary practices:

The budgetary process begins with the administrator estimating the revenues expected to be received during the fiscal year. These revenue estimates are then used by the district attorney and administrator to set budgetary guidelines in preparing appropriations. Proposed budgets are then prepared for publication and eventual adoption.

The proposed budgets for the calendar year 2005 were published on November 22, 2002. The proposed budgets were available for inspection by the public during normal business hours on December 18, 2002, when a public hearing was held. At the conclusion of the public hearing, the proposed budget was adopted. On December 12, 2002, the District Attorney's Certificate of Compliance and implementation of the budget was published.

Once the budgets are approved, they can only be amended by the District Attorney. The District Attorney's administrator is authorized to make minor changes within the limits. All budget appropriations lapse at year-end. The budgets are prepared and presented on the accrual basis of accounting, which is consistent with generally accepted accounting principles (GAAP) in the United States. The expenses of the District Attorney's office paid directly by the State of Louisiana are not included in the budgets.

The entire budgetary process is governed by, and conforms to, Louisiana R. S. 50:1008. The District Attorney did not revise its budgets for 2005.

G. Encumbrance

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is generally used in governmental funds.

Based on the size of the accounts and the methods used for payments, the District Attorney does not employ encumbrance accounting.

H. Cash and cash equivalents

Cash includes amounts in demand deposits, interest bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the District Attorney may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the District Attorney may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

ii. Accumulated absences

The District Attorney has a formal policy relating to vacation (annual leave) and sick leave. All employees appointed to full-time positions may earn from 12.5 to 20 days of annual leave and from 13 to 24.38 days of sick leave per year depending on length of service. Members of the Parochial Retirement System may accrue unused amounts of vacation and sick leave for the purpose of using it in their retirement calculation. The District Attorney Retirement System does not allow unused vacation or sick leave to be used as service time and therefore attorneys are paid for a limited portion of this time at their time of departure, dependent upon length of service. The District Attorney does not otherwise pay unused amounts of sick leave accumulated at the time of separation by a former employee.

4. Basis and Uncertainties

The preparation of financial statements in conformity with U. S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2 Change in accounting principles

During the year ended December 31, 2003, the District Attorney implemented GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*. GASB Statement No. 34 created new basic financial statements for reporting on the District Attorney's financial activities. The financial statements now include government-wide financial statements prepared on the accrual basis of accounting, and fund financial statements which present information for individual major funds rather than by fund type which has been the method of presentation in previously issued financial statements. Non-major funds are presented in total in one column in the fund financial statements.

Note 3 Cash and cash equivalents

At December 31, 2003, the District Attorney had cash accounts including the LAAMP pooled investment fund (book balances) totaling \$2,007,084.

These deposits include \$423,547 of deposits with local depositories. These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial form that is mutually acceptable to both parties. At December 31, 2003, the District Attorney had \$607,290 in deposits (pledged bank balances). These deposits were secured from risk by \$120,000 of federal deposit insurance at one financial institution and \$487,290 of pledged securities held by the custodial banks in the name of the fiscal agent banks (SARS Category 3), resulting in unsecured depository balances as of December 31, 2003 of \$-0-.

In 1999, the District Attorney invested in the Louisiana Asset Management Fund (LAAMP), a public investment pool for Louisiana governmental units, administered by LAAMP, Inc., a non-profit corporation. Investments in LAAMP are stated at cost, which approximates market value and may be liquidated as needed. LAAMP investments are backed by investments in federally backed securities, U. S. Treasury Bills, and corporate repurchase agreements. The investment pool has continued to earn the Highest Standard and Four's AAA/Aa1 rating. Balances included in cash and cash equivalents that are invested in LAAMP as of December 31, 2003 total \$1,800,255. LAAMP paid \$70,880 in interest income, which was reinvested into the investment pool.

