

## ALLEN PARISH MOSQUITO ABATEMENT DISTRICT

A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY  
GENERAL PURPOSE FINANCIAL STATEMENTSFor Year Ended December 31, 2003  
With Supplemental Information Schedules

Under provisions of state law, this report is a public document. A copy of this report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7-28-04

## CONTENTS

	<b>Page</b>
<b>INDEPENDENT AUDITOR'S REPORT</b> .....	<b>2</b>
<b>GENERAL PURPOSE FINANCIAL STATEMENTS:</b>	
<i>Balance Sheet - All Fund Types and     Account Groups</i> .....	<b>4</b>
<b>Governmental Funds:</b>	
<i>Statement of Revenues, Expenditures, and     Changes in Fund Balances</i> .....	<b>5</b>
<i>Statement of Revenues, Expenditures, and Changes in Fund Balances -     Budget and Actual</i> .....	<b>6</b>
<i>Notes to the Financial Statements</i> .....	<b>7</b>
<b>SUPPLEMENTAL INFORMATION SCHEDULES:</b>	
<i>Schedule of Findings</i> .....	<b>13</b>
<i>Management's Corrective Action Plan for Current     Year Audit Findings (Unaudited)</i> .....	<b>17</b>
<i>Management's Summary Schedule of Prior Audit Findings</i> .....	<b>18</b>
<b>INDEPENDENT AUDITOR'S REPORT SECTION:</b>	
<i>Report on Compliance and on Internal Control over Financial Reporting     Based on an Audit of Financial Statements Performed in Accordance     with Government Auditing Standards</i> .....	<b>20</b>

INDEPENDENT AUDITOR'S REPORT

Board of Commissioners  
Allen Parish Mosquito Abatement District  
Oberlin, Louisiana

We have audited the accompanying general purpose financial statements of Allen Parish Mosquito Abatement District, a component unit of the Allen Parish Police Jury, as of and for the year ended December 31, 2003, as listed in the table of contents. These general purpose financial statements are the responsibility of Allen Parish Mosquito Abatement District management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Allen Parish Mosquito Abatement District, as of December 31, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated June 21, 2004, on our consideration of Allen Parish Mosquito Abatement District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

The audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of Allen Parish Mosquito Abatement District. Such information, except for that portion marked "unaudited" on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the general purpose financial statements; and, in our opinion, the information is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

  
Stutzman & Gates, LLC

June 21, 2004

PO Box 1148  
Sulphur, LA 70684-1148  
(337) 337-4800

2010-04-01  
Revised 04/2009  
(337) 738-2000

---

**GENERAL PURPOSE FINANCIAL STATEMENTS**

ALLEN PARISH MOSQUITTO ABATEMENT DISTRICT  
 A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY  
 Oberlin, Louisiana  
 ALL FUND TYPES AND ACCOUNT GROUPS  
 Balance Sheet, December 31, 2003

	GOVERNMENTAL FUNDS	ACCOUNT GROUPS		TOTAL MEMORANDUM ONLY
	GENERAL FUND	GENERAL FIXED ASSETS	GENERAL LONG-TERM OBLIGATIONS	
<b>ASSETS AND OTHER DEBITS</b>				
<i>Assets:</i>				
Cash .....	\$ 13,887	\$ -	\$ -	\$ 13,887
Accounts receivable .....	488,268	-	-	488,268
Other assets .....	58	-	-	58
Land, building, & equipment .....	-	28,319	-	28,319
<i>Restricted Assets:</i>				
Cash .....	370,569	-	-	370,569
<i>Other Debits:</i>				
Amount to be provided for retirement of general long-term obligations .....	-	-	361,000	361,000
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>\$ 893,732</b>	<b>\$ 28,319</b>	<b>\$ 361,000</b>	<b>\$ 1,284,051</b>
<b>LIABILITIES, EQUITY, AND OTHER CREDITS</b>				
<i>Liabilities:</i>				
Accounts payable .....	\$ 16,632	\$ -	\$ -	\$ 16,632
Payable from restricted assets .....	3,481	-	-	3,481
Payable to APJ .....	-	-	360,888	360,888
<b>Total Liabilities</b>	<b>20,113</b>	<b>-</b>	<b>360,888</b>	<b>380,991</b>
<i>Equity &amp; Other Credits:</i>				
Investment in general fixed assets .....	-	28,319	-	28,319
<i>Fund balances:</i>				
Reserved - capital outlay .....	370,569	-	-	370,569
Unreserved - undesignated .....	493,054	-	-	493,054
<b>Total Equity and Other Credits</b>	<b>863,623</b>	<b>28,319</b>	<b>-</b>	<b>891,942</b>
<b>TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS</b>	<b>\$ 893,732</b>	<b>\$ 28,319</b>	<b>\$ 360,888</b>	<b>\$ 1,284,051</b>

See accompanying notes and accountant's report.