Note 4 Retirement plans

Louisiana District Attorneys Retirement System

Plan Description. The District Attorney and assistant district attorneys are members of the Louisiana District Attorneys Retirement System (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

Assistant district attorneys who earn, at a minimum, the amount paid by the state for assistant District Attorneys and are under the age of 60 at the time of original employment and all District Attorneys are required to participate in the System. For members who joined the System before July 1, 1990, and who elected not to be covered by the new provisions, the following applies: Any member with 21 or more years of creditable service regardless of age may retire with a three percent (3%) benefit reduction for each year before age 55, provided that no reduction is applied if the member has 20 or more years of service. Any member with at least 18 years of service may retire at age 55 with a three percent (3%) benefit reduction for each year before age 60. In addition, any member with at least 10 years of service may retire at age 60 with a three percent (3%) benefit reduction for each year retiring before the age of 62. The retirement benefit is equal to three percent (3%) of the member's average final compensation multiplied by the number of years of his membership service, not to exceed one hundred percent (100%) of his average final compensation.

For members who joined the System after July 1, 1990, or who elected to be covered by the new provisions, the following applies: Members are eligible to receive normal retirement benefits if they are age 60 and have 10 years of service credit, are age 55 and have 24 years of service credit, or have 30 years of service credit regardless of age. The normal retirement benefit is equal to three and one-half percent (3.5%) of the member's final-average compensation multiplied by years of membership service. A member is eligible for early retirement if he is age 55 and has 10 years of service credit. The early retirement benefit is equal to the normal retirement benefit reduced five percent (5%) for each year the member retires in advance of normal retirement age. Benefits may not exceed one hundred percent (100%) of average final compensation. The System also provides death and disability benefits. Benefits are established by State Statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana District Attorneys Retirement System, 1940-Minahan Dr., Baton Rouge, LA 70802, or by calling (225) 342-0171.

Funding Policy. Plan members are required by state statute to contribute 7.0% of their annual covered salary and the District Attorney is required to contribute at an actuarially determined rate. Contributions to the System also include 0.2 percent of the ad valorem taxes collected throughout the state and revenue arising from funds as appropriated by the legislature. The contribution requirements of plan members and the District Attorney are established and may be amended by state statute, as provided by Louisiana Revised Statute 11:105. The employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The District Attorney's contributions to the System for the year ending December 31, 2002 was 2%, the actuarially determined percentage was 0%.

Parishal Employees' Retirement System of Louisiana

The Catholic Parish Commission provides retirement, death, and disability benefits to the District Attorney's non-attorney employees through a pension plan administered by another governmental entity. The plan is the Parishal Employees' Retirement System of Louisiana (Parishal Plan). Substantially all Catholic Parish Commission employees are members of this cost-sharing multiple-employer public employee retirement system (PERS). All parishal plan employees who work at least 28 hours per week and are under 55 years of age are required to become members of the plan on the date of employment. Benefit provisions are established in accordance with Louisiana State Statute.

Employees are eligible for retirement if the employee has: (a) 30 years of service, regardless of age, (b) 25 years of service and is at least age 55, or (c) 10 years of service and is at least age 60. The normal retirement allowance is equal to three percent (3%) of the employee's final compensation multiplied by years of service. Benefits cannot exceed one hundred percent (100%) of the employee's final compensation. Employees become vested in the system after 10 years of service. Benefit provisions are established by Louisiana State Statute.

Upon the death of any Parochial Plan member in active service with five or more years of service and not eligible for retirement, survivor benefits paid are equal to sixty percent (60%) of final compensation for a surviving unmarried spouse with minor children. The benefits will continue as long as the spouse lives and is unmarried or until there are no minor children. For a surviving unmarried spouse with no minor children, the benefits are forty percent (40%) of final compensation upon attainment of age 60 by the spouse, or upon becoming disabled and are payable as long as the spouse lives and is unmarried. For minor children with no parents, the benefits are thirty percent (30%) of final compensation for each child not to exceed sixty percent (60%) in total. For Parochial Plan members who are eligible for retirement, the surviving spouse is eligible for normal retirement benefits.

If a member with at least 5 years of service becomes disabled, he is eligible to receive benefits of three percent (3%) of the member's final compensation multiplied by his years of service. However, the number of years will be considered to be at least 15, or the number of actual years plus additional years to age 60, whichever is less. Benefits cannot exceed one hundred percent (100%) of final compensation.

Covered employees are required to contribute nine and one-half percent (9.5%) of their salary to the Parochial Plan. The Caddo Parish Commission is required to contribute eleven and three-fourths percent (11.75%) of covered employees' salaries. The employer and employee contribution obligations are established by Louisiana State Statute. The District Attorney's contributions to the System for the year ending December 31, 2003 were \$118,821.