ALLEN PARISH MOSQUITO ABATEMENT DISTRICT  
 A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY  
 Iberia, Louisiana  
 GOVERNMENTAL FUNDS  
 Statement of Revenues, Expenditures, and Changes in Fund Balances  
 For the Year Ended December 31, 2003

	<u>GENERAL FUND</u>
<b>REVENUES</b>	
Ad valorem taxes .....	\$ 451,812
Interest .....	3,227
Intergovernmental revenues:	
Other .....	12,088
Miscellaneous .....	824
Sale of assets .....	66,000
Sale of investments .....	<u>12,352</u>
<b>Total Revenues</b>	<u>\$ 546,303</u>
<b>EXPENDITURES</b>	
Advertising .....	1,008
Bank charges .....	84
Contract services .....	175,008
Insurance .....	608
Office supplies .....	218
Payroll taxes .....	666
Pension expense .....	18,441
Professional fees .....	2,198
Public expense .....	318
Repairs & maintenance .....	18
Survey .....	5,200
Training .....	31
Taxes .....	1,860
Wages .....	8,707
Capital outlay .....	<u>25,330</u>
Debt service:	
Principal .....	31,880
Interest .....	<u>10,584</u>
<b>Total Expenditures</b>	<u>\$ 361,322</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b> .....	<u>185,181</u>
<b>FUND BALANCE AT BEGINNING OF YEAR</b> .....	<u>162,026</u>
<b>FUND BALANCE AT END OF YEAR</b>	<u>\$ 347,207</u>

See accompanying notes and accountant's report.

**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT  
A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY  
Oberlin, Louisiana**

**GOVERNMENTAL FUNDS**

**Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual  
For the Year Ended December 31, 2005**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE OR UNFAVORABLE</u>
<b>REVENUES</b>			
Ad valorem taxes .....	\$ 415,000	\$ 473,433	\$ 58,433
Interest .....	-	3,237	3,237
Intergovernmental revenues:			
Other .....	-	13,000	13,000
Miscellaneous .....	-	834	834
Sale of assets .....	-	66,000	66,000
Sale of chemicals .....	-	13,733	13,733
Total Revenues	<u>415,000</u>	<u>570,237</u>	<u>155,236</u>
<b>EXPENDITURES</b>			
Advertising .....	3,000	1,000	2,000
Bank charges .....	-	94	(94)
Chemicals .....	96,000	-	96,000
Contract services .....	-	273,000	(273,000)
Debt .....	150	-	150
Gas & oil .....	13,000	-	13,000
Insurance .....	25,000	600	24,400
Office supplies .....	-	239	(239)
Payroll taxes .....	-	966	(966)
Pension expense .....	-	16,441	(16,441)
Professional fees .....	-	2,000	(2,000)
Radio expense .....	-	210	(210)
Rent .....	3,000	-	3,000
Repairs & maintenance .....	-	30	(30)
Survey .....	-	5,200	(5,200)
Training .....	-	31	(31)
Towed .....	3,000	1,000	2,000
Utilities .....	26,000	-	26,000
Wages .....	134,983	8,707	126,276
Capital outlay .....	198,187	38,350	159,837
Debt service:			
Principal .....	-	35,000	(35,000)
Interest .....	-	10,298	(10,298)
Total Expenditures	<u>412,087</u>	<u>480,332</u>	<u>(68,245)</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES .....</b>	<b>-</b>	<b>89,905</b>	<b>89,905</b>
<b>FUND BALANCE AT BEGINNING OF YEAR .....</b>	<b>342,096</b>	<b>342,096</b>	<b>-</b>
<b>FUND BALANCE AT END OF YEAR</b>	<b>\$ 342,096</b>	<b>\$ 431,999</b>	<b>\$ 89,903</b>

See accompanying notes and accountant's report.