The Parochial Plan issues an annual publicly available financial report that includes financial statements and required supplementary information for the Parochial Plan. That report may be obtained by writing to the Parochial Employees' Retirement System, P. O. Box 14810, Baton Rouge, LA 70808-4810 or by calling (225) 935-1581. Ten-year historical trend information of the Parochial Plan is available in the separately issued retirement system report. The trend information provides information about progress made in accumulating sufficient assets to pay benefits when due.

The District Attorney of the First Judicial District does not guarantee the benefits granted by the above plans.

NOTE 5 Capital assets

A summary of changes in general fixed assets is as follows:

	Balance December 31, 2002	Additions	Deposits	Balance December 31, 2003
Furniture, fixtures and equipment vehicles	\$ 877,661	\$ 106,850	\$ -	\$ 984,511
	208,890	26,000	-	234,890
Total	\$ 1,086,551	\$ 132,850	\$ -	\$ 1,219,401
Accumulated depreciation	\$ 618,324	\$ 134,854	\$ -	\$ 753,178
Capital assets, net of accumulated depreciation	\$ 468,227	\$ -	\$ -	\$ 466,223

Note 6 Leases

The District Attorney has operating leases of the following nature:

Description	Term of Lease(s)	Scheduled Monthly Payment	Expense
Title IV-D Office Space	September 1, 2005 to November 30, 2008	\$ 3,175	\$ 47,728

The minimum annual commitments under the remaining noncancelable operating leases for the following fiscal years are as follows:

	Office Space	Equipment	Total
2004	\$ 47,728	-	\$ 47,728
2005	47,728	-	47,728
2006	49,758	-	49,758
2007	-	-	-
2008	-	-	-
Totals	\$ 145,214	\$ -	\$ 145,214

Note 7 Agency Funds

A summary of the transactions in the District Attorney's agency funds for the year ended December 31, 2003 is as follows:

	Org. Asset Problems	Bond Problems	Court Expenses	Pre Trial and Public Defendants	Total
Due to others, beginning of year	\$ 262,722	\$ -	\$ 780	\$ -	\$ 263,502
Transfers in:	230,800	174,888	-	71,560	677,048
Interest earned	-	-	-	-	-
Distributions	(294,027)	(158,775)	-	(71,265)	(524,067)
Contributions others	(21,777)	-	-	-	(21,777)
Due to others, end of year	\$ 66,718	\$ 117,113	\$ 780	\$ -	\$ 184,611

Note 8 Related Party Transactions

The Caddo Parish Commission funds the District Attorney's office in its general fund budget. This funding includes salaries, related fringe benefit costs and other costs of housing, supplies and administration. In 2003, the funding is a direct monthly amount from the Caddo Parish Commission, and is reflected in the accompanying financial statements.

The District Attorney's office reimbursed the Commission for various expenses, notably health insurance, during the year and carries amounts due the Caddo Parish Commission as payables (included in the caption Payables) at year-end as follows:

Fund	Expenses reimbursed	Payable
General Fund	\$ 658,094	\$ 62,580
Title IV-D fund	61,004	12,483
Hot Check fund	13,004	-
Total	\$ 732,102	\$ 75,063

Note 9 Litigation and Claims

As of December 31, 2003, no suits were pending against attorneys in the office for alleged wrongful acts in the conduct of their duties as prosecutors.

Note 10 Subsequent Events

No material event affecting this office has occurred between the close of the fiscal period and issuance of these financial statements.

Note 11 Expenditures of the District Attorney Not Included in the Financial Statements

The accompanying financial statements do not include certain expenditures of the District Attorney paid out of the criminal court funds, the Cadeo Parish Commission, or directly to the State. These expenditures are summarized as follows:

The district attorney and twenty-three (23) assistants receive a portion of their salaries from the State Division of Administration. The Cadeo Parish Commission funds a portion of the attorney's salaries in the annual parish budget.

The Criminal Court Fund is controlled and expended jointly between the District Attorney and the First Judicial Court. The District Attorney normally expends funds for transcripts, witness fees and expert witness fees. The balance is appropriated by the First Judicial Court.