**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT  
A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY**

Oberlin, Louisiana

Notes to the Financial Statements

For the Year Ended December 31, 2003

**INTRODUCTION**

Allen Parish Mosquito Abatement District was created on June 17, 2002 under the provisions of Louisiana Revised Statute 33:7721 et. seq., for the purpose of abatement control, eradication, and study of mosquitoes and other arthropods of public health importance and all activities incidental thereto for the people of Allen Parish. The District is governed by a board of commissioners composed of five members, noncompensated and appointed by the Allen Parish Police Jury. The District has no employees. It contracts for station to a private company.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. BASIS OF PRESENTATION**

The accompanying financial statements of the Allen Parish Mosquito Abatement District have been prepared in conformity with U. S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) (also accepted standard-setting body for establishing governmental accounting and financial reporting principles.

**B. REPORTING ENTITY**

The District is a component unit of the Allen Parish Police Jury, the financial reporting entity. The police jury is financially accountable for the District because it appoints a voting majority of the board and has the ability to impose its will on them.

The accompanying financial statements present information only on the funds maintained by the District and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

**C. FUND ACCOUNTING**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.



**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT**  
**A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY**  
Bossier, Louisiana  
Notes to the Financial Statements

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Funds of the District are classified as governmental funds. Governmental funds account for the District's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds of the District include:

1. **General Fund**—the general operating fund of the District and accounts for all financial resources, except those required to be accounted for in other funds.

**B. BASIS OF ACCOUNTING**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. Under the modified accrual basis of accounting, revenues are recognized when receivable to normal (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The government considers property taxes as available if they are collected within 60 days after year end. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due.

Those revenues susceptible to accrual are property taxes and interest revenue.

**E. BUDGETS**

The Allen Parish Mosquito Abatement District uses the following budget provisions:

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriations/budgets are adopted for the general fund. All annual appropriations lapse at fiscal year end.

Prior to the beginning of each fiscal year, the President submits a budget to the Board of Commissioners. The budget is prepared by fund, function and activity, and includes information on the past year, current year estimates and requested appropriations for the next fiscal year.

**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT**  
**A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY**  
Orleans, Louisiana  
Notes to the Financial Statements

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Board of Commissioners holds public hearings and may add to, subtract from or change appropriations, but may not change the form of the budget. Any changes in the budget must be within the revenues and reserves estimated or the revenue estimates must be changed by an affirmative vote of a majority of the Board of Commissioners.

Expenditures may not legally exceed budgeted appropriations at the activity level.

**F. CASH AND CASH EQUIVALENTS**

Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

**G. INVESTMENTS**

Investments are limited by Louisiana Revised Statute (R.S.) 11:2855 and the District's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

**H. FIXED ASSETS**

Fixed assets are recorded at expenditures at the time purchased or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. Public domain or infrastructures are not capitalized. Interest costs incurred during construction are not capitalized. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost.

**I. LONG-TERM OBLIGATIONS**

Long-term obligations expected to be financed from governmental funds are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due.

**J. FUND EQUITY**

**Reserves**

Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use.

**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT**  
**A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY**  
 Thibodaux, Louisiana  
 Notes to the Financial Statements

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**K. TOTAL COLUMNS ON STATEMENTS**

Total columns on the statements are captioned Memorandum Only to indicate that they are prepared only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**NOTE 2 - LEVIED TAXES**

For the year ended December 31, 2003, taxes of 8.00 mills were levied on property with assessed valuations totaling \$64,978,370, and were dedicated as follows:

Maintenance ..... 8.00 mills

Total taxes levied were \$519,891.

Property tax millage rates are adopted in July for the calendar year in which the taxes are levied and recorded. All taxes are due and collectible when the assessment rolls are filed on or before November 15th of the current year, and become delinquent after December 31st. Property taxes not paid by the end of February are subject to lien.

**NOTE 3 - CASH AND CASH EQUIVALENTS**

At December 31, 2003, the District has cash and cash equivalents (book balances) totaling \$384,370 as follows:

Demand deposits .....	\$	-
Interest-bearing demand deposits .....		384,370
Time deposits .....		-
Other .....		-
	Total	<u>\$ 384,370</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the cashing bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the

**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT**  
**A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY**  
 Oberlin, Louisiana  
 Notes to the Financial Statements

**NOTE 3 - CASH AND CASH EQUIVALENTS**

name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2003, the District has \$298,099 in deposits (unallocated bank balances). These deposits are secured from risk by \$108,808 of federal deposit insurance and \$298,099 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement No. 3, Louisiana Revised Statute 39:1228 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 18 days of being notified by the District that the fiscal agent has failed to pay deposited funds upon demand.