Note 12 Federal Financial Assistance Program

The District Attorney participates in the United States Department of Health and Human Services Support Enforcement, Title IV-D Program, Catalog of Federal Domestic Assistance Number 85.583. This program is funded by indirect assistance payments in the form of reimbursements for related expenditures, received from the Louisiana Department of Social Services. For the year ended December 31, 2003, the District Attorney for the First Judicial District expended \$176,278 in reimbursement payments.

The reimbursement payments are restricted by a formal agreement between the District Attorney and Department of Social Services and include a budget of expected expenditures for each fiscal year ending June 30. The District Attorney submits reimbursement requests to the Department of Social Services on a monthly basis.

The reimbursement payments may be subjected to further review and audit by the federal grantor agency. No provision has been made in the financial statements for the reimbursement of any expenditures that may be disallowed as a result of such a review or audit. Based on prior experience, the District Attorney feels such disallowances, if any, will be immaterial.

Note 13 Other Post Employment Benefits

The District Attorney pays eighty percent (80%) of the health insurance premiums for those retired employees who are fully vested in either the Parochial or District Attorney retirement systems. These benefits are provided at the discretion of the District Attorney and may be terminated at anytime. The benefits are made on a pay-as-you-go basis. The related expenses for these benefits were \$21,738 for the year ended December 31, 2003. There were two retirees eligible for, and participating in, benefits at December 31, 2003.

Required Supplementary Information

DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
A Component Unit of the Caddo Parish Commission
State of Louisiana

General Fund Budgetary Comparison Schedule
for the Year ended December 31, 2003

	Original	Final	Actual	Variance with Final Budget Favorable (Unfavorable)
Revenue				
Fees, fees & bonds forfeiture	\$ 400,787	\$ 400,787	\$ 314,112	\$ (86,675)
Court cost fees	127,188	127,188	120,204	(6,984)
Interest income	15,024	15,024	10,222	(4,802)
Intergovernmental revenue				
Federal financial assistance	125,520	125,520	120,191	(5,329)
Parish financial assistance	2,775,108	2,775,108	2,733,508	(41,600)
State of Louisiana	50,000	50,000	55,728	5,728
Drug asset forfeiture	55,894	55,894	75,832	19,938
Collection fees	75,894	75,894	77,338	1,444
Other	2,788	2,788	5,825	3,037
Total revenue	<u>3,697,325</u>	<u>3,697,325</u>	<u>3,298,324</u>	<u>(399,001)</u>
Expenditures				
General Government				
Current operating				
Personnel services	3,298,418	3,298,418	3,008,844	289,574
Contractual charges	352,479	352,479	358,852	(6,373)
Materials and supplies	-	-	5,801	(5,801)
Other charges	58,327	58,327	57,355	972
Capital outlay	128,290	128,290	75,209	45,081
Total expenditures	<u>3,837,514</u>	<u>3,837,514</u>	<u>3,498,011</u>	<u>339,503</u>
Excess (deficiency) of revenue over expenditures	<u>(140,189)</u>	<u>(140,189)</u>	<u>(199,687)</u>	<u>59,492</u>
Other financing sources (uses)				
operating transfers in (out)	<u>-</u>	<u>-</u>	<u>57,217</u>	<u>57,217</u>
Excess (deficiency) of revenues and other sources (uses) over expenditures and other uses	<u>(140,189)</u>	<u>(140,189)</u>	<u>(142,470)</u>	<u>2,281</u>
Beginning Fund Balance	<u>281,175</u>	<u>281,175</u>	<u>281,175</u>	<u>-</u>
Ending Fund Balance	<u>\$ 140,986</u>	<u>\$ 140,986</u>	<u>\$ 138,705</u>	<u>\$ 2,281</u>

* The District Attorney did not revise its budgets.

The accompanying notes are an integral part of the financial statements.

DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
A Component Unit of the Caddo Parish Commission
State of Louisiana

Special Revenue Funds Budgetary Comparison Schedule
for the Year ended December 31, 2003

	<u>Original</u>	<u>Final*</u>	<u>Actual</u>	<u>Variance with Final Budget Favorable (Unfavorable)</u>
Revenue				
Interest Income	\$ 37,458	\$ 37,458	\$ 14,728	\$ (22,730)
Intergovernmental revenue				
Federal financial assistance	674,803	674,803	776,278	101,475
Collection fees	248,761	248,761	189,838	(58,923)
Total revenue	<u>969,022</u>	<u>969,022</u>	<u>980,844</u>	<u>11,822</u>
Expenditures				
General Government				
Current operating				
Professional services	389,832	389,832	606,528	(216,706)
Contractual charges	138,302	138,302	88,293	49,999
Materials and supplies	291,337	291,337	194,018	107,309
Other charges	7,127	7,127	8,275	(1,148)
Capital outlay	110,808	110,808	88,772	22,036
Total expenditures	<u>937,406</u>	<u>937,406</u>	<u>986,786</u>	<u>(49,380)</u>
Excess (deficiency) of revenue over expenditures	108,481	108,481	89,040	(19,441)
Other financing sources (uses)				
operating transfers in (out)	-	-	(57,211)	(57,211)
Excess (deficiency) of revenues and other sources (uses) over expenditures and other uses	108,481	108,481	2,829	(105,658)
Beginning Fund Balance	<u>1,312,682</u>	<u>1,312,682</u>	<u>1,312,682</u>	<u>-</u>
Ending Fund Balance	<u>\$ 1,418,283</u>	<u>\$ 1,418,283</u>	<u>\$ 1,315,511</u>	<u>\$ 102,972</u>

* The District Attorney did not revise its budgets.

Supplemental information

DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
A Component Unit of the Orleans Parish Commission
 State of Louisiana

Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2003

Federal Grant or Contract Title	Federal Grant or Contract Number	Federal Grant or Contract Title	Cash Received	Actual Expenditures for 2003	Actual Expenditures for 2002	Actual Expenditures
Department of Health and Human Services						
Maternal, Child, and Adolescent Services						
Title I - Child Support Enforcement	81-000	878103 - 883008	275,474	19,300	49,642	408,842
Title II - Child Support Enforcement	81-000	878103 - 883003	67,834	38,200	78,000	203,890
Total Maternal			<u>343,308</u>	<u>57,500</u>	<u>127,642</u>	<u>612,732</u>
Department of Justice						
Louisiana Department of Social Services						
Title I - Child Support Enforcement	84-078	888103 - 891006	27,058	7,200	7,200	7,200
Title II - Child Support Enforcement	84-078	888103 - 891003	4,000	3,000	3,000	10,344
Total Child Support Enforcement			<u>31,058</u>	<u>10,200</u>	<u>10,200</u>	<u>17,544</u>
Criminal Records						
Criminal Records	84-008	888103 - 891009	12,000	60	12,150	27,315
Criminal Records	84-008	778103 - 891009	28,000	-	28,000	28,000
Criminal Records	84-008	128103 - 133000	3,000	-	3,150	28,365
Total Federal Financial Assistance			<u>89,116</u>	<u>17,460</u>	<u>32,510</u>	<u>83,766</u>

DISTRICT ATTORNEY of the FIRST JUDICIAL DISTRICT
A Component Unit of the Caddo Parish Commission
State of Louisiana

Schedule of Findings and Questioned Costs
December 31, 2003

PRIOR YEAR FINDINGS

Finding 2002-1

Condition: In 2002, the District Attorney recorded a receipt of funds as revenue when it should have been classified as a liability pending the final resolution of the case. The deposit was a bond forfeiture that was paid in protest and was subject to being refunded.

Prior Year Recommendation: We recommend that the District Attorney modify its procedures to require that all receipt of funds that are disburseable (i.e. forfeitures) be recorded as a liability. The liability account used should be reconciled monthly and all uncollected amounts verified. Thereafter, all disbursements of collected monies would be charged against the liability account, and the District Attorney's portion would finally be reported as income.

Status: The District Attorney has implemented the procedures described.