**NOTE 4 - CHANGES IN GENERAL FIXED ASSETS**

A summary of changes in general fixed assets follows:

	Balance 12/31/2002	(Deductions) Additions	Balance 12/31/2003
Vehicles .....	\$ 45,306	\$ (45,306)	\$ -
Equipment .....	21,775	(21,775)	-
Construction in progress .....	-	28,150	28,150
<b>TOTAL</b>	<u>\$ 67,081</u>	<u>\$ (38,731)</u>	<u>\$ 28,350</u>

**NOTE 5 - CHANGES IN GENERAL LONG-TERM OBLIGATIONS**

The following is a summary of the long-term obligation transactions during the year:

	Bonded Date
Long-term obligations payable at 12/31/2002 .....	\$ 400,000
Additions .....	-
Deductions .....	13,000
Long-term obligations payable at 12/31/2003 .....	<u>\$ 387,000</u>

Certificates of Indebtedness are comprised of the following individual issues:

\$400,000 Certificate of Indebtedness, Series 2002-C,  
 Parish of Allen, State of Louisiana dated 12/01/2002;

**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT**  
**A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY**  
 Oberlin, Louisiana  
 Notes to the Financial Statements

**NOTE 5 - CHANGES IN GENERAL LONG-TERM OBLIGATIONS**

due in annual installments of \$43,125 - \$31,094 through March 1, 2012, interest at 3.75%. (Issued in name of Parish of Allen, State of Louisiana. District will transfer funds to Police Jury prior to each scheduled payment. This issue secured by levy and collection of ad valorem taxes) . . . . . \$161,856

The annual requirements to amortize all certificates outstanding at December 31, 2000, including interest of \$66,656, are as follows:

<u>Year Ending December 31,</u>	<u>Total</u>
2004 . . . . .	\$ 43,125
2005 . . . . .	46,906
2006 . . . . .	49,504
2007 . . . . .	49,058
2008 . . . . .	47,688
2009-2011 . . . . .	<u>159,153</u>
Total	<u>\$1,431,656</u>

**NOTE 6 - RISK MANAGEMENT**

The District is exposed to various risks of loss related to thefts of, damage to and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The District maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this commercial coverage for the year.

**NOTE 7 - GASBS NO. 34**

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments (Statement)*. Certain of the significant changes in the Statement include the following:

- For the first time the financial statements will include:
  - A Management Discussion and Analysis (MD&A) section providing an analysis of the District's overall financial position and results of operations.

**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT**  
**A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY**  
 Opelousas, Louisiana  
 Notes to the Financial Statements

**NOTE 7 - CLASDS NO. 34**

- Financial statements prepared using full accrual accounting for all of the District's activities, including reporting infrastructure assets (roads, bridges, etc.).
- A change in the fund financial statements to focus on the major funds.

The general provisions of CLASDS No. 34 must be implemented by Allen Parish Mosquito Abatement District no later than the fiscal year ending December 31, 2004.

**NOTE 8 - RESTRICTED ASSETS**

Restricted assets consists of cash derived from bond proceeds which can be used only for specific capital outlays.

Accounts payable from restricted assets consists of amounts due for construction in progress at December 31, 2003.

**NOTE 9 - RESERVED FUND BALANCE**

Changes in reserved fund balance follows:

Balance at December 31, 2002	\$ 332,919
<i>Additions:</i>	
Sale of assets purchased with restricted funds	86,000
	<u>398,919</u>
<i>Deductions:</i>	
Expenditures for capital outlay	(78,150)
Balance at December 31, 2003	<u>\$ 320,769</u>

**SUPPLEMENTAL INFORMATION SCHEDULES**

**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT  
 A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY  
 Iberia, Louisiana  
 SUPPLEMENTAL INFORMATION SCHEDULE**

**Schedule of Findings  
 For the Year Ended December 31, 2003**

We have audited the financial statements of Allen Parish Mosquito Abatement District as of and for the year ended December 31, 2003, and have issued our report thereon dated June 23, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2003 resulted in an unqualified opinion.

**Section I Summary of Auditor's Reports**

**A. Report on Internal Control and Compliance Material to the Financial Statements**

**Internal Control:**

Material Weaknesses	<u>X</u>	Yes	___	No
Reportable Conditions	<u>X</u>	Yes	___	No

**Compliance:**

Compliance Material to Financial Statements	<u>X</u>	Yes	___	No
---	----------	-----	-----	----

**Section II Financial Statement Findings**

**2003-1 DC (Material weakness)**

**Segregation of duties:** Because of the lack of a large staff, more specifically accounting personnel, there is a problem with segregation of duties necessary for proper controls. We do note that this situation is inherent in most entities of this type and is difficult to solve due to the funding limitations of the District. We recommend that the Board of Commissioners take an active interest in the review of all of the financial information.