CURRENT YEAR FINDINGS

(NONE)

Summary of Auditor's Results

- We have issued an unqualified opinion on the financial statements of the District Attorney of the First Judicial District, a Component Unit of the Caddo Parish Commission, State of Louisiana as of and for the year ended December 31, 2003.
- We have issued an unqualified opinion on the District Attorney of the First Judicial District, State of Louisiana, a Component Unit of the Caddo Parish Commission, State of Louisiana's compliance with major federal award programs as of and for the year ended December 31, 2003.
- Our audit procedures did not disclose any instances of material noncompliance in major programs.
- Our audit procedures did not disclose any audit findings relating to major programs.
- The major federal program is Child Support Enforcement Title IV-D, DFDA 00.560, which was passed through to the Organization from the State of Louisiana Department of Social Services.
- The dollar threshold used to identify Type A programs is \$300,000.
- District Attorney of the First Judicial District, State of Louisiana, a Component Unit of the Caddo Parish Commission, State of Louisiana qualifies as a low-risk auditee based on the criteria cited in OIG Circular A-133, § 1.01-6(b).

ROBERTS, CHERRY & COMPANY
Certified Public Accountants, Consultants

Independent Auditor's Report

HONORABLE PAUL J. GARMONCHE
DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
a Component Unit of the Cadeo Parish Commission, State of Louisiana
Cadeo Parish

We have audited the accompanying basic financial statements of the District Attorney of the First Judicial District, a Component Unit of the Cadeo Parish Commission, State of Louisiana, as of and for the year ended December 31, 2003, as listed in the Table of Contents. These basic financial statements are the responsibility of the District Attorney of the First Judicial District's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards, and GAO Circular A-133, require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the District Attorney of the First Judicial District, a Component Unit of the Cadeo Parish Commission, State of Louisiana, as of December 31, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated April 16, 2004 on our consideration of the District Attorney of the First Judicial District, a Component Unit of the Cadeo Parish Commission, State of Louisiana's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis and budgetary comparison information on pages 1 through 4 and 24 through 26, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the basic financial statements of First Judicial District, State of Louisiana, a Component Unit of the Cadeo Parish Commission, State of Louisiana. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Roberts, Cherry and Company
ROBERTS, CHERRY AND COMPANY

A Corporation of
Certified Public Accountants
Brewster, Louisiana
April 16, 2004

ROBERTS, CHERNEY & COMPANY
Certified Public Accountants, Louisiana

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER
FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

HONORABLE PAUL J. CARROUCHE
DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
a Component Unit of the Cadee Parish Commission, State of Louisiana
Cadee Parish

We have audited the basic financial statements of the District Attorney of the First Judicial District, a Component Unit of the Cadee Parish Commission, State of Louisiana, as of and for the year ended December 31, 2004, and have issued our report thereon dated April 15, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District Attorney of the First Judicial District, a Component Unit of the Cadee Parish Commission, State of Louisiana basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, requirements with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District Attorney of the First Judicial District, a Component Unit of the Cadee Parish Commission, State of Louisiana, internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a suitably low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. The noted conditions involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information of management and federal auditing agencies and pass through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:370, this report is distributed by the Legislative Auditor as a public document.

Roberts, Cheney and Company
ROBERTS, CHERNEY AND COMPANY

A Corporation of
Certified Public Accountants
Shreveport, Louisiana
April 15, 2004

ROBERTS, CHERNEY & COMPANY
Certified Public Accountants, Chartered

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

HONORABLE PAUL J. GARDOUCHI
DISTRICT ATTORNEY OF THE FIRST JUDICIAL DISTRICT
a Component Unit of the State Police Commission, State of Louisiana
Cade Parish

Compliance

We have audited the compliance of the District Attorney of the First Judicial District, a Component Unit of the Cade Parish Commission, State of Louisiana ("District Attorney") with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2005. The District Attorney's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of District Attorney's management. Our responsibility is to express an opinion on the District Attorney's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits prescribed in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audit of States, Local Governments, and Non-Profit Organizations. These standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District Attorney's compliance with these requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District Attorney's compliance with these requirements.

In our opinion, the District Attorney of the First Judicial District, a Component Unit of the Cade Parish Commission, State of Louisiana complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2005.

Internal Control Over Compliance

The management of the District Attorney is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District Attorney's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be internal weaknesses. A internal weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information of management and federal assisting agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than those specified parties. Under Louisiana Revised Statute 24:213, this report is distributed by the Legislative Auditor as a public document.

Roberts, Cherney and Company
ROBERTS, CHERNEY AND COMPANY

A Corporation of
Certified Public Accountants
Bossieret, Louisiana
April 15, 2006