**2003-2 DC (Material weakness) Budget adoption:**

**2003-2 C**

**Criteria:** La. Rev. Stat. §29:1308 - All action necessary to adopt and otherwise finalize and implement the budget for an ensuing fiscal year shall be taken in open meeting and completed prior to the end of the fiscal year in progress or prior to the date for budget adoption by school boards, as required by R.S. 17:58(A).

**Condition:** The District did not adopt a budget for the year ended December 31, 2003 before January 1, 2003.



**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT  
A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY  
Orleans, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULE**

**Schedule of Findings  
For the Year Ended December 31, 2003**

**Effect:** Violation of La. Rev. Stat. §39:1308 - Budget adoption.

**Cause:** Administrative oversight.

**Recommendation:** The District should adopt its budget prior to the beginning of each fiscal year.

**2003-3 DC (Material weakness) Amending the budget and budgetary authority and control:  
2003-3 C**

**Criteria:** La. Rev. Stat. §39:1309 and 39:1310 - Budget shall be amended whenever total actual expenditures and other uses plus projected expenditures and other uses for the remainder of the year, within a fund, are exceeding the total budgeted expenditures and other uses by five percent or more.

**Condition:** Actual expenditures exceeded budgeted expenditures by seventeen percent for the year ended December 31, 2003.

**Effect:** Violation of La. Rev. Stat. §39:1309 and 39:1310 - Amending the budget and budgetary authority and control.

**Cause:** Administrative oversight.

**Recommendation:** The District should compare actual expenditures to budgeted expenditures monthly and amend its budget when required.

**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT  
A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY  
Oberlin, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULE**

**Management's Corrective Action Plan for Current Year Audit Findings (Unaudited)  
For the Year Ended December 31, 2005**

**2005-1 LC Segregation of duties:**

This is an ongoing finding that cannot be corrected due to lack of financial resources.

Contact person - Mr. Fawcett, Jr., President

**2005-2 LC Budget adoption:**

**2005-1 C**

**Recommendation:** The District should adopt its budget prior to the beginning of each fiscal year.

**Planned action:** The District adopted its budget for 2006 prior to January 1, 2006 and will continue to do so in the future.

Contact person - Mr. Fawcett, Jr., President

**2005-3 LC Amending the budget and budgetary authority and control:**

**2005-2 C**

**Recommendation:** The District should compare actual expenditures to budgeted expenditures monthly and amend its budget when required.

**Planned action:** The District will compare its monthly financial statements to budgeted amounts and will amend its budget when necessary.

Contact person - Mr. Fawcett, Jr., President

**ALLEN PARISH MOSQUITO ABATEMENT DISTRICT  
A COMPONENT UNIT OF THE ALLEN PARISH POLICE JURY  
Orleans, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULE**

**Management's Summary Schedule of Prior Audit Findings  
For the Year Ended to December 31, 2003**

**2002-1 LC (Ongoing finding) Segregation of duties:**

This is an ongoing finding that cannot be corrected due to lack of financial resources. See 2002-1 LC.

Contact person - Mr. Firwood, Jr., President

**2002-2 LC (11/01/02) Budget preparation:  
2002-1 C**

Budget not adopted for the year ended December 31, 2002.

Corrective action taken - Yes

**INDEPENDENT AUDITOR'S REPORT SECTION**

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Commissioners  
Allen Parish Mosquito Abatement District  
Oberlin, Louisiana

We have audited the general purpose financial statements of Allen Parish Mosquito Abatement District, as of and for the year ended December 31, 2003, and have issued our report thereon dated June 21, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether Allen Parish Mosquito Abatement District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* which are described in the accompanying schedule of findings as items 2003-1 C and 2003-2 C.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Allen Parish Mosquito Abatement District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Allen Parish Mosquito Abatement District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. Reportable conditions are described in the accompanying schedule of findings as items 2003-1 VC, 2003-2 VC and 2003-3 VC.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material

In relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we consider Items 2000-1 WC, 2000-2 WC, and 2000-3 WC to be material weaknesses.

This report is intended solely for the information and use of management, the Board of Commissioners, the police jury of the parish of Allen, State of Louisiana, and the Legislative Auditor of the State of Louisiana and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is to be distributed by the Legislative Auditor as a public document.

  
Stutzman & Goss, LLC  
June 21, 2004